



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**25 MAY 2020**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman (Deputy Mayor)

**STAFF**

A/Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Development, Ms V Haracic  
Manager Governance, Mr M Petrovski  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The A/Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

## **APOLOGIES**

There were no apologies.

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

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## **ITEM 2: DEPUTATIONS**

### **2.1 Verbal Representations on the 2020/2021 Annual Plan and Budget**

There were no verbal representations.

### **2.2 Street Tree Renewal Program - Coachhouse Drive, Gulfview Heights**

*Cr S Ouk entered the meeting at 6.32 pm.*

*Cr C Buchanan entered the meeting at 6.32 pm.*

*Cr B Brug entered the meeting at 6.34 pm.*

Mr Blair Boyer MP, Member for Wright, addressed Council as a deputation in support of the petition to include Coachhouse Drive, Gulfview Heights, in the Street Tree Renewal Program 2020-2021.

Mayor Aldridge thanked Mr Boyer for his Deputation

### **Bring Forward Item 3.1: Petition: Street Tree Renewal Program - Coachhouse Drive, Gulfview Heights**

Moved Cr C Buchanan

Seconded Cr M Blackmore

That Item 3.1 - Petition: Street Tree Renewal Program - Coachhouse Drive, Gulfview Heights, be brought forward to this point on the Agenda.

**CARRIED**  
**0528/2020**

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**3.1 Petition: Street Tree Renewal Program - Coachhouse Drive, Gulfview Heights**

Moved Cr A Duncan  
Seconded Cr M Blackmore

1. The notice of petition in relation to Coachhouse Drive, Gulfview Heights being included in the Street Tree Renewal Program be received.
2. Coachhouse Drive be included for consideration in the Streetscape review program for 2020/21 and be sent to Asset Management Sub Committee for consideration.

**CARRIED  
0529/2020**

*The meeting then proceeded with Items in the order as listed on the Agenda.*

**ITEM 2: DEPUTATIONS ... (cont'd)**

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**2.3 Puddle Jumpers Inc.**

Ms Melanie Tate, founder of Puddle Jumpers Inc, addressed Council as a deputation in relation to what her organisation is doing to help the Salisbury community during COVID-19.

Mayor Aldridge thanked Ms Tate for her Deputation.

**Bring Forward Item 7.6: Motion on Notice: Puddle Jumpers Inc.**

Moved Cr M Blackmore  
Seconded Cr L Braun

That Item 7.6 – Motion on Notice: Puddle Jumpers Inc. be brought forward to this point on the Agenda.

**CARRIED  
0530/2020**

**7.6 Motion on Notice: Puddle Jumpers Inc.**

Moved Cr B Brug  
Seconded Cr C Buchanan

That:

1. Council recognises the important role that the non-profit, non-government organisation Puddle Jumpers Inc. plays in the City of Salisbury community, in particular providing free groceries, toiletries and food to over two hundred Salisbury families each Wednesday at their pop-up sites in Salisbury East and Brahma Lodge, and call on the State Government to provide ongoing financial support to Puddle Jumpers Inc. to continue operating during this time.

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2. The Mayor, on behalf of the Council, write to the Premier Steven Marshall MP and Minister for Child Protection, Minister Rachel Sanderson MP to seek State Government ongoing financial support for Puddle Jumpers Inc.
  3. The administration provide Puddle Jumpers Inc. the relevant Community Grants Program guidelines and application documentation for their consideration, to submit an application through our Community Grants Program for July 2020 to seek funding support for the community assistance they provide to residents of the City of Salisbury, especially during the COVID19 period of time, noting any application will be subject to satisfying the Organisational Eligibility criteria.

**CARRIED**  
UNANIMOUSLY  
**0531/2020**

*The meeting then proceeded with Items in the order as listed on the Agenda.*

### **ITEM 3: PETITIONS**

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*Item 3.1, Petition: Street Tree Renewal Program - Coachhouse Drive, Gulfview Heights was dealt with earlier on the Agenda.*

#### **3.2 Petition: Dunkley Green, Valley View**

Moved Cr J Woodman

Seconded Cr C Buchanan

1. The attached notice of petitions in relation to Dunkley Green, Valley View be received.
2. Council note that staff propose to report back to Council addressing the petition in July 2020.

**CARRIED**  
**0532/2020**

### **ITEM 4: CONFIRMATION OF MINUTES**

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Moved Cr J Woodman

Seconded Cr K Grenfell

The Minutes of the Council Meeting held on 27 April 2020, be taken and read as confirmed.

**CARRIED**  
**0533/2020**

Moved Cr D Proleta

Seconded Cr K Grenfell

The Minutes of the Confidential Council Meeting held on 27 April 2020, be taken and read as confirmed.

**CARRIED**  
**0534/2020**

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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 May 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 May 2020), and listed below, with the exception of items:

- 1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 12 May 2020**
- 1.2.1 Reusable Coffee Cups**

which were withdrawn to be considered separately.

#### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

#### **1.1.1 Support for Sport and Recreation Post COVID-19 Restrictions**

1. The information contained in this report is noted.

#### **1.3.1 Review of the Affordable Housing Policy for Surplus Council Owned Land**

1. That report be received
2. That Council endorse the Affordable and Community Housing Policy - Development of Surplus Council Owned Land (Attachment 1 item 1.3.1 Policy and Planning Committee 18/05/2020 and gives further consideration of Affordable and Community Housing Policy - Development of Surplus Council Owned Land to incorporate outcomes of the Homeless Strategy.

**CARRIED  
0535/2020**

The meeting then proceeded to consider items 1.0.2 and 1.2.1, which were withdrawn to be considered separately.

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**1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 12 May 2020**

Moved Cr M Blackmore  
Seconded Cr K Grenfell

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 12 May 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED  
0536/2020**

**1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee**

Moved Cr M Blackmore  
Seconded Cr K Grenfell

1. The information be received.
2. Council note that the Salisbury Business Association has extended its congratulations and thanks the City of Salisbury for the #Shop\_Salisbury initiative, a great value-add tool for all businesses to market themselves over the coming months.

**CARRIED  
0537/2020**

**1.0.2-TVSC2 Promotional method for identifying properties of historical significance plus other attractions within City of Salisbury**

Moved Cr M Blackmore  
Seconded Cr K Grenfell

1. That this interim report be noted.
2. That further information and / or presentations of suitable technologies be prepared for presentation to the Committee.

**CARRIED  
0538/2020**

**1.0.2-TVSC-OB1 Historical Signage Update**

Moved Cr M Blackmore  
Seconded Cr K Grenfell

1. That a status report on historical signage be reported to the next meeting of the Tourism & Visitor Sub Committee including a priority listing.

**CARRIED  
0539/2020**

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## **1.0.2-TVSC-OB2      Cycling and Walking Path Signage**

Moved Cr M Blackmore  
Seconded Cr K Grenfell

1. That a report be prepared by August 2020 investigating the feasibility and cost of installing signage and public mural art along the new Cycling and Walking path Tapa Martinthi Yala, to encourage cyclists to venture into Salisbury.

**CARRIED  
0540/2020**

### **1.2.1      Reusable Coffee Cups**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. The information in this report is noted.
2. Council supports partnering in the Responsible Café program in 2021, allowing time for COVID-19 (coronavirus) restrictions to be lifted, clarity around new business operating requirements following the pandemic, and gives time for businesses to reopen and rebuild their customer base.
3. That a New Initiative Bid be included for consideration as a part of the 2020/2021 budget process to support this partnership.
4. A report be prepared, in consultation with NAWMA, to provide Council with a proposed promotional program, including the costs and benefits, to increase the use and appropriate collection of compostable coffee cups for businesses within the Salisbury Council area.

**CARRIED  
0541/2020**

**5.2 Works and Services Committee - Recommendations for Council Ratification**

Moved Cr S Ouk  
 Seconded Cr J Woodman

That Council adopt the recommendations of the Works and Services Committee meeting on 18 May 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 May 2020), and listed below, with the exception of items:

- 2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 11 May 2020**
- 2.5.1 Pontian Eagles Sports and Social Club Inc. – Yalumba Drive Paralowie**

which were withdrawn to be considered separately.

**2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

**2.4.1 Landscape Enhancements to Major Entry Sites**

1. That the report be received and noted
2. That upgrades to landscape treatments at the City’s major entry statements are designed as a hybrid installation (being a combination of dryland and irrigated treatments), to provide visual appeal at each location.
3. That no significant uplift to major Entry Statements occur until 2022/23 financial year to assist with the COVID-19 recovery program.
4. That Council staff provide a report into additional options for Entry Statements into Salisbury and their costs by December 2020. That the report consider the following locations:
  - Purling Road/Commercial Road Roundabout in Salisbury East (facing north towards Purling),
  - The Grove Way at Salisbury Heights heading west,
  - Kings Road and Waterloo Corner Roads coming off of the Northern Connector, and
  - north and south on Port Wakefield Roads and
  - other locations as considered appropriate.



**2.6.1 Capital Works Report – April 2020**

1. As part of PR12000 Road Reseal Program, defer the 2019/20 road renewal of Tracey Avenue, Paralowie, pending the outcome of current drainage investigations.
2. Bring forward the replacement of a 2020/21 light fleet vehicle into the 2019/20 Plant and Fleet Replacement Program, retaining the replacement vehicle until COVID-19 restrictions ease.

**2.6.2 State Government’s Increase to the Solid Waste Levy**

1. That the information be received.
2. That Staff continue to work with NAWMA, constituent Councils and other associated organisations, towards promoting a Circular Economy with a view of reducing waste.

**2.8.1 Continuity of Rubbish Collection**

1. The information be received.

**W&S-OB1 Traffic Safety – Whites Road, Paralowie**

1. That staff bring back report identifying traffic safety measures for the northern end of Whites Road, Paralowie, to reduce the impact of speeding motorists and increased safety for students of Paralowie R-12.
2. Options to include traffic calming devices, dedicated children’s crossing with flashing lights, extending 25kmh speed limit from Waterloo Corner Road to Tolley Close.

**CARRIED**  
**0542/2020**

The meeting then proceeded to consider items 2.0.2 and 2.5.1, which were withdrawn to be considered separately.

**2.0.2-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. The information be received.

**CARRIED**  
**0543/2020**

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## 2.0.2-AMSC2 Place Activation Strategy - Informal Recreation

Moved Cr C Buchanan  
Seconded Cr D Proleta

That:

1. The information within the report be noted.
2. 500 metres be endorsed as a guide for the accessible distance to an irrigated playspace from a household, with the minimum elements being a small irrigated space, a bench and a bin.
3. 800 metres be endorsed as a guide for the accessible distance to a playground from a household, and that a three tier hierarchy be set for playgrounds, namely local, district, and regional.
4. The minimum elements of a playground as defined below be endorsed:
  - 4.1 **Local playground** - located on a local reserve (<0.6Ha) which services an 800m catchment of the surrounding residential area, a distance identified as walkable, and consistent with the elements described in paragraph 3.17 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.
  - 4.2 **District playground** - located on a large reserve (0.6-7.5Ha) which services a catchment of the surrounding area, the playspace is to consist of the following; irrigated open space (3000sq.m<), shelter and seating accessible from the local footpath network, a bin, sports court and a playspace with an approximate footprint of 450-500 square metres, and other elements consistent with those described in paragraph 3.18 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.
  - 4.3 **Regional playground** - a bespoke/ unique space located on a large reserve (> 8 Ha) area which services the greater surrounding area, with a bespoke design, and, at a minimum consisting irrigated open space (10,000sq.m<), multiple shelters with seating and bins, diversity of play activity areas with an approximate footprint between

750-900 sq.m, supporting infrastructure for extended length of stay and consistent with the elements described in paragraph 3.19 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.

5. An initial target be set to have 85% of households within 500m of an irrigated playspace, which could be a reserve of any hierarchy.
6. An initial target be set to have 85% of households within 800m of a playground.
7. Council notes the Budget Bids endorsed at the April 2020 Council meeting and resolution relating to Levels of Service in March 2020, which include additional budgets to meet the above targets by providing for the irrigation of a section of selected local reserves, 9 local and 1 district playground renewals.
8. The Playspace Policy as contained within Attachment 6 to this report (AMSC 11/05/20, Item No. AMSC2) be deferred to June 2020 to enable further changes to be made that incorporate references in para 2, 3, 4 and 9 of this motion.
9. A report be prepared for the Asset Management Sub Committee by June 2020 that maps all Parks and irrigated open space assets, outlining how each open space is classified as formal/ informal, economic community facility linkages (local, district, regional), listing facilities at each of these open spaces including playground equipment, shading, seating, disability/ inclusive or nature play equipment, and a playground schedule indicating useful life and when the playground is budgeted for renewal.

**CARRIED**  
**0544/2020**

### **2.0.2-AMSC3 Place Activation Strategy - Formal Recreation**

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. The information within the report be noted.
2. Council give in-principle support for the following recreation areas:
  - 2.1 **Local:** A facility or site that services the needs of local communities and is used by clubs for home and away fixtures, training activities, and participation programs. Such locations have limited ability or constrained function for multiple activities or large events.

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- Generally located on local road networks and provide basic facilities.
- 2.2 **District:** A facility or site that has a catchment area of the City of Salisbury and provides a focus for association competition. Such locations are generally used as a regular local finals venue or central venue which is used as a neutral venue (ie. By teams that do not regularly train or play at the venue). Generally located on collector or distributor roads.
  - 2.3 **Regional:** A facility or site that caters for a catchment greater than the City of Salisbury boundaries and may service the needs of multiple council areas. Regional facilities support participation at both the community and pre-elite level of competition. These facilities generally have the capacity to host Regional, State, and National level competition. Provides for a broad range of activities or programs, and may include a combination of core sporting facilities in as well as supporting services (see attachment for examples). Generally located on a high profile site
3. Council acknowledges the principles for formal recreation areas to guide future upgrades and development:
    - 3.1 **Local:**
      - Change room facilities that comply with relevant sport code local guidelines.
      - Multi-use with a single shared club room facility.
      - Designed to accommodate use by multiple clubs and community organisations.
      - Playing surfaces/facility compliant with relevant sport code local guidelines.
      - Lighting may be provided for training.
      - Some off street parking may be provided.
      - Not suitable for larger facilities due to residential setting
      - Complimentary recreation services.
    - 3.2 **District:**
      - Change room facilities that comply with relevant sport code district guidelines.
      - Multi-use with a single shared club room facility.
      - Designed to accommodate use by range of sports and activities, schools, community and other organisations.
      - Design and layout should promote concurrent use for different activities and events.
      - Playing surfaces/facility compliant with relevant sport code district guidelines.
      - Lighting may be provided for training.

- Significant off street parking may be provided to cater for large numbers.
- High profile site on connector or distributor road.
- Not suitable for small sites on local road networks as generally in residential settings.
- Complimentary recreation services should be considered.

**3.3 Regional:**

- Change room facilities that comply with relevant sport code regional guidelines.
  - Multi-use with a single shared club room facility where appropriate.
  - Playing surfaces/facility compliant with relevant sport code regional guidelines.
  - Design and layout should promote concurrent use for different activities and events.
  - Designed to accommodate range of users including multiple sports, clubs, schools, community and other organisations.
  - High profile site.
  - Accessible location with links to transport nodes (public transport, vehicle, pedestrian) and/or commercial/community centres and services.
  - Complimentary recreation services should be considered.
  - May include a combination of core sporting facilities as well as support services including:
    - Health and fitness
    - Sports science
    - Allied health
    - Education and training facilities
  - Administration for sport and other partners
  - Perimeter fencing can be considered.
4. A report be prepared for the Asset Management Sub Committee that maps all Formal Recreation assets, outlining how each facility is classified as formal/ informal, economic community facility linkages (Local, district, regional), listing club room facilities, a schedule of upcoming budgeted approved renewals and a schedule of the useful life for each facility.
5. A further report be prepared containing a proposed detailed set of principles and standards along with a gap analysis showing what the financial impact would be to achieve the recommended detailed standards.

**CARRIED  
0545/2020**

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**2.0.2 AMSC-OB1 Sporting Facilities – Joint Investment**

*Cr B Brug left the meeting at 07:24 pm.*

Moved Cr C Buchanan

Seconded Cr D Proleta

That Council consults with other local Councils (Playford, Tea Tree Gully and Port Adelaide Enfield) and the Office for Recreation and Sport to identify funding opportunities for joint investment into new regional sporting and community facilities based on demand, social need and demographic and sporting trends and changes.

**CARRIED  
0546/2020**

**2.5.1 Pontian Eagles Sports & Social Club Inc. - Yalumba Drive Paralowie**

*Cr C Buchanan declared a perceived conflict on the basis of being a patron of the Club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr D Proleta

1. That the proposed renewal and improvement works currently planned at this site for 2021/22, including works to the building, playground, reserve and fencing, be noted.
2. That an investigation be conducted to explore opportunities to improve the onsite car parking at the site, and report back to Council.
3. That staff consult with the Pontian Eagles and Ward Councillors on the above improvement works, and car park investigation.
4. Council also write to the Member for Ramsay seeking support for a joint application to the State Government for any available grant funding for the works.

**CARRIED  
0547/2020**

*Cr B Brug returned to the meeting at 7.30 pm.*

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**5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr N Henningsen  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 May 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 May 2020), and listed below:

**3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

**3.0.2 Charges for Use of Council Land for Business Purposes Policy**

1. The information be received and noted
2. The Charges for Use of Council Land for Business Purposes Policy as set out in Attachment 1 to the report (Item no. 3.0.2 Resources and Governance Committee, 20/4/2020), be endorsed.

**3.2.1 Council Assessment Panel - Appointment of Independent Member to Vacant Position**

1. Council staff undertake an expression of interest process seeking candidates to be appointed as an independent member to the Council Assessment Panel.

**3.6.1 Review of Media Policy**

1. The Media Policy as contained in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance Committee, 18 May 2020), or as amended be endorsed, subject to the inclusion of an additional statement in the Policy that Elected Members receive a copy of all media statements issued by the City of Salisbury.

**CARRIED  
0548/2020**

**5.4 Audit Committee of Council**

No Audit Committee meeting was held in May 2020.

**5.5 Council Assessment Panel**

No Council Assessment Panel meeting was held in April 2020.

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## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr S Reardon  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 May 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 May 2020), and listed below, with the exception of Items:

- 6.0.2 Proposed Sports and Community Clubs COVID-19 Recovery Support Package**
- 6.0.3 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 May 2020**
- 6.1.2 Draft Fees and Charges 2020/21**

which were withdrawn to be considered separately.

### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

### **6.1.1 Loan Borrowings 2019/20 and 2020/21**

1. The information be received.
2. That Council approve the establishment of a 10 Year Cash Advance Debenture of \$21.4 million, to enable the delivery of the 2020/21.

### **6.1.3 Council Finance Report – April 2020**

1. The information be received.

### **6.4.1 Belgravia Leisure – Business Plans**

1. The 2020/21 Fees and Charges as set out in Attachments 5 & 6 to this report (Works and Services, 18/05/2020) be endorsed for:
  - Recreation Centres (Gardens Recreation Centre / Ingle Farm Recreation Centre); and
  - Salisbury Recreation Precinct.
2. The 2020/21 Business Plans as set out in Attachments 1, 2 & 4 to this report (Works and Services, 18/05/2020) be endorsed for:
  - Gardens Recreation Centre,
  - Ingle Farm Recreation Centre; and
  - Salisbury Recreation Precinct.
3. That staff conduct a review of core operations and maintenance and bring back a report to Council in June 2020 regarding the status of business operations at the Little Para Golf Course



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### 6.5.1 Third Quarter Budget Review 2019/20

1. The budget variances identified in this review and contained in the Budget Variation Summary as contained in this report (Item 6.5.1 Budget and Finance Committee, 18/05/2020) be endorsed and net capital and operating variations of \$3,838,675 be credited to the Sundry Project Fund. This will bring the balance to **\$3,838,675**.
2. Funds be allocated for the following **non-discretionary** net bids:

#### **OPERATING**

Northern Adelaide Industry Development	\$111,654
Essential Care Packages COVID-19	\$15,000
Confidential Item	\$50,000
Community Donations – Bushfire Relief	\$31,000
Domestic Hard Waste Service	\$223,100
Water Monitoring Sites – Vandalism additional costs	\$40,000

#### **CAPITAL**

Historical Methodist Cemetery additional works	\$11,000
Confidential Item	\$490,000
Pump Maintenance / Renewal	\$105,000
Bicycle Network Improvement Program – Gawler Greenway	\$50,000
<b>TOTAL</b>	<b>\$1,126,754</b>

3. Funds be allocated for the following **discretionary** net bids:

#### **OPERATING**

Welcoming Cities Network	\$8,000
Youth Sponsorship Funding	\$10,000

#### **CAPITAL**

Bolivar Road Failure, Paralowie	\$276,000
<b>TOTAL</b>	<b>\$294,000</b>

4. Council approve the following transfers:
  1. Transfer \$500,000 operating expenditure from Kerb and Gutter Replacement to capital expenditure within the Road Reseal Program, as per April Council Resolution 0504/2020.
  2. Transfer \$150,000 capital expenditure from Kerb Ramp Construction/Upgrade Program to Road Reseal Program, as per April Council Resolution 0504/2020).

3. Transfer \$10,000 capital expenditure to operating expenditure for the Building Upgrade Program and transfer \$95,000 capital expenditure from Building Upgrade Program to the Building Renewal Program to align the type of works undertaken, as per April Council Resolution 0504/2020.
  4. Transfer \$240,000 operating expenditure to capital expenditure within the Building Renewal Program to align with the type of works currently undertaken, as per April Council Resolution 0504/2020.
  5. Transfer \$5,200 from Continuous Improvement expenditure to the Customer Centre to purchase Gatekeeper software to enhance security and speed for staff to access the customer pods in the public spaces of the Community Hub.
  6. Transfer \$38,000 pump maintenance operating expenditure to capital expenditure as a result of the replacement of failed pumps across Council.
  7. Transfer \$10,000 from Library Community Learning printing expenditure to Library Administration advertising/promotion expenditure for promotional photography.
5. Council approve the following Business Transformational Funds transfers:

Gas Costs <sup>[1]</sup>	7,000
Electricity Costs <sup>[1]</sup>	120,000
Insurance Costs	66,000
Cleaning Costs <sup>[1]</sup>	144,000
Lift Maintenance <sup>[2]</sup>	2,600
Fire Service Inspections <sup>[2]</sup>	7,900
Security - Coordinator Position (one month)	10,000
Security Maintenance and Contracts <sup>[2]</sup>	96,000
Gutter & Solar Panel Cleaning	4,680
Indoor Plant Maintenance <sup>[1]</sup>	32,000
Office 365 Transition	40,000
Staff Uniforms	17,500
Local Area Network Managed Service	55,000
<b>Total Transfers from Business Transformational Fund</b>	<b>602,680</b>
<b>Total Business Transformation Fund Budget</b>	<b>1,000,000</b>
<b>Balance remaining subject to review</b>	<b>397,320</b>
<b>Notes:</b>	
[1] These allocations are net of existing budget provisions	
[2] Some costs are pro-rata from Practical Completion Date 12/11/2019 and will be higher in future years	
[3] Further costs for items under warranty will come on board from November 2021	

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6. Council approve the following budget timing adjustments, which results in a decrease in loan borrowings and an increase in investments in the 2019/20 financial year and an increase in loan borrowings and a decrease in investments in the 2020/21 financial year:

Bridgestone Reserve Athletics Facility	\$950,000
St Kilda Master Plan – Channel Renewal and Boat Ramp	\$2,200,000
Salisbury Oval Master Plan – Major Flood Mitigation	\$2,540,000
Major Traffic Program – George St/Belfree Drv/Ryans Rd	\$1,789,000
<b>TOTAL</b>	<b>\$7,479,000</b>

7. Loan Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 6 of this resolution.
8. Budget Bid PBN000420 Building Upgrade Program for 2020/21 be increased by \$2,417k noting the declaration of these funds at the Third Quarter Budget Review as detailed in Appendix A, and that this 2020/21 budget adjustment be non-discretionary.

**6.6.1 Green Adelaide Board Regional Landscape Levy (Separate Rate)**

1. The information be received and the resolution for the Regional Landscape separate rate be prepared for the June 2020 meeting of Council.

**6.6.2 Salisbury Business Association Separate Rate**

1. The separate rate proposal to raise \$118,348 (excluding GST) as requested by the Salisbury Business Association be supported and that this be subject to formal declaration at the June 2020 Council meeting.
2. The Salisbury Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

**CARRIED  
0549/2020**

The meeting then proceeded to consider Item 6.0.2, 6.0.3 and 6.1.2 which were withdrawn to be considered separately.

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## 6.0.2 Proposed Sports and Community Clubs COVID-19 Recovery Support Package

*Cr C Buchanan declared a perceived conflict of interest on the basis of being president of a sporting club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a committee member of the Salisbury RSL. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Hood declared a perceived conflict of interest on the basis of being a board member of a football club who may apply for a recovery grant. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Burton Community Centre and Valley View Tennis Club. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of being a patron of a sporting club and member of the Para Hills Community Club. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr P Jensen declared a perceived conflict of interest on the basis of being a member of the Para Hills Community Club. Cr Jensen managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr D Hood

1. That the Sports & Community Clubs COVID-19 Recovery Support Package is established, effective from 1 June 2020 through to 31 December 2020 unless extended by Council
2. The Sports Recreation and Grants Committee is delegated authority to allocate the funds available and in line with the guidelines and criteria listed at 5.4, 5.5 and 5.6 or as amended, with the first report to the Sports Recreation and Grants Committee tabled in July 2020
3. The following available funds from the 2019/20 financial period be repurposed to the Sports & Community Clubs COVID-19 Recovery Support Package:
  - a. Community Grants - \$4,991
  - b. Youth Sponsorship - \$18,750
  - c. Community Events (Round 5) - \$20,000
  - d. Events (Salisbury Plays) - \$32,500

- 
4. The 2020/21 budget of \$22,000 for the Community Events (Round 6) be repurposed to the Sports & Community Clubs COVID-19 Recovery Support Package
  5. Approve the repurposing of the 2020/21 Business Networking Program funds of \$25,000 to the Sports & Community Clubs COVID-19 Recovery Support Package.
  6. The scaling of eligible funding allocations be:
    - a. \$0 to \$5000 - \$500
    - b. \$5001 to \$15000 - \$1000
    - c. \$15001 to \$25000 - \$2000
    - d. \$25001 to \$40000 - \$3000
    - e. >\$40,000 - \$5000
  7. The Youth Sponsorship and Community Grants is open to accept applications from 1 July 2020 with funding sourced from the balance of the 50% budget that is available to be used for the full financial year 2020/21 and that \$8000 be made available for post COVID reactivation programs/events at the discretion of staff.

**CARRIED**  
**0550/2020**

**6.0.3 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 May 2020**

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 11 May 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

**CARRIED**  
**0551/2020**

**6.0.3-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. The information be received.

**CARRIED**  
**0552/2020**

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### 6.0.3-IBDSC2 Update on the proposed Dry Creek Project

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. That the information be received.
2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/stakeholder engagement process.

**CARRIED**  
**0553/2020**

### 6.0.3-IBDSC3 City of Salisbury Calendar of Events & Exhibitions review

*Cr B Brug declared a perceived conflict of interest on the basis of being a member of the Salisbury Lions Club which had previously held Christmas Carols event. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. That the report be noted.
2. That the balance of funding of \$32,500 from not holding the Carisbrooke Park and Ingle Farm Salisbury Plays events, be transferred to the Sports and Community Clubs COVID-19 Recovery Support Package.

#### **Further Motion**

1. That the events program for the 2020/21 financial year be scheduled to commence from January 2021 to June 2021, apart from the Asbestos Victims Memorial Services scheduled for the last Friday in November, and Vietnam Veterans Day Ceremony held in August 21, however both events will need to be modified in line with State and Federal Government health guidelines.
2. That a three (calendar) year events and exhibitions program be developed that incorporates the following:
  - A \$70,000 annual exhibition budget be staged for three years with staff to submit recommendations for an annual program, noting that exhibitions such as Watershed Art Prize and SALA should be considered in an adapted format if appropriate, and potentially conducted on alternate years with events such as the Salisbury Writers' Festival.
  - Events that have historically attracted substantial attendance numbers be reviewed with a view to possible modification and/or combining with other like events.

- 
- The Bridgestone opening event and associated activities be confirmed in line with construction finalisation and the progress of COVID-19, and funding for this event should be the subject of a non-discretionary bid subject to the timing of project delivery.
  - The staging of Salisbury Plays events resume when it is safe and appropriate to do so.
  - Further consideration be made to aligning City of Salisbury's Harmony Week activities held in March with the Salisbury Business Association's Food and Cultural Festival (earmarked for October 2020).
  - The Salisbury Secret Garden be reviewed and presented for a further three years with activities being revised to become a one-day event using South Australian and local performers only.
  - Consider the combination of the Australia Day and Citizen of the Year Ceremony with the Salisbury Legends Awards.
3. A three year program be developed following the review of the events identified in Attachment 4 of the report to this item on the agenda, and taking into account the contents of paragraph 2 of this Motion, be the subject of an Informal Strategy session, and then the subject of a subsequent report to Council by July 2020.
  4. A report be prepared that provides advice on a City of Salisbury Christmas Carol grant, and appropriate criteria for expending the \$30,000 grant, to commence in the 2021/22 financial year.
  5. With regard to the potential of a community market being established in future, a report be prepared for further consideration and inclusion in the budget process for the next financial year.

**CARRIED  
0554/2020**

#### **6.0.3-IBDSC4 Community Requests - Response Dashboard**

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. The information be received.

**CARRIED  
0555/2020**

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## 6.1.2 Draft Fees and Charges 2020/21

Moved Cr C Buchanan

Seconded Cr S Ouk

1. That Council note that no increase to fees and charges (unless required by legislation) for the 2020/21 year was adopted at the Special Council Meeting held on 1 April 2020 (Resolution 0491/2020).
2. The Fees and Charges as set out in Attachment 1 of this report (Item No.6.1.2, Budget and Finance Committee, 18 May 2020) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2020/21 Fees and Charges Booklet accordingly.
3. The Manager Community Health & Wellbeing be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
4. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 by existing permanent user groups in accordance with the Memorandum of Understanding with Council.
5. The Manager Community Capacity and Learning be delegated authority to vary Library fees or Twelve25 fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
6. The Manager Community Capacity and Learning be delegated authority to assess events and functions to be held at the Para Hills Community Hub to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Para Hills Community Hub depending on type of activity, the rate of subsidy and additional services as requested by the hirer.
7. The General Manager Community Development be delegated authority to vary fees by up to \$600 for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
8. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document as set out in the Access to Information section of the Fees and Charges document.



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9. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
  10. The Manager Economic Development be delegated authority to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
  11. The Manager Environmental Health and Safety and Team Leader General Inspectorate be delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date.
  12. That the Chief Executive Officer, or his delegate, be delegated authority to exercise discretion as to applying the proposed Room Booking Policy at the Salisbury Community Hub in relation to:
    - The Prioritisation Parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Place/Inparrinthe Kurnangka
    - The application of the three categories (Community, Private and Business/Government), and including the ability to adjust fees, as to how they apply to requests for bookings received.
  13. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
  14. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.

**CARRIED  
0556/2020**

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**5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr A Duncan  
Seconded Cr D Hood

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 11 May 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 May 2020), and listed below:

**7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

The information be received.

**7.2.1 Community Grants Program Applications for May 2020**

1. The information be received and noted.
2. The Sport, Recreation and Grants Committee note the 2019/2020 Community Grants Program remaining balance, for repurposing, is \$4,991.00.

**7.2.2 Community Event Sponsorship Grant Applications - Round 5**

2. It be considered that the remaining funds allocated to the Community Events Sponsorship program for Round Five (5) of \$25,000, be redirected into a Recovery Program for COVID – 19.

**Further Motion:**

That the funds of \$30,000 for Round Six, due in December, for the Community Events Sponsorship Grants applications be considered as part of the report in the May Budget and Finance Committee for the Sports and Community Clubs COVID-19 Recovery Support Package.

**CARRIED  
0557/2020**

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**5.8 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council adopt the recommendations of the CEO Review Committee meeting on May 2020, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 25 May 2020), and listed below:

**8.1.1 Future Reports for the CEO Review Committee**

1. The information be received

**8.1.2 CEO Annual Performance Review Process FY2019/2020**

1. The Performance Appraisal Survey be distributed electronically to Elected Members on 29 May 2020, to be completed by 12 June 2020.
2. Hender Consulting will offer telephone interviews with each Elected Member during the period 29 May 2020 to 12 June 2020.
3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2020, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2019/2020.
4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2020, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

**CARRIED  
0558/2020**

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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 COVID-19 Capital Infrastructure Recovery Program**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. That Council endorse
  - a. the 2 year COVID-19 Capital Infrastructure Recovery Program as contained in Attachment 1 to this report (Council 25/05/2020, Item GB7), inclusive of the existing draft capital program.
  - b. Recruitment of four additional FTE's for the next two years to assist with the delivery of the program, including two Project Managers, one senior engineer, and one senior landscape architect.
  - c. Increasing the Local Northern Region Benefit weighting to 20% for the COVID-19 Capital Infrastructure Recovery Program
2. That Council note:
  - a. that a reporting regime will be developed to track Local Northern Region spending associated with the COVID-19 Capital Infrastructure Recovery Program
  - b. that staff will, where appropriate, establish Local Northern Region targets within contracts to further support spending in the northern region

**CARRIED**  
**0559/2020**

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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice: Bush Park, Pooraka**

Moved Cr B Brug

Seconded Cr G Reynolds

1. That a report be brought back to the Asset Management Sub Committee regarding the costs and feasibility associated with installation of irrigation infrastructure for Bush Park, Pooraka which is currently a non-irrigated Council reserve.
2. That the report come back in time for consideration of possible irrigation installation to be installed post renewal of the playground at Bush Park, Pooraka which has reached its end life.

With leave of the meeting and consent of the seconder Cr B Brug  
VARIED the MOTION as follows:

1. That a report be brought back to the Asset Management Sub Committee regarding the costs and feasibility associated with installation of irrigation infrastructure for Bush Park, Pooraka which is currently a non-irrigated Council reserve.
2. That the report come back by September 2020 for consideration for possible irrigation installation for ongoing and permanent irrigation to be installed post renewal of the playground at Bush Park, Pooraka which has reached its end life.

**CARRIED**  
**0560/2020**

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**7.2 Road Safety Improvements at intersection of Waterloo Corner Road and Kensington Way, Burton**

*Cr N Henningsen left the meeting at 07:55 pm.*

*Cr N Henningsen returned to the meeting at 07:57 pm.*

Moved Cr C Buchanan

Seconded Cr D Proleta

That:

1. Consistent with and as suggested by Minister Knoll's written response, dated 7 October 2019, to Mayor Aldridge about the intersection of Kensington Way and Waterloo Corner Road, Burton, the City of Salisbury undertake a Road Safety Audit at that intersection and the Barton Crescent intersection, to enable Council to potentially seek funds from DPTI for implementing improvements as a "proactive road safety project".
2. Council indicate to DPTI its preparedness to contribute some funding to the proposed improvements, and such contribution from Council be considered as part of the second year of the COVID-19 Infrastructure Program (2021/22).

**CARRIED**  
**0561/2020**

**7.3 Motion on Notice: Street Libraries**

*Mayor G Aldridge left the meeting at 08:17 pm.*

*Deputy Mayor J Woodman assumed the Chair at 8.17 pm.*

Moved Cr B Brug

Seconded Cr J Woodman

1. That the City of Salisbury report on the viability, cost and concept of street libraries for consideration by Council post COVID19.
2. That the report also include appropriate types of locations for placement and the experience of other Councils that have adopted such initiatives.
3. That the report also include advice from Street Library Australia and advice in regards to costs and process of registration.
4. That the report also include advice from Little Free Library Network and advice in regards to costs and process of registration.

**CARRIED**  
**0562/2020**

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#### 7.4 **Motion on Notice: Green Waste Bins**

*Mayor G Aldridge returned to the meeting at 08:23 pm and resumed the Chair.*

Moved Cr M Blackmore  
Seconded Cr C Buchanan

That:

1. A report be prepared, in consultation with NAWMA, to provide Council with an update on the provision of green waste bins in accordance with NAWMA's transformational waste strategy, and
2. The report include advice on:
  - the cost of ensuring that every appropriate household has access to a three bin waste system by December 2020, and how green bins could be rolled out over several years;
  - the business case for diverting green waste that would otherwise go to landfill, and
  - options for educating the remaining households on what can be placed in a green bin to support them in the transition to using all three bins effectively.
3. Administration investigate and apply for any State Government funding available to Councils that divert food waste from landfill.

**CARRIED  
0563/2020**

#### **Deferral of Scheduled Break**

Moved Cr C Buchanan  
Seconded Cr L Braun

That the scheduled two hour break be taken at the conclusion of Motions on Notice.

**CARRIED  
0564/2020**

#### 7.5 **Motion on Notice: NRM Levy**

Moved Cr B Brug  
Seconded Cr K Grenfell

1. That the City of Salisbury continue to oppose the collection via Council rates notices of the former NRM Levy, now renamed Regional Landscape Levy on behalf of State Government, and write to the Treasurer, the Shadow Treasurer, the Local Government Minister and the Shadow Local Government Minister to reiterate Council's continued opposition.

**CARRIED  
0565/2020**

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**7.7 Motion on Notice: Livestreaming Council Meetings**

Moved Cr N Henningsen

That, in the interest of enhancing the openness and transparency of Council's decision making, the administration commence preparations for live streaming monthly Council meetings to begin sometime during the second half of 2020, and such preparations include appropriate testing to ensure the quality and consistency of the streaming by Council.

The **MOTION LAPSED** for want of a Secunder.

**LAPSED**

**7.8 Motion on Notice: Joint Community and Sporting Hub**

Moved Cr N Henningsen

That:

1. The City of Salisbury Council discuss with the Tea Tree Gully Council the issues and opportunities for partnering and funding arrangements as part of the scheduled upgraded to the Ingle Farm Recreational Centre to establish a joint Community Hub facility at the Ingle Farm Recreational site with a focus on wellbeing services.
2. The City of Salisbury discuss with the Office for Recreation and Sport funding opportunities as part of a joint Community and Sporting Hub facility proposed for Ingle Farm.
3. The City of Salisbury discuss with the Department of Education future land requirements around the Ingle Farm Primary school that could be repurposed for additional sporting facilities.

The **MOTION LAPSED** for want of a seconder

**LAPSED**

**7.9 Motion on Notice: CRM Individual EM Reports**

Moved Cr N Henningsen

Seconded Cr C Buchanan

That the Business Excellence team provide individual Elected Members with a monthly status report for all CRM numbers that Elected Members have submitted, so that Elected Members are appropriately informed.

**CARRIED  
0566/2020**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.41 pm.

The meeting reconvened at 9.00 pm.



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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr D Hood  
Seconded Cr S Ouk

1. That this information be noted.

**CARRIED**  
**0567/2020**

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**ITEM 9: REPORTS FROM COUNCIL REPRESENTATIVES**

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**Cr G Reynolds:**

1. The Draft Annual Business Plan for 2020/21 (which supports the Draft Budget for 2020/21 that Council has already endorsed) as presented to Council was authorised for distribution to constituent Councils for review, consideration and endorsement. Some notable inclusions in the Draft Business Plan are:
  - Upgrade of Research Rd Transfer Station;
  - Continue to develop downstream markets for glass fines; and
  - Working with Councils to increase the roll out of FOGO (Green) bins to all properties not currently participating.
2. Endorsed the key assumptions in the Long Term Financial Plan;
3. Received the results of a FOGO (Green) bin trial conducted in the Playford Council area. The trial targeted two specific areas within Playford and offered a Green bin service and kitchen caddy service to those who didn't have one. They also provided participants with education materials and follow up check-ins/reminders. The results were very encouraging and saw:
  - an increase in participation by 23%;
  - increase in food waste in the Green bin;
  - increase in correctly presented food waste;
  - decrease in contamination; and
  - decrease in food and organics in the red bin.As a result NAWMA will commence consultation with constituent Councils on the pass-through costs, funding models and forecast savings.

**Cr J Woodman:**

- 4 May Informal Strategy
- 5 May Spotlight on Salisbury Radio Show
- 5 May Dunkley Green with Frances Bedford MP, Mayor and petitioners
- 5 May Ingle Farm East PS Governing Council
- 5 May Adrian Street, Ingle Farm – illegal dumping
- 8 May ALGWA SA – Media committee meeting
- 11 May Innovation and Business Development Sub-committee
- 12 May Salisbury Suicide Prevention Team
- 12 May Council Committees
- 13 May Residents Ingle Farm re Advanced Care Directives
- 14 May NAWMA meeting of Board and Audit Committee
- 15 May Meeting with Ingle Farm Sporting Group
- 18 May Standing Committees
- 19 May Spotlight on Salisbury Radio Show
- 19 May Budget Workshop
- 20 May Valley View Secondary School Governing Council

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25 May Meet with Adam Trottman  
25 May Council meeting

**Cr S Reardon:**

Nelson Road Bus Stop completed – outstanding work by Council

**Cr A Duncan and Cr P Jensen:**

***PACC Report***

- Due to Covid-19 unfortunately the District Outlet Centre and the Masters complex has been delayed until likely 2021.
- PAL and OTR are still in discussions regarding a petrol station located next to the DOC, this is still likely to proceed. There is no station on the Western side on Main North Road between Montague Road, Cavan and Malinya Drive, Salisbury Park so I am sure it will be well utilised.
- DPTI and PAL are in negotiations for a slice of PAL land required to complete the McIntyre and Main North Rd intersection.
- We are pleased with Parafield Airports commitment to sustainability and are the only Level 3 accredited airport in Australia. This has been due to their move to electric and low emitting diesel vehicles, solar on most buildings and LED light upgrades.
- We thank PAL for their commitment to one of Salisbury’s key values in Sustainability.
- Earlier in the year there was an electric aircraft trial at Parafield this was an exciting development and we will follow with interest the progression of what will be an essential future direction of light aircraft.
- In February the new Aircraft Noise Ombudsman Mr Kieran Pehm commenced in the position, he comes highly regarded with. Background as Dep Commissioner for ICAC, commissioner for health care complaints and as handler of Defence Force related noise complaints.
- The ‘Flight Path Design Principles’ consultation has finished, with submissions from local residents included.
- As of today the draft has yet to be released but understand it is imminent, we will update the Council once we see it.

**Flight Training**

- Complaints are significantly up again.
- In the quarter ending March 2020 there has been a 20% increase in circuit flights and totals movements are up to 83,304 from 74,290 a total 21% increase in one year.
- In the latest report to the PACC the Airservices Australia update acknowledges
  - ‘Generally complainant numbers have increased greatly’
  - ‘Complaints regarding general aviation activities are increasing especially circuit and other training activities’
  - ‘NCIS in our reporting to airports has requested the airports advise their local training schools to be mindful of minimising noise to residential areas’
- But the most poignant comment and what PAL and FTA consistently note is ‘These activities are permitted by the Federal Government’
- And they are correct, it is unfortunate that the lack of any legislation around community impacts on flight schools allows them to operate anytime they want with minimal regard for the local community.

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- In April 2019 we wrote to Parafield Airport requesting reasonable changes to their voluntary 'Fly Friendly Program' operating times.
  - Early on there was positive steps towards relief for local residents with the announcement that 100 students will be moved to Toowoomba (Wellcamp).
  - FTA commenced using regional airstrips more, especially Murray Bridge on weekends.
  - But since then, Wellcamp has been delayed and FTA are in dispute with Murray Bridge about circuit fees and no formal response to our suggestions for a better Fly Friendly Program. The delay to Wellcamp led directly to an extra 150 students which can be seen in the increase in complaints since October 2019. With February recording the highest ever level of complaints.
  - PAL also identified time slots where they could limit circuit training around the least safe times when the tower isn't operating and commenced negotiations with the key tenants.
  - On a phone hookup in early April with PACC representatives and the owner of Flight Training Adelaide it was apparent that the owner of FTA was not willing to give up anything reasonably suggested by this Council or PAL and understandably it is also difficult for the other flight training operators to agree to any changes as they are competing for slots with FTA who conduct 86% of all flights at Parafield.
  - FTAs comment on the proposed changes was 'Agreeing to the proposed changes would impose a significant impact on FTA's attractiveness as a premium training provider'
  - It has become apparent that the issue of noise in the community lies with Flight Training Adelaide.
  - They have simply become too big for Parafield and the ones that suffer aren't the students crammed into their accommodation and small classrooms, its the local residents under the main circuit.
  - This cumulated with a massive increase in circuits during Easter. I received multiple calls and experienced personally at least 100 very loud flights over Brahma Lodge on Good Friday, a day we requested be closed to circuit training and the first Easter in memory where we were restricted from being with our families and asked to stay home, to have so many flights on what is the holiest day of the year was quite disturbing and showed a disregard for the local community in some of the darkest times in a lot of our memories.
  - It was stated in the hookup and in their report that Covid-19 will lead to less training flights in the short term and the relief will be appreciated by local residents but they anticipate it will be business as usual by the end of the year.
  - FTAs success and growth should be celebrated but they have clearly outgrown Parafield and it simply is not fair to the local affected communities that they are able to operate in a near unlimited capacity shielded by the lack of any federal or state laws regarding noise impacts on communities.

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**10.1 Federal Government Stimulus Program**

Cr Buchanan asked a question in relation to Federal \$1.6m grant – have Council staff identified as to how the \$1.6m will be spent on the Federal Government Stimulus Program?

*The Acting Chief Executive Officer stated that as this grant has only recently been made available, funding has not yet been allocated.*

**Recording Question and Answer regarding Item 10.1 – Question Without Notice – Federal Government Stimulus Program**

Moved Cr C Buchanan  
Seconded Cr J Woodman

That the question and answer pertaining to Question Without Notice, Item 10.1 – Federal Government Stimulus Package be recorded in the Minutes.

**CARRIED  
0568/2020**

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice: Current Drainage Clearing Schedule**

At the 27 April 2020 Council Meeting, Cr K Grenfell asked a question in relation to the current drainage clearing schedule and how do we deal continual flooding in heavy rain.

The Question was taken on Notice.

General Manager City Infrastructure, Mr John Devine has provided the following response:

The City of Salisbury is responsible for maintaining a large stormwater network of pits, pipes and open drains.

The table below provides an overview of the delivery of stormwater asset maintenance services across the city.

Table 1 – Stormwater Asset Maintenance Delivery Schedule

<b>Infrastructure Type</b>	<b>Quantity</b>	<b>Delivery Method</b>	<b>Maintenance Regime</b>
Side Entry Pit	10,500	Contract	<ul style="list-style-type: none"> <li>- 5 year cyclic maintenance program in place to clean all Side Entry Pit's across the city.</li> <li>- Hotspot locations inspected on quarterly basis and cleaned as required.</li> <li>- Reactive cleaning of approximately 400 pits per annum from customer enquiries</li> </ul>
Drainage Pit	4,500	Contract	<ul style="list-style-type: none"> <li>- 5 year cyclic maintenance program in place to clean all Side Entry Pit's across the city</li> <li>- Hot spot locations inspected and cleaned on a quarterly basis</li> </ul>
Headwall	850	Internal	<ul style="list-style-type: none"> <li>- All headwalls inspected annually and cleaned as required.</li> <li>- 12 Hotspot locations inspected on quarterly basis and cleaned as required.</li> <li>- Hotspot locations checked after every rain event <math>\geq 10\text{mm}</math> and cleaned as required.</li> </ul>
Gross Pollutant Trap	26	Contract	<ul style="list-style-type: none"> <li>- Inspected and cleaned on six monthly cyclic maintenance schedule</li> </ul>
Trash Racks	40 sites	Internal	<ul style="list-style-type: none"> <li>- Cleaned after every rain event of <math>\geq 5\text{ mm}</math></li> </ul>
Open Drains	63 km's	Internal/ Contract	<ul style="list-style-type: none"> <li>- 5 year maintenance program in place to de-silt open drains across the city.</li> <li>- Hotspot locations inspected on quarterly basis and cleaned as required.</li> <li>- Hotspot locations</li> </ul>

			checked after every rain event $\geq 10\text{mm}$ and cleaned as required.
Pump Stations	5	Contract	<ul style="list-style-type: none"> <li>- Serviced Annually</li> <li>- All locations inspected on quarterly basis and cleaned as required.</li> <li>- All locations checked after every rain event <math>&gt; 10\text{mm}</math></li> </ul>
Underground Stormwater Pipes	As required	Contract	<ul style="list-style-type: none"> <li>- Investigations (camera) into reported blockages, repairs on an as needs basis</li> </ul>

In addition the above stormwater asset maintenance services Council also makes the following storm preparations:

- Storm response contractors on standby during storm events to respond to local blockages
- Prior to heavy rain events, staff attend to a pre storm checklist which includes closing underpasses, checking ‘hot-spot’ drainage locations and ensuring stormwater pumps are ready and on stand-by.
- During heavy rain events, Call Out staff respond to ‘out of hours’ events and Council staff are called in to assist with localised Side Entry Pit blockages.
- Where houses may be at risk of flooding, residents are encouraged to call the State Emergency Service.
- Post rain events, staff attend to a clean-up check list and follow up on customer enquiries and call out reports.

It should be noted that the street network forms part of the stormwater system with underground assets only designed to cater for 1:5 annual rain intensity events. Therefore water over roads or in the kerb and water table is not considered flooding rather the overland flow path.

The City has a large number of stormwater management structures within its jurisdiction which require regular service delivery to maintain amenity and functional capacity. We are continually reviewing our delivery models to ensure we are providing an appropriate level of service to the community.

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## ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

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### 12.1 Side Entry and Drainage Pit Clearing

Moved Cr K Grenfell

Seconded Cr C Buchanan

1. Council notes the response to the Question Without Notice 11.1.
2. Staff bring back a report with costings on reducing the 5 year clearing of Side Entry and Drainage Pits to 3 years by July 2020 to Works and Services Committee.
3. Staff bring back a further report on the 400 reactive Side Entry Pit clearing jobs to see if they are repetitive call outs and why they are needed by July 2020 to Works and Services Committee.

**CARRIED  
0569/2020**

### 12.2 Parafield Airport

*Mayor G Aldridge declared a perceived conflict on the basis of a family member being employed within Parafield Airport. Mayor G Aldridge left the meeting at 09:17 pm. Deputy Mayor J Woodman assumed the Chair at 9.17 pm.*

Moved Cr A Duncan

Seconded Cr P Jensen

1. That the PACC verbal report from Cr Duncan and Cr Jensen be received.
2. That a letter be prepared outlining the following:
  1. impacts on the local community under circuit flight paths and request the introduction of relevant legislation to ensure any circuit training flights operates within community accepted timeframes.
  2. The growth of Flight Training Adelaide and the need for a suitable airstrip away from Parafield to utilise for unlimited circuits in a safe airspace away from residential areas.
3. The letter be sent to the following recipients:
  - All SA Federal Government Senators,
  - Hon Michael McCormack MP - Federal Infrastructure Minister
  - Catherine King MP - Shadow Infrastructure Minister
  - Stephan Knoll - Minister for DPTI
  - Tom Koutsantonis - Shadow Minister for DPTI
  - Premier of South Australia
  - Opposition Leader
  - All South Australian Legislative Councillors
  - All South Australian Members of Parliament

**CARRIED  
0570/2020**

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*Mayor G Aldridge returned to the meeting at 09:28 pm and resumed the Chair.*

### **12.3 COVID Stimulus Funding – Federal Government**

Moved Cr C Buchanan  
Seconded Cr K Grenfell

1. Council thanks the Federal Government for the \$1.6m COVID stimulus funding.
2. Staff report back identifying the shovel ready projects discussed at the April budget meeting to be considered as part of the \$1.6m stimulus grant, by June 2020
3. Staff to include in the report for consideration of allocation of \$1.6m grant:
  - a. increasing the budget of the 20/21 streetscape renewal program
  - b. allocate further funds towards the School transport program

**CARRIED**  
**0571/2020**

### **12.4 Gulfview Heights Lake, Bayview Parade**

Moved Cr P Jensen  
Seconded Cr S Reardon

That a report be prepared informing Council on the indicative costings for installing appropriate infrastructure for providing Salisbury water to the Gulfview Heights Lake at Bayview Parade, and for improving the lake's water retention capability.

With leave of the meeting and consent of the seconder, Cr P Jensen  
VARIED the MOTION as follows:

That a report be prepared informing Council on the indicative costings for installing appropriate infrastructure for providing a permanent supply of Salisbury water to the Gulfview Heights Lake at Bayview Parade, and for improving the lake's water retention capability.

**CARRIED**  
**0572/2020**



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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Budget and Finance Committee - Confidential Recommendations for Council Ratification****6.9.1 Cyber Security Improvement Program**

Moved Cr K Grenfell

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(a) and (b)(i) and (b)(ii) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matters contained in the confidential report of the Budget and Finance Committee shown as Items 6.9.1, 6.9.2 and 6.9.3 because:*
  - *they relate to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect sensitive information relating to: the vulnerability of the City of Salisbury to a cyber-attack and the effects on its business systems and solutions; the personal information in relation to the personal circumstances of individuals; and commercially sensitive information the disclosure of which may prejudice the commercial position of Council and/or confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for Item 6.9.1.*

**CARRIED  
0573/2020**

The meeting moved into confidence at 9.40 pm.

The meeting moved out of confidence and closed at 9.41 pm.

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**13.1 Budget and Finance Committee - Confidential Recommendations for Council Ratification**

**6.9.2 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999**

Moved Cr K Grenfell  
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(a) and (b)(i) and (b)(ii) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matters contained in the confidential report of the Budget and Finance Committee shown as Items 6.9.1, 6.9.2 and 6.93 because:*
  - *they relate to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect sensitive information relating to: the vulnerability of the City of Salisbury to a cyber-attack and the effects on its business systems and solutions; the personal information in relation to the personal circumstances of individuals; and commercially sensitive information the disclosure of which may prejudice the commercial position of Council and/or confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for Item 6.9.2.*

**CARRIED**  
**0574/2020**

The meeting moved into confidence at 9.41 pm.

The meeting moved out of confidence and closed at 9.41 pm.

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**13.1 Budget and Finance Committee - Confidential Recommendations for Council Ratification**

**6.9.3 Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Monday 11 May 2020**

**6.9.3-IBDSC5 Public Lighting LED Business Case**

Moved Cr K Grenfell

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(a) and (b)(i) and (b)(ii) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matters contained in the confidential report of the Budget and Finance Committee shown as Items 6.9.1, 6.9.2 and 6.9.3 because:*
  - *they relate to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect sensitive information relating to: the vulnerability of the City of Salisbury to a cyber-attack and the effects on its business systems and solutions; the personal information in relation to the personal circumstances of individuals; and commercially sensitive information the disclosure of which may prejudice the commercial position of Council and/or confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for Item 6.9.3.*

**CARRIED  
0575/2020**

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The meeting moved into confidence at 9.41 pm.

The meeting moved out of confidence and closed at 9.42 pm.

CHAIRMAN.....

DATE.....