



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

25 NOVEMBER 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.38 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS

DEP1 Community Safety Strategy

Mr David Waylen, Executive Officer, Salisbury Business Association Inc. addressed Council in relation to Council's Community Safety Strategy.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr S Reardon
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 28 October 2019, be taken and read as confirmed.

**CARRIED
0319/2019**

Moved Cr D Proleta
Seconded Cr S Ouk

The Minutes of the Confidential Council Meeting held on 28 October 2019, be taken and read as confirmed.

**CARRIED
0320/2019**

Bring Forward Items 7.3 and 5.7 – 7.2.15

Moved Cr C Buchanan
Seconded Cr D Hood

1. That Item 7.3 – Community Bus Service to Western Suburbs, be brought forward to this point on the agenda, followed by Item 5.7, 7.2.15 – Community Event Sponsorship Program for consideration.

**CARRIED
0321/2019**

7.3 Motion on Notice - Community Bus to Service Western Suburbs

Moved Cr L Braun

Seconded Cr C Buchanan

1. That staff bring back a report to the Innovation and Business Sub Committee on the viability and service options of a bus service to connect the western suburbs with the rest of Salisbury.
2. That the report identifies gaps in currently available public transport particularly to suburbs west of Port Wakefield Road, including Globe Derby Park, Bolivar and St Kilda.
3. That the report include different service levels and models of:
 - A. fully funded Council-subsidised community bus service
 - B. partially subsidised model
 - C. user pays model.
4. That the report considers the cost versus benefit of servicing the local community and residents of Salisbury in line with the City Vision of being a Liveable and connected city.
5. That the report considers the potential financial benefits in increased tourism to the City of Salisbury, notably destinations such as the Globe Derby Harness Racing Club, the St Kilda Interpretative Centre and the St Kilda Adventure Playground, in line with the City vision of being a Prosperous City and Enabling Excellence.

With leave of the meeting and consent of the seconder Cr L Braun VARIED the MOTION as follows

1. That staff bring back a report to the Innovation and Business Sub Committee on the viability and service options of a bus service to connect the western suburbs with the rest of Salisbury.
2. That the report identifies gaps in currently available public transport particularly to suburbs west of Port Wakefield Road, including Globe Derby Park, Bolivar and St Kilda.
3. That the report include different service levels and models of:
 - A. fully funded Council-subsidised community bus service
 - B. partially subsidised model
 - C. user pays model.
4. That the report considers the cost versus benefit of servicing the local community and residents of Salisbury in line with the City Vision of being a Liveable and connected city.
5. That the report considers the potential financial benefits in increased tourism to the City of Salisbury, notably destinations such as the Globe Derby Harness Racing Club, the St Kilda Interpretative Centre and the St Kilda Adventure Playground, in line with the City vision of being a Prosperous City and Enabling Excellence.

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6. That Council write to the Minister and Shadow Minister for Transport about its concern of no provision of public transport as part of the growth strategy for the western side of Port Wakefield Road and calls on the government to provide public transport option.
 7. That staff identify state and federal government funding opportunities to assist with the cost of providing a community bus service for isolated communities.

**CARRIED
0322/2019**

7.2.15 Community Event Sponsorship Program

Cr B Brug declared a material conflict of interest on the basis of (1) being a member of the Lions Club committee, (2) direct association through domestic partner running the Lions Club of Salisbury as President, and (3) being a member of the Mawson Lakes Christmas Carols committee. Cr B Brug left the meeting at 07:25 pm.

Cr M Blackmore declared a perceived conflict of interest on the basis of performing at the Mawson Lakes Christmas Carols last year. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr A Duncan left the meeting at 07:34 pm.

Cr A Duncan returned to the meeting at 07:41 pm.

Moved Cr C Buchanan

Seconded Cr L Braun

1. That Council makes a provision of \$3,000 funding available to Salisbury Lions Club for payment subject to the Club providing a budget for the event and list of expenses incurred.
2. That staff bring back a report and develop criteria for an annual City of Salisbury Christmas Carols.
3. City of Salisbury be named as a co-funding sponsor of the event.

With leave of the meeting and consent of the seconder Cr C Buchanan
VARIED the MOTION as follows:

1. That Council makes a provision of \$3,000 funding available to Salisbury Lions Club for payment subject to the Club providing a budget for the event and list of expenses incurred.
2. That staff bring back a report and develop criteria for an annual City of Salisbury Christmas Carols.
3. City of Salisbury be named as a co-funding sponsor of the 2019 Salisbury Lions Christmas Carols event.

**CARRIED
0323/2019**

The majority of members present voted IN FAVOUR of the MOTION.

Cr M Blackmore voted IN FAVOUR of the MOTION.

Cr B Brug returned to the meeting at 07:52 pm.

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

Item 1.0.2-TVSC2: Signage for properties of historical significance

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 12 November 2019

The information contained in the Tourism and Visitor Sub Committee of the meeting held on 12 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

TVSC-OB1 Signage – Purling/Commercial Road, Salisbury North

1. That staff provide an audit report on existing directional and historically significant signage in the City of Salisbury.

TVSC-OB2 Promotion of Salisbury Community Hub and Council Area

1. That staff bring back a report on the most effective and efficient manner to promote the Salisbury Community Hub and Salisbury Council area as a venue for conferences and conventions in line with its agreed target usage of the Salisbury Community Hub within the first 6 months of the Hub's opening.

TVSC-OB3 Tourism and Visitor Sub Committee Meetings

1. That the next meeting of the Tourism and Visitor Sub Committee be scheduled from 5.00 – 6.00 pm.

P&P-OB1 Accommodation Availability in Salisbury and Surrounds

1. Staff report back to the Tourism and Visitor Sub Committee on the number of available accommodation rooms in the vicinity of Salisbury and near surrounds to assist in promotion of the Salisbury Community Hub as a conference venue.

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 18 November 2019

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 18 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1 – SIPSC1 Presentation of Minutes – 12 August 2019

1. That the Minutes of the Strategic and International Partnerships Sub Committee Meeting held on 12 August 2019, be taken as read and confirmed.

1.1.1-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

1.1.1-SIPSC3 2019 China Delegation Visit to Linyi

1. Note the contents of the report.
2. The Mayor's office formally write to the Mayor of Linyi expressing our appreciation for their invitation to attend their conference and seek information regarding their possible visit to Salisbury in 2020.
3. The Mayor's office formally acknowledge and thank the SA Branch of the Australian China Business Council and in particular their President, Mr Sean Keenihan, for their invaluable support to the delegation and to the City of Salisbury.
4. The Administration review and consider the opportunities discussed during the delegation and provide periodic reports on their progress to the Strategic and International Partnerships Sub-Committee.

1.1.2 Community Safety Strategy

1. The report be received and noted.
2. The draft Community Safety Strategy as contained in Attachment 2 to this report (Item 1.1.2, Policy and Planning, 16/09/2019) be endorsed.
3. Staff develop an implementation strategy with detailed resource allocations and assign lead responsibilities, and staging of the actions for council consideration.

1.1.3 Ability Inclusion Strategic Plan 2020-2024

1. Council endorse the Ability Inclusion Strategic Plan (AISP) 2020 - 2024, Public Document.
2. Council, in compliance with the SA Disability Inclusion Act 2018;
 - a. register the Ability Inclusion Strategic Plan in the SA Gazette
 - b. provide a report to the Chief Executive of the SA Department of Human Services about the preparation of the plan (Consultation Report AISP–attachment 2)
 - c. publish the AISP in a format that is accessible to people with disability
3. Council register the AISP with the Australian Human Rights Commission as an Action Plan under Section 31 of the Commonwealth Disability Discrimination Act 1992.
4. Council to note draft Implementation Action Plan. Its budget will be determined subject to business case and budget prioritisation process.
5. Any new funds for the implementation of the AISP 2020-2024 will be the subject of new initiative bids as part of the 20/21 budget onwards, and request sent to Council for approval.
6. That the Asset Management Sub Committee give consideration to providing for inclusive design in the playspace hierarchy.

1.3.1 Draft Planning and Design Code to replace existing Council Development Plan - on consultation

1. The information be received.
2. Council endorse the letter to the Minister for Planning (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 Item 1.3.1) with copies to the SA Planning Commission, the Department of Planning, Transport and Infrastructure, the Local Government Association (SA) and Shadow Minister for Planning which articulates Councils concerns on the public consultation of the draft Planning and Design Code.
3. That copies of the letter go to the Premier and Leader of the Opposition, the Minister and Shadow Minister requesting a meeting with the Mayor, Chair of Policy and Planning Committee and relevant staff to discuss the letter and concerns of Council.
4. That Council endorses the letter to the Minister for Planning, subject to minor editorial amendments.

1.3.2 Planning Reforms - Draft Council Inspection Policies for Consultation

1. The draft *Practice Direction for Council Inspection Policies* for consultation, together with the *Background Paper on Inspection Policies Practice Direction* be noted.
2. Council endorse the letter to the State Planning Commission in relation to the draft *Practice Direction for Council Inspection Policies* (provided as Attachment 1 to Policy and Planning Committee agenda 18 November 2019 - Item 1.3.1).

**CARRIED
0324/2019**

The meeting then proceeded to consider Item 1.0.2 – TVSC2 – Signage for Properties of Historical Significance, which was withdrawn to be considered separately.

1.0.2-TVSC2 Signage for Properties of Historical Significance

Moved Cr K Grenfell
Seconded Cr M Blackmore

1. The information within the report be noted and received.
2. That local area historical regions be considered, to identify areas of concentration of sites of historical significance.
3. Future signage be considered as part of budget considerations, funded from the current Information Signage program.
4. Additional significant site be noted including – McIntyre House, First Flight Memorial and Pines Lakes House, and those included in the previous report.
5. The budget be reviewed for historical signage, investigating an increase to \$30,000 per year for historical signage.
6. Staff provide a report on the provision of an App or similar digital tool on historical sites as well as the possibility for the inclusion of greater information on other tourism, entertaining/dining, accommodation, destinations and attractions.

**CARRIED
0325/2019**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr M Blackmore
Seconded Cr L Braun

That Council adopt the recommendations of the Works and Services Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item W&S-OB1 Pedestrian Crossing – Andrew Smith Drive, and
Item AMSC2 Street Tree Asset Management Plan and Policy
(11 November 2019)**

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.5.1 Variation to the Grant of Easement to South Australian Power Networks Corporation - Portion of Happy Home Reserve

1. The information in this report be received and noted.
2. Council grant a variation of the existing easement to South Australia Power Networks (SAPN) over a portion of allotment 69 in Filed Plan 113664 as described in Certificate of Title Volume 5553 Folio 51 known as Happy Home Reserve, Salisbury for the purpose of widening the easement for the electrification of the Gawler Railway Line for \$5,000 plus GST.
3. SAPN and subsidiary companies are to be responsible for all costs associated with the lodgement and documentation of the variation of Easement.
4. Manager of Property and Buildings be authorised to liaise with SAPN and subsidiary companies in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Document.

2.5.2 Renewable Energy for Council Buildings - Salisbury Community Hub

1. The Salisbury Community Hub be included in the same renewable energy supply strategy as other Council owned buildings once the Sustainability Strategy & Energy Plan are endorsed.

2.6.1 Capital Works Report - October 2019

1. As part of 2019/20 Second Quarter Budget Review include a \$95k non-discretionary budget bid for the road and drainage repair works undertaken Bolivar Road, Paralowie, PR25512.
2. Include within the 2019/20 Second Quarter Budget Review, \$45k Income Gain associated with City of Playford contribution towards PR25417 Greater Edinburgh Parks Regional Drainage.

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3. Approve staff to deliver \$114k of Bicycle Network Improvements within Montague Farm area in 2019/20, noting that:
 - (a) we were unsuccessful in obtaining a grant for \$100k
 - (b) a second quarter budget review bid of \$100k be included in the 2019/20 second quarter budget review
 4. As a Non-discretionary 2019/20 Second Quarter Budget Review include the following adjustments to PR13725 Major Traffic Improvement Program;
 - Include the construction of a new roundabout at the intersection of Belfree Drive and George Street, Greenfields, subject to consultation with BAPS and other business
 - Decrease the program Income Budget from \$1,337k to \$902k in accordance with the grant allocations awarded, resulting in an additional \$435k Council contribution towards the program
 - Increase the program Expenditure Budget from \$2,045k to \$2,095, an additional \$50k budget allocation
 5. Remove the construction of a new Roundabout at the intersection of Kesters and Nelson Road, Para Hills in the 2019/20 financial year, and give it consideration in the 2020/21 capital works program.
 6. Include the construction of footpaths and any associated ramps along sections of Kelly Terrace, Salisbury, and Settlers Park Reserve, Paralowie, within PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Programs.

Minutes of Asset Management Sub Committee 14 October 2019

The information contained in the Asset Management Sub Committee of the meeting held on 14 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

AMSC2 Playspace Policy and Levels of Service Review

That:

1. The information be received and noted.
2. A report be prepared for the December meeting of this sub committee providing a draft Playspace policy for consideration and having regard or reference to:
 - Provision of a hierarchy of playgrounds and equipment by functionality level;
 - Retention of existing equipment where possible or appropriate;
 - Suitability of equipment (seating, BBQ, toilets etc.) and features (e.g. water);

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- Placement of fencing near main roads or water ways; and
 - Incorporation of smart city applicability where suitable.
3. The report also provide advice about trends and directions in playground equipment design.

AMSC3 Presentation of Playspace Provision and Renewal

1. That the presentation be noted.

Minutes of Asset Management Sub Committee 11 November 2019

The information contained in the Asset Management Sub Committee of the meeting held on 11 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

AMSC3 Playspace Hierarchy and Distribution for the City

1. The information be received and noted.

**CARRIED
0326/2019**

The meeting then proceeded to consider Item W&S-OB1 and AMSC2, which were withdrawn to be considered separately.

W&S-OB1: Pedestrian Crossing – Andrew Smith Drive

Moved Cr S Ouk
Seconded Cr C Buchanan

1. The recommended motion not proceed.

**CARRIED
0327/2019**

AMSC2 Street Tree Asset Management Plan and Policy (11 November 2019)

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. The information be received.
2. That a report be presented to the February 2020 Policy and Planning Committee as part of a plan to consider a range of tree types in the tree palette options, including flowering.
3. The Tree Management Policy includes consideration of possible scenarios of increasing canopy coverage across the City of Salisbury by between 5% and 10%

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows .

1. The information be received.
2. That a report be presented to the February 2020 Policy and Planning Committee as part of a plan to consider a range of tree types in the tree palette options, including flowering.
3. The Tree Management Policy includes consideration of possible scenarios of increasing canopy coverage across the City of Salisbury by between 5% and 10%
4. That an Informal Strategy workshop be held to enable Council to fully discuss these issues.

**CARRIED
0328/2019**

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.06 pm.

The meeting reconvened at 8.22 pm.

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr G Reynolds

That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

Item 3.4.1 Nominations Sought for a Local Government representative on the State Records Council

Item 3.6.1 Formal Meeting Schedule for 2020

Item 3.6.2 Summary Report for Attendance at Training and Development Activity - 2019 Local Government Professionals Australia National Congress and Business Expo, Darwin

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.6.3 Update on the Review of Council Endorsed Policies

1. That the information be received and noted.

3.6.4 Draft Annual Report 2018/2019

1. That the Draft 2018/19 Annual Report forming attachment 1 to this report (Resources and Governance Committee, 18 November 2019, Item 3.6.4) be endorsed for finalisation, subject to any suggested amendments by Council.

**CARRIED
0329/2019**

The meeting then proceeded to consider Items 3.4.1, 3.6.1 and 3.6.2, which were withdrawn to be considered separately.

3.4.1 Nominations Sought for a Local Government representative on the State Records Council

Cr N Henningsen declared a material conflict of interest on the basis of being nominated for the position. Cr N Henningsen left the meeting at 08:24 pm.

Moved Cr B Brug
Seconded Cr D Proleta

1. Cr N Henningsen be nominated as a local government representative on the State Records Council.

**CARRIED
0330/2019**

Cr N Henningsen returned to the meeting at 8.25 pm.

3.6.1 Formal Meeting Schedule for 2020

Moved Cr C Buchanan
Seconded Cr A Duncan

1. The 2020 Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 18/11/2019) be endorsed, subject to Asset Management and Innovation and Business Development Sub Committees meeting on a monthly basis or as determined by the Chairman and CEO.
2. The Chief Executive Officer, in consultation with the Chairman, be delegated authority to amend the 2020 Formal Meeting Schedule should the need arise.

**CARRIED
0331/2019**

3.6.2 Summary Report for Attendance at Training and Development Activity - 2019 Local Government Professionals Australia National Congress and Business Expo, Darwin

Moved Cr C Buchanan
Seconded Cr B Brug

1. That the report be received.
2. That the information be noted.
3. That staff prepare and bring back to the relevant Council Committees, a report/s that considers the prospective implementation of:
 - a. strategies and opportunities for Council to engage in the "Direct Democracy" (Citizens Jury), identifying areas where this can be used e.g. Neales Green;

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- b. the creation of a “Fun Bus” service as provided by the City of Darwin;
 - c. implementing the structural seating incorporating vegetation;
 - d. use of LCD screens in City of Salisbury community centres and depots to present to viewers information about the current Mayor, Ward Councillors, Ward Maps, Key Contacts, Consultations being conducted, key events within the City of Salisbury;
 - e. a cost benefit analysis of possible implementation of the SmartCities program akin to the City of Darwin experience;
 - f. consideration to the creation of a market to be held in the Salisbury City Centre once a month similar to the Mindil Beach Markets in Darwin;
 - g. the City of Darwin’s Strategic Plan be reviewed as part of the any development for the future of City of Salisbury’s Strategic Plan.
4. That Council endorse and advocate our support to the LGA SA and the State Government that they consider adoption of the creation of an independent tribunal to set CEO remuneration; similar to other States.

**CARRIED
0332/2019**

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr S Reardon
Seconded Cr J Woodman

That Council adopt the recommendations of the Audit Committee meeting on 12 November 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 November 2019), and listed below:

4.0.1 Future Reports for the Audit Committee of Council

1. The information be received.

4.0.2 Actions List

1. The information be noted.

4.0.3 Proposed Audit Committee meeting schedule for 2020

1. That the information be received.

4.2.1 Report to the Audit Committee for the year ended 30 June 2019, prepared by Bentleys

1. That:
 - a. The information be received; and
 - b. Bentleys' Final Report on Audit Findings be endorsed for receipt by Council.

4.2.2 End of Financial Year Statements and Analysis

1. The information be received.
2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the year ended 30 June 2019 and is satisfied they present fairly the state of affairs of Council.
3. In accordance with Regulation 22 of the Local Government (Financial Management) Regulations 2011 clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit Committee sign the statement to certify the independence of the Council Auditor, Bentleys.
4. The draft analysis of the Annual Financial Statements, as presented in Audit Committee, Item 4.2.2, 12 November 2019 Attachment 1, be recommended by the Audit Committee for inclusion in the End of Year Financial Statements Report to Council.
5. The letter of Auditor Independence Certification be noted and received.

4.2.3 Treasury Policy

1. Information be received.
2. The Audit Committee recommend the amended Treasury Policy, as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 12/11/2019 be endorsed, noting the only change to the existing policy is a reduction in loan portfolio floor to 20%.

4.2.4 Financial Sustainability Audit, Final Report.

1. That the information be received.
2. That the Audit Committee accept the final report for the Financial Sustainability Audit as set out in Attachment 1 to this report (Audit Committee item number 4.2.4, 12/11/2019) and endorse the final report for Council approval.

4.2.5 Risk Management and Internal Controls Activities

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 12/11/2019) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Item 4.2.5, Audit Committee, 12/11/2019).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report be endorsed and forwarded to Council for adoption.

4.2.7 Draft 2018/19 Annual Report

1. That the Draft 2018/19 Annual Report forming attachment 1 to this report be recommended to Council for endorsement, subject to any amendments by the Audit Committee.

A-OB1 Final Audit Committee Meeting – Cr L Braun

Cr L Braun advised the Audit Committee that she has resigned as the Deputy Chairman and as an Audit Committee member. The resignation is effective as at the 1st December 2019. The Chair thanked Cr L Braun for her service to the Audit Committee.

**CARRIED
0333/2019**

5.5 Council Assessment Panel

Council noted the Minutes of the Council Assessment Panel meeting held on Tuesday 22 October 2019.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr B Brug

That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 November 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item 6.0.2-IBDSC2 Civil Works and Services Circular
Economy Opportunities Presentation**

Item 6.0.2-IBDSC4 Verge Maintenance Review

which were withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 November 2019

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 11 November 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, subject to removal of Cr K Grenfell as an Observer at the meeting, and including Cr S Reardon as an Observer.

**6.0.2-IBDSC1 Future Reports for the Innovation and
Business Development Sub Committee**

1. The information be received.

6.0.2-IBDSC3 Community Requests - Response Dashboard

1. The information be received.
2. Council acknowledges the year to date of 95% responses achieved within the endorsed target, and commend staff on the result.
3. That future dashboard response reports be broken down by departments.

6.1.1 Council Finance Report - October 2019

1. The information be received.

6.5.1 First Quarter Budget Review 2019/20

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,388,756 be credited to the Sundry Project Fund. This will bring the balance to \$1,388,756.

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2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

Salisbury Development Services Insurance	
Premiums	\$ 22,000
Portable CCTV Trial	\$ 65,000

CAPITAL

Confidential Item - Land Acquisition	\$ 779,500
Bridgestone Athletics Facility	\$ 490,000
Hoyle Green Development	(\$ 960,561)
School Zones and Pedestrian Crossings	\$ 120,000
Traffic Counter Renewals	\$ 18,000
Lease to Buy Laptop / PC's	\$ 218,000

TOTAL \$ 751,939

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$636,817.)

3. There are no **discretionary** net bids included in the First Quarter Budget Review.
4. Council approve the following transfers:
1. Transfer \$2,800 contractual services expenditure from the Continuous Improvement fund to Strategic Procurement to perform analysis works.
 2. Transfer \$160,000 from Wages and Salaries Provision to the Operational Readiness program.
 3. Transfer \$336,890 of Carry Forward funds from capital to operating for the Salisbury Community Hub, with no change in the overall budget. Refer Section 2.2 Carry Forward Review of this budget review.
 4. Transfer \$19,000 Legal Expenditure from City Development Administration to Environmental Health to cover ongoing Food Prosecution Act ongoing cases.
 5. **Non-Discretionary** transfer of \$17,000 operating lease budget to capital to contribute toward Budget Review Bid enable the purchase of IT devices as part of transitioning away from Desktop PC's.

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5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.
(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2019/20 will decrease by \$636,817 to overall indicative loan borrowings of \$159,539, which includes Budget Timing Reinstatements totalling \$12,134,000 from the 2018/19 year and \$8,800,000 from the 2017/18 year, offset by Cash and Facilities Applied \$29,084,000).
 6. The 2019/20 budget be adjusted with \$1,794,000 funds carried forward from 2018/19 (noting \$12,719,500 funds carried forward endorsed August 2019) to be applied as detailed in Carried Forward Review page 5 in Attachment 1 to this report (Item No.6.5.1, Budget and Finance Committee, 18 November 2019).
 7. The 2018/19 project expenditure budgets be adjusted to reflect \$30,000 overstatement in returned funds (noting \$4,545,700, returned funds endorsed August 2019) as detailed in Carried Forwards Review page 5 in Attachment 1 to this report (Item No. 6.5.1, Budget and Finance Committee, 18 November 2019).

6.8.1 Financial Reserve Policies Review

1. The Open Space Reserve Fund Policy as set out in attachment 2 to this report (Item No. 6.8.1, Budget and Finance Committee, 18/11/2019) be endorsed.
2. The Business Unit Reserve Policy as set out in attachment 3 to this report (Item No. 6.8.1, Budget and Finance Committee, 18/11/2019) be endorsed.

**CARRIED
0334/2019**

The meeting then proceeded to consider Items 6.0.2-IBDSC2 and 6.0.2-IBDSC4, which were withdrawn to be considered separately.

6.0.2-IBDSC2 Civil Works and Services Circular Economy Opportunities Presentation

Cr K Grenfell declared a perceived conflict of interest on the basis of being a deputy member of NAWMA. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of being a Board member of NAWMA. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a Board member of NAWMA. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr S Reardon declared a perceived conflict of interest on the basis of being a deputy member of NAWMA. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr B Brug

1. Council notes the City of Salisbury's innovation in creating a circular economy in the use of re-usable local resources.
2. Staff provide a report on how we can maximise, including the setting of targets and timeframes, and in conjunction with NAWMA, the re-use of materials and use of local recycled resources for gutters, roads and other infrastructure.
3. Staff bring back a policy to be included in the sustainability strategy to construct new roads, re-seal programs and carparks with the highest recycling material amount, and incorporating the targets and timeframes as per part 2.
4. Staff provide a report including comparisons with what the City of Salisbury and Port Adelaide Enfield Councils are doing in road surface trials, with particular reference to the Fulton Hogan report.

**CARRIED
0335/2019**

The majority of members present voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr S Reardon voted IN FAVOUR of the MOTION.

6.0.2-IBDSC4 Verge Maintenance Review

Moved Cr P Jensen

Seconded Cr C Buchanan

1. That Council notes the report.
2. That Council endorse the trial of adjusted verge service levels for the 2020 cutting season, including additional operating budget provision of \$240k to be made through 2019/20 second quarterly review process, to be made as a non-discretionary budget bid.
3. A further report be provided at the completion of 2020 on the effectiveness of the trial.
4. Further work be undertaken over the next 12 months to identify sites for alternative verge treatments with consideration to aligning and funding through existing strategies and capital works programs, and a report be brought back recommending other sites and verge treatments.
5. A further report be provided on implementing changes to the Verge Development Policy with advice on the potential to provide financial and other incentives to residents to maintain their own verges.
6. Further advice also be provided discussing issues and costings of reducing verge cutting heights to 30-40mm.

**CARRIED
0336/2019**

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr L Braun
Seconded Cr S Reardon

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 11 November 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 November 2019), and listed below, with the exception of:

**Item 7.2.11 24/2019: Pooraka Football Club Inc.-
Community Grants Program Application (Re-
Assessed)**

Item 7.2.15 Community Event Sponsorship Program

which were withdrawn to be considered separately.

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - October 2019

1. The information be received.

7.2.2 Community Grants Program Applications for November 2019

1. The information be received and noted.

**7.2.8 31/2019: Scodes Volunteer and Training Services Pty Ltd -
Community Grants Program Application**

1. The information be received and noted.

7.2.12 Minor Capital Works Grant Program - November Allocations

1. The information be received and noted.

**CARRIED
0337/2019**

The meeting then proceeded to consider Item 7.2.11 which was withdrawn to be considered separately. Item 7.2.15 was considered earlier on the Agenda.

7.2.11 24/2019: Pooraka Football Club Inc.- Community Grants Program Application (Re-Assessed)

Moved Cr L Braun
Seconded Cr B Brug

1. That the Club be requested to provide a Statutory Declaration explaining the circumstances for why the 2015 grant allocation was not fully acquitted.
2. That Council notes that the event has already taken place but recognises that extenuating circumstances lead to the application for funding being submitted late.
3. That Council provides \$2,000 to the Pooraka Football Club as a grant subject to the Club submitting a statutory declaration, as per point 1, and receipts for expenses incurred for the grant request.

**CARRIED
0338/2019**

5.8 CEO Review Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr D Proleta

That Council adopt the recommendations of the CEO Review Committee meeting on 12 November 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 25 November 2019), and listed below:

8.1.1 Future Reports for the CEO Review Committee

1. The information be received

8.1.2 CEO Performance Evaluation - Proposed Personal Evaluation System for FY2019/2020

1. Information be received.
2. The Personal Evaluation System to apply to the CEO for the FY2019/2020 review period, comprising a Performance Appraisal Survey and Key Performance Indicators (both documents attached) be endorsed, noting the following amendments to the CEO Performance Indicators:

Sustainable City: include percentage of reserves irrigated

Liveable City: expand reference to improvements to East-West transport routes to make specific reference to:

- Waterloo Corner Road
- Kings Road
- Bolivar Road

**CARRIED
0339/2019**

ITEM 6: GENERAL BUSINESS REPORTS

6.1 End of Year Financial Statement and Analysis

Moved Cr L Braun

Seconded Cr J Woodman

1. The information be received.
2. The Annual Financial Statements for the year ended 30 June 2019 be adopted.

**CARRIED
0340/2019**

6.2 Request for Elected Member Nomination on Audit Committee

Moved Cr L Braun

Seconded Cr G Reynolds

That:

1. Council receives the information.
2. Cr K Grenfell be appointed to the Audit Committee of Council for the remaining term of Council, commencing on 1 December 2019.

**CARRIED
0341/2019**

6.3 Sport Recreation and Grants Committee - Terms of Reference and Guidelines

Moved Cr L Braun

Seconded Cr J Woodman

That the information be received.

**CARRIED
0342/2019**

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice - Shelter for the Homeless

Moved Cr B Brug
Seconded Cr C Buchanan

That the administration:

1. Investigate opportunities for temporary shelter for people experiencing homelessness, including potential use of appropriate Council owned buildings, religious centres and other not-for-profit sites in the Salisbury City Centre and greater City of Salisbury, through the Northern Homeless co-collaboration group.

CARRIED
0343/2019

7.2 Motion on Notice - CCTV Grant Program Reinstatement

Cr C Buchanan declared an actual conflict of interest on the basis of his employment. Cr C Buchanan left the meeting at 9:06 pm.

Moved Cr B Brug
Seconded Cr D Hood

1. That the Mayor write to the State Minister and Shadow Minister for Police to advocate for the reinstatement of the State Government's \$2 million CCTV Grants Program that matched the funding dollar for dollar.

CARRIED
0344/2019

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr D Proleta
Seconded Cr D Hood

1. That this information be noted.

CARRIED
0345/2019

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

29 October	Ingle Farm East PS Governing Council
30 October	Morella Community Centre AGM
31 October	ALGWA SA AGM
1 November	Bridgestone Athletics Centre Ground Breaking Ceremony
2 November	Salisbury Food and Cultural Festival
3 November	Lions Club Fete at Salisbury North Oval
4 November	Informal Strategy
5 November	PBAFM Radio show – Spotlight on Salisbury
5 November	EM Workshop – LG Fundamentals
6 November	Salisbury Suicide Prevention Team handover meeting
6 November	Represent Mayor – 2020 Australian of the Year Awards
7 November	Represent Mayor – NASSSA Photography & Aerosol Arts Awards – Twelve-25
10 November	Represent Mayor – Edinburgh Air Show function at Virgara Winery
11 November	Remembrance Day Memorial – Salisbury RSL
11 November	Innovation and Business Development Committee
12 November	Salisbury Suicide Prevention Team Board and General Committee meetings
12 November	Tourism and Visitor Sub-Committee
12 November	CEO Review Committee
13 November	Represent Mayor – KESAB Breakfast with the Minister
14 November	Duke of Edinburgh Awards for Parafield Gardens High School
18 November	Strategic International Partnerships Sub-committee
18 November	Standing Committees
19 November	Spotlight on Salisbury PBAFM Radio show
19 November	Meeting re Salisbury Aware deliveries
20 November	Represent Mayor – Microgrid Opening Pooraka Markets
20 November	Represent Mayor - Valley View Secondary School Art Exhibition
21 November	Represent Mayor – Re-opening of NAWMA Education Centre
23 November	ALGWA Christmas Brunch
23 November	Walkley Heights Neighbourhood Watch Xmas event
24 November	Valley View Neighbourhood Watch Xmas BBQ
25 November	Council Meeting

Cr L Braun:

26/10/19	Mawson Lakes Clean up Day 2019 BMX Championship, at Cross Keys BMX club, Pooraka (<i>on behalf of Mayor Gillian Aldridge</i>)
27/11/19	Calls and emails with resident regarding Pt Wakefield underpass at Globe Debry Park
23/10/19	October Full Council meeting.
31/10/19	Attended the Local Government Finance Authority AGM Call with Pooraka Resident regarding fencing issue
2/11/19	Attended the Johns St Cultural Fair

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- 4/11/19 Informal strategy meeting
- Planning and Design Code review
 - Strategic Land review
- 05/11/19 Elected Members Workshop
- Local Government Fundamental
 - Post-Election Training
- 06/11/19 Elected Members Workshop
- Strategic Development #1
- OZtrain Workshop – Strategic Thinking #1
- 07/11/19 Meet with residents in Globe Derby Park
- Attend St Kilda and Surrounds Tourism and Development Committee meeting
- 11/11/19 Sub Committee meetings:
- Sports, Recreation and Grants Committee
 - Business & Innovation Development Sub Committee
 - Asset Management Sub Committee
- 12/11/19 Spectator at Tourism and Visitor Sub Committee
- Property Control Group meeting
- Audit Committee meeting
- 13/11/19 LGA Public Enhanced Speaking and Presenting for Elected Members training
- 15/11/19 Call with Pooraka Resident regarding nuisance trees
- 17/11/19 Clean-up Day at Globe Derby Park
- 18/11/19 OZtrain Workshop – team collaboration
- Standing Committee meetings:
- Policy and Planning
 - Budget and Finance
 - Works and Services
- 21/11/19 Mawson Lakes Neighbourhood Watch – End of year meeting.
- Endeavour College Valedictory Service - (on behalf of Mayor Gillian Aldridge)
- 24/11/19 Attended Mawson Lakes Christmas Markets

Cr K Grenfell:

- 30th October Morella Community Centre AGM
- 31st October ALGWA AGM
- 1st November Ground Breaking Ceremony at Bridgestone Park
- 2nd November Salisbury Food and Cultural Festival
- 7th November Twelve25 Exhibition and Celebration
- 11th November Salisbury RSL for Remembrance Day Service
- 11th November Public Art Panel
- 13th November Enhanced Public Speaking and Presenting for Elected Members - LGA training
- 14th November Duke of Edinburgh Celebration
- 20th November Parafield Gardens High School Year 12 Graduation Presentation
- 20th November The Pines School Governing Council End of Year Dinner

Cr B Brug:

- Salisbury Food Festival
- Swami Mandir
- Mawson lakes neighbourhood Watch

ITEM 10: QUESTIONS WITHOUT NOTICE

Nil

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice - Contractor Obligations and Penalties

Cr C Buchanan returned to the meeting at 9.11 pm.

Cr Lisa Braun submitted the following question:

1. When external contractors are engaged to carry out work for the Council, what contractual obligations are they under to meet specified timeframes?
2. If a contractor should exceed an agreed upon timeframe for completion of work, are there financial or any other penalties imposed on the contractor?

General Manager City Infrastructure, Mr John Devine provided the following response:

Contractors are engaged through a variety of contractual arrangements specific to the type of work being undertaken, these may be through purchase orders or more complex works contracts which may or may not include specified time frames.

Some contractual agreements will include provision for financial penalties, which are monitored by the nominated superintendent against the time frame, noting that in most instances additional time is usually incurred as a result of additional scope or various project contingencies. Contract managers actively manage the contractors against scope budget and time.

ITEM 12: OTHER BUSINESS

Personal Statement – Cr A Duncan

On behalf of my family I thank my fellow Councillors, our Mayor, Management and Staff for all their support given to me and my late daughter Georgie.

ITEM 13: CONFIDENTIAL ITEMS

13.1 Request for Extension of Confidentiality Order: NAWMA - Appointment of Independent Chair

Cr S Reardon declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr K Grenfell declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr L Braun

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- information contained within the report includes personal information of an employment nature for candidates under consideration for appointment to the position of Independent Chair of the NAWMA Board

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: NAWMA - Appointment of Independent Chair** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0346/2019**

The meeting moved into confidence at 9.12 pm.

The meeting moved out of confidence at 9.14 pm.

13.2 Defamatory Facebook Comments - Legal Advice

Mayor G Aldridge declared a material conflict of interest on the basis of being the subject of the item.

Mayor Aldridge left the meeting at 9:15 pm.

Deputy Mayor J Woodman assumed the Chair at 9.15 pm.

Moved Cr K Grenfell

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- disclosure of the information contained in the report is likely to prejudice potential future litigation.

*On that basis the public's interest is best served by not disclosing the **Defamatory Facebook Comments - Legal Advice** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0347/2019

The meeting moved into confidence at 9.15 pm.

The meeting moved out of confidence at 9.20 pm.

Mayor G Aldridge returned to the meeting at 9:20 pm and resumed the Chair.

13.3 Audit Committee - Confidential recommendations for Council Ratification

Moved Cr L Braun

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and

- tenders for the supply of goods, the provision of services or the carrying out of works.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Release of the information could prejudice the commercial position or confer a commercial advantage on a third party, the commercial information is contrary to the public interest and relates to tenders for the provision of services

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0348/2019**

The meeting moved into confidence at 9.21 pm.

The meeting moved out of confidence at 9.22 pm.

13.4 Works and Services Committee - Confidential recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr N Henningsen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) and (d)(ii) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and

- legal advice.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0349/2019**

The meeting moved into confidence at 9.22 pm.

The meeting moved out of confidence at 9.23 pm.

13.5 Budget and Finance Committee - Confidential Recommendations for Council Ratification

Moved Cr M Blackmore
Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(a) and (h) and (i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
 - *legal advice; and*
 - *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0350/2019**

The meeting moved into confidence at 9.23 pm.

The meeting moved out of confidence and closed at 9.27 pm.

CHAIRMAN.....

DATE.....