



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

23 MARCH 2020

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
A/General Manager City Infrastructure, Mr D Roy
A/General Manager Community Development, Ms V Haracic
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr N Henningsen.

LEAVE OF ABSENCE

Nil

The Mayor indicated to the Council that she would have to leave the meeting at 7.00 pm in order to participate in a videoconference meeting between all Mayors and Chairpersons of Council in South Australia with Premier Stephen Marshall to discuss the state response to the coronavirus.

ITEM 1: PUBLIC QUESTION TIME

Mr David Waylen from the Salisbury Business Association asked the following question:

Will Council continue to support local businesses?

The question was taken on notice.

ITEM 2: DEPUTATIONS / PRESENTATIONS

As resolved at the Council meeting held on 24 February 2020 (Item 12.1 – Donation to Para Reserves CFS), Mayor Aldridge presented a cheque to Mr Travis Thomson from the Para Reserves CFS.

Mr Thomson expressed his appreciation and thanks to Council for their generosity.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: CONFIRMATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 24 February 2020, be taken and read as confirmed.

CARRIED
0437/2020

Moved Cr G Reynolds
Seconded Cr K Grenfell

The Minutes of the Confidential Council Meeting held on 24 February 2020, be taken and read as confirmed.

CARRIED
0438/2020

Moved Cr C Buchanan
Seconded Cr G Reynolds

That Item 7.1 – Motion on Notice – Coronavirus, be brought forward for discussion at this point on the Agenda.

7.1 (a) Motion on Notice: Coronavirus

Moved Cr C Buchanan
Seconded Cr L Braun

That:

1. Council requests the administration prepare advice for tabling at the meeting of Council on 23 March 2020, informing Council about actions taken by the administration to date for managing the spread of the coronavirus (COVID-19), and, providing recommendations to Council for their consideration of further actions deemed necessary and appropriate to implement, in order to assist the Salisbury community to respond to the significant public risk posed by the coronavirus (COVID-19).
2. Council requests the administration prepare a weekly advice prior to all sub committees and standing committees informing Council about actions taken by the administration in its continued efforts in managing the spread of the coronavirus (COVID-19), in order to assist the Salisbury community to respond and recover from to the significant public risk posed by the COVID-19, and this advice be continued until determined otherwise by Council.
3. Council note that a number of actions have already been implemented by the Chief Executive Officer (CEO) and to enable the CEO to take further actions in regard to public health arising from federal and state government advice and directives, that under Section 44, Council delegates to the CEO power to implement actions that may not have yet been implemented.
4. Additional measures that may need to be put in place by the CEO under part 3 of the recommendation, include:
 - a. Cancellation of all Council run community events and gatherings for the foreseeable future;
 - b. Closure, reduced and/or reconfigured access to the Salisbury Community Hub to enable the continuation of only core customer service transactions;
 - c. Closure, reduced and/or reconfigured access to public libraries and community centres to enable continuation of only core services;
 - d. Staff to keep in regular contact and provide written advice to Belgravia Leisure with all relevant coronavirus community safety related information, to assist them with their own decision-making relating to running Council owned facilities.

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5. That under Section 44, Council delegates to the CEO powers prescribed Under Section 45 (2) regarding the ability to close and or reduce operating hours of the principal office.
 6. The need for continuing the measures contained in recommendations 2 and 3 above be reviewed at the end of June 2020.
 7. That the above delegations remain in place for the duration of COVID-19 threat.

**CARRIED
0439/2020**

(b) Motion on Notice: Essential services to support seniors, people with disabilities and other vulnerable groups

Moved Cr C Buchanan
Seconded Cr D Proleta

1. Council request the CEO to implement any additional measures to continue providing existing essential services to elderly citizens, people with disabilities and other vulnerable groups in the Salisbury community, including access to meals, transport and other support services that might be required during the coronavirus threat.
2. That Council allocate \$100k per annum in the 2020/21 budget to continue an expanded Commonwealth Home Support Services for a further three year period commencing in 2020/21, and that for the duration of the COVID-19 threat, the program be expanded to all senior residents who are not clients of Commonwealth Home Support Services.
3. Staff to provide a report at the April 2020 Works & Services Committee recommending a set of criteria to be used to assess eligibility to the support for senior residents who are not clients of the Commonwealth Home Support Service.

**CARRIED
0440/2020**

(c) Motion on Notice: Minimising the financial impact to our community and businesses impacted by COVID19

*Mayor G Aldridge left the meeting at 6:57 pm.
Deputy Mayor J Woodman assumed the Chair at 6.57 pm.*

Moved Cr C Buchanan

Seconded Cr M Blackmore

1. Under Section 44 the Council Delegates authority to the Chief Executive Officer to waive late payment fines for non-payment of council rates where it is determined that payments have been delayed due to hardship caused by the effect of the COVID-19 in the community.
2. That staff report to Council in April 2020 as to how the Council can continue to minimise the financial impact of COVID-19 on the community and local businesses by considering all available measures available under the Local Government Act, and assistance options as outlined in the LGA Guidelines for Rates Hardship Policy. Report to also ensure that appropriate consideration to the financial implications of any measures is considered to ensure the long-term viability of Council balanced against the hardship the COVID-19 has on the community.
3. In order to support our suppliers of goods and services and assist with cash flows, the administration implements a process for the payment of invoices within 14 days (from invoice).

**CARRIED
0441/2020**

(d) Motion on Notice: Other Measures

Moved Cr C Buchanan

Seconded Cr P Jensen

1. Council reinforces its support for the CEO to put in place appropriate measures for staff impacted by COVID-19.
2. To support Council responding to the increased cost pressures in relation to the coronavirus, the Mayor write to the Premier requesting the State Government waive the 2020/21 EPA Levy imposed on Councils.

**CARRIED
0442/2020**

(e) Motion on Notice: Minimising the financial impact to our sporting and community clubs impacted by COVID19

Cr C Buchanan declared an actual conflict of interest on the basis of being the president of a sporting club. Cr Buchanan managed the conflict by remaining in the meeting for the discussion but was not present for the vote. Cr C Buchanan left the meeting at 07:16 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of Salisbury RSL. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Hood declared an actual conflict of interest on the basis of being the director on the board of a sporting club. Cr D Hood left the meeting at 07:20 pm.

Cr S Reardon declared a perceived conflict of interest on the basis of being patron of a sporting club. Cr S Reardon left the meeting at 07:22 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of a tennis club. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr A Duncan

Seconded Cr D Proleta

1. That Council affirm its commitment to supporting our sporting and community clubs by assisting them with the anticipated financial loss due to forced closures and suspensions of competitions.
2. Council provide immediate assistance to all sporting and community clubs to assist with the anticipated financial loss, by waiving lease fees for the period of April to June and approving the necessary non – discretionary adjustments to the Council Budget at the Third Quarter Budget Review. That further consideration of waiving lease fees for sporting and community clubs for the remainder of year, be considered at the June Sport, Recreation and Grants Committee.
 - 2.1 A report be prepared for the next Sport, Recreation and Grants Committee advising on whether other support could be provided to sporting and community clubs, and such report to identify other clubs in Salisbury that do not have a council facilities lease arrangement. Report to include the number of clubs that do not have a lease and the costs associated with waiving part or full amount of Council rates.
 - 2.2 The report to include advice on Repurposing the Community Grants program, Youth Sponsorship program and Community event grants into recovery grants for affected clubs (recovery grants may be used for events).

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3. That the Mayor and CEO write an open letter to all members of our sporting and community clubs affirming our commitment and readiness to assist their club's recovery once the coronavirus threat has passed.

CARRIED
0443/2020

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Cr C Buchanan returned to the meeting at 07:25 pm.

Cr D Hood returned to the meeting at 07:25 pm.

Cr S Reardon returned to the meeting at 07:25 pm.

The meeting then proceeded with the items in the order as listed on the Agenda.

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr G Reynolds

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 March February 2020), and listed below, with the exception of items:

1.5.1 The Paddocks Masterplan - Forward Works Plan

1.7.1 City Plan

which were withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 March 2020

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

1.0.2-TVSC2 Promotion of Salisbury Community Hub and Council Area

1. That the report and information is noted.
2. The Tourism and Visitor Sub Committee support the proposed strategy as set out in this report (Item TVSC2, Tourism and Visitor Sub Committee, 10/03/2020), with a review to be conducted of the strategy by June 2021.

1.0.2-TVSC-OB1 Tourism Strategy

1. That a report be brought back to the Tourism and Visitor Sub Committee on the remaining elements of the Tourism Strategy that are yet to be completed and their associated costings.
2. This report consider the need to develop a revised Tourism Strategy addressing future tourism projects and initiatives.

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 11 March 2020

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

1.1.1-SIPSC3 Civic Management - Review of the Sister City and Friendship City Selection and Maintenance Policy and Procedure

1. That this report be received.
2. That the Sister City and Friendship City Selection and Maintenance Policy and Procedures as set out in Attachments 4 and 5 to this report (Item No. SIPSC3, Resources and Governance Committee, 11/03/2020) be endorsed, subject to the preamble being amended to include “businesses” and read as follows:

The City of Salisbury enters into Sister City and Friendship City relationships to promote economic development, educational, cultural, knowledge and friendship exchanges between cities. This enables the citizens and businesses of the City of Salisbury to participate in, and benefit from, such exchanges.

3. That the Strategic and International Partnerships Sub Committee Terms of Reference (provided as attachment 3 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) and the Sister City and Friendship City Selection and Maintenance Policy and Procedure (provided as Attachments 1 and 2 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) be amended to prioritise economic activity including knowledge exchange, investment and

jobs as the principle criteria for any sister or friendship city relationship entered into or maintained by Council.

4. That Section 1.1 of the Terms of Reference for the Sub Committee be deleted.

1.1.2 Duke of Edinburgh International Award Program

1. That the information be received.

1.1.3 Public Art - Stobie Poles

1. That Council endorse:
 - a. The promotion of SA Power networks procedure on the City of Salisbury website.
 - b. The eligibility of community groups and local schools to apply for the Create a Place – Public Art Project funding.

P&P-OB1 Remote Access to Council Meetings

1. That the CEO write to Minister of Local Government and Shadow Minister of Local Government seeking an amendment to the Local Government Act to allow remote access to Council meetings considering the current environment.

**CARRIED
0444/2020**

The meeting then proceeded to consider Items 1.5.1 and 1.7.1, which were withdrawn to be considered separately.

1.5.1 The Paddocks Masterplan - Forward Works Plan

Moved Cr P Jensen

Seconded Cr S Reardon

1. That Council note the future works implementation plan.
2. That funding for the future works implementation plan be continued unchanged in the Long Term Financial Plan.

**CARRIED
0445/2020**

1.7.1 City Plan

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. That Council endorse the draft Foundations, Critical Actions and associated City Plan mapping, contained within Attachments 1 through to 4 of this report, for the purposes of public consultation, subject to the following amendments:
 - Under “Welcoming and Liveable City” direction, Operational Focus, and Item 10 of the Critical Actions table, reword the reference to the Community Safety Strategy as follows:

“Implement Council’s community safety strategy with a focus on a range of evidence based fit-for-purpose community safety initiatives including, but not limited to, CCTV coverage.”
 - Under “A growing City that creates new opportunities” direction, Advocacy Priorities, and Item 15 of the Critical Actions table, reword the reference to east-west roads as follows:

“Improvement to east-west roads including increasing the capacity of Kings Road and Waterloo Corner Road, duplication and extension of Elder Smith Road, and road/rail grade separation of Park Terrace & Kings Road.”
 - Under “A welcoming and liveable City” direction, Strategic Projects, and within the Critical Actions table, add:

“Increasing investment and improving facilities in local and district playgrounds”
 - Under “A welcoming and liveable City direction, Strategic Projects, and within the Critical Actions table, add:

“Implement the Ability Inclusion Strategic Plan, including the provision of increased infrastructure for local and district play spaces”
2. Council endorse the draft Salisbury vision of “A sustainable, connected and progressive community” for the purposes of public consultation.
3. Staff report back to the Policy and Planning Committee in June 2020 on the outcomes of public consultation for final approval of the new City Plan.
4. That Council note the intention to update Council’s economic growth strategy utilising the work undertaken by Deloitte as a basis.

CARRIED
0446/2020

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr S Ouk

That Council adopt the recommendations of the Works and Services Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of items:

- 2.0.2 CoolSeal - Community Survey**
- 2.0.3 Portable CCTV Trial - CCTV Specification and Priority Site Identification**
- 2.2.1 Salisbury Home and Community Services Transport**
- 2.4.3 Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation**
- 2.4.4 Implementation of Structural Seating incorporating Vegetation**
- 2.7.2 Pedestrian Crossing - Galway Crescent, Salisbury Downs**
- 2.8.1 Compostable Bags for Benchtop Bins**

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.4 Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020

The information contained in the Asset Management Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.0.4-AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

2.0.4-AMSC2 Levels of Service Options

1. The information be received and noted.
2. Canopy Cover be considered as part of the Sustainability Strategy, that will be the subject of a report back to this Council in time to be considered in the 2021/22 Budget Cycle.
3. A report on street trees including the Street Tree Policy, species types, the street tree audit, and renewal strategy be presented at the Asset Management Sub Committee meeting in May 2020.

4. Council consider a revised budget for 2021/22 and beyond following consideration of a report on the learnings from the 2020 verge trial program which is currently underway, and any subsequent changes to the level of service.
5. Council consider, as part of the 2020/21 budget deliberations, the addition of new initiative bids for additional Local Playgrounds, one at \$200,000 per annum for 5 years, and one District playground at a cost of \$400k, the location to be determined as part of the next Asset Management Sub Committee.

AMSC-OB1 Capital Program

1. That a report be prepared for the October 2020 meeting of the Asset Management Sub Committee to provide a summary of the three year capital program covering the Strategic Asset Management Plan and related policy initiatives.

2.4.1 Update on Corella Management - March 2020

1. The information be received.
2. That Team Leader Parks and Landscape, Mr P Marsden, and Manager Field Services, Mr M Purdie, be commended for a successful 2020 corella season.

2.4.2 Use of Thermal Methods for Weed Control

1. The information be received.
2. The use of thermal methods for weed control are only used when more traditional methods are deemed to be unsuitable, such as community gardens and where residents have requested no chemical treatment.

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020

The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

2.5.1-SPDSC2 Affordable Housing Implementation Plan

1. That the report be received.
2. That the Affordable Housing Implementation Plan, as provided in Attachment 1 (Item SPDSC2, Strategic Property Development Sub Committee, 11/03/2020) be endorsed.

2.5.1-SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

2.5.2 Building Audit frequency to inform the Asset Management plans

1. The report be received and noted.

2.5.3 Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831

1. This report be received and noted.
2. A portion of approximately 627 square meters of George Street Wetland Reserve known as Allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of the portion delineated on Attachment 1, Item 2.5.3 Aerial View – Proposed Portion of Revocation to George Street Wetland Reserve.
3. Attachment 3 Item 2.5.3 be adopted for the purpose of Section 194 of the Local Government Act 1999.
4. The Manager Property and Building be authorised to implement the public consultation program, comprising of a public notice in the Northern Messenger, the State Government Gazette and a notice be published on the City of Salisbury website. A letter with the attached Section 194 Report be sent to surrounding property owners expected to be affected by this proposal
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy, as the portion of land is directly adjacent George Street Green Fields and Belfree Drive, Mawson Lakes and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.
7. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of George Street, Green Fields and Belfree Drive, Mawson Lakes.

2.6.1 Capital Works Report - February 2020

1. An allocation of \$11k towards PR25246 Historical Methodist Cemetery to cover the additional expense incurred be referred to the 2019/20 Third Quarter Budget Review.
2. Within the 2019/20 Third Quarter Budget Review, return \$95k of Council funds from PR14804 Bicycle Network Improvement Program and include a nil effect \$80k adjustment to reflect the income which will no longer be received, as detailed within Works and Services, Item 2.6.1, 16th March 2020.
3. Within the 2019/20 Third Quarter Budget Review, return \$9k of savings from PR25512 Bolivar Road Failure, Paralowie, as the project was successfully delivered within budget.
4. Within the 2019/20 Third Quarter Budget Review, return the \$50k not currently required for PR25029 St Kilda Master Plan Tourism and Visitor Joint Project.
5. Endorse the program inclusions as outline within Works and Services, Item 2.6.1, 16th March 2020, within PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Program, noting these works will be progressively delivered in accordance with endorsed budgets.

2.7.1 Traffic Safety: Transport Network Planning and Localised

1. Council write to Minister Knoll requesting that a joint funded capability and development assessment of the existing road network consequent of the opening of the Northern connector be undertaken.
2. Council seek support of the Shadow Minister for Transport.

**CARRIED
0447/2020**

The meeting then proceeded to consider items 2.0.2, 2.0.3, 2.2.1, 2.4.3, 2.4.4, 2.7.2 and 2.8.1, which were withdrawn to be considered separately.

2.0.2 CoolSeal - Community Survey

Moved Cr L Braun

Seconded Cr K Grenfell

1. Council endorses the CoolSeal type treatment option, as an appropriate treatment in selected areas, as part of the Road Reseal Program.
2. When an alternate road surface treatment, that will significantly change the appearance of the site (such as Cool Seal) is recommended, then the local community, Ward Councillors and the Mayor are to be consulted prior to the treatment being applied.

**CARRIED
0448/2020**

Cr B Brug requested that his dissent be noted in the Minutes.

2.0.3 Portable CCTV Trial - CCTV Specification and Priority Site Identification

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That this report be received and noted.
2. That the proposed CCTV equipment be endorsed for lease for the duration of the 6 month Portable CCTV trial.
3. That a 6 month priority site schedule, consistent with feedback provided by Elected Members, be determined by the Administration to enable commencement of the Portable CCTV trial in April 2020.

**CARRIED
0449/2020**

2.2.1 Salisbury Home and Community Services Transport

Moved Cr C Buchanan
Seconded Cr L Braun

1. Information to be received.
2. Council support a wider range of transport service delivery options that maximise independence and choice for older residents of Salisbury.
3. That Council allocate \$100k per annum in the 2020/21 budget to continue an expanded Commonwealth Home Support Services for a further three year period commencing in 2020/21, and that for the duration of the COVID-19 threat, the program be expanded to all senior residents who are not clients of Commonwealth Home Support Services.
4. Council gives further consideration on expanded transport service delivery options for the western part of the city as part of the report due re consideration of community bus in May 2020 via the Innovation and Business Development Sub Committee.

**CARRIED
0450/2020**

2.4.3 Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation

Moved Cr P Jensen
Seconded Cr S Reardon

1. The information be received.
2. No further extension of the irrigation system at this site be considered at this time, as the recent reactivation ensures the area irrigated is consistent with the original design.

**CARRIED
0451/2020**

2.4.4 Implementation of Structural Seating incorporating Vegetation

Moved Cr K Grenfell

Seconded Cr S Ouk

1. Council notes the report provided.
2. Council requests staff to bring back a further report by next month identifying types of plants to be used as tree cover for outside seating that is suitable for our climate of South Australia.
3. Staff identify types of plants that can be used on the sides and tops of new bus shelters which can provide an enhancement to the amenities and street scape as well as provide a home for native bees.

**CARRIED
0452/2020**

2.7.2 Pedestrian Crossing - Galway Crescent, Salisbury Downs

Moved Cr S Ouk

Seconded Cr K Grenfell

1. Council install a pedestrian refuge on Galway Crescent to assist children cross the road to the playground at the Salisbury Downs Oval.
2. Pavement bars be installed at the T-Junctions with both Londonderry Avenue and Thompson Avenue, and also along curvilinear sections of Galway Crescent. These minor traffic controls will work in tandem with the pedestrian refuge to control traffic flow.
3. Prior to the above works, Council's Transport Team will consult with the affected residents of Salisbury Downs.

**CARRIED
0453/2020**

Mayor G Aldridge returned to the meeting at 08:18 pm and resumed the Chair.

2.8.1 Compostable Bags for Benchtop Bins

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the Board of NAWMA. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Board of NAWMA. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr S Reardon

Seconded Cr P Jensen

1. That a new initiative bid 20/21 budget process be developed for undertaking a trial compostable bags and benchtop caddies within 12 months.

With leave of the meeting and consent of the seconder Cr S Reardon VARIED the MOTION as follows.

1. This item be deferred until April 2020 to enable the item to be discussed during the budget workshop on Wednesday 25 March.

CARRIED
0454/2020

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.33 pm.

The meeting reconvened at 8.50 pm.

Mayor Aldridge provided a verbal report on the discussions with Premier Marshall during his videoconference meeting with South Australian Mayors and Chairpersons.

Motion Without Notice: Mayor’s Briefing with the Minister for Local Government

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. That Council acknowledge the verbal report provided by the Mayor in relation to the briefing with the Minister for Local Government.
2. That all Elected Members be provided with the audio recording of that briefing.

**CARRIED
0455/2020**

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr D Proleta
Seconded Cr B Brug

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 March 2020), and listed below with the exception of items:

- 3.0.2 White Ribbon Australia Accreditation Update**
- 3.3.1 Dog Registration Fees 2020 - 2021**
- 3.6.2 Nominations Sought for the Adelaide Cemeteries Authority Board**
- 3.6.3 Nominations Sought for the South Australian Local Government Grants Commission**

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.4.1 2020 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

That:

1. Council resolve there are no issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.
2. Cr J Woodman be registered to attend, and be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020, subject to her agreeing to be the voting delegate.

3.5.1 Displaying of Council Information on Digital Screens Across Council Facilities

1. That the report is received
2. That it is noted that the capability to display Council related information across Council facilities varies depending on the infrastructure on site
3. That it be noted that administration will develop a package of information with relevant Council that will be displayed across Council facilities where the capability exists.

3.6.1 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 3 April 2020

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Resources and Governance, 16 March 2020, Item 3.6.1).

**CARRIED
0456/2020**

The meeting then proceeded to consider Items 3.0.2, 3.3.1, 3.6.2 and 3.6.3, which were withdrawn to be considered separately.

3.0.2 White Ribbon Australia Accreditation Update

Moved Cr M Blackmore
Seconded Cr K Grenfell

1. That this report be received and noted.

**CARRIED
0457/2020**

3.3.1 Dog Registration Fees 2020 - 2021

Moved Cr B Brug
Seconded Cr D Proleta

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1.
3. The Other Fees relating to:
 - Replacement Disc Fee;
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1 be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding);
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
 - Veterinary Fees or other animal welfare related costs; and
 - Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1. be endorsed and adopted by Council.

CARRIED
0458/2020

Cr C Buchanan left the meeting at 9.00 pm.
Cr C Buchanan returned to the meeting at 9.03 pm.

3.6.2 Nominations Sought for the Adelaide Cemeteries Authority Board

Cr S Reardon declared a material conflict of interest on the basis of owning a plot in Salisbury Cemetery. Cr S Reardon left the meeting at 09:06 pm.

Moved Cr C Buchanan
Seconded Cr L Braun

1. The information be received.
2. Cr S Reardon be nominated as a Local Government Representative on the Adelaide Cemeteries Authority Board.

**CARRIED
0459/2020**

Cr S Reardon returned to the meeting at 09:07 pm.

3.6.3 Nominations Sought for the South Australian Local Government Grants Commission

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. The information be received.
2. Cr S Ouk be nominated as a Local Government Representative on the South Australian Local Government Grants Commission.

**CARRIED
0460/2020**

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 18 March 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 March 2020), and listed below:

4.0.1 Future Reports for the Audit Committee

1. The information be received.

4.0.2 Actions List

1. The information be noted.

4.0.3 Alternate dates for Audit Committee meetings in 2020

1. That the information advising that Audit Committee meeting dates have been revised to 15 April and 4 August 2020, be noted.

4.0.4 Appointment of Deputy Chairman - Audit Committee

1. Kylie Grenfell be appointed as Deputy Chairman of the Audit Committee for the period March 2020 up to and including November 2020.

4.2.1 Audit Committee Self-Assessment

1. That the outcomes of the self-assessment questionnaire be accepted and noted.

4.2.2 Contract Management Audit Report

1. That the final audit report for the Contract Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be noted.
2. That the responses of the Administration to the Contract Management audit as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be endorsed for Council approval, subject to the management response for recommendation 9 being updated to reflect training and awareness for staff.
3. That the Administration prepare a report for the July 2021 Audit Committee meeting informing the Committee on management's progress on completion of the agreed actions.

4.2.3 Asset Management Audit Report

1. That the final audit report for the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be noted.
2. That the responses of the Administration to the Asset Management audit as set out in Attachment 3 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be reviewed and updated by the Administration, and the auditors be requested to extend the audit to verify the updated responses and a report be provided to the Audit Committee at its August 2020 meeting.

4.2.4 Audit Committee Work Program for 2020

1. The information be noted.

4.2.5 Risk Management and Internal Controls Activities

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 18/03/2020) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 6 to this report (Item 4.2.5, Audit Committee, 18/03/2020).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 18/03/2020) be endorsed and forwarded to Council for adoption.
2. That a report be brought back to the Audit Committee on a model for the appointment of contractors for conduct of internal audits.

AC-OB1 Strategic Review

1. That a strategic review of the project management and contract management regarding the Salisbury Community Hub be performed.

**CARRIED
0461/2020**

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in February 2020.

5.6 **Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr S Reardon
Seconded Cr L Braun

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 March 2020), and listed below with the exception of items:

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020

- 6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
- 6.0.2-IBDSC2 Performance Excellence Program - future participation
- 6.0.2-IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation
- 6.0.2-IBDSC4 Community Requests - Response Dashboard
- 6.0.2-IBDSC5 Verge Cutting Heights
- 6.0.2-IBDSC-OB1 Improvement of Organisational Operations

6.0.3 Support for Volunteer Wildlife Organisations

6.4.2 Budget Bids 2020/21

which were withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

1. Information be received and noted.
2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020.
3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020.

6.7.1 Salisbury Water Budget 2020/21 Report

1. The Salisbury Water 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

6.7.2 Building Rules Certification Unit Budget 2020/21 Report

1. The Building Rules Certification Unit 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

6.7.3 Salisbury Memorial Park Budget 2020/21

1. The Salisbury Memorial Park 2020/21 Budget and fees and charges be endorsed for consideration in the 2020/21 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

**CARRIED
0462/2020**

The meeting then proceeded to consider Items 6.0.2, 6.0.3 and 6.4.2, which were withdrawn to be considered separately.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020

Moved Cr P Jensen
Seconded Cr C Buchanan

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED
0463/2020**

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr P Jensen
Seconded Cr C Buchanan

1. The information be received.

**CARRIED
0464/2020**

6.0.2-IBDSC2 Performance Excellence Program - future participation

Moved Cr P Jensen
Seconded Cr C Buchanan

1. That the information be received.
2. That the City of Salisbury participates in the 2020 Performance Excellence Program, noting this will require a 2020/21 budget bid for an estimated \$30,000.
3. That the subcommittee note the alignment of the benchmarking activity to relevant recommendations and advice included in the South Australian Productivity Commission Local Government Inquiry final report.

**CARRIED
0465/2020**

6.0.2-IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation

Moved Cr P Jensen
Seconded Cr C Buchanan

1. Council develops Circular Economy – Recycled Material usage targets for the Capital Works Program, as part of the development of the Sustainability Strategy.
2. Council continue to support research in the use of recycled materials from NAWMA and other sources in Council's Capital Works Program.
3. Council continue to work closely with NAWMA and other organisations to identify and analyse opportunities to increase the use of recycled materials in products and during construction in the Capital Works program.
4. When Council reviews its Procurement Policies and tender assessment selection criteria for Capital Works projects it give due consideration- to the circular economy, particularly with respect to local recycled product.

**CARRIED
0466/2020**

6.0.2-IBDSC4 Community Requests - Response Dashboard

Moved Cr P Jensen
 Seconded Cr C Buchanan

1. The information be received.

CARRIED
0467/2020

6.0.2-IBDSC5 Verge Cutting Heights

Moved Cr P Jensen
 Seconded Cr C Buchanan

1. The information be received
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.
3. Staff provide a detailed comparison of Councils (as per Table 1 in paragraph 3 of the report), which includes the frequency of cuts, equipment used and the use of contractors vs Council staff.

With leave of the meeting and consent of the seconder, Cr P Jensen VARIED the MOTION as follows .

1. The information be received
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.

CARRIED
0468/2020

6.0.2-IBDSC-OB1 Improvement of Organisational Operations

Moved Cr P Jensen
 Seconded Cr C Buchanan

1. That staff bring back a report to the Innovation and Business Development Sub Committee that:
 - a. details the current status of the existing operations covering building, property and land development related functions;
 - b. identifies opportunities to improve the alignment and interface across organisation operations associated with the delivery of property related strategic outcomes and service delivery and support to leaseholders of Council facilities.

CARRIED
0469/2020

6.0.3 Support for Volunteer Wildlife Organisations

Moved Cr S Reardon
Seconded Cr D Hood

1. The information is received.

CARRIED
0470/2020

6.4.2 Budget Bids 2020/21

Moved Cr M Blackmore
Seconded Cr A Duncan

1. PSN000499 Elected Member Bid: Netball Courts Reconstruction & Lighting Upgrade be noted and

Option 2 – this bid not progress for further consideration in the 2020/21 budget

2. Noting the development and implementation of the Place Activation Strategy, with the strategy planned to be finalised by June 2020, this bid not progress at this time for further consideration in the 2020/21 budget, but be considered for prioritisation and funding following approval of the strategy:

PSN000540 Elected Member Bid: New Supply & Irrigation Blue Hills Reserve

3. The four year program with 2020/21 net expenditure of:

Infrastructure Bids: capital \$39,386,000 and operating \$1,698,000

Plant Furniture and Equipment: capital \$1,127,000 and operating \$8,000

Operating Bids: operating \$629,000

IT Bids: capital \$0 and operating \$372,000

be endorsed for further consideration and inclusion in the Draft 2020/21 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.

CARRIED
0471/2020

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr G Reynolds

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 10 March 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of items:

- 7.2.6 **08/2020: The Burton Community Centre Inc. - Community Grants Program Application**
- 7.2.7 **09/2020: Pontian Eagles Sports and Social Club Inc. - Community Grants Program Application**

which were withdrawn to be considered separately.

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - February 2020

1. The information be received.
2. A 2019/20 Third Quarter Discretionary Budget Review Bid for \$10,000 be presented to Council for consideration to provide additional Youth Sponsorship funding for the committee to continue funding applications up to 30 June 2020.

7.2.2 Community Grants Program Applications for March 2020

1. The information be received and noted.

7.2.8 Community Grants Program Trends Review and Standing Budget Allocation

1. The information be received and noted.
2. The Sport, Recreation and Grants Committee note the endorsed increase to the 2019/2020 Community Grants Program budget allocation from \$82,000 to \$112,000 effective 24 February 2020.
3. The Sport, Recreation and Grants Committee recommends increasing the Community Grants Program (standing) annual budget through a **2020/2021 discretionary budget bid of \$38,000**, bringing the annual budget allocation from \$82,000 per annum to \$120,000 per annum.

SRG-OB1 Salisbury West Cricket Club

1. That Council write to the Salisbury West Cricket Club congratulating them on winning the SAMCA Metropolitan Twenty20 Champions Cup.

SRG-OB2 Youth Sponsorships Application – Verbal Update

1. That the verbal report given by the General Manager Business Excellence regarding the Cheerleading applications be received and noted.

**CARRIED
0472/2020**

The meeting then proceeded to consider Items 7.2.6 and 7.2.7, which were withdrawn to be considered separately.

7.2.6 08/2020: The Burton Community Centre Inc. - Community Grants Program Application

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the Burton Community Centre.

Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr K Grenfell

Seconded Cr G Reynolds

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows:
 - a. Grant No. 08/2020: The Burton Community Centre Inc. be awarded the amount of **\$1,535.00** to assist with the purchase of **children’s entertainment, Welcome Address and photo props for the Burton Community Centre Family Fun Day event** as outlined in the Community Grant Application.

**CARRIED
0473/2020**

7.2.7 09/2020: Pontian Eagles Sports and Social Club Inc. - Community Grants Program Application
Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the sporting club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr K Grenfell
 Seconded Cr G Reynolds

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows:
 - a. Grant No. 09/2020: Pontian Eagles Sports and Social Club Inc. be awarded the amount of **\$5,000.00** to assist with the **plumbing and hire of an ablution block from April to August 2020, conditional of Council and Development Approval**, as outlined in the Community Grant Application and additional information.

**CARRIED
0474/2020**

5.8 CEO Review Committee

No CEO Review Committee meeting was held in February 2020.

ITEM 6: GENERAL BUSINESS REPORTS

6.1 Election of GAROC Representative

Moved Cr C Buchanan
 Seconded Cr A Duncan

1. Council indicates its preference for Mayor Erin Thompson for a position on the Greater Adelaide Regional Organisation of Councils and instructs the Chair of the 24 February 2020 Council Meeting to vote accordingly.

**CARRIED
0475/2020**

6.2 Letter of Thanks: Nuclear Waste Facility Resolution

Moved Cr D Proleta
 Seconded Cr S Ouk

1. That the information be received.

**CARRIED
0476/2020**

ITEM 7: MOTIONS ON NOTICE

Item 7.1 was brought forward for discussion at the beginning of the meeting.

7.2 Motion on Notice: Care Packs for the Elderly/Disabled

Moved Cr K Grenfell
Seconded Cr L Braun

1. That the administration develop a program to prepare and distribute a small care package that might include, but not limited to items like soap, toilet paper and basic food supplies for people registered on Council's accessibility register within an overall cost of \$15,000 for the program.

CARRIED
0477/2020

7.3 Motion on Notice: Affordable Housing Policy Amendment

Moved Cr C Buchanan
Seconded Cr G Reynolds

That:

1. A report be prepared for the Policy and Planning Committee meeting in May 2020 suggesting draft amendments to Council's Affordable Housing Policy to incorporate exploration and investigation of opportunities for inclusion of a Community Housing component in Council's Strategic Property Projects.
2. The policy be renamed the *Affordable and Community Housing Policy*.

CARRIED
0478/2020

7.4 Motion on Notice: Technology Park Carparking

Moved Cr B Brug
Seconded Cr J Woodman

1. That Council bring back a report on a strategy to improve the current car parking issues and planning for the future development agenda within Technology Park and associated areas.

CARRIED
0479/2020

7.5 Motion on Notice: Additional Funding - Trees

Moved Cr B Brug
Seconded Cr S Reardon

1. That Council write to the Minister of Transport requesting that the State Government commit more resources (including additional funding) towards tree planting, maintenance and beautification of roads under their jurisdiction within the City of Salisbury.

CARRIED
0480/2020

7.6 Motion on Notice: Tree Appeals Sub Committee

Moved Cr P Jensen
 Seconded Cr S Reardon

That:

1. Council re-establishes the Tree Management Appeal Sub Committee (TMAS);
2. The administration provide a report to the Works and Services Committee in April 2020 including the following:
 - a. previous Terms of Reference for Council to review
 - b. for the sub committee to comprise of 5 Elected Members
 - c. for the sub committee to have delegated authority in determining appeals from residents in relation to the removal of trees, types of replacement and refer Regulated trees to CAP
 - d. residents may nominate their Ward Councillors, Deputy Mayor or Mayor to represent them at TMAS meetings.

**CARRIED
 0481/2020**

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr M Blackmore
 Seconded Cr S Ouk

1. That this information be noted.

**CARRIED
 0482/2020**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr K Grenfell:

20th February	Catch up discussion with Belgravia
21st February	Salisbury Secret Garden 2020 Launch
22nd February	Salisbury Secret Garden 2020
23rd February	Salisbury Secret Garden 2020
25th February	Audit Committee Training
29th February	Elected Members weekend
1st March	Elected Members weekend
4th March	The Pines School AGM

Cr L Braun:

24/02/20 – Full Council Meeting
29/02/20 – EM Weekend Workshop
01/02/20 - EM Weekend Workshop
02/03/20 – Email with resident regarding NHW
02/03/20 – EM Workshop - Media Policy
06/03/20 – Call with resident – GDP regarding footpaths
09/03/20 – Call with resident regarding Pooraka community clean up and illegal dumping
09/03/20 – Email resident – Mawson Lakes regarding airport noise
13/03/20 – call with resident – Pooraka re: verge safety issue
14/03/20 – Mawson Lakes Community Clean up
14/03/20 – Pooraka Community Clean up
14/03/20 – Meet with resident regarding dangerous tree
16/03/20 – Standing Committee meetings
17/03/20 – Briefing with Council staff regarding GDP road upgrades
17/03/20 – EM workshop – strategic risk register
21/03/20 – Coffee with the Councillor – Mawson Lakes
21/03/20 – Coffee with the Councillor – Pooraka
21/03/20 – Call with resident – St Kilda re Quarantine policing
21/03/20 – meet with resident – Mawson Lakes re- community safety

Cr Reynolds:

Attended LGA Audit Committee training

Cr Woodman:

25 February Ingle Farm East PS Governing Council
26 February Northern Business Breakfast
26 February Budget Workshop
27 February NAWMA Board meeting
29 February Weekend workshop
1 March Weekend workshop
2 March Media Policy workshop
3 March Spotlight on Salisbury Radio Show
3 March Second Budget Workshop
4 March Aust Soc of Associates Executive lunch
4 March Afternoon Citizenship
4 March Evening Citizenship
10 March Suicide Prevention Board Meeting then General meeting
10 March Sub-committees
11 March Strategic and International Partnerships meeting
12 March RAAF Women’s Group International Women’s Day event
13 March SA Air League link up with International Space Station (*representing the Mayor*)
16 March ALGWA National phone conference
17 March Spotlight on Salisbury Radio Show (*representing the Mayor*)
17 March Strategic Risk Workshop

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Question Without Notice: Letter to Para Hills Brass Band

Cr Reardon asked a question in relation to staff advising the date the letter was sent to the Para Hills Brass Band for their 50th anniversary in February.

The Question was taken on Notice.

ITEM 11: QUESTIONS ON NOTICE

There were no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Shovel Ready Projects

Moved Cr C Buchanan
 Seconded Cr G Reynolds

1. That Council provide a list of shovel ready projects to be considered by the Works and Services Committee, as per the request by the State Government.
2. Projects to be prepared for consideration include, but are not limited to: Burton Hub, upgrade of Yalumba Drive, Bridgestone Park, Brahma Lodge Netball Club reconstruction and lighting, Para Vista Soccer Club, Ingle Farm and Church/John Street, and any other projects identified by staff.

**CARRIED
 0483/2020**

12.2 Contacting Places of Worship regarding Social Distancing

Moved Cr S Ouk
 Seconded Cr K Grenfell

1. That Council write a letter to all Cambodian temples in Salisbury about social distancing and group gatherings, including Khmer New Year coming up this April. (in Khmer and English)
2. That, as a matter of urgency, Council requests the administration to contact all places of worship by Wednesday, advising them of the restrictions introduced by the Federal Government and advise in writing the decision made by Government.

With leave of the meeting and consent of the seconder Cr S Ouk
 VARIED the MOTION as follows:

-
1. That, as a matter of urgency, Council requests the administration to contact all places of worship in the City of Salisbury advising them of the restrictions introduced by the Federal Government and advise in writing the decision made by Government in English and any appropriate language, by close of business on Wednesday 25 March 2020.

CARRIED
0484/2020

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Moved Cr L Braun

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0485/2020

The meeting moved into confidence at 10.28 pm.

The meeting moved out of confidence at 10.28 pm.

13.2 Budget and Finance Committee - Confidential Recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr S Ouk

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Report includes employee related information

On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
0486/2020**

The meeting moved into confidence at 10.29 pm.

The meeting moved out of confidence and closed at 10.29 pm.

CHAIRMAN.....

DATE.....