



AGENDA

**FOR YOUTH COUNCIL SUB COMMITTEE MEETING TO BE HELD ON
11 FEBRUARY 2020 AT 5.30 PM
IN THE JOHN HARVEY GALLERY, 34 CHURCH STREET, SALISBURY**

MEMBERS

Mayor G Aldridge (ex officio)
Mon-Maya Chamlagai (Deputy Chairman)
Netra Dulal
Brooke Duncan
Della Graham-Williams
Christian Gudic
Luke Hall
Somayeh Mirzaiei
Nicolette Nedelcev
Tuyet Nhi Sofina Le Thi
Sharifulah Noorzai
Madeline Prince
Tyler Rutka-Hudson
Braden Thompson
Emily Williams
Hayley Williams
Stacey Williams
James Wood
Thomas Wood
Cr M Blackmore
Cr S Ouk
Cr G Reynolds
Rebecca Etienne (Mentor)
Amanda O'Sullivan (Mentor)
Damien Walker (Mentor)
Joel Winder (Mentor)

REQUIRED STAFF

Manager Community Capacity and Learning, Ms J Cooper
PA to General Manager Community Development, Mrs B Hatswell
Community Planner Youth Participation, Ms J Brett

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Youth Council Sub Committee Meeting held on 03 December 2019.

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OTHER BUSINESS

CLOSE



MINUTES OF YOUTH COUNCIL SUB COMMITTEE MEETING HELD IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY ON

3 DECEMBER 2019

MEMBERS PRESENT

Rebecca Etienne (Chairman)
Mon-Maya Chamlagai (Deputy Chairman)
Luke Hall
Joseph Medcalf
Nicollette Nedelcev
Stacey Williams
James Wood
Thomas Wood
Cr M Blackmore
Cr G Reynolds
Amanda O'Sullivan (Mentor)
Damien Walker (Mentor)

APOLOGIES

Apologies have been received from Mayor G Aldridge, M Anderson, R Daou, N Dulal, T Rutka-Hudson, R Tawassoli and M Abdalla.

Due to the unavailability of members resulting in a lack of quorum, this meeting was cancelled and all business presented to the Policy and Planning Committee for consideration at its meeting to be held 9 December 2019.

ITEM	YC1
	YOUTH COUNCIL SUB COMMITTEE
DATE	11 February 2020
HEADING	Appointment of Youth Council Sub Committee Chairman and Deputy Chairman - 2020
AUTHOR	Jules Brett, Community Planner Youth Participation, Community Development
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	Terms of Reference for the Youth Council Sub Committee provide that a Chairman and Deputy Chairman will be appointed for a one year term at the February meeting in each year. This report seeks to confirm the nomination and appointment process for these positions.

RECOMMENDATION

1. _____ be appointed to the position of Chairman of the Youth Council Sub Committee for 2020.
2. _____ be appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2020.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Chairman Youth Council - Role Statement
2. Deputy Chairman Youth Council - Role Statement

1. BACKGROUND

- 1.1 As outlined in the Terms of Reference for Youth Council the following positions are to be appointed at the February Youth Council meeting:
 - Chairman; and
 - Deputy Chairman.
- 1.2 Positions are appointed for one year term and the role descriptions for these positions are attached to this report.
- 1.3 Terms of Reference further stipulate that the roles of Chairman and Deputy Chairman must be youth members of the Youth Council Sub Committee.

2. REPORT

- 2.1 In the first instance, nominations for the positions of Chairman will be sought. Committee members will have the opportunity to self-nominate, or nominate another member for the role. The preferred nominee will be determined by way of a simple majority secret ballot. Once the preferred nominee is determined, a motion (moved and seconded) to appoint that person to the position of Chairman is required. In the event that only one nomination is received, a motion can be moved and seconded to appoint that person without the need for a ballot.
- 2.2 Following the appointment of the Chairman, nominations for the position of Deputy Chairman will be sought. Committee members will have the opportunity to self-nominate or nominate another member for the role. As with the appointment of the Chairman, the preferred nominee will be determined by way of a simple majority secret ballot and a motion (moved and seconded) is required to appoint that person to the position.

3. CONCLUSION / PROPOSAL

- 3.1 As required by the Terms of Reference the Youth Council Sub Committee must appoint a Chairman and Deputy Chairman for the 2020 year. This report outlines the process to be used for this purpose and seeks to confirm the appointments required by the Terms of Reference.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 30/01/2020



CHAIRMAN – Youth Member

Role Title: Youth Council Sub Committee Chairman
Responsible To: Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Chairman will participate in annual training along with all other Youth Council members;
- the Chairman will have access to any available free training that is relevant to their role; and
- the Chairman will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Benefits

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.



DEPUTY CHAIRMAN – Youth Member

Role Title: Youth Council Sub Committee Deputy Chairman
Responsible To: Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in the absence of the Chairman in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Deputy Chairman will participate in annual training along with all other Youth Council members;
- the Deputy Chairman will have access to any available free training that is relevant to their role; and
- the Deputy Chairman will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Rewards

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.

ITEM	YC2
	YOUTH COUNCIL SUB COMMITTEE
DATE	11 February 2020
HEADING	Future Reports for the Youth Council Sub Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Youth Council Sub Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each sub committee and standing committee for noting.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

- 3.1 At the time of preparing this report, there are currently no resolutions of Council requiring a further report to be presented to the Youth Council Sub Committee.

Meeting Item	- Heading and Resolution	Officer
24/06/2019 YC-OB1	Council Reporting Workshop for Youth Council Members 1. That a workshop be designed for Youth Council Members to gain a better understanding of how the structure of Council reports are written.	Jo Cooper
Due:	April 2020	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Youth Council Sub Committee have been reviewed and there are none that require a report to be presented at this point in time.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 30/01/2020

ITEM	YC3
	YOUTH COUNCIL SUB COMMITTEE
DATE	11 February 2020
HEADING	Youth Council Project Teams 2020
AUTHOR	Jules Brett, Community Planner Youth Participation, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	This report will provide an outline of the Youth Council Project Teams for 2020

RECOMMENDATION

1. The following project teams to be endorsed to be undertaken in 2020 by the Youth Council:
 - a. Cultural Awareness
 - b. Environmental Project
2. _____ be appointed to the position of Team Leader, Cultural Awareness Project.
3. _____ be appointed to the position of Team Leader, Environmental Project

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Youth Council Sub Committee is proposing to establish two new project teams in 2020 to focus on particular issues of importance to young people, which replace project teams from 2019. They are:
 - 1.1.1 Cultural Awareness
 - 1.1.2 Environmental Project
- 1.2 Project briefs will be developed by the appointed team leaders with support from the Community Planner Youth Participation. The projects will align with the City of Salisbury Youth Strategic Action Plan 2017-2021.
- 1.3 Team leaders for each of the project teams will be appointed by the Youth Council Sub Committee.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Youth Council Members
- 2.2 External
 - 2.2.1 Nil

3. REPORT

- 3.1 Youth Council members will indicate interest as to what team they would like to join at the February Sub Committee Meeting.
- 3.2 Youth Council Sub Committee will vote to appoint leaders of the proposed projects at the February 11 meeting.
- 3.3 Project teams will report directly to the Youth Council. Support of these groups will be provided by Youth Council mentors and/or Council staff.
- 3.4 Project Team meetings will occur at times and locations convenient to youth members with a budget of \$2000 per team to be allocated from the existing Youth Development budget line.
- 3.5 Project briefs will be submitted at the April sub-committee meeting for Youth Council's consideration.

Proposed Project Teams

- 3.6 Cultural Awareness Project Team:
 - 3.6.1 Will work with Council and local organisations to assist young people from culturally diverse backgrounds to connect with the community in the areas of education, employment, well-being and understanding of services (ie: Centrelink, general and mental health). Youth Council will also co-facilitate an Intercultural Forum with Morella Community Centre in 2020
 - 3.6.2 The second stage of this project will involve working with Council and the local indigenous community to provide opportunities for young people to learn about Indigenous History and Culture, and for young indigenous people to have the opportunity to showcase their culture. Youth Council will also assist in planning and hosting an event in NAIDOC week
- 3.7 Environmental Project Team:
 - 3.7.1 Will seek to work with Council and partner with appropriate organisations to address environmental issues and provide information about ways young people can assist in looking after the environment. Ideas that have been discussed include an event held in Salisbury incorporating educational and hands on activities and involving young people in tree planting in bushfire affected areas.

4. CONCLUSION / PROPOSAL

- 4.1 Project team leaders will coordinate the development of project briefs.
- 4.2 The project briefs will be working documents that set guidelines and objectives for the projects.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 30/01/2020

ITEM	YC4
	YOUTH COUNCIL SUB COMMITTEE
DATE	11 February 2020
HEADING	Youth Programs and Events Update February 2020
AUTHOR	Kate Kitching, Youth Services Project Officer, Community Development
CITY PLAN LINKS	1.3 Have a thriving business sector that supports community wellbeing, is globally oriented and creates job opportunities. 3.3 Be a connected city where all people have opportunities to participate. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	The report provides an update of youth programs and events

RECOMMENDATION

1. That the information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Twelve25 staff participate in Youth Council Sub Committee meetings to ensure a strong working relationship with Youth Council.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Team Leaders, Community Capacity and Learning
- 2.1.2 Community Development Coordinators, Community Capacity and Learning
- 2.1.3 Community Learning Coordinator, Community Capacity and Learning
- 2.1.4 Digital Literacy Programs Coordinator, Community Capacity and Learning

3. REPORT

3.1 This report provides a summary of youth programs delivered by Twelve25, Community Centre's and the Community Learning Programs team across the City of Salisbury. Programs include:

3.1.1 **Getting Your L's** | Bagster Road Community Centre's trainers will deliver five workshops for young people at Twelve25. This has increased from four last year, with the first being in March and the additional workshop to be held in the July school holidays. This workshop supports young people (who would otherwise be at school) who require support in obtaining their learners. Expressions of interest can be submitted via the website - <http://www.salisbury.sa.gov.au/GettingLs>.

3.1.2 **The Duke of Edinburgh International Award** | Twelve25 have been delivering the Duke of Edinburgh International Award, in partnership with Duke of Edinburgh and Parafield Gardens High School for the past 5 years.

The City of Salisbury has been successful in securing funding from the Duke of Edinburgh International to run an 'Open Award', which will be delivered by Twelve25 with the aim to increase participant numbers over the coming two years.

The Award will be open to all young people who live in Salisbury, aged 14 and above. Young people will apply to participate in the Award individually and take the lead with their award and goal setting. As a result of this funding, Twelve25 will internally recruit for a .2 Duke Of Edinburgh Project Officer to oversee and support up to 100 Award Holders in the first year as well as assisting Award Holders with registration fees & Adventurous Journey costs.

3.1.3 **eSports tournaments & workshops** | Through the collaboration between the Digital Literacy Programs Coordinator, Twelve25 staff, Northern Adelaide Senior College's teachers and Academy Gaming Film Animation students, workshops on 'Model a 3D logo', 'Introduction to streaming/recording', 'Introduction to Game Footage Highlight Reels' and a 'League of Legends' tournament will be held at the Salisbury Community Hub in February and March. Bookings and details are available at: www.salisbury.sa.gov.au/SESL. Further planning is under way for the delivery of workshops & tournaments for March onwards. This program continues to align with the Youth Strategic Action Plan in the key area of *Jobs and Education by developing programs for digital learning*.

3.1.4 **South Australian Youth Week (SAYW)** / As one of the largest annual events on the South Australian youth calendar, SAYW 2020 encourages young people to participate in their communities and encourages communities to celebrate the achievements of young South Australians.

SAYW will be held from 17 - 26 April 2020 to celebrate and recognise the value that young South Australians bring to our communities.

The City of Salisbury through Twelve25, Salisbury Youth Council & Morella Community Centre - Building Thriving Intercultural

Communities will be celebrating with an event on Saturday 18 April at the Salisbury Community Hub and Civic Plaza. The event will consist of market stalls, music/dance, celebration of diversity, activities & a movie in the John Harvey Community Hall. This event aligns with the Youth Strategic Action Plan in the key area of *Active & Creative Lifestyles* by *providing opportunities for young people to perform, display and market their creative outputs.*

- 3.1.5 **Salisbury Secret Garden** | Twelve25 is hosting two events as part of the 2020 Fringe program. The Salisbury Youth Performing Arts Group is made up of twelve young people who meet weekly at Twelve25 are performing ‘I Hate Shakespeare!’ on Thursday 27th February. Two shows will be presented - one during the day for high school students and an evening show for the broader public. Tickets are available at FringeTIX - <https://adelaidefringe.com.au/fringetix>

Twelve25 & Youth Council are hosting a free Open Mic Night on Friday 28th February which is an opportunity for young people 16-25 years of any skill level to perform in front of an encouraging audience. Expressions of interest can be made via: www.salisbury.sa.gov.au/Openmic Performance opportunities align with the Youth Strategic Action Plan in the key area of *Active and Creative Lifestyles* by *expanding opportunities for young people to perform, display & market their creative inputs.*

4. CONCLUSION / PROPOSAL

- 4.1 The programs and services offered across the Community Capacity and Learning Division are provided to Youth Council members to share with the wider community of young people.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 30/01/2020