



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**27 APRIL 2020**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman (Deputy Mayor)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Development, Ms V Haracic  
Manager Governance, Mr M Petrovski  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

## **APOLOGIES**

There were no apologies.

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

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## **ITEM 2: DEPUTATIONS / PRESENTATIONS**

### **2.1 Coomurra Drive, Salisbury Heights Land Divisions - proposed road names**

Mr Andrew Zummo and Mr Glen Roder, both of Coomurra Drive, Salisbury Heights addressed Council in relation to proposed road names for the land divisions on Coomurra Drive, Salisbury Heights.

### **Bring Forward Item 2.5.1 - Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights**

Moved Cr A Duncan  
Seconded Cr M Blackmore

1. That Item 2.5.1 – Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights, be brought forward to this point on the Agenda.

**CARRIED**  
**0493/2020**

### **2.5.1 Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights**

Moved Cr A Duncan  
Seconded Cr M Blackmore

1. The report be received and noted.
2. Staff be authorised to implement the required provisions of the Roads (Opening and Closing) Act 1999 to commence a process for closure of the North portion of Parachilna

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Road, Salisbury Heights, identified as A and B on Attachment 1 – Road Closure. Parachilna Road, Salisbury Heights. Item 2.5.1 Works and Services Committee, 20th April 2020.

3. Staff be authorised to undertake public consultation by placing public notices in the Messenger Newspaper and a further notice in the State Government Gazette in accordance with the provision of the Roads (Opening and Closing) Act 1999 as well as sending notice to affected residents within the suburb of Salisbury Heights.
4. Should no objections be received after completion of the Public Consultation Process, the Manager Property and Buildings to submit the required documentation to the Surveyor General for approval. In the event objections are made on the Road closure, a further report will be presented to Council for consideration of any objections
5. Staff be authorised to undertake public consultation by placing public notices in the Messenger Newspaper and a further notice in the State Government Gazette for the renaming of the portions of Parachilna Road (not subject to a road closure process) north of Coomurra Drive to “Heights View Avenue” and “Prominence Drive”.
6. Should no objections be received for the road renaming of the portions of Parachilna Road after completion of the Public Consultation Process, the Chief Executive Officer be delegated to authorise the Road names as outlined in this report. In the event objections are made on the Road names, a further report be presented to Council for consideration of any objections.
7. Council accept new road names “Giuliano Drive”, “Jess Road”, “Alyssa Avenue” and “Roder Drive” submitted by the owners of 37, 39 and 41 Coomurra Drive on the basis that these names relate to people who live or have lived on the land and are attached to the local history of the land.
8. That a further report be provided to the Works and Services Committee by June 2020 for Council consideration of a brief, scope and cost of a traffic management plan for Salisbury Heights.

**CARRIED  
0494/2020**

The meeting then proceeded with the items in the order as listed on the Agenda.

### **ITEM 3: PETITIONS**

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No Petitions were received.

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**ITEM 4: PRESENTATION OF MINUTES**

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Moved Cr J Woodman  
Seconded Cr L Braun

The Minutes of the Council Meeting held on 23 March 2020, be taken and read as confirmed.

**CARRIED  
0495/2020**

Moved Cr J Woodman  
Seconded Cr L Braun

The Minutes of the Confidential Council Meeting held on 23 March 2020, be taken and read as confirmed.

**CARRIED  
0496/2020**

Moved Cr C Buchanan  
Seconded Cr B Brug

The Minutes of the Special Council Meeting held on 01 April 2020, be taken and read as confirmed.

**CARRIED  
0497/2020**

Moved Cr C Buchanan  
Seconded Cr D Hood

The Minutes of the Special Council Meeting held on 20 April 2020, be taken and read as confirmed, subject to there being an inclusion in the minutes to reference item 6.0.2 that was also included in the motion passed by Council at the meeting.

**CARRIED  
0498/2020**

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## ITEM 5: COMMITTEE REPORTS

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### 5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan

Seconded Cr B Brug

That Council adopt the recommendations of the Policy and Planning Committee meeting on 20 April 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 April 2020), and listed below, with the exception of items:

**1.1.1 Shelter for the Homeless**

**1.3.1 Rural (Aircraft Noise) Direk Industry and Residential Interface DPA**

which were withdrawn to be considered separately.

#### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

#### **1.1.2 Salisbury Community Hub - Update - Future Service Demands**

1. That the information be received.

2. That administration provides an update report by December 2020 on the status of assessing any future service demands at the Salisbury Community Hub and implications.

#### **1.7.1 Draft City Plan 2035 Consultation**

1. The consultation process for the draft City Plan be conducted online and run concurrently with consultation of the 2020/21 Annual Plan during May 2020.

#### **P&P-OB1 Planning and Design Code**

That, given that there several outstanding issues which should be addressed to ensure the successful implementation of the Planning and Design Code, and in light of council resources being directed at this time to deal with the COVID-19 pandemic, the CEO to write to the Minister for Planning requesting a further delay to the Planning and Design Code's implementation for phase 2 and 3 until at least 1 July 2021 and outline the following concerns:

- Given the number of identified errors and omissions in the draft Planning and Design Code, corrections made in the completed Code should be clearly identified.
- Councils and other stakeholders should be provided with a completed Planning and Design Code and ePlanning system at least 2 months prior to the Code's implementation in Phase 2 and Phase 3 council areas.
- Local policy content, contained in council development plans, should be either transferred to the Planning and Design Code or clear explanations as to why this local policy content has not been transferred should be provided.
- A clear explanation of how the Code Amendment process will operate, needs to be provided.

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- A clear explanation of how development application fees will be raised and distributed, needs to be provided.
  - Other concerns the CEO and General Manager wish to include.

**CARRIED**  
**0499/2020**

The meeting then proceeded to consider Items 1.1.1 and 1.3.1, which were withdrawn to be considered separately.

### **1.1.1 Shelter for the Homeless**

Moved Cr B Brug

Seconded Cr A Duncan

1. That the report be noted.
2. That Council requests the Administration to provide a further report by July 2020 to be presented, responding to the original Motion on Notice (Resolution Number 0343/2019).
3. That staff include in the further report strategies to tackle homelessness including options and costs of a Council owned temporary homelessness facility in the City of Salisbury and identify appropriate NGOs and undertake initial discussions regarding managing said facility.
4. That the report also include the development of a City of Salisbury Homelessness Strategy that would consider: reasonable targets for curbing homelessness, identification of community groups most at risk that a purpose built facility can assist with and the merits of hosting a Salisbury/northern Adelaide homelessness forum including all key stakeholders including Elected Members.
5. That telephone facilities be made available at the Salisbury Community Hub and other appropriate Council buildings to facilitate improved connection and access to local Housing and Homeless service providers.
6. That Council staff continue to support homeless people to connect with local service Housing and Homeless service providers.
7. That Council increase advocacy for increased funding and collaboration with key stakeholders for the provision of emergency accommodation in the City of Salisbury and northern Adelaide.
8. That Council write to the Premier Steven Marshall MP, Leader of the Opposition Peter Malinauskas MP, Minister for Human Services Michelle Lensink MLC and Shadow Minister for Human Services Nat Cook MP seeking increased funding for the provision of emergency accommodation in City of Salisbury and northern Adelaide.

**CARRIED**  
**0500/2020**

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**1.3.1 Rural (Aircraft Noise) Direk Industry and Residential Interface DPA**

*Cr C Reynolds declared a perceived conflict of interest in the basis of his employment. Cr G Reynolds left the meeting at 6:46 pm.*

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. That Option 1 in the Policy and Planning Committee Agenda 20/4/20 Item 1.3.1 relating to the Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment be endorsed, subject to DPTI agreeing to hold the DPA open until confirmation is received about the inclusion of the minor zone changes as identified in the DPA to the cadastre of the properties at 16 Beadell Street, and 105 and 117 Bolivar Road in the Planning and Design Code (Phase 3 Urban Areas).

**CARRIED  
0501/2020**

*Cr G Reynolds returned to the meeting at 6:53 pm.*

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## 5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr K Grenfell  
Seconded Cr S Ouk

That Council adopt the recommendations of the Works and Services Committee meeting on 20 April 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 April 2020), and listed below, with the exception of items:

- 2.2.1 Essential Services to Support Seniors, People with Disabilities and other Vulnerable Groups**
- 2.5.1 Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights** (*this item was determined at the beginning of the meeting – see page 2*)
- 2.6.1 Capital Works Report - March 2020**
- 2.6.3 Church and John Street - Community Consultation Findings**
- W&S-OB1 Installation of Fencing – Pines School and Andrew Smith Drive Reserve**
- W&S-OB3 Tree Management Appeals Sub Committee**
- W&S-OB4 Terms of Reference for the Tree Management Appeals Sub Committee**

which were withdrawn to be considered separately.

### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

### **2.4.1 Salisbury Civic Plaza/ Community Hub - Drinking Fountain and shade structure installation**

1. That the report be received and noted.
2. That a non discretionary budget bid of \$15,000 be approved for 2019/20 for the installation of a drinking fountain in the Salisbury Civic Plaza.
3. That additional shade within the Civic Plaza be provided with the addition of 3 advanced trees, of similar species to existing trees, to the northern and western edge of the plaza to match existing.
4. That shade structures not be considered for installation of Salisbury Civic Plaza, due to the impact fixed structures of this nature would have on the function of the space in event mode.

### **2.4.2 Further Information to the Implementation of Structural Seating incorporating Vegetation**

1. The report be received and noted
2. That the following species be endorsed for installation in association with new seating and shelter installations in high profile centres, with installations to occur as part of the John/Church Street Upgrade Program.



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- Tree species - Eucalyptus, Angophora, Brachychiton and Callistemon species.
  - Shrub species - Melaleuca and Hakea species
  - Climbers - Hardenbergia violacea, Clematis microphylla, Bougainvillea species, Wisteria species and Convolvulus remotus.

#### **2.4.3 Outdoor Furniture Program - Barbecue Installation**

1. The report be received and noted.
2. That Barbecue installations from the Outdoor Furniture program continue to be installed as previously endorsed by Council, at the following locations Kentish Green, Para Vista, Pitman Park, Salisbury and The Paddocks as part of the Masterplan Implementation.
3. A barbecue installation at Lindblom Park, Pooraka be considered as part of the Outdoor Furniture budget for the financial year 2021/22, following the above mentioned site installations.
4. Barbecue installations be included in inclusive playspace reserves.
5. Future Barbecue locations be considered in alignment of the hierarchical classification and provisioning framework of the Place Activation Strategy.

#### **2.5.2 Grant of Easement to SA Power Networks - Portion of Vater Street Reserve**

1. Council grant to SA Power Networks an easement for the installation of underground cables to facilitate electricity supply to an adjoining property over a portion of Vater Street Reserve identified as Allotment 15 in Deposited Plan 50221 as described in Certificate of Title Volume 5583 Folio 327, and delineated in red in Attachment 1 to this report (Works and Services Committee, 20 April 2020, Item No. 2.5.2).
2. SA Power Networks to be responsible for all costs and pay a consideration amount of \$5,000 plus GST to the City of Salisbury in exchange for granting of the easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.

#### **2.5.3 Former Council Road Reserve, Ryans Road, Greenfields**

1. This report be received and noted.
2. Council authorises the Manager Property and Buildings to engage a Commercial Property Consultant to act on Council's behalf to sell the property known as Ryans Road Reserve, Greenfields, marked as Allotment 1001 Deposited Plan 119186 (Attachment 1, Item No. 2.5.3 Works and Services Committee, 20/04/2020) balancing price, proposed strategic outcomes from development and use of the site by the prospective purchaser, and alignment with Council strategies and Development Plan.

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3. Council authorises the Manager Property and Buildings to arrange the necessary documentation for the transfer of Allotment 1001 Deposited Plan 119186 and negotiate the terms of an appropriate Encumbrance to be registered on the purchasers Certificate of Title or preparation of a further plan of division to manage future access into the site.

#### **2.5.4 Management of Athletics Centre at Bridgestone Reserve**

1. That Council endorse:
  - a. The Fees and Charges for Bridgestone Athletics Centre 2020/21 as shown in Attachment 1 to this report (Item No. 2.5.4, Works and Services Committee, 20 April 2020).
  - b. A late budget bid of \$125,000 operating expenditure and \$15,000 income for Bridgestone Athletics Centre to be prepared by staff for inclusion in the 2020/21 budget process.

#### **2.5.5 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 14 April 2020**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 14 April 2020 be noted with respect to the recommendations contained therein.

##### **2.5.5 - SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

##### **2.5.5 - SPDSC2 Salisbury Oval Development Site Update**

1. That the report be received.
2. That documentation for an Expression of Interest be prepared by staff in conjunction with Council's Property Advisors for the Salisbury Oval development land depicted in Attachment 1 to this report (Strategic Property Development Sub-Committee, Item SPDSC2 – 14/04/2020), seeking a market response to the options for commercial sporting uses, and/or commercial health and well-being services for the aged care and sports medicine sectors, and also innovative alternative proposals that align with those land uses, and align with Council's objectives for the Salisbury City Centre and Salisbury Oval Precinct.
3. That the advertising of the EOI process proceed and a further report on the response to the EOI be presented to the Strategic Property Development Sub Committee at the conclusion of the EOI process.

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## **2.6.2 Shovel Ready Projects**

1. That the information be received.
2. That Council note the following projects which are shovel ready and submitted for a contribution from the State Government under the Open Spaces and Places for People programs:
  - a. Church Street and John Street Improvement
  - b. City Wide Trails – Jenkins Reserve to Carisbrooke Park
  - c. Bridge Replacement Program – City Wide Trails Connectivity
  - d. Irrigation Activation
    - i. Dunkley Green – Valley View
    - ii. Beadell Street Reserve – Burton
    - iii. Delamere Drive – Paralowie
  - e. Salisbury Oval Masterplan – Brown Tce Playspace & Reserve Upgrade
  - f. Fairbanks Drive – Playground, Sports Court and Reserve Upgrade.
  - g. Bridgestone Reserve – Seating and Shade
  - h. Establishing a Native Forrest in the Little Para Channel
3. That staff continue to investigate grant opportunities for projects within the City of Salisbury.
4. That a further “For Information Report” be brought back to Council on the outcome of these applications.

## **2.6.4 Research Road Joint Animal Pound Facility Update**

1. That the report be received and the update noted.
2. That a New Initiative Bid be prepared for consideration in the 2020/2021 Budget process for \$400,000.00 as the City of Salisbury component of the estimated capital costs a shared use Animal Pound facility located at Research Road Pooraka.
3. Staff continue to refine the concept design for a joint use Animal Pound facility, and a further report is brought back by July 2020 regarding the business case and shared use agreement with the City of Tea Tree Gully.

## **2.7.1 Motion on Notice: Roundabout - Willowbrook Boulevard and Oakdene Court, Paralowie**

1. Install signage and pram ramps at the Oakdene Court T-Junction on Willowbrook Boulevard to provide a safe path of travel for cyclists and pedestrians to and from the playground/recreational sporting area at the Willowbrook Place Reserve.
2. Install a pavement bar at the Oakdene Court and Willowbrook Boulevard T-Junction to help improve efficiency and safety for regular 2-way traffic flow at this site.

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3. Funding for the improvements to be sourced from the 2020/21 Traffic Program budget lines.
  4. Consult with local residents prior to construction commencement.
  5. Council notes that in the interest of improving both local area pedestrian and road safety, South Australia Police (SAPOL) have been requested to undertake surveillance of traffic behaviours at this location.

#### **2.8.1 Compostable Bags for Benchtop Bins**

1. Council not proceed with the free issuing of compostable Kitchen Caddy liners to residents at this point in time.
2. Council await the development of NAWMA's waste policy, and Council's subsequent waste policy, which will address this issue, as part of a service level review.

#### **W&S-OB2 Continuity of Rubbish Collection**

1. That, in the context of the stated public concerns of East Waste for a "worst case scenario" of not having enough drivers to maintain weekly rubbish collection due to self-isolation as a result of COVID-19:
  1. the City of Salisbury reaffirms its commitment to a weekly rubbish collection regime, and
  2. NAWMA be requested to advise what strategies have been put in place to ensure continuity of City of Salisbury's commitment

**CARRIED  
0502/2020**

The meeting then proceeded to consider Items 2.2.1, 2.6.1, 2.6.3, W&S-OB1 and W&S-OB3, which were withdrawn to be considered separately.

#### **2.2.1 Essential Services to Support Seniors, People with Disabilities and other Vulnerable Groups**

Moved Cr C Buchanan  
Seconded Cr B Brug

1. Information to be received.
2. The program expansion to all senior residents who are not clients of Commonwealth Home Support Services for the duration of the COVID-19 threat be endorsed.
3. Council note the set of criteria used to assess eligibility for the support of senior residents who are not clients of the Commonwealth Home Support Service to access essential services during the COVID-19 threat.
4. Staff provide a further report on ongoing support and assistance as part of the COVID recovery program.

**CARRIED  
0503/2020**

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### 2.6.1 Capital Works Report - March 2020

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a committee member of the Salisbury RSL, which is mentioned in paragraph 7 of the Motion.*

*Cr G Reynolds left the meeting at 6:59 pm.*

Moved Cr K Grenfell

Seconded Cr L Braun

1. Include within the 2019/20 Third Quarter Budget Review the re-timing of budgets as outlined within Works and Services, Item 2.6.1, 20<sup>th</sup> April 2020.
2. Within the 2019/20 Third Quarter Budget Review transfer \$500k of operating expenditure budget GL142-244 Kerb and Gutter Replacement to capital expenditure budget within PR12000 Road Reseal Program.
3. Within the 2019/20 Third Quarter Budget Review transfer \$150k capital expenditure budget from PR21412 Kerb Ramp Construction / Upgrade Program to PR1200 Road Reseal Program, with staff given approval to continue with Road Reseal Program preparatory works upon endorsement of this report.
4. Within the 2019/20 Third Quarter Budget Review convert \$10k of Capital Expenditure to Operating Expenditure Budget, and in addition return \$95k Capital Expenditure Budget for the PR20017 Building Upgrade Program.
5. Within the 2019/20 Third Quarter Budget Review convert \$240k of Operating Expenditure to Capital Expenditure Budget, and allocate \$95k Capital Expenditure Budget for the PR18097 Building Renewal Program.
6. Include within the 2019/20 Third Quarter Budget Review a \$50k expenditure budget allocation to match the \$50k State Government grant funding received for PR25535 Gawler Greenway shared use path.
7. Include Salisbury RSL ramp construction within the 2019/20 PR21412 Kerb Ramp Construction / Upgrade Program.

**CARRIED**  
**0504/2020**

*Cr G Reynolds returned to the meeting at 6:59 pm.*

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### 2.6.3 Church and John Street - Community Consultation Findings

Moved Cr G Reynolds  
Seconded Cr D Proleta

1. That the information be received.
2. That the project proceed to detailed design and construction, consistent with feedback received during the community consultation process.
3. That the Administration investigate the installation of an additional public toilet, and the report be brought back during the detailed design stage with preferred options, suggested locations, and current requirements for business and landholders to provide facilities.
4. That further consultation occur with key stakeholders, including SBA and key landowners, during the detailed design phase.
5. That Council note the project has been submitted within the current round of grant funding for “Open Space and Places for People” for an increased scope of works.

**CARRIED**  
**0505/2020**

### W&S-OB1 Installation of Fencing – Pines School and Andrew Smith Drive Reserve

*Cr K Grenfell declared a perceived conflict of interest on the basis of having a family member who attends the school and also being a Local Member Representative on the Governing Council. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr C Buchanan declared a perceived conflict of interest on the basis of being the President of a sporting club on the reserve. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr M Blackmore declared a perceived conflict on basis of her employment. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. That Council notes the deputation made by Mr Michael Brown MP, Member for Playford, at the Works & Services Committee in regard to the installation of fencing around the Pines School and Andrew Smith Drive Reserve

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2. Staff are requested to bring back designs and costing of replacing the pine log fencing with metal fencing at a height of 1.8m along the council school boundary, and the installation of metal fencing around the perimeter of Andrew Smith Reserve. Design and costings be provided to the June 2020 Works & Services committee.
  3. Funding be considered as part of the COVID 19 stimulus program.
  4. As part of the design, access school reserve after Andrew Smith Reserve be made available to ensuring disability access is available, but also restricts access to trail bikes.
  5. That Council ask the Pines School and the Department of Education for financial contribution towards the installation of the metal fence on the perimeter of the school oval.

**CARRIED  
0506/2020**

The Mayor indicated that in the context of the further information report regarding the recommendations for the Other Business items 3 and 4 from the Works and Services Committee, both items would be considered at the same time.

***Further Information Report:***

**W&S-OB3 and 4 Tree Management Appeals Sub Committee**

*Cr L Braun left the meeting at 7:04 pm.*

*Cr L Braun returned to the meeting at 7:06 pm.*

Moved Cr P Jensen

Seconded Cr C Buchanan

1. The information in this report be received and noted.
2. That Council establishes a Tree Management Appeals Sub Committee (TMASC).
3. The Draft Terms of Reference of the Tree Management Appeals Sub Committee, contained in Attachment 1 in the report to W&S-OB4 on the agenda, be adopted.
4. The membership of the TMASC consist of Cr P Jensen, Cr A Duncan, Cr C Buchanan, Cr S Ouk, and Cr N Henningsen.
5. The Chair and Deputy Chair of TMASC be elected at its first meeting.

Cr A Duncan indicated to the meeting that he would not accept his appointment to the Sub Committee.

Cr C Buchanan indicated his intention to seek amendments to the Minutes of the Works and Services Committee relating to a procedural matter at the next meeting of the Committee.

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With leave of the meeting and consent of the seconder Cr P Jensen  
VARIED the MOTION as follows:

1. The information in this report be received and noted.
2. That Council establishes a Tree Management Appeals Sub Committee (TMASC).
3. The Draft Terms of Reference of the Tree Management Appeals Sub Committee, contained in Attachment 1 in the report to W&S-OB4 on the agenda, be adopted.
4. The membership of the TMASC consist of Cr P Jensen, Cr D Proleta, Cr C Buchanan, Cr S Ouk, and Cr N Henningsen.
5. The Chair and Deputy Chair of TMASC be elected at its first meeting.

**CARRIED**  
**0507/2020**



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### **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr D Proleta  
Seconded Cr S Reardon

That Council adopt the recommendations of the Resources and Governance Committee meeting on 20 April 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 April 2020), and listed below, with the exception of item:

#### **3.6.1 Review of the Code of Conduct for Council Members - Dealing with Complaints Procedure and the Media Policy**

which was withdrawn to be considered separately.

#### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

#### **3.0.2 Charges for Use of Council Land for Business Purposes Policy**

1. The information be received and noted
2. The Charges for Use of Council Land for Business Purposes Policy as set out in Attachment 1 to the report (Item no. 3.0.2 Resources and Governance Committee, 20/4/2020), be deferred to the May meeting of the Resources and Governance Committee.

#### **3.6.2 Review of the Compliments, Comments, Complaints Handling Procedure**

1. The information be received.
2. The Compliments Comments, Complaints Handling Procedure, as set out in Attachments 1 and 2 containing references to the track changes (Item No.3.6.2, Resources and Governance Committee 20/4/2020), be endorsed.

#### **3.6.3 Community Consultation Policy Review**

1. The information be received.
2. The Community Consultation Policy as set out in Attachment 1 to this report (Item No.3.6.3, Resources and Governance Committee, 20/04/2020), be endorsed.

**CARRIED  
0508/2020**

The meeting then proceeded to consider Item 3.6.1, which was withdrawn to be considered separately.

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**3.6.1 Review of the Code of Conduct for Council Members - Dealing with Complaints Procedure and the Media Policy**

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The *Code of Conduct for Council Members – Dealing with Complaints Procedure* as contained in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance Committee, 20 April 2020), be endorsed.
2. The *Media Policy* as contained in Attachment 3 to this report (Item No. 3.6.1, Resources and Governance Committee, 20 April 2020), be noted and deferred for one month, and in the meantime an Informal Strategy be held to discuss the policy.

**CARRIED  
0509/2020**

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## 5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 15 April 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 27 April 2020), and listed below, with the exception of item:

### 4.2.2 Draft 2020/21 Annual Plan and Budget

which was withdrawn to be considered separately.

### 4.0.1 Future Reports for the Audit Committee

The information is received.

### 4.0.2 Actions List

The information is noted.

### 4.2.1 Food Safety Audit Report

That the final audit report for the Food Safety audit as set out in Attachment 2 to this report (Item 4.2.1, Audit Committee, 15/04/2020) is noted and that the responses of the Administration to the Food Safety Audit contained therein is endorsed.

### 4.2.3 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 15/04/2020) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 15/04/2020).

### 4.2.4 Update on Internal Audit Plan

That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 15/04/2020) are endorsed.

**CARRIED**  
**0510/2020**

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#### 4.2.2 Draft 2020/21 Annual Plan and Budget

Moved Cr G Reynolds  
Seconded Cr K Grenfell

1. The information be received
2. Council notes that the Audit Committee have reviewed the Council's Annual Plan and Long Term Financial Plan in accordance with S126(4)(ab) Local Government Act 1999 and has provided part 3 for consideration.
3. Recognising the response that Council are wanting to take in relation to COVID-19 and the impact that will have on key financial indicators, Council endorses consideration of the following measures are taken:
  - Revision of the Financial Sustainability targets from 40% to 70%.
  - Rate increases of more than CPI+0.6% from 2021/22 onwards
  - Ongoing Service / Cost Reductions / Income Gains / Potential Income Losses yet to be identified, of at least \$2.4M, are incorporated into 2020/21

and that these measures are incorporated into the Draft Annual Plan and Long Term Financial Plan for consultation, in a combination that results in financial sustainability targets being met over the 10 year period of the long term financial plan.

**CARRIED**  
**0511/2020**

#### 5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in March 2020.

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## 5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr B Brug  
Seconded Cr J Woodman

That Council, noting that items 6.0.2, 6.0.3 and 6.6.1 were adopted at the Special Council Meeting held on 20 April 2020, adopt the recommendations of the Budget and Finance Committee meeting on 20 April 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 April 2020), and listed below, with the exception of items:

### 6.4.3 Rating Strategy 2020/21

### 6.4.5 Draft 2020/21 Annual Plan and Budget

which were withdrawn to be considered separately.

### 6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

### 6.1.1 NAWMA Draft 2020/2021 Budget

1. That the information received from NAWMA on the draft 2020/21 Budget is noted.
2. That Council endorse the draft NAWMA 2020/21 budget.

### 6.2.1 Financial Sustainability Indicators

1. The Long Term Financial Plan be set with an ongoing rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 5 (Item 6.2.1 Budget and Finance Committee 20 April 2020 “Financial Sustainability Indicators”). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 6.2.1 Rating Strategy April 2020.
2. The Operating Ranges for Financial Sustainability Indicators be set as follows
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 70%
  - c. Asset Renewal Funding Ratio: between 90% and 110%.

### 6.4.1 Budget Bids 2020/2021

1. The four year Budget Bid Program as per Attachment 1 to this report (Budget and Finance Committee, 20 April 2020 Item 6.4.1), be endorsed for inclusion in the Draft 2020/2021 Annual Plan and Budget for public consultation, with 2020/2021 net expenditure totalling:

	<b>Capital Expenditure</b>	<b>Operating Expenditure</b>
Infrastructure	\$39,546,000	\$1,665,000
Information Technology	\$0	\$372,000
Plant, Furniture and Equipment	\$1,127,000	\$8,000
Operating	\$0	\$672,000

- 
2. The program in 2020/2021 and 2021/2022 be expanded to deliver on the COVID-19 Infrastructure Recovery Program, with some projects and funding retimed from 2022/2023 and 2023/2024 as per Attachment 2 to this report (Budget and Finance Committee, 20 April 2020 Item 6.4.1), with project specifics provided through future reports.

#### **6.4.2 Budget Status Update**

1. Information be received.
2. The following changes to operating Bids be incorporated into the 2020/21 budget:
  - OPN000533 Performance Excellence Program. The costs associated with this Bid have been updated from \$25k to \$30k as resolved at the Council Meeting held on 23 March 2020 (Resolution 0465/2020).
  - OPN000555 Community Grants Program. A \$38k Bid has been included as per the recommendation made at the Council meeting held 23 March 2020 (Resolution 0472/2020) to increase the Community Grants Program for the 2020/21 year.
3. The following Infrastructure Bids be removed for consideration in the 2020/21 budget:
  - PSN000499 Netball Courts Reconstruction and Lighting Upgrade. Council resolved to not progress with consideration in the 2020/21 Budget but be included in the \$100m COVID infrastructure recovery program.
  - PSN000540 New Supply and Irrigation Bluehills Reserve. Council resolved that this be considered for prioritization following the development of the Place Activation Strategy.
4. Option 2 being a 0% rate increase plus growth and including a service and business optimisation dividend of \$2.4M and the additional COVID-19 Infrastructure Recovery Program as presented in paragraph 3.18 below be endorsed as the basis for the 2020/21 draft budget for public consultation purposes.

#### **6.4.4 Higher Value Property Review**

1. The Higher Property Value Rate Remission for 2020/21 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$472,000	0
2	\$472,001 - \$523,000	10%
3	\$523,001 - \$635,000	15%
4	>\$635,000	35%

with staff authorised to make any manual adjustments required so that the higher value rate remission applied to each assessment is consistent with that applied in the previous year.

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### **6.8.1 Project Budget Delegations**

1. A Financial Delegation (the Project Budget Delegation) continue to be provided to the relevant General Manager to increase an approved budget of an individual capital project in the financial year provided that the program (Information Technology, Transportation, Property and Buildings, Drainage and Waterways, Parks and Streetscapes, Plant, Furniture and Equipment, Salisbury Water Business, Strategic Projects and Strategic Property) and sub-classification (new, renewal) will not exceed budget, and that there is no change in project scope as a result.
2. The Project Budget Delegation limit continue to be set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.
3. In any quarter when the Project Budget Delegation is exercised a separate standalone report continue to be presented to the Budget and Finance Committee at the end of that quarter with details also to be reported in the Quarterly Budget Review.
4. The Project Budget Delegation be reviewed during the 2021/22 Budget process.

**CARRIED  
0512/2020**

The meeting then proceeded to consider items 6.4.3 and 6.4.5, which were withdrawn to be considered separately.

### **6.4.3 Rating Strategy 2020/21**

Moved Cr C Buchanan  
Seconded Cr K Grenfell

1. Information be received.
2. The rate increase based on a 0.0% average increase, including the minimum, be endorsed as the basis for setting rates in 2020/21 and included in the Draft Annual Plan & Budget for public consultation.
3. The COVID-19 general rate capping policy (as set out in section 3.5 of this report, Item No. 6.4.3, Budget and Finance Committee, 20/04/2020) is to apply for 2020/21.

**CARRIED  
0513/2020**

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#### **6.4.5 Draft 2020/21 Annual Plan and Budget**

Moved Cr C Buchanan

Seconded Cr S Ouk

1. Information be received.
2. Draft 2020/2021 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Budget and Finance Meeting 20 April 2020 and Council 27 April 2020.

**CARRIED**  
**0514/2020**



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## 5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr C Buchanan  
Seconded Cr A Duncan

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 14 April 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 April 2020), and listed below:

### 7.0.1 Future Reports for the Sport, Recreation and Grants Committee

The information be received.

### 7.2.1 Community Grants Program Applications for April 2020 and Administration of Applications in Response to COVID-19 Outbreak

1. The information be received and noted.
2. That Council:
  - a. Endorse the suspension of the Community Grants Program effective 15 June 2020, to support the measures established by the City of Salisbury to promote safety and reduce the potential for the spread of COVID-19, recognising the uncertainty of the timeframe that social distancing rules will remain in force.
  - b. Endorse recommencement and review of the Community Grants Program when the social distancing rules are officially lifted by the Australian Federal/State Government.
  - c. Note the remaining balance of the Community Grants Program funding budget for 2019/2020 will be considered for repurposing at the end of June 2020.

### 7.2.9 15/2020: Northern Districts Athletics Club Inc. – Community Grants Program Application

The information be received and noted that the 15/2020: Northern Districts Athletics Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with sections 8.2 and 10.7.1 of the Guidelines and Eligibility Criteria.

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**7.2.10 Youth Sponsorship Applications and Administration of Applications in Response to COBID-19 Outbreak**

1. The information be received and noted.
2. Council endorse the suspension of the Youth Sponsorship Program effective 23 March 2020, to support the measures established by the City of Salisbury to promote safety and reduce the potential for the spread of COVID-19, recognising the uncertainty of the timeframe that social distancing rules will remain in force.
3. Recommencement of the Youth Sponsorship Program to be reviewed when the social distancing rules are officially lifted by the Australian Federal/State Government.
4. The remaining balance of the Youth Sponsorship Program funding budget for 2019/2020 be considered for repurposing in the report to be presented to the April 2020 Budget & Finance Committee.

**CARRIED  
0515/2020**

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**5.8 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan  
Seconded Cr D Proleta

That Council adopt the recommendations of the CEO Review Committee meeting on 15 April 2020, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 27 April 2020), and listed below:

**8.1.1 Future Reports for the CEO Review Committee**

1. The information be received

**8.1.2 CEO Key Performance Indicator Status Update**

1. Information be received.
2. Progress towards achievement of the 2019/2020 Key Performance Indicators be noted and endorsed, with the inclusion of the following:
  - (a) Burton Community Centre community consultation plan is redesigned to accommodate the revised requirements for public consultation as a result of COVID-19, and work continue on the delivery of the project
3. The following indicators to be included in CEO Key Performance Indicators for FY2020/2021
  - (a) Revised financial sustainability indicators, factoring in the impact of Council decisions in response to COVID-19
  - (b) COVID-19 Recovery Plan – progressive implementation over the next two years.
  - (c) Expression of Interest process for Salisbury Oval (subject to Council resolution in April 2020)
  - (d) Review of Property, Buildings and land developments as per Item IBDSC-OB1 at Innovation & Business Development Sub Committee (10 March 2020) – completion September 2020.

**CEO-OB1: COVID-19 Action**

1. That the CEO Review Committee note and commend the Chief Executive Officer and Senior Management Team for action taken to date in response to the COVID-19 pandemic.

**CARRIED  
0516/2020**

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## ITEM 6: GENERAL BUSINESS REPORTS

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### 6.1 CEO Update – City of Salisbury Response to COVID-19 Pandemic

Moved Cr S Reardon  
Seconded Cr G Reynolds

1. That the information be received.

**CARRIED**  
**0517/2020**

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## ITEM 7: MOTIONS ON NOTICE

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### 7.1 Motion on Notice: Fee for Large Waste Bins

Moved Cr P Jensen  
Seconded Cr C Buchanan

That:

1. Council notes that rubbish collection is a core service that residents rightly expect to be included in their Council rates.
2. Council notes that the current 140 litre red waste bin is inadequate for some families.
3. Council note that the cost of upgrading from a 140 litre bin to a 240 litre red waste bin is \$115, which is unaffordable for many residents.
4. The administration bring back a report of the costs associated to cap the upgrade of a 140 litre bin to a 240 litre bin to a once off cost of \$50 or free of charge.

**CARRIED**  
**0518/2020**

*A **DIVISION** was requested by Cr Jensen and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs B Brug, C Buchanan, A Duncan, K Grenfell, N Henningsen, D Hood, P Jensen, S Ouk, D Proleta, S Reardon, G Reynolds and J Woodman*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs M Blackmore and L Braun*

*The Mayor declared the **MOTION** was **CARRIED***

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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr D Proleta  
Seconded Cr J Woodman

1. That this information be noted.

**CARRIED**  
**0519/2020**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**Cr J Woodman:**

23 March Council Meeting  
1 April Special Council Meeting  
9 April ALGWA SA Executive Meeting  
14 April Salisbury Suicide Prevention Team Executive meeting  
15 April CEO Review Committee  
20 April Standing Committees  
21 April Spotlight on Salisbury radio show  
23 April ALGWA SA Committee meeting  
27 April Council meeting

**Cr Reardon:**

25 April Participated in two street Anzac Day services

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**10.1 Current Drainage Clearing Schedule**

Cr K Grenfell asked a question in relation to the current drainage clearing schedule and how do we deal continual flooding in heavy rain?

The Question was taken on Notice.

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice: Letter to Para Hills Brass Band**

*Cr S Reardon sought leave of the meeting to make a brief explanation in relation to her question, and leave was granted.*

At the 23 March 2020 Council Meeting, Cr Reardon asked a question in relation to staff advising the date the letter was sent to the Para Hills Brass Band for their 50<sup>th</sup> anniversary in February.

The question was taken on notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

The letter had not been sent as following discussion with the club it was identified that the 50<sup>th</sup> Anniversary is not being celebrated until 2022 to align with the club's incorporation date.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**12.1 Re-usable Coffee Cups**

Moved Cr D Proleta  
Seconded Mayor G Aldridge

That a report to be brought back on the possibility of the City of Salisbury working with Salisbury Business Association to encourage cafes and other businesses selling coffee, to offer a discount if the public bring their own coffee cup.

**CARRIED**  
**0520/2020**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.47 pm.

*Cr L Braun left the meeting at 8.47 pm and did not return.*

The meeting reconvened at 9.00 pm.

**12.2 Bike Paths**

Moved Cr K Grenfell  
Seconded Cr C Buchanan

1. That a report be brought back to Council regarding a bike path to be installed on Louisa Road, Paralowie to allow a safer path for riders by July 2020.
2. Council review the current state of our paths throughout the City of Salisbury and allow Elected Members to voice suggestions on new paths.

**CARRIED**  
**0521/2020**

**12.3 Passing of Mr M Canny, Deputy Chair of the City of Salisbury Council Assessment Panel**

Moved Cr B Brug  
Seconded Cr K Grenfell

1. That Council note the passing of Mr Mike Canny, Deputy Chair of the City of Salisbury Council Assessment Panel.
2. That Council send our condolences to the Canny family at this time.

**CARRIED**  
**0522/2020**

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**12.4 Statement for Future Annual Plans, City Plans, Annual Reports and City of Salisbury Website**

Moved Cr B Brug

Seconded Cr J Woodman

That the following statement be included in future Draft and Final Annual Plans, City Plans, Annual Reports and on the City of Salisbury website, under relevant sections in those documents that reference Elected Members or the elected Council body:

*“The Council of the City of Salisbury is made up of Elected Members (the Council) and administrative staff who make decisions and undertake works and deliver services on behalf of the Salisbury community. The Council, consisting of the Mayor and Ward Councillors, is the decision-making body for the government and management of the City of Salisbury.*

*The Mayor and Councillors represent the interests of the community and ultimately are responsible for the workings of the Council, allocation of the budget and the services it delivers. Elected Members vote on what action will be taken with regard to issues brought before the Council.*

*Elected Members can be contacted to discuss any matter relating to Council.*

*Elected Members are volunteers who want to be involved in making the City a better place in which to live, work and do business. As volunteers, Elected Members receive an allowance determined by the independent South Australian Remuneration Tribunal for expenses incurred and time spent in the discharge of their duties, often making difficult decisions about complex and important matters.*

*Elected Members are assisted by the administration that works under the direction of the Chief Executive Officer. Council staff provide advice, implement the decisions of Council, and perform the daily works necessary to keep the Council operating”*

**CARRIED  
0523/2020**

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

Moved Cr M Blackmore

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0524/2020**

The meeting moved into confidence at 9.22 pm.

The meeting moved out of confidence at 9.24 pm.



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**13.2 Audit Committee - Confidential recommendations for Council Ratification**

Moved Cr N Henningsen  
Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(e) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person; and*
  - *tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect information contained within the report which provides an assessment of the vulnerability of the City of Salisbury to a cyber-attack. This information would be of significant benefit to a third party attempting to access City of Salisbury business systems and solutions and the data held within them.*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0525/2020**

The meeting moved into confidence at 9.24 pm.

The meeting moved out of confidence and closed at 9.28 pm.

CHAIRMAN.....

DATE.....