



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
LITTLE PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**9 DECEMBER 2019**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds  
Cr N Henningsen

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Services, Ms J Cooper  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.44 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge, Cr M Blackmore and Cr L Braun.

**LEAVE OF ABSENCE**

Nil

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**PRESENTATION OF MINUTES**

Moved Cr N Henningsen  
Seconded Cr G Reynolds

The Minutes of the Works and Services Committee Meeting held on  
18 November 2019, be taken and read as confirmed.

**CARRIED**

Moved Cr N Henningsen  
Seconded Cr S Ouk

The Minutes of the Confidential Works and Services Committee  
Meeting held on 18 November 2019, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**2.0.1 Future Reports for the Works and Services Committee**

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. The information be received.

**CARRIED**

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*Property*

**2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 2 December 2019**

Moved Cr N Henningsen  
Seconded Cr G Reynolds

The information contained in the Strategic Property Development Sub Committee of the meeting held on 2 December 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr N Henningsen  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED**

**2.5.1-SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update**

Moved Cr N Henningsen  
Seconded Cr G Reynolds

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED**

**2.5.2 Pooraka Community Centre Upgrade**

Moved Cr C Buchanan  
Seconded Cr N Henningsen

1. The remediation and upgrade works highlighted in sections 2.3 and 2.4 of this report (Works and Services 2.5.2, 09/12/2019) related to the Pooraka Community Centre be included in the 2020/2021 Building Upgrade Program and that a budget of \$700,000 be allocated.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. The remediation and upgrade works highlighted in sections 2.3 and 2.4 of this report (Works and Services 2.5.2, 09/12/2019) related to the Pooraka Community Centre be included in the 2020/2021 Building Upgrade Program and that a budget of \$700,000 be allocated.
2. Staff provide a report to the adequacy of Building Audit frequency to inform the Asset Management plans.

**CARRIED**

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Public Works

**2.6.1 Capital Works Report - November 2019**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. Approve the inclusion within the 2019/20 Second Quarter Budget Review a \$109k Non-Discretionary Budget Bid to address the shortfall associated with acquisition of the new mid-size sweeper and new rapid response truck in 2018/19.
2. Approve the inclusion within the 2019/20 Second Quarter Budget Review Bid a \$98k Non-Discretionary Budget Bid to construct a new service road, adjacent Main North Road, Salisbury East. To offset this expense, Developer Contributions are expected to be received at a future date in alignment with agreements established and development approval processes.
3. Within the 2019/20 PR17205 Watercourse Management Works Program defer the waterways remediation works at Little Para, adjacent Pt Wakefield Rd, until completion of the Northern Connector, and in exchange bring forward erosion remediation works at Dry Creek, Mawson Lakes, adjacent Park Way with no impact to the budget.
4. Include Saints Road, Salisbury Park, within the 2019/20 PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Programs respectively.
5. Within the 2019/20 PR22843 Plant and Fleet Replacement Program defer the replacement of the Hydra-ladder and trailer until 2020/21 and bring forward the replacement of the Chipper and trailer from 2020/21 into 2019/20, with no impact to the budget.

**CARRIED**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Chair's call as having voted in favour of the **MOTION**:*

*Crs S Reardon, C Buchanan, S Ouk and G Reynolds*

*The following members responded to the Chair's call as having voted against the **MOTION**:*

*Cr N Henningsen*

*The Chair declared the **MOTION** was **CARRIED***

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**2.6.2 Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of the Strand**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. The information within the report be received and noted.
2. Council note the technical support given by Council to Mawson Lakes Primary School in their bid to secure State funding for a pedestrian bridge.
3. Council agree in principle to build the Option 2 bridge subject to detailed design and costs coming back to the works and services committee for consideration in the 2021/22 budget.
4. Council allocates the \$150k budget for The Strand Bridge Collapsible Hand Rail project.

**CARRIED**

**OTHER BUSINESS**

**W&S-OB1 Pedestrian Crossing – Galway Crescent**

Moved Cr S Ouk  
Seconded Cr C Buchanan

1. Staff bring back a report on installing a pedestrian crossing on Galway Crescent to assist children in crossing the road to the playground.
2. The report to also consider traffic management.

**CARRIED**

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**CONFIDENTIAL ITEMS**

**2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 2 December 2019**

Moved Cr N Henningsen  
Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 2 December 2019** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8.09 pm.

The meeting moved out of confidence at 8.12 pm.

## 2.9.2 Research Road Transfer Station Lease Review

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.*

*On that basis the public's interest is best served by not disclosing the **Research Road Transfer Station Lease Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8.13 pm.

The following Members declared conflicts of interest in this matter as follows:

*Cr G Reynolds declared an actual conflict of interest on the basis of being a Board Member of NAWMA. Cr Reynolds left the meeting at 8.13 pm.*

*Cr S Reardon declared a perceived conflict of interest on the basis of being a Deputy Board Member of NAWMA. Cr Reardon vacated the Chair and left the meeting at 8.14 pm.*

*The meeting was left inquorate at 8.14 pm.*

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*For the purpose of regaining a quorum, the Chief Executive Officer approached Cr Reynolds and Cr Reardon, asking them to return to the meeting to be present but not participate in the debate or to vote.*

*Cr G Reynolds returned to the meeting at 8.16 pm.*

*Cr S Reardon returned to the meeting and resumed the Chair at 8.16 pm.*

*The meeting resumed at 8.16 pm.*

*Cr G Reynolds and Cr S Reardon did not participate in the discussion on the matter and did not vote on the item.*

The meeting moved out of confidence and closed at 8.18 pm.

CHAIRMAN.....

DATE.....