



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

10 MARCH 2020

MEMBERS PRESENT

Cr K Grenfell (Chairman)
Mayor G Aldridge (ex officio) (*from 7.13pm*)
Cr C Buchanan (Deputy Chairman)
Cr A Duncan
Cr D Hood
Cr P Jensen
Cr J Woodman

OBSERVERS

Cr N Henningsen

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.08pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr L Braun.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr A Duncan
Seconded Cr J Woodman

The Minutes of the Innovation and Business Development Sub Committee Meeting held on 10 February 2020, be taken and read as confirmed.

CARRIED
UNANIMOUSLY

REPORTS

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Mayor G Aldridge entered the meeting at 7.13pm.

Moved Cr C Buchanan
Seconded Cr P Jensen

1. The information be received.

CARRIED
UNANIMOUSLY

IBDSC2 Performance Excellence Program - future participation

Moved Cr C Buchanan
Seconded Cr A Duncan

1. That the information be received.
2. That the City of Salisbury participates in the 2020 Performance Excellence Program, noting this will require a 2020/21 budget bid for an estimated \$30,000.
3. That the subcommittee note the alignment of the benchmarking activity to relevant recommendations and advice included in the South Australian Productivity Commission Local Government Inquiry final report.

CARRIED

IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation

Moved Cr C Buchanan
Seconded Cr A Duncan

1. Council develops Circular Economy – Recycled Material usage targets for the Capital Works Program, as part of the development of the Sustainability Strategy..
2. Council continue to support research in the use of recycled materials from NAWMA and other sources in Council’s Capital Works Program.
3. Council continue to work closely with NAWMA and other organisations to identify and analyse opportunities to increase the use of recycled materials in products and during construction in the Capital Works program.
4. When Council reviews its Procurement Policies and tender assessment selection criteria for Capital Works projects it give due consideration- to the circular economy, particularly with respect to local recycled product.

CARRIED
UNANIMOUSLY

IBDSC4 Community Requests - Response Dashboard

Moved Cr J Woodman
Seconded Mayor G Aldridge

1. The information be received.

CARRIED
UNANIMOUSLY

IBDSC5 Verge Cutting Heights

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The information be received
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows:

1. The information be received
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.
3. Staff provide a detailed comparison of Councils (as per Table 1 in paragraph 3 of the report), which includes the frequency of cuts, equipment used and the use of contractors vs Council staff.

CARRIED
UNANIMOUSLY

OTHER BUSINESS

IBDSC-OB5 Improvement of Organisational Operations

Moved Cr C Buchanan

Seconded Cr P Jensen

That staff bring back a report to the Innovation and Business Development Sub Committee that:

1. details the current status of the existing operations covering building, property and land development related functions;
2. identifies opportunities to improve the alignment and interface across organisation operations associated with the delivery of property related strategic outcomes and service delivery and support to leaseholders of Council facilities.

CARRIED
UNANIMOUSLY

CONFIDENTIAL ITEMS

IBDSC6 Development Services Division 2020/21 Program Review Update for 2020/21 Budget Considerations

Moved Cr D Hood

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Report includes employee related information

*On that basis the public's interest is best served by not disclosing the **Development Services Division 2020/21 Program Review Update for 2020/21 Budget Considerations** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.02pm.

The meeting moved out of confidence at 8.10pm.

CHAIRMAN.....

DATE.....