



AGENDA

**FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON
18 MAY 2020 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE
MEETING**

IN LITTLE PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY

MEMBERS

Cr S Reardon (Chairman)
Mayor G Aldridge (ex officio)
Cr M Blackmore
Cr L Braun (Deputy Chairman)
Cr C Buchanan
Cr N Henningsen
Cr S Ouk
Cr G Reynolds

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Works and Services Committee Meeting held on 20 April 2020.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 20 April 2020.

REPORTS

Administration

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OTHER BUSINESS

CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN
LITTLE PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

20 APRIL 2020

MEMBERS PRESENT

Cr S Reardon (Chairman)
Mayor G Aldridge (ex officio)
Cr M Blackmore
Cr L Braun (Deputy Chairman)
Cr C Buchanan
Cr N Henningsen (*via videoconference*)
Cr S Ouk
Cr G Reynolds

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 9.19 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

DEPUTATION

Mr Michael Brown MP, Member for Playford, gave a Deputation on behalf of community of Parafield Gardens in support of fencing at the Pines School.

Cr S Ouk sought leave of the meeting to bring forward Other Business items to this point on the agenda and leave was granted.

W&S-OB1 Installation of Fencing – Pines School and Andrew Smith Drive Reserve

Cr C Buchanan declared a perceived conflict of interest on the basis of being President of a sporting club based on Andrew Smith Reserve. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr M Blackmore declared a perceived conflict of interest on the basis of her employment. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr S Ouk

Seconded Cr C Buchanan

1. That Council notes the deputation made by Mr Michael Brown MP, Member for Playford, at the Works & Services Committee in regard to the installation of fencing around the Pines School and Andrew Smith Drive Reserve
2. Staff are requested to bring back designs and costing of replacing the pine log fencing with metal fencing at a height of 1.8m along the council school boundary, and the installation of metal fencing around the perimeter of Andrew Smith Reserve. Design and costings be provided to the June 2020 Works & Services committee.
3. Funding be considered as part of the COVID 19 stimulus program.
4. As part of the design, access school reserve after Andrew Smith Reserve be made available to ensuring disability access is available, but also restricts access to trail bikes.
5. That Council ask the Pines School and the Department of Education for financial contribution towards the installation of the metal fence on the perimeter of the school oval.

CARRIED
UNANIMOUSLY

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr M Blackmore

The Minutes of the Works and Services Committee Meeting held on 16 March 2020, be taken and read as confirmed.

CARRIED

Moved Cr N Henningsen
Seconded Cr G Reynolds

The Minutes of the Confidential Works and Services Committee Meeting held on 16 March 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr G Reynolds
Seconded Cr S Ouk

1. The information be received.

CARRIED

Healthy Ageing and Access

2.2.1 Essential Services to Support Seniors, People with Disabilities and other Vulnerable Groups

Moved Cr C Buchanan
Seconded Cr L Braun

1. Information to be received.
2. The program expansion to all senior residents who are not clients of Commonwealth Home Support Services for the duration of the COVID-19 threat be endorsed.
3. Council note the set of criteria in para 3.13 used to assess eligibility for the support of senior residents who are not clients of the Commonwealth Home Support Service to access essential services during the COVID-19 threat.
4. Staff provide a further report on ongoing support and assistance as part of the COVID recovery program.

CARRIED
UNANIMOUSLY

Landscaping

2.4.1 Salisbury Civic Plaza/ Community Hub - Drinking Fountain and shade structure installation

Moved Cr C Buchanan
Seconded Cr L Braun

1. That the report be received and noted.
2. That a non discretionary budget bid of \$15,000 be approved for 2019/20 for the installation of a drinking fountain in the Salisbury Civic Plaza.
3. That additional shade within the Civic Plaza be provided with the addition of 3 advanced trees, of similar species to existing trees, to the northern and western edge of the plaza to match existing.
4. That shade structures not be considered for installation of Salisbury Civic Plaza, due to the impact fixed structures of this nature would have on the function of the space in event mode.

CARRIED

2.4.2 Further Information to the Implementation of Structural Seating incorporating Vegetation

Moved Cr S Ouk
Seconded Cr N Henningsen

1. The report be received and noted
2. That the following species be endorsed for installation in association with new seating and shelter installations in high profile centres, with installations to occur as part of the John/Church Street Upgrade Program.
 - Tree species - Eucalyptus, Angophora, Brachychiton and Callistemon species.
 - Shrub species - Melaleuca and Hakea species
 - Climbers - Hardenbergia violacea, Clematis microphylla, Bougainvillea species, Wisteria species and Convolvulus remotus

CARRIED

2.4.3 Outdoor Furniture Program - Barbecue Installation

Moved Cr C Buchanan
Seconded Cr L Braun

1. The report be received and noted.
2. That Barbecue installations from the Outdoor Furniture program continue to be installed as previously endorsed by Council, at the following locations Kentish Green, Para Vista, Pitman Park, Salisbury and The Paddocks as part of the Masterplan Implementation.
3. A barbecue installation at Lindblom Park, Pooraka be considered as part of the Outdoor Furniture budget for the financial year 2021/22, following the above mentioned site installations.
4. Barbecue installations be included in inclusive playspace reserves.
5. Future Barbecue locations be considered in alignment of the hierarchical classification and provisioning framework of the Place Activation Strategy.

CARRIED

Property

2.5.1 Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights

Moved Cr M Blackmore
Seconded Cr C Buchanan

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1999* to commence a process for closure of a portions of Parachilna Road, Salisbury Heights, identified as A, B and C on Attachment 1 – Road Closure. Parachilna Road, Salisbury Heights. Item 2.5.1 Works and Services Committee, 20th April 2020.
3. Staff be authorised to undertake public consultation by placing public notices in the Messenger Newspaper and a further notice in the State Government Gazette in accordance with the provision of the *Roads (Opening and Closing) Act 1999* as well as sending notice to affected residents within the area.
4. Should no objections be received after completion of the Public Consultation Process, the Manager Property and Buildings to submit the required documentation to the Surveyor General for approval. In the event objections are made on the Road closure, a further report will be presented to Council for consideration of any objections.

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5. Staff be authorised to undertake public consultation by placing public notices in the Messenger Newspaper and a further notice in the State Government Gazette for the renaming of the portions of Parachilna Road (not subject to a road closure process) north of Coomurra Drive to “Heights View Avenue” and “Prominence Drive”.
 6. Should no objections be received for the road renaming of the portions of Parachilna Road after completion of the Public Consultation Process, the Chief Executive Officer be delegated to authorise the Road names as outlined in this report. In the event objections are made on the Road names, a further report be presented to Council for consideration of any objections.
 7. Council accept new road names “Giuliano Drive”, “Jess Road”, “Alyssa Avenue” and “Roder Drive” submitted by the owners of 37, 39 and 41 Coomurra Drive on the basis that these names relate to people who live or have lived on the land and are attached to the local history of the land.

CARRIED
UNANIMOUSLY

2.5.2 Grant of Easement to SA Power Networks - Portion of Vater Street Reserve

Moved Cr G Reynolds
Seconded Cr S Ouk

1. Council grant to SA Power Networks an easement for the installation of underground cables to facilitate electricity supply to an adjoining property over a portion of Vater Street Reserve identified as Allotment 15 in Deposited Plan 50221 as described in Certificate of Title Volume 5583 Folio 327, and delineated in red in Attachment 1 to this report (Works and Services Committee, 20 April 2020, Item No. 2.5.2).
2. SA Power Networks to be responsible for all costs and pay a consideration amount of \$5,000 plus GST to the City of Salisbury in exchange for granting of the easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.

CARRIED
UNANIMOUSLY

2.5.3 Former Council Road Reserve, Ryans Road, Greenfields

Moved Cr L Braun
Seconded Cr S Ouk

1. This report be received and noted.
2. Council authorises the Manager Property and Buildings to engage a Commercial Property Consultant to act on Council's behalf to sell the property known as Ryans Road Reserve, Greenfields, marked as Allotment 1001 Deposited Plan 119186 (Attachment 1, Item No. 2.5.3 Works and Services Committee, 20/04/2020) balancing price, proposed strategic outcomes from development and use of the site by the prospective purchaser, and alignment with Council strategies and Development Plan.
3. Council authorises the Manager Property and Buildings to arrange the necessary documentation for the transfer of Allotment 1001 Deposited Plan 119186 and negotiate the terms of an appropriate Encumbrance to be registered on the purchasers Certificate of Title or preparation of a further plan of division to manage future access into the site.

CARRIED

2.5.4 Management of Athletics Centre at Bridgestone Reserve

Moved Cr M Blackmore
Seconded Cr C Buchanan

1. That Council endorse:
 - a. The Fees and Charges for Bridgestone Athletics Centre 2020/21 as shown in Attachment 1 to this report (Item No. 2.5.4, Works and Services Committee, 20 April 2020).
 - b. A late budget bid of \$125,000 operating expenditure and \$15,000 income for Bridgestone Athletics Centre to be prepared by staff for inclusion in the 2020/21 budget process.

CARRIED

2.5.5 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 14 April 2020

Moved Cr M Blackmore
Seconded Cr C Buchanan

The information contained in the Strategic Property Development Sub Committee of the meeting held on 14 April 2020 be noted with respect to the recommendations contained therein.

CARRIED

2.5.5-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr M Blackmore
Seconded Cr C Buchanan

1. The information be received.

CARRIED

2.5.5-SPDSC2 Salisbury Oval Development Site Update

Moved Cr M Blackmore
Seconded Cr C Buchanan

1. That the report be received.
2. That documentation for an Expression of Interest be prepared by staff in conjunction with Council's Property Advisors for the Salisbury Oval development land depicted in Attachment 1 to this report (Strategic Property Development Sub-Committee, Item SPDSC2 – 14/04/2020), seeking a market response to the options for commercial sporting uses, and/or commercial health and well-being services for the aged care and sports medicine sectors, and also innovative alternative proposals that align with those land uses, and align with Council's objectives for the Salisbury City Centre and Salisbury Oval Precinct.
3. That the advertising of the EOI process proceed and a further report on the response to the EOI be presented to the Strategic Property Development Sub Committee at the conclusion of the EOI process.

CARRIED

Public Works

2.6.1 Capital Works Report - March 2020

Cr G Reynolds declared an actual conflict of interest on the basis of being a committee member of Salisbury RSL. Cr G Reynolds left the meeting at 10:17 pm.

Moved Cr C Buchanan

Seconded Cr S Ouk

1. Include within the 2019/20 Third Quarter Budget Review the re-timing of budgets as outlined within Works and Services, Item 2.6.1, 20th April 2020.
2. Within the 2019/20 Third Quarter Budget Review transfer \$500k of operating expenditure budget GL142-244 Kerb and Gutter Replacement to capital expenditure budget within PR12000 Road Reseal Program.
3. Within the 2019/20 Third Quarter Budget Review transfer \$150k capital expenditure budget from PR21412 Kerb Ramp Construction / Upgrade Program to PR1200 Road Reseal Program, with staff given approval to continue with Road Reseal Program preparatory works upon endorsement of this report.
4. Within the 2019/20 Third Quarter Budget Review convert \$10k of Capital Expenditure to Operating Expenditure Budget, and in addition return \$95k Capital Expenditure Budget for the PR20017 Building Upgrade Program.
5. Within the 2019/20 Third Quarter Budget Review convert \$240k of Operating Expenditure to Capital Expenditure Budget, and allocate \$95k Capital Expenditure Budget for the PR18097 Building Renewal Program.
6. Include within the 2019/20 Third Quarter Budget Review a \$50k expenditure budget allocation to match the \$50k State Government grant funding received for PR25535 Gawler Greenway shared use path.
7. Include Salisbury RSL ramp construction within the 2019/20 PR21412 Kerb Ramp Construction / Upgrade Program.

CARRIED

Cr G Reynolds returned to the meeting at 10:19 pm.

2.6.2 Shovel Ready Projects

Moved Cr C Buchanan
Seconded Cr L Braun

1. That the information be received.
2. That Council note the following projects which are shovel ready and submitted for a contribution from the State Government under the Open Spaces and Places for People programs:
 - a. Church Street and John Street Improvement
 - b. City Wide Trails – Jenkins Reserve to Carisbrooke Park
 - c. Bridge Replacement Program – City Wide Trails Connectivity
 - d. Irrigation Activation
 - i. Dunkley Green – Valley View
 - ii. Beadell Street Reserve – Burton
 - iii. Delamere Drive – Paralowie
 - e. Salisbury Oval Masterplan – Brown Tce Playspace & Reserve Upgrade
 - f. Fairbanks Drive – Playground, Sports Court and Reserve Upgrade.
 - g. Bridgestone Reserve – Seating and Shade
 - h. Establishing a Native Forrest in the Little Para Channel
3. That staff continue to investigate grant opportunities for projects within the City of Salisbury.
4. That a further “For Information Report” be brought back to Council on the outcome of these applications.

CARRIED

2.6.3 Church and John Street - Community Consultation Findings

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. That the information be received.
2. That the project proceed to detailed design and construction, consistent with feedback received during the community consultation process.
3. That the Administration investigate the installation of an additional public toilet, and the report be brought back during the detailed design stage with preferred options, suggested utilisation, and current requirements for business and landholders to provide facilities.
4. That further consultation occur with key stakeholders, including SBA and key landowners, during the detailed design phase.
5. That Council note the project has been submitted within the current round of grant funding for “Open Space and Places for People” for an increased scope of works.

CARRIED

2.6.4 Research Road Joint Animal Pound Facility Update

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. That the report be received and the update noted.
2. That a New Initiative Bid be prepared for consideration in the 2020/2021 Budget process for \$400,000.00 as the City of Salisbury component of the estimated capital costs a shared use Animal Pound facility located at Research Road Pooraka.
3. Staff continue to refine the concept design for a joint use Animal Pound facility, and a further report is brought back by July 2020 regarding the business case and shared use agreement with the City of Tea Tree Gully.

CARRIED
UNANIMOUSLY

Traffic Management

2.7.1 Motion on Notice: Roundabout - Willowbrook Boulevard and Oakdene Court, Paralowie

Moved Cr C Buchanan
Seconded Cr L Braun

1. Install signage and pram ramps at the Oakdene Court T-Junction on Willowbrook Boulevard to provide a safe path of travel for cyclists and pedestrians to and from the playground/recreational sporting area at the Willowbrook Place Reserve.
2. Install a pavement bar at the Oakdene Court and Willowbrook Boulevard T-Junction to help improve efficiency and safety for regular 2-way traffic flow at this site.
3. Funding for the improvements to be sourced from the 2020/21 Traffic Program budget lines.
4. Consult with local residents prior to construction commencement.
5. Council notes that in the interest of improving both local area pedestrian and road safety, South Australia Police (SAPOL) have been requested to undertake surveillance of traffic behaviours at this location.

CARRIED

Waste Management

2.8.1 Compostable Bags for Benchtop Bins

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. Council not proceed with the free issuing of compostable Kitchen Caddy liners to residents at this point in time.
2. Council await the development of NAWMA's waste policy, and Council's subsequent waste policy, which will address this issue, as part of a service level review.

CARRIED

OTHER BUSINESS

W&S-OB2 Continuity of Rubbish Collection

Moved Cr S Ouk

Seconded Cr C Buchanan

1. That, in the context of the stated public concerns of East Waste for a “worst case scenario” of not having enough drivers to maintain weekly rubbish collection due to self-isolation as a result of COVID-19:
 1. the City of Salisbury reaffirms its commitment to a weekly rubbish collection regime, and
 2. NAWMA be requested to advise what strategies have been put in place to ensure continuity of City of Salisbury’s commitment.

CARRIED

W&S-OB3 Establishment and Memberships of Tree Management Appeals Sub Committee

Moved Cr C Buchanan

Seconded Cr S Ouk

1. The information in this report be received and noted.
2. That Council establishes a Tree Management Appeals Sub Committee (TMASC).
3. The membership of the TMASC consist of Cr P Jensen, Cr A Duncan, Cr C Buchanan, Cr S Ouk, and Cr D Hood.
4. The Chair of TMASC be Cr Peter Jensen.
5. The Deputy Chair of TMASC be elected at its first meeting.

CARRIED

**W&S-OB4 Terms of Reference for the Tree Management Appeals Sub
Committee**

Formal Motion

Moved Cr C Buchanan

That, under Regulation 18 of the Code of Conduct for Meeting Procedures, that the meeting be suspended to allow the information to be emailed to Cr Henningsen.

The MOTION LAPSED for want of a SECONDER.

Cr L Braun left the meeting at 10.50pm.

Cr S Ouk left the meeting at 10.50pm.

The Chair sought clarification about whether Cr Henningsen had received the tabled information electronically, and about resuming consideration of the Motion before the Chair.

Cr Henningsen confirmed that she had received the documentation.

Cr L Braun returned to the meeting at 10.55 pm.

Cr S Ouk returned to the meeting at 10.55 pm.

Discussion on the item before the Chair resumed.

Moved Cr C Buchanan

Seconded Cr S Ouk

1. That Draft Terms of Reference for the Tree Management Appeals Sub Committee be prepared by the administration and provided through a further information report at the meeting of Council on 27 April 2020.

CARRIED

CONFIDENTIAL ITEMS

2.9.1 Burton Park Soccer Centre - Lease Agreement Update

Moved Cr C Buchanan

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this item at this time will protect commercially sensitive information the disclosure of which would reasonably be expected to jeopardise the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Burton Park Soccer Centre - Lease Agreement Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 10.56 pm.

The meeting moved out of confidence and closed at 10.58 pm.

CHAIRMAN.....

DATE.....

ITEM 2.0.1

WORKS AND SERVICES COMMITTEE

DATE 18 May 2020

HEADING Future Reports for the Works and Services Committee

AUTHOR Michelle Woods, Projects Officer Governance, CEO and Governance

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
25/02/2019 2.5.1- SPDSC (OB1) Due:	Framework Development for Additional Green Space in Salisbury 1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury. June 2020	Craig Johansen
24/06/2019 2.9.1 Due: Deferred to: Reason:	Recreation Services Agreement Council has previously resolved this resolution to be confidential. May 2020 June 2020 Awaiting completion of review.	Adam Trotman
22/07/2019 2.9.1 Due:	Mawson Lakes Interchange Council has previously resolved this resolution to be confidential. September 2020	Terry Sutcliffe
28/10/2019 2.1.1 Due:	Burton Community Hub Project Update 1(c). Stage 3 – the functional brief will be predicated on the architect presenting a further report on the feedback from the community consultation to the Works and Services Committee. June 2020	Clint Watchman
28/10/2019 2.5.2 Due: Deferred to: Reason:	Proposed Declaration of Multiple Roads within the City of Salisbury 3. A further report be presented to Council following the expiry of the three month notice period to declare the listed roads public and addressing any objections (if received) as a result of the public notice. May 2020 September 2020 Awaiting consultant to prepare the necessary plans and consultation material	Lavinia Morcoase
16/12/2019 2.5.2 Due:	Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of the Strand 3. Council agree in principle to build the Option 2 bridge subject to detailed design and costs coming back to the works and services committee for consideration in the 2021/22 budget. October 2020	David Boothway

16/12/2019 Cnl-OB12.2	Traffic Management Treatments 1. Staff bring back a report considering appropriate traffic management treatments for Beechwood Avenue, Mawson Lakes. 2. The report will also include the consultation with nearby businesses and residents. Due: October 2020	David Boothway
28/01/2020 1.1.2	Bridgestone Athletics Centre - Management Model Options a. A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee; Due: July 2021	Adam Trottman
28/01/2020 1.1.2	Bridgestone Athletics Centre - Management Model Options c. A periodic report be provided on a six (6) monthly basis to Works and Services Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre; and Due: January 2021	Adam Trottman
28/01/2020 2.5.1	Bins for Blokes 3. That the City of Salisbury promote this trial and a further report come back to Council on the results of this trial and recommendations on whether the trial should continue. Due: March 2021	Les Hubiak

28/01/2020 MON7.1	<p>Motion on Notice: Dog Parks</p> <p>1. That staff undertake a review of the standards and user satisfaction of all dog parks within the City of Salisbury and produce a report to the Works & Services Committee.</p> <p>2. That the report also include any recommendations on capital works improvements including increased irrigated grass areas, shade, fountains, lighting and other dog amenities; including their costs.</p> <p>3. That the review include comparisons of dog parks with similar sized and neighbouring Councils.</p> <p>4. That the review include significant consultation and engagement with City of Salisbury dog owners, and users of the dogs parks, primarily through:</p> <p>a) advertised consultation times with staff attending all dog parks to survey users - both with and without their local Elected Members;</p> <p>b) an online survey promoted on COS social media networks and emailed to registered COS dog owners;</p> <p>c) media release to local press;</p> <p>d) that temporary signs be placed at all dog parks advising of the consultation process;</p> <p>e) and any other reasonable consultation methods available as per Council's Consultation Policies to maximise community engagement and response.</p>	Craig Johansen
Due:	July 2020	
24/02/2020 2.4.2	<p>Motion on Notice: School Partnerships: Trees</p> <p>4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.</p>	Craig Johansen
Due:	September 2020	
24/02/2020 2.5.1	<p>Indoor Sporting Facilities</p> <p>1. A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being developed by the Office for Recreation, Sport and Racing.</p>	Adam Trottman
Due:	August 2020	
24/02/2020 2.9.1	<p>Burton Community Hub</p> <p>Council has previously resolved this resolution to be confidential.</p>	Karen Pepe
Due:	June 2020	

24/02/2020 MON7.1	Motion on Notice: Lighting at Mobara Park 1. That a report be prepared providing advice on the feasibility and costings for the installation of lighting at Mobara Park, and include a list of the district level reserves and parks that currently have and do not have lighting and their requisite costings. Due: August 2020	Dameon Roy
23/03/2020 MON7.1	Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831 6. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval. Due: June 2020	Liz Lynch
23/03/2020 6.0.2- IBDSC5	Verge Cutting Heights 2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020. Due: December 2020	Mark Purdie
23/03/2020 6.4.1	Long Term Financial Plan and Budget Workshops Actions Update 2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020. Due: September 2020	Craig Johansen
23/03/2020 6.4.1	Long Term Financial Plan and Budget Workshops Actions Update 3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020. Due: December 2020	John Devine
23/03/2020 MON7.4	Motion on Notice: Technology Park Carparking 1. That Council bring back a report on a strategy to improve the current car parking issues and planning for the future development agenda within Technology Park and associated areas. Due: December 2020	Dameon Roy

27/04/2020	Essential Services to Support Seniors, People with Disabilities and other Vulnerable Groups	Vesna Haracic
2.2.1	4. Staff provide a further report on ongoing support and assistance as part of the COVID recovery program.	
Due:	June 2020	
27/04/2020	Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights	Liz Lynch
2.5.1	4. Should no objections be received after completion of the Public Consultation Process, the Manager Property and Buildings to submit the required documentation to the Surveyor General for approval. In the event objections are made on the Road closure, a further report will be presented to Council for consideration of any objections	
Due:	August 2020	
27/04/2020	Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights	Liz Lynch
2.5.1	6. Should no objections be received for the road renaming of the portions of Parachilna Road after completion of the Public Consultation Process, the Chief Executive Officer be delegated to authorise the Road names as outlined in this report. In the event objections are made on the Road names, a further report be presented to Council for consideration of any objections.	
Due:	August 2020	
27/04/2020	Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights	Dameon Roy
2.5.1	8. That a further report be provided to the Works and Services Committee by June 2020 for Council consideration of a brief, scope and cost of a traffic management plan for Salisbury Heights.	
Due:	June 2020	
27/04/2020	Shovel Ready Projects	Jarred Collins
2.6.2	4. That a further "For Information Report" be brought back to Council on the outcome of these applications.	
Due:	July 2020	
27/04/2020	Church and John Street - Community Consultation Findings	Jarred Collins
2.6.3	3. That the Administration investigate the installation of an additional public toilet, and the report be brought back during the detailed design stage with preferred options, suggested locations, and current requirements for business and landholders to provide facilities.	
Due:	July 2020	

27/04/2020 2.6.4	Research Road Joint Animal Pound Facility Update 3. Staff continue to refine the concept design for a joint use Animal Pound facility, and a further report is brought back by July 2020 regarding the business case and shared use agreement with the City of Tea Tree Gully. Due: July 2020	Jarred Collins
27/04/2020 W&S-OB1	Installation of Fencing – Pines School and Andrew Smith Drive Reserve 2. Staff are requested to bring back designs and costing of replacing the pine log fencing with metal fencing at a height of 1.8m along the council school boundary, and the installation of metal fencing around the perimeter of Andrew Smith Reserve. Design and costings be provided to the June 2020 Works & Services committee. Due: July 2020	John Devine
27/04/2020 MON7.1	Motion on Notice: Fee for Large Waste Bins 4. The administration bring back a report of the costs associated to cap the upgrade of a 140 litre bin to a 240 litre bin to a once off cost of \$50 or free of charge. Due: June 2020	John Devine
27/04/2020 Cnl-OB12.2	Bike Paths 1. That a report be brought back to Council regarding a bike path to be installed on Louisa Road, Paralowie to allow a safer path for riders by July 2020. Due: July 2020	David Boothway
27/04/2020 Cnl-OB12.2	Bike Paths 2. Council review the current state of our paths throughout the City of Salisbury and allow Elected Members to voice suggestions on new paths. Due: August 2020	David Boothway

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Executive Group

Date: 11/05/2020

ITEM 2.0.2

WORKS AND SERVICES COMMITTEE

HEADING Minutes of the Asset Management Sub Committee meeting held on Monday 11 May 2020

AUTHOR John Devine, General Manager City Infrastructure, City Infrastructure

CITY PLAN LINKS 2.2 Have a community that is knowledgeable about our natural environment and embraces a sustainable lifestyle.
2.4 Have urban and natural spaces that are adaptive to future changes in climate.

SUMMARY The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 11 May 2020 are presented for Works and Services Committee's consideration.

RECOMMENDATION

1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 11 May 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

AMSC2 Place Activation Strategy - Informal Recreation

That:

1. The information within the report be noted.
2. 500 metres be endorsed as a guide for the accessible distance to an irrigated playspace from a household, with the minimum elements being a small irrigated space, a bench and a bin.
3. 800 metres be endorsed as a guide for the accessible distance to a playground from a household, and that a three tier hierarchy be set for playgrounds, namely local, district, and regional.
4. The minimum elements of a playground as defined below be endorsed:

- 1.1.1 **Local playground** - located on a local reserve (<0.6Ha) which services an 800m catchment of the surrounding residential area, a distance identified as walkable, and consistent with the elements described in paragraph 3.17 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward

Councillors, such as barbecues, lighting, drinking fountains and nature play space.

1.1.2 **District playground** - located on a large reserve (0.6-7.5Ha) which services a catchment of the surrounding area, the playspace is to consist of the following; irrigated open space (3000sq.m<), shelter and seating accessible from the local footpath network, a bin, sports court and a playspace with an approximate footprint of 450-500 square metres, and other elements consistent with those described in paragraph 3.18 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains and nature play space.

1.1.3 **Regional playground** - a bespoke/ unique space located on a large reserve (> 8 Ha) area which services the greater surrounding area, with a bespoke design, and, at a minimum consisting irrigated open space (10,000sq.m<), multiple shelters with seating and bins, diversity of play activity areas with an approximate footprint between 750-900 sq.m, supporting infrastructure for extended length of stay and consistent with the elements described in paragraph 3.19 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains and nature play space.

5. An initial target be set to have 85% of households within 500m of an irrigated playspace, which could be a reserve of any hierarchy.
6. An initial target be set to have 85% of households within 800m of a playground.
7. Council notes the Budget Bids endorsed at the April 2020 Council meeting and resolution relating to Levels of Service in March 2020, which include additional budgets to meet the above targets by providing for the irrigation of a section of selected local reserves, 9 local and 1 district playground renewals.
8. The Playspace Policy as contained within Attachment 6 to this report (AMSC 11/05/20, Item No. AMSC2) be deferred to June 2020 to enable further changes to be made that incorporate references in para 2, 3, 4 and 9 of this motion.
9. A report be prepared for the Asset Management Sub Committee by June 2020 that maps all Parks and irrigated open space assets, outlining how each open space is classified as formal/ informal, economic community facility linkages (local, district, regional), listing facilities at each of these open spaces including playground equipment, shading, seating, disability/ inclusive or nature play

equipment, and a playground schedule indicating useful life and when the playground is budgeted for renewal.

AMSC3 Place Activation Strategy - Formal Recreation

That:

1. The information within the report be noted.
2. Council give in-principle support for the following recreation areas:
 - 2.1 **Local:** A facility or site that services the needs of local communities and is used by clubs for home and away fixtures, training activities, and participation programs. Such locations have limited ability or constrained function for multiple activities or large events. Generally located on local road networks and provide basic facilities.
 - 2.2 **District:** A facility or site that has a catchment area of the City of Salisbury and provides a focus for association competition. Such locations are generally used as a regular local finals venue or central venue which is used as a neutral venue (ie. By teams that do not regularly train or play at the venue). Generally located on collector or distributor roads.
 - 2.3 **Regional:** A facility or site that caters for a catchment greater than the City of Salisbury boundaries and may service the needs of multiple council areas. Regional facilities support participation at both the community and pre-elite level of competition. These facilities generally have the capacity to host Regional, State, and National level competition. Provides for a broad range of activities or programs, and may include a combination of core sporting facilities in as well as supporting services (see attachment for examples). Generally located on a high profile site
3. The following principles be adopted for formal recreation areas to guide future upgrades and development:
 - 3.1 **Local:**
 - Change room facilities that comply with relevant sport code local guidelines.
 - Multi-use with a single shared club room facility.
 - Designed to accommodate use by multiple clubs and community organisations.
 - Playing surfaces/facility compliant with relevant sport code local guidelines.
 - Lighting may be provided for training.
 - Some off street parking may be provided.
 - Not suitable for larger facilities due to residential setting
 - Complimentary recreation services.

3.2 District:

- Change room facilities that comply with relevant sport code district guidelines.
- Multi-use with a single shared club room facility.
- Designed to accommodate use by range of sports and activities, schools, community and other organisations.
- Design and layout should promote concurrent use for different activities and events.
- Playing surfaces/facility compliant with relevant sport code district guidelines.
- Lighting may be provided for training.
- Significant off street parking may be provided to cater for large numbers.
- High profile site on connector or distributor road.
- Not suitable for small sites on local road networks as generally in residential settings.
- Complimentary recreation services should be considered.

3.3 Regional:

- Change room facilities that comply with relevant sport code regional guidelines.
- Multi-use with a single shared club room facility where appropriate.
- Playing surfaces/facility compliant with relevant sport code regional guidelines.
- Design and layout should promote concurrent use for different activities and events.
- Designed to accommodate range of users including multiple sports, clubs, schools, community and other organisations.
- High profile site.
- Accessible location with links to transport nodes (public transport, vehicle, pedestrian) and/or commercial/community centres and services.
- Complimentary recreation services should be considered.
- May include a combination of core sporting facilities as well as support services including:
 - Health and fitness
 - Sports science
 - Allied health
 - Education and training facilities
- Administration for sport and other partners
- Perimeter fencing can be considered.

4. A report be prepared for the Asset Management Sub Committee that maps all Formal Recreation assets, outlining how each facility is

classified as formal/ informal, economic community facility linkages (Local, district, regional), listing club room facilities, a schedule of upcoming budgeted approved renewals and a schedule of the useful life for each facility.

5. A further report be prepared containing a proposed detailed set of standards along with a gap analysis showing what the financial impact would be to achieve the recommended detailed standards.

AMSC4 Presentation: Place Activation Strategy - Formal and Informal Recreation

Team Leader Parks and Open Space Assets, Mr C Johansen and Manager Community Planning and Vitality, Mr A Trottman gave a presentation on the Place Activation Strategy – Formal and Informal Recreation.

OTHER BUSINESS

AMSC-OB1 Sporting Facilities – Joint Investment

Moved Cr N Henningsen
Seconded Cr C Buchanan

That Council consults with other local Councils (Playford, Tea Tree Gully and Port Adelaide Enfield) and the Office for Recreation and Sport to identify funding opportunities for joint investment into new regional sporting facilities based on demand, social need and demographic and sporting trends and changes.

CARRIE

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 11 May 2020

CO-ORDINATION

Officer: GMCI
Date: 14/05/2020



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN THE
LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

11 MAY 2020

MEMBERS PRESENT

Cr L Braun (Chairman)
Mayor G Aldridge (ex officio)
Cr C Buchanan
Cr A Duncan
Cr N Henningsen
Cr S Reardon (Deputy Chairman)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
A/General Manager Community Development, Ms V Haracic
Team Leader Parks and Open Space Assets, Mr C Johansen
Manager Community Planning and Vitality, Mr A Trottman
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.22 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

Bring Forward Item AMSC4

Moved Cr L Braun
Seconded Cr A Duncan

That Item AMSC4 – Presentation: Place Activation Strategy – Formal and Informal Recreation, be brought forward to this point on the agenda.

CARRIED

AMSC4 Presentation: Place Activation Strategy - Formal and Informal Recreation

Team Leader Parks and Open Space Assets, Mr C Johansen and Manager Community Planning and Vitality, Mr A Trottman gave a presentation on the Place Activation Strategy – Formal and Informal Recreation.

Cr A Duncan left the meeting at 9:03 pm.

AMSC4 Presentation: Place Activation Strategy – Formal and Informal Recreation

Moved Mayor G Aldridge
Seconded Cr N Henningsen

1. That the information be received.

CARRIED

Cr A Duncan returned to the meeting at 9:05 pm.

The Committee then proceeded to discuss items in the order as presented on the Agenda.

PRESENTATION OF MINUTES

Moved Cr N Henningsen
Seconded Mayor G Aldridge

The Minutes of the Asset Management Sub Committee Meeting held on 14 April 2020, be taken and read as confirmed.

CARRIED

REPORTS

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr N Henningsen
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

AMSC2 Place Activation Strategy - Informal Recreation

Moved Cr C Buchanan
Seconded Cr N Henningsen

That:

1. The information within the report be noted.
2. 500 metres be endorsed as a guide for the accessible distance to an irrigated playspace from a household, with the minimum elements being a small irrigated space, a bench and a bin.
3. 800 metres be endorsed as a guide for the accessible distance to a playground from a household, and that a three tier hierarchy be set for playgrounds, namely local, district, and regional.
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1.1.3 **Regional playground** - a bespoke/ unique space located on a large reserve (> 8 Ha) area which services the greater surrounding area, with a bespoke design, and, at a minimum consisting irrigated open space (10,000sq.m<), multiple shelters with seating and bins, diversity of play activity areas with an approximate footprint between 750-900 sq.m, supporting infrastructure for extended length of stay and consistent with the elements described in paragraph 3.19 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such

as barbecues, lighting, drinking fountains and nature play space.

5. An initial target be set to have 85% of households within 500m of an irrigated playspace, which could be a reserve of any hierarchy.
6. An initial target be set to have 85% of households within 800m of a playground.
7. Council notes the Budget Bids endorsed at the April 2020 Council meeting and resolution relating to Levels of Service in March 2020, which include additional budgets to meet the above targets by providing for the irrigation of a section of selected local reserves, 9 local and 1 district playground renewals.
8. The Playspace Policy as contained within Attachment 6 to this report (AMSC 11/05/20, Item No. AMSC2) be deferred to June 2020 to enable further changes to be made that incorporate references in para 2, 3, 4 and 9 of this motion.
9. A report be prepared for the Asset Management Sub Committee by June 2020 that maps all Parks and irrigated open space assets, outlining how each open space is classified as formal/ informal, economic community facility linkages (local, district, regional), listing facilities at each of these open spaces including playground equipment, shading, seating, disability/ inclusive or nature play equipment, and a playground schedule indicating useful life and when the playground is budgeted for renewal.

CARRIED

Further Motion:

Moved Cr C Buchanan
Seconded Cr A Duncan

That staff bring back a report providing advice for identifying a fourth level in the hierarchy of playgrounds being “inclusive play spaces”.

CARRIED

AMSC3 Place Activation Strategy - Formal Recreation

Moved Cr C Buchanan

Seconded Cr N Henningsen

That:

1. The information within the report be noted.
2. Council give in-principle support for the following recreation areas:
 - 2.1 **Local:** A facility or site that services the needs of local communities and is used by clubs for home and away fixtures, training activities, and participation programs. Such locations have limited ability or constrained function for multiple activities or large events. Generally located on local road networks and provide basic facilities.
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3. The following principles be adopted for formal recreation areas to guide future upgrades and development:
 - 3.1 **Local:**
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 - Multi-use with a single shared club room facility.
 - Designed to accommodate use by multiple clubs and community organisations.
 - Playing surfaces/facility compliant with relevant sport code local guidelines.
 - Lighting may be provided for training.
 - Some off street parking may be provided.
 - Not suitable for larger facilities due to residential setting
 - Complimentary recreation services.

3.2 District:

- Change room facilities that comply with relevant sport code district guidelines.
- Multi-use with a single shared club room facility.
- Designed to accommodate use by range of sports and activities, schools, community and other organisations.
- Design and layout should promote concurrent use for different activities and events.
- Playing surfaces/facility compliant with relevant sport code district guidelines.
- Lighting may be provided for training.
- Significant off street parking may be provided to cater for large numbers.
- High profile site on connector or distributor road.
- Not suitable for small sites on local road networks as generally in residential settings.
- Complimentary recreation services should be considered.

3.3 Regional:

- Change room facilities that comply with relevant sport code regional guidelines.
- Multi-use with a single shared club room facility where appropriate.
- Playing surfaces/facility compliant with relevant sport code regional guidelines.
- Design and layout should promote concurrent use for different activities and events.
- Designed to accommodate range of users including multiple sports, clubs, schools, community and other organisations.
- High profile site.
- Accessible location with links to transport nodes (public transport, vehicle, pedestrian) and/or commercial/community centres and services.
- Complimentary recreation services should be considered.
- May include a combination of core sporting facilities as well as support services including:
 - Health and fitness
 - Sports science
 - Allied health
 - Education and training facilities
- Administration for sport and other partners
- Perimeter fencing can be considered.

4. A report be prepared for the Asset Management Sub Committee

that maps all Formal Recreation assets, outlining how each facility is classified as formal/ informal, economic community facility linkages (Local, district, regional), listing club room facilities, a schedule of upcoming budgeted approved renewals and a schedule of the useful life for each facility.

5. A further report be prepared containing a proposed detailed set of standards along with a gap analysis showing what the financial impact would be to achieve the recommended detailed standards.

CARRIED

OTHER BUSINESS

AMSC-OB1 Sporting Facilities – Joint Investment

Moved Cr N Henningsen
Seconded Cr C Buchanan

That Council consults with other local Councils (Playford, Tea Tree Gully and Port Adelaide Enfield) and the Office for Recreation and Sport to identify funding opportunities for joint investment into new regional sporting facilities based on demand, social need and demographic and sporting trends and changes.

CARRIED

CLOSE

The meeting closed at 9.59 pm.

CHAIRMAN.....

DATE.....

ITEM 2.4.1

WORKS AND SERVICES COMMITTEE

DATE 18 May 2020

PREV REFS Council 2.4.1 27 Aug 2018 6:30 pm
Works and Services 2.4.1 19/08/2019
Committee

HEADING Landscape Enhancements to Major Entry Sites

AUTHOR Craig Johansen, Team Leader Parks and Open Space Assets, City Infrastructure

CITY PLAN LINKS 2.3 Have natural resources and landscapes that support biodiversity and community wellbeing.
2.4 Have urban and natural spaces that are adaptive to future changes in climate.

SUMMARY This report explores options for the landscape treatments at major city entry statements, and recommends the adoption of a hybrid landscape treatment, being a mixture of dryland and irrigation works.

RECOMMENDATION

1. That the report be received and noted
2. That upgrades to landscape treatments at the City's major entry statements are designed as a hybrid installation (being a combination of dryland and irrigated treatments), to provide visual appeal at each location.
3. That no significant uplift to major Entry Statements occur until 2022/23 financial year to assist with the COVID-19 recovery program.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Images of Current Entry Sites

1. BACKGROUND

- 1.1 Works and Services Committee were presented a report following the completion of enhancements to Entry Sites within the City, due to a seasonal opportunity that arose through summer/ autumn 2018/19.
- 1.2 Works and Services Committee at its August meeting 2019 requested '*that staff bring back a further report on costings and design options on upgrading all major entry sites of the City of Salisbury.*' **CARRIED 0246/2019**
- 1.3 The 2019/20 financial year budget includes an allocation for Digital Signage for the renewal of Entry Tower signage. The Entry Statements at Salisbury Highway and

Parks Terrace, Salisbury, and Park Terrace and Main North Road, Brahma Lodge, being the first sites upgraded in this manner.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 Field Services

2.2 External

2.2.1 Nil

3. REPORT

- 3.1 This report presents the renewal timeframe for Entry Statements and the estimated budget allocation for works to commence in the 2022/23 financial year.
- 3.2 This report does not consider Art Work at Entry Statements as this is subject of a future report to be presented to Council.
- 3.3 The focus of this report is Entry Statements on Arterial Roads, with the following entry sites being considered within the report: Main North Road (Brahma Lodge, Pooraka and Salisbury Heights), McIntyre Rd (Gulfview Heights), St Kilda Road (St Kilda), Montague Road (Valley View), Briens Road (Pooraka) and Churchill Road North (Cavan).
- 3.4 Currently Entry Statements are renewed through both Capital and Operational activities. With feature landscape sites being renewed on a 15 year lifecycle.
- 3.5 It should be noted that a number of Entry Statements such as the Main North Road and Briens Rd Entry Walls (Pooraka) have been renewed in the last 5 years through operational activities with the change of planting in front of the walls.
- 3.6 Works are underway for the renewal of the Entry Statement landscape at Park Terrace and Main North Road, Brahma Lodge in the current financial year through the Feature Landscapes Renewal program, with a budget allocation of \$75k for this project which includes the design, installation and maintenance of the works.
- 3.7 The above mentioned sites currently have an entry statement wall and a large entry blade in most instances with a landscape treatment associated with the scale of the treatment determined by location and parameters of the site.
- 3.8 It is noted that a large number of entry statements are located within the road reserve. With this in mind, the extent of landscape treatment is required to be considerate of requirements for the safety of road users and clearances to structures etc.
- 3.9 For Entry Statements within road reserve, any landscape treatment needs to be sited and maintained to allow the required Approach Sight Distances and Safe Intersection Sight Distances, such examples are the Montague and Nelson Roads roundabout and Churchill Road North Entry Statements. As well, being in line with the following extract from DPTI, *Operational Instruction for Trees in Medians and Roadsides in the Urban Environment*
Alternative Vegetation Options

In situations where tree planting cannot be achieved in the verge or median, the following landscape options may be considered to improve streetscape amenity:

- *frangible small trees or large shrub species with a mature trunk diameter of less than 100 mm;*
- *low ground covers and frangible shrubs with a mature height of 0.5 m where sight lines are to be preserved;*
- *native grasses;*
- *turf grass (e.g. kikuyu); or*
- *other low maintenance hard surface treatments.*

A minimum width of 0.6 m is required between vegetation and the kerb to enable a pedestrian or small child to observe the traffic from the refuge of the verge or median and so that the pedestrian can also be seen by other road users. Pedestrians will also require unobstructed head room around and near any verge or median vegetation for both visibility and injury prevention. The volume of pedestrian activity should be taken into consideration when selecting plant species for verges or medians.

- 3.10 Where the entry statement is located within a reserve, there is a greater capacity to increase visual appeal of the entry statement. The only locations of the listed sites within a reserve are Park Terrace and Main North Road, Brahma Lodge and Main North Road, Salisbury Heights
- 3.11 Current treatments range from dryland to fully irrigated turf and garden beds, with the only site not having an irrigated area being the St Kilda Road entry wall.
- 3.12 The size of the location and extent of landscape treatment varies from 1400 square metres at the Main North Road/ Park Terrace entry statement to 35 square metres at the St Kilda Rd Entry statement.
- 3.13 With most entry statements having a mix of landscape treatments, such as mulched garden area, rubble or hardstand area and planted garden beds, with turf only being installed and maintained where maintenance access is easy and site terrain allows maintenance activities without increased work health and safety risks.
- 3.14 Landscape treatments proposed and costed for this report, have been classified in one of three ways. Dryland Treatment with no or limited vegetation, a hybrid Landscape (portion dryland and portion irrigated) and a Fully Irrigated Landscape.
- 3.15 A dryland treatment proposes to utilise organic and decorative inorganic mulches. For the purpose of the report, costs have been estimated for a 1000 square metre site, with installation estimated to be in the order of \$45,000 with an ongoing maintenance cost of \$3,700/yr.
- 3.16 A hybrid landscape treatment is proposed to have portions of the site treated with dryland and irrigated treatments. The costs for installation of this treatment will vary dependent on the extent of areas treated by each treatment. For the purpose of the report, costs have been estimated for a 1000 square metre site treated by a

50% dryland treatment, 25% irrigated garden and 25% irrigated turf split would cost in the order of \$55,000 to install with an ongoing maintenance cost of \$6,300/yr.

- 3.17 A fully irrigated landscape would consist of both irrigated turf and irrigated garden bed treatments. The costs for installation of this treatment will vary dependent on the extent of areas treated by each treatment. For the purpose of the report, costs have been estimated for a 1000 square metre site treated with 50/50 split between irrigated garden bed and irrigated turf. Estimated costs for installation are in the order of \$60,000 with an ongoing maintenance cost of \$7,500/yr.

4. CONCLUSION / PROPOSAL

- 4.1 Noting that each Entry Statement location is different in location, size and maintenance access, with different design requirements also needing to be considered. It becomes clear that a one size fits all design principle cannot be implemented across the City.
- 4.2 It is recommended that the future level of service adopted at Entry Sites, is for a hybrid landscape treatment site, noting that as outlined above the St Kilda site does not have access to irrigation and would therefore remain as dryland.
- 4.3 Staff propose that Landscape Enhancements to Entry Sites continue to be incorporated in the Renewal Feature Landscapes program for consideration as part of annual budget cycle, with no significant uplift to Entry Statements to occur until 2022/23 financial year to assist with the COVID-19 recovery program.

CO-ORDINATION

Officer: Executive Group
Date: 11/05/2020



Main North Road, Brahma Lodge



Main North Road, Pooraka



Main North Road, Salisbury Heights





Mc Intyre Road, Gulfview Heights



St Kilda Road, St Kilda



Montague Road, Valley View



Briens Road, Pooraka



Churchill Road North, Cavan



ITEM 2.5.1

WORKS AND SERVICES COMMITTEE

DATE 18 May 2020

PREV REFS Works and Services Committee W&S-OB1 21 Oct 2019 the conclusion of the Budget and Finance Committee

HEADING Pontian Eagles Sports & Social Club Inc. - Yalumba Drive Paralowie

AUTHOR Peter Rexeis, Senior Building Assets Officer, City Infrastructure

CITY PLAN LINKS 2.4 Have urban and natural spaces that are adaptive to future changes in climate.
3.2 Have interesting places where people want to be.

SUMMARY Yalumba Drive Reserve is classified a local level reserve under the Council's City Landscape Plan and the Game Plan. This report recommends that Council endorse the clubrooms at Yalumba Drive site currently leased by the Pontian Eagles Sports & Social Club Inc. to be included in the 2021/2022 building renewal program and that the Civil & Transport section carry out further investigations to improve onsite car parking.

RECOMMENDATION

1. That the proposed renewal and improvement works currently planned at this site for 2021/22, including works to the building, playground, reserve and fencing, be noted.
2. That an investigation be conducted to explore opportunities to improve the onsite car parking at the site, and report back to Council.
3. That staff consult with the Pontian Eagles on the above improvement works, and car park investigation.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Council resolved at its meeting the following (0303/2019):
 - 1.1.1 *'That the City of Salisbury note that Paralowie Soccer Club has not received an upgrade as part of Council's building renewal program and that the current building is no longer fit for purpose and has a number of OHS issues associated with old design'.*
 - 1.1.2 *'That Council request staff to bring back a report with costings and scope of a building renewal upgrade to be considered as part of the 2020/21 budget process'.*

- 1.1.3 *'That the report gives consideration and options to increase on site car parking'.*

1. CONSULTATION / COMMUNICATION

1.1 Internal

- 1.1.1 Staff within City Infrastructure, Business Excellence and Community Development.

1.2 External

- 1.2.1 Sproutt Consulting.

2. REPORT

2. BACKGROUND

2.1 Council resolved at its meeting the following (0303/2019):

- 2.1.1 *'That the City of Salisbury note that Paralowie Soccer Club has not received an upgrade as part of Council's building renewal program and that the current building is no longer fit for purpose and has a number of OHS issues associated with old design'.*

- 2.1.2 *'That Council request staff to bring back a report with costings and scope of a building renewal upgrade to be considered as part of the 2020/21 budget process'.*

- 2.1.3 *'That the report gives consideration and options to increase on site car parking'.*

3. CONSULTATION / COMMUNICATION

3.1 Internal

- 3.1.1 Staff within City Infrastructure, Business Excellence and Community Development.

3.2 External

- 3.2.1 Sproutt Consulting.

4. REPORT

4.1 Site Details

- 4.1.1 Yalumba Drive Reserve is classified a local level reserve under the Council's City Landscape Plan and the Game Plan and does not have sufficient space requirements for higher levels of service (such as limited space for additional car parking). When maximum ground and facility capacity has been reached for the classification further growth may no longer be feasible. The Yalumba Drive Reserve is currently only used for amateur senior and junior soccer and is not currently intended, or able, to be a district level multi-sport/use hub.

- 4.1.2 The site has previously been used for football and cricket in which the site housed 1 (one) full sized AFL field, 2 (two) hard wicket pitches and 2 (two) hard wicket training nets. The hard wicket pitches were removed

in 2012 (when the Pontians moved to the site) and were replaced with soccer fields and goals. The hard wicket training nets were removed in June 2019 and replaced with a single soccer training goal.

4.2 Current Use & Club Details

4.2.1 The Pontian Eagles Sports & Social Club Inc. is currently located at Yalumba Drive Reserve, Paralowie and has an estimated total membership of 140 members, based on the number of teams the club currently fields. The club has an executed lease with the City of Salisbury for the use of a building, two (2) senior sized soccer pitches, and one (1) junior sized soccer pitch at the reserve. The club relocated to Yalumba Drive Reserve in 2012 after the previous occupant vacated.

4.2.2 Yalumba Drive Reserve currently caters for 3 senior men's teams as below:

2.2.2.1 In 2019 the Pontian Eagles Sports & Social Club competed in the South Australian Amateur Soccer League including the following divisions:

- SAASL Sunday Premier A division – senior mens
- SAASL Sunday Division 6 – senior mens
- SAASL Sunday Division 9 – senior mens

2.2.2.2 The ground is used by 2 junior soccer teams by the Paralowie Eagles Junior Soccer Club who are a sub-club of the Pontian Eagles:

- Football SA – Under 17 C JPL
- Football SA – Under 14 JSL B

2.2.2.3 The club also is part of the Miniroos competition, fielding;

- Under 12
- Under 10
- Under 9
- Under 8
- Under 7

2.3 Building Condition Audit

2.3.1 Property and Buildings have engaged a consultant to carry out a building condition audit for all of Councils buildings.

2.3.2 This audit is currently underway and when completed will provide up to date information to assist with identifying which council buildings require renewal or upgrade, based on the current and future asset management plan, condition assessments, fit for purpose, amenity of the building and community expectations.

2.3.3 The clubroom at Yalumba Drive has recently been audited by the consultant.

- 2.3.4 The draft audit has revealed that the overall condition of the building is a 3 (fair) according to the Institute of Public Works Engineering Australasia (IPWEA) guidelines scale of 1 to 5. Condition 3 requires planned general maintenance some may be significant, to bring the building back to a good condition.
 - 2.3.5 The fit for purpose portion of the audit has highlighted that the club has grown to a point where the building is struggling to be fit for purpose. The club's ongoing requirements will need to be discussed further with the Club.
 - 2.3.6 The kitchen and bar facilities require renewal to bring them into line with current City of Salisbury requirements.
 - 2.3.7 There is insufficient storage available and the club rooms are being used for overflow storage.
 - 2.3.8 The existing change rooms and toilets are not suitable to be utilised as female friendly and all access.
- 2.4 Upgrade and renewal of the Pontian's clubrooms is currently part of the draft 2021/2022 renewal program, and includes work on the change rooms, toilets and kitchen.

2.4 Inclusive Facilities

- 2.4.1 The club does not currently provide the opportunity for women and girls to actively participate in sport at the club. This has been highlighted as a priority by the club however this is not feasible without appropriate facilities and the club does not currently have a women's team.
- 2.4.2 There has been a significant increase in demand for participation in women and girls sport throughout Australia and the State, AusPlay identifies that the top activities for female participants in the Salisbury LGA are non-structured recreation activities such as walking (recreational), fitness/gym, swimming, jogging, running and athletics.
- 2.4.3 The clubroom currently does not cater for inclusive use due to the lack of universal design principles incorporated in the facility. This means that this facility is not likely to be deemed appropriate and used by a diverse range of people.
- 2.4.4 While the proposed building works will support the inclusion of women and girls, and also improve physical accessibility, by providing inclusive facilities, this also needs to be supported by practices throughout the club that support inclusion in the form of equitable access to grounds for women and girls, inclusive policies, and best practice inclusion approaches.

2.5 Works Undertaken To Date

- 2.5.1 The Pontian Eagles Sports and Social Club and Paralowie Eagles Juniors Soccer Club successfully received \$71,000 funding from the Office for Recreation, Sport and Racing's Community Recreation and Sport Facilities Program in 2017/18 for the installation of 100 Lux Club Competition Lighting. This funding was matched by the City of Salisbury and this project was completed in 2018. This allows the club

to host night training and night games however have not yet secured night games at the reserve.

- 2.5.2 The club would be eligible to apply for the Minor Capital Works Grants Program MCWGP with funding of \$50,000 for eligible projects every 2 years and should take advantage of the opportunity.

2.6 Site Capabilities

- 2.6.1 The site currently has 17 formal car parking spaces and 1 formal accessible parking space. Given the number of users at the facility, this may require further investigation to identify peak usage times and number of people at these times to identify an appropriate number of parking spaces required to optimise this feature of the site. Football SA State League 2 requirements do not advise the number of car parks required. They have an overarching requirement that car parking is available in close proximity to the venue and car parking at the venue be made available to the appointed match officials.
- 2.6.2 All sites including Yalumba Drive Reserve have maximum capacities and limitations which can only cater for an appropriate level of sport, competition, and participation in correlation with the number and quality of playing fields available, the level of competition, demographics of participants, and number of amenities & change facilities. Once the maximum ground and facility capacity has been reached no further growth is feasible.
- 2.6.3 As this is a local reserve growth at this site is limited. Further discussions need to be held with the club to determine what their needs will be in the future. It may be more appropriate for the club to relocate to another facility and staff will assist in this process if required.
- 2.6.4 Improvement works are also planned for the site related to the playground, reserve improvements and fencing.

3 CONCLUSION / PROPOSAL

- 3.4 Yalumba Drive Reserve is classified as a local level reserve, it is currently only used for amateur senior and junior soccer and is not currently intended or able to be a district level multi-sport/use hub. Growth is limited and the potential to relocate will need to be discussed further with the club if they continue to expand.
- 3.5 Building renewal and upgrade works are proposed for the site in the 2021/2022. Further scoping of these works are to be undertaken by staff in consultation with the club.
- 3.6 Staff will need to undertake further investigations as to the feasibility to improve the onsite car parking.

CO-ORDINATION

Officer: GMCI
Date: 14/05/2020

ITEM	2.6.1
	WORKS AND SERVICES COMMITTEE
DATE	18 May 2020
HEADING	Capital Works Report - April 2020
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
PREV REFS	Works and Services Committee 2.6.1 16/03/2020

CITY PLAN LINKS 3.2 Have interesting places where people want to be.

SUMMARY The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATION

1. As part of PR12000 Road Reseal Program, defer the 2019/20 road renewal of Tracey Avenue, Paralowie, pending the outcome of current drainage investigations.
2. Bring forward the replacement of a 2020/21 light fleet vehicle into the 2019/20 Plant and Fleet Replacement Program, retaining the replacement vehicle until Covid19 restrictions ease.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

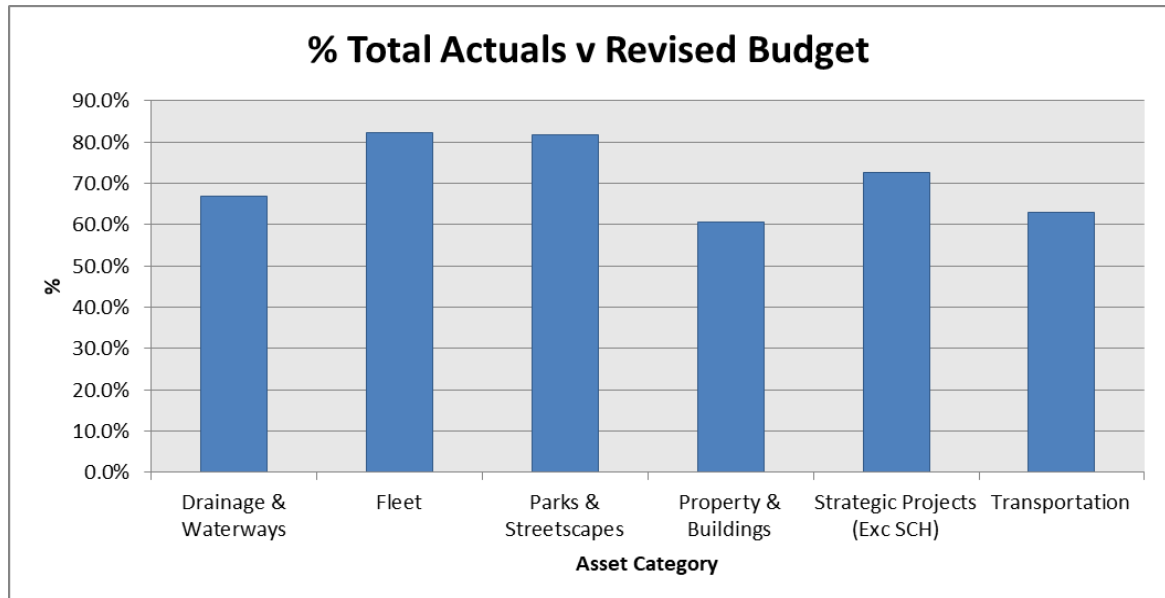
2. CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site, social media and highlights included within the periodic publication *Salisbury Aware*.

3. REPORT

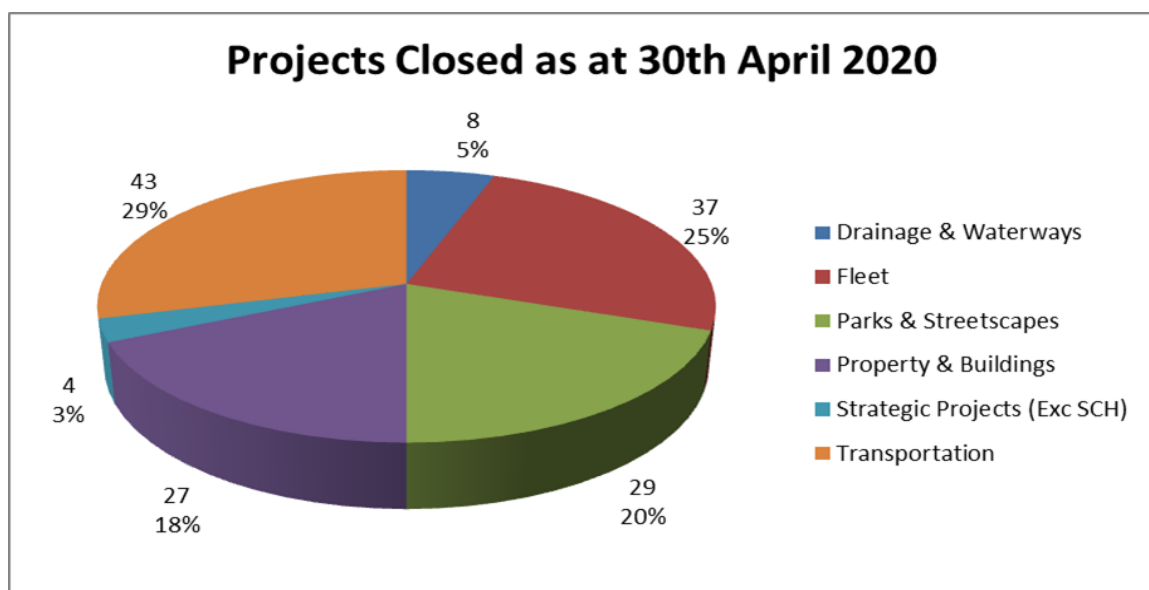
3.1 The Capital Works Program continues to be progressively delivered working in accordance with Covid19 requirements. The importance of this program is paramount as it aids in employment opportunities, which is vital in the current pandemic conditions. In addition the program delivers infrastructure and amenities for community use.

3.2 Currently the program financially is tracking as follows.



NB: Total Actuals = Actual Spend + Commitments

3.3 As part of the management of the Capital Works Program, upon successful completion, projects are progressively closed out and reviewed to enable learnings to be incorporated within future projects. To date, approximately 150 projects have been closed this financial year.



- 3.4 Supply chain issues continue to be apparent due to Covid19. These have impacted the delivery of the Capital Works Program, however staff continue to work through these issues as they arise. Supply of some fleet and playground items remain a concern with delivery dates not yet able to be confirmed in their entirety. Despite this, the Playground Renewal, Reserve Upgrade and Fitness Equipment Programs continue with on-site works and installation of equipment as it arrives.
- 3.5 The Road Reseal Program continues to be effectively delivered. With people working from home, traffic movement is currently less during this era of the pandemic which has assisted during construction. Similarly the Footpath Program is continuing to be delivered with various sections of new paths being built across the City improving connectivity and accessibility.
- 3.6 As part of the Paddocks Master Plan Implementation, the construction of a viewing mound is well advanced whilst site track work continues. Design work for deliverables associated with 2021/22 for this project is being finalised.
- 3.7 The new community facility at Bridgestone Reserve continues to progress with lock up achieved, internal works are now occurring. Currently this building remains on schedule for completion this financial year.
- 3.8 Flood modeling and design development has been occurring in preparation for the delivery of next financial years Major Flooding Program. This will enable works to be tendered early in the financial year, followed by construction over the drier summer months.
- 3.9 The irrigation program has been continuing, including the design preparation for the future year staged construction works associated with the renewal of irrigation at St Kilda.
- 3.10 As part of the Minor Traffic Improvement Program, minor modifications including indented parking bays along Augustine Street, Mawson Lakes, are scheduled to commence in May. Similarly, a new pedestrian refuge on Cross Keys Road, Brahma Lodge, will commence construction this quarter.
- 3.11 In addition to the current program, work has commenced to define the program for the next two years. This includes the development of construction schedules and resource plans. The framework which the program is proposed to be managed in accordance with is being revised to incorporate learnings, consider innovation and continuous improvement. This will aid in the ability to track program status, inform decision making and successfully complete the larger program over the next two years.

- 3.12 Coordination and monitoring of the Capital Works Program is ongoing, partly to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

Amendment to Budget

Bolivar Road Failure, Paralowie

As reported last month, there was a section of road failure in an area along Bolivar Road. Investigations have been undertaken and the \$125k lining of underground culverts along the road is now scheduled to occur as a matter of priority to minimise the risk of future areas of failure. In addition to this, the \$160k rectification of the road section which failed is in progress and set to be completed early May. With the 2019/20 Third Quarter Budget Review being presented this month also via the Budget and Finance Committee, no recommendation will be included within this report, with the \$285k Budget Review Bid appearing within the Budget and Finance Committee report.

Recommendation: No formal recommendation is to be presented within this report, with this \$285k Budget Review Bid to appear within the 2019/20 Third Quarter Budget Review Report, 18th May 2020, Budget and Finance Committee.

Impact: Additional funding allocation

Program Amendment

PR12000 Road Reseal Program

Due to drainage investigations, the renewal of Tracey Avenue, Paralowie, has been deferred. Pending the outcome of these investigations, the renewal will be rescheduled to align with any drainage infrastructure works that may be required.

Recommendation: As part of PR12000 Road Reseal Program, defer the 2019/20 road renewal of Tracey Avenue, Paralowie, pending the outcome of current drainage investigations.

Impact: Road renewal delayed pending outcome of drainage investigations

PR22843 Plant and Fleet Replacement Program

Due to program savings, the opportunity to minimise hire costs of additional vehicles for field crew during this period of Covid19, a light vehicle proposed to be purchased next financial year has been brought forward with the vehicle due for replacement held in the fleet until Covid19 restrictions have been eased.

Recommendation: Bring forward the replacement of a 2020/21 light fleet vehicle into the 2019/20 Plant and Fleet Replacement Program, retaining the replacement vehicle until Covid19 restrictions ease.

Impact: No impact

4. FOR INFORMATION

For Information

Grant Applications

With the opening of various grant funding programs, applications were made in an effort to secure external funding via the 2020/21 Special Local Roads Program (SLRP) and State Bicycle Fund as follows;

- George Street Right-Angle Bend at Green Fields, proposed localized widening and combined raised median and pedestrian refuge treatment to the value of \$250k, proposed \$125k SLRP funding and \$125k City of Salisbury.
- Modified T-Junction treatment at Belfree Drive, Elder Smith Road and Street, Mawson Lakes to the value of \$312k, proposed \$156k SLRP funding and \$156k City of Salisbury.
- Kesters and Nelson Road, Para Hills, new three way roundabout to the value of \$1.1M, proposed \$550k SLRP funding and \$550k City of Salisbury.
- Louisa Road and Deal Court, Paralowie, undertake a major staged road upgrade to the value of \$695k in 2020/21, proposed \$347k SLRP and \$348k City of Salisbury.
- The Gawler Greenway Project, Kings Road to Parafield, Stage 2, shared-use path, proposed \$50k State Bicycle Funding and \$50k City of Salisbury
- Saints Road, Salisbury Park, Stage 2, shared-use path, proposed \$50k State Bicycle Funding and \$50k City of Salisbury
- Diment Road Bicycle Route, Stage 3 shared-use path, proposed \$50k State Bicycle Funding and \$50k City of Salisbury.

While the Council contribution for these projects has been allowed for the Covid-19 Capital Recovery Program an update will be provided once an outcome of these applications is known. The associated budget amendments as required will also be addressed at this time.

In Construction

Bridgestone Reserve Athletics Facility



In Construction



Park Way, Mawson Lakes,
Underpass



The Paddocks Reserve, Para Hills West, Viewing Mound



Recently Completed

Andrew Smith Drive Oval, Parafield Gardens, Basketball Court



Para Hills Tennis Court Light Upgrade



5. CONCLUSION / PROPOSAL

- 5.1 This summary report regarding the City Infrastructure Capital Works Program be received.

CO-ORDINATION

Officer: Executive Group
Date: 11/05/2020

ITEM 2.6.2

WORKS AND SERVICES COMMITTEE

DATE 18 May 2020

PREV REFS Works and Services 6.0.2-IBDSC-OB1 19/08/2019
Committee

HEADING State Government's Increase to the Solid Waste Levy

AUTHOR Dameon Roy, Manager Infrastructure Management, City
Infrastructure

CITY PLAN LINKS 4.1 Strengthen partnerships that enable us to better address our
community's priorities.
4.4 Embed long term thinking, planning and innovation across the
organisation.
4.2 Develop strong capability and commitment to continually
improve Council's performance.

SUMMARY The City of Salisbury is committed to the reduction of waste
through the Resource Management Strategy, being developed as
part of the Sustainability Strategy. This report provides background
to current activities Council is undertaking with NAWMA and
associated constituent Councils.

RECOMMENDATION

1. That the information be received.
2. That Staff continue to work with NAWMA, constituent Councils and other associated organisations, towards promoting a Circular Economy with a view of reducing waste.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At the August 2019 Works and Services meeting Council requested:

3. A report be prepared, with advice from NAWMA and other constituent Councils, that provides options for Council to consider ways of reducing the impact of the Solid Waste Levy on our operating budget for the 2020/21 financial year.

Resolution 0250/2019

1.2 This report follows directly on from the presentation of the use of Recycled Materials, in Civil works, presented in November to the Innovation Sub Committee, and subsequent report in March at the same Committee on the use of Recycled materials in the Council's Capital Works Program.

- 1.3 At the time the report spoke of the opportunities around the use of glass and plastics in Road Construction, but also some of the challenges particularly around the potential unintended consequences, especially mirco-plastics.
- 1.4 This report was delayed to allow time to confirm the specification of the use of the Glass recycling process.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Infrastructure Management
 - 2.1.2 Infrastructure Delivery
 - 2.1.3 Field Services
 - 2.1.4 Strategic Procurement
- 2.2 External
 - 2.2.1 NAWMA
 - 2.2.2 City of Playford
 - 2.2.3 Town of Gawler

3. REPORT

- 3.1 As noted in the previous presentations the key to reducing the impact on the solid waste levy on Councils' Operating budget is for the City of Salisbury in partnership with NAWMA to reuse recycled material, currently going to landfill.
- 3.2 NAWMA and the constituent Councils have been working closely to develop specifications with representatives from the City of Salisbury playing a key role in the Sustainable Procurement + Circular Economy Workshop hosted by NAWMA.
- 3.3 The key result of the workshop was to have a robust discussion between councils surrounding current waste practices and look to create a working group to review and develop standard specifications to be utilised in the councils' civil infrastructure and street/park furniture procurement cycle, focusing on recycled content.
- 3.4 The working groups are developing business cases on how this agenda benefits councils (cost, environmental, reputational, life cycle, private sector investment in the region) and NAWMA (markets, lower landfill costs, higher value of recyclables, public private investment).
- 3.5 As the products, particularly in the recycled materials area, for example for bridge decking (recycled plastic & timber fibres from NAWMA) are manufactured and prove effective, Council have adjusted our design and procurement processes to ensure increased use.
- 3.6 The collapse of the Chinese market in particular has resulted in glass that was exported to China or on sold to other markets now going to land fill, resulting in a major cost to Council.
- 3.7 NAWMA has recently installed an additional secondary glass recycling plant, which produces 5000 Tonnes of material. This glass and the crushed product is

not suitable to be used for the recycled glass production, and it is the use of this material that is the focus of NAWMA and Council.

- 3.8 Council has been testing the non-recycled glass from NAWMA in partnership with major civil works partners. Council has now proposed to NAWMA that it can reuse the 5000 Tonnes in Concrete construction, particularly kerb & water table and concrete footpaths.
- 3.9 This has meant that Council is developing conditions of contracts to be included in our concrete construction projects for 2020/21 and ongoing, that will significantly reduce this waste stream going to landfill and associated costs.
- 3.10 The maximum % of glass and non-recycled plastic in concrete is also being investigated through the University SA. The advantage of the use of non-recycled plastics in concrete, at this point in time is that concrete binds the plastics and this prevents micro-plastics from entering the environment, regardless of whether they are produced.
- 3.11 Recycled plastic has been used in engineering solutions complimenting asphalt for a number of years, but not specifically as a filler, which would use a large quantity of unrecycled plastic material. Council is awaiting confirmation from the Asphalt industry with an assurance regarding the containment of mirco-plastics, rather than being released as a part of their process. This is expected next year and will have significant ramifications to how Asphalt Contracts are specified in the future.
- 3.12 Council, as part of the Sustainability Strategy, will be continuing to work on a number of different circular economy initiatives aimed at reducing our waste to land fill and also costs of disposal of waste.
- 3.13 Key action plans that have significant potential to also assist in the reduction of solid waste to be explored as part of the Strategy and Policy development are discussed below:
 - 3.13.1 Waste to Energy has been a key direction of Europe, as a total strategy for waste. The investigation and development of a waste to energy options which may become a significant new business opportunity in its own right, either as part of NAWMA or a separate entity. There is a pilot plant facility to be constructed by mid-2021, in the North, near NAWMA, that has a focus on waste to energy of green/food & food processing waste.
 - 3.13.2 A significant review of the processing of waste, particularly what waste can be recycled and the value of that material is ongoing, with emerging opportunities to reuse more waste components as a resource, rather than diverting to landfill. The immediate opportunities have been discussed above.
 - 3.13.3 The elimination of mixing of waste streams at source is an important issue. This includes reviewing how to better educate the community on which bins to use, for example including food scraps in green bins, through the use of compostable waste bags, previously discussed at Council, which is being investigated through NAWMA.

- 3.13.4 The installation of recycled material bins, particularly in Regional & District, high use reserves or facilities may be options subject to the efficiency of routes and value proposition for key sites.
- 3.13.5 Another area is in the advocating for changes to materials used by Council in the greater community. For example a local campaign could be developed around the use of recycled – plastic takeaway containers for businesses in the City Centre, in conjunction with the installation of additional recycled bins.

4. CONCLUSION / PROPOSAL

- 4.1 That the City continues to be part of the working group, in the interest of reducing waste to Landfill but more importantly increasing the viability of a Circular Economy in the Northern Region.
- 4.2 With the increase of materials going into infrastructure rather than landfill there will be a long term benefit in the reduction of landfill, and thus a reduction in the Levy in the long term, however at this stage, there is a need to determine how these materials will be separated, stockpiled/stored for use by manufacturers and contractors.
- 4.3 The business case certainly for non-recycled glass is viable and being adopted, for use of the product in the 20/21 financial year as a part of Council's concrete supply contracts. This will reduce the solid waste to landfill by 5000 Tonnes.
- 4.4 Further research and trials are being undertaken through 2020, before other streams, such as the non-recycled plastics are brought in as normal practice.

CO-ORDINATION

Officer: Executive Group
Date: 11/05/2020

ITEM	2.8.1
	WORKS AND SERVICES COMMITTEE
DATE	18 May 2020
PREV REFS	Works and Services Committee W&S-OB2 20/04/2020
HEADING	Continuity of Rubbish Collection
AUTHOR	Andy Legrand, Sustainable Energy Program Coordinator, City Infrastructure
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report explains steps NAWMA has taken to ensure waste collection services remain fully operational during the COVID19 pandemic.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Letter to Mayor Aldridge OAM - NAWMA's Response to COVID19

1. BACKGROUND

- 1.1 Works and Services Committee at its April 2020 meeting requested:

That, in the context of the stated public concerns of East Waste for a “worst case scenario” of not having enough drivers to maintain weekly rubbish collection due to self-isolation as a result of COVID-19:

1. *the City of Salisbury reaffirms its commitment to a weekly rubbish collection regime, and*
2. *NAWMA be requested to advise what strategies have been put in place to ensure continuity of City of Salisbury’s commitment*

CARRIED
0502/2020

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 NAWMA

3. REPORT

- 3.1 Council is working actively with NAWMA to ensure waste services across the city are collected as normal during this COVID-19 period.
- 3.2 In response to the Council resolution Council staff discussed contingency plans with NAWMA and requested a letter outlining their contingency plans be provided to Council. This letter is attached.
- 3.3 NAWMA continues to run full operational services unhampered during the COVID19 pandemic.
- 3.4 With regards to the collection of resident's household bins, NAWMA have worked with contractor Suez to ensure the safety of the drivers and the community. Mechanisms have been put in place that have ensured the service has continued as usual. These are explained in the attached letter.
- 3.5 With current low rates of infection, it is highly unlikely that the collection contractor's ability to collect waste will be affected by self-isolation rules.
- 3.6 If in future the contractor's ability to collect waste was reduced due to the non-availability of drivers, then services would be scaled back with the least critical services first, as per the attached letter.

4. CONCLUSION / PROPOSAL

- 4.1 In the event that there is a broader COVID-19 related restriction to human movement, waste and recycling collection services would continue as normal, as this is deemed an essential service. NAWMA have forecast that the weekly collection of red lid bin waste will continue as usual.
- 4.2 In the unlikely event that the collection contractor cannot source enough drivers, then service would be scaled back in accordance with a risk hierarchy.
- 4.3 The City of Salisbury is committed to the collection of household rubbish on a weekly basis.

CO-ORDINATION

Officer: Executive Group
Date: 11/05/2020

23/03/2020



Mayor Gillian Aldridge OAM
City of Salisbury
PO Box 8
Salisbury SA 5108
E: galdridge@salisbury.sa.gov.au

Dear Mayor Aldridge

RE: NAWMA's response to COVID-19

I write to you in relation to the ongoing COVID-19 pandemic and its effect on NAWMA's services.

Please be assured that at this time NAWMA is maintaining business as usual.

Residents who place their bins out for collection will continue to be serviced without disruption, and our public Resource Recovery Centres will remain open, albeit we will likely be moving to a cashless system temporarily.

We have implemented measures to ensure the ongoing safety of our staff and the community, including the recommended social distancing at all sites, increased hand washing stations, communications on good hygiene and thorough cleaning across all sites.

Should a government-imposed lockdown be introduced, and the slowing of human movements implemented, NAWMA have a number of measures available. We have determined a hierarchy of services that are deemed 'Essential' and 'Non-Essential' services to our community should NAWMA's staff or collections contractor (Suez) workforce be forced to self-isolate. If services are affected because of these restrictions, services will be limited in this order:

1. Hard Waste Service – first service to be restricted
2. Yellow (Recycling) Bin
3. Green (Food and Garden Organics) Bin
4. Red (Waste) Bin – this will be the last of all services to be restricted

NAWMA will continue to monitor the situation and provide updated information regarding the current response to COVID-19, and the business' actions as the situation progresses or services are affected. Communication may take the form of updates via the NAWMA website (www.nawma.sa.gov.au), messages added to our telephone system for incoming calls and email or phone communication to Constituent Councils, residents and Client Councils.

I can be contacted on a.faulkner@nawma.sa.gov.au or 0409 255 421 for any further discussion on this matter.

Yours sincerely


Adam Faulkner
Chief Executive Officer

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