



AGENDA

COUNCIL

*meeting to be held on **Monday 23 March 2020 at 6:30 pm**
in the Council Chamber, Salisbury Community Hub, 34 Church Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

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ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 16 March 2020

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Cr C Buchanan (Chair)

1.0.1 Future Reports for the Policy and Planning Committee

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 March 2020

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1.0.2-TVSC2 Promotion of Salisbury Community Hub and Council Area

1.0.2-TVSC-OB1 Tourism Strategy

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 11 March 2020

1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee

1.1.1-SIPSC3 Civic Management - Review of the Sister City and Friendship City Selection and Maintenance Policy and Procedure

1.1.2 Duke of Edinburgh International Award Program

1.1.3 Public Art - Stobie Poles

1.5.1 The Paddocks Masterplan - Forward Works Plan

1.7.1 City Plan

P&P-OB1 Remote Access to Council Meetings

5.2 Works and Services Committee: 16 March 2020
Cr L Braun (Acting Chair)

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- 2.0.1 Future Reports for the Works and Services Committee
- 2.0.2 CoolSeal - Community Survey
- 2.0.3 Portable CCTV Trial - CCTV Specification and Priority Site Identification
- 2.0.4 Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020:
 - AMSC1 Future Reports for the Asset Management Sub Committee
 - AMSC2 Levels of Service Options
 - AMSC-OB1 Capital Program
- 2.2.1 Salisbury Home and Community Services Transport
- 2.4.1 Update on Corella Management - March 2020
- 2.4.2 Use of Thermal Methods for Weed Control
- 2.4.3 Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation
- 2.4.4 Implementation of Structural Seating incorporating Vegetation
- 2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020
 - SPDSC1: Future Reports for the Strategic Property Development Sub Committee
 - SPDSC2: Affordable Housing Implementation Plan
 - SPDSC3: Tranche 2 - Boardwalk at Greentree Project Update
- 2.5.2 Building Audit frequency to inform the Asset Management plans
- 2.5.3 Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831
- 2.6.1 Capital Works Report - February 2020
- 2.7.1 Traffic Safety: Transport Network Planning and Localised
- 2.7.2 Pedestrian Crossing - Galway Crescent, Salisbury Downs
- 2.8.1 Compostable Bags for Benchtop Bins

5.3 Resources and Governance Committee: 16 March 2020

Cr D Proleta (Chair)

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- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.0.2 White Ribbon Australia Accreditation Update
- 3.3.1 Dog Registration Fees 2020 - 2021
- 3.4.1 2020 National General Assembly of Local Government - Call for Motions and Attendance at Assembly
- 3.5.1 Displaying of Council Information on Digital Screens Across Council Facilities
- 3.6.1 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 3 April 2020
- 3.6.2 Nominations Sought for the Adelaide Cemeteries Authority Board
- 3.6.3 Nominations Sought for the South Australian Local Government Grants Commission

5.4 Audit Committee of Council: 18 March 2020

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- 4.0.1 Future Reports for the Audit Committee of Council
 - 4.0.2 Actions List
 - 4.0.3 Alternate dates for Audit Committee meetings in 2020
 - 4.0.4 Appointment of Deputy Chairman - Audit Committee
 - 4.2.1 Audit Committee Self-Assessment
 - 4.2.2 Contract Management Audit Report
 - 4.2.3 Asset Management Audit Report
 - 4.2.4 Audit Committee Work Program for 2020
 - 4.2.5 Risk Management and Internal Controls Activities
 - 4.2.6 Update on Internal Audit Plan
- AC-OB1 Strategic Review

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in February 2020.

5.6 Budget and Finance Committee: 18 March 2020
Cr B Brug (Chair)

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- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020
 - IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
 - IBDSC2 Performance Excellence Program - future participation
 - IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation
 - IBDSC4 Community Requests - Response Dashboard
 - IBDSC5 Verge Cutting Heights
 - IBDSC-OB1 Improvement of Organisational Operations
- 6.0.3 Support for Volunteer Wildlife Organisations
- 6.4.1 Long Term Financial Plan and Budget Workshops Actions Update
- 6.4.2 Budget Bids 2020/21
- 6.7.1 Salisbury Water Budget 2020/21 Report
- 6.7.2 Building Rules Certification Unit Budget 2020/21 Report
- 6.7.3 Salisbury Memorial Park Budget 2020/21

5.7 Sport, Recreation and Grants Committee: 10 March 2020
Cr A Duncan (Chair)

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- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
 - 7.2.1 Youth Sponsorship Applications - February 2020
 - 7.2.2 Community Grants Program Applications for March 2020
 - 7.2.8 Community Grants Program Trends Review and Standing Budget Allocation
 - SRG-OB1 Salisbury West Cricket Club
 - SRG-OB2 Youth Sponsorships Application – Verbal Update
- Committee decisions made under delegated authority – for Council information:**
- 7.2.3 04/2020: Foundation 1 Inc. - Community Grants Program Application
 - 7.2.4 06/2020: Salisbury West Sports Club Inc. - Community Grants Program Application
 - 7.2.5 07/2020: Adelaide Dragon Sporting Club Inc. - Community Grants Program Application
 - 7.2.6 08/2020: The Burton Community Centre Inc. - Community Grants Program Application
 - 7.2.7 09/2020: Pontian Eagles Sports and Social Club Inc. - Community Grants Program Application

5.8 CEO Review Committee

No CEO Review Committee meeting was held in March 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business items.

ITEM 7: MOTIONS ON NOTICE

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- 7.1 Motion on Notice: Coronavirus
- 7.2 Motion on Notice: Care Packs for the Elderly/Disabled
- 7.3 Motion on Notice: Affordable Housing Policy Amendment
- 7.4 Motion on Notice: Technology Park Carparking
- 7.5 Motion on Notice: Additional Funding – Trees
- 7.6 Motion on Notice: Tree Appeals Sub Committee

ITEM 8: MAYOR’S DIARY

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ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

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- 13.1 Works and Services Committee – Confidential Recommendations for Council Ratification
- 13.2 Budget and Finance Committee – Confidential Recommendations for Council Ratification

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

24 February 2020 Council Minutes

24 February 2020 Confidential Council Minutes



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

24 FEBRUARY 2020

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
A/General Manager City Development, Mr G Ratsch
A/General Manager Community Development, Ms J Cooper
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kurna Acknowledgement.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

Nil

ITEM 2: DEPUTATIONS / PRESENTATIONS

The Mayor informed members that, further to the 28 January 2020 resolution of Council regarding the catastrophic bushfires experienced in the Adelaide Hills and Kangaroo Island, Mayor Jan-Claire Wisdom from Adelaide Hills Council, and Captain Robert Turnbull of the Salisbury CFS were in attendance.

The Mayor then formally presented each of them with a cheque to the value of \$10,000 in accordance with the Council resolution.

Mayor Wisdom and Captain Turnbull each in turn expressed their appreciation and thanks to Council for their generosity.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: CONFIRMATION OF MINUTES

Moved Cr J Woodman
Seconded Cr G Reynolds

The Minutes of the Council Meeting held on 28 January 2020, be taken and read as confirmed.

CARRIED
0357/2020

Moved Cr S Reardon
Seconded Cr L Braun

The Minutes of the Confidential Council Meeting held on 28 January 2020, be taken and read as confirmed.

CARRIED
0358/2020

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr L Braun

That Council adopt the recommendations of the Policy and Planning Committee meeting on 17 February 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 24 February 2020), and listed below, with the exception of item:

1.3.1 Planning and Design Code

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 10 February 2020

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 February 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

1.0.2-TVSC2 Accommodation Availability in Salisbury and Surrounds

1. Receive and note the information

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 11 February 2020

The information contained in the Youth Council Sub Committee of the meeting held on 11 February 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1-YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman – 2020

1. That Mon-Maya Chamlagai be appointed to the position of Chairman of the Youth Council Sub Committee for 2020.
2. That Luke Hall be appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2020.

1.1.1-YC2 Future Reports for the Youth Council Sub Committee

That the information be received.

1.1.1-YC3 Youth Council Project Teams 2020

That:

1. The following project teams to be endorsed to be undertaken in 2020 by the Youth Council:
 - a. Cultural Awareness
 - b. Environmental Project
2. Braden Thompson be appointed to the position of Team Leader, Cultural Awareness Project.
3. Emily Williams be appointed to the position of Team Leader, Environmental Project.

1.1.1-YC4 Youth Programs and Events Update February 2020

That the information be received and noted.

**CARRIED
0359/2020**

The meeting then proceeded to consider Item 1.3.1 which was withdrawn to be considered separately.

1.3.1 Planning and Design Code

Moved Cr C Buchanan

Seconded Cr L Braun

1. Council endorse the submission to the State Planning Commission on the draft Planning and Design Code contained in Attachments 2, 3 and 4 to the Policy and Planning Committee Agenda 17 February 2020 Item 1.3.1.
2. The General Manager City Development be authorised to make further minor editorial changes to the submission as required that do not change the intent of the submission.
3. Insert into Attachment 3 Submission Summary, in the Residential Areas and Infill section, the following:
 1. The proposed Planning and Design Code Rural Living Zone policies for the area at Globe Derby that is adjacent the Trotting Track should recognise the existing character and land use restrictions that apply through the inclusion of the current non complying land use list into the proposed Table 4 - Restricted Development Classification - for the Zone, or the application of a SubZone with policy and land use restrictions that currently exist, or other options that may be identified by the State Planning Commission in discussion with Council staff and Chairperson of the Policy and Planning Committee, in order to achieve the intended result.

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2. That the current Coastal Township provisions for St Kilda be mirrored in the Code.
 4. Council welcomes the State Government's three month deferral of implementation of the Planning and Design Code.

**CARRIED
0360/2020**

Motion Without Notice: Planning Design Code, Airport and Aviation Policy

Moved Cr A Duncan
Seconded Cr C Buchanan

1. That Council write to the Federal Infrastructure Minister outlining our specified response to DPTIs draft Planning Design Code, Airport and Aviation Policy and what the potential impacts on new and existing residents are.
2. Council write to the Infrastructure Minister, Prime Minister and Cabinet, highlighting Eyre to Air Aviation's agreement with Pipstiel, and their intention to build electric powered aircraft for training purposes, thereby reducing noise impacts on local residents.
3. Council write to the Infrastructure Minister for potential grant funding for the initiative.

**CARRIED
0361/2020**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr M Blackmore

That Council adopt the recommendations of the Works and Services Committee meeting on 17 February 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 24 February 2020), and listed below, with the exception of items:

2.6.1 Capital Works Report - January 2020

2.7.1 School Transport Framework

which were withdrawn to be considered separately

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.4.1 Program for Reserve Upgrade, Autism Friendly Playspaces and Outdoor Fitness Equipment

1. That the information in this report be received and noted.
2. Council consider the revised budgets, with the above community outcome targets, such as reserve upgrade, outdoor fitness equipment, and inclusive playspaces, as part of the 2020/21 budget deliberations.

2.4.2 Motion on Notice - School Partnerships: Trees

1. That the information in this report be received and noted.
2. A 6 monthly calendar, be included, via the Elected Member Portal, of the proposed School Tree Planting and Sustainability programs and events, where possible 3 months in advance of commencement of the programs and events.
3. Staff continue to engage with schools to deliver tree planting programs and sustainable community events, in association with NRM Education Team.
4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.
5. That Council note the Youth Council's newly formed environmental team, and include them in the tree planting program, sustainability events and program/event design consultation.

2.5.1 Indoor Sporting Facilities

1. A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being developed by the Office for Recreation, Sport and Racing.

2.7.2 Traffic Study - Kings Road, Parafield Gardens

1. Council note that a request has been made to the Department of Planning, Transport and Infrastructure to install a pedestrian crossing on Kings Road opposite the Parafield Gardens Recreation Centre.

**CARRIED
0362/2020**

The meeting then proceeded to consider Items 2.6.1 and 2.7.1, which were withdrawn to be considered separately.

2.6.1 Capital Works Report - January 2020

Cr K Grenfell declared a perceived conflict of interest on the basis of having a family member attending a school mentioned in the report, and also being the local community representative on The Pines school's governing council.

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the sporting club on the boundary of Andrew Smith Drive, Parafield Gardens. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr K Grenfell

Seconded Cr C Buchanan

1. That further information in relation to the 2019/20 Plant and Fleet Replacement Program be brought to the March 2020 Works and Services Committee meeting.
2. The works at the Andrew Smith Drive, Parafield Gardens fencing be inspected to ensure that trail bikes cannot gain access.

CARRIED
0363/2020

The majority of members present voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

Cr C Buchanan voted IN FAVOUR of the MOTION.

2.7.1 School Transport Framework

Cr K Grenfell declared a perceived conflict of interest on the basis of having family members attending schools mentioned in the report, and also serving on governing councils of both The Pines and Parafield Gardens High School. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr Buchanan declared a perceived conflict of interest on the basis of being a member of the Paralowie R-12 governing council. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr M Blackmore declared an actual conflict of interest on the basis of her employment. Cr M Blackmore left the meeting at 07:04 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being on the governing council of Valley View Secondary School. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr P Jensen declared a perceived conflict of interest on the basis of being a member of the Parafield Gardens High School governing council. Cr Jensen managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr A Duncan declared a perceived conflict of interest on the basis of being the Chair of the Salisbury East High School's governing council. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict on the basis of being the Council representative on the Salisbury High School governing council. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr B Brug declared a perceived conflict of interest on the basis of a family member attending one of the schools mentioned in the report. Cr B Brug left the meeting at 07:06 pm.

Moved Cr K Grenfell
Seconded Cr C Buchanan

1. The information be received and noted.
2. The School Transport Framework be received and adopted by Council for the management of School Traffic Zones throughout the City.

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3. The following schools be approved as priorities for the School Framework over the 20/21 and 21/22 financial years:
The Pines Primary (Andrew Smith Drive) – Ongoing LATM issues
Valley View Secondary College (Redhill Road) – Stem & Year 7
Paralowie R12 (Whites Road) – Stem & Year 7
Bethany/Temple Colleges (Byron Bay Drive) – Additional Numbers
Salisbury High School (Langford Terrace) – Stem & Year 7
Parafield Gardens R-7/High (Shepherdson Road) – Stem & Year 7
Madison Park Primary (Daphne Road) – Ongoing LATM issues
Salisbury East High/Tyndale – Stem & Year 7
Settlers Farm R-7 (Barassi Street) – Ongoing LATM issues
 4. Council write to the Ministers of Transport and Education informing them of the introduction of the School Transport Framework, how it will be applied, and seeking their endorsement of the approach and contribution to resolving the issues raised.

**CARRIED
0364/2020**

The majority of members present voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

Cr A Duncan voted IN FAVOUR of the MOTION.

Cr P Jensen voted IN FAVOUR of the MOTION.

Cr C Buchanan voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr M Blackmore returned to the meeting at 07:07 pm.

Cr B Brug returned to the meeting at 07:07 pm.

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr N Henningsen
Seconded Cr D Proleta

That Council adopt the recommendations of the Resources and Governance Committee meeting on 17 February 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 24 February 2020), and listed below, with the exception of:

Item 3.3.1 Mobile Food Vendors Policy Review

which was withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.2.1 Building Fire Safety Committee

1. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period concluding 31 August 2022:

- Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.
- Mr Jackson Ryan to replace Mr Bahaa Tabet (City of Salisbury staff) – an accredited Building Surveyor.

**CARRIED
0365/2020**

The meeting then proceeded to consider Item 3.3.1 which was withdrawn to be considered separately.

3.3.1 Mobile Food Vendors Policy Review

Moved Cr N Henningsen
Seconded Cr B Brug

1. The information be received.
2. That the Mobile Food Vendors Policy as set out in Attachment 1 to this report (Item No. 3.3.1, Resources and Governance Committee, 17/02/2020) be endorsed.
3. That the Mobile Food Vendors Permit fees for 2020/2021 as set out in Attachment 3 to this report (Item No. 3.3.1, Resources and Governance Committee, 17/02/2020) be endorsed
4. That a report be presented to the Resources and Governance Committee indicating locations across the City of Salisbury where mobile food vendors are able to legally operate as per the updated Mobile Food Vendors Policy and other Council policies and bylaws.

**CARRIED
0366/2020**

5.4 Audit Committee of Council

No Audit Committee was held in February 2020.

5.5 Council Assessment Panel

Minutes of the Council Assessment Panel meeting held on 29 January 2020 were noted by Council.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr A Duncan
Seconded Cr D Proleta

That Council adopt the recommendations of the Budget and Finance Committee meeting on 17 February 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 24 February 2020), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 10 February 2020

That the following recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 February 2020 be adopted by Council:

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

6.0.2-IBDSC2 Community Experience Charter Framework

1. That the information be received.
2. That subject to any further feedback, the draft Community Experience Charter (as attached) be endorsed by Council for commencement of community consultation.

6.0.2-IBDSC3 Community Requests - Response Dashboard

1. The information be received.

6.0.2-IBDSC4 Inquiry into Local Government Costs and Efficiency - SA Productivity Commission - Final Report

1. That the information be received and noted.

6.1.1 Council Finance Report - January 2020

1. The information be received.

6.5.1 Second Quarter Budget Review 2019/20

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$1,513,720 be credited to the Sundry Project Fund. This will bring the balance to **\$1,513,720**, prior to the allocation of approved net bids.

2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

| | |
|----------------------------|------------|
| • Community Grant Program | \$ 30,000 |
| • Verge Maintenance Review | \$ 240,000 |

CAPITAL

| | |
|---|------------|
| • Major Traffic Improvements - Slow Points Daniel Avenue, Globe Derby P | \$ 390,000 |
| • Fleet Purchase - Mid Size Sweeper | \$ 54,000 |
| • Fleet Purchase - Rapid Response Small Truck | \$ 55,000 |
| • Confidential Item | \$ 880,000 |
| • Inclusive Playspace Program - Patterson Court, Paralowie | \$ 235,000 |
| • Main North Service Road | \$ 98,000 |
| • Bolivar Road - Road Failure | \$ 95,000 |

TOTAL \$ **2,077,000**

NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of (\$563,280)

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

| | |
|--|-----------|
| • Bin Stickers - Speed Limits | \$ 25,000 |
| • Heritage Thematic Study | \$ 60,000 |
| • Additional Operating Allocation for Reserve Re-Lamping | \$ 75,000 |
| • Provision for WHS Improvements | \$ 66,900 |
| • Provision for Risk Management Initiatives | \$ 52,800 |

CAPITAL

| | |
|--|------------|
| • Major Traffic Program - Belfree Drive & George St Greenfields roundabout | \$ 485,000 |
|--|------------|

TOTAL \$ **764,700**

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of (\$1,327,980).

4. Council approve the following transfers:

- a. Transfer \$37,000 Legal Expenses from within City Development Administration to Environmental Health \$20,000 and \$17,000 to Inspectorial Services to cover expenditure commitments within these areas.

5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2019/20 will increase by \$1,327,980 to overall indicative loan borrowings of \$1,486,519).

6. That a further report be provided that reviews the Treasury Policy, Part – Policy Statement, paragraph 1-2, for non-discretionary bids and projects.

E
sundry

CARRIED
0367/2020

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr A Duncan
Seconded Cr C Buchanan

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 10 February 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 24 February 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - January 2020

1. The information be received.

7.2.2 Review of the Youth Sponsorship Policy

1. The information be received.
2. The Youth Sponsorship Policy as set out in Attachment 1 to this report (Sport, Recreation and Grants Committee 7.2.2, 10/02/2020) be endorsed.

7.2.3 Community Grants Program Applications for February 2020

1. The information be received and noted.

7.2.6 03/2020: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application

1. The information be received and noted that the 03/2020: Adelaide Bangladeshi Cultural Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with section 8.2 of the Guidelines and Eligibility Criteria.

**CARRIED
0368/2020**

5.8 CEO Review Committee

No CEO Review Committee meeting was held in February 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There were no General Business reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Lighting at Mobara Park

Moved Cr B Brug
Seconded Cr L Braun

1. That a report be prepared providing advice on the feasibility and costings for the installation of lighting at Mobara Park, and include a list of the district level reserves and parks that currently have and do not have lighting.

With leave of the meeting and consent of the seconder, Cr B Brug
VARIED the MOTION as follows:

1. That a report be prepared providing advice on the feasibility and costings for the installation of lighting at Mobara Park, and include a list of the district level reserves and parks that currently have and do not have lighting and their requisite costings.
2. That advice regarding the determination of lighting to be incorporated into district and regional playgrounds be included in the report for place activation that is being prepared for the Asset Management Sub Committee.

**CARRIED
0369/2020**

7.2 Motion on Notice: 50th Anniversary of the Paralowie R-12 School

Cr C Buchanan declared a perceived conflict on the basis of being a member of the Paralowie R-12 governing council. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan
Seconded Cr D Proleta

That:

1. The City of Salisbury acknowledge the 50th anniversary of the Paralowie R-12 School since its commencement in providing quality education to the children of Paralowie and surrounding community.
2. The Mayor and Ward Councillors Buchanan and Proleta co-sign a letter on behalf of Council to extend our hearty congratulations to the Principal and Chair of the School Governing Council on this significant milestone.

**CARRIED
0370/2020**

7.3 Motion on Notice: Nuclear Waste Facility in South Australia

Cr D Proleta sought leave of the meeting to speak for a further five minutes and leave was granted.

Moved Cr D Proleta
Seconded Cr N Henningsen

That the City of Salisbury opposes the establishment of a national Nuclear Waste Facility in South Australia, and that the Mayor, on behalf of Council:

1. write to the responsible Federal Minister requesting that a full review of the process and consultation that led to the decision for such a facility to be built near the Town of Kimba, be undertaken, to give the public assurance of the transparency of the decision making process;
2. write to the Premier of South Australia to express Council's considered position and to request him to call for State-wide consultation on the matter because it affects all residents and businesses in South Australia; and
3. write to the District Council of Kimba to inform them of our decision and express our opposition to the facility, with a copy of the letter to be forwarded to every Council on the Eyre Peninsula.
4. that Council request the Mayor to write to the Prime Minister, Federal Leader of the Opposition, Premier of South Australia and the Leader of the Opposition calling on both state and federal governments to allow local indigenous residents to have the final veto on a nuclear waste dump.

With leave of the meeting and consent of the seconder Cr D Proleta
VARIED the MOTION as follows

That the City of Salisbury opposes the establishment of a national Nuclear Waste Facility in South Australia, and that the Mayor, on behalf of Council:

1. write to the responsible Federal Minister requesting that a full review of the process and consultation that led to the decision for such a facility to be built near the Town of Kimba, be undertaken, to give the public assurance of the transparency of the decision making process;
2. write to the Premier of South Australia to express Council's considered position and to request him to call for State-wide consultation on the matter because it affects all residents and businesses in South Australia; and
3. write to the District Council of Kimba to inform them of our decision and express our opposition to the proposed location and the process that has been undertaken thus far, with a copy of the letter to be forwarded to every Council on the Eyre Peninsula.

-
4. that Council request the Mayor to write to the Prime Minister, Federal Leader of the Opposition, Premier of South Australia and the Leader of the Opposition calling on both state and federal governments to allow local indigenous residents to have the final veto on a nuclear waste dump.

CARRIED
0371/2020

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr L Braun
Seconded Cr N Henningsen

1. That this information be noted.

CARRIED
0372/2020

Bring Forward Other Business Items

Cr C Buchanan moved that Item 12 - Other Business - be brought forward for discussion to this point on the agenda.

Seconded Cr S Reardon

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Donation to Para Reserves CFS

Cr N Henningsen left the meeting at 08:07 pm and did not return.

Cr D Proleta left the meeting at 08:08 pm.

Cr D Proleta returned to the meeting at 08:09 pm.

Moved Cr C Buchanan
Seconded Cr B Brug

1. That, consistent with Council's decision on 28 January 2020 to provide financial assistance to the local Salisbury CFS, recognising the hard work of staff and volunteers, a \$5,000 donation also be provided to the local Para Reserves CFS.
2. That the \$5,000 be sourced from the Elected Members training budget.

CARRIED
0373/2020

12.2 Retirement of Ms Robyn Cook – Tackle and Tucker

Moved Cr C Buchanan

Seconded Cr B Brug

1. That Council notes the decision of Ms Robyn Cook to sell her business - Tackle and Tucker at St Kilda.
2. The Mayor write to thank Ms Cook for her many years of service working in St Kilda with boaties and visitors, and for her time as an Elected Member on Council.

**CARRIED
0374/2020**

12.3 Traffic Signals – Mawson Lakes Boulevard

Moved Cr B Brug

Seconded Cr L Braun

1. That the General Manager of Infrastructure request that DPTI expedite the process to write, test and upload the program for the new traffic light signals on Mawson Lakes Boulevard to ensure they are switched on as soon as possible.

**CARRIED
0375/2020**

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.26 pm.

The meeting reconvened at 8.40 pm.

Cr D Proleta did not return to the meeting.

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Crs M Blackmore, L Braun, G Reynolds and K Grenfell entered the meeting at 8.41 pm.

Cr J Woodman:

30 January Meeting with Matt Pinnegar CEO, LGA
30 January ALGWA Board Meeting
4 February Spotlight on Salisbury Radio Show
8 February Represent Mayor at Globe Derby SA Cup
10 February Meeting with Sama and Sandy from LGA
10 February Tourism & Visitor meeting; Sport Rec & Grants meeting; Innovation & Business meeting
11 February Suicide Prevention Network Board Meeting
11 February Suicide Prevention Public Meeting
11 February Ingle Farm PS AGM
12 February Opening of Wright Electorate Office
15 February Muriel Matters tea towel launch for 2020
16 February Represent Mayor at Fatima Zahra Mosque re their donation to Bushfire victims
17 February Council Standing Committees
18 February Spotlight on Salisbury Radio Show
18 February Visited Senior Helpers Paradise – office in John Street
18 February Elected Members' Workshop
19 February Commemoration of Bombing of Darwin- Salisbury RSL
20 February ALGWA Board Meeting
21 February Salisbury Secret Garden
22 February Salisbury Secret Garden
23 February Salisbury Secret Garden
24 February Council Meeting

Cr L Braun:

25/01/20 Call with Pooraka resident regarding Neighbourhood watch
26/01/20 Australia Day Celebrations and Citizenship ceremony
28/01/20 IT session for EM device connection to wi-fi
28/01/20 January Full Council Meeting
29/01/20 Call with Pooraka resident regarding nuisance tree verge
30/01/20 Call from St Kilda resident regarding burst irrigation at St Kilda playground
03/02/20 Call from resident regarding littering and illegal dumping in Globe Derby Park
06/02/20 Call with Pooraka resident regarding litter & illegal dumping
06/02/20 Call with ML resident regarding verge maintenance
07/02/20 Attend resident's house in Globe Derby Park
02/02/20 Meet with Resident in Mawson Lakes
05/02/20 Pooraka Neighbourhood Watch
10/02/20 Further follow up call with ML resident regarding verge maintenance
10/02/20 Innovation and Business Development Committee
10/02/20 Sports, Recreation and Grants Committee
13/02/20 Mawson Lakes Neighbourhood and Business Watch
15/02/20 Meet with Pooraka Resident
15/02/20 18/02/20 – Admin for both ML & Pooraka NHW + organising NHW event

17/02/20 Standing Committee meetings
18/02/20 Elected Member Workshop – Draft City Plan
21/02/20 Planning & Admin for Clean Up Australia Day
21/02/20 Salisbury Secret Garden opening
22/02/20 Day 2 Salisbury Secret garden activities

Cr K Grenfell:

26/01/20 Australia Day Breakfast and Citizenship Ceremony
30/01/20 ALGWA SA meeting
10/02/20 Duke of Edinburgh discussion
18/02/20 Parafield Gardens High School Governing Council
19/02/20 Discussion with resident in regards to setting up a new Mens Shed in Parafield Gardens

Cr M Blackmore:

30/01/20 ALGWA Committee Meeting
18/02/20 EM Workshop: Draft City Plan
21/02/20 Salisbury Secret Garden - Friday evening
22/02/20 Salisbury Secret Garden - Saturday evening
23/02/20 Salisbury Secret Garden - Sunday afternoon

Cr Reynolds asked that Item 1.1.1- Minutes of the Youth Council Sub Committee meeting held on Tuesday 11 February 2020 be amended to include that Mon-Maya Chamlagai was appointed to the position of Chairman of the Youth Council Sub Committee for 2020.

ITEM 10: QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice: Salisbury Plays Event - St Kilda

At the 28 January 2020 Council Meeting, Mr David Waylan of the Salisbury Business Association asked the following question:

Would Council consider reinforcing that a Salisbury Plays event would always be held in St Kilda?

The Question was taken on Notice.

General Manager Business Excellence, Mr Charles Mansueto provided the following response:

Council will be considering a report in May on all its events and this request will be incorporated into this report for consideration by Council.

11.2 Question on Notice - Gulfview Heights Lake

At the 28 January 2020 Council Meeting, Cr Peter Jensen asked if the rest of the allocated funds for the Gulfview Heights lake project from the 19/20 budget could be used to re-lay and irrigate the green spaces surrounding the lake, in particular those at the intersection of Bayview Parade and Parkside Drive as well as Gulfview Circuit?

The question was taken on notice.

General Manager City Infrastructure, Mr John Devine provided the following response:

A report will be presented to the March 2020 Works and Services Committee that will address this question (listed on the Future Reports item for Works and Services).

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Moved Cr S Ouk

Seconded Cr G Reynolds

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0376/2020**

The meeting moved into confidence at 8.44 pm.

The meeting moved out of confidence and closed at 8.52 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 16 March 2020 to consider seven (7) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council, including one (1) Other Business item, are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 March February 2020), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 March 2020

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

1.0.2-TVSC2 Promotion of Salisbury Community Hub and Council Area

1. That the report and information is noted.
2. The Tourism and Visitor Sub Committee support the proposed strategy as set out in this report (Item TVSC2, Tourism and Visitor Sub Committee, 10/03/2020), with a review to be conducted of the strategy by June 2021.

1.0.2-TVSC-OB1 Tourism Strategy

1. That a report be brought back to the Tourism and Visitor Sub Committee on the remaining elements of the Tourism Strategy that are yet to be completed and their associated costings.
2. This report consider the need to develop a revised Tourism Strategy addressing future tourism projects and initiatives.

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 11 March 2020

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

1.1.1-SIPSC3 Civic Management - Review of the Sister City and Friendship City Selection and Maintenance Policy and Procedure

1. That this report be received.
2. That the Sister City and Friendship City Selection and Maintenance Policy and Procedures as set out in Attachments 4 and 5 to this report (Item No. SIPSC3, Resources and Governance Committee, 11/03/2020) be endorsed, subject to the preamble being amended to include “businesses” and read as follows:

The City of Salisbury enters into Sister City and Friendship City relationships to promote economic development, educational, cultural, knowledge and friendship exchanges between cities. This enables the citizens and businesses of the City of Salisbury to participate in, and benefit from, such exchanges.

3. That the Strategic and International Partnerships Sub Committee Terms of Reference (provided as attachment 3 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) and the Sister City and Friendship City Selection and Maintenance Policy and Procedure (provided as Attachments 1 and 2 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) be amended to prioritise economic activity including knowledge exchange, investment and jobs as the principle criteria for any sister or friendship city relationship entered into or maintained by Council.
4. That Section 1.1 of the Terms of Reference for the Sub Committee be deleted.

1.1.2 Duke of Edinburgh International Award Program

1. That the information be received.

1.1.3 Public Art - Stobie Poles

1. That Council endorse:
 - a. The promotion of SA Power networks procedure on the City of Salisbury website.
 - b. The eligibility of community groups and local schools to apply for the Create a Place – Public Art Project funding.

1.5.1 The Paddocks Masterplan - Forward Works Plan

1. That Council note the future works implementation plan.
2. That funding for the future works implementation plan be continued unchanged in the Long Term Financial Plan.

1.7.1 City Plan

1. That Council endorse the draft Foundations, Critical Actions and associated City Plan mapping, contained within Attachments 1 through to 4 of this report, for the purposes of public consultation, subject to the following amendments:
 - Under “Welcoming and Liveable City” direction, Operational Focus, and Item 10 of the Critical Actions table, reword the reference to the Community Safety Strategy as follows:

“Implement Council’s community safety strategy with a focus on a range of evidence based fit-for-purpose community safety initiatives including, but not limited to, CCTV coverage.”
 - Under “A growing City that creates new opportunities” direction, Advocacy Priorities, and Item 15 of the Critical Actions table, reword the reference to east-west roads as follows:

“Improvement to east-west roads including increasing the capacity of Kings Road and Waterloo Corner Road, duplication and extension of Elder Smith Road, and road/rail grade separation of Park Terrace & Kings Road.”
 - Under “A welcoming and liveable City” direction, Strategic Projects, and within the Critical Actions table, add:

“Increasing investment and improving facilities in local and district playgrounds”
 - Under “A welcoming and liveable City direction, Strategic Projects, and within the Critical Actions table, add:

“Implement the Ability Inclusion Strategic Plan, including the provision of increased infrastructure for local and district play spaces”
2. Council endorse the draft Salisbury vision of “A sustainable, connected and progressive community” for the purposes of public consultation.
3. Staff report back to the Policy and Planning Committee in June 2020 on the outcomes of public consultation for final approval of the new City Plan.
4. That Council note the intention to update Council’s economic growth strategy utilising the work undertaken by Deloitte as a basis.

P&P-OB1 Remote Access to Council Meetings

1. That the CEO write to Minister of Local Government and Shadow Minister of Local Government seeking an amendment to the Local Government Act to allow remote access to Council meetings considering the current environment.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| COMMITTEE AGENDA ITEM NO. and TITLE | EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL |
|---|---|
| <u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee | EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received. |
| <u>Item No. 1.0.2</u> Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 March 2020 | EXECUTIVE SUMMARY: The minutes and recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 March 2020 are presented for Policy and Planning Committee's consideration. COMMITTEE RECOMMENDATION: The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council: 1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee 1. The information be received. |

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| | <p>1.0.2-TVSC2 Promotion of Salisbury Community Hub and Council Area</p> <ol style="list-style-type: none"> 1. That the report and information is noted. 2. The Tourism and Visitor Sub Committee support the proposed strategy as set out in this report (Item TVSC2, Tourism and Visitor Sub Committee, 10/03/2020), with a review to be conducted of the strategy by June 2021. <p>1.0.2-TVSC-OB1 Tourism Strategy</p> <ol style="list-style-type: none"> 1. That a report be brought back to the Tourism and Visitor Sub Committee on the remaining elements of the Tourism Strategy that are yet to be completed and their associated costings. 2. This report consider the need to develop a revised Tourism Strategy addressing future tourism projects and initiatives. |
| <p><u>Item No. 1.1.1</u> Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 11 March 2020</p> | <p>EXECUTIVE SUMMARY: The minutes and recommendations of the Strategic and International Partnerships Sub Committee meeting held on Wednesday, 11 March 2020 are presented for Policy and Planning Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee</p> <ol style="list-style-type: none"> 1. The information be received. <p>1.1.1-SIPSC3 Civic Management - Review of the Sister City and Friendship City Selection and Maintenance Policy and Procedure</p> <ol style="list-style-type: none"> 1. That this report be received. 2. That the Sister City and Friendship City Selection and Maintenance Policy and Procedures as set out in Attachments 4 and 5 to this report (Item No. SIPSC3, Resources and Governance Committee, 11/03/2020) be endorsed, subject to the preamble being amended to include “businesses” and read as follows: <i>The City of Salisbury enters into Sister City and Friendship City relationships to promote economic development, educational, cultural, knowledge and friendship exchanges between cities. This enables the citizens and businesses of</i> |

| | |
|---|---|
| | <p><i>the City of Salisbury to participate in, and benefit from, such exchanges.</i></p> <p>3. That the Strategic and International Partnerships Sub Committee Terms of Reference (provided as attachment 3 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) and the Sister City and Friendship City Selection and Maintenance Policy and Procedure (provided as Attachments 1 and 2 to the agenda of the Strategic and International Partnerships Sub Committee held on 11 March 2020) be amended to prioritise economic activity including knowledge exchange, investment and jobs as the principle criteria for any sister or friendship city relationship entered into or maintained by Council.</p> <p>4. That Section 1.1 of the Terms of Reference for the Sub Committee be deleted.</p> |
| <p><u>Item No. 1.1.2</u> Duke of Edinburgh International Award Program</p> | <p>EXECUTIVE SUMMARY:</p> <p>At the Council meeting held on 28 January 2020, Council resolved (0405/2020) that:</p> <p>Council reaffirm its commitment to partner with Parafield Gardens High and our youth services area to administer the program and;</p> <p>Staff provide a draft budget and demonstrate how Parafield Gardens High School will administer the program with support provided by City of Salisbury.</p> <p>This report provides an update on the Duke of Edinburgh International Award program delivered by Twelve25 Youth Enterprise Centre, and an overview of the 2020/21 program expansion and partnership with Parafield Gardens High School.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. That the information be received.</p> |
| <p><u>Item No. 1.1.3</u> Public Art - Stobie Poles</p> | <p>EXECUTIVE SUMMARY:</p> <p>This report provides information and recommendations regarding the further information requested – 9 December 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. That Council endorse:</p> <p>a. The promotion of SA Power networks procedure on the City of Salisbury website.</p> <p>b. The eligibility of community groups and local schools to apply for the Create a Place – Public Art Project funding.</p> |

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| <p><u>Item No. 1.5.1</u> The Paddocks Masterplan - Forward Works Plan</p> | <p>EXECUTIVE SUMMARY:</p> <p>Council has requested that a scoping study of works be brought back to Council with an implementation plan for year three onwards. This report presents the future scope of works as endorsed in July 2018 with the endorsement of the Masterplan for the site.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council note the future works implementation plan. 2. That funding for the future works implementation plan be continued unchanged in the Long Term Financial Plan. |
| <p><u>Item No. 1.7.1</u> City Plan</p> | <p>EXECUTIVE SUMMARY:</p> <p>Council is required to update its City Plan on a regular basis. In addition to a demographic analysis and assessment of existing policies, Elected Members and staff have had an opportunity to identify a longer term vision and directions for the City as well as identify priority actions to progress towards that vision. Preliminary consultation with community members to better understand their priorities has also occurred. This has led to the development of a new vision, directions and critical actions. It is timely to now test these with the community. The importance of these items is they form the core of the City Plan by providing a longer term perspective on the desired future nature of Salisbury as well as the immediate and medium term actions required to support that. The feedback from the community will inform the content of the City Plan to be considered by Council in June 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council endorse the draft Foundations, Critical Actions and associated City Plan mapping, contained within Attachments 1 through to 4 of this report, for the purposes of public consultation, subject to the following amendments: <ul style="list-style-type: none"> • Under “Welcoming and Liveable City” direction, Operational Focus, and Item 10 of the Critical Actions table, reword the reference to the Community Safety Strategy as follows: <p>“Implement Council’s community safety strategy with a focus on a range of evidence based fit-for-purpose community safety initiatives including, but not limited to, CCTV coverage.”</p> • Under “A growing City that creates new opportunities” direction, Advocacy Priorities, and Item 15 of the Critical Actions table, reword the reference to east-west roads as follows: |

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| | <p>“Improvement to east-west roads including increasing the capacity of Kings Road and Waterloo Corner Road, duplication and extension of Elder Smith Road, and road/rail grade separation of Park Terrace & Kings Road.”</p> <ul style="list-style-type: none"> • Under “A welcoming and liveable City” direction, Strategic Projects, and within the Critical Actions table, add: <p>“Increasing investment and improving facilities in local and district playgrounds”</p> • Under “A welcoming and liveable City direction, Strategic Projects, and within the Critical Actions table, add: <p>“Implement the Ability Inclusion Strategic Plan, including the provision of increased infrastructure for local and district play spaces”</p> <ol style="list-style-type: none"> 2. Council endorse the draft Salisbury vision of “A sustainable, connected and progressive community” for the purposes of public consultation. 3. Staff report back to the Policy and Planning Committee in June 2020 on the outcomes of public consultation for final approval of the new City Plan. 4. That Council note the intention to update Council’s economic growth strategy utilising the work undertaken by Deloitte as a basis. |
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5.2 Works and Services Committee: Recommendations for Council Ratification

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Works and Services Committee met on 16 March 2020 to consider 17 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Sixteen (16) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Works and Services Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 March 2020), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 CoolSeal - Community Survey

1. Council endorses the CoolSeal type treatment option, as an appropriate treatment in selected areas, as part of the Road Reseal Program.
2. When an alternate road surface treatment, that will significantly change the appearance of the site (such as Cool Seal) is recommended, then the local community, Ward Councillors and the Mayor are to be consulted prior to the treatment being applied.

2.0.3 Portable CCTV Trial - CCTV Specification and Priority Site Identification

1. That this report be received and noted.
2. That the proposed CCTV equipment be endorsed for lease for the duration of the 6 month Portable CCTV trial.
3. That a 6 month priority site schedule, consistent with feedback provided by Elected Members, be determined by the Administration to enable commencement of the Portable CCTV trial in April 2020.

2.0.4 Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020

The information contained in the Asset Management Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.0.4-AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

2.0.4-AMSC2 Levels of Service Options

1. The information be received and noted.
2. Canopy Cover be considered as part of the Sustainability Strategy, that will be the subject of a report back to this Council in time to be considered in the 2021/22 Budget Cycle.
3. A report on street trees including the Street Tree Policy, species types, the street tree audit, and renewal strategy be presented at the Asset Management Sub Committee meeting in May 2020.
4. Council consider a revised budget for 2021/22 and beyond following consideration of a report on the learnings from the 2020 verge trial program which is currently underway, and any subsequent changes to the level of service.
5. Council consider, as part of the 2020/21 budget deliberations, the addition of new initiative bids for additional Local Playgrounds, one at \$200,000 per annum for 5 years, and one District playground at a cost of \$400k, the location to be determined as part of the next Asset Management Sub Committee.

AMSC-OB1 Capital Program

1. That a report be prepared for the October 2020 meeting of the Asset Management Sub Committee to provide a summary of the three year capital program covering the Strategic Asset Management Plan and related policy initiatives.

2.2.1 Salisbury Home and Community Services Transport

1. Information to be received.
2. Council support a wider range of transport service delivery options that maximise independence and choice for older residents of Salisbury.
3. That Council reaffirms its commitment to allocate \$100k continue for an expanded Commonwealth Home Support Services for a further three year period commencing through a new initiative bid in 2020/21.
4. Council gives further consideration on expanded transport service delivery options for the western part of the city as part of the report due re consideration of community bus in May 2020 via the Innovation and Business Development Sub Committee.

2.4.1 Update on Corella Management - March 2020

1. The information be received.
2. That Team Leader Parks and Landscape, Mr P Marsden, and Manager Field Services, Mr M Purdie, be commended for a successful 2020 corella season.

2.4.2 Use of Thermal Methods for Weed Control

1. The information be received.
2. The use of thermal methods for weed control are only used when more traditional methods are deemed to be unsuitable, such as community gardens and where residents have requested no chemical treatment.

2.4.3 Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation

1. The information be received.
2. No further extension of the irrigation system at this site be considered at this time, as the recent reactivation ensures the area irrigated is consistent with the original design.

2.4.4 Implementation of Structural Seating incorporating Vegetation

1. The information within the report be received and noted.

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020

The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.5.1-SPDSC1: Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

2.5.1-SPDSC2: Affordable Housing Implementation Plan

1. That the report be received.
2. That the Affordable Housing Implementation Plan, as provided in Attachment 1 (Item SPDSC2, Strategic Property Development Sub Committee, 11/03/2020) be endorsed.

2.5.1-SPDSC3: Tranche 2 - Boardwalk at Greentree Project Update

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

2.5.2 Building Audit frequency to inform the Asset Management plans

1. The report be received and noted.

2.5.3 Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831

1. This report be received and noted.
2. A portion of approximately 627 square meters of George Street Wetland Reserve known as Allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of the portion

delineated on Attachment 1, Item 2.5.3 Aerial View – Proposed Portion of Revocation to George Street Wetland Reserve.

3. Attachment 3 Item 2.5.3 be adopted for the purpose of Section 194 of the Local Government Act 1999.
4. The Manager Property and Building be authorised to implement the public consultation program, comprising of a public notice in the Northern Messenger, the State Government Gazette and a notice be published on the City of Salisbury website. A letter with the attached Section 194 Report be sent to surrounding property owners expected to be affected by this proposal
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy, as the portion of land is directly adjacent George Street Green Fields and Belfree Drive, Mawson Lakes and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.
7. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of George Street, Green Fields and Belfree Drive, Mawson Lakes.

2.6.1 Capital Works Report - February 2020

1. An allocation of \$11k towards PR25246 Historical Methodist Cemetery to cover the additional expense incurred be referred to the 2019/20 Third Quarter Budget Review.
2. Within the 2019/20 Third Quarter Budget Review, return \$95k of Council funds from PR14804 Bicycle Network Improvement Program and include a nil effect \$80k adjustment to reflect the income which will no longer be received, as detailed within Works and Services, Item 2.6.1, 16th March 2020.
3. Within the 2019/20 Third Quarter Budget Review, return \$9k of savings from PR25512 Bolivar Road Failure, Paralowie, as the project was successfully delivered within budget.
4. Within the 2019/20 Third Quarter Budget Review, return the \$50k not currently required for PR25029 St Kilda Master Plan Tourism and Visitor Joint Project.
5. Endorse the program inclusions as outline within Works and Services, Item 2.6.1, 16th March 2020, within PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Program, noting these works will be progressively delivered in accordance with endorsed budgets.

2.7.1 Traffic Safety: Transport Network Planning and Localised

1. Council write to Minister Knoll requesting that a joint funded capability and development assessment of the existing road network consequent of the opening of the Northern connector be undertaken.
2. Council seek support of the Shadow Minister for Transport.

2.7.2 Pedestrian Crossing - Galway Crescent, Salisbury Downs

1. Council install a pedestrian refuge on Galway Crescent to assist children cross the road to the playground at the Salisbury Downs Oval.
2. Pavement bars be installed at the T-Junctions with both Londonderry Avenue and Thompson Avenue, and also along curvilinear sections of Galway Crescent. These minor traffic controls will work in tandem with the pedestrian refuge to control traffic flow.
3. Prior to the above works, Council's Transport Team will consult with the affected residents of Salisbury Downs.

2.8.1 Compostable Bags for Benchtap Bins

1. Council await the development of NAWMA's waste policy, and Council's subsequent waste policy, which will address this issue, as part of a service level review.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| COMMITTEE AGENDA ITEM NO. and TITLE | EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL |
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| <p><u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee</p> | <p>EXECUTIVE SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. |
| <p><u>Item No. 2.0.2</u> CoolSeal - Community Survey</p> | <p>EXECUTIVE SUMMARY: The City of Salisbury has monitored the performance of the CoolSeal trial completed in The Bridges, Mawson Lakes. The pavement preservation has performed as expected from an engineering perspective and has also reduced the heat island effect in the local area.</p> <p>Council staff completed a survey of the residents within The Bridges estate in Mawson Lakes where CoolSeal was applied. Of the 237 impacted properties, Council received 33 survey responses.</p> <p>It is proposed to continue to use this surface treatment, in appropriate areas, as part of our Asset Management Strategy, but only after residents affected have been consulted.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council endorses the CoolSeal type treatment option, as an appropriate treatment in selected areas, as part of the Road Reseal Program. 2. When an alternate road surface treatment, that will significantly change the appearance of the site (such as Cool Seal) is recommended, then the local community, Ward Councillors and the Mayor are to be consulted prior to the treatment being applied. |
| <p><u>Item No. 2.0.3</u> Portable CCTV Trial - CCTV Specification and Priority Site Identification</p> | <p>EXECUTIVE SUMMARY: This report specifically responds to a resolution passed by Council at its October 2019 meeting. It provides information on CCTV specifications and an initial identification of proposed priority sites for portable CCTV deployment for a six month trial period to commence in April 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That this report be received and noted. 2. That the proposed CCTV equipment be endorsed for lease |

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| | <p>for the duration of the 6 month Portable CCTV trial.</p> <p>3. That a 6 month priority site schedule, consistent with feedback provided by Elected Members, be determined by the Administration to enable commencement of the Portable CCTV trial in April 2020.</p> |
| <p><u>Item No. 2.0.4</u> Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020</p> | <p>EXECUTIVE SUMMARY: The minutes and recommendations of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020 are presented for Works and Services Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: 2.0.4 Minutes of the Asset Management Sub Committee meeting held on Tuesday 10 March 2020</p> <p>1. The information contained in the Asset Management Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>AMSC1 Future Reports for the Asset Management Sub Committee</p> <p>1. The information be received.</p> <p>AMSC2 Levels of Service Options</p> <p>1. The information be received and noted.</p> <p>2. Canopy Cover be considered as part of the Sustainability Strategy, that will be the subject of a report back to this Council in time to be considered in the 2021/22 Budget Cycle.</p> <p>3. A report on street trees including the Street Tree Policy, species types, the street tree audit, and renewal strategy be presented at the Asset Management Sub Committee meeting in May 2020.</p> <p>4. Council consider a revised budget for 2021/22 and beyond following consideration of a report on the learnings from the 2020 verge trial program which is currently underway, and any subsequent changes to the level of service.</p> <p>5. Council consider, as part of the 2020/21 budget deliberations, the addition of new initiative bids for additional Local Playgrounds, one at \$200,000 per annum for 5 years, and one District playground at a cost of \$400k, the location to be determined as part of the next Asset Management Sub Committee.</p> |

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| | <p>AMSC-OB1 Capital Program</p> <p>1. That a report be prepared for the October 2020 meeting of the Asset Management Sub Committee to provide a summary of the three year capital program covering the Strategic Asset Management Plan and related policy initiatives.</p> |
| <p><u>Item No. 2.2.1</u> Salisbury Home and Community Services Transport</p> | <p>EXECUTIVE SUMMARY:</p> <p>Australia’s Aged Care reforms are significantly changing how services are provided with older people.</p> <p>The aged care services provided through Salisbury Home and Community Services (SHCS) is funded by the Commonwealth Home Support Programme (CHSP). The CHSP guidelines and funding agreement has a requirement to deliver specific outputs against each service type and to report against these using the CHSP philosophies of maximizing independence and consumer choice.</p> <p>As part of reform transformation, a review of the SHCS CHSP transport services identified:</p> <ul style="list-style-type: none"> • customer transport options are restricted to week days and business hours • alternative service options would enhance individual customer independence and choice; • a changing volunteer workforce has affected recruitment and retention of volunteer drivers; and • vehicles are not used to capacity <p>Redirecting external CHSP transport funding, used for the internal hire from council of one small people mover van, to contractual services for the purpose of transport coupons widens the mix of transport options and provides more choice for older residents to be connected and have an opportunity to participate in the community on the days and at the times that suits their individual circumstances.</p> <p>This report provides details of the SHSC transport services and how continuous improvement supports the community to adapt and embrace opportunities that maximize independence and customer choice.</p> <p>Since the 2015/16 financial year council has provided \$100,000 funding per annum to expand the transport services provided through Salisbury Home and Community Services. This funding is in addition to external funding and is built into the service model to ensure eligible residents are able to actively participate in the community.</p> |

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| | <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Information to be received. 2. Council support a wider range of transport service delivery options that maximise independence and choice for older residents of Salisbury. 3. That Council reaffirms its commitment to allocate \$100k continue for an expanded Commonwealth Home Support Services for a further three year period commencing through a new initiative bid in 2020/21. 4. Council gives further consideration on expanded transport service delivery options for the western part of the city as part of the report due re consideration of community bus in May 2020 via the Innovation and Business Development Sub Committee. |
| <p><u>Item No. 2.4.1</u> Update on Corella Management - March 2020</p> | <p>EXECUTIVE SUMMARY:</p> <p>This report is further to previous reports on the subject and provides an update on the management of Little Corella populations within parts of the City.</p> <p>The population of Little Corellas in the Burton precinct has significantly reduced during the 2019/20 summer period compared with the previous two years. So far this year (2020), dispersal activity has not been required. The population is being regularly monitored.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. That Team Leader Parks and Landscape, Mr P Marsden, and Manager Field Services, Mr M Purdie, be commended for a successful 2020 corella season. |
| <p><u>Item No. 2.4.2</u> Use of Thermal Methods for Weed Control</p> | <p>EXECUTIVE SUMMARY:</p> <p>This report provides an update on trials undertaken to assess the advantages and disadvantages of thermal steam and various herbicides for weed control in the City of Salisbury.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The use of thermal methods for weed control are only used when more traditional methods are deemed to be unsuitable, such as community gardens and where residents have requested no chemical treatment. |

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| <p><u>Item No. 2.4.3</u> Bayview Parade Reserve (Gulfview Heights Lakes) Irrigation Reactivation</p> | <p>EXECUTIVE SUMMARY: This report provides an update on the irrigation reactivation at Bayview Parade Reserve. Irrigation was reactivated in October 2019 and garden landscapes on the reserve rejuvenated in September 2019. The area irrigated is now consistent with the original design of the reserve. Grass cover has gradually re-established with regular watering and fertilizing. Areas where grass cover has not established satisfactorily will be over-sown in early April 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. No further extension of the irrigation system at this site be considered at this time, as the recent reactivation ensures the area irrigated is consistent with the original design. |
| <p><u>Item No. 2.4.4</u> Implementation of Structural Seating incorporating Vegetation</p> | <p>EXECUTIVE SUMMARY: This report presents the considerations in implementing Structural Seating incorporating Vegetation within the City of Salisbury.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information within the report be received and noted. |
| <p><u>Item No. 2.5.1</u> Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020</p> | <p>EXECUTIVE SUMMARY: The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 11 March 2020 are presented for Works and Services Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee</p> <ol style="list-style-type: none"> 1. The information be received. <p>2.5.1-SPDSC2 Affordable Housing Implementation Plan</p> <ol style="list-style-type: none"> 1. That the report be received. 2. That the Affordable Housing Implementation Plan, as provided in Attachment 1 (Item SPDSC2, Strategic Property Development Sub Committee, 11/03/2020) be endorsed. |

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| | <p>2.5.1-SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update</p> <p>1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.</p> |
| <p><u>Item No. 2.5.2</u> Building Audit frequency to inform the Asset Management plans</p> | <p>EXECUTIVE SUMMARY: This report informs Council of the current Building Audit frequency and other measures to support the updating of the Building Asset Management Plan.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The report be received and noted.</p> |
| <p><u>Item No. 2.5.3</u> Revocation of Portion of George Street Wetland Reserve, known as Allotment 1 in Deposited Plan 75831</p> | <p>EXECUTIVE SUMMARY: Council owns a portion of land known as George Street Wetland Reserve, adjacent to George Street, Greenfields and Belfree Drive, Mawson Lakes. Council have been successful in obtaining funding from special projects component of the 2019-2020 Roads to Recovery Program to upgrade the George Street and Belfree Drive Intersection.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. This report be received and noted.</p> <p>2. A portion of approximately 627 square meters of George Street Wetland Reserve known as Allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of the portion delineated on Attachment 1, Item 2.5.3 Aerial View – Proposed Portion of Revocation to George Street Wetland Reserve.</p> <p>3. Attachment 3 Item 2.5.3 be adopted for the purpose of Section 194 of the Local Government Act 1999.</p> <p>4. The Manager Property and Building be authorised to implement the public consultation program, comprising of a public notice in the Northern Messenger, the State Government Gazette and a notice be published on the City of Salisbury website. A letter with the attached Section 194 Report be sent to surrounding property owners expected to be affected by this proposal</p> <p>5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy, as the portion of land is directly adjacent George Street Green Fields and Belfree Drive, Mawson Lakes and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.</p> |

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| | <p>6. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.</p> <p>7. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of George Street, Green Fields and Belfree Drive, Mawson Lakes.</p> |
| <p><u>Item No. 2.6.1</u> Capital Works Report - February 2020</p> | <p>EXECUTIVE SUMMARY: The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. An allocation of \$11k towards PR25246 Historical Methodist Cemetery to cover the additional expense incurred be referred to the 2019/20 Third Quarter Budget Review. 2. Within the 2019/20 Third Quarter Budget Review, return \$95k of Council funds from PR14804 Bicycle Network Improvement Program and include a nil effect \$80k adjustment to reflect the income which will no longer be received, as detailed within Works and Services, Item 2.6.1, 16th March 2020. 3. Within the 2019/20 Third Quarter Budget Review, return \$9k of savings from PR25512 Bolivar Road Failure, Paralowie, as the project was successfully delivered within budget. 4. Within the 2019/20 Third Quarter Budget Review, return the \$50k not currently required for PR25029 St Kilda Master Plan Tourism and Visitor Joint Project. 5. Endorse the program inclusions as outline within Works and Services, Item 2.6.1, 16th March 2020, within PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Program, noting these works will be progressively delivered in accordance with endorsed budgets. |
| <p><u>Item No. 2.7.1</u> Traffic Safety: Transport Network Planning and Localised</p> | <p>EXECUTIVE SUMMARY: This report provides an overview of the discussions with Minister Transport and Infrastructure Stephan Knoll and gives a summary of the discussions with DPTI to date, and makes recommendations as to a proactive way forward to addressing the transport issues related to Council's East West Links and associated State/Local intersections, including Waterloo Corner/Kensington Way.</p> |

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| | <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council write to Minister Knoll requesting that a joint funded capability and development assessment of the existing road network consequent of the opening of the Northern connector be undertaken. 2. Council seek support of the Shadow Minister for Transport. |
| <p><u>Item No. 2.7.2</u> Pedestrian Crossing - Galway Crescent, Salisbury Downs</p> | <p>EXECUTIVE SUMMARY:</p> <p>Council requested staff to investigate ways to make Galway Crescent safe for children to cross in order to get to the playground at Salisbury Downs Oval.</p> <p>To meet this objective, it is proposed to install a pedestrian refuge and pavement bars in Galway Crescent.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council install a pedestrian refuge on Galway Crescent to assist children cross the road to the playground at the Salisbury Downs Oval. 2. Pavement bars be installed at the T-Junctions with both Londonderry Avenue and Thompson Avenue, and also along curvilinear sections of Galway Crescent. These minor traffic controls will work in tandem with the pedestrian refuge to control traffic flow. 3. Prior to the above works, Council’s Transport Team will consult with the affected residents of Salisbury Downs. |
| <p><u>Item No. 2.8.1</u> Compostable Bags for Benchtop Bins</p> | <p>EXECUTIVE SUMMARY:</p> <p>This report details the cost to provide free compostable bin liners for use in residential food scrap Kitchen Caddies. As the number & location of existing Caddies is unknown, estimates have been based on the number of households with a Green Organics collection bin.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council await the development of NAWMA’s waste policy, and Council’s subsequent waste policy, which will address this issue, as part of a service level review. |

5.3 Resources and Governance Committee: Recommendations for Council Ratification

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Resources and Governance Committee met on 16 March 2020 to consider eight (8) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 March 2020), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.0.2 White Ribbon Australia Accreditation Update

1. That this report be received and noted.

3.3.1 Dog Registration Fees 2020 - 2021

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1.
3. The Other Fees relating to:
 - Replacement Disc Fee;
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1 be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding);
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
 - Veterinary Fees or other animal welfare related costs; and
 - Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1. be endorsed and adopted by Council.

3.4.1 2020 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

That:

1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.
2. Council determine which, if any, Elected Member/s are to be registered to attend the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020.
3. Subject to Council resolving to send a representative, any shortfall in funds be taken from the 2020/21 individual training and development budget allocation.
4. Subject to Council resolving to send a representative, Cr J Woodman be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020, subject to her agreeing to be the voting delegate.

3.5.1 Displaying of Council Information on Digital Screens Across Council Facilities

1. That the report is received
2. That it is noted that the capability to display Council related information across Council facilities varies depending on the infrastructure on site
3. That it be noted that administration will develop a package of information with relevant Council that will be displayed across Council facilities where the capability exists.

3.6.1 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 3 April 2020

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Resources and Governance, 16 March 2020, Item 3.6.1).

3.6.2 Nominations Sought for the Adelaide Cemeteries Authority Board

1. The information be received.
2. Mr Brian Gillies be nominated as a Local Government Representative on the Adelaide Cemeteries Authority Board.

3.6.3 Nominations Sought for the South Australian Local Government Grants Commission

1. The information be received.
2. Cr S Ouk be nominated as a Local Government Representative on the South Australian Local Government Grants Commission.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| COMMITTEE AGENDA ITEM NO. and TITLE | EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL |
|--|--|
| <u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee | EXECUTIVE SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received. |
| <u>Item No. 3.0.2</u> White Ribbon Australia Accreditation Update | EXECUTIVE SUMMARY: This report provides an update on the liquidation of the White Ribbon Australia Workplace and identifies opportunities for Council to participate in future events. COMMITTEE RECOMMENDATION: 1. That this report be received and noted. |

Item No. 3.3.1

**Dog Registration Fees
2020 - 2021**

EXECUTIVE SUMMARY:

Under the provisions of the Dog and Cat Management Act, Council has the discretion to set dog registration fees and discounts without any fee cap or approval required from the Minister. The only requirement is a level of consistency in the category of dog registration types and concessions available to help facilitate the required categories on Dog and Cats Online (DACO), the state wide dog registration database. This report presents for Council consideration and endorsement the 2020-2021 dog registration fees. Fees must be approved prior to 31 May 2020 to facilitate the update of DACO and the generation of new registrations for the 2020/21 period in DACO.

COMMITTEE RECOMMENDATION:

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1.
3. The Other Fees relating to:
 - Replacement Disc Fee;
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1 be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding);
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
 - Veterinary Fees or other animal welfare related costs; and
 - Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule Proforma 2020-2021 forming Attachment 3 to the Resources and Governance Committee agenda – 16 March 2020, Item no. 3.3.1. be endorsed and adopted by Council.

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| <p><u>Item No. 3.4.1</u> 2020 National General Assembly of Local Government - Call for Motions and Attendance at Assembly</p> | <p>EXECUTIVE SUMMARY: The National General Assembly (NGA) of Local Government will take place in Canberra from 14 to 17 June 2020. Motions are being called for the NGA and close 27 March 2020. In addition, the report addresses attendance at the NGA.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020. 2. Council determine which, if any, Elected Member/s are to be registered to attend the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020. 3. Subject to Council resolving to send a representative, any shortfall in funds be taken from the 2020/21 individual training and development budget allocation. 4. Subject to Council resolving to send a representative, Cr J Woodman be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 14 to 17 June 2020, subject to her agreeing to be the voting delegate. |
| <p><u>Item No. 3.5.1</u> Displaying of Council Information on Digital Screens Across Council Facilities</p> | <p>EXECUTIVE SUMMARY: This report provides an update on the capability of displaying Council related information via digital screens available across Council facilities.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the report is received 2. That it is noted that the capability to display Council related information across Council facilities varies depending on the infrastructure on site 3. That it be noted that administration will develop a package of information with relevant Council that will be displayed across Council facilities where the capability exists. |
| <p><u>Item No. 3.6.1</u> Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 3 April 2020</p> | <p>EXECUTIVE SUMMARY: In accordance with a previous Council resolution, this report presents the items to be considered at the Local Government Association Ordinary General Meeting (LGA OGM) to be convened on Friday 3 April 2020 and provides guidance to enable Council to instruct its delegate how to vote in relation to each item.</p> |

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| | <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Resources and Governance, 16 March 2020, Item 3.6.1). |
| <p><u>Item No. 3.6.2</u> Nominations Sought for the Adelaide Cemeteries Authority Board</p> | <p>EXECUTIVE SUMMARY:</p> <p>The Local Government Association (LGA) is seeking nominations for a local government representative on the Adelaide Cemeteries Authority Board for a term commencing upon appointment. Nominations must be forwarded to the Nominations Coordinator at the LGA by COB 6 April 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. Mr Brian Gillies be nominated as a Local Government Representative on the Adelaide Cemeteries Authority Board. |
| <p><u>Item No. 3.6.3</u> Nominations Sought for the South Australian Local Government Grants Commission</p> | <p>EXECUTIVE SUMMARY:</p> <p>The Local Government Association (LGA) is seeking nominations for a local government representative on the South Australian Local Government Grants Commission for a term commencing on 23 May 2020. Nominations must be forwarded to the LGA by COB 6 April 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. Cr S Ouk be nominated as a Local Government Representative on the South Australian Local Government Grants Commission. |

5.4 Audit Committee of Council

Author Janet Crook, Risk & Governance Program Manager,
CEO and Governance

Approving Officer Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 18 March 2020 to consider ten (10) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eleven (11) recommendations of the Committee requiring ratification of Council, including one (1) Other Business item, are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Audit Committee meeting on 18 March 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 March 2020), and listed below:

4.0.1 Future Reports for the Audit Committee

1. The information be received.

4.0.2 Actions List

1. The information be noted.

4.0.3 Alternate dates for Audit Committee meetings in 2020

1. That the information advising that Audit Committee meeting dates have been revised to 15 April and 4 August 2020, be noted.

4.0.4 Appointment of Deputy Chairman - Audit Committee

1. Kylie Grenfell be appointed as Deputy Chairman of the Audit Committee for the period March 2020 up to and including November 2020.

4.2.1 Audit Committee Self-Assessment

1. That the outcomes of the self-assessment questionnaire be accepted and noted.

4.2.2 Contract Management Audit Report

1. That the final audit report for the Contract Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be noted.
2. That the responses of the Administration to the Contract Management audit as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be endorsed for Council approval, subject to the management response for recommendation 9 being updated to reflect training and awareness for staff.

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3. That the Administration prepare a report for the July 2021 Audit Committee meeting informing the Committee on management's progress on completion of the agreed actions.

4.2.3 Asset Management Audit Report

1. That the final audit report for the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be noted.
2. That the responses of the Administration to the Asset Management audit as set out in Attachment 3 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be reviewed and updated by the Administration, and the auditors be requested to extend the audit to verify the updated responses and a report be provided to the Audit Committee at its August 2020 meeting.

4.2.4 Audit Committee Work Program for 2020

1. The information be noted.

4.2.5 Risk Management and Internal Controls Activities

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 18/03/2020) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 6 to this report (Item 4.2.5, Audit Committee, 18/03/2020).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 18/03/2020) be endorsed and forwarded to Council for adoption.
2. That a report be brought back to the Audit Committee on a model for the appointment of contractors for conduct of internal audits.

AC-OB1 Strategic Review

1. That a strategic review of the project management and contract management regarding the Salisbury Community Hub be performed.

OR

That Council adopt the recommendations of the Audit Committee meeting on 18 March 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| COMMITTEE AGENDA ITEM NO. and TITLE | EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL |
|---|---|
| <u>Item No. 4.0.1</u> Future Reports for the Audit Committee | EXECUTIVE SUMMARY: This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received. |
| <u>Item No. 4.0.2</u> Actions List | EXECUTIVE SUMMARY: An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee. COMMITTEE RECOMMENDATION: 1. The information be noted. |
| <u>Item No. 4.0.3</u> Alternate dates for Audit Committee meetings in 2020 | EXECUTIVE SUMMARY: At its meeting on 25 November 2019, Council endorsed the dates proposed for the Audit Committee meetings in 2020. This report proposes alternative dates for two of the Audit Committee meetings scheduled in 2020. COMMITTEE RECOMMENDATION: 1. That the information advising that Audit Committee meeting dates have been revised to 15 April and 4 August 2020, be noted. |
| <u>Item No. 4.0.4</u> Appointment of Deputy Chairman - Audit Committee | EXECUTIVE SUMMARY: With the resignation of Cr Braun from the position of Deputy Chairman of the Audit Committee, this report provides information with respect to a new appointment for the position in accordance with the Terms of Reference of the Committee. COMMITTEE RECOMMENDATION: 1. Kylie Grenfell be appointed as Deputy Chairman of the Audit Committee for the period March 2020 up to and including November 2020. |

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| <p><u>Item No. 4.2.1</u> Audit Committee Self-Assessment</p> | <p>EXECUTIVE SUMMARY:</p> <p>Best practice indicates that the performance of the Audit Committee should be reviewed on a regular basis. The Committee approved the process for its self-assessment at the November 2019 meeting. A self-assessment questionnaire was issued to all members of the committee. Three of the five Committee members completed and returned the questionnaire to the Risk & Governance Program Manager. This report summarises the results from the completed questionnaires.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the outcomes of the self-assessment questionnaire be accepted and noted. |
| <p><u>Item No. 4.2.2</u> Contract Management Audit Report</p> | <p>EXECUTIVE SUMMARY:</p> <p>An audit on contract management was conducted to provide assurance on the strategic risk “Governance frameworks, systems and businesses processes are inadequate to ensure robust decision making”. Galpins conducted the audit on behalf of the Governance Division.</p> <p>Four high, one medium and one low risk finding were identified by the audit. One better practice finding was identified. The high risk findings related to assigning central ownership and to establish governance over contract management, lack of procedures to provide guidance for contract management, the need for a consistent approach to ensuring that ‘due diligence’ documentation is updated, and the need for staff training regarding contract-related WHS responsibilities. The medium risk finding related to the opportunity to strengthen record-keeping in relation to contracts. The low risk finding related to the need for standardized storage of policies, procedures and contract documentation. The better practice finding related to the need to clarify expected processes in relation to contract closure.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the final audit report for the Contract Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be noted. 2. That the responses of the Administration to the Contract Management audit as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 18/03/2020) be endorsed for Council approval, subject to the management response for recommendation 9 being updated to reflect training and awareness for staff. 3. That the Administration prepare a report for the July 2021 Audit Committee meeting informing the Committee on management’s progress on completion of the agreed actions. |

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| <p><u>Item No. 4.2.3</u> Asset Management Audit Report</p> | <p>EXECUTIVE SUMMARY:</p> <p>An audit on asset management was conducted to provide assurance on the strategic risk “City of Salisbury financial sustainability is compromised”. Galpins conducted the audit on behalf of the Governance Division.</p> <p>Four high and two moderate risk findings were identified by the audit. Two better practice findings were also made. The high risk findings relate to focusing on customer levels of service, improving controls regarding building condition assessments, documenting building maintenance plans and operational procedures, and defining criteria for upgrades and renewal of buildings. The moderate risk findings relate to ensuring that the Asset Management Plans are ‘living documents’, and improving parks, streetscapes and street trees renewal processes and maintenance regime. The better practice findings relate to reviewing the Asset Management Plans as per IPWEA standards and ISO 55000 series, and improving controls regarding capitalisations.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the final audit report for the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be noted. 2. That the responses of the Administration to the Asset Management audit as set out in Attachment 3 to this report (Item 4.2.3, Audit Committee, 18/03/2020) be reviewed and updated by the Administration, and the auditors be requested to extend the audit to verify the updated responses and a report be provided to the Audit Committee at its August 2020 meeting. |
| <p><u>Item No. 4.2.4</u> Audit Committee Work Program for 2020</p> | <p>EXECUTIVE SUMMARY:</p> <p>The purpose of this report is to provide assurance that the Audit Committee will address each of its responsibilities as defined in its Terms of Reference.</p> <p>The Audit Committee Work Plan for 2020 shows that each meeting of the Audit Committee considers a number of responsibilities required by the Terms of Reference. The October Audit Committee meeting deals with the majority of the Committee’s responsibilities, in particular the review of the audited Financial Statements and Financial Internal Controls.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be noted. |

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|--|---|
| <p><u>Item No. 4.2.5</u> Risk Management and Internal Controls Activities</p> | <p>EXECUTIVE SUMMARY: This report provides an update on the risk management and internal controls activities conducted in the 2019/2020 financial year. The report also includes an update on the outstanding actions from internal audits.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 18/03/2020) be endorsed for approval by Council. 3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 6 to this report (Item 4.2.5, Audit Committee, 18/03/2020). |
| <p><u>Item No. 4.2.6</u> Update on Internal Audit Plan</p> | <p>EXECUTIVE SUMMARY: The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Audit Committee in November 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 18/03/2020) be endorsed and forwarded to Council for adoption. 2. That a report be brought back to the Audit Committee on a model for the appointment of contractors for conduct of internal audits. |

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in February 2020.

5.6 Budget and Finance Committee: Recommendations for Council Ratification

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 16 March 2020 to consider nine (9) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 March 2020), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

6.0.2-IBDSC2 Performance Excellence Program - future participation

1. That the information be received.
2. That the City of Salisbury participates in the 2020 Performance Excellence Program, noting this will require a 2020/21 budget bid for an estimated \$30,000.

-
3. That the subcommittee note the alignment of the benchmarking activity to relevant recommendations and advice included in the South Australian Productivity Commission Local Government Inquiry final report.

6.0.2-IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation

1. Council develops Circular Economy – Recycled Material usage targets for the Capital Works Program, as part of the development of the Sustainability Strategy.
2. Council continue to support research in the use of recycled materials from NAWMA and other sources in Council’s Capital Works Program.
3. Council continue to work closely with NAWMA and other organisations to identify and analyse opportunities to increase the use of recycled materials in products and during construction in the Capital Works program.
4. When Council reviews its Procurement Policies and tender assessment selection criteria for Capital Works projects it give due consideration- to the circular economy, particularly with respect to local recycled product.

6.0.2-IBDSC4 Community Requests - Response Dashboard

1. The information be received.

6.0.2-IBDSC5 Verge Cutting Heights

1. The information be received.
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.
3. Staff provide a detailed comparison of Councils (as per Table 1 in paragraph 3 of the report), which includes the frequency of cuts, equipment used and the use of contractors vs Council staff.

6.0.2-IBDSC-OB1 Improvement of Organisational Operations

1. That staff bring back a report to the Innovation and Business Development Sub Committee that:
 - a. details the current status of the existing operations covering building, property and land development related functions;
 - b. identifies opportunities to improve the alignment and interface across organisation operations associated with the delivery of property related strategic outcomes and service delivery and support to leaseholders of Council facilities.

6.0.3 Support for Volunteer Wildlife Organisations

1. The information is received.

6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

1. Information be received and noted.
2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020.
3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020.

6.4.2 Budget Bids 2020/21

1. PSN000499 Elected Member Bid: Netball Courts Reconstruction & Lighting Upgrade be noted and
Option 2 – this bid not progress for further consideration in the 2020/21 budget
2. Noting the development and implementation of the Place Activation Strategy, with the strategy planned to be finalised by June 2020, this bid not progress at this time for further consideration in the 2020/21 budget, but be considered for prioritisation and funding following approval of the strategy:
PSN000540 Elected Member Bid: New Supply & Irrigation Blue Hills Reserve
3. The four year program with 2020/21 net expenditure of:
Infrastructure Bids: capital \$39,386,000 and operating \$1,698,000
Plant Furniture and Equipment: capital \$1,127,000 and operating \$8,000
Operating Bids: operating \$629,000
IT Bids: capital \$0 and operating \$372,000
be endorsed for further consideration and inclusion in the Draft 2020/21 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.

6.7.1 Salisbury Water Budget 2020/21 Report

1. The Salisbury Water 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

6.7.2 Building Rules Certification Unit Budget 2020/21 Report

1. The Building Rules Certification Unit 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

6.7.3 Salisbury Memorial Park Budget 2020/21

1. The Salisbury Memorial Park 2020/21 Budget and fees and charges be endorsed for consideration in the 2020/21 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 March 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <p>COMMITTEE AGENDA ITEM NO. and TITLE</p> | <p>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</p> |
|--|---|
| <p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p> | <p>EXECUTIVE SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> The information be received. |
| <p><u>Item No. 6.0.2</u> Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020</p> | <p>EXECUTIVE SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020 are presented for Budget and Finance Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee</p> <ol style="list-style-type: none"> The information be received. <p>6.0.2-IBDSC2 Performance Excellence Program - future participation</p> <ol style="list-style-type: none"> That the information be received. That the City of Salisbury participates in the 2020 Performance Excellence Program, noting this will require a 2020/21 budget bid for an estimated \$30,000. That the subcommittee note the alignment of the benchmarking activity to relevant recommendations and advice included in the South Australian Productivity Commission Local Government Inquiry final report. |

6.0.2-IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation

1. Council develops Circular Economy – Recycled Material usage targets for the Capital Works Program, as part of the development of the Sustainability Strategy.
2. Council continue to support research in the use of recycled materials from NAWMA and other sources in Council’s Capital Works Program.
3. Council continue to work closely with NAWMA and other organisations to identify and analyse opportunities to increase the use of recycled materials in products and during construction in the Capital Works program.
4. When Council reviews its Procurement Policies and tender assessment selection criteria for Capital Works projects it give due consideration- to the circular economy, particularly with respect to local recycled product.

6.0.2-IBDSC4 Community Requests - Response Dashboard

1. The information be received.

6.0.2-IBDSC5 Verge Cutting Heights

1. The information be received.
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.
3. Staff provide a detailed comparison of Councils (as per Table 1 in paragraph 3 of the report), which includes the frequency of cuts, equipment used and the use of contractors vs Council staff.

6.0.2-IBDSC-OB1 Improvement of Organisational Operations

1. That staff bring back a report to the Innovation and Business Development Sub Committee that:
 - a. details the current status of the existing operations covering building, property and land development related functions;
 - b. identifies opportunities to improve the alignment and interface across organisation operations associated with the delivery of property related strategic outcomes and service delivery and support to leaseholders of Council facilities.

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| <p><u>Item No. 6.0.3</u> Support for Volunteer Wildlife Organisations</p> | <p>EXECUTIVE SUMMARY: None provided.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. |
| <p><u>Item No. 6.4.1</u> Long Term Financial Plan and Budget Workshops Actions Update</p> | <p>EXECUTIVE SUMMARY: This report provides Council with details of questions noted during Elected Member Weekend Long Term Financial Plan presentation and the first two Budget Workshops, and provides responses to questions raised that were not answered at the time. The report also provides information related to the upcoming third budget workshop.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Information be received and noted. 2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020. 3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020. |
| <p><u>Item No. 6.4.2</u> Budget Bids 2020/21</p> | <p>EXECUTIVE SUMMARY: All Budget Bids have been presented informally to Elected Members at Budget Workshops 1 and 2 held late February and early March. At the workshops scope and funding of proposed bids were presented and discussed with the opportunity for questions and feedback to be provided.</p> <p>This report summarises any changes to bids since the workshops, and also considers Elected Member Bids. This report seek Council’s consideration and endorsement of which Budget Bids are to be further considered for inclusion in the draft 2020/21 Annual Plan for community consultation.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. PSN000499 Elected Member Bid: Netball Courts Reconstruction & Lighting Upgrade be noted and <p style="margin-left: 40px;">Option 2 – this bid not progress for further consideration in the 2020/21 budget</p> 2. Noting the development and implementation of the Place Activation Strategy, with the strategy planned to be finalised by June 2020, this bid not progress at this time for further consideration in the 2020/21 budget, but be considered for prioritisation and funding following approval of the strategy: |

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|---|---|
| | <p>PSN000540 Elected Member Bid: New Supply & Irrigation Blue Hills Reserve</p> <p>3. The four year program with 2020/21 net expenditure of:</p> <p>Infrastructure Bids: capital \$39,386,000 and operating \$1,698,000</p> <p>Plant Furniture and Equipment: capital \$1,127,000 and operating \$8,000</p> <p>Operating Bids: operating \$629,000</p> <p>IT Bids: capital \$0 and operating \$372,000</p> <p>be endorsed for further consideration and inclusion in the Draft 2020/21 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.</p> |
| <p><u>Item No. 6.7.1</u> Salisbury Water Budget 2020/21 Report</p> | <p>EXECUTIVE SUMMARY:</p> <p>The following report details the performance of the Salisbury Water Business Unit (SWBU) to January 2020 of the 2019/20 financial year. The report also provides the proposed 2020/21 budget, fees and charges, for consideration by Council.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The Salisbury Water 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.</p> |
| <p><u>Item No. 6.7.2</u> Building Rules Certification Unit Budget 2020/21 Report</p> | <p>EXECUTIVE SUMMARY:</p> <p>The Development Services Division, through the Building Rules Certification Unit, delivers building approval services through its statutory role as the relevant authority under the Development Act 1993 for development within the City of Salisbury, and provides a fee-for-service for building rules certification to clients undertaking development outside the City of Salisbury.</p> <p>An increase in income is projected from external client services, which is consistent with the longer term trend for this service. Total expenditure is projected slightly higher due to the increase in professional indemnity insurance that is a requirement for the service. The unit will continue to provide income with a net positive position for the overall statutory building services that Council is required to provide.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The Building Rules Certification Unit 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.</p> |

Item No. 6.7.3

**Salisbury Memorial
Park Budget 2020/21**

EXECUTIVE SUMMARY:

This report provides an overview of the performance of the Salisbury Memorial Park (SMP) against the 2019/20 budget for the seven months to January 2020 and proposes a new operating budget and fees and charges for 2020/21.

COMMITTEE RECOMMENDATION:

1. The Salisbury Memorial Park 2020/21 Budget and fees and charges be endorsed for consideration in the 2020/21 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification

DATE 24 February 2020

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 10 March 2020 to consider nine (9) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Six (6) recommendations of the Committee, including two (2) other business items, requiring ratification of Council are provided in this report together with information regarding those decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 10 March 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 March 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - February 2020

1. The information be received.
2. A 2019/20 Third Quarter Discretionary Budget Review Bid for \$10,000 be presented to Council for consideration to provide additional Youth Sponsorship funding for the committee to continue funding applications up to 30 June 2020.

7.2.2 Community Grants Program Applications for March 2020

1. The information be received and noted.

7.2.8 Community Grants Program Trends Review and Standing Budget Allocation

1. The information be received and noted.
2. The Sport, Recreation and Grants Committee note the endorsed increase to the 2019/2020 Community Grants Program budget allocation from \$82,000 to \$112,000 effective 24 February 2020.

-
3. The Sport, Recreation and Grants Committee recommends increasing the Community Grants Program (standing) annual budget through a **2020/2021 discretionary budget bid of \$38,000**, bringing the annual budget allocation from \$82,000 per annum to \$120,000 per annum.

SRG-OB1 Salisbury West Cricket Club

1. That Council write to the Salisbury West Cricket Club congratulating them on winning the SAMCA Metropolitan Twenty20 Champions Cup.

SRG-OB2 Youth Sponsorships Application – Verbal Update

1. That the verbal report given by the General Manager Business Excellence regarding the Cheerleading applications be received and noted.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 10 March 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 March 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <p>COMMITTEE AGENDA ITEM NO. and TITLE</p> | <p>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</p> |
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| <p><u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee</p> | <p>EXECUTIVE SUMMARY: This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. |
| <p><u>Item No. 7.2.1</u> Youth Sponsorship Applications - February 2020</p> | <p>EXECUTIVE SUMMARY: This report outlines the Youth Sponsorship Applications assessed in December 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. A 2019/20 Third Quarter Discretionary Budget Review Bid for \$10,000 be presented to Council for consideration to provide additional Youth Sponsorship funding for the committee to continue funding applications up to 30 June 2020. |
| <p><u>Item No. 7.2.2</u> Community Grants Program Applications for March 2020</p> | <p>EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the March 2020 round. Five applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received and noted. |

Item No. 7.2.8

Community Grants Program Trends Review and Standing Budget Allocation

EXECUTIVE SUMMARY:

This report provides Community Grants Program statistics and information relating to the Standing Budget and Allocation for consideration for the 2020/2021 Budget.

COMMITTEE RECOMMENDATION:

1. The information be received and noted.
2. The Sport, Recreation and Grants Committee note the endorsed increase to the 2019/2020 Community Grants Program budget allocation from \$82,000 to \$112,000 effective 24 February 2020.
3. The Sport, Recreation and Grants Committee recommends increasing the Community Grants Program (standing) annual budget through a **2020/2021 discretionary budget bid of \$38,000**, bringing the annual budget allocation from \$82,000 per annum to \$120,000 per annum.

2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

Item No. 7.2.3

04/2020: Foundation 1 Inc. - Community Grants Program Application

EXECUTIVE SUMMARY:

The Foundation 1 Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

COMMITTEE DECISION:

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows:
 - a. Grant No. 04/2020: Foundation 1 Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **two upright commercial glass display fridges and a glass display freezer for ongoing use** as outlined in the Community Grant Application and additional information.

Item No. 7.2.4

06/2020: Salisbury West Sports Club Inc. - Community Grants Program Application

EXECUTIVE SUMMARY:

The Salisbury West Sports Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

COMMITTEE DECISION:

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows:
 - a. Grant No. 06/2020: Salisbury West Sports Club Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **soccer goals for ongoing use** as outlined in the Community Grant Application.

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| <p><u>Item No. 7.2.5</u> 07/2020: Adelaide Dragon Sporting Club Inc. - Community Grants Program Application</p> | <p>EXECUTIVE SUMMARY: The Adelaide Dragon Sporting Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows: <ol style="list-style-type: none"> a. Grant No. 07/2020: Adelaide Dragon Sporting Club Inc. be awarded the amount of \$4,588.00 to assist with the purchase of uniforms, equipment and line marker for ongoing use as outlined in the Community Grant Application. |
| <p><u>Item No. 7.2.6</u> 08/2020: The Burton Community Centre Inc. - Community Grants Program Application</p> | <p>EXECUTIVE SUMMARY: The Burton Community Centre Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows: <ol style="list-style-type: none"> a. Grant No. 08/2020: The Burton Community Centre Inc. be awarded the amount of \$1,535.00 to assist with the purchase of children’s entertainment, Welcome Address and photo props for the Burton Community Centre Family Fun Day event as outlined in the Community Grant Application. |
| <p><u>Item No. 7.2.7</u> 09/2020: Pontian Eagles Sports and Social Club Inc. - Community Grants Program Application</p> | <p>EXECUTIVE SUMMARY: The Pontian Eagles Sports and Social Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2020 round of Community Grants as follows: <ol style="list-style-type: none"> a. Grant No. 09/2020: Pontian Eagles Sports and Social Club Inc. be awarded the amount of \$5,000.00 to assist with the plumbing and hire of an ablution block from April to August 2020, conditional of Council and Development Approval, as outlined in the Community Grant Application and additional information. |

5.8 CEO Review Committee

No CEO Review Committee meeting was held in February 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Coronavirus

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. Council requests the administration prepare advice for tabling at the meeting of Council on 23 March 2020, informing Council about actions taken by the administration to date for managing the spread of the coronavirus (COVID-19), and, providing recommendations to Council for their consideration of further actions deemed necessary and appropriate to implement, in order to assist the Salisbury community to respond to the significant public risk posed by the coronavirus (COVID-19), and to encourage social distancing.
2. Where some key actions may not have been implemented, the Council determine additional measures that need to be put in place, which will, among other things, lead to:
 - a. Cancellation of all Council run community events and gatherings for the foreseeable future;
 - b. Reduced and/or reconfigured access to the Salisbury Community Hub to enable the continuation of only core customer service transactions;
 - c. Reduced and/or reconfigured access to public libraries and community centres to enable continuation of only core services;
 - d. Provision of written advice to Belgravia Leisure with all relevant coronavirus community safety related information, to assist them with their own decision-making relating to running Council owned facilities;
 - e. Provision of written advice to community organisations in Salisbury and lease holders of Council owned sporting facilities about appropriate and informed management of events that will involve groups of people being in close proximity;
 - f. Delegated authority for the Chief Executive Officer to implement other supporting and related measures to help reduce the spread of the coronavirus.
3. The need for continuing the measures contained in paragraph 1 and as determined in paragraph 2 above be reviewed at the end of April 2020.

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4. A report be prepared to advise Council about any additional means to enable the administration to continue providing existing essential services to elderly citizens and people with disabilities in the Salisbury community, including access to meals, transport and other support services that might be required during the coronavirus threat, and including any cost implications for Council to consider.
 5. Delegated authority be provided to the Chief Executive Officer to waive late payment fees for payment of council rates where it is determined that payments have been delayed due to hardship caused by the effect of the coronavirus in the community.
 6. Council assist sporting and community clubs with the anticipated financial loss due to closures and cancellation of competitions, by waiving lease fees for the period of April to June, and approving the necessary non-discretionary adjustments to the Council Budget at the Third Quarter Budget Review.
 7. A report be prepared for the next Sport, Recreation and Grants Committee advising on whether other support could be provided to sporting and community clubs.
 8. In order to support our suppliers of goods and services and assist with cash flows, the administration implement a process for the payment of invoices within 14 days (from invoice).
 9. Council note that the Chief Executive Officer has delegated authority to approve special leave as and when deemed appropriate for Council employees affected by the coronavirus.
 10. To support Council responding to the increased cost pressures in relation to the coronavirus, the Mayor write to the Premier requesting the State Government waive the 2020/21 EPA Levy imposed on Councils.
 11. Council note that administration is working assiduously to ensure that it is responding to the coronavirus threat in a measured and responsible way.
 12. Elected Members will be kept informed on a weekly basis, and as and when circumstances dictate a change in our response.

Administrative Comment:

The Administration will provide an update report for tabling at the meeting, about actions to date, as well as any relevant matters for Council consideration and decision as appropriate. If Council adopts every element of this motion, they will be actioned.

7.2 Motion on Notice: Care Packs for the Elderly/Disabled

Cr Kylie Grenfell has submitted the following Notice of Motion:

That the administration develop a program to prepare and distribute a small care package that might include, but not limited to items like soap, toilet paper and basic food stuff for people registered on Council's accessibility register within an overall cost of \$15,000 for the program.

Administrative Comment:

The program will be implemented if the motion is adopted by Council.

7.3 Motion on Notice: Affordable Housing Policy Amendment

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. A report be prepared for the Policy and Planning Committee meeting in May 2020 suggesting draft amendments to Council's Affordable Housing Policy to incorporate exploration and investigation of opportunities for inclusion of a Community Housing component in Council's Strategic Property Projects.
2. The policy be renamed the *Affordable and Community Housing Policy*.

Administrative Comment:

If Council adopts this motion, the report will be prepared.

7.4 Motion on Notice: Technology Park Carparking

Cr Beau Brug has submitted the following Notice of Motion:

1. That Council bring back a report on a strategy to improve the current car parking issues and planning for the future development agenda within Technology Park and associated areas.

Administrative Comment:

Over the past twelve to eighteen months there has been a significant surge in investment in Technology Park. Existing firms have increased their staff numbers, land sales have occurred and construction has commenced on major new premises.

Development currently underway and proposed anticipates an additional 1,000 jobs in the precinct which will significantly impact on current traffic arrangements and road infrastructure.

Existing businesses have already identified that traffic management including traffic flow, car parking and access into the precinct are growing issues. In response to these concerns, Administration has commissioned HDS to undertake a traffic study to identify options for traffic management in the area, which includes critical intersections and parking in these immediate areas, with the report due back in May. The motion aligns with this intended action.

7.5 Motion on Notice: Additional Funding – Trees

Cr Beau Brug has submitted the following Notice of Motion:

1. That Council write to the Minister of Transport requesting that the State Government commit more resources (including additional funding) towards tree planting, maintenance and beautification of roads under their jurisdiction within the City of Salisbury.

Administrative Comment:

Should the motion be endorsed, correspondence should also be sent to the Minister for the Environment who is responsible for Green Adelaide.

7.6 Motion on Notice: Tree Appeals Sub Committee

Cr Peter Jensen has submitted the following Notice of Motion:

That:

1. Council re-establishes the Tree Management Appeal Sub Committee (TMAS);
2. The administration provide a report to the Works and Services Committee in April 2020 including the following:
 - a. previous Terms of Reference for Council to review
 - b. for the sub committee to comprise of 5 Elected Members
 - c. for the sub committee to have delegated authority in determining appeals from residents in relation to the removal of trees, types of replacement and refer Regulated trees to CAP
 - d. residents may nominate their Ward Councillors, Deputy Mayor or Mayor to represent them at TMAS meetings.

Administration Comment:

If Council adopts this motion, the report will be prepared.

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

| Date | Time | Function |
|-------------|-------------|---|
| 19/02/2020 | 09:45 AM | Bombing of Darwin Commemorative Service |
| 19/02/2020 | 06:30 PM | Mawson Lakes Rotary Dinner |
| 21/02/2020 | 04:30 PM | Salisbury Secret Garden |
| 21/02/2020 | 06:00 PM | Salisbury Secret Garden Mayor's VIP Function |
| 22/02/2020 | 04:30 PM | Salisbury Secret Garden |
| 23/02/2020 | 01:00 PM | Sunday fundraiser |
| 23/02/2020 | 12 Noon | Salisbury Secret Garden |
| 24/02/2020 | 09:30 AM | Meeting with Netra from Bhutanese Community re video Project |
| 24/02/2020 | 10:00 AM | Meeting with CEO |
| 24/02/2020 | 10:30 AM | Tours of Hub for Residents |
| 24/02/2020 | 03:00 PM | Meeting with Resident |
| 24/02/2020 | 03:30 PM | Pre Council Meeting Briefing |
| 24/02/2020 | 04:00 PM | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries |
| 24/02/2020 | 06:30 PM | Council Meeting |
| 25/02/2020 | 12:30 PM | Meeting re pathway |
| 25/02/2020 | 01:00 PM | Video/Photos for Messenger |
| 25/02/2020 | 01:30 PM | Show group through the Hub |
| 25/02/2020 | 12 Noon | Media Issues - Regular Catch-up |
| 26/02/2020 | 09:00 AM | Cafe owner on safety |
| 26/02/2020 | 09:30 AM | Official Opening of the School of Information Operations |
| 26/02/2020 | 12 Noon | Partnership opportunities with University, students and the City of Salisbury |
| 26/02/2020 | 06:30 PM | First Budget Workshop |
| 29/02/2020 | 09:00 AM | EM Weekend Workshop |
| 1/03/2020 | 09:00 AM | EM Weekend Workshop |
| 2/03/2020 | 10:00 AM | GAROC Committee Meeting |
| 2/03/2020 | 12:30 PM | City of Salisbury Tour of AML 3D site |
| 2/03/2020 | 02:30 PM | Speech Revision |
| 2/03/2020 | 04:00 PM | Meeting with Resident |
| 2/03/2020 | 04:30 PM | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries |
| 2/03/2020 | 06:30 PM | EM Workshop: Media Policy + EM Code of Conduct Procedure Review |
| 3/03/2020 | 10:15 AM | Mayor's Radio Show – Harmony Week |
| 3/03/2020 | 04:15 PM | Speeches signing and staff meetings |
| 3/03/2020 | 06:30 PM | Second Budget Workshop |

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| 3/03/2020 | 12 Noon | Media Issues - Regular Catch-up |
| 4/03/2020 | 11:30 AM | Marilyn Baker -Hub Tour |
| 4/03/2020 | 12:30 PM | Hub Tour |
| 4/03/2020 | 12:30 PM | Regular Catchup to Discuss Current/Upcoming Planning/Building Issues |
| 4/03/2020 | 03:30 PM | Citizenship Ceremony - Early Session |
| 4/03/2020 | 06:30 PM | Citizenship Ceremony - Evening Session |
| 5/03/2020 | 09:00 AM | Cos Familiarisation Corporate Induction - Executive Induction (Part 1) |
| 5/03/2020 | 10:00 AM | Meeting with Barrie Rogers re Electric Planes |
| 5/03/2020 | 07:00 PM | International Women's Day Cocktail Evening |
| 6/03/2020 | 10:00 AM | Meet on site with Resident - re footpath concern |
| 10/03/2020 | 09:30 AM | Coffee & Hub Tour for Susan Close |
| 10/03/2020 | 10:30 AM | Media Issues - Regular Catch-up |
| 10/03/2020 | 11:00 AM | Meeting with ES Re appointments |
| 10/03/2020 | 03:00 PM | Office time |
| 10/03/2020 | 05:00 PM | Tourism & Visitor Sub Committee |
| 10/03/2020 | 06:30 PM | Sport, Recreation and Grants Committee |
| 10/03/2020 | 06:30 PM | Innovation and Business Development SC |
| 10/03/2020 | 06:30 PM | Asset Management Sub Committee |
| 10/03/2020 | 12 Noon | Meeting with CEO |
| 11/03/2020 | 09:30 AM | FW: Intercultural Strategic Alliance |
| 11/03/2020 | 01:00 PM | Harmony Day Event Run Through |
| 11/03/2020 | 06:30 PM | Strategic Property Development Sub Committee |
| 11/03/2020 | 06:30 PM | Strategic and International Partnerships Sub Committee |
| 13/03/2020 | 10:00 AM | Meeting with Hon John Dawkins and TC 2 Group |
| 14/03/2020 | 10:00 AM | Tour of Hub - Mitcham Council |
| 16/03/2020 | 11:00 AM | Coffee with residents |
| 16/03/2020 | 01:30 PM | Meeting with Karen Van der Veen |
| 16/03/2020 | 03:00 PM | Resident to discuss neighbour dispute |
| 16/03/2020 | 04:00 PM | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries |
| 16/03/2020 | 06:30 PM | Standing Committee Meetings |
| 17/03/2020 | 10:00 AM | LGA teleconference |
| 17/03/2020 | 11:00 AM | Community Safety Committee Meeting |
| 17/03/2020 | 01:00 PM | Meeting re Development on the corner of Main and Metro |
| 17/03/2020 | 06:30 PM | Strategic Risk Register Workshop |

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.2 Budget and Finance Committee - Confidential Recommendations for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Report includes employee related information*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE