



## **AGENDA**

**FOR RESOURCES AND GOVERNANCE COMMITTEE MEETING TO BE HELD  
ON**

**16 MARCH 2020 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE  
IN THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET,  
SALISBURY**

### **MEMBERS**

Cr D Proleta (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Cr A Duncan  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen (Deputy Chairman)  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
A/General Manager Community Development, Ms V Haracic  
Manager Governance, Mr M Petrovski

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Resources and Governance Committee Meeting held on 17 February 2020.

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## REPORTS

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## OTHER BUSINESS

## CLOSE



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN  
THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET, SALISBURY ON**

**17 FEBRUARY 2020**

**MEMBERS PRESENT**

Cr D Proleta (Chairman)  
Mayor G Aldridge (ex officio) *(from 7.24pm)*  
Cr B Brug *(from 7.22pm)*  
Cr A Duncan  
Cr K Grenfell  
Cr P Jensen (Deputy Chairman)  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
A/General Manager City Development, Mr G Ratsch  
Manager Governance, Mr M Petrovski

The meeting commenced at 7.20 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr D Hood.

**LEAVE OF ABSENCE**

Nil

## PRESENTATION OF MINUTES

Moved Cr P Jensen  
Seconded Cr J Woodman

The Minutes of the Resources and Governance Committee Meeting held on 20 January 2020, be taken and read as confirmed.

**CARRIED**

*Cr B Brug entered the meeting at 7.22 pm.*

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Resources and Governance Committee**

Moved Cr K Grenfell  
Seconded Cr J Woodman

1. The information be received.

**CARRIED**

*Mayor G Aldridge entered the meeting at 7.24 pm.*

### *Development Control Administration*

#### **3.2.1 Building Fire Safety Committee**

Moved Cr A Duncan  
Seconded Cr P Jensen

1. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period concluding 31 August 2022:
  - Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.
  - Mr Jackson Ryan to replace Mr Bahaa Tabet (City of Salisbury staff) – an accredited Building Surveyor.

**CARRIED**

**3.3.1 Mobile Food Vendors Policy Review**

Moved Cr B Brug

Seconded Cr K Grenfell

1. The Information be received.
2. That the Mobile Food Vendors Policy as set out in Attachment 1 to this report (Item No. 3.3.1, Resources and Governance Committee, 17/02/2020) be endorsed.
3. That the Mobile Food Vendors Permit fees for 2020/2021 as set out in Attachment 3 to this report (Item No. 3.3.1, Resources and Governance Committee, 17/02/2020) be endorsed

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 7.42 pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	3.0.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Future Reports for the Resources and Governance Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION****2.1 Internal**

- 2.1.1 Report authors and General Managers.

**2.2 External**

- 2.2.1 Nil.

### 3. REPORT

3.1 The following table outlines the reports to be presented to the Resources and Governance Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
23/07/2018 3.6.3	<b>Media Policy Review</b> That consideration of the Media Policy be deferred to the next Council following the local government elections. <b>Due:</b> March 2020 <b>Deferred to:</b> April 2020 <b>Reason:</b> Pending finalisation of policy based on feedback received from Elected Members and a review by our advisors.	Julie Kushnir
26/11/2018 6.5	<b>Council and Committee Structure</b> 2. The terms of reference be reviewed after the first 12 months of the term of office seeking Elected Member feedback and a report be provided to the Resources and Governance Committee. <b>Due:</b> March 2020 <b>Deferred to:</b> June 2020 <b>Reason:</b> To enable a workshop to be scheduled with Elected Members.	Mick Petrovski
22/07/2019 3.3.1	<b>Abandoned Shopping Trolleys</b> 5. That Council also monitor the new bylaws implemented by the City of Marion; and report back to Council after six months on the results of their effectiveness. <b>Due:</b> June 2020	John Darzanos
22/07/2019 3.3.1	<b>Abandoned Shopping Trolleys</b> 6. That Staff provide an update to this committee at the conclusion of the Local Nuisance and Litter Control Act review noting any amendments addressing trolleys to be implemented and the likelihood of them coming into effect. <b>Due:</b> June 2020	John Darzanos
22/07/2019 3.3.1	<b>Abandoned Shopping Trolleys</b> 7. Pending no action or willingness by the State Government to tackle this issue, Council review By-Law 6 Waste Management By-Law 2015 and bring a report to Council advising the process to draft changes to this bylaw and/or create a new bylaw to tackle abandoned trolleys in the City of Salisbury. <b>Due:</b> June 2020	John Darzanos



23/09/2019 MON7.1	<b>Review of Media Policy and Code of Conduct Procedure</b> 1. That Council conduct an urgent review of Council's Media Policy and Code of Conduct Procedure for the handling of complaints in October 2019. <b>Due:</b> March 2020 <b>Deferred to:</b> April 2020 <b>Reason:</b> Pending finalisation of policy and procedure based on feedback received from Elected Members following the workshop and a review by our advisors.	Julie Kushnir / Mick Petrovski
28/10/2019 6.1	<b>Deferred Items for Further Discussion</b> 2. That the remaining items (OB1, OB2 and OB3) be deferred until the next review of the Elected Members Allowance, Facilities and Support Policy in November 2020. <b>Due:</b> November 2020	Joy Rowett
25/11/2019 3.6.2	<b>Summary Report for Attendance at Training and Development Activity - 2019 Local Government Professionals Australia National Congress and Business Expo, Darwin</b> 3. That staff prepare and bring back to the relevant Council Committees, a report/s that considers the prospective implementation of: e. a cost benefit analysis of possible implementation of the SmartCities program akin to the City of Darwin experience; <b>Due:</b> March 2020 <b>Deferred to:</b> September 2020 <b>Reason:</b> Pending report on the broader Smart Salisbury item.	Charles Mansueto
16/12/2019 3.6.3	<b>Building Upgrade Finance - Policy Review</b> 2. That the associated Application Fee for Building Finance Agreements, as endorsed by Council in the 2019/20 budget and provided as Attachment 2 to this report, be waived for a trial period of twelve months until the 31 December 2020. <b>Due:</b> February 2021	Greg Ratsch
28/01/2020 3.3.2	<b>Cat By-Law Review</b> 3. Should either no response be received from the Minister, or that responses from the Minister, Dog and Cat Management Board, and Local Government Association not indicate support for legislative amendments that are consistent across all Council areas, a further report be provided to Council canvassing further options for cat management and controls. <b>Due:</b> May 2020	John Darzanos

28/01/2019	<b>Motion on Notice: Drinking Fountain - Salisbury Civic Plaza/Community Hub</b>	Charles Mansueto
MON7.2	4. Staff report back on the feasibility of aligning the Hub opening hours on both Saturday and Sunday to 9.30am to 3.30pm.	
<b>Due:</b>	April 2020	

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Resources and Governance Committee have been reviewed and are presented to Council for noting.

#### **CO-ORDINATION**

Officer: EXECUTIVE GROUP

Date: 10/03/2020

<b>ITEM</b>	3.0.2
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>PREV REFS</b>	Resources and Governance 3.0.2 Committee 21/10/2019
<b>HEADING</b>	White Ribbon Australia Accreditation Update
<b>AUTHORS</b>	Julie Douglas, Senior Social Planner, Community Development Gail Page, Manager People and Culture, Business Excellence
<b>CITY PLAN LINKS</b>	3.1 Be an adaptive community that embraces change and opportunities. 4.2 Develop strong capability and commitment to continually improve Council's performance.
<b>SUMMARY</b>	This report provides an update on the liquidation of the White Ribbon Australia Workplace and identifies opportunities for Council to participate in future events.

**RECOMMENDATION**

1. That this report be received and noted.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Northern Regional Forum - Keeping Families Safe - Working with Women who stay

**1. BACKGROUND**

- 1.1 At its meeting on 28 October 2019 Council resolved that:

- *The City of Salisbury does not conduct a White Ribbon Event in November 2019.*
- *City of Salisbury continues to raise awareness of activities to prevent and respond to violence against women, both within the organisation and within their broader community.*
- *Prepare a future report to identify and advise on opportunities for Council to participate in future events.*

- 1.2 This report provides advice to Council on awareness raising activities within the organisation and community.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal

- 2.1.1 Community Development

- 2.1.2 Business Excellence

## 2.2 External

### 2.2.1 Relationships Australia (SA)

### 2.2.2 Northern Homelessness and Violence Against Women Collaboration

## 3. REPORT

### 3.1

#### **Community Programs**

3.2 Since 2012 the City of Salisbury has been an active member organisation of the Northern Homelessness and Violence against Women (NHVAW) regional collaboration. The key purpose of the NHVAW (as set out in their Terms of Reference) is to bring local organisations and community together to:

- Facilitate coordinated, action-based approaches across the community, government and other service providers, tailored to the particular characteristic of the Northern Adelaide Region.
- Support work currently underway and provide opportunities to engage in new practical and strategic prevention and intervention initiatives.
- Ensure that issues and responses are interconnected with the relevant groups in the region to develop cross-sectoral responses to homelessness and domestic violence.
- Understand, analyse and enhance agency and community responses to homelessness and systems enhancement opportunities arising from these meetings.

3.3 Since the October 2019 update report Council's Community Development Department co-hosted a professional development forum at the Mawson Centre on 27 November to upskill local organisations in supporting families experiencing domestic and family violence. The forum is part of a series delivered over the last three years during the 16 Days of Activism Against Gender-Based Violence (25 November to 10 December annually).

3.4 The theme for the November 2019 forum was "Why doesn't she just leave" Keeping Families Safe – working with women who stay (forum program is attached as attachment 1 to this report). The forum was the third in the series after 'Working with Men' and 'Working with Children. The 2019 forum was attended by 150 professionals from a wide range of local organisations, and received positive feedback for the quality of the information and workshops delivered to participants.

3.1 In partnership with Relationships Australia SA and the Northern Homelessness and Violence against Women Collaboration, Council will be hosting a free community event – the Connect2U Community Day - at the Salisbury Community Hub on 22 April 2020 from 12 pm to 4:30 pm. The Connect2U Community Day is designed to provide information to the residents of Salisbury and surrounding areas. The event will include a broad range of stalls, entertainment, fun activities, food and community services information. The Information provided to the community will include local support programs and services relating to education, safety, domestic and family violence, respectful relationships, finance and general wellbeing. Promotion for this event will commence shortly.

- 3.2 In late 2019 the Department of Social Services opened its National Initiatives Program funding stream for Community-led Projects to Prevent Violence against Women and their Children. Council and Relationships Australia SA, agreed to develop separate funding submissions based on a partnerships approach between the two organisations specifically and the Northern Homelessness and Violence against Women Collaboration more generally.
- 3.2.1 Council's submission proposed a range primary prevention programs centred on respectful relationship programs in schools, financial counselling sessions for women seeking financial independence, assisting women build employment skills, leadership programs for women, building social connectivity, and awareness raising campaigns on family and domestic violence. Council's funding submission was not successful.
- 3.2.2 Relationships Australia SA's submission proposed primary prevention community education, peer education, youth leadership, interactive website and web-based resources, community events. Relationships Australia was successful in their application and is one of only 14 organisations out of 316 that applied to receive the funding.
- 3.3 As a key partner in Relationships Australia SA's funded program, Council will be involved in the following ways:
- Providing spaces where appropriate at the Hub;
  - Host site and partners for some events;
  - Providing access to networks;
  - Providing expertise where appropriate;
  - Promotion of activities and programs;
  - Linking with other services where appropriate;
  - Sharing of digital content, curated if appropriate;
  - Key member of the steering committee (as part of the collaboration);
  - Supporting residents of the Salisbury LGA to participate in the consultation, including supporting the youth advisory committee via Twelve25 to have a voice and contribution to the project;
  - Supporting residents attending school or alternative education spaces to access family and domestic violence prevention, and awareness projects in the Hub and surrounding LGA through digital and print promotion and networks;
  - Providing consultation opportunities for the project manager to work collaboratively with Council in targeting appropriate demographical areas within the Salisbury LGA.
- 3.4 A New Initiative Bid was approved by Council in FY20 for a "*White Ribbon Community, Staff and Business Event to raise awareness across Salisbury of the need to stand up, speak out and act to prevent violence against women*".
- 3.5 The previous report to Council on 28 October 2019 noted:
- "The White Ribbon Working Group discussed the White Ribbon Event on 22 November 2019 and given the timing of the event with the opening of the Community Hub and given the liquidation of White Ribbon Australia and the*

*uncertainty relating to donations to White Ribbon, it was agreed that the White Ribbon Event would not continue.” and that a report would be provided to the Executive Group in relation to options for budgeted funding for White Ribbon events.*

- 3.6 It is proposed that \$2,500 of that funding is provided to support the Connect2U event in April 2020 and the remainder is carried forward to FY21, and addressed as part of the Events review process.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The City of Salisbury will continue to partner with Relationships Australia SA and the Northern Homelessness and Violence against Women Collaboration to deliver the Community-led Projects to Prevent Violence against Women and their Children, and other regional projects that build community and sector awareness and skills in relation to family and domestic violence issues.
- 4.2 The City of Salisbury will continue to seek out funding opportunities that enable the delivery of programs and initiatives that seek to reduce the occurrence and impact of family and domestic violence in our community.
- 4.3 The New Initiative Bid funding for a White Ribbon event will be reviewed as part of the more holistic review of events.

#### **CO-ORDINATION**

Officer: Executive Group  
Date: 10/03/2020



**Mary Awata - AnglicareSA**

Mary Awata is the Principal, Multicultural Services at AnglicareSA, where she has worked for the last 10 years. Mary has a Social Work background, Masters in Disability Policy and Practice and Postgraduate in Research Design. In 2014 she was the winner of the African Australian of the Year for championing inclusion and participation of people from culturally and diverse (CALD) background through cross cultural training and advocacy platforms. She is currently involved in networks both at state and national level that advocate in and contribute to government policies that affect people from CALD communities in Australia, such as the Settlement Council of Australia, Refugees Council of Australia, Southgate Policy Club (with Flinders University). Mary is a strong advocate for women facing Domestic Violence. She has contributed to the current National Family and Domestic Violence CALD strategy plan by holding kitchen table conversations with CALD women on behalf of Department of Social Services. She has an extensive experience in the community sector both in regional SA and Adelaide in the areas of homelessness, child protection, refugee and youth services. She is currently a volunteer mentor for SAPOL and has a passion for promoting cultural diversity and addressing cross-cultural communication issues by facilitating discussions, training and negotiating suitable outcomes to benefit social cohesion and cultural inclusion.

**Chris Jukes, Team Leader & Joanne Alexander, Counsellor - Family Mental Health Support Services (FMHSS) at Relationships Australia South Australia (RASA)**

Chris and Joanne are both social workers with many years of experience working in child protection. Joanne has a Master of Counselling and psychotherapy. Both work in the FMHSS team across Playford and Port Adelaide areas. FMHSS provides early intervention mental health support for children and young people from 0-18 years old and their families. Due to our experience of working with trauma and child abuse, we are passionate about early intervention and supporting families to increase their capacity to function and flourish and build children's coping strategies and resilience.

**Jeannette Stott, Regional Manager Central - Relationships Australia South Australia (RASA)**

At RASA, Jeannette holds dual roles as the Regional Manager and as a Counsellor for adults, children and families. She is a registered psychologist who has worked across welfare, child and adolescent mental health, child protection, foster care, aged and disability, homelessness and family relationships counselling in Northern Territory (NT) and South Australia. Jeannette also holds postgraduate qualifications in training including Cert IV in Training and Assessments and holds a Master of Management and Master of Family Studies with distinction. In the NT, she was appointed chair of the Psychologist Board. As the chair, she participated in development of the supervisor training and accreditation for psychologist's supervisors. She was the finalist of the 2015 Workplace Excellence Awards in the Organisational Design category for her entry called Sound Partnership House. In 2011, Jeannette was the lead for the partnership known as the 'Walking on Eggshells Project'. The partnership developed, published and delivered Step Up for SA, an educational and intervention resources to adolescents, families and the community to address children and adolescent violence. This project was a state winner in 2013 for the National Crime and Violence Prevention Award. In 2017, Step Up for SA was recognised as an evidence-based therapeutic program for parents and adolescents by The Institute of Group Leadership - NSW.

**Brad Hart, Senior Clinician - KWY**

Brad has worked in the human services field for approximately 15 years, with 12 years of that working within the Aboriginal community. Brad worked in the APY lands for 3 years in relationships and sexual health, worked with Aboriginal fathers around parenting and relationships. For six years, he worked in the Link-Up SA Program in a counselling role, working with the Stolen Generation community connecting them back to country, culture, spirit and family. Brad has worked at KWY for the past two and half years initially in the Family Hub's as the Northern Men's Worker, then facilitating Perpetrator Behavioural Change Programs both rural and metro and more recently in the Senior Clinician role overseeing the Family Hub's both in metro and the Riverland. Brad's professional development includes a Diploma in Counselling, a Graduate Diploma in Counselling, and Diploma in Casework Certificate in Professional Supervision and Narrative Certificates. Brad is a member of the Australian Counselling Association and a Member of the South Australian Professional Counselling Association. Brad has a strong commitment and dedication to working with Aboriginal Community around the effects of grief, loss, trauma, Family Violence and generational impacts of these effects on individuals, families and communities.

**David Tully, Practice Manager, Specialised Family Violence Services - Relationships Australia South Australia (RASA)**

David's role is focused on the Adelaide's northern region and on developing organisational practice approaches around working with perpetrators of Family and Domestic Violence (FDV). David has worked in the area of Domestic Violence and childhood sexual assault for over twenty years as both a Practitioner and Service Manager. He has also worked as Service Manager for Torture and Trauma Counselling for people with refugee experiences and developing trauma-counselling models for young people experiencing homelessness. Amongst other things, he has been on the research advisory panel for the Australian Centre for the Study of Sexual Assault and is a peer assessor for ANROWS (Australia's National Research Organisation for Women's Safety) around perpetrator research.

**Sophie McEvoy, Counsellor, Specialised Family Violence Service - Relationships Australia South Australia (RASA)**

Sophie works with men, women and children who have used or been affected by Family and Domestic Violence. Sophie has worked in the Family and Relationships field for many years and prior to this worked within mental health services. She implements several therapeutic groups, particularly in the field of parenting, wellbeing and safety. She has been instrumental in the launch of the Caring Dads program and is a provider of the Back on Track, a men's behaviour change program. Sophie leads working groups targeted at improving the cultural and diverse safety of staff and is a member of the Northern Homelessness and Violence Against Women working group.

**Senior Constable Krysten Paterson, Family and Domestic Violence Intervention Officer, Public Protection Branch - SA Police (SAPOL)**

In 1997, Krysten graduated from Flinders University with a Bachelor of Social Work and worked at Department for Child Protection and Department for Correctional Services. She has been a member of SAPOL since 2002 and worked in the Southern Child and Family Investigation Section for 14 years. Krysten was also part of the team that developed SAPOL's Diversity and Inclusion Strategy and Gender Action Plan. She is currently working as a Family and Domestic Violence Intervention Officer co-located with Women's Safety Service SA and other agencies at the multi-agency hub.



This forum is a partnership between:







Program		3.00pm	Workshop Breakout Session #2
8.30am	Event/Workshop Registration and Coffee		
9.00am	Welcome to Country by Jack Kanya Buckskin Introduction by MC: David Tully		<b>Brad Hart   KWF</b> <b>Stronger Safer Families</b> Creating safety for women and children is at the forefront of KWF and is integral to the work we do. How do we do this in a family where family violence exists? Our Stronger Safer Family's Program is continuously working in this volatile environment. How is working with the man an integral part of keeping the family safe?
9.30am	<b>Professor Sarah Wendt   Flinders University</b> <b>Why Doesn't She Just Leave? Unpacking and Challenging this Question</b> The question of 'Why doesn't she just leave?' undermines the complexity of Family and Domestic Violence. The question turns our attention to victims to stop violence and abuse and leaves the perpetrators responsibly invisible. This presentation will unpack the complexity of Family and Domestic Violence by centralising coercive control. It will also paint a picture of the multiple barriers victims experience when contemplating leaving a violent relationship.		<b>David Tully and Sophie McEvoy   Relationships Australia South Australia (RASA)</b> <b>Response-based Practice and Social Responders</b> The Specialised Family Violence Service at RASA have been exploring response-based practice and how this can impact on client safety and wellbeing. The evidence shows that social responses in the context of violence are crucial to wellbeing. We are all social responders. Join us as we reconsider the cycle of violence, points of resistance and how a focus on resistance and response can empower and support women who stay.
10.30am	Morning Tea Break (15 mins)		
10.45am	<b>Tina Quitadamo   Nunga Mi:Minar Inc.</b> <b>No Shame, No Blame, Rise and Be Game</b> This presentation will consider the topic of 'Why doesn't she just leave?' through an Aboriginal viewpoint. It will examine 'No Shame, No Blame, Rise and Be Game' by privileging the voices of Aboriginal women. It will touch upon the prevalence of violence, principles of prevention in practice, and the hopes and hard issues.		<b>Megan Hughes   Women's Safety Services of South Australia (WSSSA)</b> <b>Healing Together: Rethinking Child Protection Responses when Domestic and Family Violence (DFV) is Present</b> DFV does not end when the women and children leave the family home. Understanding the dynamic of DFV, and using a gendered violence and trauma informed approach when working with women and children during or after they are in a violent relationship, makes all the difference for their recovery and healing.
11.45pm	<b>Voices for Change Advocates</b> <b>Breaking the Silence, Busting the Myths: Listening to Survivors to Help Create Change</b> This panel presentation brings together three Voices For Change Advocates with lived experience of Family and Domestic Violence, moderated by the Coalition of Women's Domestic Violence Services SA. They will discuss the importance of listening to survivors, the centring of their stories, and working in partnership to support safety and create positive changes in our communities.		<b>Senior Constable Krysten Paterson   SA Police (SAPOL)</b> <b>"Should I Stay or Should I Go?": Policing Domestic Abuse and Family Violence</b> This workshop will provide information about how SAPOL can work with women in responding to domestic abuse and family violence, and build collaborative partnerships with other agencies, with the ultimate aim of keeping families safe.
12.45pm	Lunch Break (1 hour) <i>Workshop breakout sessions commence after lunch, there will be four options available in each time slot to select from. Preferences to be submitted during morning registration, as numbers for each workshop are limited.</i>		
1.45pm	<b>Workshop Breakout Session #1</b> <b>Mary Awata   AnglicareSA</b> <b>Working with Women Who Stay</b> The workshop will provide information on the complexities surrounding culturally and linguistically diverse women choosing to stay in a family and Domestic Violence situation. We will be looking at intersectionality of a range of aspects that contribute to the complexities including: social, political, economic and other issues that overlap with gender.  <b>Chris Jukes &amp; Joanne Alexander   Family Mental Health Support Services (FMHSS), Relationships Australia South Australia (RASA)</b> <b>Adolescent Girls: Navigating the Family and Domestic Violence Cycle</b> The workshop will explore perceptions around relationships; the impact of their choices; and the strategies used by FMHSS staff when supporting our clients through their decisions of whether to stay or leave abusive relationships.  <b>Jeannette Stott   Relationships Australia South Australia (RASA)</b> <b>Understanding and Working with Coercive Control.</b> At the heart of Family and Domestic Violence lies dysfunctional family relationships; the more powerful and entitled subject the vulnerable to sustained abuse through overt and/or covert means, for example coercive control. With the use of case studies, participants learn to identify forms of coercive control and interventions toward safety.  <b>Tina Quitadamo   Nunga Mi:Minar Inc.</b> <b>Conversations about Family Violence: A Continuation from No Shame, No Blame, Rise and Be Game</b> This workshop will provide and invite opportunity to delve deeper in a shared discussion into the 'No Shame, No Blame, Rise and Be Game' presentation to examine cultural concepts and theories around intergenerational trauma and the manifestation of family violence in contemporary times.		
2.45pm	Afternoon Tea (15 mins)		



<b>ITEM</b>	3.3.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Dog Registration Fees 2020 - 2021
<b>AUTHOR</b>	John Darzanos, Manager Environmental Health & Safety, City Development
<b>CITY PLAN LINKS</b>	<p>4.2 Develop strong capability and commitment to continually improve Council's performance.</p> <p>4.3 Have robust processes that support consistent service delivery and informed decision making.</p> <p>4.4 Embed long term thinking, planning and innovation across the organisation.</p>
<b>SUMMARY</b>	<p>Under the provisions of the Dog and Cat Management Act, Council has the discretion to set dog registration fees and discounts without any fee cap or approval required from the Minister. The only requirement is a level of consistency in the category of dog registration types and concessions available to help facilitate the required categories on Dog and Cats Online (DACO), the state wide dog registration database. This report presents for Council consideration and endorsement the 2020-2021 dog registration fees. Fees must be approved prior to 31 May 2020 to facilitate the update of DACO and the generation of new registrations for the 2020/21 period in DACO.</p>
<b>RECOMMENDATION</b>	<ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1.</li> <li>3. The Other Fees relating to: <ul style="list-style-type: none"> <li>• Replacement Disc Fee;</li> <li>• Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;</li> <li>• Puppies aged 6 months or less;</li> <li>• Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and</li> <li>• Fee free registration period from 1 June to 30 June.</li> </ul> <p>as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1 be endorsed and adopted by Council.</p> </li> </ol>

4. The Fees Unrelated to Registrations, namely:

- Seizure Fee (Seizing a dog for the purposes of impounding);
- Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
- Veterinary Fees or other animal welfare related costs; and
- Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1. be endorsed and adopted by Council.

## **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Dog Registration Fees History
2. Revenue and Expenditure Estimates
3. Dog Registration Fees Proforma 2020-2021
4. Alternate Dog Registration Fees

### **1. BACKGROUND**

- 1.1 Under the provisions of the Dog and Cat Management Act 1995 (the Act) Council has the discretion to set dog registration fees and Councils no longer need approval from the Minister. However notification of set fees are provided to the Dog and Cat Management Board
- 1.2 Fees must be approved prior to 31 May 2020 to facilitate the update of fees on Dogs and Cats Online (DACO) and the generation of new registrations for the 2020/21 period in DACO.
- 1.3 A significant review to dog registration categories occurred in the 2018/19 registration period, where the standard and non-standard dog category was adopted to provide consistency in the required categories on Dog and Cats Online (DACO), the state wide dog registration database.
- 1.4 Since 2018, the fee for a standard dog being a “desexed and microchipped dog” has been \$32.50 (concession \$16.25), and the maximum fee which is for a non-standard dog has been \$65 (concession \$32.50). A non-standard dog means a dog that is only microchipped or desexed and not both.

### **2. CONSULTATION**

- 2.1 Internal
  - 2.1.1 Manager Infrastructure Delivery
  - 2.1.2 Team Leader Parks and Open Space Assets
  - 2.1.3 Senior Management Accountant

### 3. REPORT

- 3.1 The Act requires that all money received by Council under the Act must be utilised by Council in the provision of dog and cat management services.
- 3.2 The services currently provided by Council include those delivered by the Inspectorate Section in the enforcement and administration of the Act, along with significant support services to deliver these functions.
- 3.3 These services include:
- 3.3.1 Inspectorate Services:
- Dog attack investigations;
  - Dogs wandering at large;
  - Dog noise and nuisance complaints;
  - Dog leashing laws;
  - Guard dog register;
  - Provide information and educational material, and participate in events such as micro-chipping day, and dogs day out;
  - Dog Registrations;
  - After hour and weekend services;
  - Management of Council's dog pound activities;
  - Dog rehoming via Animal Welfare League contract;
  - Organisational overheads;
  - Customer Centre staff resources; and
  - City Development Administration staff.
- 3.4 Council also provides for the maintenance of numerous Council facilities provided for dog owners and for dog management. These include the services and facilities provided by City Infrastructure and support services:
- Provision and maintenance of nine dog friendly parks and the recent expansion to include small dog parks;
  - Provision and maintenance of dog litter bags and dispensers;
  - Installation and maintenance of signage associated with dog laws and dog friendly parks;
  - The maintenance of the dog pound; and
  - Asset depreciation costs for the pound, parks and signage.
- 3.5 The costs for services provided exceed the revenue generated through registration fees which account for approximately 51% of total expenditure.
- 3.6 Any balance of revenue generated by fees under the Dog and Cat Management Act is utilised to cover other costs associated with the dog management services, capital works and other operational activities consistent with the requirements of the Act.
- 3.7 The summary of fees over the last 5 financial years is provided in Table 1 below with Attachment 1 providing full history since 2004:

*Table 1 Dog Registration Fees History 2015/16 to Present*

Year	Fee	Fee increase	Percentage change	Comments
2020/21	TBD	TBD	TBD	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2019/20	\$65	\$0	0%	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2018/19	\$65.00	\$0	0%	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2017/2018	\$65.00	\$2.50	4%	Note: Forecast CPI last year was 2.4%, actual was 0.7%. Forecast CPI for 2017 is 1.7%
2016/2017	\$62.50	\$1.50	2.40%	Fees increased by CPI 2.4%. Maximum fee set at \$62.50
2015/2016	\$61	\$1	1.70%	Fees increased by CPI 1.7%. Maximum fee set at \$61

**Dog Registration Fees 2020/21**

3.8 The registration categories as established in 2018/19 will remain consistent and will be utilised to establish the fee structures. The categories include:

- Business Registration;
- Assistance Dog;
- Non Standard Dog;
- Standard Dog;
- Non Standard Dog – Concession;
- Standard Dog – Concession;
- Non Standard Dog – Working; and
- Standard Dog – Working.

3.9 With the mandatory provisions taking effect 1 July 2018, there has been a 7% increase in standard dogs (including concession) which has resulted in a decline in registration income whilst registration rates remain reasonably consistent. Standard Dogs make up approximately 72% as represented in Table 2.

*Table 2 Dog Registration Classification and Numbers*

Classification	Number registered in each classification 2018/19 Data*
Business Registration	10
Assistance Dog	0
Non Standard Dog	3709
<b><i>Standard Dog</i></b>	<b><i>11049</i></b>
Non Standard Dog - Concession	2888
<b><i>Standard Dog - Concession</i></b>	<b><i>5602</i></b>

Non Standard Dog - Working	0
Standard Dog - Working	4
Total	23262

- 3.10 All new dogs will eventually be registered as standard dogs resulting in limited number of full fee paying dog registrations. As a result the population of non-standard dogs will eventually decline and transition to standard dogs eligible for a rebate.
- 3.11 Currently registration numbers show there are approximately 72% (16651) of the dog population being registered as standard dogs.
- 3.12 If this increases by a further 5% in the 2020/21 period which is expected to occur, then this will have a negative budgetary impact of approximate \$22K from the 2019/20 projections.
- 3.13 The following table summarizes the projected revenues from registration fees ranging from \$32.50/\$65 to \$40/\$80 and is based on the projected increase in standard dog registrations.

*Table 3 – Projected Dog Registration Revenues*

Standard Dog Fees	Non Standard Dog Registration Fee	Percentage Increase from \$32.50/\$65	\$ increase from \$32.50/\$65	Estimated Revenue* (estimating a 5% increase in standard dog registrations)	Variation from projected 2019/20 revenue of \$785,850
\$32.50	\$65.00	0	0/0	\$763,360.00	-\$22,490.00
\$33.00	\$66.00	1.5	\$0.50 / \$1.00	\$775,104.00	-\$10,746.00
\$35.00	\$70.00	7.7	\$2.50 / \$5.00	\$822,080.00	\$36,230.00
\$37.50	\$75.00	15.4	\$5.00 / \$10.00	\$880,800.00	\$94,950.00
\$40.00	\$80.00	23.1	\$7.50 / \$15.00	\$939,520.00	\$153,670.00

- 3.14 These projections indicate that a Non-Standard maximum registration fee of \$70 for 2020/21 is required to maintain, (or slightly exceed) dog registration revenues.
- 3.15 An increase in registration fees will ensure that the services provided for dog management are funded as much as possible from the registration fees rather than general revenue.

#### ***Comparisons to other Councils***

- 3.16 Current registration rates for other Councils are as follows:

Council	2019/20 Standard Fee	2019/20 Non Standard Fee
Salisbury	\$32.50	\$65
Playford	\$32.50	\$65
Tea Tree Gully	\$38	\$76
Port Adelaide Enfield	\$42.50	\$85
Gawler	\$45	\$90
Onkaparinga	\$43	\$86
Marion	\$36	\$72
Charles Sturt	\$50	\$100

***Other Revenue***

- 3.17 Other revenues collected under the provisions of the Act include, expiations, fines recovered by the Fines Enforcement and Recovery Unit and pound fees. These revenue sources are variable and dependent on offences being committed and detected and animals impounded. As a result the revenues from dog registration fees are considered the most consistent and predictable source of funds for expenditure associated with dog and cat management.
- 3.18 Other revenues have been considered in the modelling for identifying the balance of funds required for dog and cat management expenditure.

***Upcoming Projects and Additional Expenditure***

- 3.19 The following projects have been raised with Council and are currently under active consideration or subject to new initiative bids. The funding for these projects will need to be considered along with the establishment of the maximum dog registration fees. In the absence of sufficient funding from dog and cat management revenues then additional budget provision will need to be provided from general rate revenues.
- 3.20 The anticipated projects include:

**Dog Pound Renewal**

- 3.20.1 As per item 2.6.1 presented to Works and Services Committee on 16 September 2019 and endorsed by Council on the 23 September 2019. (Resolution 0271/2019) staff are reviewing the feasibility for joint pound renewal project with the City of Tea Tree Gully.
- 3.20.2 Whilst final project costs have not yet been identified for this project, capital fund contributions from only the City of Salisbury are anticipated to be in the vicinity of \$300K.

**Dog Park Renewals**

- 3.20.3 Recent resolution by Council on 28 January 2020 from Item 7.1 Motion on Notice – Dog Parks, it was resolved that Council staff undertake a review of dog friendly parks across the city. The required funds for a consultant to undertake this review are in the vicinity of \$10K. If upgrades or additional parks are requested then capital funding will be required for these projects. The previous upgrades conducted in 2014/15 resulted in capital expenditure of \$201K across the 9 parks. New park construction would be in the vicinity of \$120K with an annual maintenance of \$15K.

**Dog and Cat Management Plan Review**

- 3.20.4 The review of the Dog and Cat Management Plan is to be initiated in 2020/21 and a new initiative bid is being presented to Council as part of the 2020/21 budget process to engage a suitable consultant to undertake this review. Funds to undertake this review are in the vicinity of \$30K

Cat By-Laws

- 3.20.5 As per item 3.3.2, Cat By-Law review presented to Council on 28 January 2020, any requirement to undertake consultation and or implement a cat by-law will require public consultation and legal fees to enact a by-law. Anticipated expenditure for the implementation of a by-law is estimated to be in the vicinity of \$20K.
- 3.21 The estimated revenue from dog registrations represents approximately 51% of total expenditure on dog and cat services, requiring a contribution from rate revenues of approximately \$530K. Without any increase in dog registration fees this will decline to 49%. An increase to a \$70 nonstandard registration fee is estimated to contribute approximately 53% to dog and cat services, without any of the above projects included.
- 3.22 The revenue and expenditure estimates are presented in Attachment 2, with the second table including estimates for the above projects. The inclusion of the above projects will result in dog registration revenues contributing approximately 38 to 40% of total expenditure.

***Registration Fees Proforma***

- 3.23 The proposed fees are summarised in Attachment 3 – Dog Registration Fees Proforma and includes the dog pound fees. Attachment 4 registration fee options between \$65 through to \$80, and the final resolution will need to be amended to reflect any changes to the base registration fees as recommended by Council.

***Other fees and Pound fees***

- 3.24 Included in the registration fees proforma are the fees associated with the seizure, detention or destruction of dogs and include seizure fees and daily pound fee.
- 3.25 All fees introduced in 2019/20 period have been included in the fees proforma and these include:
- 3.25.1 A part year rebate from 1 January applying a pro rata formula to all new dog registrations.
  - 3.25.2 A fee free registration period from 1 June to 30 June to enable DACO reconciliation and renewal processing (as recommended by the Dog and Cat Management Board).
  - 3.25.3 Veterinary/Welfare fee that are the direct costs incurred by Council and have been included in the attached fees proforma.

**4. CONCLUSION / PROPOSAL**

- 4.1 The services provided by Council in the area of dog and cat management are diverse, resource intensive and involve a significant budget provision and subsidisation from Council's general revenue under historic fee levels.
- 4.2 Registration fees contribute to the provision of these services, on the 'user pays' principle.
- 4.3 Whilst the base fee reflects a non-standard dog fee the majority of registered dogs are now standard dogs which form the basis of most new dog registrations.

- 4.4 An increase in registration fees will ensure that the services provided for dog management are funded as much as possible from registration fees, and the impact on general revenue is limited.
- 4.5 An annual increase to the registration fees will ensure that fees are contributing to the administration and enforcement of the Dog and Cat Management Act and to the provision of community services and facilities to support dog owners.
- 4.6 A gradual increase will also ensure registration revenue is sustained as the dog population transitions into the new “standard dog registration class.”
- 4.7 The report outlines options to increase registration fees and it is recommended that registration fees for 2020/21 be increased by a minimum of \$5 to \$70 to maintain Council’s current level of subsidy of the service from general revenue.
- 4.8 A \$5 increase to the maximum fee for non-standard dogs represents a \$2.50 increase (or \$1.25 for concession card holders) for standard dogs. The net impact to approximately 70% of all registered dog owners will be \$2.50 per annum.
- 4.9 Consideration to a further increase above \$70 will provide for increased funding from dog registration revenue for upcoming projects and initiatives associated with dog and cat management.

#### **CO-ORDINATION**

Officer: A/GMCID  
Date: 29/02/2020



## Attachment 1 Dog registration Fee History 2003/4 to Present

Year	Fee	Fee increase	Percentage change	Comments
2020/21	TBD	TBD	TBD	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2019/20	\$65	\$0	0%	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2018/19	\$65.00	\$0	0%	Council can set their own fees with no cap and must include mandatory new categories of Standard and Non Standard Dog.
2017/2018	\$65.00	\$2.50	4%	Note: Forecast CPI last year was 2.4%, actual was 0.7%. Forecast CPI for 2017 is 1.7%
2016/2017	\$62.50	\$1.50	2.40%	Fees increased by CPI 2.4%. Maximum fee set at \$62.50
2015/2016	\$61	\$1	1.70%	Fees increased by CPI 1.7%. Maximum fee set at \$61
2014/2015	\$60	\$0	0%	Minister increases fee cap from \$60 to \$85. Council resolves not to change the fee
2013/2014	\$60	\$0	0%	Fee is capped at \$60 due to no change by Minister
2012/2013	\$60	\$5	9%	Fee is capped at \$60 due to no change by Minister
2011/2012	\$55	\$5	10%	Fee is capped at \$60 due to no change by Minister
2010/2011	\$50	\$5	11%	Minister increases fee cap from \$45 to \$60. Council endorse fee increased by \$5 each year until cap is reached
2009/2010	\$45	\$0	0%	Fee is capped at \$45 due to no change by Minister
2008/2009	\$45	\$0	0%	Fee is capped at \$45 due to no change by Minister
2007/2008	\$45	\$5	12.50%	Fee is capped at \$45 due to no change by Minister
2006/2007	\$40	\$5	14%	Minister increases fee cap from \$35 to \$45. Council endorse fee increased by \$5 each year until cap is reached
2005/2006	\$35	\$5	16.70%	Minister increases fee cap from \$30 to \$35. Council endorses fee increase.
2004/2005	\$30	\$10	50%	Minister increases fee cap from \$20 to \$30. This is as a result of amendments to the Dog and Cat Management Act. Council endorses fee increase.
2003/2004	\$20	0		Prior to 2004 registration fee is capped at \$20



## Income and Expenditure Estimates 2020-21

Budget Estimates	2018/19 \$65.00 fee	Revenue as % of Total Expenditure	2019/20 Estimates with \$65 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$65 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$66 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$70 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$75 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$80 fee	Revenue as % of Total Expenditure
Operating Revenue - Registration Fees	(\$830,014)	54	(\$769,850)	51	(\$763,350)	49	(\$775,104)	50	(\$822,080)	53	(\$860,600)	56	(\$939,520)	59
Operating Revenue - Other	(\$220,947)	14	(\$235,000)	15	(\$235,000)	15	(\$235,000)	15	(\$235,000)	15	(\$235,000)	15	(\$235,000)	16
<b>Total Operating Revenue</b>	<b>(\$1,050,961)</b>	<b>68</b>	<b>(\$1,020,850)</b>	<b>66</b>	<b>(\$998,350)</b>	<b>64</b>	<b>(\$1,010,104)</b>	<b>66</b>	<b>(\$1,057,080)</b>	<b>68</b>	<b>(\$1,115,800)</b>	<b>71</b>	<b>(\$1,174,520)</b>	<b>74</b>
Operating Expenditure	\$1,249,452		\$1,319,435		\$1,320,809		\$1,329,826		\$1,334,802		\$1,348,895		\$1,363,086	
Capital Expenditure	\$63,000		\$0		\$0		\$0		\$0		\$0		\$0	
Estimated Other Items Expenditure**	\$237,054		\$241,795		\$246,631		\$250,243		\$256,243		\$263,243		\$270,243	
<b>Total Expenditure</b>	<b>\$1,549,506</b>		<b>\$1,562,230</b>		<b>\$1,567,440</b>		<b>\$1,580,871</b>		<b>\$1,591,146</b>		<b>\$1,585,238</b>		<b>\$1,633,331</b>	
<b>Net Deficit / (Profit)</b>	<b>\$498,545</b>		<b>\$531,380</b>		<b>\$569,090</b>		<b>\$579,767</b>		<b>\$634,066</b>		<b>\$643,438</b>		<b>\$640,811</b>	

\*\* Estimated Expenditure include:

- Organisational overheads (IT, HR, Administration, Accommodation costs)
- Customer Centre staff resources to provide animal management services, (customer requests, registrations)
- Regular maintenance of 9 dog friendly parks
- Provision and maintenance of dog signs (approximately 700 signs throughout the City)
- Provision and maintenance of dog litter bags and dispensers
- Maintenance of the dog pound
- Asset depreciation costs for the pound, parks and signage, 9 dog parks built @ \$60K to \$90K each and \$200K spent over the last 2 years for upgrades.
- Development of small dog parks and provision for additional 6 small dog parks

## Income and Expenditure Estimates 2020-21 (including estimates for proposed projects)

Budget Estimates	2018/19 \$65.00 fee	Revenue as % of Total Expenditure	2019/20 Estimates with \$65 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$65 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$66 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$70 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$75 fee	Revenue as % of Total Expenditure	2020/21 Estimates with \$80 fee	Revenue as % of Total Expenditure
Operating Revenue - Registration Fees	(\$830,014)	54	(\$769,850)	51	(\$763,350)	50	(\$775,104)	50	(\$822,080)	53	(\$860,600)	56	(\$939,520)	46
Operating Revenue - Other	(\$220,947)	14	(\$235,000)	15	(\$235,000)	12	(\$235,000)	12	(\$235,000)	12	(\$235,000)	12	(\$235,000)	12
<b>Total Operating Revenue</b>	<b>(\$1,050,961)</b>	<b>68</b>	<b>(\$1,020,850)</b>	<b>66</b>	<b>(\$998,350)</b>	<b>49</b>	<b>(\$1,010,104)</b>	<b>51</b>	<b>(\$1,057,080)</b>	<b>53</b>	<b>(\$1,115,800)</b>	<b>55</b>	<b>(\$1,174,520)</b>	<b>58</b>
Operating Expenditure	\$1,249,452		\$1,319,435		\$1,320,809		\$1,329,826		\$1,334,802		\$1,348,895		\$1,363,086	
Capital Expenditure	\$63,000		\$0		\$450,000		\$450,000		\$450,000		\$450,000		\$450,000	
Estimated Other Items Expenditure**	\$237,054		\$241,795		\$246,631		\$250,243		\$256,243		\$263,243		\$270,243	
<b>Total Expenditure</b>	<b>\$1,549,506</b>		<b>\$1,562,230</b>		<b>\$2,017,440</b>		<b>\$1,969,871</b>		<b>\$2,001,146</b>		<b>\$2,015,238</b>		<b>\$2,029,331</b>	
<b>Net Deficit / (Profit)</b>	<b>\$498,545</b>		<b>\$531,380</b>		<b>\$1,019,090</b>		<b>\$979,767</b>		<b>\$944,066</b>		<b>\$899,438</b>		<b>\$854,811</b>	

Including estimated \$450K capital and operating expenditure for proposed projects.

- Dog Pound Renewal
- Dog park renewals
- Dog and Cat Management Plan Review
- Cat by-laws



**Dog Registration Fee Schedule Proforma 2020-2021**

Registration Category	% rebate	2020-2021 \$70 fee	2020-2021 Including Late fee +\$10
Business Registration	0	\$70.00	\$80.00
Assistance Dog	100	\$0.00	\$0.00
Non Standard Dog	0	\$70.00	\$80.00
Standard Dog	50	\$35.00	\$45.00
Non Standard Dog - Concession	50	\$35.00	\$45.00
Standard Dog - Concession	75	\$17.50	\$27.50
Non Standard Dog - Working	0	\$70.00	\$80.00
Standard Dog - Working	50	\$35.00	\$45.00

<b>Other Fees</b>	<b>2019/20</b>	<b>2020/21</b>
Replacement Disc Fee	To be determined by DCMB	As determined by the DCMB
Late Registration Penalty (applies 3 clear business days from last day to pay annual registration)	\$10.00	\$10.00
Puppies aged 6 months or less	Standard Dog or Standard Dog – Concession Fee applies	Standard Dog or Standard Dog – Concession Fee applies
Part Year Rebate after 1 January and until end of current period* for new dogs not previously registered in the area	Varies (50% of fee)	Varies (50% of fee)
Fee free registration period from 1 June to 30 June	\$0 for all registrations	\$0 for all registrations
<b>Fees Unrelated to Registrations</b>		
Seizure Fee (Seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.	\$75.00	\$75.00
Daily Pound Fee (per day or part thereof)  (Fees for Keeping Dog at Pound daily (or part thereof)) applicable for Day 2 (or second 24 hour period) or part thereof and Day 3 (or third 24 hour period) or part thereof.	\$44.00	\$45.00

Veterinary Fees or other animal welfare related costs	Varies (Direct costs incurred)	Varies (Direct costs incurred)
Certified Extract from register (per page)	\$10.00	\$10.00

## Notes:

- For the purposes of Section 26 of the Dog and Cat Management Act Councils may charge fees for meeting any other requirement imposed on councils under this Act.
- Under the Regulation 22 unless the contrary intention appears, any other fees and charges payable for the purposes of the Act include:
  - fee in relation to a matter of a particular kind has been fixed by the Dog and Cat Management Board
  - or
  - if no such fee has been fixed by the Board the fee in relation to matters of the relevant kind determined by the council within whose area the fee is incurred or to be paid.
- The Other Fees and Fees Unrelated to Registrations as presented above are for the purposes of Section 26 and Regulation 22 fees that are declared to be matters of the relevant kind determined by the council.
- The above fees being so declared are recoverable under the provisions of Section 64E which states:
  - the operator of a facility at which a dog or cat has been detained under this Part may recover the charges that are payable under the regulations in relation to the seizure, detention or destruction of the dog or cat from a person who owns or is responsible for the control of the dog or cat as a debt in a court of competent jurisdiction whether or not the dog or cat has been returned to the person.
- Under Section 62, failure to pay the fees entitles the person to destroy or otherwise dispose of the dog.

**Dog Registration Alternate Fees**

Registration Category	% Rebate	2020/21 \$65 fee	2020/21 Including Late fee +\$10	2020/21 \$66 fee	2020/21 Including Late fee +\$10	2020/21 \$70 fee	2020/21 Including Late fee +\$10	2020/21 \$75 fee	2020/21 Including Late fee +\$10	2020/21 \$80 fee	2020/21 Including Late fee +\$10
Business Registration	0	\$65.00	\$75.00	\$66.00	\$76.00	\$70.00	\$80.00	\$75.00	\$85.00	\$80.00	\$90.00
Assistance Dog	100	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
Non Standard Dog	0	\$65.00	\$75.00	\$66.00	\$76.00	\$70.00	\$80.00	\$75.00	\$85.00	\$80.00	\$90.00
Standard Dog	50	\$32.50	\$42.50	\$33.00	\$43.00	\$35.00	\$45.00	\$37.50	\$47.50	\$40.00	\$50.00
Non Standard Dog - Concession	50	\$32.50	\$42.50	\$33.00	\$43.00	\$35.00	\$45.00	\$37.50	\$47.50	\$40.00	\$50.00
Standard Dog - Concession	75	\$16.25	\$26.25	\$16.50	\$26.50	\$17.50	\$27.50	\$18.75	\$28.75	\$20.00	\$30.00
Non Standard Dog - Working	0	\$65.00	\$75.00	\$66.00	\$76.00	\$70.00	\$80.00	\$75.00	\$85.00	\$80.00	\$90.00
Standard Dog - Working	50	\$32.50	\$42.50	\$33.00	\$43.00	\$35.00	\$45.00	\$37.50	\$47.50	\$40.00	\$50.00





<b>ITEM</b>	3.4.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	2020 National General Assembly of Local Government - Call for Motions and Attendance at Assembly
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	The National General Assembly (NGA) of Local Government will take place in Canberra from 14 to 17 June 2020. Motions are being called for the NGA and close 27 March 2020. In addition, the report addresses attendance at the NGA.

**RECOMMENDATION**

That:

1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.
2. Council determine which, if any, Elected Member/s are to be registered to attend the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.
3. Subject to Council resolving to send a representative, any shortfall in funds be taken from the 2020/21 individual training and development budget allocation.
4. Subject to Council resolving to send a representative, Cr \_\_\_\_\_ be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 2020 National General Assembly - Call for Motions Discussion Paper
2. 2020 National General Assembly Provisional Program

**1. BACKGROUND**

- 1.1 The National General Assembly (NGA) of Local Government will be held 14 to 17 June 2020 at the National Convention Centre, Canberra. The theme for the 2020 NGA is 'Working Together for Our Communities'.
- 1.2 The Australian Local Government Association Board has called for motions from Councils. They must be relevant to the work of local government nationally and must complement or build on the policy objectives of state and territory associations.
- 1.3 The deadline for submitting motions to the NGA is midday Friday 27 March 2020.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Elected Members via email on 2 March 2020 in relation to attendance at the NGA.
- 2.2 External
  - 2.2.1 Nil.

**3. REPORT**

- 3.1 The Australian Local Government Association (ALGA) is the national peak advocacy body for local government. ALGA's work includes, but is not limited to the establishment of national policy and extensive liaison and lobbying with departments, Ministers and other parliamentarians at the Commonwealth level to achieve better outcomes for local councils.
- 3.2 The ALGA Board is comprised of delegates from each member association who refer matters of national relevance to the ALGA Board for consideration at regular Board meetings.
- 3.3 The 2020 National General Assembly (NGA) of Local Government, to be held in Canberra from 14 to 17 June is an opportunity for individual Councils to identify matters of national relevance to the sector and for these matters to be considered by ALGA as national policy, for its advocacy role or for more immediate action by ALGA on behalf of the sector.

**Submission of Motions for Debate**

- 3.4 The ALGA Board is calling for motions for the NGA under the theme of 'Working Together For Our Communities'.
- 3.5 To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:
  1. be relevant to the work of local government nationally
  2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
  3. be consistent with the themes of the NGA

4. complement or build on the policy objectives of your state and territory local government association
  5. be submitted by a council which is a financial member of their state or territory local government association
  6. propose a clear action and outcome i.e. call on the Australian Government to do something
  7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
- 3.6 Once all motions have been received, they are reviewed by the ALGA Board's NGA Sub-Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.
- 3.6 Councils submit motions directly to ALGA. When ALGA collates the proposed motions, they will provide them to state associations seeking additional background material if required.
- 3.7 It should be noted that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.
- 3.8 A discussion paper prepared by the ALGA Board is attached for information.
- 3.9 Motions that are accepted and placed on the Agenda for the NGA will be debated throughout the assembly.

### Attendance at Assembly

- 3.7 A provisional program has been released and is attached to this report.
- 3.8 Elected Members were advised by email on 2 March 2020 of indicative costs (below) for attendance, and seeking registrations of interest:

2020 NGA of LG, Canberra - Sunday 14 June - Wednesday 17 June 2020			
Anticipated costs	Registration (early bird rego req by Fri 8 May)	\$ 989.00	
	Welcome Reception (5-7pm; Sun 14 June)	\$ -	if NGA Delegate
	Regional Forum (all day Sun 14 June)	\$ 225.00	if NGA Delegate
	Networking Dinner (Mon 15 June)	\$ 115.00	
	General Assembly Dinner (Tues 16 June)	\$ 150.00	
	Return flights	\$ 600.00	approx
	Accommodation x 4 if attending Regional Forum	\$ 840.00	approx
	Meals + incidentals	\$ 150.00	approx
	CabCharge vouchers		?
		<b>\$ 3,069.00</b>	approx

- 3.9 At the time of writing this report the following Members have indicated their interest in attending:
- 3.9.1 Cr Beau Brug – as voting delegate
  - 3.9.2 Cr Julie Woodman
- 3.10 The following indicates the funds currently available from each of the above Members' individual training and development budget:
- 3.10.1 Cr Brug - \$54.00
  - 3.10.2 Cr Woodman - \$4,000.00 (it should be noted that Cr woodman is likely to be in Canberra at this time representing ALGWA, so some of the expenses related to her attendance will be met by ALGWA).
- 3.11 On 1 July 2020 an annual amount of \$2,040 will be allocated to each of the above Members in accordance with the Elected Member Training and Development Policy.
- 3.12 Should Council resolve to send representation from the City of Salisbury, a voting delegate will need to be appointed to vote on motions. Funds for this person will be taken from the Council Delegate budget line rather than the individual training and development budgets.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Council is asked to determine if there are any issues that warrant a motion being submitted to the 2020 NGA of Local Government.
- 4.2 In addition, Council is asked to determine if any Elected Member/s should be registered to attend the NGA, and if so, who will be the City of Salisbury voting delegate.

#### **CO-ORDINATION**

Officer:	Executive Group	MG
Date:	10/03/2020	06/03/2020

The poster features a dark blue background with a pattern of white geometric shapes (squares, circles, rectangles). The main text is arranged in a staggered, blocky layout. The words 'WORKING', 'TOGETHER', 'FOR', 'OUR', 'COMMUNITIES', and 'NGA20' are each enclosed in a white rectangular border. Below this, the text 'Call for Motions' is in a bold, red sans-serif font, followed by 'Discussion Paper 2020' in a bold, white sans-serif font. The dates '14-17 June 2020' and the location 'National Convention Centre Caberra' are in a smaller white font. The website 'nga20.com.au' is prominently displayed in a large white font. At the bottom, the Australian Local Government Association logo is shown, consisting of a stylized 'A' and 'L' intertwined, with the text 'AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION' to its right.

**WORKING  
TOGETHER  
FOR  
OUR  
COMMUNITIES  
NGA20**

**Call for Motions**  
**Discussion Paper 2020**

14-17 June 2020  
National Convention Centre Caberra

**nga20.com.au**

 AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION



**KEY DATES**

**18 November 2019**  
Opening of Call for Motions

**27 March 2020**  
Acceptance of motions close

**14 - 17 June 2020**  
National General Assembly

**To submit your motion go to:**  
[alga.asn.au/nga20-motions/](https://alga.asn.au/nga20-motions/)



## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

### Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

## OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to .....

*e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.*

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. **Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.**

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.





## INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

### The National Outlook

The Australia National Outlook 2019 released by the CSIRO<sup>1</sup> revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

- **The rise of Asia** – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more than half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

*How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?*

- **Technological change** – New disruptive technologies are transforming industries and the way people live, work, and interact with each other. They are also changing the skills that will be needed in the workforce of the future. In the face of declining academic results Australia faces difficulties in ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place embracing technology can have a net positive outlook for jobs.

*What are the pre-requisites for commitments to take advantage of technological change?*

*What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?*

- **Climate change and environment** – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

*How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?*

- **Demographics** – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

*What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?*

- **Trust** – Trust in institutions including governments, businesses, non-government organisations and the media has declined significantly since 1993 when 42% trusted government compared with just 26% in 2016. The loss of trust threatens the social licence to operate for Australia's institutions, restricting their ability to enact long term strategies.

*How can local governments utilise partnerships to strengthen our social licence to operate?*

- **Social cohesion** – like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.

***How can local governments work in partnership with their communities and others to build and maintain social cohesion?***

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several “levers” that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
  - Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia’s growth, as well as new industries.
  - Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
  - Develop export-facing growth industries that draw on Australia’s strengths and build competitive advantage in global markets and value chains.

***What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?***

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
  - Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
  - Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
  - Invest in transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

***Rural communities are essential to Australia’s wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?***

***Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?***

- An ENERGY shift to manage Australia’s transition to a reliable, affordable, low-emissions energy economy that builds on Australia’s existing sources of comparative advantage.
  - Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
  - Improve energy productivity using available technologies to reduce household and industrial energy use.
  - Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.



**What role do local governments play in the energy shift? How will local governments and communities benefit?**

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
  - Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
  - Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
  - Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

**How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?**

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
  - Rebuild trust and respect in Australia's political, business and social institutions.
  - Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
  - Recognise and include social and environmental outcomes in decision-making processes.

**How can local governments build partnerships with their local communities that also benefit the nation as a whole?**

**How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?**

**Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?**

## Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*<sup>2</sup>, trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal*<sup>3</sup> revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.





	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted<sup>4</sup> that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal*<sup>5</sup> revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions<sup>6</sup> not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report<sup>7</sup> went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

*How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?*

*How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?*

*How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?*

*What do local governments bring to the table to tackle issues of national significance?*

## REFERENCES

PAGE 4

1. CSIRO (2019) Australian National Outlook 2019 Commonwealth Scientific and Industrial Research Organisation

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2. Edelman (2019) 2019 Edelman Trust Barometer Global Report <https://www.edelman.com.au/research/trust-barometer-2019>

3. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic decline and renewal. Report No.1 Democracy 2025 Canberra

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4. Centre for Public Impact (2019) Subsidiarity, leadership and an empowered public service: keys to rebuilding trust in government. <https://www.themandarin.com.au/98763-subsidiarity-leadership-and-an-empowered-public-service-keys-to-rebuilding-trust-in-government/>

5. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic Decline and Renewal. Report No.1 Democracy 2025 Canberra

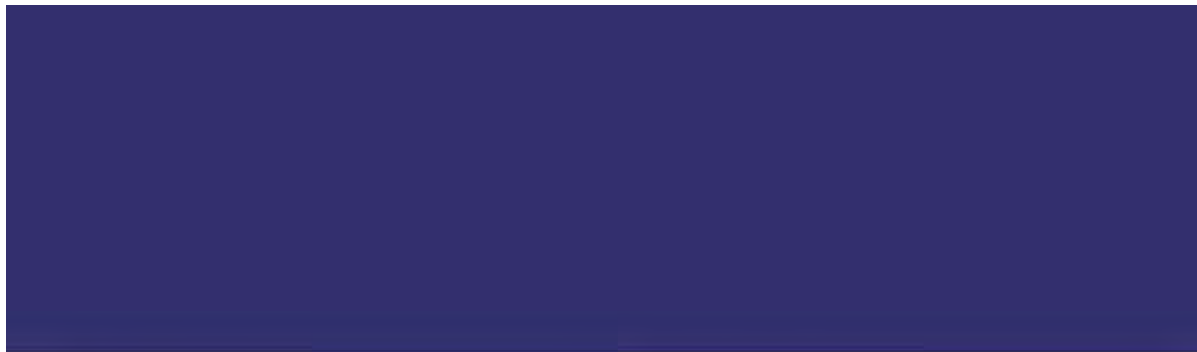
6. Althaus, C and McGregor C (2019) Ensuring a world-class Australian Public Service: delivering local solutions. An ANZSOG research paper for the Australian Public Service Review Panel Australian & New Zealand School of Government ANZSOG.EDU.AU

7. Ibid.



# Provisional Program

<b>SUNDAY 14 JUNE</b>	
5.00pm	Welcome Reception
<b>MONDAY 15 JUNE</b>	
9.00am	Opening Ceremony Welcome to Country, <b>Violot Sheridan</b>
9.15am	ALGA President Opens the Assembly
9.20am	Prime Minister Address ( <i>invited</i> ) <b>The Hon Scott Morrison MP</b>
9.35am	ALGA President Address
<b>10.00am MORNING TEA</b>	
11.00am	Keynote Address State of Play in Australian Politics <b>Peter Van Onselen</b> , Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University
11.45am	What does the Political Landscape Mean for Local Government
<b>12.30pm LUNCH</b> 	
1.30pm	Keynote Address Demography, More Than Destiny <b>Liz Allen</b> , Demographer and Postdoctoral Fellow, ANU College of Arts and Social Sciences
2.15pm	Addressing Social Inclusion
2.45pm	Launch of Local Council Domestic and Family Violence Prevention Toolkit <b>Patty Kinnersly</b> , Chief Executive Officer, Our Watch
<b>3.00pm AFTERNOON TEA</b> 	
3.30pm	Debate on Motions
4.30pm	Minister for Regional Health, Regional Communications and Local Government Address ( <i>invited</i> ) <b>The Hon Mark Coulton MP</b>
4.55pm	ALGA President Close
7.00pm - 11.00pm	Networking Dinner National Museum of Australia 



TUESDAY 16 JUNE		WEDNESDAY 17 JUNE	
9.00am	Keynote Address Building and Leading a Resilient Community Through Times of Crisis <i>Dr Neryll East</i> , Media, Communications, Reputation and Credibility Expert	9.00am	The Future of Mobility in Local Government: Minimising the Risks and Capitalising on the Opportunities <i>Daniel Hilson</i> , CEO, Everengi and Chair, Charge Together Program
9.45am	Panel Responding Under Fire: Shared Reflections on Leading your Community During an Emergency Facilitator: <i>Dr Neryll East</i> Panelists TBC	9.45am	Dealing with Disasters
10.15am	Keynote Address What Climate Emergency? Looking at Climate Change Through a Financial, Liability and Risk Lens <i>Sarah Barker</i> , Head of Climate Risk Governance, MinterEllison	10.30am	MORNING TEA
11.00am	MORNING TEA	11.00am	Keynote Address <i>Dr Geoff Wilson</i> , Entrepreneur, Adventurer and 3-Time World Record Holder
11.30am	Debate on Motions	12.00pm	ALGA President's Closing Address
12.30pm	LUNCH	12.30pm	LUNCH
1.30pm	Concurrent Sessions <ul style="list-style-type: none"> <li>Preventing Domestic Violence in your Communities</li> <li>Implications of Climate Change for Local Government</li> <li>Tackling Technology</li> </ul>		
3.00pm	AFTERNOON TEA		
3.30pm	Leader of the Opposition Address ( <i>invited</i> ) <i>The Hon Anthony Albanese MP</i>		
4.00pm	Debate on Motions		
4.55pm	President Close		
7.00pm - 11.00pm	NGA Dinner Parliament House		





# 2020 Speakers



**HON ANTHONY ALBANESE MP**

Leader of the Opposition

Anthony has represented the Inner West of Sydney as the Federal Member for Grayndler since 1996. He is currently the Leader of the Opposition.

During the Rudd-Gillard Government he served as Deputy Prime Minister, Minister for Infrastructure, Transport, Regional Development and Local Government, Minister for Broadband, Communications and the Digital Economy and Leader of the House.

Anthony was named Infrastructure Minister of the Year in 2012 by London-based publication Infrastructure Investor and in 2010 was named Aviation Minister of the Year for producing Australia's first ever Aviation White Paper.

Anthony believes strongly in the need for the government to invest in infrastructure and transport in our cities and regions to ensure our growing communities are productive, liveable and sustainable.



**LIZ ALLEN**

Demographer and Postdoctoral Fellow, ANU College of Arts and Social Sciences

Liz Allen is a demographer and social researcher, teaching research methods and researching population dynamics at the ANU Centre for Social Research and Methods.

Liz has written for The Conversation, published scholarly articles in academic journals and made contributions to research reports. She was named among the inaugural ABC Top 5 Humanities and Social Sciences academics in Australia 2018. Her book, *The Future of Us* (2020), is a call to action showing how demography can be harnessed to build a better Australia.

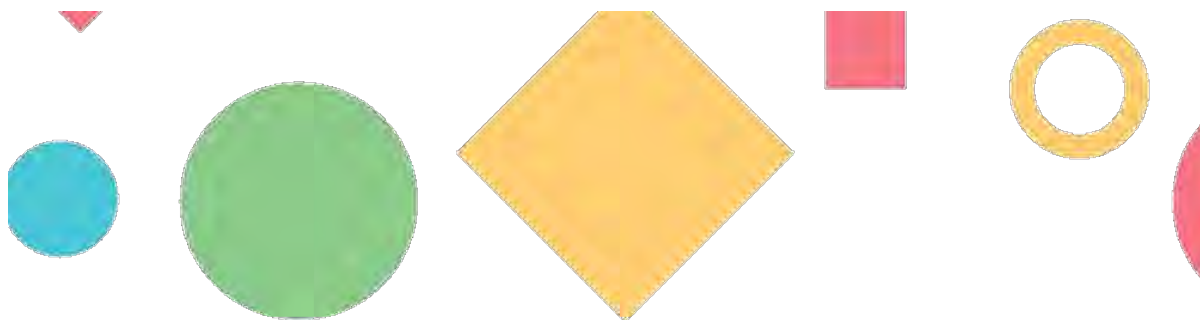


**SARAH BARKER**

Head of Climate Risk Governance, MinterEllison

Sarah Barker has two decades' experience as a corporate lawyer and is regarded as one of the world's foremost experts on investment governance and corporate disclosure issues relating to climate change. Her expertise is sought by public and private sector clients across Australasia, and by global institutions from the Bank of England to the United Nations PRI.

Sarah is a non-executive director of the \$30-billion FUM Emergency Services & State Super and the Responsible Investment Association Australasia, and on the Steering Committee of the Australian Sustainable Finance Initiative. She teaches the Australian Institute of Company Directors' flagship Company Directors' Course and Cambridge Institute for Sustainability Leadership's 'Earth on Board' programme, and in an academic visitor at the Smith School of Enterprise & the Environment at the University of Oxford.

**HON MARK COULTON MP**

Minister for Regional Health, Regional Communications and Local Government  
Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019.

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.

**DR NERYL EAST**

Media, Communications, Reputation and Credibility Expert

Dr Neryl East is a professional speaker and facilitator who shows current and aspiring local government leaders how to be heard, stand out and command influence.

After a media career, Neryl moved into local government where she held senior communication roles at Wollongong and Shellharbour City Councils. She managed communications at Wollongong during one of the biggest corruption scandals in Australian local government history, which led to public ICAC hearings and the dismissal of the elected council. She has also managed communications at times of fire and flood.

Neryl now consults to councils around Australia and provides training, mentoring and strategic advice on all elements of media and communication. Her expertise in emergency communication has seen her provide advice to agencies including the State Emergency Service, Transport for NSW and the South Australian Emergency Management Committee, chaired by the Premier.

Neryl has a PhD in Journalism and is a Certified Speaking Professional – an international designation awarded to only a small percentage of professional speakers globally. She is the author of five books including an Amazon best-seller on media and reputation.

**DANIEL HILSON**

Chief Executive Officer, Evernergi and Chair, Charge Together Program

Daniel is Founder / CEO of Evernergi, operating in UK, Australia, France and Denmark. Evernergi has helped many local governments understand the opportunities and risks in the new world of electric, autonomous, shared and connected mobility. They have completed major projects for over 20 local governments, helping with future fleet transitions, community engagement and behavioural change, and charging infrastructure planning.

Daniel is Chair of the Charge Together Program (with over 74 councils signed up) and has delivered major reports for Federal and State Governments in the area of mobility and energy markets. He is a frequent speaker on eMobility and energy markets and runs a popular Webinar series in electrification of fleets.

He has worked in Senior Management roles for global companies, including Siemens, EDF, Brookfield Infrastructure. Daniel holds a Masters of Environment Science (UNSW) and Masters of Commerce (USYD).

# 2020 Speakers



**HON SCOTT MORRISON MP**

Prime Minister of Australia

Scott Morrison was sworn in as Prime Minister of Australia on 24 August 2018.

Prior to becoming Prime Minister, Scott Morrison was Federal Treasurer. His achievements as Treasurer include:

- Record jobs growth
- Delivering tax relief for families and small businesses
- Reducing the deficit
- Getting debt under control
- Ensuring multinationals pay their fair share of tax
- The Prime Minister says the achievement he is most proud of is the more than 100,000 jobs that were created for young people during 2017-18. This is the best result on record.

As Minister for Immigration and Border Protection, Scott Morrison successfully stopped the boats. This stopped the deaths at sea that had been occurring over the previous six years under Labor. Stopping the boats meant that, the Government could close 19 detention centres and remove all children from detention and from Nauru.

As Social Services Minister, Scott reduced abuse of the welfare system and put Australia's social safety net on a more sustainable footing.

Throughout his career in government and in the private sector, Scott Morrison has established a reputation as someone who listens to people and solves difficult policy problems.

Scott Morrison is from the Sutherland Shire in Sydney's south. He has represented his local community in Parliament for over 11 years.



**VIOLET SHERIDAN**

Ngunnawal Elder

Violet is a Ngunnawal Elder who grew up in her mother's country of Yass.

With her daughter and three sons and eighteen grandchildren, Violet passes on the knowledge she learnt from her Uncle Bruce Merritt of the history and stories of the Ngunnawal People the traditional owners of the lands on which we meet.



**PETER VAN ONSELEN**

Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

Peter van Onselen is Network Ten's political editor and a contributing editor for The Australian, where he writes a weekly column. He is also a professor of political science and Foundation Chair of Journalism at the University of Western Australia, as well as a professor of politics and public policy at Griffith University.

Peter is a host on The Project and appears as a panelist on ABC Insiders. He has won Walkley and Logie awards for his broadcast journalism on Sky News where he worked for nearly ten years as a host, and a News Award for his feature and opinion writing in the Australia.

He is the author or editor of six books, including a biography of former Prime Minister John Howard, rated by the Wall Street Journal as the best biography of 2007. He has a PhD in political science and a masters of policy studies and a masters of commerce.





#### GEOFF WILSON

##### Australian explorer

Dr Geoff Wilson is an Australian motivational speaker with a difference. Sure, he's a vet, successful business owner and entrepreneur. But he's also without a doubt one of Australia's most accomplished adventurers.

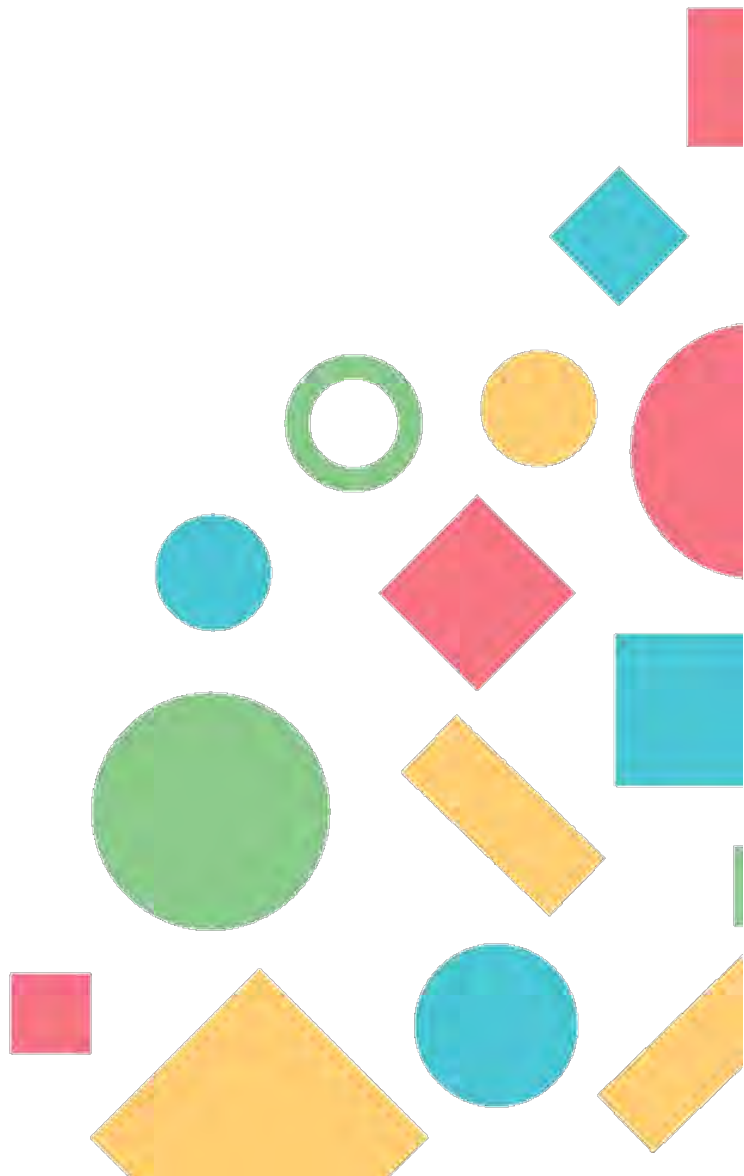
Geoff recently set a new solo and unsupported polar record for the longest expedition across Antarctica at 5,306km, taking 58 days to achieve. He also completed the first and only summit of Dome Argus by ski, and was the first Australian to reach the Pole Of Inaccessibility by ski.

Geoff knows motivation is an essential element in all of life's situations. After all, it's what drives us, makes us hungry for continuous improvement, and for many, can be the difference between success and failure. This is where Geoff comes in.

His life achievements are nothing short of inspiring. As a result, his talks have the power to kick-start real change and breathe fresh air into your approach to each and every day.

Geoff holds numerous world records including;

- Longest solo and unsupported polar expedition
- First and only summit of Dome Argus by ski
- First Australian to reach the Pole Of Inaccessibility by ski.
- Longest land journey ever by kite across the Sahara Desert
- First ever kite surfing expedition across the Torres Strait
- Fastest Solo unsupported crossing of Antarctica, coast to coast through the South Pole



<b>ITEM</b>	3.5.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Displaying of Council Information on Digital Screens Across Council Facilities
<b>AUTHOR</b>	Charles Mansueto, General Manager Business Excellence, Business Excellence
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.2 Develop strong capability and commitment to continually improve Council's performance.
<b>SUMMARY</b>	This report provides an update on the capability of displaying Council related information via digital screens available across Council facilities.

#### **RECOMMENDATION**

1. That the report is received
2. That it is noted that the capability to display Council related information across Council facilities varies depending on the infrastructure on site
3. That it be noted that administration will develop a package of information with relevant Council that will be displayed across Council facilities where the capability exists.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 At the Council meeting held on 25 November 2019 it was resolved:
  - 1.1.1 *That staff prepare and bring back to the relevant Council Committees, a report/s that considers the prospective implementation of:*
    - *use of LCD screens in City of Salisbury community centres and depots to present to viewers information about the current Mayor, Ward Councillors, Ward Maps, Key Contacts, Consultations being conducted, key events within the City of Salisbury;*
    - *a cost benefit analysis of possible implementation of the SmartCities program akin to the City of Darwin experience;*
- 1.2 This report provides a response in relation to the use of LCD screens to display information related to Elected Members and associated information.
- 1.3 Information related to the Smart Cities program will be presented to Council as part of the broader Smart Salisbury strategy at a future meeting.

**2. CITY PLAN CRITICAL ACTION**

2.1 Not applicable

**3. CONSULTATION / COMMUNICATION**

3.1 Internal

3.1.1 Community Experience & Relationships

3.1.2 Business Systems & Solutions

3.2 External

3.2.1 Not applicable

**4. REPORT**

4.1 The ability to display the requested information across all Council facilities varies depending on the technology and infrastructure available at each site.

4.2 Information on Council events and programs is already shared on various digital mediums depending on availability of the relevant infrastructure and is generally managed and coordinated by staff at each site.

4.3 In the longer term, it is proposed that digital mediums are managed centrally to allow key messaging across the city about council information, events and relevant programs.

4.4 In the short term, it is proposed to develop a package of information related to Council information, for example Councillor and ward information that can be displayed on the various digital mediums available across the city.

4.5 Information currently displayed (on various internal screens & external big screen) at the Salisbury Community Hub and some other Council facilities, includes advice about upcoming Council events, programs and other information that may be relevant to users of the facility and the wider community.

**5. CONCLUSION / PROPOSAL**

5.1 The information provided is an update on our capability to display Council relation information via digital screens available across Council facilities.

5.2 The administration will proceed to develop the ability to utilise existing digital mediums to display relevant information, and share it across all Council facilities that have the required infrastructure.

**CO-ORDINATION**

Officer:	CEO	GMBE
Date:	12/03/2020	11/03/2020

<b>ITEM</b>	3.6.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 3 April 2020
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	In accordance with a previous Council resolution, this report presents the items to be considered at the Local Government Association Ordinary General Meeting (LGA OGM) to be convened on Friday 3 April 2020 and provides guidance to enable Council to instruct its delegate how to vote in relation to each item.

## **RECOMMENDATION**

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Resources and Governance, 16 March 2020, Item 3.6.1).

## **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Draft Voting Advice to Council Delegate for the 3 April 2020 Local Government Association Ordinary General Meeting

## **1. BACKGROUND**

- 1.1 At the February 2015 meeting of Council, it was resolved that Council direct the City of Salisbury's voting delegate in relation to voting on Local Government Association (LGA) General Meeting recommendations. To give effect to this resolution a report is prepared prior to each LGA Ordinary General Meeting (OGM) and Annual General Meeting (AGM) that summarises the matters being considered and puts forward a recommended position for each matter, based on advice from the Chief Executive Officer (CEO).

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Recommendations contained within this report are as a result of discussions at the Executive Group meeting on Tuesday 10 March 2020.
- 2.1 External
  - 2.1.1 Nil.

### **3. REPORT**

- 3.1 Due to the size of the agenda (118 pages), a hard copy of the full agenda is not distributed to all Elected Members. Cr Chad Buchanan, current voting delegate and Mayor Gillian Aldridge (proxy delegate) have been provided a copy of the agenda.
- 3.2 The full agenda contained within LGA Circular 10.2 was circulated by email to Elected Members on 10 March 2020.
- 3.3 Attachment A to this report contains a list of each of the recommendations to be considered at the LGA OGM taking place on Friday 3 April 2020. The CEO has provided guidance regarding the appropriate voting position for the City of Salisbury.

### **4. CONCLUSION / PROPOSAL**

- 4.1 Council is asked to review the items listed in the attachment and confirm or vary the voting guidance provided by the CEO.

### **CO-ORDINATION**

Officer:	Executive Group	MG
Date:	10/03/2020	05/03/2020



**DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING**

Friday 3 April 2020, 11.00am, Adelaide Entertainment Centre

Item No	Item Description	Agenda Page No	Voting Guidance
<b>6.</b>	<b>LGA BUSINESS</b>		
<b>6.1</b>	<b>LGA Advocacy Update</b> That the Ordinary General Meeting notes the report.	37	Support
<b>6.2</b>	<b>LGASA Commercial Update</b> That the Ordinary General Meeting notes the report.	68	Support
<b>6.3</b>	<b>LGA Procurement Update</b> That the Ordinary General Meeting notes the report.	70	Support
<b>6.4</b>	<b>Local Government Functional Support Group (LGFSG) and Bushfire Response</b> That the Ordinary General Meeting notes the report.	72	Support
<b>7.</b>	<b>RECOMMENDATION REPORTS FROM THE SAROC COMMITTEE</b>		
<b>7.1</b>	<b>Cat Management (Berri Barmera)</b> That the Ordinary General Meeting requests:  1. the LGA to advocate that cat management laws be consistent across local government jurisdictions whilst recognising resource limitations and operational realities of regional councils in administering the Act; and  2. the LGA advocate that State Government through the Dog and Cat Management Board leads legislative reform including community consultation on cat management issues including registration and containment.	76	Support

**DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING**

Friday 3 April 2020, 11.00am, Adelaide Entertainment Centre

Item No	Item Description	Agenda Page No	Voting Guidance
<b>8.</b>	<b>RECOMMENDATION REPORTS FROM THE GAROC COMMITTEE</b>		
<b>8.1</b>	<b>State of Climate Emergency (Gawler)</b> That the Ordinary General Meeting requests that the LGA: <ol style="list-style-type: none"> <li>1. recognise that a number of member councils have declared a climate emergency;</li> <li>2. develop a model Climate Emergency Action Plan [CEAP] in partnership with interested member councils for use by member councils throughout the state; and</li> <li>3. that the CEAP primarily focuses on mitigation through reduction of GHG [Green House Gas] emissions but it also focuses on adaptation and climate safety for local communities.</li> </ol>	79	Support
<b>8.2</b>	<b>Electric Vehicles Trial (Campbelltown)</b> That the Ordinary General Meeting requests the LGA enter into discussions to develop a trial of a Federally and/or State funded subsidy scheme and/or incentives in South Australia, for cars, light commercial vehicles, trucks and buses fuelled by alternative energy sources including electric, hybrid and hydrogen vehicles.	85	Support
<b>8.3</b>	<b>Fire and Emergency Services Act 2005, Section 105F Expiation Notices (City of Tea Tree Gully)</b> That the Ordinary General Meeting requests the Local Government Association to lobby the State Government or the relevant Minister, and also liaises with the State Bushfire Coordination Committee, to review the current Expiation Notice fees for non-compliance with a Fire and Emergency Services Act 2005, Section 105F Notice, relating to the failure to clear flammable undergrowth on land, with a view to substantially increasing the expiation fee to increase the incentive for compliance.	89	Support

**DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING**

Friday 3 April 2020, 11.00am, Adelaide Entertainment Centre

Item No	Item Description	Agenda Page No	Voting Guidance
8.4	<p><b>Deficiencies in the State Government Draft Planning and Design Code (Marion)</b></p> <p>That the Ordinary General Meeting requests the LGA to lobby the State Government and State Planning Commission to defer the introduction of the Planning and Design Code for all councils until:</p> <ol style="list-style-type: none"> <li>the State Planning Commission has engaged with councils to address the errors, omissions and inconsistencies identified during the current consultation process;</li> <li>the State Planning Commission has published a revised draft of the Code and has undertaken further consultation with local government on the draft Planning and Design Code, which has been incorporated within the ePlanning system; and</li> <li>a comprehensive learning and development program has been developed in consultation with local government and implemented with all councils and relevant authorities.</li> </ol>	95	Support
8.5	<p><b>Review of Development Application Fees (Prospect)</b></p> <p>That the Ordinary General Meeting requests the LGA to lobby the State Government to:</p> <ol style="list-style-type: none"> <li>review development application fees with more detailed consideration of the cost to Councils in undertaking the statutory functions of planning and building assessment, inspection, and compliance; and</li> <li>seek a commitment that a further review of statutory fees and charges set under the Planning, Development and Infrastructure Act will be undertaken within 2 years of the implementation of the Planning and Design Code to ensure that the fee structure adequately reflects the costs to councils of administering the requirements of the Act.</li> </ol>	99	Support

**DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING**

Friday 3 April 2020, 11.00am, Adelaide Entertainment Centre

Item No	Item Description	Agenda Page No	Voting Guidance
8.6	<b>Family and Domestic Violence training, education and development (Adelaide)</b> That the Ordinary General Meeting requests that the LGA: <ol style="list-style-type: none"> <li>1. consults with member councils to determine what resources and programs currently exist to support employees and/or members of their communities impacted by Family and Domestic Violence, and identify any further resources which should be developed;</li> <li>2. liaises with the State and Federal Government to explore partnership opportunities to support the local government sector in providing consistent, best practice support and education to employees on matters relating to Family and Domestic Violence; and</li> <li>3. based on the outcomes of those investigations, develops a training and education package:               <ul style="list-style-type: none"> <li>• that can be implemented by leaders in the sector, to assist them in identifying when an employee may be in a Family and Domestic Violence situation and how they can assist in connecting them to supporting mechanisms.</li> <li>• that could be provided to employees (possibly delivered by leaders) on Family and Domestic Violence.</li> </ul> </li> </ol>	103	Support
9.	<b>RECOMMENDATION REPORTS FROM THE LGA BOARD OF DIRECTORS</b>		
9.1	<b>Voter Roll Process (MRLGA)</b> That the Ordinary General Meeting requests the LGA to continue to advocate for a simplified process for non-resident property owners to enrol on Council's voters roll either through an online and/or automatic process and removing the requirement to purge the voters roll in the year of the ordinary election.	111	Support
9.2	<b>Catastrophic fire Days Community Relief Centres (Cool Refuge Centre) (Port Lincoln)</b> That the Ordinary General Meeting requests the LGA work with appropriate agencies to determine the viability and the best method to achieve a relief centre (cool refuge centre) for communities during times of extreme heat and catastrophic fire danger, particularly when mains power may not be available.	115	Support

<b>ITEM</b>	3.6.2
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Nominations Sought for the Adelaide Cemeteries Authority Board
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Local Government Association (LGA) is seeking nominations for a local government representative on the Adelaide Cemeteries Authority Board for a term commencing upon appointment. Nominations must be forwarded to the Nominations Coordinator at the LGA by COB 6 April 2020.

**RECOMMENDATION**

1. The information be received.
2. \_\_\_\_\_ be nominated as a Local Government Representative on the Adelaide Cemeteries Authority Board.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. LGA Appointments and Nominations to Outside Bodies Policy
2. Call for Nominations Information Sheet
3. Nomination Form

**1. BACKGROUND**

- 1.1 The Local Government Association (LGA) is seeking nominations for a local government representative on the Adelaide Cemeteries Authority Board due to the resignation of the current local government representative, Ms Sue Clearihan.
- 1.2 Nominations must be forwarded to the Nominations Coordinator at the LGA by COB 6 April 2020.

**2. CONSULTATION / COMMUNICATION****2.1 Internal**

- 2.1.1 LGA Circular 9.2 dated 25 February 2020 was emailed to the Executive Group, Elected Members and relevant staff on 27 February 2020.
- 2.1.2 Two registrations of interest in nominating have been received as follows:
  - Cr Shiralee Reardon; and
  - Mr Brian Gillies, Team Leader: Sport, Recreation and Cemeteries



## 2.2 External

## 2.2.1 Nil.

**3. REPORT**

- 3.1 The Adelaide Cemeteries Authority Board (the Board) is a statutory corporation to which the provisions of the Adelaide Cemeteries Authority Act 2001 apply.
- 3.2 The Authority's primary functions are:
- the administration and maintenance of the following as public cemeteries: Cheltenham Cemetery, Enfield Memorial Park, and West Terrace Cemetery;
  - the administration and maintenance of any other cemetery established or acquired by the Authority;
  - the burial or other disposal of human remains in an Authority cemetery;
  - activities associated with the heritage or historical significance of an Authority Cemetery; and
  - any other function assigned to the Authority by or under the Act, or by the Minister.
- 3.3 Appointments to the Board are for a period of three years.
- 3.4 Members receive an annual income of \$12,383 for attendance at meetings.
- 3.5 The Board meets on a monthly basis at least ten times per year at the Enfield Memorial Park. Board meetings are generally held on the first Tuesday of the month commencing at 8:30am and can run until midday.
- 3.6 It is expected there would be approximately 4 hours of reading required for each meeting, but this can vary depending on the topics for consideration.
- 3.7 The current local government representative, Ms Sue Clearihan, has resigned pending a replacement.
- 3.8 The Adelaide Cemeteries Authority Act 2001 requires the LGA to provide a panel of three nominees from which the Minister will select the appointee. In accordance with section 36A of the Acts Interpretation Act 1915 the panel of nominees must include at least one male and one female.
- 3.9 For information, in November 2016 Council nominated Cr Shiralee Reardon to the Board.

**Changes to LGA Appointments and Nominations Processes**

- 3.9 In December 2019 the LGA Board of Directors endorsed a new LGA Appointments and Nominations to Outside Bodies Policy (Attachment 1), which provides for varied rigor in the examination of nominees that is commensurate with the responsibilities and strategic importance of the Outside Body.
- 3.10 Under the Policy, the LGA Board of Directors may set selection criteria to be addressed by nominees; if selection criteria have been set these will be specified in the Call for Nominations Information Sheet (Attachment 2).

- 3.11 The Policy also enables the LGA Secretariat to maintain a Nominees Database, which will record the details of nominees who agree to be considered for other vacancies for a period of 12 months based on the nominee's preferences. The Nominations Form (Attachment 3) asks nominees whether they want to be listed on the database.
- 3.12 The Policy establishes a Nominations Committee of the LGA Board of Directors, which may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.
- 3.13 LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving Council members or employees of a Council or other local government entity. Only nominations submitted by a Council, following a resolution of Council, will be considered.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The Call for Nominations Information Sheet (Attachment 2) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.
- 4.2 The nominee and Council are required to complete the Nominations Form (Attachment 3) and forward to the LGA by COB 6 April 2020.
- 4.3 An up-to-date Curriculum Vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee.
- 4.4 The LGA Board of Directors will consider nominations received at its meeting on Thursday 23 April 2020.
- 4.5 Council is asked to determine if a nomination is to be made for the Adelaide Cemeteries Authority Board.
- 4.6 It should be noted that Council is not obliged to submit a nomination.

#### **CO-ORDINATION**

Officer:	Executive Group	A/GMCD	MG
Date:	10/03/2020	02/03/2020	06/03/2020





## POLICY

## PROCEDURE

## WORK INSTRUCTIONS

## LGA Appointments and Nominations to Outside Bodies — Policy

### Purpose

The LGA is required by statute to make nominations to various state government or state agency boards or committees. In other cases, statute requires the relevant Minister to consult with the LGA prior to making an appointment to a state government board or committee. The LGA is also asked from time to time to nominate or appoint local government representatives to a range of non-statutory boards and working or advisory groups of relevance to local government or consult on the appointment of a local government representative. Collectively, these may be referred to as Outside Bodies.

The purpose of this Policy is to provide the principles by which the LGA will appoint or nominate local government representatives to Outside Bodies.

The intent of this Policy is to facilitate the LGA in taking a proactive approach to upcoming vacancies and provide for varied rigour in the examination of applicants that is commensurate with the responsibilities and strategic importance of the Outside Body.

This Policy should be read in conjunction with the LGA *Appointments and Nominations to Outside Bodies—Procedure*.

*Note: The LGA also makes direct appointments to LGA related entities. These appointments are not covered by this Policy.*

### Part 1: Administration

This Part provides for the administrative arrangements necessary to support the LGA's appointment and nominations processes.

#### 1.1. LGA Nominations Coordinator

The LGA Secretariat will assign a staff member as the LGA Nominations Coordinator, with responsibility for facilitating the appointments and nominations processes in accordance with this Policy.

#### 1.2. LGA Outside Bodies Database

The LGA Secretariat will maintain an *Outside Bodies Database*.

The *Outside Bodies Database* will record the particulars of each Outside Body and will be primarily used by the LGA Secretariat to:

- Forward-plan upcoming vacancies and proactively commence appointment and nomination processes when possible
- Implement the applicable appointment or nomination process for the Outside Body based on its classification
- Ensure the relevant mandatory and special selection criteria (as applicable) are included in the call for nominations
- Track current local government representatives and ensure ongoing engagement and support is provided by the LGA Secretariat
- Assign a relevant LGA staff member to each Outside Body, with responsibility for providing the LGA Board of Directors with strategic policy advice, assisting the LGA Nominations Coordinator with the appointment and nomination processes, and being the ongoing LGA liaison for the local government representative

The LGA Board of Directors will review the *Outside Bodies Database* periodically and assess the classification of bodies and special selection criteria for alignment with strategic objectives, emerging policy issues for local government, diversity, and any recommendations by the LGA Secretariat or Nominations Committee.

#### 1.3. LGA Nominees Database

The LGA Secretariat will maintain a *Nominees Database*.

The *Nominees Database* will record the particulars of nominees who have agreed to be considered for other vacancies for a period of twelve months.

A nominee agreeing to appear on the *Nominees Database* does not prevent that nominee from being otherwise nominated for any other Outside Body during that twelve months.

The LGA Secretariat will utilise the *Nominees Database* only to assist with meeting nomination requirements when insufficient nominations are received in response to the call for nominations (including where there is a gender imbalance and the LGA is required by statute to provide at least one male and one female nominee).

The LGA Secretariat will not disclose information on the *Nominees Database* to a third party without the express permission of the relevant nominee.

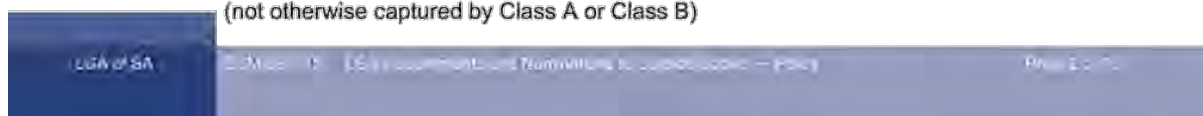
A nominee taken from the *Nominees Database* **will not** require a new council nomination.

Where suitable nominees are not registered on the *Nominees Database* the LGA Secretariat will conduct a second call for nominations.

#### 1.4. Classification of Outside Bodies

The LGA Board of Directors will assign each Outside Body to one of the following classifications in order to determine the appropriate appointment or nomination process:

- LGA Direct Appointments to boards or committees (excluding LGA related entities)
- LGA Priority Nominations:
  - Class A — Authorities and Commissions and other Outside Bodies of strategic importance
  - Class B — Skills Based Advisory Boards and Committees or other Outside Bodies of key interest (not otherwise captured by Class A)
  - Class C — Advisory Boards and Committees requiring only local government knowledge (not otherwise captured by Class A or Class B)



- Joint Nominations
- Appointments or Nominations to non-statutory working or advisory groups

The intent of classification is to acknowledge that some Outside Bodies require greater expertise and time commitment as well as offer higher remuneration than others and the level of examination and consideration of nominees should be commensurate with the position. It is also to reflect that some Outside Bodies have greater strategic importance to the LGA and the local government sector and therefore the appropriate representative on those Outside Bodies should receive a more thorough examination.

#### 1.4 Special selection criteria for Outside Bodies

This Policy permits the LGA Board of Directors to set its own special selection criteria for appointment or nomination of a local government representative to any Outside Body (that will apply in addition to any mandatory criteria set by statute and/or the Outside Body). Selection criteria set by the LGA Board of Directors may address, but is not limited to, specific skills or experience deemed important, alignment of strategic objectives and policy positions of local government, proof of relevant qualifications, and diverse representation of local government.

The special selection criteria will be set by the LGA Board of Directors in the *Outside Bodies Database* and reviewed periodically to ensure relevancy.

A call for nominations must ensure that adequate information is sought from an applicant to satisfy the assessment of the applicant against the special selection criteria (in addition to any mandatory criteria set by statute and/or the Outside Body).

#### 1.5 LGA Right to Decline Appointment or Nomination

The LGA Board of Directors reserves the right to decline to appoint or nominate a person to an Outside Body unless it is required by statute.

The LGA Secretariat may provide a report to the LGA Board of Directors with its recommendation(s) and reason(s) for declining to appoint or nominate. The LGA Board of Directors may also on its own motion determine to not proceed with an appointment or nomination unless it is required by statute.

#### 1.6 Delegation of Decision Making

In accordance with the LGA Constitution, the LGA Board of Directors must nominate local government representatives to Outside Bodies where statute requires the LGA's nomination to the Governor or Minister. This responsibility cannot be delegated, but the LGA Board of Directors may be informed in its decision making by a Nominations Committee (See *Nominations Committee*) and/or the LGA Secretariat.

The LGA Board of Directors may delegate to the LGA CEO and LGA President the power and responsibility to nominate or appoint local government representatives to non-statutory boards and working or advisory groups where there is no statutory role for the LGA.

There are some Outside Bodies where the Minister is either required by statute or may elect to consult with the LGA prior to making appointments. The LGA Board of Directors may delegate via resolution to the LGA CEO and the LGA President the power and responsibility to undertake this consultative role, with the delegate(s) to exercise discretion to escalate the matter to the LGA Board of Directors.

Following exercise of the delegated power, the CEO or President (as applicable) must notify the LGA Board of Directors of the actions taken.

Using the classifications assigned below, responsibility for decision making is as follows:

LGA of SA	CEM Committee	LGA Appointments and Nominations to Outside Bodies – Policy	Page 67 of 70
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**Table 1: Appointment and nomination responsibilities**

LGA Direct Appointments to boards or committees	LGA Board of Directors
LGA Priority Nominations <ul style="list-style-type: none"> <li>- Class A</li> <li>- Class B</li> <li>- Class C</li> </ul>	LGA Board of Directors
Joint Nominations	LGA Board of Directors
Appointments or Nominations to non-statutory working or advisory groups	LGA Board of Directors. May be delegated to LGA CEO and LGA President
Ministerial Consultation Only	LGA Board of Directors. May be delegated to LGA CEO and LGA President

### 1.7 Insurance

Where an Outside Body is a statutory board or committee of the state government or a state agency, the South Australian Insurance Corporation (SAICORP) provides insurance cover. Where SAICORP insurance is not available, the LGA Secretariat through contact with the Outside Body or LGA Mutual Pty Ltd will ensure that an appointee or nominee of the LGA is adequately covered.

### 1.8 Nominations Committee

The LGA Board of Directors may establish a Nominations Committee comprising four Board Directors, being two metropolitan council and two regional council Directors. The purpose of the Nominations Committee is to assess applicants (including referee checks and interviews where applicable) and make recommendations to the Board of Directors to assist the selection process.

The Nominations Committee will also periodically assess the classification of bodies and special selection criteria for alignment with strategic objectives, emerging policy issues for local government, diversity, and make recommendations to the LGA Board of Directors.

The Nominations Committee will be convened by the LGA Nominations Coordinator on a sessional basis when a call for nominations is made for a relevant Outside Body or when a review of the *Outside Bodies Database* is to be conducted.

The business of the Nominations Committee will primarily be conducted via email.

The Nominations Committee will receive secretariat support from the LGA Nominations Coordinator.

The Nominations Committee may seek the assistance of specialist members to assist with making informed assessment of technical or specialist roles and may be engaged for any part of the assessment process, including as a member of the interview panel.

The Nominations Committee may request the LGA Nominations Coordinator to complete referee checks on its behalf with written reports of the checks to be provided to the Nominations Committee.

Where referee checks and interviews are conducted, the Nominations Committee must include written advice on the outcomes in its report to the LGA Board of Directors.



The Nominations Committee may determine on a case by case basis that certain sensitivities or policy issues warrant sending the applications directly to the full LGA Board of Directors for consideration.

### 1.9 Confidentiality

All LGA appointment and nomination processes under this Policy will be conducted in confidence. This includes the consideration of applicants by the Nominations Committee and the LGA Board of Directors.

## Part 2: Eligibility for appointment or nomination

This part outlines the eligibility requirements for appointment or nomination to an Outside Body as the local government representative. These eligibility requirements are **in addition** to the examinations to be made by the Board of Directors regarding an applicant's suitability for the position and any applicable mandatory or special criteria.

### 2.1 Nominees must be current council members or local government employees

Appointees or nominees to Outside Bodies will, unless the LGA Board of Directors determines otherwise, be current council members, council employees or employees of another local government entity.

### 2.2 Membership of multiple Outside Bodies

Local government representatives to Outside Bodies should not hold more than three positions on Outside Bodies, unless the LGA Board of Directors believes there are circumstances that make further representation beneficial to local government, such as where certain expertise is uncommon.

The LGA Board of Directors will consider diversity in its appointment and nomination processes to ensure broad sector representation that accurately reflects the composition of local government.

### 2.3 Council Nominations only

The LGA will only accept endorsed nominations sent by member councils. The LGA will not accept nominations from individuals such as councillors, potential nominees or council employees.

Only two (2) nominations will be accepted from any one council.

The LGA will not accept incomplete nominations. Nominations must include all information requested in the call for nominations.

Nominations received from member councils after the deadline stipulated in the call for nominations will be flagged as having been received late, but this does not mean that such nominations are invalid.

The LGA Board of Directors may nominate candidates for positions on their own motion.

### 2.4 Re-appointment

Local government representatives on Outside Bodies will not have an automatic right to reappointment.

If permitted by the Outside Body, a current appointee reaching the end of their term may reapply for appointment or nomination to the Outside Body during the call for nominations.

Generally, reappointments will not be made for a period of more than two full terms per Outside Body unless the LGA Board of Directors considers there is special circumstances, such as strategic value to local government, in retaining the membership for a longer period.



## Part 3: Expectations of local government representatives on Outside Bodies

This part outlines the general expectations of all local government representatives on Outside Bodies.

### 3.1 Annual Report

The LGA Secretariat, on behalf of the LGA Board of Directors, will request copies of the annual reports of all Outside Bodies to which the LGA appoints or nominates a member, where such reports are produced by the Outside Body. The annual reports (or relevant link) may be posted on the LGA website for the information of members.

Where the Outside Body does not produce an annual report, a local government representative of an Outside Body may be asked by the LGA Secretariat to provide an annual short written report (subject to any confidential considerations of the Outside Body) outlining the activities and outcomes of the Outside Body that are likely to be of interest to local government. In requesting a written report, the LGA Secretariat must provide a period of not less than four (4) weeks for the member to submit the report.

### 3.2 Strategic engagement with the LGA

LGA appointed or nominated members on Outside Bodies are not required to represent local government or the views of any stakeholders or interest groups. The representatives are expected to apply their skills and experience, particularly their skills and experience arising from participation in local government to the betterment of the work and understanding of the Outside body to which they are appointed. However, the LGA expects the local government representative on an Outside Body to welcome LGA communication regarding strategic or policy issues that the LGA believes relevant to the Outside Body and that benefits the local government sector.

### 3.3 Resignation

When an LGA appointed or nominated representative on an Outside Body ceases to be a council member, council employee or an employee of another local government entity, the LGA Board of Directors will request that the person resign from the Outside Body. At call for nominations, an applicant will be required to sign an undertaking that they will resign from an Outside Body, if requested to do so by the LGA, should they cease to be a council member, council employee or an employee of another local government entity.

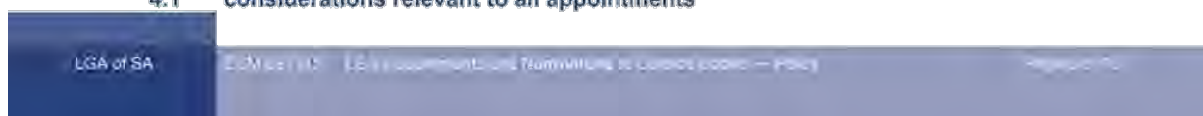
However, the LGA Board of Directors may waive its request for resignation in circumstances where the person:

- has unique qualifications, experience or other personal qualities which allow him or her to continue to remain on the Outside Body; and/or
- is appointed directly by the Minister or Governor for a fixed term, and the appointment is specific to that person.

## Part 4: LGA Direct Appointments to boards or committees

This part outlines the factors to be considered by the LGA Board of Directors in making direct appointments to boards or committees (noting that direct appointments to LGA related entities are excluded from this Policy).

### 4.1 considerations relevant to all appointments





The following considerations will be applied to all LGA direct appointments to boards or committees:

**a) Merit Selection**

All appointments will be based on merit.

**b) Mandatory Criteria**

Mandatory selection criteria for appointments (whether statutory or set by the Outside Body) must be met by the applicant.

**c) Special Selection Criteria**

Any special selection criteria set by the LGA Board of Directors in accordance with paragraph 1.4. must be met by the applicant.

**d) Body Composition**

Outside Bodies should have members with an appropriate mix of expertise, experience, backgrounds, and gender balance. A local government representative should add value to the work of the Outside Body and possesses skills and experience that complement other members.

**e) Knowledge and Experience**

An applicant's knowledge and experience in local government and their explanation for why they are interested in the Outside Body.

**f) Skills, Expertise and Attributes**

Core competencies relevant to a board or committee may include accountability, strategic thinking, networking, and teamwork. It may be desirable to appoint a member with specific expertise needed by the Outside Body in areas such as finance, law, business, or human resources.

**g) Availability and Commitment**

Applicants should be prepared to make the necessary commitment to the Outside Body and provide a self-assessment of their availability.

**h) Referee Reports**

Referee reports may be used to clarify, confirm or counterbalance information presented in the application.

The call for nominations will ask the applicant to provide 2-3 referees who can attest to the applicant abilities relevant to the criteria requested by the call for nominations.

**i) Interview**

Interviews may be conducted to ensure that the applicant has the necessary knowledge and experience, skills, expertise and attributes for appointment to the Outside Body.

The Nominations Committee will be the interview panel. The Nominations Committee may seek the assistance of specialist members to assist with making informed assessment of technical or specialist roles. This person may be engaged for any part of the assessment process, including as a member of the interview panel.



## Part 5: LGA Priority Nominations to Outside Bodies

This Part outlines the factors to be considered by the LGA Board of Directors in making nominations to the following classes of Outside Bodies:

### LGA Priority Nominations

- Class A — Authorities and Commissions and other Outside Bodies of strategic importance
- Class B — Skills Based Advisory Boards and Committees or other Outside Bodies of key interest (not otherwise captured by Class A)
- Class C — Advisory Boards and Committees requiring only local government knowledge (not otherwise captured by Class A or Class B)

### 5.1 factors relevant to all priority nomination classifications

The following considerations will be applied to all LGA priority nominations:

#### a) *Gender balance and panel of nominees*

Where the nomination is for a statutory body and is to be made to the Governor or Minister, the provisions of section 36A of the *Acts Interpretation Act 1915* apply regarding gender balance and the number of nominees to be provided from which the Governor or Minister will select the appointee.

#### b) *Merit Selection*

All nominations will be based on merit.

#### c) *Mandatory Criteria*

Mandatory selection criteria for nominees (whether statutory or set by Outside Body) must be met by the applicant.

#### d) *Knowledge and Experience*

An applicant's knowledge and experience in local government and their explanation for why they are interested in the Outside Body.

#### e) *Curriculum Vitae*

An up-to date curriculum vitae highlighting the relevant knowledge and experience and interest of the nominee must be included with the nomination.

*Note, it is a requirement of state government or state agency boards and committees that a CV is provided for consideration by the Governor or Minister.*

### 5.2 Class A — Authorities and Commissions

In addition to the factors specified in paragraph 5.1, the LGA Board of Directors will consider:

#### a) *Special Selection Criteria*

Any special selection criteria set by the LGA Board of Directors in accordance with paragraph 1.4 must be met by the applicant.

#### b) *Referee Reports*



Referee reports may be used to clarify, confirm or counterbalance information presented in the application.

The call for nominations will ask the applicant to provide 2-3 referees who can attest to the applicant's abilities relevant to the criteria requested by the call for nominations.

*c) Interview*

Interviews may be conducted to ensure that the applicant has the necessary knowledge and experience, skills, expertise and attributes for nomination to the Outside Body.

The Nominations Committee will be the interview panel.

The LGA Board of Directors and/or Nominations Committee may seek the assistance of specialist members to assist with making informed assessment of technical or specialist roles. This person may be engaged for any part of the assessment process, including as a member of the interview panel.

### 5.3 Class B — Skills based Advisory Boards and Committees

In addition to the factors specified in paragraph 5.1, the LGA Board of Directors will consider:

*a) Special Selection Criteria*

Any special selection criteria set by the LGA Board of Directors in accordance with paragraph 1.4 must be met by the applicant.

The LGA Board of Directors and/or Nominations Committee may seek the assistance of specialist members to assist with making informed assessment of technical or specialist roles. This person may be engaged for any part of the assessment process.

### 5.4 Class C — Advisory Boards and Committees requiring only local government knowledge

The LGA Board of Directors will only consider the factors specified in paragraph 5.1.

**Table 2: Processes for Primary Nominations**

	<b>Class A</b>	<b>Class B</b>	<b>Class C</b>
Nominees to be current	✓	✓	✓
Council submission	✓	✓	✓
Gender balance and panel requirements	✓	✓	✓
Merit Selection	✓	✓	✓
Mandatory Criteria	✓	✓	✓
Knowledge and Experience	✓	✓	✓
Curriculum Vitae	✓	✓	✓
Special Criteria (if any)	✓	✓	
Specialist Members	Optional	Optional	

Nominations Committee	Optional
Referee Reports	Optional
Interviews	Optional

## Part 6: Joint Nominations

This Policy acknowledges that the process for joint nominations will differ depending on the position and approach of the relevant Minister.

Where the Minister asks the LGA to put forward a panel of nominees from which the Minister may select a joint nominee, the LGA will use the same nominations process as for Class A or Class B nominations, which will be assigned to that Outside Body in the *Outside Bodies Database*.

Where the Minister asks for the LGA Board of Directors to support a specified candidate, the LGA will consider that candidate. Where the LGA Board of Directors does not support that candidate, the LGA will ask the Minister to allow it to conduct a call for nominations process in accordance with this Policy.

## Part 7: Appointments or Nominations to non-statutory working or advisory groups

This Policy acknowledges that the process for appointments or nominations to non-statutory working or advisory groups will differ depending on the position and approach of the Outside Body.

Where a delegation to the LGA President and LGA CEO is in place, the President and CEO will exercise discretion regarding the appropriate process for appointments and nominations for an Outside Body. They will be guided but not bound by the processes outlined in this Policy.

## Review

The effectiveness of this Policy will be reviewed and evaluated every two years or earlier if required to enhance the effectiveness of the Policy.

## Availability

This Policy is available on the LGA's intranet.





**PART A**

## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>Adelaide Cemeteries Authority Board</b>	
<b>Governing Statute (if applicable)</b>	Adelaide Cemeteries Authority Act 2001
<b>Purpose/Objective</b>	<p>The Authority's primary functions are:</p> <ul style="list-style-type: none"> <li>(a) the administration and maintenance of the following as public cemeteries: Cheltenham Cemetery, Enfield Memorial Park, and West Terrace Cemetery;</li> <li>(b) the administration and maintenance of any other cemetery established or acquired by the Authority;</li> <li>(c) the burial or other disposal of human remains in an Authority cemetery;</li> <li>(d) activities associated with the heritage or historical significance of an Authority Cemetery; and</li> <li>(e) any other function assigned to the Authority by or under the Act, or by the Minister.</li> </ul>
<b>Administrative Details</b>	<p>Appointments to the Board are for a period of three years.</p> <p>Members receive an annual income of \$12,383 for attendance at meetings.</p> <p>The Board meets on a monthly basis at least ten times per year.</p>
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>• practical knowledge of and experience in local government/ broad local government experience</li> <li>• commercial and business acumen</li> <li>• previous board experience</li> </ul>
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p> <p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	





**PART B**

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

**Instructions**

*This form:*

- Must be submitted by a council
- Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Adelaide Cemeteries Authority Board	
Council Details	
<b>Name of Council submitting the nomination</b>	
<b>Contact details of council officer submitting this form</b>	<b>Name:</b> <b>Position:</b> <b>Email:</b> <b>Phone:</b>
<b>Council meeting minute reference and date</b>	
<b>Nominee Full Name</b>	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

**PART B****SECTION 2: NOMINEE to complete**

<b>Adelaide Cemeteries Authority Board</b>			
<b>Nominee Details</b>			
<b>Full Name</b>			<b>Gender</b>
<b>Home / Postal Address</b>			
<b>Phone</b>		<b>Mobile</b>	
<b>Email</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>  <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies?</b>  Yes <input type="checkbox"/> OR No <input type="checkbox"/>  If Yes, please list any fields of interest or Outside Bodies of interest:  • _____			
<b>Undertaking:</b>  <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>  Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			



<b>ITEM</b>	3.6.3
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	16 March 2020
<b>HEADING</b>	Nominations Sought for the South Australian Local Government Grants Commission
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Local Government Association (LGA) is seeking nominations for a local government representative on the South Australian Local Government Grants Commission for a term commencing on 23 May 2020. Nominations must be forwarded to the LGA by COB 6 April 2020.

**RECOMMENDATION**

1. The information be received.
2. \_\_\_\_\_ be nominated as a Local Government Representative on the South Australian Local Government Grants Commission.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Call for Nominations Information Sheet
2. Nomination Form

**1. BACKGROUND**

- 1.1 The Local Government Association (LGA) is seeking nominations for a local government representative on the South Australian Local Government Grants Commission (LGGC) for a term commencing on 23 May 2020.
- 1.2 Nominations must be forwarded to the LGA by COB 6 April 2020.

**2. CONSULTATION / COMMUNICATION****2.1 Internal**

- 2.1.1 LGA Circular 9.3 dated 25 February 2020 was emailed to the Executive Group, Elected Members and relevant staff on 27 February 2020.
- 2.1.2 Cr Sarah Ouk has registered her interest in being nominated.

**2.2 External**

- 2.2.1 Nil.

### 3. REPORT

- 3.1 The South Australian Local Government Grants Commission (LGGC) is established pursuant to the South Australian Local Government Grants Commission Act 1992.
- 3.2 The LGGC has two primary roles:
  - a. to provide recommendations to the Minister for Local Government on distribution of untied Commonwealth Financial Assistance Grants to councils, and
  - b. to perform the role of the Local Government Boundaries Commission – the independent body that assesses and investigates council boundary change proposals and makes recommendations to the Minister for Local Government.
- 3.3 Appointments are for a period of up to five years.
- 3.4 The term of the current local government representative, Mayor Dave Burgess of Mid Murray Council, is due to expire on 22 May 2020. Mayor Burgess is eligible to apply for re-appointment.
- 3.5 Members receive an annual income of \$13,570 for attendance at meetings. The Board meets approximately 15 times a year.
- 3.6 In accordance with section 36A of the Acts Interpretation Act 1915, the LGA must provide a panel of at least three nominees (including at least one male and one female) from which the Minister will select the appointee.
- 3.7 For information, in December 2016 Mayor Aldridge was nominated to the Commission, but was unsuccessful.

#### **Changes to LGA Appointments and Nominations Processes**

- 3.8 As advised in the previous item (Nominations Sought for the Adelaide Cemeteries Board), in December 2019 the LGA Board of Directors endorsed a new LGA Appointments and Nominations to Outside Bodies Policy, which provides for varied rigor in the examination of nominees that is commensurate with the responsibilities and strategic importance of the Outside Body.
- 3.9 Under the Policy, the LGA Board of Directors may set selection criteria to be addressed by nominees; if selection criteria have been set these will be specified in the Call for Nominations Information Sheet (Attachment 1).
- 3.10 The Policy also enables the LGA Secretariat to maintain a Nominees Database, which will record the details of nominees who agree to be considered for other vacancies for a period of 12 months based on the nominee's preferences. The Nominations Form (Attachment 2) asks nominees whether they want to be listed on the database.
- 3.11 The Policy establishes a Nominations Committee of the LGA Board of Directors, which may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.
- 3.12 LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving Council members or employees of a Council or other local government entity. Only nominations submitted by a Council, following a resolution of Council, will be considered.



#### **4. CONCLUSION / PROPOSAL**

- 4.1 The Call for Nominations Information Sheet (Attachment 1) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.
- 4.2 The nominee and Council are required to complete the Nominations Form (Attachment 2) and forward to the LGA by COB 6 April 2020.
- 4.3 An up-to-date Curriculum Vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee.
- 4.4 The LGA Board of Directors will consider nominations received at its meeting on Thursday 23 April 2020.
- 4.5 Council is asked to determine if a nomination is to be made for the South Australian Local Government Grants Commission.
- 4.6 It should be noted that Council is not obliged to submit a nomination.

#### **CO-ORDINATION**

Officer:	Executive Group	MG
Date:	10/03/2020	02/03/2020



**PART A**

## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>SA Local Government Grants Commission</b>	
<b>Governing Statute (if applicable)</b>	<i>South Australian Local Government Grants Commission Act 1992</i>
<b>Purpose/Objective</b>	<p>Two primary roles:</p> <ul style="list-style-type: none"> <li>(a) to provide recommendations to the Minister for Local Government on distribution of untied Commonwealth Financial Assistance Grants to councils,</li> <li>(b) to perform the role of the Local Government Boundaries Commission – the independent body that assesses and investigates council boundary change proposals and makes recommendations to the Minister for Local Government.</li> </ul>
<b>Administrative Details</b>	<p>Appointments are for a period of <u>up to 5 years</u>.</p> <p>Members receive an annual income of \$13,570 for attendance at meetings.</p> <p>The Board meets approximately 15 times a year.</p>
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>• broad local government experience</li> <li>• exposure to financial management and decision making across multiple local government bodies for example multiple councils, regional subsidiaries or the LGA Board, SAROC or GAROC</li> </ul>
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the nominee accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	



**PART B**

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

**Instructions**

*This form:*

- Must be submitted by a council
- Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the **Call for Nominations** information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

SA Local Government Grants Commission	
Council Details	
<b>Name of Council submitting the nomination</b>	
<b>Contact details of council officer submitting this form</b>	<b>Name:</b> <b>Position:</b> <b>Email:</b> <b>Phone:</b>
<b>Council meeting minute reference and date</b>	
<b>Nominee Full Name</b>	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	



**PART B****SECTION 2: NOMINEE to complete**

SA Local Government Grants Commission			
Nominee Details			
Full Name			Gender
Home / Postal Address			
Phone		Mobile	
Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>  Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.	Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies?</b>  Yes <input type="checkbox"/> OR No <input type="checkbox"/>  If Yes, please list any fields of interest or Outside Bodies of interest:  • _____			
<b>Undertaking:</b>  The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?  Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

