



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 NOVEMBER 2019**

**MEMBERS PRESENT**

Cr C Buchanan (Chairman)  
Mayor G Aldridge  
Cr L Braun  
Cr B Brug  
Cr A Duncan (Deputy Chairman)  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Governance, Mr M Petrovski  
Manager Community Health and Wellbeing, Ms V Haracic  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.35 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr M Blackmore.

---

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr K Grenfell  
Seconded Cr D Proleta

The Minutes of the Policy and Planning Committee Meeting held on 21 October 2019, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr N Henningsen  
Seconded Cr J Woodman

1. The information be received.

**CARRIED**

*Cr G Reynolds entered the meeting at 6.37 pm.*

*Cr B Brug entered the meeting at 6.37 pm.*

*Mayor G Aldridge entered the meeting at 6.38 pm.*

**1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 12 November 2019**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 12 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

1. The information be received.

**CARRIED**

---

**1.0.2-TVSC2 Signage for properties of historical significance**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

1. The information within the report be noted and received.
2. That local area historical regions be considered, to identify areas of concentration of sites of historical significance.
3. Future signage be considered as part of budget considerations, funded from the current Information Signage program.
4. Additional significant site be noted including – McIntyre House, First Flight Memorial and Pines Lakes House, and those included in the previous report.
5. The budget be reviewed for historical signage, investigating an increase to \$30,000 per year for historical signage.
6. Staff provide a report on the provision of an App or similar digital tool on historical sites as well as the possibility for the inclusion of greater information on other tourism, entertaining/dining, accommodation, destinations and attractions.

**CARRIED**

**TVSC-OB1 Signage – Purling/Commercial Road, Salisbury North**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

1. That staff provide an audit report on existing directional and historically significant signage in the City of Salisbury.

**CARRIED**

---

**TVSC-OB2      Promotion of Salisbury Community Hub and Council Area**

Moved Cr J Woodman  
Seconded Cr N Henningsen

1. That staff bring back a report on the most effective and efficient manner to promote the Salisbury Community Hub and Salisbury Council area as a venue for conferences and conventions in line with its agreed target usage of the Salisbury Community Hub within the first 6 months of the Hub's opening.

**CARRIED**

**TVSC-OB3      Tourism and Visitor Sub Committee Meetings**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

1. That the next meeting of the Tourism and Visitor Sub Committee be scheduled from 5.00 – 6.00 pm.

**CARRIED**

**P&P-OB1 Accommodation Availability in Salisbury and Surrounds**

Moved Cr J Woodman  
Seconded Cr N Henningsen

1. Staff report back to the Tourism and Visitor Sub Committee on the number of available accommodation rooms in the vicinity of Salisbury and near surrounds to assist in promotion of the Salisbury Community Hub as a conference venue.

**CARRIED**

*Due to the Strategic and International Partnerships Sub Committee meeting concluding immediately prior to the commencement of the Policy and Planning Committee, the Minutes were considered at the end of the Policy and Planning Committee agenda.*

**1.1.2 Community Safety Strategy**

*Mayor G Aldridge left the meeting at 06:58 pm.*

Moved Cr G Reynolds  
Seconded Cr D Proleta

1. The report be received and noted.
2. The draft Community Safety Strategy as contained in Attachment 2 to this report (Item 1.1.2, Policy and Planning, 16/09/2019) be endorsed.
3. Note that if endorsed staff will progress to develop the detailed resource allocations and assign lead responsibilities, and staging of the actions for council consideration.

With leave of the meeting and consent of the seconder Cr G Reynolds  
VARIED the MOTION as follows:

1. The report be received and noted.
2. The draft Community Safety Strategy as contained in Attachment 2 to this report (Item 1.1.2, Policy and Planning, 16/09/2019) be endorsed.
3. Staff develop an implementation strategy with detailed resource allocations and assign lead responsibilities, and staging of the actions for council consideration.

**CARRIED**  
UNANIMOUSLY

*Mayor G Aldridge returned to the meeting at 07:04 pm.*

**1.1.3 Ability Inclusion Strategic Plan 2020-2024**

Moved Cr J Woodman  
 Seconded Cr A Duncan

1. Council endorse the Ability Inclusion Strategic Plan (AISP) 2020 - 2024, Public Document.
2. Council, in compliance with the SA Disability Inclusion Act 2018;
  - a. register the Ability Inclusion Strategic Plan in the SA Gazette
  - b. provide a report to the Chief Executive of the SA Department of Human Services about the preparation of the plan ( Consultation Report AISP–attachment 2)
  - c. publish the AISP in a format that is accessible to people with disability
3. Council register the AISP with the Australian Human Rights Commission as an Action Plan under Section 31 of the Commonwealth Disability Discrimination Act 1992.
4. Council to note draft Implementation Action Plan. Its budget will be determined subject to business case and budget prioritisation process.
5. Any new funds for the implementation of the AISP 2020-2024 will be the subject of new initiative bids as part of the 20/21 budget onwards, and request sent to Council for approval.

With leave of the meeting and consent of the seconder Cr J Woodman  
 VARIED the MOTION as follows:

1. Council endorse the Ability Inclusion Strategic Plan (AISP) 2020 - 2024, Public Document.
2. Council, in compliance with the SA Disability Inclusion Act 2018;
  - a. register the Ability Inclusion Strategic Plan in the SA Gazette
  - b. provide a report to the Chief Executive of the SA Department of Human Services about the preparation of the plan ( Consultation Report AISP–attachment 2)
  - c. publish the AISP in a format that is accessible to people with disability
3. Council register the AISP with the Australian Human Rights Commission as an Action Plan under Section 31 of the Commonwealth Disability Discrimination Act 1992.
4. Council to note draft Implementation Action Plan. Its budget will be determined subject to business case and budget prioritisation process.
5. Any new funds for the implementation of the AISP 2020-2024 will be the subject of new initiative bids as part of the 20/21 budget onwards, and request sent to Council for approval.
6. That the Asset Management Sub Committee give consideration to providing for inclusive design in the playspace hierarchy.

**CARRIED**

---

*Urban Development*

**1.3.1 Draft Planning and Design Code to replace existing Council Development Plan - on consultation**

Moved Cr C Buchanan  
Seconded Cr J Woodman

1. The information be received.
2. Council endorse the letter to the Minister for Planning (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 Item 1.3.1) with copies to the SA Planning Commission, the Department of Planning, Transport and Infrastructure, the Local Government Association (SA) and Shadow Minister for Planning which articulates Councils concerns on the public consultation of the draft Planning and Design Code.
3. That Council write to the Minister and Shadow Minister requesting a meeting with the Mayor, Chair of Policy and Planning Committee and relevant staff to discuss the letter and concerns by Council.

With leave of the meeting and consent of the seconder Cr C Buchanan  
VARIED the MOTION as follows

1. The information be received.
2. Council endorse the letter to the Minister for Planning (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 Item 1.3.1) with copies to the SA Planning Commission, the Department of Planning, Transport and Infrastructure, the Local Government Association (SA) and Shadow Minister for Planning which articulates Councils concerns on the public consultation of the draft Planning and Design Code.
3. That copies of the letter go to the Premier and Leader of the Opposition, the Minister and Shadow Minister requesting a meeting with the Mayor, Chair of Policy and Planning Committee and relevant staff to discuss the letter and concerns of Council.
4. That Council endorses the letter to the Minister for Planning, subject to minor editorial amendments.

**CARRIED**

**1.3.2 Planning Reforms - Draft Council Inspection Policies for Consultation**

Moved Mayor G Aldridge  
Seconded Cr N Henningsen

1. The draft *Practice Direction for Council Inspection Policies* for consultation, together with the *Background Paper on Inspection Policies Practice Direction* be noted.
2. Council endorse the letter to the State Planning Commission in relation to the draft *Practice Direction for Council Inspection Policies* (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 - Item 1.3.1).

**CARRIED**

*The meeting then considered the minutes from the Strategic and International Partnerships Sub Committee meeting.*

**1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 18 November 2019**

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 18 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**1.1.1 – SIPSC1 Presentation of Minutes – 12 August 2019**

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

1. That the Minutes of the Strategic and International Partnerships Sub Committee Meeting held on 12 August 2019, be taken as read and confirmed.

**CARRIED**



**1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee**

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

1. The information be received.

**CARRIED**

**1.1.1-SIPSC3 2019 China Delegation Visit to Linyi**

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

1. Note the contents of the report.
2. The Mayor's office formally write to the Mayor of Linyi expressing our appreciation for their invitation to attend their conference and seek information regarding their possible visit to Salisbury in 2020.
3. The Mayor's office formally acknowledge and thank the SA Branch of the Australian China Business Council and in particular their President, Mr Sean Keenihan, for their invaluable support to the delegation and to the City of Salisbury.
4. The Administration review and consider the opportunities discussed during the delegation and provide periodic reports on their progress to the Strategic and International Partnerships Sub-Committee.

**CARRIED**

*Cr P Jensen left the meeting at 07:24 pm and did not return.*

**OTHER BUSINESS**

Nil

The meeting closed at 7.26 pm.

CHAIRMAN.....

DATE.....