



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN LITTLE
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

16 MARCH 2020

MEMBERS PRESENT

Mayor G Aldridge (ex officio)
Cr L Braun (Acting Chair)
Cr C Buchanan
Cr G Reynolds
Cr N Henningsen

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Risk and Governance Program Manager, Mrs J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.20 pm.

The Acting Chair welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Reardon (Chair), Cr M Blackmore and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr G Reynolds
Seconded Cr N Henningsen

The Minutes of the Works and Services Committee Meeting held on 17 February 2020, be taken and read as confirmed.

CARRIED

Moved Cr N Henningsen
Seconded Cr G Reynolds

The Minutes of the Confidential Works and Services Committee Meeting held on 17 February 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Mayor G Aldridge
Seconded Cr N Henningsen

1. The information be received.

CARRIED

2.0.2 CoolSeal - Community Survey

Moved Mayor G Aldridge
Seconded Cr N Henningsen

1. Council endorses the CoolSeal type treatment option, as an appropriate treatment in selected areas, as part of the Road Reseal Program.
2. When an alternate road surface treatment, that will significantly change the appearance of the site (such as Cool Seal) is recommended, then the local community and Ward Councillors are to be consulted prior to the treatment being applied.

With leave of the meeting and consent of the seconder, Mayor G Aldridge VARIED the MOTION as follows .

1. Council endorses the CoolSeal type treatment option, as an appropriate treatment in selected areas, as part of the Road Reseal Program.
2. When an alternate road surface treatment, that will significantly change the appearance of the site (such as Cool Seal) is recommended, then the local community, Ward Councillors and the Mayor are to be consulted prior to the treatment being applied.

CARRIED

2.0.3 Portable CCTV Trial - CCTV Specification and Priority Site Identification

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. That this report be received and noted.
2. That the proposed CCTV equipment be endorsed for lease for the duration of the 6 month Portable CCTV trial.
3. That a 6 month priority site schedule, consistent with feedback provided by Elected Members, be determined by the Administration to enable commencement of the Portable CCTV trial in April 2020.

CARRIED

2.0.4 Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020

Moved Cr C Buchanan
Seconded Cr N Henningsen

The information contained in the Asset Management Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

2.0.4-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. The information be received.

CARRIED

2.0.4-AMSC2 Levels of Service Options

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. The information be received and noted.
2. Canopy Cover be considered as part of the Sustainability Strategy, that will be the subject of a report back to this Council in time to be considered in the 2021/22 Budget Cycle.
3. A report on street trees including the Street Tree Policy, species types, the street tree audit, and renewal strategy be presented at the Asset Management Sub Committee meeting in May 2020.

4. Council consider a revised budget for 2021/22 and beyond following consideration of a report on the learnings from the 2020 verge trial program which is currently underway, and any subsequent changes to the level of service.
5. Council consider, as part of the 2020/21 budget deliberations, the addition of new initiative bids for additional Local Playgrounds, one at \$200,000 per annum for 5 years, and one District playground at a cost of \$400k, the location to be determined as part of the next Asset Management Sub Committee.

CARRIED

AMSC-OB1 Capital Program

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. That a report be prepared for the October 2020 meeting of the Asset Management Sub Committee to provide a summary of the three year capital program covering the Strategic Asset Management Plan and related policy initiatives.

CARRIED

Healthy Ageing and Access

2.2.1 Salisbury Home and Community Services Transport

Moved Cr C Buchanan
Seconded Cr L Braun

1. Information to be received.
2. Council support a wider range of transport service delivery options that maximise independence and choice for older residents of Salisbury.
3. That Council reaffirms its commitment to allocate \$100k continue for an expanded Commonwealth Home Support Services for a further three year period commencing through a new initiative bid in 2020/21.
4. Council gives further consideration on expanded transport service delivery options for the western part of the city as part of the report due re consideration of community bus in May 2020 via the Innovation and Business Development Sub Committee.

CARRIED

Landscaping

2.4.1 Update on Corella Management - March 2020

Moved Cr C Buchanan
Seconded Mayor G Aldridge

1. The information be received.
2. That Team Leader Parks and Landscape, Mr P Marsden, and Manager Field Services, Mr M Purdie, be commended for a successful 2020 corella season.

CARRIED

2.4.2 Use of Thermal Methods for Weed Control

Moved Cr C Buchanan
Seconded Mayor G Aldridge

1. The information be received.
2. The use of thermal methods for weed control are only used when more traditional methods are deemed to be unsuitable, such as community gardens and where residents have requested no chemical treatment.

CARRIED

2.4.3 Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation

Moved Cr G Reynolds
Seconded Cr N Henningsen

1. The information be received.
2. No further extension of the irrigation system at this site be considered at this time, as the recent reactivation ensures the area irrigated is consistent with the original design.

CARRIED

2.4.4 Implementation of Structural Seating incorporating Vegetation

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. The information within the report be received and noted.

CARRIED

Property

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020

Moved Cr N Henningsen
Seconded Mayor G Aldridge

The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr N Henningsen
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

2.5.1-SPDSC2 Affordable Housing Implementation Plan

Moved Cr N Henningsen
Seconded Mayor G Aldridge

1. That the report be received.
2. That the Affordable Housing Implementation Plan, as provided in Attachment 1 (Item SPDSC2, Strategic Property Development Sub Committee, 11/03/2020) be endorsed.

CARRIED

2.5.1-SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update

Moved Cr N Henningsen
Seconded Mayor G Aldridge

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

CARRIED

2.5.2 Building Audit frequency to inform the Asset Management plans.

Moved Cr N Henningsen
Seconded Cr G Reynolds

1. The report be received and noted.

CARRIED

2.5.3 Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831

Moved Cr G Reynolds
Seconded Cr N Henningsen

1. This report be received and noted.
2. A portion of approximately 627 square meters of George Street Wetland Reserve known as Allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of the portion delineated on Attachment 1, Item 2.5.3 Aerial View – Proposed Portion of Revocation to George Street Wetland Reserve.
3. Attachment 3 Item 2.5.3 be adopted for the purpose of Section 194 of the Local Government Act 1999.
4. The Manager Property and Building be authorised to implement the public consultation program, comprising of a public notice in the Northern Messenger, the State Government Gazette and a notice be published on the City of Salisbury website. A letter with the attached Section 194 Report be sent to surrounding property owners expected to be affected by this proposal
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy, as the portion of land is directly adjacent George Street Green Fields and Belfree Drive, Mawson Lakes and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.
7. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of George Street, Green Fields and Belfree Drive, Mawson Lakes.

CARRIED

*Public Works***2.6.1 Capital Works Report - February 2020**

Moved Cr G Reynolds

Seconded Cr N Henningsen

1. An allocation of \$11k towards PR25246 Historical Methodist Cemetery to cover the additional expense incurred be referred to the 2019/20 Third Quarter Budget Review.
2. Within the 2019/20 Third Quarter Budget Review, return \$95k of Council funds from PR14804 Bicycle Network Improvement Program and include a nil effect \$80k adjustment to reflect the income which will no longer be received, as detailed within Works and Services, Item 2.6.1, 16th March 2020.
3. Within the 2019/20 Third Quarter Budget Review, return \$9k of savings from PR25512 Bolivar Road Failure, Paralowie, as the project was successfully delivered within budget.
4. Within the 2019/20 Third Quarter Budget Review, return the \$50k not currently required for PR25029 St Kilda Master Plan Tourism and Visitor Joint Project.
5. Endorse the program inclusions as outline within Works and Services, Item 2.6.1, 16th March 2020, within PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Program, noting these works will be progressively delivered in accordance with endorsed budgets.

CARRIED*Traffic Management***2.7.1 Traffic Safety: Transport Network Planning and Localised**

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. Council write to Minister Knoll requesting that a joint funded capability and development assessment of the existing road network consequent of the opening of the Northern connector be undertaken.
2. Council seek support of the Shadow Minister for Transport.

CARRIED

2.7.2 Pedestrian Crossing - Galway Crescent, Salisbury Downs

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. Council install a pedestrian refuge on Galway Crescent to assist children cross the road to the playground at the Salisbury Downs Oval.
2. Pavement bars be installed at the T-Junctions with both Londonderry Avenue and Thompson Avenue, and also along curvilinear sections of Galway Crescent. These minor traffic controls will work in tandem with the pedestrian refuge to control traffic flow.
3. Prior to the above works, Council's Transport Team will consult with the affected residents of Salisbury Downs.

CARRIED

Waste Management

2.8.1 Compostable Bags for Benchtop Bins

Moved Mayor G Aldridge
Seconded Cr C Buchanan

1. Council await the development of NAWMA's waste policy, and Council's subsequent waste policy, which will address this issue, as part of a service level review.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020

Moved Cr N Henningsen
Seconded Cr G Reynolds

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non disclosure of this matter at this time will protect Council's Commercial Position

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.19 pm.

The meeting moved out of confidence and closed at 8.19 pm.

CHAIRMAN.....

DATE.....