



## AGENDA

# COUNCIL

*meeting to be held on **Monday 16 December 2019 at 6:30 pm**  
in the Council Chamber, Salisbury Community Hub, 34 Church Street, Salisbury*

### Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.*

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.*

Jack Buckskin will conduct a Kaurna Welcome to Country

### **Apologies:**

### **Leave of Absence:**

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

There are no Deputations / Presentations

**ITEM 3: PETITIONS**

No Petitions were received.

**ITEM 4: CONFIRMATION OF MINUTES**

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25 November 2019 Council Minutes

25 November 2019 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 09 December 2019** *Page 43*

**Cr C Buchanan (Chair)**

1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 3 December 2019

1.1.2 Public Art – Feature Artwork

1.1.3 Public Art – Stobie Poles

1.1.4 Salisbury Oval Public Consultation Findings

1.1.5 Basketball Court – Cascade Estate, Mawson Lakes

1.1.6 Presentation of Minutes – Youth Council Sub Committee – 11 June 2019

1.1.7 Presentation of Minutes – Youth Council Sub Committee – 15 October 2019

1.1.8 Future Reports for the Youth Council Sub Committee

1.1.9 Youth Council Project Teams Update

1.1.10 Additional Youth Council Achievements

1.1.11 Youth Programs and Events Update December 2019

1.1.12 Youth Council Membership

1.2.1 Short Term Activation of Len Beadell Library Site

1.3.1 Car Parking Actions Update

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**5.2 Works and Services Committee: 09 December 2019** *Page 53*  
**Cr S Reardon (Chair)**

- 2.0.1 Future Reports for the Works and Services Committee
- 2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 2 December 2019:
  - SPDSC1 Future Reports for the Strategic Property Development Sub Committee
  - SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update
- 2.5.2 Pooraka Community Centre Upgrade
- 2.6.1 Capital Works Report – November 2019
- 2.6.2 Review of Mawson Lakes Primary School Pedestrian Bridge
- W&S-OB1 Pedestrian Crossing – Galway Crescent

**5.3 Resources and Governance Committee: 09 December 2019** *Page 59*  
**Cr D Proleta (Chair)**

- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.3.1 Immunisation Clinic Review
- 3.4.1 Nominations Sought for the Power Line Environment Committee
- 3.6.1 Change of Principal Place of Business – Results of Public Consultation
- 3.6.2 Summary Report for Attendance at Training and Development Activity – Enhanced Public Speaking and Presenting for Elected Members
- 3.6.3 Budget Upgrade Finance – Policy Review

**5.4 Audit Committee of Council**

No Audit Committee was held in December 2019.

**5.5 Council Assessment Panel: 26 November 2019**

Minutes of the Council Assessment Panel meeting held on 26 November 2019 to be noted by Council.

**5.6 Budget and Finance Committee: 09 December 2019** *Page 65*  
**Cr B Brug (Chair)**

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Council Solutions Dissolution

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**5.7 Sport, Recreation and Grants Committee: 2 December 2019**  
**Cr A Duncan (Chair)** *Page 69*

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Youth Sponsorship Applications – November 2019
- 7.2.2 Review of Youth Sponsorship Policy
- 7.2.3 Community Grants Program Applications for December 2019

**Committee decisions made under delegated authority – for Council information:**

- 7.2.4 19/2019: Para Camera Club Inc – Community Grants Program Application
- 7.2.5 33/2019: Salisbury Parish Multicultural Carnival Committee (Salisbury Catholic Church) – Community Grants Program Application
- 7.2.6 36/2019: Northern Volunteering SA Inc – Community Grants Program Application
- 7.2.7 Community Event Sponsorship Grant Applications – Round 4

**5.8 CEO Review Committee**

No CEO Review Committee meeting was held in December 2019

**ITEM 6: GENERAL BUSINESS REPORTS** *Page 73*

- 6.1 Salisbury City Centre Investment Attraction and Land Disposal - Amendment to Confidentiality Resolution

**ITEM 7: MOTIONS ON NOTICE** *Page 75*

- 7.1 Motion on Notice - Roundabout – Willowbrook Boulevard and Oakdene Court
- 7.2 Motion on Notice - Elected Member Responses from Staff
- 7.3 Motion on Notice – Salisbury Community Hub Opening
- 7.4 Motion on Notice - 50<sup>th</sup> Anniversary Para Hills Brass Band
- 7.5 Motion on Notice - Community Hub

**ITEM 8: MAYOR’S DIARY** *Page 79*

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**ITEM 11: QUESTIONS ON NOTICE**

There are no Questions on Notice.

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

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13.1 Works and Services Committee – Recommendations for Council Ratification

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 2 December 2019:  
SPDSC3 Hoyle Green Tranche 2 – Status Update Report

2.9.2 Research Road Transfer Station Lease Review

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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2.1

**ITEM 3: PETITIONS**

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No Petitions were received.

**ITEM 4: CONFIRMATION OF MINUTES**

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**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**25 NOVEMBER 2019**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman (Deputy Mayor)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.38 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

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## **APOLOGIES**

Nil

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

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## **ITEM 2: DEPUTATIONS**

### **DEP1 Community Safety Strategy**

Mr David Waylen, Executive Officer, Salisbury Business Association Inc. addressed Council in relation to Council's Community Safety Strategy.

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## **ITEM 3: PETITIONS**

No Petitions were received.

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## **ITEM 4: PRESENTATION OF MINUTES**

Moved Cr S Reardon  
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 28 October 2019, be taken and read as confirmed.

**CARRIED  
0319/2019**

Moved Cr D Proleta  
Seconded Cr S Ouk

The Minutes of the Confidential Council Meeting held on 28 October 2019, be taken and read as confirmed.

**CARRIED  
0001/2019**

### **Bring Forward Items 7.3 and 5.7 – 7.2.15**

Moved Cr C Buchanan  
Seconded Cr D Hood

That Item 7.3 – Community Bus Service to Western Suburbs, be brought forward to this point on the agenda, followed by Item 5.7, 7.2.15 – Community Event Sponsorship Program for consideration.

**CARRIED  
0321/2019**



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### 7.3 Motion on Notice - Community Bus to Service Western Suburbs

Moved Cr L Braun

Seconded Cr C Buchanan

1. That staff bring back a report to the Innovation and Business Sub Committee on the viability and service options of a bus service to connect the western suburbs with the rest of Salisbury.
2. That the report identifies gaps in currently available public transport particularly to suburbs west of Port Wakefield Road, including Globe Derby Park, Bolivar and St Kilda.
3. That the report include different service levels and models of:
  - A. fully funded Council-subsidised community bus service
  - B. partially subsidised model
  - C. user pays model.
4. That the report considers the cost versus benefit of servicing the local community and residents of Salisbury in line with the City Vision of being a Liveable and connected city.
5. That the report considers the potential financial benefits in increased tourism to the City of Salisbury, notably destinations such as the Globe Derby Harness Racing Club, the St Kilda Interpretative Centre and the St Kilda Adventure Playground, in line with the City vision of being a Prosperous City and Enabling Excellence.

With leave of the meeting and consent of the seconder Cr L Braun  
VARIED the MOTION as follows

1. That staff bring back a report to the Innovation and Business Sub Committee on the viability and service options of a bus service to connect the western suburbs with the rest of Salisbury.
2. That the report identifies gaps in currently available public transport particularly to suburbs west of Port Wakefield Road, including Globe Derby Park, Bolivar and St Kilda.
3. That the report include different service levels and models of:
  - A. fully funded Council-subsidised community bus service
  - B. partially subsidised model
  - C. user pays model.
4. That the report considers the cost versus benefit of servicing the local community and residents of Salisbury in line with the City Vision of being a Liveable and connected city.
5. That the report considers the potential financial benefits in increased tourism to the City of Salisbury, notably destinations such as the Globe Derby Harness Racing Club, the St Kilda Interpretative Centre and the St Kilda Adventure Playground, in line with the City vision of being a Prosperous City and Enabling Excellence.

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6. That Council write to the Minister and Shadow Minister for Transport about its concern of no provision of public transport as part of the growth strategy for the western side of Port Wakefield Road and calls on the government to provide public transport option.
  7. That staff identify state and federal government funding opportunities to assist with the cost of providing a community bus service for isolated communities.

**CARRIED  
0322/2019**

### **7.2.15 Community Event Sponsorship Program**

*Cr B Brug declared a material conflict of interest on the basis of (1) being a member of the Lions Club committee, (2) direct association through domestic partner running the Lions Club of Salisbury as President, and (3) being a member of the Mawson Lakes Christmas Carols committee. Cr B Brug left the meeting at 07:25 pm.*

*Cr M Blackmore declared a perceived conflict of interest on the basis of performing at the Mawson Lakes Christmas Carols last year. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr A Duncan left the meeting at 07:34 pm.*

*Cr A Duncan returned to the meeting at 07:41 pm.*

Moved Cr C Buchanan

Seconded Cr L Braun

1. That Council makes a provision of \$3,000 funding available to Salisbury Lions Club for payment subject to the Club providing a budget for the event and list of expenses incurred.
2. That staff bring back a report and develop criteria for an annual City of Salisbury Christmas Carols.
3. City of Salisbury be named as a co-funding sponsor of the event.

With leave of the meeting and consent of the seconder Cr C Buchanan  
VARIED the MOTION as follows:

1. That Council makes a provision of \$3,000 funding available to Salisbury Lions Club for payment subject to the Club providing a budget for the event and list of expenses incurred.
2. That staff bring back a report and develop criteria for an annual City of Salisbury Christmas Carols.
3. City of Salisbury be named as a co-funding sponsor of the 2019 Salisbury Lions Christmas Carols event.

**CARRIED  
0002/2019**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr M Blackmore voted IN FAVOUR of the MOTION.*

*Cr B Brug returned to the meeting at 07:52 pm.*

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**ITEM 5: COMMITTEE REPORTS**

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**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr K Grenfell  
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item 1.0.2-TVSC2: Signage for properties of historical significance**

which was withdrawn to be considered separately.

**1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

**1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 12 November 2019**

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 12 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee**

1. The information be received.

**TVSC-OB1 Signage – Purling/Commercial Road, Salisbury North**

1. That staff provide an audit report on existing directional and historically significant signage in the City of Salisbury.

**TVSC-OB2 Promotion of Salisbury Community Hub and Council Area**

1. That staff bring back a report on the most effective and efficient manner to promote the Salisbury Community Hub and Salisbury Council area as a venue for conferences and conventions in line with its agreed target usage of the Salisbury Community Hub within the first 6 months of the Hub's opening.

**TVSC-OB3 Tourism and Visitor Sub Committee Meetings**

1. That the next meeting of the Tourism and Visitor Sub Committee be scheduled from 5.00 – 6.00 pm.

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**P&P-OB1 Accommodation Availability in Salisbury and Surrounds**

1. Staff report back to the Tourism and Visitor Sub Committee on the number of available accommodation rooms in the vicinity of Salisbury and near surrounds to assist in promotion of the Salisbury Community Hub as a conference venue.

**1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 18 November 2019**

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 18 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**1.1.1 – SIPSC1 Presentation of Minutes – 12 August 2019**

1. That the Minutes of the Strategic and International Partnerships Sub Committee Meeting held on 12 August 2019, be taken as read and confirmed.

**1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee**

1. The information be received.

**1.1.1-SIPSC3 2019 China Delegation Visit to Linyi**

1. Note the contents of the report.
2. The Mayor's office formally write to the Mayor of Linyi expressing our appreciation for their invitation to attend their conference and seek information regarding their possible visit to Salisbury in 2020.
3. The Mayor's office formally acknowledge and thank the SA Branch of the Australian China Business Council and in particular their President, Mr Sean Keenihan, for their invaluable support to the delegation and to the City of Salisbury.
4. The Administration review and consider the opportunities discussed during the delegation and provide periodic reports on their progress to the Strategic and International Partnerships Sub-Committee.

**1.1.2 Community Safety Strategy**

1. The report be received and noted.
2. The draft Community Safety Strategy as contained in Attachment 2 to this report (Item 1.1.2, Policy and Planning, 16/09/2019) be endorsed.
3. Staff develop an implementation strategy with detailed resource allocations and assign lead responsibilities, and staging of the actions for council consideration.

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### **1.1.3 Ability Inclusion Strategic Plan 2020-2024**

1. Council endorse the Ability Inclusion Strategic Plan (AISP) 2020 - 2024, Public Document.
2. Council, in compliance with the SA Disability Inclusion Act 2018;
  - a. register the Ability Inclusion Strategic Plan in the SA Gazette
  - b. provide a report to the Chief Executive of the SA Department of Human Services about the preparation of the plan ( Consultation Report AISP–attachment 2)
  - c. publish the AISP in a format that is accessible to people with disability
3. Council register the AISP with the Australian Human Rights Commission as an Action Plan under Section 31 of the Commonwealth Disability Discrimination Act 1992.
4. Council to note draft Implementation Action Plan. Its budget will be determined subject to business case and budget prioritisation process.
5. Any new funds for the implementation of the AISP 2020-2024 will be the subject of new initiative bids as part of the 20/21 budget onwards, and request sent to Council for approval.
6. That the Asset Management Sub Committee give consideration to providing for inclusive design in the playspace hierarchy.

### **1.3.1 Draft Planning and Design Code to replace existing Council Development Plan - on consultation**

1. The information be received.
2. Council endorse the letter to the Minister for Planning (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 Item 1.3.1) with copies to the SA Planning Commission, the Department of Planning, Transport and Infrastructure, the Local Government Association (SA) and Shadow Minister for Planning which articulates Councils concerns on the public consultation of the draft Planning and Design Code.
3. That copies of the letter go to the Premier and Leader of the Opposition, the Minister and Shadow Minister requesting a meeting with the Mayor, Chair of Policy and Planning Committee and relevant staff to discuss the letter and concerns of Council.
4. That Council endorses the letter to the Minister for Planning, subject to minor editorial amendments.

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### **1.3.2 Planning Reforms - Draft Council Inspection Policies for Consultation**

1. The draft *Practice Direction for Council Inspection Policies* for consultation, together with the *Background Paper on Inspection Policies Practice Direction* be noted.
2. Council endorse the letter to the State Planning Commission in relation to the draft *Practice Direction for Council Inspection Policies* (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 - Item 1.3.1).

**CARRIED  
0003/2019**

The meeting then proceeded to consider Item 1.0.2 – TVSC2 – Signage for Properties of Historical Significance, which was withdrawn to be considered separately.

### **1.0.2-TVSC2 Signage for Properties of Historical Significance**

Moved Cr K Grenfell  
Seconded Cr M Blackmore

1. The information within the report be noted and received.
2. That local area historical regions be considered, to identify areas of concentration of sites of historical significance.
3. Future signage be considered as part of budget considerations, funded from the current Information Signage program.
4. Additional significant site be noted including – McIntyre House, First Flight Memorial and Pines Lakes House, and those included in the previous report.
5. The budget be reviewed for historical signage, investigating an increase to \$30,000 per year for historical signage.
6. Staff provide a report on the provision of an App or similar digital tool on historical sites as well as the possibility for the inclusion of greater information on other tourism, entertaining/dining, accommodation, destinations and attractions.

**CARRIED  
0325/2019**

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## 5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr M Blackmore  
Seconded Cr L Braun

That Council adopt the recommendations of the Works and Services Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item W&S-OB1      Pedestrian Crossing – Andrew Smith Drive, and**  
**Item AMSC2      Street Tree Asset Management Plan and Policy**  
**(11 November 2019)**

which were withdrawn to be considered separately.

### 2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

### 2.5.1 Variation to the Grant of Easement to South Australian Power Networks Corporation - Portion of Happy Home Reserve

1. The information in this report be received and noted.
2. Council grant a variation of the existing easement to South Australia Power Networks (SAPN) over a portion of allotment 69 in Filed Plan 113664 as described in Certificate of Title Volume 5553 Folio 51 known as Happy Home Reserve, Salisbury for the purpose of widening the easement for the electrification of the Gawler Railway Line for \$5,000 plus GST.
3. SAPN and subsidiary companies are to be responsible for all costs associated with the lodgement and documentation of the variation of Easement.
4. Manager of Property and Buildings be authorised to liaise with SAPN and subsidiary companies in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Document.

### 2.5.2 Renewable Energy for Council Buildings - Salisbury Community Hub

1. The Salisbury Community Hub be included in the same renewable energy supply strategy as other Council owned buildings once the Sustainability Strategy & Energy Plan are endorsed.

### 2.6.1 Capital Works Report - October 2019

1. As part of 2019/20 Second Quarter Budget Review include a \$95k non-discretionary budget bid for the road and drainage repair works undertaken Bolivar Road, Paralowie, PR25512.
2. Include within the 2019/20 Second Quarter Budget Review, \$45k Income Gain associated with City of Playford contribution towards PR25417 Greater Edinburgh Parks Regional Drainage.

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3. Approve staff to deliver \$114k of Bicycle Network Improvements within Montague Farm area in 2019/20, noting that:
    - (a) we were unsuccessful in obtaining a grant for \$100k
    - (b) a second quarter budget review bid of \$100k be included in the 2019/20 second quarter budget review
  4. As a Non-discretionary 2019/20 Second Quarter Budget Review include the following adjustments to PR13725 Major Traffic Improvement Program;
    - Include the construction of a new roundabout at the intersection of Belfree Drive and George Street, Greenfields, subject to consultation with BAPS and other business
    - Decrease the program Income Budget from \$1,337k to \$902k in accordance with the grant allocations awarded, resulting in an additional \$435k Council contribution towards the program
    - Increase the program Expenditure Budget from \$2,045k to \$2,095, an additional \$50k budget allocation
  5. Remove the construction of a new Roundabout at the intersection of Kesters and Nelson Road, Para Hills in the 2019/20 financial year, and give it consideration in the 2020/21 capital works program.
  6. Include the construction of footpaths and any associated ramps along sections of Kelly Terrace, Salisbury, and Settlers Park Reserve, Paralowie, within PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Programs.

### **Minutes of Asset Management Sub Committee 14 October 2019**

The information contained in the Asset Management Sub Committee of the meeting held on 14 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information be received.

#### **AMSC2 Playspace Policy and Levels of Service Review**

That:

1. The information be received and noted.
2. A report be prepared for the December meeting of this sub committee providing a draft Playspace policy for consideration and having regard or reference to:
  - Provision of a hierarchy of playgrounds and equipment by functionality level;
  - Retention of existing equipment where possible or appropriate;
  - Suitability of equipment (seating, BBQ, toilets etc.) and features (e.g. water);



- 
- Placement of fencing near main roads or water ways; and
  - Incorporation of smart city applicability where suitable.
3. The report also provide advice about trends and directions in playground equipment design.

**AMSC3 Presentation of Playspace Provision and Renewal**

1. That the presentation be noted.

**Minutes of Asset Management Sub Committee 11 November 2019**

The information contained in the Asset Management Sub Committee of the meeting held on 11 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information be received.

**AMSC3 Playspace Hierarchy and Distribution for the City**

1. The information be received and noted.

**CARRIED  
0326/2019**

The meeting then proceeded to consider Item W&S-OB1 and AMSC2, which were withdrawn to be considered separately.

**W&S-OB1: Pedestrian Crossing – Andrew Smith Drive**

Moved Cr S Ouk  
Seconded Cr C Buchanan

1. The recommended motion not proceed.

**CARRIED  
0327/2019**

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**AMSC2 Street Tree Asset Management Plan and Policy (11 November 2019)**

Moved Cr C Buchanan

Seconded Cr N Henningsen

1. The information be received.
2. That a report be presented to the February 2020 Policy and Planning Committee as part of a plan to consider a range of tree types in the tree palette options, including flowering.
3. The Tree Management Policy includes consideration of possible scenarios of increasing canopy coverage across the City of Salisbury by between 5% and 10%

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows .

1. The information be received.
2. That a report be presented to the February 2020 Policy and Planning Committee as part of a plan to consider a range of tree types in the tree palette options, including flowering.
3. The Tree Management Policy includes consideration of possible scenarios of increasing canopy coverage across the City of Salisbury by between 5% and 10%
4. That an Informal Strategy workshop be held to enable Council to fully discuss these issues.

**CARRIED  
0328/2019**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.06 pm.

The meeting reconvened at 8.22 pm.

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### 5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr K Grenfell  
Seconded Cr G Reynolds

That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

- Item 3.4.1 Nominations Sought for a Local Government representative on the State Records Council**
- Item 3.6.1 Formal Meeting Schedule for 2020**
- Item 3.6.2 Summary Report for Attendance at Training and Development Activity - 2019 Local Government Professionals Australia National Congress and Business Expo, Darwin**

which were withdrawn to be considered separately.

#### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

#### **3.6.3 Update on the Review of Council Endorsed Policies**

1. That the information be received and noted.

#### **3.6.4 Draft Annual Report 2018/2019**

1. That the Draft 2018/19 Annual Report forming attachment 1 to this report (Resources and Governance Committee, 18 November 2019, Item 3.6.4) be endorsed for finalisation, subject to any suggested amendments by Council.

**CARRIED  
0329/2019**

The meeting then proceeded to consider Items 3.4.1, 3.6.1 and 3.6.2, which were withdrawn to be considered separately.

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### **3.4.1 Nominations Sought for a Local Government representative on the State Records Council**

*Cr N Henningsen declared a material conflict of interest on the basis of being nominated for the position. Cr N Henningsen left the meeting at 08:24 pm.*

Moved Cr B Brug  
Seconded Cr D Proleta

1. Cr N Henningsen be nominated as a local government representative on the State Records Council.

**CARRIED  
0004/2019**

*Cr N Henningsen returned to the meeting at 8.25 pm.*

### **3.6.1 Formal Meeting Schedule for 2020**

Moved Cr C Buchanan  
Seconded Cr A Duncan

1. The 2020 Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 18/11/2019) be endorsed, subject to Asset Management and Innovation and Business Development Sub Committees meeting on a monthly basis or as determined by the Chairman and CEO.
2. The Chief Executive Officer, in consultation with the Chairman, be delegated authority to amend the 2020 Formal Meeting Schedule should the need arise.

**CARRIED  
0331/2019**

### **3.6.2 Summary Report for Attendance at Training and Development Activity - 2019 Local Government Professionals Australia National Congress and Business Expo, Darwin**

Moved Cr C Buchanan  
Seconded Cr B Brug

1. That the report be received.
2. That the information be noted.
3. That staff prepare and bring back to the relevant Council Committees, a report/s that considers the prospective implementation of:
  - a. strategies and opportunities for Council to engage in the “Direct Democracy” (Citizens Jury), identifying areas where this can be used e.g. Neales Green;

- 
- b. the creation of a “Fun Bus” service as provided by the City of Darwin;
  - c. implementing the structural seating incorporating vegetation;
  - d. use of LCD screens in City of Salisbury community centres and depots to present to viewers information about the current Mayor, Ward Councillors, Ward Maps, Key Contacts, Consultations being conducted, key events within the City of Salisbury;
  - e. a cost benefit analysis of possible implementation of the SmartCities program akin to the City of Darwin experience;
  - f. consideration to the creation of a market to be held in the Salisbury City Centre once a month similar to the Mindil Beach Markets in Darwin;
  - g. the City of Darwin’s Strategic Plan be reviewed as part of the any development for the future of City of Salisbury’s Strategic Plan.
4. That Council endorse and advocate our support to the LGA SA and the State Government that they consider adoption of the creation of an independent tribunal to set CEO remuneration; similar to other States.

**CARRIED  
0332/2019**

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## **5.4 Audit Committee - Recommendations for Council Ratification**

Moved Cr S Reardon  
Seconded Cr J Woodman

That Council adopt the recommendations of the Audit Committee meeting on 12 November 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 November 2019), and listed below:

### **4.0.1 Future Reports for the Audit Committee of Council**

1. The information be received.

### **4.0.2 Actions List**

1. The information be noted.

### **4.0.3 Proposed Audit Committee meeting schedule for 2020**

1. That the information be received.

### **4.2.1 Report to the Audit Committee for the year ended 30 June 2019, prepared by Bentleys**

That:

- a. The information be received; and
- b. Bentleys' Final Report on Audit Findings be endorsed for receipt by Council.

### **4.2.2 End of Financial Year Statements and Analysis**

1. The information be received.
2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the year ended 30 June 2019 and is satisfied they present fairly the state of affairs of Council.
3. In accordance with Regulation 22 of the Local Government (Financial Management) Regulations 2011 clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit Committee sign the statement to certify the independence of the Council Auditor, Bentleys.
4. The draft analysis of the Annual Financial Statements, as presented in Audit Committee, Item 4.2.2, 12 November 2019 Attachment 1, be recommended by the Audit Committee for inclusion in the End of Year Financial Statements Report to Council.
5. The letter of Auditor Independence Certification be noted and received.

### **4.2.3 Treasury Policy**

1. Information be received.
2. The Audit Committee recommend the amended Treasury Policy, as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 12/11/2019 be endorsed, noting the only change to the existing policy is a reduction in loan portfolio floor to 20%.

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#### **4.2.4 Financial Sustainability Audit, Final Report.**

1. That the information be received.
2. That the Audit Committee accept the final report for the Financial Sustainability Audit as set out in Attachment 1 to this report (Audit Committee item number 4.2.4, 12/11/2019) and endorse the final report for Council approval.

#### **4.2.5 Risk Management and Internal Controls Activities**

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 12/11/2019) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Item 4.2.5, Audit Committee, 12/11/2019).

#### **4.2.6 Update on Internal Audit Plan**

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report be endorsed and forwarded to Council for adoption.

#### **4.2.7 Draft 2018/19 Annual Report**

1. That the Draft 2018/19 Annual Report forming attachment 1 to this report be recommended to Council for endorsement, subject to any amendments by the Audit Committee.

#### **A-OB1 Final Audit Committee Meeting – Cr L Braun**

Cr L Braun advised the Audit Committee that she has resigned as the Deputy Chairman and as an Audit Committee member. The resignation is effective as at the 1<sup>st</sup> December 2019. The Chair thanked Cr L Braun for her service to the Audit Committee.

**CARRIED  
0333/2019**

#### **5.5 Council Assessment Panel**

Council noted the Minutes of the Council Assessment Panel meeting held on Tuesday 22 October 2019.

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## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan  
Seconded Cr B Brug

That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item 6.0.2-IBDSC2 Civil Works and Services Circular  
Economy Opportunities  
Presentation**

**Item 6.0.2-IBDSC4 Verge Maintenance Review**

which were withdrawn to be considered separately.

### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

### **6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 November 2019**

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 11 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, subject to removal of Cr K Grenfell as an Observer at the meeting, and including Cr S Reardon as an Observer.

#### **6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

1. The information be received.

#### **6.0.2-IBDSC3 Community Requests - Response Dashboard**

1. The information be received.
2. Council acknowledges the year to date of 95% responses achieved within the endorsed target, and commend staff on the result.
3. That future dashboard response reports be broken down by departments.

### **6.1.1 Council Finance Report - October 2019**

1. The information be received.

### **6.5.1 First Quarter Budget Review 2019/20**

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,388,756 be credited to the Sundry Project Fund. This will bring the balance to \$1,388,756.



- 
2. Funds be allocated for the following **non-discretionary** net bids:

**OPERATING**

Salisbury Development Services Insurance Premiums	\$	22,000
Portable CCTV Trial	\$	65,000

**CAPITAL**

Confidential Item - Land Acquisition	\$	779,500
Bridgestone Athletics Facility	\$	490,000
Hoyle Green Development	(\$	960,561)
School Zones and Pedestrian Crossings	\$	120,000
Traffic Counter Renewals	\$	18,000
Lease to Buy Laptop / PC's	\$	218,000
<b>TOTAL</b>	\$	751,939

*(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$636,817.)*

3. There are no **discretionary** net bids included in the First Quarter Budget Review.
4. Council approve the following transfers:
1. Transfer \$2,800 contractual services expenditure from the Continuous Improvement fund to Strategic Procurement to perform analysis works.
  2. Transfer \$160,000 from Wages and Salaries Provision to the Operational Readiness program.
  3. Transfer \$336,890 of Carry Forward funds from capital to operating for the Salisbury Community Hub, with no change in the overall budget. Refer Section 2.2 Carry Forward Review of this budget review.
  4. Transfer \$19,000 Legal Expenditure from City Development Administration to Environmental Health to cover ongoing Food Prosecution Act ongoing cases.
  5. **Non-Discretionary** transfer of \$17,000 operating lease budget to capital to contribute toward Budget Review Bid enable the purchase of IT devices as part of transitioning away from Desktop PC's.

- 
5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

*(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2019/20 will decrease by \$636,817 to overall indicative loan borrowings of \$159,539, which includes Budget Timing Reinstatements totalling \$12,134,000 from the 2018/19 year and \$8,800,000 from the 2017/18 year, offset by Cash and Facilities Applied \$29,084,000).*

6. The 2019/20 budget be adjusted with \$1,794,000 funds carried forward from 2018/19 (noting \$12,719,500 funds carried forward endorsed August 2019) to be applied as detailed in Carried Forward Review page 5 in Attachment 1 to this report (Item No.6.5.1, Budget and Finance Committee, 18 November 2019).
7. The 2018/19 project expenditure budgets be adjusted to reflect \$30,000 overstatement in returned funds (noting \$4,545,700, returned funds endorsed August 2019) as detailed in Carried Forwards Review page 5 in Attachment 1 to this report (Item No. 6.5.1, Budget and Finance Committee, 18 November 2019).

#### **6.8.1 Financial Reserve Policies Review**

1. The Open Space Reserve Fund Policy as set out in attachment 2 to this report (Item No. 6.8.1, Budget and Finance Committee, 18/11/2019) be endorsed.
2. The Business Unit Reserve Policy as set out in attachment 3 to this report (Item No. 6.8.1, Budget and Finance Committee, 18/11/2019) be endorsed.

**CARRIED  
0334/2019**

The meeting then proceeded to consider Items 6.0.2-IBDSC2 and 6.0.2-IBDSC4, which were withdrawn to be considered separately.

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## 6.0.2-IBDSC2 Civil Works and Services Circular Economy Opportunities Presentation

*Cr K Grenfell declared a perceived conflict of interest on the basis of being a deputy member of NAWMA. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a Board member of NAWMA. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a Board member of NAWMA. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of being a deputy member of NAWMA. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr B Brug

1. Council notes the City of Salisbury's innovation in creating a circular economy in the use of re-usable local resources.
2. Staff provide a report on how we can maximise, including the setting of targets and timeframes, and in conjunction with NAWMA, the re-use of materials and use of local recycled resources for gutters, roads and other infrastructure.
3. Staff bring back a policy to be included in the sustainability strategy to construct new roads, re-seal programs and carparks with the highest recycling material amount, and incorporating the targets and timeframes as per part 2.
4. Staff provide a report including comparisons with what the City of Salisbury and Port Adelaide Enfield Councils are doing in road surface trials, with particular reference to the Fulton Hogan report.

**CARRIED  
0335/2019**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr K Grenfell voted IN FAVOUR of the MOTION.*

*Cr J Woodman voted IN FAVOUR of the MOTION.*

*Cr G Reynolds voted IN FAVOUR of the MOTION.*

*Cr S Reardon voted IN FAVOUR of the MOTION.*

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## 6.0.2-IBDSC4 Verge Maintenance Review

Moved Cr P Jensen

Seconded Cr C Buchanan

1. That Council notes the report.
2. That Council endorse the trial of adjusted verge service levels for the 2020 cutting season, including additional operating budget provision of \$240k to be made through 2019/20 second quarterly review process, to be made as a non-discretionary budget bid.
3. A further report be provided at the completion of 2020 on the effectiveness of the trial.
4. Further work be undertaken over the next 12 months to identify sites for alternative verge treatments with consideration to aligning and funding through existing strategies and capital works programs, and a report be brought back recommending other sites and verge treatments.
5. A further report be provided on implementing changes to the Verge Development Policy with advice on the potential to provide financial and other incentives to residents to maintain their own verges.
6. Further advice also be provided discussing issues and costings of reducing verge cutting heights to 30-40mm.

**CARRIED**  
**0336/2019**

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**5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr L Braun  
Seconded Cr S Reardon

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 11 November 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item 7.2.11 24/2019: Pooraka Football Club Inc.-  
Community Grants Program Application (Re-Assessed)**

**Item 7.2.15 Community Event Sponsorship Program**

which were withdrawn to be considered separately.

**7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

**7.2.1 Youth Sponsorship Applications - October 2019**

1. The information be received.

**7.2.2 Community Grants Program Applications for November 2019**

1. The information be received and noted.

**7.2.8 31/2019: Scodes Volunteer and Training Services Pty Ltd -  
Community Grants Program Application**

1. The information be received and noted.

**7.2.12 Minor Capital Works Grant Program - November Allocations**

1. The information be received and noted.

**CARRIED  
0337/2019**

The meeting then proceeded to consider Item 7.2.11 which was withdrawn to be considered separately. Item 7.2.15 was considered earlier on the Agenda.

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**7.2.11 24/2019: Pooraka Football Club Inc.- Community Grants Program Application (Re-Assessed)**

Moved Cr L Braun  
Seconded Cr B Brug

1. That the Club be requested to provide a Statutory Declaration explaining the circumstances for why the 2015 grant allocation was not fully acquitted.
2. That Council notes that the event has already taken place but recognises that extenuating circumstances lead to the application for funding being submitted late.
3. That Council provides \$2,000 to the Pooraka Football Club as a grant subject to the Club submitting a statutory declaration, as per point 1, and receipts for expenses incurred for the grant request.

**CARRIED  
0338/2019**

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**5.8 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr J Woodman  
Seconded Cr D Proleta

That Council adopt the recommendations of the CEO Review Committee meeting on 12 November 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 25 November 2019), and listed below:

**8.1.1 Future Reports for the CEO Review Committee**

1. The information be received

**8.1.2 CEO Performance Evaluation - Proposed Personal Evaluation System for FY2019/2020**

1. Information be received.
2. The Personal Evaluation System to apply to the CEO for the FY2019/2020 review period, comprising a Performance Appraisal Survey and Key Performance Indicators (both documents attached) be endorsed, noting the following amendments to the CEO Performance Indicators:

Sustainable City: include percentage of reserves irrigated

Liveable City: expand reference to improvements to East-West transport routes to make specific reference to:

- Waterloo Corner Road
- Kings Road
- Bolivar Road

**CARRIED  
0339/2019**

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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 End of Year Financial Statement and Analysis**

Moved Cr L Braun  
Seconded Cr J Woodman

1. The information be received.
2. The Annual Financial Statements for the year ended 30 June 2019 be adopted.

**CARRIED  
0340/2019**

**6.2 Request for Elected Member Nomination on Audit Committee**

Moved Cr L Braun  
Seconded Cr G Reynolds

That:

1. Council receives the information.
2. Cr K Grenfell be appointed to the Audit Committee of Council for the remaining term of Council, commencing on 1 December 2019.

**CARRIED  
0341/2019**

**6.3 Sport Recreation and Grants Committee - Terms of Reference and Guidelines**

Moved Cr L Braun  
Seconded Cr J Woodman

That the information be received.

**CARRIED  
0342/2019**



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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice - Shelter for the Homeless**

Moved Cr B Brug  
Seconded Cr C Buchanan

That the administration:

1. Investigate opportunities for temporary shelter for people experiencing homelessness, including potential use of appropriate Council owned buildings, religious centres and other not-for-profit sites in the Salisbury City Centre and greater City of Salisbury, through the Northern Homeless co-collaboration group.

**CARRIED  
0343/2019**

**7.2 Motion on Notice - CCTV Grant Program Reinstatement**

*Cr C Buchanan declared an actual conflict of interest on the basis of his employment. Cr C Buchanan left the meeting at 9:06 pm.*

Moved Cr B Brug  
Seconded Cr D Hood

1. That the Mayor write to the State Minister and Shadow Minister for Police to advocate for the reinstatement of the State Government's \$2 million CCTV Grants Program that matched the funding dollar for dollar.

**CARRIED  
0344/2019**

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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr D Proleta  
Seconded Cr D Hood

1. That this information be noted.

**CARRIED  
0345/2019**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**Cr J Woodman:**

29 October	Ingle Farm East PS Governing Council
30 October	Morella Community Centre AGM
31 October	ALGWA SA AGM
1 November	Bridgestone Athletics Centre Ground Breaking Ceremony
2 November	Salisbury Food and Cultural Festival
3 November	Lions Club Fete at Salisbury North Oval
4 November	Informal Strategy
5 November	PBAFM Radio show – Spotlight on Salisbury
5 November	EM Workshop – LG Fundamentals
6 November	Salisbury Suicide Prevention Team handover meeting
6 November	Represent Mayor – 2020 Australian of the Year Awards
7 November	Represent Mayor – NASSSA Photography & Aerosol Arts Awards – Twelve25
10 November	Represent Mayor – Edinburgh Air Show function at Virgara Winery
11 November	Remembrance Day Memorial – Salisbury RSL
11 November	Innovation and Business Development Committee
12 November	Salisbury Suicide Prevention Team Board and General Committee meetings
12 November	Tourism and Visitor Sub-Committee
12 November	CEO Review Committee
13 November	Represent Mayor – KESAB Breakfast with the Minister
14 November	Duke of Edinburgh Awards for Parafield Gardens High School
18 November	Strategic International Partnerships Sub-committee
18 November	Standing Committees
19 November	Spotlight on Salisbury PBAFM Radio show
19 November	Meeting re Salisbury Aware deliveries
20 November	Represent Mayor – Microgrid Opening Pooraka Markets
20 November	Represent Mayor - Valley View Secondary School Art Exhibition
21 November	Represent Mayor – Re-opening of NAWMA Education Centre
23 November	ALGWA Christmas Brunch
23 November	Walkley Heights Neighbourhood Watch Xmas event
24 November	Valley View Neighbourhood Watch Xmas BBQ
25 November	Council Meeting

**Cr L Braun:**

26/10/19	Mawson Lakes Clean up Day 2019 BMX Championship, at Cross Keys BMX club, Pooraka ( <i>on behalf of Mayor Gillian Aldridge</i> )
27/11/19	Calls and emails with resident regarding Pt Wakefield underpass at Globe Derby Park
23/10/19	October Full Council meeting.
31/10/19	Attended the Local Government Finance Authority AGM Call with Pooraka Resident regarding fencing issue
2/11/19	Attended the Johns St Cultural Fair

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4/11/19	Informal strategy meeting <ul style="list-style-type: none"> <li>• Planning and Design Code review</li> <li>• Strategic Land review</li> </ul>
05/11/19	Elected Members Workshop <ul style="list-style-type: none"> <li>• Local Government Fundamental</li> <li>• Post-Election Training</li> </ul>
06/11/19	Elected Members Workshop <ul style="list-style-type: none"> <li>• Strategic Development #1</li> </ul>
07/11/19	OZtrain Workshop – Strategic Thinking #1 Meet with residents in Globe Derby Park Attend St Kilda and Surrounds Tourism and Development Committee meeting
11/11/19	Sub Committee meetings: <ul style="list-style-type: none"> <li>• Sports, Recreation and Grants Committee</li> <li>• Business &amp; Innovation Development Sub Committee</li> <li>• Asset Management Sub Committee</li> </ul>
12/11/19	Spectator at Tourism and Visitor Sub Committee Property Control Group meeting Audit Committee meeting
13/11/19	LGA Public Enhanced Speaking and Presenting for Elected Members training
15/11/19	Call with Pooraka Resident regarding nuisance trees
17/11/19	Clean-up Day at Globe Derby Park
18/11/19	OZtrain Workshop – team collaboration Standing Committee meetings: <ul style="list-style-type: none"> <li>• Policy and Planning</li> <li>• Budget and Finance</li> <li>• Works and Services</li> </ul>
21/11/19	Mawson Lakes Neighbourhood Watch – End of year meeting. Endeavour College Valedictory Service - (on behalf of Mayor Gillian Aldridge)
24/11/19	Attended Mawson Lakes Christmas Markets
<b>Cr K Grenfell:</b>	
30th October	Morella Community Centre AGM
31st October	ALGWA AGM
1st November	Ground Breaking Ceremony at Bridgestone Park
2nd November	Salisbury Food and Cultural Festival
7th November	Twelve25 Exhibition and Celebration
11th November	Salisbury RSL for Remembrance Day Service
11th November	Public Art Panel
13th November	Enhanced Public Speaking and Presenting for Elected Members - LGA training
14th November	Duke of Edinburgh Celebration
20th November	Parafield Gardens High School Year 12 Graduation Presentation
20th November	The Pines School Governing Council End of Year Dinner

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**Cr B Brug:**  
Salisbury Food Festival  
Swami Mandir  
Mawson lakes neighbourhood Watch

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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Nil

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice - Contractor Obligations and Penalties**

*Cr C Buchanan returned to the meeting at 9.11 pm.*

Cr Lisa Braun submitted the following question:

1. When external contractors are engaged to carry out work for the Council, what contractual obligations are they under to meet specified timeframes?
2. If a contractor should exceed an agreed upon timeframe for completion of work, are there financial or any other penalties imposed on the contractor?

General Manager City Infrastructure, Mr John Devine provided the following response:

Contractors are engaged through a variety of contractual arrangements specific to the type of work being undertaken, these may be through purchase orders or more complex works contracts which may or may not include specified time frames.

Some contractual agreements will include provision for financial penalties, which are monitored by the nominated superintendent against the time frame, noting that in most instances additional time is usually incurred as a result of additional scope or various project contingencies. Contract managers actively manage the contractors against scope budget and time.

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**ITEM 12: OTHER BUSINESS**

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**Personal Statement – Cr A Duncan**

On behalf of my family I thank my fellow Councillors, our Mayor, Management and Staff for all their support given to me and my late daughter Georgie.

**13.1 Request for Extension of Confidentiality Order: NAWMA - Appointment of Independent Chair**

*Cr S Reardon declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr K Grenfell declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Reynolds declared a perceived conflict on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr L Braun

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- information contained within the report includes personal information of an employment nature for candidates under consideration for appointment to the position of Independent Chair of the NAWMA Board*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: NAWMA - Appointment of Independent Chair** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0346/2019**

The meeting moved into confidence at 9.12 pm.

The meeting moved out of confidence at 9.14 pm.

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**13.2 Defamatory Facebook Comments - Legal Advice**

*Mayor G Aldridge declared a material conflict of interest on the basis of being the subject of the item.*

*Mayor Aldridge left the meeting at 9:15 pm.*

*Deputy Mayor J Woodman assumed the Chair at 9.15 pm.*

Moved Cr K Grenfell

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- disclosure of the information contained in the report is likely to prejudice potential future litigation.*

*On that basis the public's interest is best served by not disclosing the **Defamatory Facebook Comments - Legal Advice** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0347/2019**

The meeting moved into confidence at 9.15 pm.

The meeting moved out of confidence at 9.20 pm.

*Mayor G Aldridge returned to the meeting at 9:20 pm and resumed the Chair.*

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**13.3 Audit Committee - Confidential recommendations for Council Ratification**

Moved Cr L Braun

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and
- tenders for the supply of goods, the provision of services or the carrying out of works.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Release of the information could prejudice the commercial position or confer a commercial advantage on a third party, the commercial information is contrary to the public interest and relates to tenders for the provision of services

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED  
0348/2019**

The meeting moved into confidence at 9.21 pm.

The meeting moved out of confidence at 9.22 pm.

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**13.4 Works and Services Committee - Confidential recommendations for Council Ratification**

Moved Cr K Grenfell

Seconded Cr N Henningsen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) and (d)(ii) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
  - *legal advice.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0349/2019**

The meeting moved into confidence at 9.22 pm.

The meeting moved out of confidence at 9.23 pm.



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**13.5 Budget and Finance Committee - Confidential Recommendations for Council Ratification**

Moved Cr M Blackmore  
Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(a) and (h) and (i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *legal advice; and*
  - *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0350/2019**

The meeting moved into confidence at 9.23 pm.

The meeting moved out of confidence and closed at 9.27 pm.

CHAIRMAN.....  
DATE.....



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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Policy and Planning Committee met on 9 December 2019 to consider fifteen (15) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 16 December 2019), and listed below:

##### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

##### **1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 3 December 2019**

1. The information be received and noted.

##### **1.1.2 Public Art – Feature Artwork**

1. Note the information contained in the report.
2. Authorise staff to prepare a bid for consideration in the 2020/21 Budget for up to \$200,000 to deliver a major work (feature artwork) within the City of Salisbury, including contracting of the artist, and staff coordination for the project.
3. Authorise staff to seek external funding towards the project to reduce the overall Council contribution.
4. Staff to continue to work with the Public Art Panel to identify suitable locations with a further report to be brought back to Council in March 2020 with recommendations that can be incorporated into the 2020/21 budget.

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### **1.1.3 Public Art – Stobie Poles**

1. That this matter be deferred to the January 2020 meeting of the Policy and Planning Committee to enable the administration to provide advice on the following:
  - Cost benefit analysis of painting a stobie using paint and anti-graffiti coating
  - To further examine copyright rules pertaining to the owner of stobie pole infrastructure between SA Power Networks and City of Salisbury
  - Copyright rules regarding multiple artists
  - The definition of “individual” and “artist”
  - Public liability options beyond an individual/artist paying this cost
2. For purposes of benchmarking, the City of Charles Sturt policy be addressed and included in the advice.

### **1.1.4 Salisbury Oval Public Consultation Findings**

1. That the report be received
2. That council notes the summary report from GHD on the Community Engagement program on the revised Salisbury Oval Master Plan conducted in October and early November 2019, forming Attachment 1 to the Policy and Planning Committee Agenda 9/12/2019 Item 1.1.4.
3. That Council endorses proceeding to the detailed design and construction phases of the recreation facilities and landscape for Brown Terrace, in alignment with existing budget provisions of \$2.7m for sports and recreation upgrades to the Oval precinct and design plans shown in the recent community engagement program (Attachment 2 – Salisbury Oval Masterplan Precinct Plans Policy and Planning Committee Agenda 9/12/2019 Item 1.1.4).
4. Council endorses the retention of the portion of the former St Jays Site and the former Salisbury Bowling Club Land purchased by Council for development designated on the revised Master Plan as ‘Future Development Site’ for the purposes of future recreational or commercial sporting uses in accordance with the objectives of the Salisbury City Centre Renewal Strategy.
5. A further report be brought back through the Strategic Property and Development Sub Committee by April 2020 regarding options for development of the ‘Future Development Site’ designated in the revised Salisbury Oval Master Plan (portion of the former St Jays Site and the former Salisbury Bowling Club Land purchased by Council for development), having regard to development options identified in the Council’s community engagement process.

### **1.1.5 Basketball Court – Cascade Estate, Mawson Lakes**

1. Council note the information contained within the report.
2. That Council write to the residents concerned advising them of the decision.

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### **1.1.6 Presentation of Minutes – Youth Council Sub Committee – 11 June 2019**

1. The Minutes of the Youth Council Sub Committee Meeting held on 11 June 2019, be taken as read and confirmed.

### **1.1.7 Presentation of Minutes – Youth Council Sub Committee – 15 October 2019**

1. The Minutes of the Youth Council Sub Committee Meeting held on 15 October 2019, be taken as read and confirmed.

### **1.1.8 Future Reports for the Youth Council Sub Committee**

1. The information be received.
2. That Item OB1 from the 11 June 2019 Youth Council Minutes – Council Reporting Workshop for Youth Council Members, be noted as an outstanding future report.

### **1.1.9 Youth Council Project Teams Update**

1. That the information be received and noted.

### **1.1.10 Additional Youth Council Achievements**

1. That the information be received and noted.

### **1.1.11 Youth Programs and Events Update December 2019**

1. That the information be received and noted.

### **1.1.12 Youth Council Membership**

1. The information be received and noted.
2. Council note the:
  - a. resignation of youth members Reem Daou, Rahmatullah Tawassoli and Megan Anderson.
  - b. resignation of mentors Taylor Sawtell, Eric Ngirimana and Mimona Abdalla.
3. Council revoke the membership of Joseph Medcalf, Jared Van der Zee in accordance of the Youth Council terms of reference.
4. Council re-appoint Youth Council members Nicolette Nedelcev and Luke Hall be endorsed for a further two year maximum term.
5. Council endorse the appointment of:
  - a. new Youth Council members; Christian Gudic, Brooke Duncan, Della Graham-Williams, Sharifulah Noorzai, Madeline Prince, Braden Thompson, Somayeh Mirzaiei, Emily Williams and Tuyet Nhi Sofina Le Thi be endorsed for a two year maximum term.
  - b. Rebecca Etienne and Joel Winder as Youth Council Mentors for a maximum of a two year term.
  - c. Amanda O’Sullivan as a Youth Council Mentor for a second 2 year term.

### **1.2.1 Short Term Activation of Len Beadell Library Site**

1. That the information be received.

**1.3.1 Car Parking Actions Update**

- 1. That the information and report be received.

**OR**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 16 December 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee</p>	<p><b>SUMMARY:</b> The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 1.1.1</u> Minutes of the Youth Council Sub Committee Meeting held on Tuesday 3 December 2019</p>	<p><b>SUMMARY:</b> The minutes of the Youth Council Sub Committee meeting held on Tuesday 3 December 2019, and cancelled due to the unavailability of members resulting in a lack of quorum, are presented for Policy and Planning Committee's information. All business items scheduled to be presented to the Youth Council Sub Committee are presented to the Policy and Planning Committee on 9 December 2019 under separate reports.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received and noted.</p>

<p><u>Item No. 1.1.2</u> Public Art – Feature Artwork</p>	<p><b>SUMMARY:</b> This report provides information and recommendations regarding the future direction of public art throughout the City of Salisbury.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Note the information contained in the report.</li> <li>2. Authorise staff to prepare a bid for consideration in the 2020/21 Budget for up to \$200,000 to deliver a major work (feature artwork) within the City of Salisbury, including contracting of the artist, and staff coordination for the project.</li> <li>3. Authorise staff to seek external funding towards the project to reduce the overall Council contribution.</li> <li>4. Staff to continue to work with the Public Art Panel to identify suitable locations with a further report to be brought back to Council in March 2020 with recommendations that can be incorporated into the 2020/21 budget.</li> </ol>
<p><u>Item No. 1.1.3</u> Public Art – Stobie Poles</p>	<p><b>SUMMARY:</b> This report provides information and recommendations regarding the Motion without Notice: Stobie Pole Painting Policy – 24 June 2019.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That this matter be deferred to the January 2020 meeting of the Policy and Planning Committee to enable the administration to provide advice on the following: <ul style="list-style-type: none"> <li>• Cost benefit analysis of painting a stobie using paint and anti-graffiti coating</li> <li>• To further examine copyright rules pertaining to the owner of stobie pole infrastructure between SA Power Networks and City of Salisbury</li> <li>• Copyright rules regarding multiple artists</li> <li>• The definition of “individual” and “artist”</li> <li>• Public liability options beyond an individual/artist paying this cost</li> </ul> </li> <li>2. For purposes of benchmarking, the City of Charles Sturt policy be addressed and included in the advice.</li> </ol>

Item No. 1.1.4

Salisbury Oval Public  
Consultation Findings

**SUMMARY:**

The Salisbury Oval Master Plan was originally endorsed by Council in March 2017 and put in place a framework for the development of Salisbury Oval as an integrated recreation, sporting, open space and residential precinct. The Master Plan strongly aligned with the strategic directions contained in Council's Salisbury City Centre Renewal Strategy.

Since Council's endorsement of the Masterplan new community expectations for sport and recreation land and facilities on Salisbury Oval have arisen. There have also been concerns expressed over the proposed residential development on the former St Jays site.

As a result of this feedback Council reconsidered aspects of the Master Plan, and at the 23 April 2019 Council meeting passed a resolution to amend the Master Plan (Resolution 0132/2019)

Council endorsed a revised community consultation program for aspects of the Salisbury Oval Master Plan in September 2019 (Resolution 0270/2019) with a further report to be brought back from the public consultation detailing the findings, including any plan modification and associated budget adjustments required to align with community feedback.

This report addresses the community feedback received as a result of community engagement program conducted during October and early November 2019.

**COMMITTEE RECOMMENDATIONS:**

1. That the report be received
2. That council notes the summary report from GHD on the Community Engagement program on the revised Salisbury Oval Master Plan conducted in October and early November 2019, forming Attachment 1 to the Policy and Planning Committee Agenda 9/12/2019 Item 1.1.4.
3. That Council endorses proceeding to the detailed design and construction phases of the recreation facilities and landscape for Brown Terrace, in alignment with existing budget provisions of \$2.7m for sports and recreation upgrades to the Oval precinct and design plans shown in the recent community engagement program (Attachment 2 – Salisbury Oval Masterplan Precinct Plans Policy and Planning Committee Agenda 9/12/2019 Item 1.1.4).
4. Council endorses the retention of the portion of the former St Jays Site and the former Salisbury Bowling Club Land purchased by Council for development designated on the revised Master Plan as 'Future



	<p>Development Site’ for the purposes of future recreational or commercial sporting uses in accordance with the objectives of the Salisbury City Centre Renewal Strategy.</p> <p>5. A further report be brought back through the Strategic Property and Development Sub Committee by April 2020 regarding options for development of the ‘Future Development Site’ designated in the revised Salisbury Oval Master Plan (portion of the former St Jays Site and the former Salisbury Bowling Club Land purchased by Council for development), having regard to development options identified in the Council’s community engagement process.</p>
<p><u>Item No. 1.1.5</u> Basketball Court – Cascade Estate, Mawson Lakes</p>	<p><b>SUMMARY:</b> This report responds to a motion on notice regarding a request for a basketball court at the reserve at the Cascades Estate at Mawson Lakes. The reserve is not suitable for a sports court due to site restrictions including insufficient area required and the turf area is part of the localised storm water network.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council note the information contained within the report.</li> <li>2. That Council write to the residents concerned advising them of the decision.</li> </ol>
<p><u>Item No. 1.1.6</u> Presentation of Minutes – Youth Council Sub Committee – 11 June 2019</p>	<p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Minutes of the Youth Council Sub Committee Meeting held on 11 June 2019, be taken as read and confirmed.</li> </ol>
<p><u>Item No. 1.1.7</u> Presentation of Minutes – Youth Council Sub Committee – 15 October 2019</p>	<p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Minutes of the Youth Council Sub Committee Meeting held on 15 October 2019, be taken as read and confirmed.</li> </ol>
<p><u>Item No. 1.1.8</u> Future Reports for the Youth Council Sub Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Youth Council Sub Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. That Item OB1 from the 11 June 2019 Youth Council Minutes – Council Reporting Workshop for Youth Council Members, be noted as an outstanding future report.</li> </ol>

<p><u>Item No. 1.1.9</u> Youth Council Project Teams Update</p>	<p><b>SUMMARY:</b> This report provides information regarding the progress and outcomes for the 2019 Youth Council Project teams.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the information be received and noted.</p>
<p><u>Item No. 1.1.10</u> Additional Youth Council Achievements</p>	<p><b>SUMMARY:</b> This report will advise of the achievements of Youth Council in addition to project teams.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the information be received and noted.</p>
<p><u>Item No. 1.1.11</u> Youth Programs and Events Update December 2019</p>	<p><b>SUMMARY:</b> The report provides an update of youth programs and events.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the information be received and noted.</p>
<p><u>Item No. 1.1.12</u> Youth Council Membership 2020</p>	<p><b>SUMMARY:</b> This report provides an update and recommendations for Youth Council membership for 2020.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted.</li> <li>2. Council note the: <ol style="list-style-type: none"> <li>a. resignation of youth members Reem Daou, Rahmatullah Tawassoli and Megan Anderson.</li> <li>b. resignation of mentors Taylor Sawtell, Eric Ngirimana and Mimona Abdalla.</li> </ol> </li> <li>3. Council revoke the membership of Joseph Medcalf, Jared Van der Zee in accordance of the Youth Council terms of reference.</li> <li>4. Council re-appoint Youth Council members Nicolette Nedelcev and Luke Hall be endorsed for a further two year maximum term.</li> <li>5. Council endorse the appointment of: <ol style="list-style-type: none"> <li>a. new Youth Council members; Christian Gudic, Brooke Duncan, Della Graham-Williams, Sharifulah Noorzai, Madeline Prince, Braden Thompson, Somayeh Mirzaiei, Emily Williams and Tuyet Nhi Sofina Le Thi be endorsed for a two year maximum term.</li> <li>b. Rebecca Etienne and Joel Winder as Youth Council Mentors for a maximum of a two year term.</li> <li>c. Amanda O’Sullivan as a Youth Council Mentor for a second 2 year term.</li> </ol> </li> </ol>

<p><u>Item No. 1.2.1</u> Short Term Activation of Len Beadell Library Site</p>	<p><b>SUMMARY:</b> With the recent relocation of library services from the Len Beadell library to the Salisbury Community Hub, and Council’s recent endorsement of an investment attraction and marketing strategy for the Len Beadell library site, consideration needs to be given to options for activation of the site pending its sale and re-use/redevelopment.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the information be received.</p>
<p><u>Item No. 1.3.1</u> Car Parking Actions Update</p>	<p><b>SUMMARY:</b> Council has considered car parking in the Salisbury City Centre and Mawson Lakes Interchange area, and the potential for permit parking in the Sexton Car Park. There is a requirement to report back in December 2019 on the endorsed actions.</p> <p>The actions can be grouped into ongoing, advocate, land strategy, and investigations. The most significant updates are the investigations into the Waterwheel long term carpark usage, which found limited usage and no demonstrated demand to expand the car park, and Sexton Car Park time changes, which did not receive substantive opposition and is being progressed.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the report and information be received.</p>

**CO-ORDINATION**

Officer: MG  
Date:



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## **5.2 Works and Services Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **SUMMARY**

The Works and Services Committee met on 9 December 2019 to consider 7 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee, together with one (1) Other Business item are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. Two (2) recommendations, presented to the Works and Services Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Works and Services Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 16 December 2019), and listed below:

#### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

#### **2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 2 December 2019**

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 2 December 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

##### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

##### **SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update**

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

#### **2.5.2 Pooraka Community Centre Upgrade**

1. The remediation and upgrade works highlighted in sections 2.3 and 2.4 of this report (Works and Services 2.5.2, 09/12/2019) related to the Pooraka Community Centre be included in the 2020/2021 Building Upgrade Program and that a budget of \$700,000 be allocated.
2. Staff provide a report to the adequacy of Building Audit frequency to inform the Asset Management plans.

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### **2.6.1 Capital Works Report – November 2019**

1. Approve the inclusion within the 2019/20 Second Quarter Budget Review a \$109k Non-Discretionary Budget Bid to address the shortfall associated with acquisition of the new mid-size sweeper and new rapid response truck in 2018/19.
2. Approve the inclusion within the 2019/20 Second Quarter Budget Review Bid a \$98k Non-Discretionary Budget Bid to construct a new service road, adjacent Main North Road, Salisbury East. To offset this expense, Developer Contributions are expected to be received at a future date in alignment with agreements established and development approval processes.
3. Within the 2019/20 PR17205 Watercourse Management Works Program defer the waterways remediation works at Little Para, adjacent Pt Wakefield Rd, until completion of the Northern Connector, and in exchange bring forward erosion remediation works at Dry Creek, Mawson Lakes, adjacent Park Way with no impact to the budget.
4. Include Saints Road, Salisbury Park, within the 2019/20 PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Programs respectively.
5. Within the 2019/20 PR22843 Plant and Fleet Replacement Program defer the replacement of the Hydra-ladder and trailer until 2020/21 and bring forward the replacement of the Chipper and trailer from 2020/21 into 2019/20, with no impact to the budget.

### **2.6.2 Review of Mawson Lakes Primary School Pedestrian Bridge**

1. The information within the report be received and noted.
2. Council note the technical support given by Council to Mawson Lakes Primary School in their bid to secure State funding for a pedestrian bridge.
3. Council agree in principle to build the Option 2 bridge subject to detailed design and costs coming back to the Works and Services Committee for consideration in the 2021/22 budget.
4. Council allocates the \$150k budget for The Strand Bridge Collapsible Hand Rail project.

### **W&S-OB1 Pedestrian Crossing – Galway Crescent**

1. Staff bring back a report on installing a pedestrian crossing on Galway Crescent to assist children in crossing the road to the playground.
2. The report to also consider traffic management.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 16 December 2019), and listed below, with the exception of Item(s):

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	<b>SUMMARY:</b> This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.  <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 2.5.1</u> Minutes of the Strategic Property Development Sub Committee meeting held on Monday 2 December 2019	<b>SUMMARY:</b> The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Monday 2 December 2019 are presented for Works and Services Committee's consideration.  <b>COMMITTEE RECOMMENDATION:</b> 1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 02 December 2019 be received and noted and that the following recommendations contained therein be adopted by Council: <b>SPDSC1 Future Reports for the Strategic Property Development Sub Committee</b> 1. The information be received. <b>SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update</b> 1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

<p><u>Item No. 2.5.2</u> Pooraka Community Centre Upgrade</p>	<p><b>SUMMARY:</b> This report informs Council of the works required at the Pooraka Community Centre and recommends that it be included in the 2020/2021 building upgrade program.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The remediation and upgrade works highlighted in sections 2.3 and 2.4 of this report (Works and Services 2.5.2, 09/12/2019) related to the Pooraka Community Centre be included in the 2020/2021 Building Upgrade Program and that a budget of \$700,000 be allocated.</li> <li>2. Staff provide a report to the adequacy of Building Audit frequency to inform the Asset Management plans.</li> </ol>
<p><u>Item No. 2.6.1</u> Capital Works Report – November 2019</p>	<p><b>SUMMARY:</b> The monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Approve the inclusion within the 2019/20 Second Quarter Budget Review a \$109k Non-Discretionary Budget Bid to address the shortfall associated with acquisition of the new mid-size sweeper and new rapid response truck in 2018/19.</li> <li>2. Approve the inclusion within the 2019/20 Second Quarter Budget Review Bid a \$98k Non-Discretionary Budget Bid to construct a new service road, adjacent Main North Road, Salisbury East. To offset this expense, Developer Contributions are expected to be received at a future date in alignment with agreements established and development approval processes.</li> <li>3. Within the 2019/20 PR17205 Watercourse Management Works Program defer the waterways remediation works at Little Para, adjacent Pt Wakefield Rd, until completion of the Northern Connector, and in exchange bring forward erosion remediation works at Dry Creek, Mawson Lakes, adjacent Park Way with no impact to the budget.</li> <li>4. Include Saints Road, Salisbury Park, within the 2019/20 PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Programs respectively.</li> <li>5. Within the 2019/20 PR22843 Plant and Fleet Replacement Program defer the replacement of the Hydra-ladder and trailer until 2020/21 and bring forward the replacement of the Chipper and trailer from 2020/21 into 2019/20, with no impact to the budget.</li> </ol>



<p><u>Item No. 2.6.2</u> Review of Mawson Lakes Primary School Pedestrian Bridge – Upstream of the Strand</p>	<p><b>SUMMARY:</b> Council to co-fund and construct a pedestrian bridge across Dry Creek to connect the two campuses of the Mawson Lakes Primary School. The bridge will also be used by the community to cross Dry Creek River when The Strand is in flood, and also when it is a more convenient route than The Strand bridge.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information within the report be received and noted.</li> <li>2. Council note the technical support given by Council to Mawson Lakes Primary School in their bid to secure State funding for a pedestrian bridge.</li> <li>3. Council agree in principle to build the Option 2 bridge subject to detailed design and costs coming back to the works and services committee for consideration in the 2021/22 budget.</li> <li>4. Council allocates the \$150k budget for The Strand Bridge Collapsible Hand Rail project.</li> </ol>
<p><u>Item No. W&amp;S-OB1</u> Pedestrian Crossing – Galway Crescent</p>	<p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Staff bring back a report on installing a pedestrian crossing on Galway Crescent to assist children in crossing the road to the playground.</li> <li>2. The report to also consider traffic management</li> </ol>

**CO-ORDINATION**

Officer: MG  
Date:



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### **5.3 Resources and Governance Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Resources and Governance Committee met on 9 December 2019 to consider 6 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Resources and Governance Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 16 December 2019), and listed below:

##### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

##### **3.3.1 Immunisation Clinic Review**

1. The information be received.
2. Council endorse the delivery of services for childhood immunisation clinics from 8 January 2020 as follows:
  - a. Salisbury Community Hub - every 2nd Wednesday 9am -12 noon and 1.30pm – 4.30pm (final times to be confirmed for 6 hours of clinic time)
  - b. Burton Clinic - every 4th Wednesday 9am -12noon; and a three hour fortnightly clinic on an alternative day with day and time to be confirmed.
  - c. Salisbury East Clinic – every 4th Wednesday - 1.30pm – 4.30pm.
  - d. Ingle Farm Clinic - every 1st and 3rd Friday 9am – 12noon.
  - e. Mawson Lakes – every 1st Thursday – 3.45pm – 6.45pm.
3. That Council note that approximate budgetary impact for the revised immunisation clinic services outlined in Part 2 is estimated at \$3200 for the balance of the 2019/20 financial year, to initially be accommodated within existing budgets, pending monitoring and review to determine if a budget review will be required.

##### **3.4.1 Nominations Sought for the Power Line Environment Committee**

1. The information be received.

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### **3.6.1 Change of Principal Place of Business – Results of Public Consultation**

1. The information be received.
2. Council notes that no submissions were received in response to the public consultation conducted in accordance with the provisions of the *Local Government Act 1999* and Council’s Public Consultation Policy and endorses 34 Church Street, Salisbury SA 5108 to be the principal office of Council.

### **3.6.2 Summary Report for Attendance at Training and Development Activity – Enhanced Public Speaking and Presenting for Elected Members**

1. The attendance report as attached to item 3.6.2; Resources and Governance Committee, 09/12/2019 be noted.

### **3.6.3 Budget Upgrade Finance – Policy Review**

1. The Building Upgrade Finance Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 09/12/2019), be endorsed by Council noting that no changes to the policy are considered necessary.
2. That the associated Application Fee for Building Finance Agreements, as endorsed by Council in the 2019/20 budget and provided as **Attachment 2** to this report, be waived for a trial period of twelve months until the 31 December 2020.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 16 December 2019), and listed below, with the exception of Item(s):

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

### **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<p align="center"><b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b></p>	<p align="center"><b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b></p>
<p><u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 3.3.1</u> Immunisation Clinic Review</p>	<p><b>SUMMARY:</b> Further to a previous Council report (Item 3.3.1 Immunisation Services Review presented in May 2018), it was resolved and endorsed to amend the frequency of childhood immunisation clinics from 1 July 2018. In that item it was also foreshadowed and discussed that the development of the Community Hub will allow for the establishment of a central clinic within the Hub and one or two other clinic offerings and/or evening clinics. A central service within the new community hub in conjunction with services in existing centres is anticipated to provide increased accessibility and improve participant volume.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received. 2. Council endorse the delivery of services for childhood immunisation clinics from 8 January 2020 as follows: a. Salisbury Community Hub - every 2nd Wednesday 9am -12 noon and 1.30pm – 4.30pm (final times to be confirmed for 6 hours of clinic time) b. Burton Clinic - every 4th Wednesday 9am - 12noon; and a three hour fortnightly clinic on an alternative day with day and time to be confirmed. c. Salisbury East Clinic – every 4th Wednesday - 1.30pm – 4.30pm. d. Ingle Farm Clinic - every 1st and 3rd Friday 9am – 12noon. e. Mawson Lakes – every 1st Thursday – 3.45pm – 6.45pm. 3. That Council note that approximate budgetary impact for the revised immunisation clinic services outlined in Part 2 is estimated at \$3200 for the balance of the 2019/20 financial year, to initially be accommodated within existing budgets, pending monitoring and review to determine if a budget review will be required.</p>

<p><u>Item No. 3.4.1</u> Nominations Sought for the Power Line Environment Committee</p>	<p><b>SUMMARY:</b> The Technical Regulator (under delegation from the Minister for Energy and Emissions Reduction) has written to the LGA requesting nominations for a Local Government Member on the Power Line Environment Committee for a term commencing in March 2020. Nominations must be forwarded to the LGA by COB Wednesday 15 January 2020.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 3.6.1</u> Change of Principal Place of Business – Results of Public Consultation</p>	<p><b>SUMMARY:</b> This report presents the results of community consultation for the nomination of the principal office for the City of Salisbury as 34 Church Street, Salisbury SA 5108 in accordance with Section 45(3) of the <i>Local Government Act 1999</i> (the Act) and Council’s Public Consultation Policy.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received. 2. Council notes that no submissions were received in response to the public consultation conducted in accordance with the provisions of the <i>Local Government Act 1999</i> and Council’s Public Consultation Policy and endorses 34 Church Street, Salisbury SA 5108 to be the principal office of Council.</p>
<p><u>Item No. 3.6.2</u> Summary Report for Attendance at Training and Development Activity – Enhanced Public Speaking and Presenting for Elected Members</p>	<p><b>SUMMARY:</b> The Elected Member Training and Development Policy sets out requirements for reports to be presented by members after attendance at certain activities. This report addresses that requirement.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The attendance report as attached to item 3.6.2; Resources and Governance Committee, 09/12/2019 be noted.</p>

<p><u>Item No. 3.6.3</u>  Building Upgrade Finance  – Policy Review</p>	<p><b>SUMMARY:</b>  Since August 2017 the City of Salisbury has participated in the Building Upgrade Finance mechanism, as enabled by the Local Government Act 1999. It is practice at the City of Salisbury to review all Council policies within twelve months of a Local Government election. Therefore the associated Building Upgrade Agreements Policy has been considered. The current policy is generally considered to remain relevant, however a revision to the associated fees and charges is proposed.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Building Upgrade Finance Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 09/12/2019), be endorsed by Council noting that no changes to the policy are considered necessary.</li> <li>2. That the associated Application Fee for Building Finance Agreements, as endorsed by Council in the 2019/20 budget and provided as Attachment 2 to this report, be waived for a trial period of twelve months until the 31 December 2020.</li> </ol>
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**CO-ORDINATION**

Officer: MG  
Date:





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#### **5.4 Audit Committee of Council: Recommendations for Council Ratification**

*No Audit Committee of Council was held in December 2019.*

#### **5.5 Council Assessment Panel**

*Council notes the Minutes of the Council Assessment Panel meeting held on Tuesday 22 October 2019.*

#### **5.6 Budget and Finance Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 9 December 2019 to consider two (2) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Budget and Finance Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 16 December 2019), and listed below:

##### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

##### **6.0.2 Council Solutions Dissolution**

That:

1. This report be received (“the Report”);
2. Having received and considered all necessary reports and information both recommending and supporting the recommendation to wind up the Council Solutions Regional Authority (Council Solutions), Council resolves, pursuant to Schedule 2 Part 2 Clause 33(1)(a) of the *Local Government Act 1999*, for the reasons set out in the Report, that Council Solutions, being a regional subsidiary under section 43 of the *Local Government Act 1999*, of which the Council is a Constituent Council, be wound up on the following terms:

- 
- a. surplus assets of Council Solutions will be distributed and all liabilities incurred or assumed by Council Solutions will be met in accordance with the Charter, namely, in proportion to the equity shares of the Constituent Councils; and
  3. Council makes formal application and request to the Minister accordingly, for the purpose of achieving the winding up of Council Solutions.
  4. The Chief Executive Officer is authorised to make written application and request on behalf of the Council and in conjunction with the other Constituent Councils to the Minister for Transport, Infrastructure and Local Government, for the Minister's approval to wind up Council Solutions, which request of the Chief Executive Officer is to include:
    - i. the reasons for the request;
    - ii. confirmation that the assets and liabilities have been identified and addressed appropriately in accordance with the Council Solutions' Charter; and
    - iii. a copy of the Report and this resolution.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 9 December 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 26 December 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

## **ATTACHMENTS**

There are no attachments to this report.

**COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<p align="center"><b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b></p>	<p align="center"><b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b></p>
<p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 6.0.2</u> Council Solutions Dissolution</p>	<p><b>SUMMARY:</b> This report seeks a formal resolution of Council supporting the dissolution of Council Solutions, which is a Regional Authority established in 2012, of which the City of Salisbury is a Constituent Council with five other Councils; Adelaide, Charles Sturt, Marion, Onkaparinga, and Tea Tree Gully.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b> That:</p> <ol style="list-style-type: none"> <li>1. This report be received (“the Report”);</li> <li>2. Having received and considered all necessary reports and information both recommending and supporting the recommendation to wind up the Council Solutions Regional Authority (Council Solutions), Council resolves, pursuant to Schedule 2 Part 2 Clause 33(1)(a) of the Local Government Act 1999, for the reasons set out in the Report, that Council Solutions, being a regional subsidiary under section 43 of the Local Government Act 1999, of which the Council is a Constituent Council, be wound up on the following terms:               <ol style="list-style-type: none"> <li>a. surplus assets of Council Solutions will be distributed and all liabilities incurred or assumed by Council Solutions will be met in accordance with the Charter, namely, in proportion to the equity shares of the Constituent Councils; and</li> </ol> </li> <li>3. Council makes formal application and request to the Minister accordingly, for the purpose of achieving the winding up of Council Solutions.</li> <li>4. The Chief Executive Officer is authorised to make written application and request on behalf of the Council and in conjunction with the other Constituent Councils to the Minister for Transport, Infrastructure and Local Government, for the Minister’s approval to wind up Council Solutions, which request of the Chief Executive Officer is to include:</li> </ol>

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	<ul style="list-style-type: none"><li>i. the reasons for the request;</li><li>ii. confirmation that the assets and liabilities have been identified and addressed appropriately in accordance with the Council Solutions' Charter; and</li><li>iii. a copy of the Report and this resolution.</li></ul>
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**CO-ORDINATION**

Officer: MG  
Date:

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## **5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Sport, Recreation and Grants Committee met on 2 December 2019 to consider Eight (8) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 2 December 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 16 December 2019), and listed below:

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

#### **7.2.1 Youth Sponsorship Applications – November 2019**

1. The information be received.

#### **7.2.2 Review of Youth Sponsorship Policy**

1. That a report be brought back to the Sport, Recreation and Grants Committee to consider options of incorporating the Youth Sponsorship Policy with the Community Grants Policy, including associated guidelines.
2. That the report also considers additional Youth Sponsorship Criteria.
3. That the Youth Sponsorship funding budget be moved to the Community Grants Program budget.

#### **7.2.3 Community Grants Program Applications for December 2019**

1. The information be received and noted.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 2 December 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 16 December 2019), and listed below, with the exception of Item(s):

### and ### which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<b><u>Item No. 7.2.1</u> Youth Sponsorship Applications – November 2019</b>	<b>EXECUTIVE SUMMARY:</b> This report outlines the Youth Sponsorship Applications assessed in November 2019. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<b><u>Item No. 7.2.2</u> Review of Youth Sponsorship Policy</b>	<b>EXECUTIVE SUMMARY:</b> This report presents the Youth Sponsorship Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and has no significant changes made. <b>COMMITTEE RECOMMENDATIONS:</b> 1. That a report be brought back to the Sport, Recreation and Grants Committee to consider options of incorporating the Youth Sponsorship Policy with the Community Grants Policy, including associated guidelines. 2. That the report also considers additional Youth Sponsorship Criteria. 3. That the Youth Sponsorship funding budget be moved to the Community Grants Program budget.
<b><u>Item No. 7.2.3</u> Community Grants Program Applications for December 2019</b>	<b>EXECUTIVE SUMMARY:</b> This report outlines the Community Grants Program Applications submitted for the December 2019 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. Two applications are submitted for information. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received and noted.

**2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION**

<p><b><u>Item No. 7.2.4</u></b>  <b>19/2019: Para Camera Clun Inc. – Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Para Camera Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted that the 19/2019: Para Camera Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with section 11.2 of the Guidelines and Eligibility Criteria.</li> </ol>
<p><b><u>Item No. 7.2.5</u></b>  <b>33/2019: Salisbury Parish Multicultural Carnival Committee [Salisbury Catholic Church] – Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Salisbury Parish Multicultural Carnival Committee [Salisbury Catholic Church] Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the December 2019 round of Community Grants as follows: <ol style="list-style-type: none"> <li>a. 33/2019: Salisbury Parish Multicultural Carnival Committee [Salisbury Catholic Church] be awarded the amount of \$4,935.00 to assist with the purchase of PA and Music System hire, Stage and Marquee hire, Fence Banners and Flyers and Entertainment for the 2020 Salisbury Parish Multicultural Carnival event as outlined in the Community Grant Application and additional information.</li> </ol> </li> </ol>
<p><b><u>Item No. 7.2.6</u></b>  <b>36/2019: Northern Volunteering SA Inc. – Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Northern Volunteering SA Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted that the 36/2019: Northern Volunteering SA Inc. Application is deemed ineligible for Community Grants Program funding in accordance with sections 8.2 and 10.5.1 of the Guidelines and Eligibility Criteria.</li> </ol>

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**Item No. 7.2.7**

**Community Event  
Sponsorship Grant  
Applications – Round 4**

**EXECUTIVE SUMMARY:**

This report outlines the Community Event Sponsorship Program (CESP) Applications for Round Four (4). Five (5) applications are submitted for consideration by the Sport, Recreation and Grants Committee.

**COMMITTEE DECISION:**

1. It be noted that, in accordance with the delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, the following applications are approved through Round Four (4) of the Community Events Sponsorship Program as follows:
  - a. Grant No. 7/2019: Morella Community Centre Inc., application for \$3,662 for the Harmony Week Family Fun Day.
  - b. Grant No. 8/2019: Pooraka Farm Community Centre application for \$4,800 for the Family Fun Day.
  - c. Grant No. 9/2019: Australian Refugee Association application for \$5,000 for the Health Expo.
  - d. Grant No. 10/2019: Ingle Farm East Primary School application for \$5,000 for the Ingle Farm East Primary School 50<sup>th</sup> Birthday Celebration.
  - e. Grant No. 11/2019: Trikings Triathlon Club application for \$5,300 for the Tri Girls Triathlon.

**CO-ORDINATION**

Officer:

MG

Date:

**5.8 CEO Review Committee: Recommendations for Council Ratification**

*No CEO Review Committee meeting was held in December 2019.*



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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 Salisbury City Centre Investment Attraction and Land Disposal - Amendment to Confidentiality Resolution**

**AUTHOR** Terry Sutcliffe, General Manager City Development, City Development

**CITY PLAN LINKS** 1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally.  
3.2 Have interesting places where people want to be.

**SUMMARY** At the meeting of Council on 28 October 2019, it was resolved that the attachment to Works and Services Committee confidential agenda item 2.5.7 be kept confidential, with the covering report being public. (Resolution no. **0318/2019**).

An amendment is required to that resolution to allow for provision of the attachment, on a confidential basis, to tenderers for the former Len Beadell library land disposal process.

**RECOMMENDATION**

1. That part 6 of resolution **0318/2019** relating to the confidentiality of the attachment to Works and Services Committee Agenda 21/10/19 Item 2.5.7 be amended as follows:

*6. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the attachments for this item will remain confidential, and not available for public inspection until 21 October 2024, excepting for the purposes of providing on a confidential basis to parties tendering for the provision of sales and marketing of the former Len Beadell Library site.*

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At the Council meeting on 28 October a recommendation from the Works and Services Committee in relation to Salisbury City Centre Investment attraction and land disposal was considered. The recommendation included confidentiality provisions, and Council resolved that the attachment to the Works and Services Committee report, but not the covering report, remain confidential.
- 1.2 In order for background information to be able to be provided to tenderers for the sales and marketing of the former Len Beadell Library site, it is appropriate that the confidentiality resolution be amended.

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## **2. CITY PLAN CRITICAL ACTION**

2.1 Progress the revitalisation of the Salisbury City Centre including:

- Upgrade of Salisbury interchange
- Improving traffic flow and safety on Park Terrace
- Resourcing place management and activation
- Encourage and support private sector investment

## **3. REPORT**

3.1 The recommendation attached to this report addresses the need to be enabled to provide relevant background documents to the tenderers for the sale of the former Len Beadell library site, on the proviso that the document is provided to them on a confidential basis.

## **4. CONCLUSION / PROPOSAL**

4.1 It is proposed that the confidentiality resolution in relation to Part 6 of Council resolution **0318/2019** be amended as recommended.

## **CO-ORDINATION**

Officer: CEO  
Date: 11/12/19

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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice – Roundabout – Willowbrook Boulevard and Oakdene Court**

Cr Chad Buchanan has submitted the following Motion on Notice:

1. Staff bring back a report about consideration of a roundabout and other traffic calming management treatments for the intersection of Willowbrook Blvd and Oakdene Court, Paralowie.
2. The report to be presented to the Works & Services Committee by March to enable funding to be considered as part of the 2020/2021 Budget process.

**Administration Comment:**

The traffic data at this intersection shows that traffic is generally travelling at an acceptable speed and there is no major accident history. However, further analysis can be completed to identify issues that need to be resolved and suitable treatments. This will include an assessment of pedestrian movements.

**7.2 Motion on Notice: Elected Member Responses from Staff**

Cr Chad Buchanan has submitted the following Notice of Motion:

That, in accordance with its decision at the October 2019 meeting:

1. Council note that a draft of the Community Experience Charter will be the subject of discussion at the next Informal Strategy session in January 2020, and includes a requirement for inquiries to be responded to within 10 days.
2. During the Informal Strategy session in January 2020, Council have an opportunity to raise and discuss with the administration the implications of changed service standards in relation to enquiries/requests for service raised by Elected Members.

**Administration Comment:**

No comment required as preparation for the Informal Strategy is underway.

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**7.3 Motion on Notice: Salisbury Community Hub Opening**

Cr Maria Blackmore has submitted the following Notice of Motion:

That:

1. Council acknowledge the hard work and dedication of the staff of the City of Salisbury, our volunteers, and the Salisbury Business Association for their efforts in making the opening weekend of the Salisbury Community Hub such a resounding success; and
2. Mayor Aldridge and the CEO John Harry, on behalf of Elected Members, write to staff, volunteers, and the Salisbury Business Association to express our appreciation by the end of the year.

**Administration Comment:**

The Mayor and Chief Executive Officer will appropriately express the appreciation of Council to staff, volunteers and the Salisbury Business Association.

**7.4 Motion on Notice – 50<sup>th</sup> Anniversary Para Hills Brass Band**

Cr Shiralee Reardon has submitted the following Motion on Notice:

That, in recognition of the impending 50th anniversary since the formation of the Para Hills Brass Band in February 1970:

1. Council acknowledge and congratulate past and present members for 50 years of continued service to the community of Salisbury; and
2. The Mayor, on behalf of the City of Salisbury, send a formal letter of acknowledgement and a certificate of achievement to the Para Hills Brass Band.

**Administration Comment:**

Should the motion be adopted, a letter and certificate will be sent to the Para Hills Brass Band.

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**7.5****Motion on Notice – Community Hub**

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. the City of Salisbury, at its first formal Council meeting in the Salisbury Community Hub, formally acknowledge and thank the following people for their efforts, patience and understanding during the construction of the new Salisbury Community Hub:
  - a. the residents of the City of Salisbury and other visitors who come to the City Centre to conduct business, shop, and use available services;
  - b. small business owners in the City Centre who may have experienced some disruption to their routine operations;
  - c. staff and contractors for working with City Centre Traders to minimise impact on business;
  - d. the Salisbury Business Association for its steadfast support of this project and working, on behalf of local traders, with the Administration to ensure regular information provision and resolution of any difficulties; and
  - e. the staff of the City of Salisbury for continuing to deliver our services to the community throughout the construction period and the transition into the new facility.
2. the City of Salisbury reaffirms its commitment to address the following priorities for the City Centre:
  - a. increase the number of car parking spaces in the City Centre;
  - b. work with the State and Federal Government to obtain funding to address traffic congestion and safety on Park Terrace Intersection;
  - c. attract investment opportunities from the private sector and encourage existing land owners to rejuvenate their assets;
  - d. work with the Salisbury Business Association and private sector to attract more of a variety of retail, housing and other commercial development opportunities.

**Administration Comment:**

No comment required.



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**ITEM 8: MAYOR'S DIARY****Recommendation**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
25/11/2019	02:00 PM	Salisbury Community Hub Opening - Mayor's Event Briefing
25/11/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
25/11/2019	04:30 PM	Pre Council Meeting Briefing
25/11/2019	06:00 PM	EM Group Photo
25/11/2019	06:30 PM	Council Meeting
26/11/2019	10:00 AM	Signing of Document for Mr Probst
26/11/2019	10:30 AM	Asbestos Victims Memorial Ceremony - Briefing meeting
26/11/2019	06:00 PM	Familiarity Walk-through of the Salisbury Community Hub
26/11/2019	06:30 PM	Council Assessment Panel (CAP) Meeting
27/11/2019	10:30 AM	Media Issues - Regular Catch-up
27/11/2019	07:00 PM	Paralowie R-12 School Presentation Night and 50th Birthday
28/11/2019	09:45 AM	Call Tony Barker - Radio Show
28/11/2019	10:00 AM	Walkthrough for Hayley Pearson - Hub Gala Evening & Weekend
28/11/2019	02:30 PM	Media
28/11/2019	02:30 PM	Journalist tour of the Hub
28/11/2019	04:30 PM	"Us Deadly Salisbury Mob" Year 7 Graduation
28/11/2019	06:30 PM	Elected Member Briefing - Salisbury, Playford and Light Regional councils
29/11/2019	10:30 AM	Asbestos Day
29/11/2019	10:30 AM	Asbestos Victims Memorial Ceremony
29/11/2019	11:30 AM	Video for Messenger with Erica/Mayor
29/11/2019	06:00 PM	Official Opening of Community Hub
29/11/2019	12 Noon	Induction
30/11/2019	07:00 AM	Opening Weekend - Salisbury Community Hub
30/11/2019	09:30 AM	Mayoral Horse Drawn Float 29th Salisbury Community Christmas Parade
1/12/2019	11:00 AM	Mayors story time
2/12/2019	06:30 PM	Strategic Property Development Sub Committee (commence at concl of SRG)
2/12/2019	06:30 PM	Sport, Recreation & Grants Committee meeting
3/12/2019	10:00 AM	Radio Show
3/12/2019	01:00 PM	Meeting with resident
3/12/2019	03:00 PM	Signing and correspondence
3/12/2019	06:30 PM	Strategic Development Session #2
3/12/2019	12 Noon	Media Issues - Regular Catch-up
4/12/2019	09:45 AM	Curation of Interfaith Blessing Items
4/12/2019	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
4/12/2019	01:00 PM	Meeting with Resident

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4/12/2019	02:00 PM	Capital Michael Calabro
4/12/2019	04:00 PM	Mayors Leadership Forum'
4/12/2019	06:00 PM	Rotary Mawson Lake
6/12/2019	10:30 AM	Meeting with Mawson Lakes Rotary
6/12/2019	03:00 PM	Meeting with developers and local business owners
6/12/2019	06:30 PM	EM/Exec Dinner
7/12/2019	11:30 AM	Vietnam Veterans Association of SA - Christmas Lunch
7/12/2019	07:00 PM	Dinner with Residents

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**Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
20/11/2019	Deputy Mayor J Woodman	SAPML Microgrid Official Opening
20/11/2019	Deputy Mayor J Woodman	Valley View High School Art Exhibition
21/11/2019	Deputy Mayor J Woodman	Opening of renovated NAWMA Education Centre
21/11/2019	Cr L Braun	Valedictory Service and Celebration Supper
07/12/2019	Cr G Reynolds	- Vietnam Veterans Christmas Lunch - Northern Districts Cricket Club - opening of outdoor training nets - Australian Air League End of Year Awards Night

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

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There are no Questions on Notice.

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

**Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CLOSE**