



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN WITTBER &
DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

12 MAY 2020

MEMBERS PRESENT

Mayor G Aldridge (Chairman)
Cr J Woodman (Deputy Chairman)
Cr D Proleta
Cr S Reardon

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
Manager People and Culture, Ms G Page

The meeting commenced at 6.00 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr C Buchanan.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr D Proleta

The Minutes of the CEO Review Committee Meeting held on
15 April 2020, be taken and read as confirmed.

CARRIED

REPORTS

Reports

8.1.1 Future Reports for the CEO Review Committee

Moved Cr D Proleta
Seconded Cr S Reardon

1. The information be received.

CARRIED

8.1.2 CEO Annual Performance Review Process FY2019/2020

Moved Cr D Proleta
Seconded Cr S Reardon

1. The Performance Appraisal Survey be distributed electronically to Elected Members on 29 May 2020, to be completed by 12 June 2020.
2. Hender Consulting will offer telephone interviews with each Elected Member during the period 29 May 2020 to 12 June 2020.
3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2020, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2019/2020.
4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2020, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

CARRIED

OTHER BUSINESS

The meeting closed at 6.03 pm.

CHAIRMAN.....

DATE.....