



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN LITTLE  
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**16 MARCH 2020**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr D Proleta  
Cr G Reynolds

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Development, Ms V Haracic  
Manager Governance, Mr M Petrovski  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.01 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr M Blackmore, Cr S Ouk, Cr S Reardon and Cr J Woodman.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Mayor G Aldridge  
Seconded Cr N Henningsen

The Minutes of the Budget and Finance Committee Meeting held on 17 February 2020, be taken and read as confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr D Proleta  
Seconded Cr K Grenfell

1. The information be received.

**CARRIED**  
UNANIMOUSLY

#### **6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020**

Moved Cr C Buchanan  
Seconded Cr P Jensen

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 March 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**  
UNANIMOUSLY

#### **6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. The information be received.

**CARRIED**  
UNANIMOUSLY

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**6.0.2-IBDSC2 Performance Excellence Program - future participation**

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. That the information be received.
2. That the City of Salisbury participates in the 2020 Performance Excellence Program, noting this will require a 2020/21 budget bid for an estimated \$30,000.
3. That the subcommittee note the alignment of the benchmarking activity to relevant recommendations and advice included in the South Australian Productivity Commission Local Government Inquiry final report.

**CARRIED**  
UNANIMOUSLY

**6.0.2-IBDSC3 Civil Works and Services Circular Economy Opportunities Presentation**

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. Council develops Circular Economy – Recycled Material usage targets for the Capital Works Program, as part of the development of the Sustainability Strategy..
2. Council continue to support research in the use of recycled materials from NAWMA and other sources in Council’s Capital Works Program.
3. Council continue to work closely with NAWMA and other organisations to identify and analyse opportunities to increase the use of recycled materials in products and during construction in the Capital Works program.
4. When Council reviews its Procurement Policies and tender assessment selection criteria for Capital Works projects it give due consideration- to the circular economy, particularly with respect to local recycled product.

**CARRIED**  
UNANIMOUSLY

**6.0.2-IBDSC4 Community Requests - Response Dashboard**

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. The information be received.

**CARRIED**  
UNANIMOUSLY

### 6.0.2-IBDSC5 Verge Cutting Heights

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The information be received
2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.
3. Staff provide a detailed comparison of Councils (as per Table 1 in paragraph 3 of the report), which includes the frequency of cuts, equipment used and the use of contractors vs Council staff.

**CARRIED**  
UNANIMOUSLY

### 6.0.2-IBDSC-OB1 Improvement of Organisational Operations

Moved Cr C Buchanan

Seconded Cr P Jensen

1. That staff bring back a report to the Innovation and Business Development Sub Committee that:
  - a. details the current status of the existing operations covering building, property and land development related functions;
  - b. identifies opportunities to improve the alignment and interface across organisation operations associated with the delivery of property related strategic outcomes and service delivery and support to leaseholders of Council facilities.

**CARRIED**  
UNANIMOUSLY

### 6.0.3 Support for Volunteer Wildlife Organisations

Moved Cr G Reynolds

Seconded Cr A Duncan

1. The information is received

**CARRIED**  
UNANIMOUSLY

#### 6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

Moved Mayor G Aldridge  
Seconded Cr D Proleta

1. Information be received and noted.
2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020.
3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020.

**CARRIED**  
UNANIMOUSLY

#### 6.4.2 Budget Bids 2020/21

Moved Cr N Henningsen  
Seconded Cr C Buchanan

1. PSN000499 Elected Member Bid: Netball Courts Reconstruction & Lighting Upgrade be noted and  
**Option 2** – this bid not progress for further consideration in the 2020/21 budget
2. Noting the development and implementation of the Place Activation Strategy, with the strategy planned to be finalised by June 2020, this bid not progress at this time for further consideration in the 2020/21 budget, but be considered for prioritisation and funding following approval of the strategy:  
PSN000540 Elected Member Bid: New Supply & Irrigation Blue Hills Reserve
3. The four year program with 2020/21 net expenditure of:  
Infrastructure Bids: capital \$39,386,000 and operating \$1,698,000  
Plant Furniture and Equipment: capital \$1,127,000 and operating \$8,000  
Operating Bids: operating \$629,000  
IT Bids: capital \$0 and operating \$372,000  
be endorsed for further consideration and inclusion in the Draft 2020/21 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.

**CARRIED**  
UNANIMOUSLY

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*Business Units*

**6.7.1 Salisbury Water Budget 2020/21 Report**

Moved Cr N Henningsen  
Seconded Cr D Hood

1. The Salisbury Water 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

**CARRIED**  
UNANIMOUSLY

**6.7.2 Building Rules Certification Unit Budget 2020/21 Report**

Moved Mayor G Aldridge  
Seconded Cr N Henningsen

1. The Building Rules Certification Unit 2020/21 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2020/21 Council Budget.

**CARRIED**  
UNANIMOUSLY

**6.7.3 Salisbury Memorial Park Budget 2020/21**

*Cr A Duncan declared a perceived conflict of interest on the basis of owning a plot in the Salisbury Memorial Park. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr L Braun  
Seconded Mayor G Aldridge

1. The Salisbury Memorial Park 2020/21 Budget and fees and charges be endorsed for consideration in the 2020/21 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

**CARRIED**  
UNANIMOUSLY

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr A Duncan voted IN FAVOUR of the MOTION.*

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**CONFIDENTIAL ITEMS**

**6.9.1 Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020**

Moved Cr L Braun  
Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Report includes employee related information*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Tuesday 10 March 2020** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
UNANIMOUSLY

The meeting moved into confidence at 7.07 pm.

The meeting moved out of confidence and closed at 7.08 pm.

CHAIRMAN.....

DATE.....