



AGENDA

COUNCIL

*meeting to be held on **Monday 28 October 2019 at 6:30 pm**
in the Council Chamber, 12 James Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

Page 7

- 2.1 Statutes Amendment (Sex Work Decriminalisation) Bill 2019
- 2.2 Presentation – Youth Parliament

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: CONFIRMATION OF MINUTES

Page 8

- 23 September 2019 Council Minutes
- 23 September 2019 Confidential Council Minutes

ITEM 5: COMMITTEE REPORTS

**5.1 Policy and Planning Committee: 21 October 2019
Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 15 October 2019
 - 1.1.1-YC1 Future Reports for the Youth Council Sub Committee
 - 1.1.1-YC2 South Australian Youth Parliament 2019 Participation
 - 1.1.1-YC3 Youth Council Project Teams Update
 - 1.1.1-YC4 Youth Programs and Events Update October 2019
- 1.1.2 Salisbury Secret Garden 2020
- 1.1.3 Collaboration Agreement between Council and Community Centres
- 1.1.4 Reconciliation Action Plan 2019 – 2021
- 1.1.5 Australia Day Events 2020
- 1.1.6 Update regarding the Intercultural Strategic Alliance

5.2 Works and Services Committee: 21 October 2019 *Page 37*

Cr C Buchanan (Acting Chair)

- 2.0.1 Future Reports for the Works and Services Committee
- 2.1.1 Burton Community Hub Project Update
- 2.4.1 Update on Corella Management
- 2.5.1 Portable CCTV Cameras
- 2.5.2 Proposed Declaration of Multiple Roads within the City of Salisbury
- 2.5.3 SA Power Networks Easements - Swan Alley Wetlands and Greenfields Wetlands
- 2.5.4 Diamond Communications Pty Ltd - New Lease Agreement
- 2.5.5 Provenance Indigenous Plants - New Lease Agreement
- 2.5.6 Vesting of land for public road at Pilatus Drive, Direk to enable gazettal of AB-triple access
- 2.6.1 Capital Works Report - September 2019
- 2.6.2 Solar Bench and Table Trial for Parks and Reserves
- 2.6.3 Church and John Street Improvement Plan
- 2.8.1 Waste & Recycling Bin Upgrade/Addition Fees
W&S-OB1 Paralowie Soccer Club

5.3 Resources and Governance Committee: 21 October 2019

Cr D Proleta (Chair)

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- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.0.2 White Ribbon Australia Accreditation Update
- 3.4.1 Nominations Sought for a Local Government representative on the Public Library Services Standing Committee
- 3.4.2 Nominations Sought for a Local Government representative on the SA Power Networks Customer Consultative Panel
- 3.6.1 Nomination of Principal Office for the City of Salisbury
- 3.6.2 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 31 October 2019

5.4 Audit Committee of Council

Cr G Reynolds (Chair)

No Audit Committee of Council meeting was held in October 2019.

5.5 Council Assessment Panel

Minutes of the Council Assessment Panel meeting held on 24 September 2019 to be noted by Council to be noted.

5.6 Budget and Finance Committee: 21 October 2019 *Page 53*
Cr B Brug (Chair)

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 October 2019
 - 6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
 - 6.0.2-IBDSC2 Customer Review Dashboard
 - 6.0.2-IBDSC3 Community Experience Charter Framework
 - 6.0.2-IBDSC4 Local Government Reform Program - Reform Areas 3 and 4
 - IBDSC-OB1 Expenditure for Salisbury Plays Events
- 6.1.1 Budget Timetable 2020/21
- 6.6.1 Discretionary Rate Rebate Application for SA Poultry Association Inc
- 6.6.2 Discretionary Rate Rebate Applications for Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia GrandLodge of England Inc.

5.7 Sport, Recreation and Grants Committee: 14 October 2019 *Page 59*
Cr A Duncan (Chair)

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Youth Sponsorship Applications - September 2019
- 7.2.2 Community Grants Program Applications for October 2019
- 7.2.4 24/2019: Pooraka Football Club Inc.- Community Grants Program Application
- SRG-OB1 Pooraka Football Club
- Committee decisions made under delegated authority – for Council information:**
- 7.2.3 18/2019: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application
- 7.2.5 28/2019: Brahma United Netball Club Inc. - Community Grants Program Application
- 7.2.6 29/2019: Islamic Community Australia Inc. - Community Grants Program Application
- 7.2.7 Minor Capital Works Grants Program - Woodworkers Shed Northern Districts (SA) - Application

5.8 CEO Review Committee
Mayor G Aldridge (Chair)

No CEO Review Committee meeting was held in October 2019.

ITEM 6: GENERAL BUSINESS REPORTS *Page 63*

- 6.1 Deferred Items for Further Discussion
- 6.2 Nominations Sought for a Local Government Representative on the South Australian Public Health Council
- 6.3 Reforming Local Government in South Australia Discussion Paper – Draft Submission by City of Salisbury Inquiry into Local Government

ITEM 7: MOTIONS ON NOTICE *Page 123*

- 7.1 Statutes Amendment (Sex Work Decriminalisation) Bill 2019 and Cost Shifting
- 7.2 School Partnerships – Trees
- 7.3 “Note Acceptor” Poker Machines
- 7.4 Motion on Notice: Investment Attraction Initiatives
- 7.5 Climate Change

ITEM 8: MAYOR’S DIARY *Page 133*

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS *Page 137*

- 13.1 Works and Services Committee – Confidential Recommendations for Council Ratification:

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Statutes Amendment (Sex Work Decriminalisation) Bill 2019

Ms Georgia Thain, Co-ordinator of the Sex Industry Decriminalisation Action Committee (SIDAC) will be in attendance as a deputation in relation to the Statutes Amendment (Sex Work Decriminalisation) Bill 2019.

2.2 Presentation – Youth Parliament

Salisbury Youth Council Sub Committee Deputy Chair, Monu Chamlagai will present to Council in relation to Youth Parliament.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: CONFIRMATION OF MINUTES



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

23 SEPTEMBER 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr B Brug.

LEAVE OF ABSENCE

Nil

1. PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

2. DEPUTATIONS / PRESENTATIONS

No Deputations or Presentations were received.

3. PETITIONS

3.1 Petition - Proposed Works at T-Junction of Day Street and Albert Street, Pooraka

Moved Cr N Henningsen
Seconded Cr S Ouk

1. The attached notice of petitions in relation to proposed works at t-junction of Day Street and Albert Street, Pooraka be received.
2. That the lead petitioner be advised of Council's action in relation to the petition.

**CARRIED
0001/2019**

3.2 Petition - Objecting to Development Application 361/1279/2019/2B to Change Land Use to a Place of Worship at 30-36 Woodyates Avenue Salisbury North

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. The attached petition in relation to Development Application 361/1279/2019/2B to Change Land Use to a Place of Worship at 30-36 Woodyates Avenue Salisbury North be received.
2. The petition be forwarded to the Council Assessment Panel for their consideration as part of the report.
3. That the lead petitioner be advised of Council's action in relation to the petition.

**CARRIED
0002/2019**

4. PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr M Blackmore

The Minutes of the Council Meeting held on 26 August 2019, be taken and read as confirmed.

**CARRIED
0003/2019**

Moved Cr K Grenfell
Seconded Cr S Reardon

The Minutes of the Confidential Council Meeting held on 26 August 2019, be taken and read as confirmed.

**CARRIED
0004/2019**

5. COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 September 2019), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 September 2019

1. The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

1.0.2-TVSC2 Augmented Reality Gaming Update

1. That the information be received.
2. When planning major events, consider if appropriate to create an in-game event to increase attendance.

1.0.2-TVSC3 Discover Salisbury Events Calendar

1. That the information be received.

TVSC-OB1 Pokemon Stops

1. That a report be brought back to the Committee on the feasibility of Council coordinating a call for submissions from community groups to nominate Pokemon stops.

1.1.1 Salisbury Oval Public Consultation Process and Revised Masterplan

1. That the information be received.
2. That the amended “Salisbury Oval Master Plan” is endorsed and promoted for public information.
3. That the updated recreation facilities, landscaping and proposed toilet location are endorsed for public consultation.
4. That the draft Stakeholder and Community Engagement Plan forming attachment 5 to Policy and Planning Agenda 16/9/19 Item 1.1.1 is endorsed for implementation, subject to the following changes to be resolved by Council, noting that further minor process and editorial changes may be made in the finalisation of the Community Engagement Plan that do not change the intent or substance of the Plan or associated documents:
 - Playground to be fenced along Brown Terrace
 - Swapping the location of the fitness loop with the multi-use courts
 - Provision made for consultation for members of the community who do not have access to a computer.
 - In cases of vacant land, Council contact the owner or ratepayer.
5. Council notes that the current modified concept cost estimate aligns with the existing available budget of \$2.7M, inclusive of \$250k associated with Ames Road major flood mitigation works.
6. Staff proceed with Stakeholder Engagement.
7. A further report to be brought back detailing the findings from the public consultation, including any plan modification and associated budget adjustments required to align with community feedback.

1.3.1 Heritage

1. Subject to budget approval by Council, the General Manager City Development be authorised to engage a heritage expert to undertake a Local Heritage first stage study, a Thematic Heritage Framework, for the City of Salisbury area, and report back to Council on the findings.
2. A discretionary budget bid be prepared to undertake this work for Council consideration as part of the second quarter Budget Review.
3. That the heritage implications of the draft Planning and Design Code be considered further by Council when it is released for public consultation later this year.
4. That liaison and negotiations occur with Heritage SA and the Department for Environment and Water to install interpretive signage and develop web-based information on Salisbury's maritime heritage.

1.3.2 Annual Report of the Council Assessment Panel for 2018/19

1. That the Annual Report of the Council Assessment Panel for 2018/19 be noted.

**CARRIED
0005/2019**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr S Reardon
Seconded Cr L Braun

That Council adopt the recommendations of the Works and Services Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below, with the exception of Item(s):

2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 9 September 2019:

- | | |
|----------|--|
| AMSC1 | Appointment of Deputy Chairman - Asset Management Sub Committee |
| AMSC-OB1 | Playspace Renewal Program |
| AMSC-OB2 | Streetscapes and Footpaths Program |
| AMSC-OB3 | Changes to the Asset Management Sub Committee Terms of Reference |
| AMSC-OB4 | Inclusion of Presentations to the Asset Management Sub Committee in the Agenda |

2.5.1 Renewable Energy for Council Buildings

2.5.2 Flood Lighting at Council owned Facilities leased by Community and Sporting Clubs

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019:

SPDSC1	Future Reports for the Strategic Property Development Sub Committee
SPDSC2	Strategic Land Review Update Status Report
SPDSC3	Tranche 2 - Boardwalk at Greentree Project Update

2.7.1 Safety near Train Stations

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.2.1 The Salisbury Home and Community Services Business Model Project (Age and Disability Services) post 2020

1. That the information to be received.
2. That Council note:
 - a. resolution (No. 00461/2018) requested staff explore detailed business options in relation the Aged Care and National Disability Insurance Scheme (NDIS) services in light of funding changes by the Commonwealth Government and report back to Council in September 2019.
 - b. future work on Salisbury Home and Community Services business plan for delivery of the of the business options has been unable to be achieved due to the Australian Government' s delay in providing details of the future direction of the Commonwealth Home Support Programme (CHSP) funding post 2020.
 - c. in April 2019 the Department of Health extended the Commonwealth Home Support Programme to 30 June 2022 in current funding arrangements.
3. That staff provides future reports as information is received from the Commonwealth regarding the Commonwealth Home Support Programme.

2.6.1 Resource Sharing Proposal - Research Road Dog Pound

1. That the Chief Executive Officer be authorised to prepare and enter into a formal Memorandum of Understanding or similar document with the City of Tea Tree Gully for the joint development of a new Dog Pound facility servicing both Councils on the site of the existing City of Salisbury Pound at Research Road Pooraka or other identified suitable site, with the MoU encompassing design development, construction management and costs, and an on-going use and management agreement.

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2. That a further report be presented to Council upon the finalisation of a concept design and business case for the proposed Pound, for Council consideration for presentation of a budget bid for the project.

2.6.2 Capital Works Report - August 2019

1. As part of the 2019/20 Car Park Renewal Program, PR21413, defer the renewal of the Jack Young Centre pending the Gawler line electrification works and bring forward the renewal of Lindblom Park, Pooraka. The renewal of Lindblom Park together with the renewal of Dry Creek Linear Park Upper will require the full 2019/20 program allocation of \$219k to complete them collectively.
2. Approval of a 2019/20 First Quarter Non-Discretionary Budget Bid for an additional \$120k capital Council contribution for PR13952 School Zones and Pedestrian Crossings Program to enable the following three pedestrian crossings to be delivered;
 - Mawson Lakes Boulevard, Creation of a Push Activated Lights Crossing
 - Barassi Street, Paralowie, Upgrade to a Koala Crossing
 - Carey Street, Salisbury, Creation of an Emu Crossing
3. Approval of a nil effect, 2019/20 First Quarter Discretionary Budget Bid, to reflect the \$25k of capital income proposed to be received from State Government to assist in the delivery of a new emu crossing at Carey Street, Salisbury.
4. Staff be authorized to commence work on the revised 2019/20 School Zones and Pedestrian Crossings Program as outlined within this report (Item 2.6.2, Works and Services Committee, 16th September 2019) upon endorsement of this report by the Works and Services Committee, 16th September 2019.
5. As outlined within this report, (Item 2.6.2, Works and Services Committee, 16th September 2019) endorse the program inclusions detailed as part of PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program.

2.7.2 Traffic Safety: Nelson Road, Para Hills

1. That Council notes the installation of a “Crest” sign and a “Reduce Speed Now” sign, in appropriate locations, to give drivers advanced warning of the “blind rise” between Milne Road & Miller Avenue on Nelson Road.

**CARRIED
0006/2019**

The meeting then proceeded to consider items 2.0.2, 2.5.1, 2.5.2, 2.5.3 and 2.7.1, which were withdrawn to be considered separately.

2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 9 September 2019

Moved Cr L Braun
Seconded Cr K Grenfell

The information contained in the Asset Management Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Appointment of Deputy Chairman - Asset Management Sub Committee

1. Cr Shiralee Reardon be appointed as Deputy Chairman of the Asset Management Sub Committee for a period of two years.

AMSC-OB1: Playspace Renewal Program

1. That a report on the review of existing relevant policies and service levels of the playspace renewal program be provided at the next Asset Management Sub Committee meeting.

AMSC-OB2: Streetscapes and Footpath Program

1. That a report on the review of existing relevant policies and service levels of the streetscapes and footpaths program be provided at the November 2019 Asset Management Sub Committee meeting.

AMSC-OB3: Changes to the Asset Management Sub Committee Terms of Reference

Cr C Buchanan declared a perceived conflict of interest on the basis of being the chair of a community centre and president of a sporting club which use Council owned buildings and could be subject to consideration of the Building Renewal Program. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community and all Council buildings on a fair and equitable basis.

1. That the Asset Management Sub Committee recommend to the Works and Services Committee that the Building Renewal Program be added to the Terms of Reference for the Asset Management Sub Committee.

AMSC-OB4: Inclusion of Presentations to the Asset Management Sub Committee in the Agenda

1. That any presentations to Elected Members on the Asset Management Sub Committee be included in the agenda papers.

**CARRIED
0007/2019**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

2.5.1 Renewable Energy for Council Buildings

Moved Cr A Duncan
Seconded Cr C Buchanan

1. That information be received.
2. Staff further investigate options 3 and 4 (as per report) to increase energy supply for Council buildings and facilities as part of Council's "Sustainability Strategy" and subsequent Energy Plan.
3. That the focal point of the Energy Plan be working towards a target of 100% Renewable Energy by 2030.
4. That a separate report be completed for the Salisbury Community Hub to increase its currently planned solar and adding battery storage so it can be successfully run on 100% renewable energy within 12 months of opening.

**CARRIED
0008/2019**

2.5.2 Flood Lighting at Council owned Facilities leased by Community and Sporting Clubs

Cr C Buchanan declared a perceived conflict of interest on the basis of being a president of a sporting club with oval lights. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community and all sporting clubs.

Cr S Reardon declared a perceived conflict of interest on the basis of being a Patron of a tennis club who use lights and has previously benefitted from this program. Cr Reardon managed the conflict by remaining in the meeting but not voting on the item.

Cr D Hood declared a perceived conflict of interest on the basis of being involved in sporting club which has lighting. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of having a close association with the Valley View Tennis Club who have lighting at their club. Cr Woodman managed the conflict by remaining in the meeting and voting on the item.

Cr K Grenfell left the meeting at 6:52 pm.

Moved Cr C Buchanan

Seconded Cr L Braun

1. Council endorse to vary the current Sporting and Community Club Lease agreement's maintenance schedule to change responsibility of the sporting fields lighting from the Lessee to Council and that a deed of variation be prepared to reflect the change.
2. Council staff be endorsed to send the Deed of Variation outlining the proposed changes to sports field lighting maintenance, once prepared, to all sporting and community clubs currently occupying council owned facilities.
3. Manager of Property and Buildings be authorised to execute the deed of variation documentation.
4. The funding for the additional cost of \$150,000 for Sport Field lighting maintenance be submitted to the Second Quarter Budget Review of 2019/20 for consideration, noting that this funding would need to be ongoing.

**CARRIED
0009/2019**

The majority of members present voted IN FAVOUR of the MOTION.

Cr C Buchanan voted IN FAVOUR of the MOTION.

Cr S Reardon DID NOT VOTE on the MOTION.

Cr D Hood voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019

Cr S Reardon declared a conflict of interest on the basis of having an interest in some of the future land development. Cr S Reardon left the meeting at 06:53 pm.

Moved Cr G Reynolds
Seconded Cr L Braun

The information contained in the Strategic Property Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC2 Strategic Land Review Update Status Report

1. That the report be received.
2. That it be noted that an Elected Member workshop regarding the Strategic Land Review Bi-Annual Update will be scheduled for November 2019 ahead of reporting on the Update to the Strategic Property Development Sub-Committee in February 2020.

SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED
0010/2019**

Cr S Reardon returned to the meeting at 06:54 pm.

2.7.1 Safety near Train Stations

Moved Cr P Jensen
Seconded Cr C Buchanan

1. The information within the report be received and noted.
2. That Council bring back a further report on the costings as outlined in 3.7 of the report for future budget consideration.

**CARRIED
0011/2019**

Cr K Grenfell returned to the meeting at 6:56 pm.

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr D Proleta

Seconded Cr J Woodman

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.3.1 Review of the Local Nuisance and Litter Control Act 2016 - Submission

1. That the report be received.
2. The City of Salisbury Local Nuisance and Litter Control Act Submission 2019 forming attachment 1 to the Planning and Policy Committee Agenda 16/9/19 Item 3.3.1 be provided to the Environment Protection Authority and Local Government Association for consideration.

3.4.1 Nominations Sought for the South Australian Boating Facility Advisory Committee

1. Cr C Buchanan be nominated as a Local Government Member on the South Australian Boating Facility Advisory Committee.

3.6.1 Review of Code of Practice - Access to Meetings and Associated Documents - Results of Public Consultation

1. The information be received.
2. The Code of Practice for Access to Meetings and Associated Documents as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 16/09/2019) be endorsed.

3.6.2 Review of Outdoor Facility Hire Policy

1. The information be received.
2. The Outdoor Facility Hire Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 15/07/2019), be endorsed.

3.6.3 Review of Elected Member Recognition Policy

1. The Information be received.
2. The Elected Member Recognition Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 19/08/2019), be endorsed, subject to the following changes:
 - Paragraph 10: “12” years be deleted and replaced with “10”,
 - Paragraph 11: “Civic Centre” be deleted and replaced with “Salisbury Community Hub”,
 - Paragraph 18: deletion of the following – “and there are insufficient funds within the existing budget to cover the costs”.

3.6.4 Variations to Delegations

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 9 October 2019 of those powers and functions under the following:
 - 1.1 Local Government Act 1999*
 - Section 302B – Attachment 3
2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, and 4, Item No. 3.6.4, Resources and Governance Committee, 16/09/2019) are hereby delegated from 10 October 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019, and the State Records Act 1997* as follows:
 - Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019*
 - Clauses 2(2) and 2(3) of Schedule 1 Development (Waste Reform) Regulations – Attachment 2
 - State Records Act 1997*
 - Complete Instrument – Attachment 4

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3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019, and the State Records Act 1997.*

3.6.5 Public Interest Disclosure Act 2018 Policy

1. That Council note the Public Interest Disclosure Act 2018 Policy to respond to the *Public Interest Disclosure Act 2018.*

**CARRIED
0012/2019**

5.4 Audit Committee of Council

No Audit Committee meeting was held in September 2019.

5.5 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 27 August 2019 were noted by Council.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr D Hood

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 September 2019), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 9 September 2019

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC3 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC4Salisbury Water Business Unit - Expression of Interest

1. Information be received.
2. Further update be provided following the finalisation of the Dry Creek proposal.

IBDSC5Customer Review Dashboard

1. The information be received.

IBDSC6Local Government Reform Program - Reform Areas 1 and 2

1. That the proposed position and associated comments made at this meeting on each of the reform proposals contained in Reform Areas 1 and 2 in the table attached to Item No. IBDSC6 on the agenda, be provided as an attachment to the report from this meeting to the Budget and Finance Committee, for inclusion in the submission to the State Government on the *Reforming Local Government in South Australia Discussion Paper*.

IBDSC-OB1 Provision of Presentations to Elected Members

1. That Elected Members be provided with hard copies of all presentations with their weekly business papers.

6.6.1 Review of Financial Hardship Policy

1. The information be received.
2. The Financial Hardship Policy as set out in Attachment 1 to this report (Item 6.6.1, Budget and Finance, 16/09/2019) be endorsed.

**CARRIED
0013/2019**

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Cr Buchanan declared that he had a perceived conflict of interest in relation to Item 7.2.4 - 23/2019: The Lions Club of Paralowie Inc. – Community Grants Program Application, which was a matter that had been adopted by the Committee under delegated authority and listed in the Council Agenda for information.

Cr Buchanan declared the perceived conflict of interest on the basis of being a member of the Paralowie Lions Club.

The meeting then proceeded to consider the relevant items for discussion.

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 9 September 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 September 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications – August 2019

1. The information be received.

7.2.2 Community Grants Program Applications for September 2019

1. The information be received and noted.

**CARRIED
0014/2019**

5.8 CEO Review Committee: Recommendations for Council Ratification

No CEO Review Committee meeting was held in September 2019.

6. GENERAL BUSINESS

Deferral of Item 6.1 to a point following Confidential Item

Moved Cr C Buchanan
Seconded Cr P Jensen

That Item 6.1 - Code of Conduct Complaint - Cr Beau Brug - 01/2019 - be dealt with following consideration of Confidential item 13.2, relating to this complaint.

7. MOTIONS ON NOTICE

7.1 Motion on Notice - Impact of Council Trees on Residential Solar Panels

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. That Council provide a report into the costs and feasibility of amending the Council Tree Management Policy to include the provision of the pruning Council trees that affect the performance of residential Household solar panels.

With leave of the meeting and consent of the seconder Cr G Reynolds VARIED the MOTION as follows:

1. That Council provide a report into the costs and feasibility of amending the Council Tree Management Policy to include the provision of the pruning Council trees that affect the performance of residential Household solar panels.
2. The report be brought to the Works and Services Committee in November 2019.

**CARRIED
0015/2019**

8. MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That this information be noted.

**CARRIED
0016/2019**

9. ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

07/09/2019	EM's full day Saturday workshop
09/09/2019	Innovation and Business Development Sub-committee
10/09/2019	Selection meeting for Salisbury Legend Awards
10/09/2019	Tourism and Visitor Sub-committee
12/09/2019	Represent Mayor at RUOK Day (Salisbury Suicide Prevention Team)
14/09/2019	Represent Mayor at RAAF Commemoration of Battle of Britain
16/09/2019	Standing Committees
17/09/2019	Burton Centre committee meeting
17/09/2019	Radio PBAFM with Mayor and Terry Sutcliffe - Hub update
18/09/2019	Connecting with People Workshop held at Twelve25
19/09/2019	NAWMA Strategy Workshop

19/09/2019 NAWMA Board meeting
22/09/2019 ALGWA event commemorating 100 years since Grace Benny became first woman elected to any political office in Australia

Cr K Grenfell:

23/08/2019 The Pines School Grandparents and Special Visitor Day
23/08/2019 Salisbury Writers Festival Award Ceremony
28/08/2019 Official opening of the Laneway mural
03/09/2019 Guest speaker on the radio show - Growing for Gold
10/09/2019 Parafield Gardens High School Governing Council
11/09/2019 Salisbury Business Association Annual AGM and Awards Night
13/09/2019 Official unveiling of the painting of Salisbury North Skate Park toilet block under the Create a Place program
16/09/2019 Resident meetings

Cr S Reardon:

19/08/2019 LGA EM Leadership Session
27/08/2019 NHW 504 Group meeting
28/08/2019 Meet with LGA Emergency Management team re request from Council FPO's request at upcoming Bushfire Co-ordination Meeting
29/08/2019 Chair-Social Participation and Diversity Advisory Committee meeting
30/08/2019 City-State Bushfire Co-ordination Committee meeting
02/09/2019 Briefing on Hoyle Green
02/09/2019 Informal Strategy meeting
03/09/2019 City-Broad meeting NHW SA
07/09/2019 EM Workshop
09/09/2019 Sports-Grants, Asset Management/Strategic Property Dev. meetings
10/09/2019 Meet with Para Hills resident re tree planting and other issues
11/09/2019 Meeting with staff and Committee members of Para Hills Soccer Club re location of proposed new clubrooms
12/09/2019 LGA Emergency Management Seminar
13/09/2019 LGA Emergency Management Seminar
16/09/2019 Standing Committees
18/09/2019 NHW Divisional 1/4 Meeting-Salisbury Police Station
21/09/2019 Craft Show and Salisbury East Soccer Club, Salisbury East, Northbri Ave

Cr S Ouk:

11/09/2019 Citizenship Ceremony
Business Association AGM

Cr M Blackmore:

07/09/2019	Elected Member Workshop re: City Plan and KPIs
10/09/2019	Salisbury Heights Neighbourhood Watch meeting
11/09/2019	Salisbury Business Association AGM
11/09/2019	Salisbury Business Awards at the Salisbury Hotel hosted by the Salisbury Business Association
15/09/2019	Street corner meetings with residents at Cokers Reserve and Cockburn Green, Brahma Lodge
19/09/2019	On-site meeting with the Brahma United Netball Club and Blair Boyer MP at the Brahma Lodge Netball Courts

10. QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

11. QUESTIONS ON NOTICE

There were no Questions on Notice.

Item 12 – Other Business / Motions Without Notice – was considered at the end of the Agenda.

Personal Statement – Cr A Duncan

Cr Duncan sought leave of the meeting to express his thanks to Elected Members and Staff for their support over the last few months.

13. CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr K Grenfell

- Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
- In weighing up the factors related to disclosure,*
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0017/2019**

The meeting moved into confidence at 7.14 pm.

The meeting moved out of confidence at 7.15 pm.

13.2 Code of Conduct Complaint - Cr Beau Brug - 01/2019

Moved Cr K Grenfell

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - Cr Beau Brug - 01/2019** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0018/2019**

The meeting moved into confidence at 7.15 pm.

The meeting moved out of confidence at 7.26 pm.

The meeting then proceeded to consider General Business Item 6.1 – Code of Conduct Complaint – Cr Beau Brug – 01/2019, followed by Item 12 – Other Business / Motions Without Notice.

6. GENERAL BUSINESS

6.1 Code of Conduct Complaint - Cr Beau Brug - 01/2019

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council publicly acknowledges paragraphs 1-7 of its decision in relation to this matter, as considered in confidence under Item Number 13.2, as follows:

- “1. The information be received.
2. Council note that Cr Brug never received, or had in his possession, any of the prizes that were awarded in his competitions.
3. Council notes that Cr Brug at times did not distinguish between his social media posts made in a personal capacity and those made in his capacity as an elected member; therefore, these social media posts were contrary to the current Media Policy and hence Cr Brug is in technical breach of clause 2.6 of the Code.
4. Council note the proactive steps taken by Cr Brug to address the concerns of the complainants.
5. Council note that not Elected Members of this term of Council have been provided media training or social media training.
6. Council notes that social media training is scheduled to be provided for all elected members on Tuesday, 1 October 2019.
7. Council’s decision in relation to this matter be reported to the complainants and be made public.”

**CARRIED
0019/2019**

12. OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.2 Review of Media Policy and Code of Conduct Procedure

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That Council conduct an urgent review of Council’s Media Policy and Code of Conduct Procedure for the handling of complaints in October 2019.
2. That Council engages Norman Waterhouse lawyers to conduct this review given they were not engaged for the most recent Code of Conduct.

**CARRIED
0020/2019**

The meeting closed at 7.34 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Policy and Planning Committee met on 21 October 2019 to consider seven (7) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 28 October 2019), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 15 October 2019

The information contained in the Youth Council Sub Committee of the meeting held on 15 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1-YC1 Future Reports for the Youth Council Sub Committee

1. The information be received.

1.1.1-YC2 South Australian Youth Parliament 2019 Participation

1. That the information be received and noted.

1.1.1-YC3 Youth Council Project Teams Update

1. That the information be received and noted.

1.1.1-YC4 Youth Programs and Events Update October 2019

1. That the information be received and noted.

1.1.2 Salisbury Secret Garden 2020

1. It is recommended that:
 - a. Council notes the information contained in this report.
 - b. Council selects the Community Hub and Civic Square as the preferred location of the 2020 Salisbury Fringe (including Salisbury Secret Garden) feature weekend, based on the information and objectives outlined in this report.

1.1.3 Collaboration Agreement between Council and Community Centres

1. The information be received.
2. The proposed Collaboration Agreement between Community Centre Associations be endorsed to 30 June 2020.
3. That the Innovation and Business Development Sub Committee conduct a review of the Collaboration Agreement over the next 12 months and conduct a review of the management model for Community Hubs (Burton, Para Hills and Ingle Farm) by June 2020. The review of the Collaboration Agreement and model for other Community Centres to be conducted over the next 12 months.

1.1.4 Reconciliation Action Plan 2019 – 2021

1. That this report be received.
2. That the City of Salisbury's next Reconciliation Action Plan at an Innovate level as contained in Attachment 1 to this report (Item 1.1.4, Policy and Planning, 16/09/2019) be endorsed for submission to Reconciliation Australia for Final Endorsement .

1.1.5 Australia Day Events 2020

1. Council notes the event information contained in this report.
2. Council approve the holding of the Australia Day Event 2020 at the Salisbury Community Hub and Salisbury Civic Plaza - Inparrinthe Kumangka.

1.1.6 Update regarding the Intercultural Strategic Alliance

1. That the information be received.
2. That staff bring back a report by March 2020 on adopting the Welcoming Committee Standard and adopting the Welcoming Cities Network.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 28 October 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
Item No. 1.0.1 Future Reports for the Policy and Planning Committee	SUMMARY: The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
Item No. 1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 15 October 2019	SUMMARY: The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 15 October 2019 are presented for Policy and Planning Committee's consideration. COMMITTEE RECOMMENDATIONS: The information contained in the Youth Council Sub Committee of the meeting held on 15 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council: 1.1.1-YC1 Future Reports for the Youth Council Sub Committee 1. The information be received. 1.1.1-YC2 South Australian Youth Parliament 2019 Participation 1. That the information be received and noted. 1.1.1-YC3 Youth Council Project Teams Update 1. That the information be received and noted. 1.1.1-YC4 Youth Programs and Events Update October 2019 1. That the information be received and noted.

<p>Item No. 1.1.2 Salisbury Secret Garden 2020</p>	<p>SUMMARY: This report provides information regarding the 2019 Salisbury Secret Garden program and provides options for 2020.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. It is recommended that: <ol style="list-style-type: none"> a. Council notes the information contained in this report. b. Council selects the Community Hub and Civic Square as the preferred location of the 2020 Salisbury Fringe (including Salisbury Secret Garden) feature weekend, based on the information and objectives outlined in this report.
<p>Item No. 1.1.3 Collaboration Agreement between Council and Community Centres</p>	<p>SUMMARY: This report presents the Collaboration Agreement between Council and the independently incorporated Community Centres' Associations. The report recommends the endorsement of the proposed Collaboration Agreements for implementation for the period of 1 November 2019 to 30 June 2022 at all sites except Burton. It is proposed to extend Burton's agreement until July 2020, pending the establishment of the Community Hub and council's consideration of management options for the new Hub. Furthermore the report proposes a review of the existing management model arrangements in 2022.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The proposed Collaboration Agreement between Community Centre Associations be endorsed to 30 June 2020. 3. That the Innovation and Business Development Sub Committee conduct a review of the Collaboration Agreement over the next 12 months and conduct a review of the management model for Community Hubs (Burton, Para Hills and Ingle Farm) by June 2020. The review of the Collaboration Agreement and model for other Community Centres to be conducted over the next 12 months.

<p>Item No. 1.1.4 Reconciliation Action Plan 2019 – 2021</p>	<p>SUMMARY: This report provides an overview of the process followed to develop the next iteration of Council’s Reconciliation Action Plan (RAP), and presents an Innovate RAP that was developed in accordance with Reconciliation Australia’s Innovate level template.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That this report be received. 2. That the City of Salisbury’s next Reconciliation Action Plan at an Innovate level as contained in Attachment 1 to this report (Item 1.1.4, Policy and Planning, 16/09/2019) be endorsed for submission to Reconciliation Australia for Final Endorsement .
<p>Item No. 1.1.5 Australia Day Events 2020</p>	<p>SUMMARY: The Australia Day Breakfast is one of Salisbury’s largest events. The event is proposed to be held on 26 January 2020 at the Salisbury Community Hub and Salisbury Civic Plaza-Inparrinthe Kumangka.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Council notes the event information contained in this report. 2. Council approve the holding of the Australia Day Event 2020 at the Salisbury Community Hub and Salisbury Civic Plaza-Inparrinthe Kumangka.
<p>Item No. 1.1.6 Update regarding the Intercultural Strategic Alliance</p>	<p>SUMMARY: 20 May 2019 Council was provided with an update of the year one actions in relation to the implementation of the Intercultural Strategic Plan. This report provides information regarding the activities of the Intercultural Strategic Alliance which was met twice since that report. In addition, this report provides a brief regarding a request from the Department for Home Affairs to assist in relation to community consultations with the Salisbury Community in October on issues affecting those who have newly arrived to our community</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That staff bring back a report by March 2020 on adopting the Welcoming Committee Standard and adopting the Welcoming Cities Network.

CO-ORDINATION

Officer: MG
Date:

5.2 Works and Services Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Works and Services Committee met on 21 October 2019 to consider 15 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee including one (1) other business item are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Two (2) recommendations, presented to the Works and Services Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Works and Services Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 October 2019), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.1.1 Burton Community Hub Project Update

1. That Council notes the report and supports the appointment of a consultant to engage an Architect subject to the following amendments:
 - (a) that the Ward Councillors are included in the project governance model and play a leading role in the consultation/communication framework and the implementation plan
 - (b) Architect to provide a minimum of two different design options for Council to consider. One design to include the utilisation of existing building and linking to the adjacent soccer precinct in its design. The other design to reflect a new stand alone community hub, which may include using existing building. Designs to also include principles outlined in paragraph 3.4 – Stage – Precinct Plan.
 - (c) Stage 3 – the functional brief will be predicated on the architect presenting a further report on the feedback from the community consultation to the Works and Services Committee.
2. That development of a management model be considered as part of a review of community hub models, including the Paddocks Hub by the Innovation and Business Development Sub Committee to be reported to the sub committee by April 2020.

2.4.1 Update on Corella Management

1. The information be received.
2. That Council does not support any dispersal methods that include culling corellas.
3. That Council authorise actions outlined in section 3.7 to 3.12 and advise residents in the affected area of action Council is taking.
4. That Council acknowledge the leadership of City of Salisbury staff and thank Paul Marsden, Team Leader Parks and Landscape, Mark Purdie, Manager of Field Services, and John Devine, General Manager City Infrastructure.
5. The attached draft letter, responding to the Corella Management Strategy 2020-2025, be endorsed and submitted to the Department of Environment and Water.

2.5.1 Portable CCTV Cameras

1. The installation of CCTV cameras to combat illegal dumping, hoon driving and graffiti, be considered within the context of the Community Safe Strategy.
2. Council continues to explore a range of options (including CCTV) to assist reduce hoon driving, illegal dumping, and graffiti, as part of the Community Safe Strategy.
3. Council endorse the hire of 8, fit for purpose, portable CCTV cameras for a 6 to 9 month trial to ascertain the benefit over alternative options.
4. A 2019/20 First Quarter non-discretionary budget review bid be approved for \$65k to fund this trial.
5. Administration work with the Ward Councillors on the purpose and specification for the cameras, with the aim of commencing the trial in early 2020.
6. In consultation with Ward Councillors, determine where the portable cameras should be installed, in the context of the Community Safe Strategy, including locations identified by Ward Councillors previously.

2.5.2 Proposed Declaration of Multiple Roads within the City of Salisbury

1. This report be received and noted.
2. Pursuant to Section 210 of the Local Government Act 1999, Council resolves to give public notice of its intent to declare the roads listed below as public roads:
 - a. Brown Terrace
 - b. Chapel Street
 - c. Church Street
 - d. Gawler Street (portion of)
 - e. Haigh Street
 - f. James Lane (portion of)
 - g. James Street
 - h. John Street
 - i. Lawrie Avenue
 - j. Mary Street
 - k. Mawson Road
 - l. North Lane
 - m. Old John Street (portion of)
 - n. Robert Street
 - o. Union Street
 - p. William Street
3. A further report be presented to Council following the expiry of the three month notice period to declare the listed roads public and addressing any objections (if received) as a result of the public notice.

2.5.3 SA Power Networks Easements - Swan Alley Wetlands and Greenfields Wetlands

1. Council grant to SA Power Networks an easement for the purpose of installing underground cables within Allotment 30 in Deposited Plan 112818 as described in Certificate of Title Volume 6177 Folio 767 for \$5,000 plus GST, and delineated in red in Attachment 1 – Proposed Easement Swan Alley Wetlands, Item 2.5.3. SA Power Networks are to be responsible for all costs.
2. Council grant to SA Power Networks an easement for the purpose of installing overhead power lines within Allotment 201 in Deposited Plan 81863 as described in Certificate of Title Volume 6161 Folio 956 for \$5,000 plus GST, and delineated in red in Attachment 2, Item 2.5.3. SA Power Networks are to be responsible for all costs.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

2.5.4 Diamond Communications Pty Ltd - New Lease Agreement

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to formalise a lease agreement with Diamond Communications Pty Ltd for the premises at 55-61 Research Road, Pooraka under the following terms:
 - i. For a period of five (5) years commencing on 1st October 2019 and expiring on 30th September 2024.
 - ii. For a commencing rental fee of \$74,713.45 per annum inclusive of GST.
 - iii. On similar terms and conditions to the existing agreement, inclusive of a redevelopment and reclamation clause.
 - iv. The legal costs associated with the preparation of the agreement to be shared equally between both parties.
 - v. In the event that redevelopment or reclamation is necessary during the term of the lease, the Manager Property and Buildings be authorised to negotiate an amendment to the lease with Diamond Communications Pty Ltd.

2.5.5 Provenance Indigenous Plants - New Lease Agreement

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to formalise a lease agreement with Provenance Indigenous Plants for the premises at 40 Sandy Crescent, Salisbury Park under the following terms:
 - i. For a period of five (5) years commencing on 1st October 2019 and expiring on 30th September 2024.
 - ii. For a commencing rental fee of \$37,931.28 per annum net plus GST.
 - iii. On comparable terms and conditions to the existing agreement, with the legal costs associated with the preparation of the agreement to be shared equally between both parties.

2.5.6 Vesting of land for public road at Pilatus Drive, Direk to enable gazettal of AB-triple access

1. That Council authorises the certificate of consent for the deposit of a plan of division to vest allotment 1000 as public road, pursuant to Section 223LF of the *Real Property Act 1886* and delegates power to authorise the certificate of consent to the Chief Executive Officer.

2.6.1 Capital Works Report - September 2019

1. As outlined within this report, (Item 2.6.1, Works and Services Committee, 21st October 2019) endorse the program inclusions detailed as part of PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program.
2. As part of the 2019/20 Bridge Renewal Program, undertake minor renewal works at Springbank Waters, Burton, and structural repair works at Strowan Park, Salisbury Downs, this work is in addition to the previously approved bridge replacement at Dry Creek, Pooraka.
3. Submission of a Non-discretionary 2019/20 First Quarter Budget Review Bid to the value of \$18k capital expenditure budget to cover the cost of the replacement of two traffic counters.

2.6.2 Solar Bench and Table Trial for Parks and Reserves

1. The information be received.
2. A trial solar bench be installed as part of the design of the Para Hills Community Hub / Inclusive Play area, which is scheduled for construction mid-2020.
3. If the trial site above proves successful, solar benches be included as part of the “smart” furniture suite to be considered for key community hub locations, when upgrades are planned.

2.6.3 Church and John Street Improvement Plan

1. That the information be received.
2. That Council endorse Attachment 1 – Salisbury City Centre Church and John Street Improvement Plan for community consultation.
3. A further report be brought back to Council in February 2020, with respect to the results of the community consultation, containing recommendations regarding any changes to the proposed improvement works, the required budget, timing and prioritisation of the works.
4. That Council endorse the funding of \$3.0M being considered in the 2020/21 Budget Bid process for John St.
5. That Council endorse the funding of \$3.5M being considered in the 2021/22 Budget Bid process for Church St (Stage 1).
6. That Council endorse the funding of \$1.2M being considered in the 2022/23 Budget Bid process for Church St (Stage 2), noting that this will be subject to the sale of the land at 12 James St Salisbury.

2.8.1 Waste & Recycling Bin Upgrade/Addition Fees

1. Council endorse not charging the 2018/19 fees for waste & recycling bin upgrades & additions for all current subscribers, noting the budget impact of the total value of income not realised is \$47,000 for 2018/19.
2. Notify affected residents that:
 - a. They will not be invoiced for the 2018/19 bin upgrade/addition fees.
 - b. NAWMA will be issuing the 2019/20 bin upgrade/addition fees and future fees instead of Council with all future requests and queries to be directed to NAWMA.
 - c. Non-permanent Federal Concession Card holders will need to show NAWMA annually, proof they possess a valid concession card in order to avoid ongoing fees.

W&S-OB1 Paralowie Soccer Club

1. That the City of Salisbury note that Paralowie Soccer Club has not received an upgrade as part of Council's building renewal program and that the current building is no longer fit for purpose and has a number of OHS issues associated with old design.
2. That Council request staff to bring back a report with costings and scope of a building renewal upgrade to be considered as part of the 2020/21 budget process.
3. That the report gives consideration and options to increase on site carparking.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 October 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL
Item No. 2.0.1 Future Reports for the Works and Services Committee	SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
Item No. 2.1.1 Burton Community Hub Project Update	SUMMARY: This report provides council with information regarding the project for the development of a Community Hub at Burton. COMMITTEE RECOMMENDATION: 1. That Council notes the report and supports the appointment of a consultant to engage an Architect subject to the following amendments: <ul style="list-style-type: none">(a) that the Ward Councillors are included in the project governance model and play a leading role in the consultation/communication framework and the implementation plan(b) Architect to provide a minimum of two different design options for Council to consider. One design to include the utilisation of existing building and linking to the adjacent soccer precinct in its design. The other design to reflect a new stand alone community hub, which may include using existing building. Designs to also include principles outlined in paragraph 3.4 – Stage – Precinct Plan.(c) Stage 3 – the functional brief will be predicated on the architect presenting a further report on the feedback from the community consultation to the Works and Services Committee. 2. That development of a management model be considered as part of a review of community hub models, including the Paddocks Hub by the Innovation and Business Development Sub Committee to be reported to the sub committee by April 2020.

<p>Item No. 2.4.1 Update on Corella Management</p>	<p>SUMMARY: This report provides an update on proactive actions taken and proposed in relation to managing the Little Corella population in the City of Salisbury and an update on the development of the South Australian Little Corella Management Strategy.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. That Council does not support any dispersal methods that include culling corellas. 3. That Council authorise actions outlined in section 3.7 to 3.12 and advise residents in the affected area of action Council is taking. 4. That Council acknowledge the leadership of City of Salisbury staff and thank Paul Marsden, Team Leader Parks and Landscape, Mark Purdie, Manager of Field Services, and John Devine, General Manager City Infrastructure. 5. The attached draft letter, responding to the Corella Management Strategy 2020-2025, be endorsed and submitted to the Department of Environment and Water.
<p>Item No. 2.5.1 Portable CCTV Cameras</p>	<p>SUMMARY: This report discusses the merit for increased use of CCTV cameras, to help mitigate the incidence of illegal dumping, graffiti, and hoon driving across the city.</p> <p>The report specifically addresses the use of mobile cameras in response to a resolution passed by Council at its January 2019 meeting.</p> <p>CCTV cameras are an important part of a strategy to improve community pride and safety, but should not be seen as a solution by themselves.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The installation of CCTV cameras to combat illegal dumping, hoon driving and graffiti, be considered within the context of the Community Safe Strategy. 2. Council continues to explore a range of options (including CCTV) to assist reduce hoon driving, illegal dumping, and graffiti, as part of the Community Safe Strategy. 3. Council endorse the hire of 8, fit for purpose, portable CCTV cameras for a 6 to 9 month trial to ascertain the benefit over alternative options. 4. A 2019/20 First Quarter non-discretionary budget review bid be approved for \$65k to fund this trial. 5. Administration work with the Ward Councillors on the purpose and specification for the cameras, with the aim of commencing the trial in early 2020.

	<p>6. In consultation with Ward Councillors, determine where the portable cameras should be installed, in the context of the Community Safe Strategy, including locations identified by Ward Councillors previously.</p>
<p>Item No. 2.5.2 Proposed Declaration of Multiple Roads within the City of Salisbury</p>	<p>SUMMARY: This report seeks Council’s endorsement to commence a road process order to declare the roads listed within this report as public roads in accordance with Section 210 of the Local Government Act 1999.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. This report be received and noted. 2. Pursuant to Section 210 of the Local Government Act 1999, Council resolves to give public notice of its intent to declare the roads listed below as public roads: <ol style="list-style-type: none"> a. Brown Terrace b. Chapel Street c. Church Street d. Gawler Street (portion of) e. Haigh Street f. James Lane (portion of) g. James Street h. John Street i. Lawrie Avenue j. Mary Street k. Mawson Road l. North Lane m. Old John Street (portion of) n. Robert Street o. Union Street p. William Street 3. A further report be presented to Council following the expiry of the three month notice period to declare the listed roads public and addressing any objections (if received) as a result of the public notice.
<p>Item No. 2.5.3 SA Power Networks Easements - Swan Alley Wetlands and Greenfields Wetlands</p>	<p>SUMMARY: This report seeks Council’s endorsement to grant an easement over a portion of Council land known as Swan Alley Wetlands, Globe Derby Park and another easement over Greenfields Wetlands, Dry Creek to SA Power Networks.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council grant to SA Power Networks an easement for the purpose of installing underground cables within Allotment 30 in Deposited Plan 112818 as described in Certificate of Title Volume 6177 Folio 767 for \$5,000 plus GST, and delineated in red in Attachment 1 – Proposed Easement Swan Alley Wetlands, Item 2.5.3. SA Power Networks are to be responsible for all costs.

	<ol style="list-style-type: none"> 2. Council grant to SA Power Networks an easement for the purpose of installing overhead power lines within Allotment 201 in Deposited Plan 81863 as described in Certificate of Title Volume 6161 Folio 956 for \$5,000 plus GST, and delineated in red in Attachment 2, Item 2.5.3. SA Power Networks are to be responsible for all costs. 3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.
<p>Item No. 2.5.4 Diamond Communications Pty Ltd - New Lease Agreement</p>	<p>SUMMARY: Diamond Communications Pty Ltd is seeking to enter into a new lease with the City of Salisbury over a portion of land located at 55-61 Research Road, Pooraka and it is being recommended that Council enter into a new lease with Diamond Communications for a period of five years.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information in this report be received and noted. 2. The Manager Property and Buildings be authorised to formalise a lease agreement with Diamond Communications Pty Ltd for the premises at 55-61 Research Road, Pooraka under the following terms: <ol style="list-style-type: none"> i. For a period of five (5) years commencing on 1st October 2019 and expiring on 30th September 2024. ii. For a commencing rental fee of \$74,713.45 per annum inclusive of GST. iii. On similar terms and conditions to the existing agreement, inclusive of a redevelopment and reclamation clause. iv. The legal costs associated with the preparation of the agreement to be shared equally between both parties. v. In the event that redevelopment or reclamation is necessary during the term of the lease, the Manager Property and Buildings be authorised to negotiate an amendment to the lease with Diamond Communications Pty Ltd.

<p>Item No. 2.5.5 Provenance Indigenous Plants - New Lease Agreement</p>	<p>SUMMARY: Provenance Indigenous Plants is seeking to enter into a new lease with the City of Salisbury over a portion of land located at 40 Sandy Crescent, Salisbury Park. This report seeks Council’s approval to issue a new lease between Council and Provenance Indigenous Plants for a period of five years.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information in this report be received and noted. 2. The Manager Property and Buildings be authorised to formalise a lease agreement with Provenance Indigenous Plants for the premises at 40 Sandy Crescent, Salisbury Park under the following terms: <ol style="list-style-type: none"> i. For a period of five (5) years commencing on 1st October 2019 and expiring on 30th September 2024. ii. For a commencing rental fee of \$37,931.28 per annum net plus GST. iii. On comparable terms and conditions to the existing agreement, with the legal costs associated with the preparation of the agreement to be shared equally between both parties.
<p>Item No. 2.5.6 Vesting of land for public road at Pilatus Drive, Direk to enable gazettal of AB-triple access</p>	<p>SUMMARY: Walker Corporation is seeking to gazette Stage 2 of Vicinity Estate as suitable for AB triples. The gazettal is subject to widening of a portion of Pilatus Drive to achieve the necessary turning movements for AB triple vehicles. A small portion of the allotment at 32-40 Pilatus Drive must be designated as road.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council authorises the certificate of consent for the deposit of a plan of division to vest allotment 1000 as public road, pursuant to Section 223LF of the <i>Real Property Act 1886</i> and delegates power to authorise the certificate of consent to the Chief Executive Officer.
<p>Item No. 2.6.1 Capital Works Report - September 2019</p>	<p>SUMMARY: The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. As outlined within this report, (Item 2.6.1, Works and Services Committee, 21st October 2019) endorse the program inclusions detailed as part of PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program.

	<ol style="list-style-type: none"> 2. As part of the 2019/20 Bridge Renewal Program, undertake minor renewal works at Springbank Waters, Burton, and structural repair works at Strowan Park, Salisbury Downs, this work is in addition to the previously approved bridge replacement at Dry Creek, Pooraka. 3. Submission of a Non-discretionary 2019/20 First Quarter Budget Review Bid to the value of \$18k capital expenditure budget to cover the cost of the replacement of two traffic counters.
<p>Item No. 2.6.2 Solar Bench and Table Trial for Parks and Reserves</p>	<p>SUMMARY: In response to a Council resolution this report provides information regarding Solar Benches, following trials in other Councils in South Australia and interstate.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. A trial solar bench be installed as part of the design of the Para Hills Community Hub / Inclusive Play area, which is scheduled for construction mid-2020. 3. If the trial site above proves successful, solar benches be included as part of the “smart” furniture suite to be considered for key community hub locations, when upgrades are planned.
<p>Item No. 2.6.3 Church and John Street Improvement Plan</p>	<p>SUMMARY: This report gives an overview of the Concept development of the Church and John Street Improvement Plan, including a discussion of Design Strategy & Principles, proposed improvements, budget and timing of the works, in preparation for community engagement during November & December.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That Council endorse Attachment 1 – Salisbury City Centre Church and John Street Improvement Plan for community consultation. 3. A further report be brought back to Council in February 2020, with respect to the results of the community consultation, containing recommendations regarding any changes to the proposed improvement works, the required budget, timing and prioritisation of the works. 4. That Council endorse the funding of \$3.0M being considered in the 2020/21 Budget Bid process for John St. 5. That Council endorse the funding of \$3.5M being considered in the 2021/22 Budget Bid process for Church St (Stage 1).

	<p>6. That Council endorse the funding of \$1.2M being considered in the 2022/23 Budget Bid process for Church St (Stage 2), noting that this will be subject to the sale of the land at 12 James St Salisbury.</p>
<p>Item No. 2.8.1 Waste & Recycling Bin Upgrade/Addition Fees</p>	<p>SUMMARY: This report seeks authorisation to not charge the 2018/19 annual fees for residential waste bin upgrades and/or additional bins, due to the introduction of concessions & the transfer of billing services to NAWMA.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council endorse not charging the 2018/19 fees for waste & recycling bin upgrades & additions for all current subscribers, noting the budget impact of the total value of income not realised is \$47,000 for 2018/19. 2. Notify affected residents that: <ol style="list-style-type: none"> a. They will not be invoiced for the 2018/19 bin upgrade/addition fees. b. NAWMA will be issuing the 2019/20 bin upgrade/addition fees and future fees instead of Council with all future requests and queries to be directed to NAWMA. c. Non-permanent Federal Concession Card holders will need to show NAWMA annually, proof they possess a valid concession card in order to avoid ongoing fees.
<p>W&S-OB1 Paralowie Soccer Club</p>	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the City of Salisbury note that Paralowie Soccer Club has not received an upgrade as part of Council's building renewal program and that the current building is no longer fit for purpose and has a number of OHS issues associated with old design. 2. That Council request staff to bring back a report with costings and scope of a building renewal upgrade to be considered as part of the 2020/21 budget process. 3. That the report gives consideration and options to increase on site carparking.

CO-ORDINATION

Officer: MG
Date:

5.3 Resources and Governance Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Resources and Governance Committee met on 21 October 2019 to consider six (6) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 October 2019), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.0.2 White Ribbon Australia Accreditation Update

1. The information be received.
2. The City of Salisbury does not conduct a White Ribbon Event in November 2019.
3. City of Salisbury continues to raise awareness of activities to prevent and respond to violence against women, both within the organisation and within their broader community.
4. Prepare a future report to identify and advise on opportunities for Council to participate in future events.

3.4.1 Nominations Sought for a Local Government representative on the Public Library Services Standing Committee

1. Cr Peter Jensen be nominated as a local government representative on the Public Library Services Standing Committee.

3.4.2 Nominations Sought for a Local Government representative on the SA Power Networks Customer Consultative Panel

1. Council determine if it wishes to nominate a local government representative on the SA Power Networks Customer Consultative Panel.

3.6.1 Nomination of Principal Office for the City of Salisbury

1. The information be received.
2. That the principal office of Council be:
City of Salisbury
34 Church Street
SALISBURY SA 5108
3. That community consultation advising of the principal office of Council for a period of not less than 21 days be undertaken in accordance with Section 45(3) of the *Local Government Act 1999* and Council's Public Consultation Policy.

3.6.2 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 31 October 2019

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Annual General Meeting as set out in the attachment to this report (Council, 28 October 2019, Item 3.6.2).

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 October 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL
Item No. 3.0.1 Future Reports for the Resources and Governance Committee	SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.

<p>Item No. 3.0.2 White Ribbon Australia Accreditation Update</p>	<p>SUMMARY: This report provides an update on the White Ribbon Australia Workplace Accreditation Program in light of the notification that White Ribbon Australia is in liquidation. It also provides details of current organisational and community programs and initiatives relating to family violence.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The City of Salisbury does not conduct a White Ribbon Event in November 2019. 3. City of Salisbury continues to raise awareness of activities to prevent and respond to violence against women, both within the organisation and within their broader community. 4. Prepare a future report to identify and advise on opportunities for Council to participate in future events.
<p>Item No. 3.4.1 Nominations Sought for a Local Government representative on the Public Library Services Standing Committee</p>	<p>SUMMARY: The LGA has published Circular 37.4 which states that nominations are invited for a local government representative on the Public Library Services Standing Committee, a standing committee of the Libraries Board of South Australia. The appointment is unpaid and for a period of three years. Nominations must be forwarded to the LGA by Friday 8 November 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Cr Peter Jensen be nominated as a local government representative on the Public Library Services Standing Committee.
<p>Item No. 3.4.2 Nominations Sought for a Local Government representative on the SA Power Networks Customer Consultative Panel</p>	<p>SUMMARY: The LGA has published Circular 38.4 which states that nominations are invited for a local government representative on the SA Power Networks Customer Consultative Panel. Representatives are entitled to a sitting fee of up to \$2,500 per annum. The appointment is for a period of two years. Nominations must be forwarded to the LGA by Friday 8 November 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council determine if it wishes to nominate a local government representative on the SA Power Networks Customer Consultative Panel.

<p>Item No. 3.6.1 Nomination of Principal Office for the City of Salisbury</p>	<p>SUMMARY: This report provides information concerning the requirements of the Local Government Act 1999 in relation to nominating the principal office of Council and seeks Council endorsement to proceed to community consultation.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. That the principal office of Council be: City of Salisbury 34 Church Street SALISBURY SA 5108 3. That community consultation advising of the principal office of Council for a period of not less than 21 days be undertaken in accordance with Section 45(3) of the <i>Local Government Act 1999</i> and Council's Public Consultation Policy.
<p>Item No. 3.6.2 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 31 October 2019</p>	<p>SUMMARY: In accordance with a previous Council resolution, this report presents the items to be considered at the Local Government Association Annual General Meeting (LGA AGM) to be convened on Thursday 31 October 2019 and provides guidance to enable Council to instruct its delegate how to vote in relation to each item.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Annual General Meeting as set out in the attachment to this report (Council, 28 October 2019, Item 3.6.2).

CO-ORDINATION

Officer: MG
Date:

5.4 Audit Committee of Council: Recommendations for Council Ratification
No Audit Committee of Council meeting was held in October 2019.

5.5 Council Assessment Panel
Council notes the Minutes of the Council Assessment Panel meeting held on Tuesday 24 September 2019.

5.6 Budget and Finance Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 21 October 2019 to consider five (5) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council..

A draft recommendation has been provided for each approach.

RECOMMENDATION

That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 28 October 2019), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 October 2019

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 14 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

6.0.2-IBDSC2 Customer Review Dashboard

1. The information be received.

6.0.2-IBDSC3 Community Experience Charter Framework

1. Endorse the proposed Community Experience Framework.
2. Administration bring back a final draft of the Community Experience Charter to the December 2019 Informal Strategy session before presenting to the Innovation & Business Development Sub Committee.
3. Note the work required on finalising and reviewing the Service Standards, Consultation & Engagement and Feedback documentation.

6.0.2-IBDSC4 Local Government Reform Program - Reform Areas 3 and 4

1. That the proposed position and associated comments made at this meeting on each of the reform proposals contained in Reform Areas 3 and 4 in the table attached to Item No. IBDSC4 on the agenda, be provided as an attachment to the report from this meeting to the Budget and Finance Committee, for inclusion in the submission to the State Government on the *Reforming Local Government in South Australia Discussion Paper*.

IBDSC-OB1 Expenditure for Salisbury Plays Events

1. That a report be provided to the Innovation and Business Development Sub Committee giving a detailed summary of expenditure for all “Salisbury Plays” events.
2. That the Innovation and Business Development Sub Committee undertake a review of the Salisbury Plays program.

6.1.1 Budget Timetable 2020/21

1. Information be received.
2. Council endorse the timetable for the preparation and presentation of the 2020/21 budget, subject to adoption of the meeting schedule by Council at the November Council meeting.

6.6.1 Discretionary Rate Rebate Application for SA Poultry Association Inc

1. The Budget and Finance Committee recommends to Council that in relation to SA Poultry Association Inc:
 - (a) No rate rebate should be granted in respect of the premises known as 6 Acrylon Road, Salisbury South SA 5106; and
 - (b) The rate rebate application lodged by SA Poultry Association Inc dated 23 August 2019 should be dismissed.

6.6.2 Discretionary Rate Rebate Applications for Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc.

1. The Budget and Finance Committee recommends to Council that in relation to Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc.:
 - (a) No rate rebate should be granted in respect of the commercial premises known as 30 Orange Avenue , Salisbury SA 5108; and
 - (b) The rate rebate application lodged by Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc. dated 22 August 2019 be dismissed.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 October 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 28 October 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL
Item No. 6.0.1 Future Reports for the Budget and Finance Committee	SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
Item No. 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 October 2019	SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 October 2019 are presented for Budget and Finance Committee's consideration. COMMITTEE RECOMMENDATIONS: The information contained in the Innovation and Business Development Sub Committee of the meeting held on 14 October 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council: 6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee 1. The information be received. 6.0.2-IBDSC2 Customer Review Dashboard 1. The information be received. 6.0.2-IBDSC3 Community Experience Charter Framework 1. Endorse the proposed Community Experience Framework. 2. Administration bring back a final draft of the Community Experience Charter to the December 2019 Informal Strategy session before presenting to the Innovation & Business Development Sub Committee. 3. Note the work required on finalising and reviewing the Service Standards, Consultation & Engagement and Feedback documentation.

	<p>6.0.2-IBDSC4 Local Government Reform Program - Reform Areas 3 and 4</p> <p>That the proposed position and associated comments made at this meeting on each of the reform proposals contained in Reform Areas 3 and 4 in the table attached to Item No. IBDSC4 on the agenda, be provided as an attachment to the report from this meeting to the Budget and Finance Committee, for inclusion in the submission to the State Government on the <i>Reforming Local Government in South Australia Discussion Paper</i>.</p> <p>IBDSC-OB1 Expenditure for Salisbury Plays Events</p> <ol style="list-style-type: none"> 1. That a report be provided to the Innovation and Business Development Sub Committee giving a detailed summary of expenditure for all “Salisbury Plays” events. 2. That the Innovation and Business Development Sub Committee undertake a review of the Salisbury Plays program.
<p>Item No. 6.1.1 Budget Timetable 2020/21</p>	<p>SUMMARY:</p> <p>To enable appropriate diary management the budget workshops and meetings are being planned now, and will be incorporated into the 2020 meeting schedule. This report details proposed meeting and workshop dates, and associated draft agendas required to ensure the 2020/21 Budget is adopted at the June 2020 Council meeting.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Information be received. 2. Council endorse the timetable for the preparation and presentation of the 2020/21 budget, subject to adoption of the meeting schedule by Council at the November Council meeting.

<p>Item No. 6.6.1 Discretionary Rate Rebate Application for SA Poultry Association Inc</p>	<p>SUMMARY: An application has been received for Council to consider a 75% Discretionary Rate Rebate from SA Poultry Association Inc with premises located at 6 Acrylon Road, Salisbury South SA 5106.</p> <p>SA Poultry Association Inc is requesting Council consider providing a discretionary rate rebate under Section 166 (1) (b), (d), (e), (j) and (l) (i) and (ii) of the Local Government Act.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The Budget and Finance Committee recommends to Council that in relation to SA Poultry Association Inc: <ol style="list-style-type: none"> (a) No rate rebate should be granted in respect of the premises known as 6 Acrylon Road, Salisbury South SA 5106; and (b) The rate rebate application lodged by SA Poultry Association Inc dated 23 August 2019 should be dismissed.
<p>Item No. 6.6.2 Discretionary Rate Rebate Applications for Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc.</p>	<p>SUMMARY: An application has been received for Council to consider a 100% Discretionary Rate Rebate from Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc. (RAOB) with premises located at 30 Orange Avenue , Salisbury SA 5108.</p> <p>RAOB Grand Lodge of SA GLE Inc is requesting Council consider providing a discretionary rate rebate under Section 166 (1) (g) and (j) of the Local Government Act.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The Budget and Finance Committee recommends to Council that in relation to Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc.: <ol style="list-style-type: none"> (a) No rate rebate should be granted in respect of the commercial premises known as 30 Orange Avenue, Salisbury SA 5108; and (b) The rate rebate application lodged by Royal Antediluvian Order of Buffaloes Grand Lodge of South Australia Grand Lodge of England Inc. dated 22 August 2019 be dismissed.

CO-ORDINATION

Officer: MG
Date:

5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 14 October 2019 to consider eight (8) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee, including one (1) other business item, requiring ratification of Council are provided in this report together with information regarding those decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 14 October 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 28 October 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - September 2019

1. The information be received.

7.2.2 Community Grants Program Applications for October 2019

1. The information be received and noted.

7.2.4 24/2019: Pooraka Football Club Inc.- Community Grants Program Application

1. The information be received and noted.

SRG-OB1 Pooraka Football Club

1. The administration hold further discussions with the Pooraka Football Club regarding their application for funding assistance for expenses incurred, for appropriate supporting documentation, and that a further report be provided to the next meeting of this Committee.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 14 October 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 28 October 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p>Item No. 7.0.1 Future Reports for the Sport, Recreation and Grants Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p>Item No. 7.2.1 Youth Sponsorship Applications - September 2019</p>	<p>EXECUTIVE SUMMARY: This report outlines the Youth Sponsorship Applications assessed in September 2019.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p>Item No. 7.2.2 Community Grants Program Applications for October 2019</p>	<p>EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the October 2019 round. Three applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. One application is submitted for information.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received and noted.</p>
<p>Item No. 7.2.4 24/2019: Pooraka Football Club Inc.- Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Pooraka Football Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received and noted.</p>

<p>Item No. SRG-OB1 Pooraka Football Club</p>	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The administration hold further discussions with the Pooraka Football Club regarding their application for funding assistance for expenses incurred, for appropriate supporting documentation, and that a further report be provided to the next meeting of this Committee.
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2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<p>Item No. 7.2.3 18/2019: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Salisbury Sharks Golf and Social Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows: <ol style="list-style-type: none"> a. 14/2019: Salisbury Sharks Golf and Social Club Inc. be awarded the amount of \$3,540.00 to assist with the purchase of chairs, trestle tables, pie warmer, wine barrels and gas heaters for ongoing use as outlined in the Community Grant Application and additional information.
<p>Item No. 7.2.5 28/2019: Brahma United Netball Club Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Brahma United Netball Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows: <ol style="list-style-type: none"> a. 28/2019: Brahma United Netball Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of a marquee and frame, gas bottle, netball uniforms, netball equipment, Santa suit and catering for the Brahma United Community Christmas Party and Merchandise event as outlined in the Community Grant Application and additional information.

<p>Item No. 7.2.6 29/2019: Islamic Community Australia Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Islamic Community Australia Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows: <ol style="list-style-type: none"> a. 29/2019: Islamic Community Australia Inc. be awarded the amount of \$3,080.00 to assist with the purchase of hall hire (exclusive of bond) for the Australian Turkic Festival 2019 event as outlined in the Community Grant Application and additional information.
<p>Item No. 7.2.7 Minor Capital Works Grants Program - Woodworkers Shed Northern Districts (SA) - Application</p>	<p>EXECUTIVE SUMMARY: The application from the Woodworkers Shed Northern Districts (SA) for the installation of walkway and building entry shelter roofing has been received. An amount of \$17,508 is recommended for funding under the 2019/20 Minor Capital Works Grant Program budget.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The report be received. 2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows: <ol style="list-style-type: none"> a. The Woodworkers Shed Northern Districts (SA) Inc.: an amount of \$17,508 for the installation of walkway and building entry shelter roofing at Happy Home Reserve, noting that any additional costs are to be funded by the Woodworkers Shed Northern Districts (SA) Inc. or external grant programs, as per the funding agreement.

CO-ORDINATION

Officer: MG
Date:

5.8 CEO Review Committee: Recommendations for Council Ratification

No CEO Review Committee meeting was held in October 2019.

ITEM 6: GENERAL BUSINESS REPORTS

6.1 Deferred Items for Further Discussion

AUTHOR Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY At the 26 August 2019 meeting of Council there were a number of items that were deferred for further discussion. These are now presented to Council for consideration.

RECOMMENDATION

1. That Council determine the following recommendations from the Resources and Governance Committee meeting on 19 August 2019:

3.6.3 Elected Member Training and Development Policy

1. That the information be received.
2. Council adjust the budget allocation for Elected Members' training and development, Council delegate activities, and attendance at conferences and seminars, by March CPI at the beginning of each financial year.

R&G-OB1 Increase to Internet Reimbursement for Elected Members

That a report be prepared to provide advice to Council about amending the Elected Member Allowances, Facilities and Support Policy for increasing the maximum reimbursement limit for broadband connection that is privately provided by Elected Members from \$60 to \$90 per month.

R&G-OB2 Payment of Elected Member Allowance

That individual Elected Members can request for a single payment of their monthly Elected Member allowance to be paid in advance, at the discretion of the Chief Executive Officer.

R&G-OB3 Payment to Deputy Chair in the Absence of the Chair

That, when the Chairperson of a sub committee is absent and is unable to Chair a meeting of the sub committee, then the Deputy Chair will be paid a sitting fee for that meeting.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At the 26 August 2019 meeting of Council there were a number of items that were deferred for further discussion, and are now presented for consideration.

2. REPORT

- 2.1 At the 26 August 2019 Council meeting, the following matters formed part of the report to Council from the Resources and Governance Committee meeting on 19 August 2019. They were deferred by Council for further discussion at an Informal Strategy:

3.6.3 Elected Member Training and Development Policy

1. That the information be received.
2. Council adjust the budget allocation for Elected Members' training and development, Council delegate activities, and attendance at conferences and seminars, by March CPI at the beginning of each financial year.

R&G-OB1 Increase to Internet Reimbursement for Elected Members

That a report be prepared to provide advice to Council about amending the Elected Member Allowances, Facilities and Support Policy for increasing the maximum reimbursement limit for broadband connection that is privately provided by Elected Members from \$60 to \$90 per month

R&G-OB2 Payment of Elected Member Allowance

That individual Elected Members can request for a single payment of their monthly Elected Member allowance to be paid in advance, at the discretion of the Chief Executive Officer.

R&G-OB3 Payment to Deputy Chair in the Absence of the Chair

That, when the Chairperson of a sub committee is absent and is unable to Chair a meeting of the sub committee, then the Deputy Chair will be paid a sitting fee for that meeting.

- 2.2 These matters were raised with Members at the Elected Member Workshop held on 7 September 2019, to provide an opportunity for feedback or information to be sought from the administration.
- 2.3 There were no conclusions drawn from the discussion at the time and the matters are now brought back to Council for consideration.

3. CONCLUSION / PROPOSAL

- 3.1 The Council is asked to consider how it wishes to deal with the outstanding recommendations from the Resources and Governance Committee.

CO-ORDINATION

Officer:

Date:

6.2 Nominations sought for a Local Government representative on the South Australian Public Health Council

AUTHOR Janet Crook, Risk & Governance Program Manager, CEO and Governance

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY The LGA has published Circular 40.6 which states that the Chief Public Health Officer has written to the LGA on behalf of the Minister for Health and Wellbeing requesting nominations for a Local Government Member on the South Australian Public Health Council. The appointment is for a term not exceeding three years and commences in January 2020. An appointed member on the Public Health Council is entitled to fees, allowances and expenses approved by the Governor. Nominations must be forwarded to the LGA by close of business on 5 November 2019.

RECOMMENDATION

1. Cr _____ be nominated as a local government representative on the South Australian Public Health Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. South Australian Public Health Council Terms of Reference
2. LGA Nominations to Outside Bodies Policy
3. Part A - South Australian Public Health Council - Selection Criteria
4. Part B - South Australian Public Health Council - Nomination Form

1. BACKGROUND

- 1.1 The LGA has published Circular 40.6 which states that the Chief Public Health Officer has written to the LGA on behalf of the Minister for Health and Wellbeing requesting nominations for a Local Government Member on the South Australian Public Health Council (“the Public Health Council”).
- 1.2 Nominations must be forwarded to the LGA by close of business on Tuesday 5 November 2019.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 Circular 40.6 dated 2 October 2019 from the LGA was emailed to Elected Members, the Executive Group and Divisional Managers on 3 October 2019.

2.2 External

2.2.1 Nil

3. REPORT

3.1 Nominations are now invited for a local government representative on the Public Health Council. Terms of Reference for the Public Health Council appear as Attachment 1 to this report.

3.2 The nomination has come about as a result of the term of a current local government representative on the Public Health Council expiring on 24 January 2020.

3.3 Appointment is for a term not exceeding three years and current members of the Public Health Council are eligible for reappointment.

3.4 An appointed member on the Public Health Council is entitled to fees, allowances and expenses approved by the Governor. The Public Health Council meets approximately four times a year.

3.5 The role of the Public Health Council is to assist and advise the Chief Public Health Officer in relation to:

- The protection and promotion of public health; and
- The development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels; and
- The development of health plans under the *South Australian Public Health Act 2011* (“the Act”); and
- Strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of the Act; and
- Programs to promote public health research in the State; and
- The preparation of the biennial report under Division 2 of the Act; and
- The setting of standards and qualifications for authorized officers.
- Any other functions assigned to it by the Act or the Minister or the Chief Public Health Officer.

3.6 In accordance with the LGA Nominations to Outside Bodies Policy, LGA nominees to external bodies are required to provide a short general report annually to the LGA outlining the achievements of the committee. A copy of the Nominations Policy appears as Attachment 2 to this report.

3.7 Nominations addressing the Selection Criteria provided in Part A for the Public Health Council must be forwarded to lgasa@lga.sa.gov.au by a council using the Part B form along with an up-to-date CV/resume by close of business 5 November 2019. Part A and Part B appear as Attachments 3 and 4 to this report respectively.

3.8 Nominations which meet the criteria in the LGA Policy will be considered by the LGA Board on 21 November 2019.

4. CONCLUSION / PROPOSAL

4.1 Council is asked to determine if it wishes to put forward a nomination for a local government representative on the Public Health Council.

4.2 It should be noted, there is no obligation to submit a nomination.

CO-ORDINATION

Officer:

Date:



SOUTH AUSTRALIAN PUBLIC HEALTH COUNCIL

TERMS OF REFERENCE

South Australian Public Health Act 2011 (Extracts)
Extract #1 – South Australian Public Health Council

Division 3—South Australian Public Health Council

26—Establishment of SAPHC

The *South Australian Public Health Council* (SAPHC) is established.

27—Composition of SAPHC

- (1) SAPHC consists of—
 - (a) the Chief Public Health Officer *ex officio* (who will be the presiding member); and
 - (b) 9 other members appointed by the Governor on the nomination of the Minister, of whom—
 - (i) 2 must have experience in local government selected by the Minister from a panel of 5 nominated by the LGA; and
 - (ii) 1 must have qualifications in public health and experience in the administration of public health at the local government level selected by the Minister from a panel of 5 nominated by Environmental Health Australia (South Australia) Incorporated; and
 - (iii) 2 must be persons nominated by the Minister who have qualifications in public health; and
 - (iv) 1 must have experience in the administration of environment protection laws or strategies or in environmental management, selected by the Minister from a panel of 5 nominated by the Presiding Member of the Board of the Environment Protection Authority; and
 - (v) 1 must be a person nominated by the Minister who has experience in the field of health promotion; and
 - (vi) 1 must be a person nominated by the Minister who has experience in the prevention and control of communicable diseases; and
 - (vii) 1 must be a person nominated by the Minister who has experience in non-government community sector activities relevant to public health.
- (2) If the Minister, by notice in writing, requests a body to make nominations for the purposes of this section, and the body fails to make the nominations within the time allowed in the notice, a person may be appointed to SAPHC on the Minister's nomination and that member will be taken to have been appointed on the nomination of the body in default.
- (3) The Governor may appoint a suitable person to be the deputy of a member of SAPHC and the deputy may, in the absence of that member, act as a member of SAPHC.
- (4) The provisions of this section relating to the qualification and nomination of a member extend to a deputy of that member.

28—Conditions of appointment

- (1) An appointed member of SAPHC will hold office on conditions determined by the Governor for a term, not exceeding 3 years, specified in the instrument of appointment and will, at the expiration of a term of office, be eligible for reappointment.

- (2) The Governor may remove an appointed member of SAPHC from office—
- (a) for breach of, or non-compliance with, a condition of appointment; or
 - (b) for mental or physical incapacity to carry out duties of office satisfactorily; or
 - (c) for neglect of duty; or
 - (d) for dishonourable conduct.
- (3) The office of an appointed member of SAPHC becomes vacant if the member—
- (a) dies; or
 - (b) completes a term of office and is not reappointed; or
 - (c) resigns by written notice addressed to the Minister; or
 - (d) is found guilty of an indictable offence; or
 - (e) becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or
 - (f) is removed from office by the Governor under subsection (2).
- (4) On the office of a member of SAPHC becoming vacant, a person must be appointed to that office in accordance with this Act.

29—Allowances and expenses

An appointed member of SAPHC is entitled to fees, allowances and expenses approved by the Governor.

30—Validity of acts

An act or proceeding of SAPHC is not invalid by reason only of a vacancy in its membership or a defect in the appointment of a member.

31—Functions of SAPHC

SAPHC's functions are as follows:

- (a) to assist and advise the Chief Public Health Officer in relation to—
 - (i) the protection and promotion of public health; and
 - (ii) the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels; and
 - (iii) the development of health plans under this Act; and
 - (iv) strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act; and
 - (v) programs to promote public health research in the State; and
 - (vi) the preparation of the biennial report under Division 2; and
 - (vii) the setting of standards and qualifications for authorised officers;
- (b) any other functions assigned to SAPHC by this or any other Act or by the Minister or the Chief Public Health Officer.

32—Conduct of business

- (1) The presiding member of SAPHC will, if present at a meeting of SAPHC, preside at the meeting and, in the absence of that member, the members present may elect 1 of their number to preside.
- (2) 6 members constitute a quorum of SAPHC.
- (3) A decision carried by a majority of the votes cast by the members of SAPHC present at a meeting of SAPHC is a decision of SAPHC.
- (4) Each member present at a meeting of SAPHC is entitled to 1 vote on a question arising for decision at the meeting and, in the event of an equality of votes, the person presiding is entitled to a second, or casting, vote.



- (5) A conference by telephone or other electronic means between the members of SAPHC will, for the purposes of this Act, be taken to be a meeting of SAPHC at which the participating members are present if—
- (a) notice of the conference is given to all members in the manner determined by the members of SAPHC for that purpose; and
 - (b) each participating member is capable of communicating with every other participating member during the conference.
- (6) Subject to this Act, the business of SAPHC may be conducted in such way as it determines.

33—Committees and subcommittees

- (1) SAPHC may establish committees or subcommittees as SAPHC thinks fit to advise SAPHC on any aspect of its functions, or to assist SAPHC in the performance of its functions.
- (2) A committee or subcommittee established under subsection (1) may, but need not, consist of, or include, members of SAPHC.
- (3) The procedures to be observed in relation to the conduct of a business of a committee or subcommittee will be—
 - (a) as determined by SAPHC; or
 - (b) insofar as a procedure is not determined by SAPHC—as determined by the relevant committee or subcommittee.

34—Delegation by SAPHC

- (1) SAPHC may delegate a function or power conferred on SAPHC under this or any other Act—
 - (a) to a specified person or body; or
 - (b) to a person occupying or acting in a specified office or position.
- (2) A delegation—
 - (a) may be made subject to conditions or limitations specified in the instrument of delegation; and
 - (b) if the instrument of delegation so provides, may be further delegated by the delegate; and
 - (c) is revocable at will and does not prevent the delegator from acting personally in a matter.

35—Annual report

- (1) SAPHC must, on or before 31 October in each year, provide to the Minister a report on its activities for the financial year ending on the preceding 30 June.
- (2) The Minister must, within 12 sitting days after receipt of a report under this section, cause a copy of the report to be laid before both Houses of Parliament.

36—Use of facilities

SAPHC may, by arrangement with the relevant body, make use of the services of the staff, equipment or facilities of a public authority.

Extract #2 Public Health Review Panel

Division 3—Reviews and appeals

95—Reviews—notices relating to general duty

- (1) This section applies if a person has been issued with a notice under this Part to secure compliance with the duty under Part 6.
- (2) A person to whom a notice has been issued may apply for a review of the notice under this section.
- (3) The review will be to the *Public Health Review Panel* (the *Review Panel*) constituted under this section.

- (4) The application must be made within 14 days after the notice is served on the person unless the Review Panel, in its discretion, allows an extension of time.
- (5) Subject to a determination of the Review Panel to the contrary in relation to a particular matter, the operation of a notice subject to a review is not suspended pending the outcome of the proceedings.
- (6) A review under this section is to be conducted as a full review of the matter to which the review relates.
- (7) For the purposes of this section, the Review Panel will from time to time, in relation to a particular review, be constituted by—
 - (a) the Chief Public Health Officer (who will be the presiding member); and
 - (b) 2 members of SAPHC selected by the Chief Public Health Officer for the purposes of the particular review; and
 - (c) any other person or persons selected by the Chief Public Health Officer in order to provide additional expertise on the panel.
- (8) If the review relates to a notice issued by the Chief Public Health Officer, a delegate of the Chief Public Health Officer must act in place of the Chief Public Health Officer under subsection (7).
- (9) A reference to a member of SAPHC under subsection (7)(b) extends to a deputy of a member of SAPHC.
- (10) 3 members of the Review Panel constitute a quorum of the Review Panel.
- (11) A decision carried by a majority of the votes cast by the members of the Review Panel present at any proceedings of the Review Panel is a decision of the Review Panel.
- (12) Each member present at a meeting of the Review Panel is entitled to 1 vote on a question arising for decision and, in the event of an equality of votes, the person presiding has a second, or casting, vote.
- (13) A party is entitled to appear personally or, with leave of the Review Panel, by representative, in proceedings before the Review Panel.
- (14) The Review Panel may proceed to determine a matter in the absence of a party if the party has had notice of the time and place of the proceedings and fails to appear.
- (15) The Review Panel may, on its own initiative or on application by a party to the relevant proceedings—
 - (a) dismiss or determine any proceedings that appear—
 - (i) to be frivolous or vexatious; or
 - (ii) to have been instituted for the purpose of delay or obstruction, or for some other improper purpose;
 - (b) bring any proceedings to an end that appear—
 - (i) to be more appropriately suited to proceedings before the District Court rather than the Review Panel; or
 - (ii) to be unable to be satisfactorily resolved (or resolved within a reasonable period) by proceedings before the Review Panel; or
 - (c) bring any proceedings to an end for any other reasonable cause.
- (16) In any proceedings, the Review Panel is not bound by the rules of evidence but may inform itself about any matter relating to the proceedings in such manner as it thinks fit.
- (17) The Review Panel may, on hearing any proceedings under this section—
 - (a) confirm, vary or revoke any requirement to which the review relates and, if appropriate, discharge the relevant notice;
 - (b) substitute any requirement or notice that could have been made or given in the first instance;



- (c) remit the subject matter to the relevant authority for further consideration;
 - (d) dismiss the matter;
 - (e) make an order for costs, but only to the extent that may be necessary in the interests of justice;
 - (f) make any consequential or ancillary order or direction, or impose any conditions, that it considers appropriate.
- (18) The Review Panel is to hear and determine an application under this section as soon as is reasonably practicable and in any event within 2 months unless the Chief Public Health Officer allows an extension of time in a particular case.

Title: Appointments or Nominations to Outside Bodies

DATE OF POLICY:	July 2006
DATE OF LAST REVIEW BY	May 2013
LGA:	May 2014

Requests for Local Government nominees on boards and committees are received from Ministers, Government Agencies and other organisations regularly. The importance of Local Government nominations to boards and committees is recognised by the LGA and appointments/nominations will be made on merit based principles giving due weight to gender balance. Appointees or nominees to outside bodies are not expected to 'represent' Local Government, or the views of any particular stakeholder or interest group. They are expected to apply their skills and experience, particularly their skills and experience arising from their participation in Local Government, to the betterment of the work and understanding of the board or committee to which they are appointed.

Appointments by Minister/Governor

Appointments to be made by the Minister or Governor, drawn from nominations from the LGA, will be determined by the LGA Board or between meetings the LGA Executive Committee. The Secretariat will call for nominations from Member Councils using the proforma (attachment 1) and upon the close of nominations (attachment 2) prepare a report for consideration. The template (attachment 3) is to be prepared by the Secretariat and tabled at the relevant meeting to assist with the assessment of the most appropriate nominations. However, where the appointments are to be made to non-statutory boards or committees, the nomination selection process may be delegated to the LGA Executive Committee.

Right to Decline Nomination

The LGA reserves the right to decline to appoint or nominate a person to a board or committee, unless it is required by law. The LGA Board (or between meetings the LGA Executive Committee) will consider recommendations from the Secretariat that the LGA decline to appoint or nominate a person to a board or committee. A brief report stating the reasons for declining to appoint or nominate will be prepared by the Secretariat to be considered by the LGA Board (or between meetings, the LGA Executive Committee).

Nominees to be Current Council Members or Staff

LGA nominees to outside bodies will, unless determined otherwise by the LGA Board/LGA Executive Committee, be current Council Members or staff of a Member Council or other Local Government entity.

When an existing appointment to an outside body ceases to be a Council or staff Member or a member of another Local Government entity, then under normal circumstances that person will be requested to resign his/her membership of the outside body forthwith. However the LGA Board/LGA Executive Committee may waive this requirement in circumstances where the person:

- has unique qualifications, experience or other personal qualities which allow him or her to continue to remain on the particular board or committee and/or;
- is appointed directly by a Minister or the Governor for a fixed term, and the appointment is specific to that person.

The LGA Board or LGA Executive Committee will review the list of all existing appointments following each general Local Government Election, to consider whether existing appointments comply with this policy.

Submitting Nominations to the LGA

LGA nominations to outside bodies are determined by Councils as corporate bodies. Each Council determines its own policy on how Council nominations are lodged. Only two (2) nominations will be accepted from any one Council. The LGA Board / LGA Executive Committee does not accept nominations from individual Councillors or staff.

LGA Board/LGA Executive Committee Process for Determining Appointments/Nominations

The process for determining appointments/nominations at LGA Board or LGA Executive Committee meetings is as follows:

- a) Where the LGA Board/LGA Executive Committee is being asked to appoint a member and a proxy, this will be done as two separate processes, i.e. the selection of the person to be the member is to be completed prior to the selection of who is to be the deputy. This avoids the potential problem of two names being considered at once where it is quite likely that a member is supportive of one of the people but not necessarily both.
- b) Where the appointment is to a statutory authority and is to be made by the Governor, the provisions of section 36A of the *Acts Interpretation Act 1915* apply regarding gender balance and the number of nominations to be provided (see Attachment 4). In situations where there is an insufficient number of nominations from women to achieve an appropriate gender balance, the LGA may use the Local Government Women's Register described in Attachment 5 to source the names of additional persons.
- c) If the requirement is to choose a panel of three **or more** names, this can be done 'on block'.
- d) Unless otherwise determined, the President or Chairperson for the meeting, will invite members to nominate a person, no seconder is required.
- e) If the number of nominations received exceeds the number of positions, the President or Chairperson shall then invite members to make any comment they wish on the merits of any of the persons who have been nominated.
- f) Each member shall then be invited to indicate their preference by way of a secret ballot using the confidential matrix provided.
- g) Each member shall be entitled to vote on as many occasions as there are positions to be filled. Counting will be conducted on the basis of 'first past the post'.
- h) The President or Chairperson shall indicate to members the nominee who has received the most votes and has been selected. The President or Chairperson shall then invite a member to formally move that the nominee(s) with the most votes be selected.
- i) Nominations received from Councils after the deadline stipulated in the relevant LGA Circular will be shown as having been received late. This does not in itself mean that such nominations are invalid. The relevant agenda item will stipulate the closing date. The LGA Board/LGA Executive Committee is able to consider any late nomination on merit, unless it determines otherwise.

- j) Where there are insufficient nominations the LGA Board/LGA Executive Committee may delegate to the LGA Chief Executive Officer, in consultation with the LGA President, approval to seek further nominations and forward these nominations to the relevant Minister, Government agency or organisation.

If a member of the LGA Board/LGA Executive Committee or an officer of the LGA Secretariat is nominated, that person must leave the room prior to the matter being discussed and determined.

Advising of LGA Nominees and Policy

When LGA nominees to an outside body have been determined by LGA Board/LGA Executive Committee in accordance with this policy, the names of the nominees and a copy of this policy shall be provided to the relevant Minister or agency, highlighting the conditions of the nomination.

Responsibilities of Appointees

While recognising that the deliberations of many external boards and committees are confidential in nature, this policy nevertheless requires LGA nominees and appointees to external bodies to provide a short general report annually, outlining the achievements of the board or committee which are likely to be of interest to Local Government.

Insurance for LGA Appointees

Where a Board is a Statutory Board or Committee of the State Government or a State agency the South Australian Insurance Corporation (SAICORP) provides insurance cover. In the event that insurance is not available through SAICORP the LGA through contact with the outside body or its Mutual Liability Scheme will ensure that the appointee is adequately covered.

Review

This Policy may be reviewed by the LGA Board from time to time as necessary, to ensure that it remains up to date and relevant.

Attachment 1

Nominations to Outside Bodies

PART A

Name of Body	
Legal Status of Body	**Delete those that don't apply: Statutory Authority Incorporated Body Committee Advisory Committee Other (please provide information)
Summary Statement	
<u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u> The following selection criteria must be addressed when completing Part B	
Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	
Industry Experience	
Board / Committee Experience	
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	
<u>LIABILITY AND INDEMNITY COVER</u> The LGA requires that nominees to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis) **CHECK THE BODY INSURED**	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

Attachment 2

Nominations to Outside Bodies



PART B: This form must be completed by Council electronically and emailed as a word document to:
##@lga.sa.gov.au
 (Nominee’s details must not exceed this single page)

Name of Body: ****Insert name of body**

Council Name:			
Full Name of Nominee:			
Position/Title:			
Address:			
Work Phone:		Facsimile:	
A/H Phone:		Mobile:	
Email:			
1. <u>Summary of relevant skills, knowledge and/or experience</u>			
2. <u>Other comments in relation to this role</u>			

DO NOT EXCEED ONE PAGE
An email confirming receipt of your nomination will be forwarded

Attachment 4

Extract from the *Acts Interpretation Act 1915*

36A—Gender balance in nomination of persons for appointment to statutory bodies

- (1) This section applies if an Act provides for a member of a body to be appointed by the Governor or a Minister on the nomination of a non-government entity.
- (2) If the Act provides for the non-government entity to nominate a panel of persons from which the Governor or Minister is to select a person for appointment, the Act will be taken to provide that the panel—
 - (a) must include at least 1 woman and 1 man; and
 - (b) must, as far as practicable, be comprised of equal numbers of women and men.
- (3) If the Act does not provide for the non-government entity to nominate a panel of persons from which the Governor or Minister is to select a person for appointment, the Act will be taken to provide that—
 - (a) the non-government entity must nominate a panel of persons comprised of not less than twice the number of members of the body to be appointed on the nomination of the entity plus one; and
 - (b) the panel—
 - (i) must include at least 1 woman and 1 man; and
 - (ii) must, as far as practicable, be comprised of equal numbers of women and men; and
 - (c) the Governor or Minister must select the person for appointment from the panel.
- (4) This section does not derogate from the need to properly assess merit in selecting persons for appointment.
- (5) In this section—

non-government entity means a person or body other than an officer, agency or instrumentality (including a Minister) of the Crown in right of the State or the Commonwealth or another State or a Territory of the Commonwealth.

Attachment 5

**Local Government Women's
Board and Committee Membership Register**

The LGA will establish and maintain a register of Local Government women interested in being appointed to Local Government related Boards and Committees. (The 'LG Women's Register')

The process of establishment and maintenance of the LG Women's Register will include:

- 1 An LGA Circular will advise of the establishment of the LG Women's Register and request interested women (Council Members and Council Officers) to complete a registration of interest form providing:
 - name and contact details
 - fields of interest
 - details of previous skills, knowledge and experience relevant to board or committee membership
 - names and contact details of two referees
 - permission to supply details provided above to Local Government stakeholders requiring female board or committee members.
 - advice if/when the applicant requires their details to be removed from the Register.
- 2 Information about the LG Women's Register will be provided on the LGA website on the front page under *LGA.net for Councils*, the *Women on the Move* page and the *Governance* page, with a link to the registration of interest form.
- 3 The LGA will record information on the LG Women's Register when a registration of interest is received. The LGA will use this information to assist with filling Local Government related board or committee positions, only when sufficient nominations are not received as part of its 'Representatives on Outside Bodies' Process. The LGA will not disclose the information from the LG Women's Register to a third party without the express permission of the relevant person.
- 4 The LGA will also promote the LG Women's Register to all Local Government stakeholders advising them to contact the LGA if they are seeking a female Board or Committee member.
- 5 Upon request, the LGA may provide external stakeholders with the details of individual(s) listed on the LG Women's Register, but only if the registered person(s) have consented to their information being made available to third parties. The stakeholder will be invited to contact the person(s) direct.

Nominations to Outside Bodies - Part A

South Australian Public Health Council	
Legal Status of Body	Statutory Authority
Summary Statement	The South Australian Public Health Council is pursuant to the South Australian Public Health Act 2011
Selection criteria	
<i>The following selection criteria must be addressed when completing Part B</i>	
Industry Experience	Must have experience in Local Government
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Qualifications in public health and experience in the administration of public health at the Local Government is desirable.
Liability and indemnity cover	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are valid & current	Yes

Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to lgasa@lga.sa.gov.au; and
- upon receipt at the LGA, will be acknowledged by return email.

South Australian Public Health Council

Council details	
Name of council submitting the nomination	
Name of council officer submitting this form – refer <u>LGA Policy</u>	Name: Position: Email: Telephone:
Council meeting minute reference and date (if relevant)	
Nominee details	
Full Name	
Current Elected Member <input type="checkbox"/>	or Current council officer <input type="checkbox"/>
Home / Postal Address	
Phone	Mobile:
Email	
Resume / CV	Attached <input type="checkbox"/> Forwarding separately <input type="checkbox"/>
Information relevant to the appointment sought	
<i>(address the selection criteria from Part A)</i>	
Qualifications Required:	
Industry Experience:	
Board/Committee Experience:	
Key Expertise:	

Any other comments:

Undertaking:

The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes No

Signature of Nominee: _____

6.3 Reforming Local Government in South Australia Discussion Paper - Draft Submission by City of Salisbury

Inquiry into Local Government Costs and Efficiency - SA Productivity Commission - Draft Submission by City of Salisbury

Author	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
City Plan Links	4.4 Embed long term thinking, planning and innovation across the organisation. 4.3 Have robust processes that support consistent service delivery and informed decision making. 4.2 Develop strong capability and commitment to continually improve Council's performance.
Summary	<p>The State Government released the <i>Reforming Local Government in South Australia</i> Discussion Paper on Monday, 5 August 2019. The paper proposes significant changes to councils' duties, functions and powers. This report provides Council with a draft submission that will have as its attachment Council's responses to individual reform proposals that have been considered through the Innovation and Business Development Sub Committee. The due date for the submission is 1 November 2019.</p> <p>The South Australian Productivity Commission is performing an inquiry into local government costs and efficiency. The Commission has released a Draft report to State Government for consultation, prior to finalizing its report. The subject matter of the Commission's inquiry is also the subject of one of the reform areas (Reform Area 2: Lower Costs and Enhanced Financial Accountability) of the State Government's discussion paper also discussed in this report. A submission on the Methodology Paper has been prepared by City of Salisbury and is provided to Council for approval.</p>

RECOMMENDATION

That:

1. Council approve finalisation of the draft submission to State Government on the *Reforming Local Government in South Australia* Discussion Paper, as attached to the report to item 6.3 on the agenda for the meeting of Council on 28 October 2019, subject to any suggestions for change that are made at the meeting of Council.
2. Council approve finalisation of the draft submission to SA Productivity Commission on its draft report *Inquiry into Local Government Costs and Efficiency*, as attached to the report to item 6.3 on the agenda for the meeting of Council on 28 October 2019, subject to any suggestions for change that are made at the meeting of Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

-
1. Local Government Reforms - DRAFT Submission October 2019
 2. Productivity Commission Submission - City of Salisbury - July 2019 submission
 3. Productivity Commission Submission - City of Salisbury - October 2019 DRAFT submission

1. BACKGROUND

- 1.1 The State Government released the *Reforming Local Government in South Australia Discussion Paper* (the Paper) on Monday, 5 August 2019.
- 1.2 The Paper proposes significant changes to councils' duties, functions and powers.
- 1.3 The State Government is seeking public submissions on the reform proposals contained in the Paper.
- 1.4 The South Australian Productivity Commission is performing an inquiry into local government costs and efficiency. The Commission has released a Daft report to State Government for consultation, prior to finalizing its report.
- 1.5 The subject matter of the Commissions inquiry is also the subject of one of the reform areas (Reform Area 2: Lower Costs and Enhanced Financial Accountability) of the State Government's discussion paper also discussed in this report.
- 1.6 A submission on the Methodology Paper has been prepared by City of Salisbury and is provided to Council for approval.
- 1.7 The two draft submissions have been provided to Council under the cover of a single report because the two submissions cover the same subject matter and the contributions of the City of Salisbury are essentially the same in both submissions.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Nil.
- 2.2 External
 - 2.2.1 The CEO and the Manager Governance have attended local government forums regarding the reform process

3. REPORT

Reforming Local Government in South Australia

- 3.1 The Paper contains many, substantial reform suggestions which are broadly arranged into four areas:
 - **Reform Area 1:** Stronger Council Member Capacity and Better Conduct
 - **Reform Area 2:** Lower Costs and Enhanced Financial Accountability
 - **Reform Area 3:** Efficient and Transparent Local Government Representation
 - **Reform Area 4:** Simpler Regulation.
- 3.2 Members will recall that during meetings of the Innovation and Business Development Sub Committee in September and October, two of the reform areas

-
- were considered at each meeting; reform areas 1 and 2 in September and reform areas 3 and 4 in October.
- 3.3 The implications of the proposed reforms were considered and discussed at some length. As a result of those considerations responses to each proposal were prepared and have been progressed through our Council/Committee process for approval.
 - 3.4 Further to preparing responses to each proposal, the administration has also prepared a draft letter to Minister Knoll. The letter (attached) attempts to encapsulate Councils thinking about the reforms at a strategic level and to provide a context for Councils response to each reform proposal which will be an attachment to the letter.
 - 3.5 In order for Minister Knoll to fully appreciate Council's views, the letter has also attached to it Council's submissions to the SA Productivity Commission, which address the Commission's *Inquiry into Local Government Costs and Efficiency*.
 - 3.6 The draft letter and attachments will be Council's submission to State Government on the local government reforms.
 - 3.7 The draft letter indicates to Minister Knoll that many of the proposed reforms are supported by the City of Salisbury.
 - 3.8 However, the draft letter also asserts that the State Government has not made a public case for many of the reforms, stating that evidence should be presented to show that the existing local government framework is failing across the whole sector, as a basis for some of the reforms that potentially impact the autonomy of councils as legitimate local governments making legitimate decisions on behalf of their communities; particularly the reforms regarding expanding the role of the Audit Committee.
 - 3.9 One focus of the letter is explaining the City of Salisbury's approaches to delivering local services and infrastructure to the community; that it is based on understanding our community's need. The letter asserts that Council's ability to deliver effective services efficiently is based on its efforts to genuinely engage with the community and to develop an understanding of the community's needs. That understanding, in turn, enables appropriate responses to be identified, developed and implemented. Finally, and in order to maintain a capacity to meet emerging needs, Council's responses must be proportional and efficient.
 - 3.10 The circularity of this approach means that the community is the primary driver of cost, and the motivator for Council's continuous improvement.
 - 3.11 The letter also states that the proposed reforms suggest directions that in Council's view would have the likely effect of diminishing the legitimate representation and decision making roles of elected members and councils while placing weight on the view of Audit Committees who, as a whole, do not have a democratic mandate or a broader understanding of community needs.

Inquiry into Local Government Costs and Efficiency

- 3.12 When the SA Productivity Commission released its methodology paper for its inquiry in May 2019, they sought public submissions to help inform their thinking.
- 3.13 Members will recall that a report on the inquiry and a draft submission was considered by Council at its meeting on 22 July 2019, when suggestions were made for amendments to the draft submission before finalization.
- 3.14 That submission was subsequently amended and finalized, and submitted accordingly. The final version is shown as attachment 2 to this report.
- 3.15 The Commission has subsequently released a draft report to State Government and is seeking public submissions prior to finalization and submitting it to the State government in November 2019. The due date for submissions is Friday, 25 October 2019. The Commission has been advised that a draft submission from the City of Salisbury will be considered on Monday, 28 October 2019 and have indicated that they would welcome a submission to Council soon thereafter.
- 3.16 The Commission’s draft report discusses the relativity between councils and their communities, acknowledging that the role of councils in providing human, infrastructure and economic services is important.
- 3.17 The draft report also acknowledges that councils have “varying degrees of control over factors that influence their cost”, identifying mandates by State Government, labour costs and procurement practices.
- 3.18 The draft report notes that councils have “more control over the scale, scope and quality of non-mandated services and over productivity and efficiency levels through choice of technology and business processes”.
- 3.19 Importantly also, the draft report acknowledges that various councils have undertaken and continue to undertake reviews and efficiency reform project.
- 3.20 The Commission make particular note that there are few sector-wide management or work practice reform.
- 3.21 The draft report contains three broad recommendations for the State Government as follows:

To lower local government costs and enhance local government financial accountability, the Commission proposes that the South Australian Government:

1. Lift the capacity of local councils to identify and address opportunities to reduce their cost base and improve their operations by:

In conjunction with local government, defining and establishing a sector wide performance monitoring framework that would enable comparisons between councils and over time to assist decision making by council leaders and to inform communities, including by:

- i. Establishing common key performance indicators (KPIs) for inputs, outputs, service standards and financial indicators;*
- ii. Optimising existing information held by the South Australian Government, especially that gathered by the South Australian Local Government Grants Commission;*
- iii. Filling the gaps in the current information;*

iv. Publishing information in a contextualised form designed to assist individual councils.

2. Facilitating benchmarking by clusters of councils through an appropriate mix of incentives for councils to participate and expectations that they will report information publicly in a format consistent with the framework.

3. Further lower council costs by addressing aspects of the relationship between the South Australian Government and local government by:

In the short term

i. Identifying and addressing inefficiency and red tape from the South Australian Government mandated services and other legislated requirements on:

a) councils

b) communities.

ii. Adopting a strong South Australian Government review process for any measures affecting local government;

iii. Clarifying local government responsibilities, including service standards, for mandated services.

In the medium term

iv. Clarifying the respective responsibilities of the South Australian and local governments to remove unnecessary overlaps, or duplication and reduce uncertainty between governments.

In the long term

v. Clarifying relevant aspects of s6, s7 and s8 of the Local Government Act 1999 to reflect an appropriate division between the levels of government and to make clearer the range of options available to councils in the performance of legislated functions.

3.22 There is also draft advice to councils:

To guide and assist councils to improve efficiency and to create capacity to pass on cost reductions to rate payers, the Commission suggests that local government:

1. As a body, facilitate in depth benchmarking between councils by:

i. Establishing a Community of Practice sponsored by the Local Government Association, to share among other elements:

a) Methods, tools and approaches;

b) Skilling of council staff;

c) Panel of competent providers; and

d) Lessons learned and examples of success.

ii. Assisting in "matchmaking" South Australian councils that seek deep benchmarking opportunities (noting value of groups of councils at different levels) with other councils, including interstate comparisons;

iii. Collectively undertaking a regular sector-wide analysis of efficiency measures.

2. Prioritise, in any systems upgrades, focus on improving collection, retrieval, analysis and presentation of information for planning, decision making, monitoring and managing performance.

3. Enhance the transparency and accountability of their operations by councils:

i. When considering new, or material changes to, council services, undertaking an independent review that includes consideration and

analysis of alternatives to councils providing the service directly, community consultation; and publishing a report;

ii. Including in their external audits an examination of service reviews and program evaluations; and

iii. Incorporating in their published long-term asset and financial plans and draft annual budgets advice on whether changes to the scope or level of services are planned and their implications for council expenditure.

- 3.23 Both the recommendations and the advice to councils, based on the information gathered by the Commission and their own research are deemed reasonable and warrant consideration in the context of any reviews and efficiency projects that a council might pursue, however, as both draft submissions (to State Government and the Commission) attempt to assert, the premise on which the Commission was asked to undertake the inquiry is not sound.
- 3.24 The State Government has not established or provided evidence that current the local government framework is not working, or that there are sector-wide failures.
- 3.25 The draft submission to the Commission makes the point that “discussions about what “the sector” does or how “the sector” behaves are narrow and of limited value. Councils do not act uniformly. They represent different communities and different communities of interest, and under circumstances that are often particular to their area at a period of time”.
- 3.26 Hence, the proposition that sector-wide prescription to solve ill-defined shortcomings risks the ability of councils to invest in managing and maximising opportunities for growth and prosperity of their communities , while maintaining long-term financial sustainability.

4. CONCLUSION / PROPOSAL

- 4.1 The State Government released the *Reforming Local Government in South Australia Discussion Paper* on Monday, 5 August 2019.
- 4.2 The Paper proposes significant changes to councils’ duties, functions and powers.
- 4.3 The State Government is now seeking public submissions on the reform proposals contained in the Paper.
- 4.4 A draft submission has been prepared for Council consideration. Council’s view on each reform proposal forms an attachment to the submission.
- 4.5 The due date for submissions is 1 November 2019.
- 4.6 SA Productivity Commission has released a draft report on its *Inquiry into Local Government Costs and Efficiency* for public consultation.
- 4.7 The administration has drafted a submission for Council consideration.

CO-ORDINATION

Officer:

Date:

30 October 2019

Hon Stephan Knoll MP
Minister for Transport Infrastructure and Local Government
BY EMAIL

Dear Minister

Re: Reforming Local Government in South Australia – Discussion Paper (August 2019)

The South Australian Government is commendably concerned that the rising cost of living has put undue pressure on South Australian households and businesses and has expressed the view that every level of government has a duty to ensure service delivery is as efficient and effective as possible to contain costs to taxpayers and ratepayers and ease cost of living pressures.

The Government's stated plan for local government reform is to improve council efficiency and effectiveness and restore confidence in council decision making. The areas for reform are defined as:

- Stronger council member capacity and better conduct
- Lowering costs and enhanced financial accountability in the local government sector;
- Efficient and transparent local government representation;
- Simpler regulation.

The City of Salisbury has considered each of the proposals in the reform areas listed and our support or opposition to each proposal is attached, along with brief comments, where deemed necessary or appropriate.

Many of the proposals in and of themselves are practical as will be mentioned later, however, the changes that are being proposed are predicated on the assumed current state or role of local governments.

Given the scope of the reform agenda being contemplated it would seem strategically important to articulate what a desirable or appropriate future role for local government might be, particularly with regard to its capacity in increasing overall prosperity and the wellbeing of the community.

Approaching the reform agenda from this perspective will encourage local government as a sector to realign if necessary its business model, supported by the mostly operational reforms flagged in the discussion paper. However, in identifying complimentary reforms which will still assist the sector to achieve both the strategic and operational outcomes that are being pursued by State Government and generally speaking the local government sector.

At the outset, it is important to state that Councils already play, and should continue to do so, a critical role in the wellbeing of the community through social, environmental and economic initiatives and outcomes that go beyond the simplistic “roads, rates and rubbish” messaging that informs public opinion. This is often done in partnership with business and the public sector and, whilst not generally acknowledged by other spheres of government, it remains one of the key platforms for providing services to the community, and the community should be aware of the role being played.

As the level of government closest to the community, Councils typically have unique insights into issues that impact upon their communities.

Councils throughout South Australia work very hard, and according to their capacity, to deliver the best possible services to their local area. Furthermore there are numerous examples throughout the State of councils delivering a range of initiatives to minimise their cost and effort in service delivery and provision of local infrastructure that is important to improving the lives of citizens.

The SA Productivity Commission, in its recent draft report on the *Inquiry into Local Government Costs and Efficiency* recommended enhancing the transparency and accountability of council operations by councils, when they are considering new or material changes to council services, undertaking an independent review that includes consideration and analysis of alternatives to councils providing the service directly, community consultation, and publishing a resultant report.

Taking transparency and accountability as a starting point, the City of Salisbury agrees with this approach and considers that an evidence based approach should be taken to ensure that any proposed reforms have a strong factual foundation and clarity of purpose so that when implemented they will improve and develop the capacity of councils to deliver services and infrastructure that meet community needs and standards, rather than impede and create ambiguity.

It is acknowledged that some of the reforms proposed reflect feedback and commentary that councils themselves have expressed over time about legislated or regulated measures that do not work well, such as those to do with behavioural matters, or conflict of interest rules. Others are clearly reform suggestions made by the Electoral Commission of SA following the most recent Local Government elections, and still others are reforms that attempt to clarify and simplify current regulatory requirements, such as publishing documents already available at a council office onto its website, or simplifying community land revocation requirements and processes.

The City of Salisbury is generally supportive of many of the measures proposed as the attached responses attest. However, in our considerations, there are also areas where we are not convinced that an evidence based approach has been taken to fully explain the reform path that the State Government proposes to impose on the whole Local Government sector.

The areas of particular concern relate to proposals that potentially impact on councils’ ability to respond to community need. There are several reforms that relate to lowering costs and enhanced financial accountability and their focus is an expanded role for Audit Committees and how they interact with Council. The proposed reforms suggest directions that in our view would have the likely effect of diminishing the legitimate representation and decision making roles of elected members and councils while placing weight on the view of Audit Committees or newly established Governance Committees, which are intended to be providers of independent advice who, as a whole, do not have a democratic mandate or a broader understanding of community needs and integration of economic, social and infrastructure development directions.

Reforms such as proposing Audit Committees to provide comment on councils' rating policies and practices, or to performance monitor Councils, lack sufficient supporting evidence regarding their benefit to form the basis on which a committee should be charged to do this; it is simply asserted.

Indeed, sufficient experience suggests that the current financial management, audit, risk and governance frameworks, and the external oversight mechanisms – the Ombudsman, Auditor-General (AG) and the Independent Commissioner Against Corruption – have worked well to improve the performance of local government while still enabling Councils to innovate and provide or facilitate initiatives for the benefit of the community and business sectors.

Again, in relation to expanding the role of the Auditor-General to appoint and oversee a council's external auditors, no evidence is offered that illustrates that the existing requirements have failed, nor that this would be an improvement to the current system. What is certain however is that it would create another bureaucratic layer, and therefore expense, that councils will have to bear.

Rather than giving the AG an additional role – that of appointing external auditors for councils and oversight of their audit – it is suggested that the AG's role focus on informing the terms of reference for the annual external audit of councils, a function that can be informed by the AG's current role of annually examining different parts of operations of selected councils, pursuant to section 32(1)(a) of the *Public Finance and Audit Act 1987*. This would be considered a more efficient use of the AG's resources, and the reporting requirements on external auditors would ensure that areas of concern are appropriately highlighted and reported at the right level.

Similarly, the proposal to create “*governance committees' to provide independent advice to councils on critical management, policies, processes and action*”; how such a proposal would work with also having a revised role of Audit Committees together with advice provided by a professionally based administration is unclear.

These proposals seem to assert that there is a need across all local government to supplement the capability and capacity of both, the Elected Members of councils and the professionals in the administrations that support them. It would be useful if the reform agenda could attempt to address at least in part sector wide capability in corporate governance and strategic leadership.

It is worth noting that the City of Salisbury has had a Resource and Governance Committee for many years with oversight of the development of strategic policies and procedures affecting the future development of the City and advises Council on, among other things, corporate management and corporate governance. Again, this standing Committee functions as a critical pillar for stable decision making and was established under the current legislative framework. Importantly, the role of the committee transparently informs Council's decision making but does not run the risk of Council being unduly influenced into adopting decisions as a consequence of the recommendations of independent entities.

Elected Members and the administration are charged with collectively working together to ensure the services councils deliver are aligned to community needs. In fact, the fundamental driver for all City of Salisbury activities, and changes in service and service levels over time, is community need.

A simple example of how these could vary is the provision of verge maintenance services. The City of Salisbury provides an extensive verge mowing service across the city. A recent increase in standard to this service is being implemented in response to community feedback. This is in accordance with the community's preparedness and capacity to pay for the change in service.

It is the role of Council to balance need across its various communities of interest, with capacity in fulfilling its role as a democratically elected and representative body, in the provision of services and programs which address those needs.

Indeed, the City of Salisbury has a strong history of taking a long-term strategic approach to its development of the community and the organisation, and through effective prudential management and sustained effort has placed itself on a financially sustainable footing. We have instituted a continuous improvement framework in our organisation; we actively and continuously pursue improvements in the way we deliver services to our community, and we seek regular feedback from our community about our performance and where we need to improve.

To reiterate, the City of Salisbury, along with other Councils, has achieved this under the current accountability framework, which includes risk, governance, financial management and sustainability, and community engagement.

The Council concedes that numerous examples might be cited to suggest areas of improvement for individual councils or groups of councils (possibly our own), however, wholesale reforms for all 68 councils in South Australia should require clear evidence that the sector as a whole is failing its responsibilities to the community. To date, the case for introducing more stringent oversight requirements as are proposed has not been made.

As already stated, the City of Salisbury provides a wide range of services to its community; however we also undertake additional activities that aim to generate social, environmental and economic benefits to our community. The provision of the basic local government services is accepted, however we have an obligation to respond to community needs and, in our case, often necessitates the provision of services and programs that stimulate opportunities for improving the wellbeing and prosperity of our community – especially social and economic activities.

Further examples of initiatives that illustrate our preparedness to innovate and address points of difference or key attributes within our community include the Salisbury Water initiative (stormwater capture, storage and reticulation), Strategic Property Development that transforms excess community land into affordable housing and improved open space, and our majority share in the Northern Area Waste Management Authority (NAWMA), a partnership with the City of Playford and the Town of Gawler.

The way in which the City of Salisbury has measured its own performance has been by undertaking a comprehensive review of service levels across the organisation, followed by a review on how we deliver the agreed service levels. This has required some benchmarking as part of the process but more importantly identified areas within our operations that can be improved to deliver the best outcome for our community.

Overall this program of review has delivered approximately \$3.0M in ongoing annual savings. On completion of this broad ranging service review, Council implemented a “continuous improvement framework” so that the improvements achieved are built upon progressively and embed a culture of continually improving our systems and processes.

Overall, through sound financial management and strategic planning, we have created a capacity to:

- continue to deliver a wide ranging mix of services to our community,
- keep rate levels stable and increases reasonable and relatively predictable,
- ensure we can fund our asset renewal program, and
- meet emerging community needs.

This approach is, in the long term, about providing our community with the assurance that we are not only delivering value to our community but also responding to their needs.

That is why we have also implemented a process to measure our community's perception of Council. We have conducted Community Perception Surveys which are undertaken every two years, and in future, while we will continue to undertake this bi-annual survey, we are now in the process of establishing a program to receive more regular feedback from our community. This will enable our organisation to identify and respond to emerging community needs in a timely way.

Both at the Elected Member level and organisationally we are particularly aware that if we do not put effort into understanding evolving community needs, and understanding the constant changes in our operating environment we cannot purport to be engaged with our local community and delivering the services they require. Importantly, we are of the view that this is the best way to identify further opportunities to add greater value to our community.

This detailed description about our approaches is provided to not only highlight our achievements but to emphasise our positive approach to change, reform and innovation within the current management and oversight frameworks.

A key extract (section 8, parts g-k) from the *Local Government Act 1999* notes the following principles to be observed by a council in providing services to the community;

- “g. manage its operations and affairs in a manner that emphasises the importance of service to the community;*
- h. seek to ensure that council resources are used fairly, effectively and efficiently;*
- i. seek to provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs;*
- j. achieve and maintain standards of good public administration;*
- k. ensure the sustainability of the council's long-term financial performance and position.”*

Proper consideration of these principles requires broader thinking as well as innovative approaches that add greater value when delivering council services to a standard that at least meets community expectations.

The City of Salisbury recognises that delivering an efficient service effectively means delivering to the community need, and efficiency without effectiveness, as defined this way, might be seen as providing little value. Effectiveness requires us to genuinely engage with our community to develop our understanding of our community's needs. That understanding, in turn, enables appropriate responses to be identified, developed and implemented. Finally, and in order to maintain our capacity to meet emerging needs, our responses must be proportional and efficient.

Understanding the circularity of this approach means that our community is the primary driver of cost, and the motivator for continuous improvement.

Importantly, the City's intent and approach is to build its capacity to not only deliver services that are generally accepted to be the responsibility of Councils, but to also be well placed to respond to emerging community needs and to identify opportunities that add value to services and community opportunities we already provide.

It cannot be overstated that community needs and the standard of delivery for meeting those needs vary from council to council. Therefore, making any comparison of performance between councils is complex and difficult to measure.

Just as importantly, applying the criticism of one or a few councils to reflect on all councils risks overreaction and introduction of blanket reforms that might have a deleterious impact on other councils' performance.

A critical concern is, by focussing on measures that are in effect constraining and reductionist, the State Government runs the risk of severely curtailing the opportunities available to the community if the reforms have the effect of limiting the ability for council to identify and respond to emerging community needs, either individually or in partnership with Government, the private sector, and the not for profit sector.

In conclusion, and in addition to attaching the City of Salisbury's response to each reform proposal, we have also attached our submissions to the SA Productivity Commission regarding the *Inquiry into Local Government Costs and Efficiency*, one of the key reform areas the State Government has identified.

You will note in the latter submission, the City of Salisbury asks that "the Commission, in finalising its report to State Government, provide advice that cautions against legislative measures that might have an effect of restraining councils' autonomy and direct accountability to its community.

"The standards of transparency and accountability expected of councils (as public authorities) should be and are necessarily high. They are for the purpose of maintaining a productive relationship between the community, their elected representatives and the administration who are charged with the responsibility of providing the services and building the infrastructure."

The view is expressed from a perspective that reinforces the legitimacy of Councils, elected by constituents in the local area, to provide services and infrastructure that are needed for building cohesive and prosperous communities, and to partner as is appropriate with other levels of government and the private sector in delivering sustainable communities.

Thank you for the opportunity to provide our submission. The City of Salisbury looks forward to the evolution of the reform process you are undertaking to the next phase and will participate constructively in the public discussion as necessary.

Yours sincerely

Gillian Aldridge OAM
Mayor

Proposed Legislative Provision Reform Area 1	Council Position	Council Comment
1.1 Clearly separate behavioural matters from integrity matters in the legislation	SUPPORT	Having clarity and having consistent understanding across the sector is critical and would be welcome.
1.2 Include standards of behaviour in the legislation, allowing councils to adopt more detailed 'examples of behaviour'	SUPPORT	The legislative provisions should avoid overly prescriptive measures and should be focussed on Councils themselves, requiring them to go through the process of adopting positive corporate values for their organisations, defining constructive behaviours and (by inference) isolating negative behaviours.
1.3 Continue to give councils flexibility to deal with behavioural matters	SUPPORT	This is part of the leadership role of Councils (see comment to Reform 1.2).
1.4 Provide principal members with enhanced powers to deal with disruptive behaviour at meetings	OPPOSE	<p>While dealing with disruptive behaviour at meetings is part of the leadership role of the principal member, without clarity about the "powers" being suggested and how and when they can be used, it is difficult to indicate either support or opposition.</p> <p>Perhaps the emphasis should be placed on "the will of the meeting" and the role of the principal is to manage "low-level" disruptive behaviour by issuing warnings. However, where a threshold is reached (post warnings) the principal member should have the power to suspend further deliberations of the meeting so as to put a proposition (to be prescribed in regulation) to the meeting regarding the behaviour/s of a councillor, and that proposition <u>must</u> be dealt with by a vote before a meeting can continue.</p> <p>In this way, the principal member can act as moderator but it is the will of the meeting that determines what action should be taken to deal with unwanted behaviours.</p>

<p>1.5 Enable escalation of serious behavioural matters to an independent body that can suspend members (including suspension of the allowance)</p>	<p>SUPPORT</p>	<p>See response to Reform 1.9 Model 3, below.</p> <p>Independent adjudication is critical and this reform should be dependent on 1.9 Model 3 being implemented.</p>
<p>1.6 Simplify the conflict of interest provisions by establishing 'material' and 'non-material' conflicts.</p>	<p>SUPPORT</p>	<p>Having clarity and having consistent understanding across the sector is critical and would be welcome.</p>
<p>1.7 Simplify the process by which council members can be exempt from conflict of interest provisions, or seek approval to participate in a matter.</p>	<p>SUPPORT</p>	<p>Having clarity and having consistent understanding across the sector is critical and would be welcome.</p>
<p>1.8 Clarify the application of conflict of interest rules to council committees and subsidiaries.</p>	<p>SUPPORT</p>	<p>Having clarity and having consistent understanding across the sector is critical and would be welcome.</p>
<p>1.9 Model 1 – The clarification of current legislation</p>	<p>SUPPORT</p>	<p>Seen as an extension of the current framework.</p>
<p>1.9 Model 2 – Using governance committees</p>	<p>OPPOSE</p>	<p>CoS already has a Resource and Governance Committee that advises Council on a range of governance and policy issues. The Committee's role in relation to council member conduct should be at a higher (principles) level such as defining values and behaviours but should <u>not</u> deal with specific conduct matters.</p>

<p>1.9 Model 3 – Establishing a Local Government Conduct Commissioner</p>	<p>SUPPORT</p>	<p>The emphasis is/should be on independent. A minimalist and low cost mechanism might be to legislatively create a “Commissioner” and vest the authority in the Ombudsman, who already has the investigative powers, but as a Commissioner would be responsible for issuing sanctions.</p> <p>This is a cost effective approach that can enable a “user pay” system where the cost for determination of matters of “member conduct” referred to the Commissioner is at the expense of the Council concerned.</p> <p>This places an emphasis on Councils to work to establish and maintain constructive working environments. Such costs can/ought to be reported in the Annual Report of Councils.</p> <p>In relation to sanctions, there should be definition and clear escalation mechanisms to deal with levels of seriousness of bad behaviour.</p>
<p>1.10 Clarify the role of council members to recognise their responsibility to ensure good working relationships within the council and to support the conduct management framework</p>	<p>SUPPORT</p>	
<p>1.11 Clarify the role of council members to recognise their obligation to complete mandatory training</p>	<p>SUPPORT</p>	
<p>1.12 Clearly state the role of the principal member as a leader of the council, particularly in ensuring good working relationships within the council.</p>	<p>SUPPORT</p>	<p>Detail is needed to fully appreciate how this might be achieved through legislation, as current provisions already say that the principal member provides leadership and direction.</p>
<p>1.13 Provide directly elected Mayors with a deliberative vote</p>	<p>OPPOSE</p>	<p>Giving directly elected Mayors a deliberative vote in Council</p>

<p>on motions before council</p>		<p>meetings while also retaining their ability to cast a deciding vote will create an undemocratic tension in instances where there is an equality of votes (remembering it includes Mayor's deliberative vote); it is effectively giving the Mayor two votes on a matter.</p> <p>If the Mayor casts their vote (having already made a deliberative vote) in favour of a proposition, effectively the decision has been made by one person – the person in the chair. However, the reality is that there are as many people in favour of the proposition as there are against, therefore the proposition should fail and perhaps be revisited.</p> <p>Preserving the status quo where an equality of votes is resolved by the casting vote of the Mayor (not having a deliberative vote) is preferred.</p>
<p>1.14 Establish a mandatory training scheme within the regulations</p>	<p>SUPPORT</p>	
<p>1.15 Establish a timeframe for the completion of mandatory training and a penalty for non-compliance</p>	<p>SUPPORT</p>	
<p>1.16 Require councils to receive independent advice on CEO selection and remuneration</p>	<p>SUPPORT</p>	<p>As long as the independent person is <u>not</u> acting as a decision maker. Te Council should always remain responsible for the appointment.</p> <p>The purpose of an advisor should be process related, to enable Councils to do due diligence before appointing new CEO and to ensure transparency.</p>
<p>1.17 Give responsibility for determining CEO remuneration to the Remuneration Tribunal of South Australia.</p>	<p>SUPPORT</p>	<p>The decision of the Remuneration Tribunal should be to provide a band within which a Council can negotiate and set the salary of a CEO.</p>

<p>1.18 Require councils to conduct annual performance reviews of CEOs, with independent oversight</p>	<p>SUPPORT</p>	<p>CoS already does this with independent advice and facilitation.</p> <p>Brings integrity, prudential management and transparency.</p> <p>Definition required about definition of “independent oversight”.</p> <p>The purpose of an advisor should be process related, to assist Councils to gather and consider all relevant information and to ensure transparency.</p>
<p>1.19 Require annual performance reviews to be completed before the extension of a CEO contract.</p>	<p>SUPPORT</p>	<p>Brings integrity, prudential management and transparency.</p>
<p>1.20 Require councils to receive independent advice before terminating a CEO contract.</p>	<p>SUPPORT</p>	<p>Brings integrity, prudential management and transparency.</p>

Proposed Legislative Provision Reform Area 2	Council Position	Council Comment
2.1 Require audit committees to have a majority of independent members, and an independent chair	<p>SUPPORT</p> <p>OPPOSE</p>	<p>Support the requirement that the audit committee have a majority of independent members.</p> <p>Oppose the requirement that the audit committee have an independent chair.</p>
2.2 Strengthen the role of audit committees in councils' external audits, through a greater role in the appointment of the auditor and determining the scope of the audit, as the chief liaison point with the auditor	<p>SUPPORT</p> <p>OPPOSE</p>	<p>Our process currently entails a tender process for the external audit function and reporting to the Audit Committee.</p> <p>Oppose the Audit Committee being the "chief liaison point" with the auditor. This part of the proposal is unwieldy. No evidence has been provided to suggest that the current process does not work well.</p>
2.3 Require audit committees to report on the council's approach to internal audit processes	<p>SUPPORT</p>	<p>The CoS has an internal audit program. The program is developed with the Audit Committee and the resultant audit reports (whether undertaken by the internal auditor or an external provider) are provided to the Audit Committee.</p>
2.4 Require all audit committee members to have specified skills and to undergo an induction process	<p>SUPPORT</p>	<p>Clarity that it is the independent members who must have specified skills.</p>
2.5 Allow councils to form regional audit committees	<p>SUPPORT</p>	<p>Supported <u>only if</u> this is enabled for rural and regional Councils only.</p>

<p>2.6 Expand the role of the Auditor-General to appoint and oversee councils' external auditor.</p>	<p>OPPOSE</p>	<p>There is likely to be an increased cost to Councils for an additional layer of administration.</p> <p>No evidence has been provided to suggest the current external audit regime is not functioning properly.</p> <p>The emphasis should be on appropriately focussed terms of reference for external audits and ensuring the reporting requirements (to Minister/Auditor-General) for external auditors are clear.</p> <p>There could be an appropriate role for the Auditor-General to frame the terms of reference for external audits.</p> <p>A reasonable reform could be for Councils to be required to submit their Long Term Financial Plans to the Auditor General.</p>
<p>2.7 Create 'audit and risk' committees that play an expanded role in councils' financial management and performance:</p> <ul style="list-style-type: none"> • Reviewing councils' risk assessments and controls. • Providing comment on councils' rating policies and practices. • Reporting to council on its use of public resources. • Reporting to councils on prudential matters. • Performance monitoring of councils. 	<p>SUPPORT</p> <p>OPPOSE</p> <p>OPPOSE</p> <p>OPPOSE</p> <p>OPPOSE</p>	<ul style="list-style-type: none"> • Reflects is current practice at CoS. • Not appropriate - rating policies and practices are based on community need and Council policies that respond to and reflect that need. • Existing decision making framework of Committees already does this (B&F Committee) – Annual Report also does this for Community. • There are prudential management reporting requirements in the current legislation and undertaken by the administration. • This is a function of Councils themselves. The CEO Review Committee process – setting of KPIs.

<p>2.8 Require the chair of the 'audit and risk committee' to provide a report in the council's annual report on governance standards and compliance</p>	<p>OPPOSE</p>	<p>Council's annual report effectively does this already.</p> <p>The basis on which this could be done by the Chair of an Audit Committee or the Audit Committee itself is questioned, unless the intent is to expand the role of the Audit Committee and in particular its Chair, to draw sufficient information and advice from the administration in order to be able to formulate and provide such a report for the Annual Report of a Council.</p> <p>If this is the case then the reform is in conflict with other proposed reforms like Reform 2.12 below.</p>
<p>2.9 Require councils to develop and adopt a funding policy to be reviewed by the audit and risk committee</p>	<p>OPPOSE</p>	<p>It is unclear what the intent of this reform is.</p> <p>This is a function of the administration and Council's committees, such as Budget and Finance, and Planning and Strategy.</p> <p>The information for this forms part of Council's draft annual business plans and budgets that have to be prepared as part of our budget deliberation and consultation processes.</p> <p>Council's policies are regularly reviewed by the Resource and Governance Committee.</p>
<p>2.10 Require councils to release a summary of the draft annual business plan that states the proposed increase in total general rate revenue, and the reasons for this increase</p>	<p>SUPPORT</p>	<p>This reflects current CoS practice.</p>

<p>2.11 If a council’s proposed increase in total general rate revenue is above a prescribed level (such as the Local Government Price Index), to require that its audit and risk committee provide a report to the council on the reasons for this increase.</p>	<p>OPPOSE</p>	<p>This is a function of the administration and happens as a consequence of our budget deliberation and consultation process.</p>
<p>2.12 Create ‘governance committees’ to provide independent advice to councils on critical management, policies, processes and actions, potentially:</p> <ul style="list-style-type: none"> • Councils’ compliance and governance policies. • Councils’ policies to improving ethical standards across councils and reduce fraud and corruption risks. • Councils’ strategic management plans, and on progress to deliver priorities, particularly on the management of significant council projects. • Council member conduct—both on policies and processes to improve it, and on specific conduct matters (as described in Reform Area 1). • CEO appointment and management (as described in Reform Area 1). 	<p>OPPOSE</p>	<p>The various elements that make up this proposed reform are either carried out by our current Resource and Governance Committee or by other CoS Committees, including our Audit Committee.</p> <p>In particular, the fourth dot point proposes to give responsibility to a Committee on “specific conduct matters”, whereas at the CoS such matters are put directly to Council for deliberation.</p> <p>With regard to the final dot point, CoS has a CEO Review Committee.</p>

<p>3.7 Require candidates to 'tick a box' stating whether they live in the area they are contesting.</p>	<p>OPPOSE</p>	<p>Eligibility for Council election is not predicated on where a person lives.</p>
<p>3.8 Require candidates to state whether they are a member of a political party or any association of body formed for political purposes, or have been within the past 12 months.</p>	<p>SUPPORT</p>	
<p>3.9 Require ECSA to host all information on donations received by candidates.</p>	<p>SUPPORT</p>	
<p>3.10 Require candidates to report to ECSA, any single donations above a prescribed amount (for example, \$2000) within five business days of receipt.</p>	<p>CONDITIONALLY SUPPORT</p>	<p>Requirement for reporting should be within 10 business days.</p>
<p>3.11 Enable all candidates to request an electronic copy of the voters roll from the relevant council.</p>	<p>SUPPORT</p>	
<p>3.12 Remove the requirement for councils to make a 'designated decision' within their caretaker policies on the use of council resources, in favour of a statement within general caretaker responsibilities that council resources must not be used to advantage particular candidates.</p>	<p>OPPOSE</p>	<p>The caretaker period that is legislated for Councils also reflects practice for State and Federal elections.</p>
<p>3.13 Extend the voting period by one week to better allow for postal delays.</p>	<p>OPPOSE</p>	
<p>3.14 Change the counting method to the 'exclusion method'.</p>	<p>STRONGLY OPPOSE</p>	<p>It diminishes the democratic process.</p>

<p>3.15 If a vacancy on a council is created within 12 months of a periodic election, allow this to be filled through a 'countback' of candidates.</p>	<p>OPPOSE</p>	<p>This is undemocratic.</p>
<p>3.16 Extend the period of time in which a vacancy does not need to be filled to 12 months before a periodic election.</p>	<p>OPPOSE</p>	<p>This is undemocratic and leaves communities unrepresented for too long.</p>
<p>3.17 Enable councils without wards, and with at least nine members, to 'carry' two vacancies.</p>	<p>OPPOSE</p>	<p>This is undemocratic.</p>
<p>3.18 (Model 1) Simplify representation reviews, and make public consultation requirements more flexible.</p>	<p>SUPPORT</p>	
<p>3.19 (Model 2) Transfer the responsibility for representation reviews to the Local Government Boundaries Commission.</p>	<p>OPPOSE</p>	
<p>3.20 Suspend council members running for State Parliament for the duration of the election campaign (and suspend allowance payments accordingly).</p>	<p>SUPPORT</p>	

Proposed Legislative Provision Reform Area 4	Council Position	Council Comment
4.1 Replace the prescriptive community engagement requirements in the Local Government Act with a more flexible 'Community Engagement Charter'.	SUPPORT	
4.2 Review the requirements for councils to publish notices.	SUPPORT	
4.3 Allow councils to refuse a request for an internal review of a council decision where the request is substantially similar to a matter that has been reviewed, or is under review through another process.	SUPPORT	This proposal extends broadly current City of Salisbury policy and practice.
4.4 Enable councils to charge a small fee for internal review requests.	OPPOSE	A cost or minimal fee should not be a deterrent for citizens to request a decision to be reviewed, and this is in the context of Councils having the ability to refuse a request for an internal review of a council decision.
4.5 Set a time limit on which requests for internal review of decisions can be made.	CONDITIONALLY SUPPORT	Suggest 6 months.
4.6 Require councils to consider recommendations for improved administrative practices in their annual report on internal reviews.	OPPOSE	Unnecessary and bureaucratic.
4.7 Remove the 'informal gatherings' provisions in the Local Government Act, in favour of establishing a new category of meetings, such as 'information or briefing sessions.	GENERAL SUPPORT	More detail about how it is different to current provisions.

<p>4.8 Require councils to publish details of information sessions held, what was discussed, who attended and whether the session was open or not.</p>	<p>OPPOSE</p>	<p>The current requirements for giving notice of scheduled informal gatherings (Informal Strategy at CoS) and advising of the subject matter to be discussed are sufficient for purposes of transparency. In addition unless the meeting confidentiality provisions of the Act apply, informal gatherings are open to the public.</p>
<p>4.9 Compile all council members' registers of interest into one, simple plain English form.</p>	<p>SUPPORT</p>	
<p>4.10 Publish council members' Register of Interest in full on the council website (with the exception of specific residential address information).</p>	<p>OPPOSE</p>	<p>It is acknowledged that it is a public document but it should have to be requested if a person of the public has a genuine interest in knowing the information, rather than being available for sake of curiosity.</p>
<p>4.11 Require councils to publish any document that is currently available at a council office on its website (with the exception of the Assessment Record).</p>	<p>SUPPORT</p>	<p>Support is subject to this applying to documents that are prescribed as having to be available for public inspection (with the exception of the Assessment Record).</p>
<p>4.12 Remove the requirement for councils to have documents 'available for inspection', but require them to print a copy on request (for a fee).</p>	<p>SUPPORT</p>	<p>It is assumed that any amendment would replace 'available for inspection' with 'available on a Council's website'. Also see comment to reform 4.11.</p>
<p>4.13 Include in the legislation a single list of all material to be published on a council website.</p>	<p>SUPPORT</p>	
<p>4.14 Create two categories of community land revocation proposals within the Act ('administrative' and 'significant') and require Ministerial approval only for 'significant' proposals.</p>	<p>SUPPORT</p>	

<p>4.15 Enable limited amendments to Schedule 8 to allow minor changes to the management of prescribed land.</p>	<p>CONDITIONALLY SUPPORT</p>	<p>More detail required.</p>
<p>4.16 Clarify that councils do not need to undertake community land revocation proposal where the council's care, control and management of the land has been withdrawn under the <i>Crown Land Management Act 2009</i>.</p>	<p>SUPPORT</p>	
<p>4.17 Enable a council to revoke the classification of land as community land where owners cannot reasonably be found.</p>	<p>SUPPORT</p>	
<p>4.18 Provide a mechanism to allow councils to acquire private roads where the owner consents, where the owner is deceased or where the owner cannot reasonably be found and to allow the council to retain or transfer the land to another party.</p>	<p>SUPPORT</p>	
<p>4.19 Review the public consultation requirements that apply to permits and authorisations, in line with a new community engagement approach.</p>	<p>SUPPORT</p>	
<p>4.20 Remove specific provisions regarding mobile food vendors, in favour of a 'general right of appeal' where a council has unreasonably affected a business.</p>	<p>CONDITIONALLY SUPPORT</p>	<p>Generally support on the basis that it does not go to the Small Business Commissioner but to an independent and governance-related authority.</p>

24 July 2019

Dr Matthew Butlin
Presiding Commissioner
GPO Box 2343
ADELAIDE SA 5001
BY EMAIL

Dear Dr Butlin

Re: South Australia Productivity Commission – Inquiry into Local Government Costs and Efficiency

Thank you for the opportunity to provide a submission to the South Australian Productivity Commission's (the Commission) Inquiry into Local Government Costs and Efficiency.

It is appropriate that an evidence based approach is taken by the Commission to ensure that any recommendations from the inquiry have a strong factual basis that will improve and develop the capacity of the Local Government sector to deliver local services and infrastructure that meet community needs and standards.

In this light, I invite you and your officers to visit the City of Salisbury to meet with the Chief Executive Officer, John Harry, and his officers to receive a briefing on our approaches to delivery of local services and infrastructure to our community.

Your work in this important area was discussed at our previous Council meeting on 22 July 2019 and the commentary that follows is consistent with the sentiment expressed by Elected Members at the meeting. This submission attempts to broadly cover the issues identified in the Commission's methodology paper and therefore is necessarily kept at a high level. Should the Commission require any detail in relation to any matter raised we would be happy to provide it.

Councils play a critical role in the wellbeing of the community through social, environmental and economic initiatives and outcomes that go beyond "roads, rates and rubbish". This is something that is not thoroughly appreciated by other spheres of government, and in many instances the community.

The City of Salisbury actively and continuously pursues improvements in the way it delivers services to its community through its "continuous improvement framework". The City's intent and approach is to build its capacity to not only deliver services that are generally accepted to be the responsibility of Councils, but to also be well placed to respond to emerging community needs and to identify opportunities that add value to services we already provide.

City of Salisbury

By way of background, the City of Salisbury manages approximately \$1.9 billion in assets, has budgeted operating revenue of approximately \$122M, and an operating surplus of \$3.4M for 2019/20. The City of Salisbury has a population of approximately 137,000 and 60,000 rateable properties.

As stated above, the City of Salisbury provides a wide range of services to its community; however we also undertake additional activities that generate social, environmental and economic benefits to

our community. Examples of this include the Salisbury Water initiative (stormwater capture, storage and reticulation) and Strategic Property Development that transforms excess community land into affordable housing and improved open space.

The fundamental driver of changes in council costs over time is community needs. Elected Members and the administration collectively work together to ensure the services being delivered are aligned to community needs. These vary from council to council and making any comparison of these costs is complex and will be difficult for the Commission.

A simple example of how these could vary is the provision of verge maintenance services. The City of Salisbury provides an extensive verge mowing service across the city, with a recent increase in standard to this service implemented in response to community feedback. Not all councils provide an identical service or to the same standard. Therefore any comparison of costs or benchmarking against this would be difficult, and if done would require appropriate qualification for sake of clarity.

This is only one example of course and there are many others where understanding cost drivers makes it difficult to effectively measure or compare service delivery and effectiveness across councils.

Legislative Compliance and Corporate Costs

Legislative compliance or State Government imposed changes also drive costs to councils. A recent example is the Solid Waste Levy that increased by approximately 40%. This increase, to the City of Salisbury, equated to a rate increase of approximately 0.8%. There is no link to efficiency or effectiveness in this example; it is merely an increased cost to councils without any material benefit to our community.

Nonetheless, the Council had to manage the impact on our community, notwithstanding that the City of Salisbury is a major constituent council of the Northern Adelaide Waste Management Authority who are widely recognised for the great work they do in managing waste and reducing costs for the member councils. The three constituent councils still had a major cost impact that they had to either absorb or pass on to the community.

Should the Commission recommend assessing cost structures, then a way to exclude such cost imposts needs to be factored into any modelling; otherwise it will not be an accurate reflection of a council's efficiency or effectiveness.

An alternate perspective and one appropriate for a sector with such diversity would be to develop performance targets that allow each council to improve against its own performance in defined areas rather than a comparison across another council or group of councils.

Given the substantial need to meet legislative requirements, and to some degree a base level of support services, such as payroll, governance, human resources etc., it would not be inappropriate to develop benchmarks for these costs categories as they are likely to be more easily compared across the sector and linked to the size of an organisation, which generally is driven by number of residents within the council area.

Further, in analysing corporate costs, the Commission should give consideration to the cost to councils of compliance with legislative requirements. While it is appropriate that a higher level of accountability is required of councils given they manage public funds; that accountability also imposes additional costs that other sectors are not required to meet.

It is worth emphasising that compliance requirements do not discriminate between councils, therefore smaller councils are likely to have a greater cost ratio of compliance costs than a larger council. Isolating these costs from any assessment not only allows a comparison for like councils but also removes them from any efficiency analysis given the legislated requirements.

Capital Expenditure Costs

With regard to measuring capital expenditure, due to the varying nature of such projects, a comparison across the sector is also difficult. The cost of capital projects are predominately delivered by external resources and therefore tested through a procurement approach to the market. The City of Salisbury is of a view that little benefit will be achieved through benchmarking capital projects.

As noted above, it is difficult to measure efficiency across councils given the many variables that impact on service delivery.

Service Reviews and Continuous Improvement

In the past six years we have undertaken a comprehensive review of service levels across the organisation, followed by a review on how we deliver the agreed service levels. This has required some benchmarking as part of the process but more importantly identified areas within our operations that can be improved to deliver the best outcome for our community.

Overall this program of review has delivered approximately \$3.0M in ongoing annual savings. On completion of this broad ranging service review, Council implemented a “continuous improvement framework” so that the improvements achieved are built upon progressively and embed a culture of continually improving our systems and processes.

Overall, through sound financial management and strategic planning, we have created a capacity to:

- continue to deliver a wide ranging mix of services to our community,
- keep rate levels stable and increases reasonable and relatively predictable,
- ensure we can fund our asset renewal program, and
- meet emerging community needs.

This approach is, in the long term, about providing our community with the assurance that we are not only delivering value to our community but also responding to their needs.

That is why we have also implemented a process to measure our community’s perception of Council. We have conducted Community Perception Surveys which are undertaken every two years, and in future, while we will continue to undertake this bi-annual survey, we are now in the process of establishing a program to receive more regular feedback from our community. This will enable our organisation to identify and respond to emerging community needs in a timely way.

Both at the Elected Member level and organisationally we are particularly aware that if we do not put effort into understanding evolving community needs, understanding the constant changes in our operating environment we cannot purport to be engaged with our local community and delivering the services they require. Importantly, we are of the view that this is the best way to identify further opportunities to add greater value to our community.

To this end, the Commission is encouraged to identify high level indicators that would allow a council to measure the overall value it provides to its community. This should be a measure that can be compared across the industry so that lessons can be shared.

Community Needs/ Community Experience

A key focus of the City of Salisbury is to move from delivering good customer service to delivering exceptional community experience. This shift in emphasis not only encompasses delivering greater value through council services but also how we interact with our community so that their experience with us is a positive one. We recognise that residents do not have a choice as to their council, so it is important that councils ensure they are adding value back to their community.

An extract (*section 8, parts g-k*) from the *Local Government Act 1999* (the Act) notes the following principles to be observed by a council that are, to some extent, aligned to the Commission's inquiry: manage its operations and affairs in a manner that emphasises the importance of service to the community;

- g. seek to ensure that council resources are used fairly, effectively and efficiently;*
- h. seek to provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs;*
- i. achieve and maintain standards of good public administration;*
- j. ensure the sustainability of the council's long-term financial performance and position.*

Proper consideration of these principles requires broader thinking as well as innovative approaches that add greater value when delivering council services to a standard that at least meets community expectations, rather than focussing solely on efficiency and effectiveness.

The City of Salisbury recognises that delivering an efficient service effectively means delivering to the community need, and efficiency without effectiveness, as defined this way, might be seen as providing little value. Effectiveness requires us to genuinely engage with our community to develop our understanding of our community's needs. That understanding, in turn, enables appropriate responses to be identified, developed and implemented. Finally, and in order to maintain our capacity to meet emerging needs, our responses must be proportional and efficient.

Understanding the circularity of this approach means that our community is the primary driver of cost, and the motivator for continuous improvement.

The Commission should give consideration to how these principles can be incorporated into indicators that allow a council to monitor its own performance in servicing its community while also enabling some comparison across the sector.

There are of course other principles in the Act, but those above resonate with some of the fundamentals that are being considered within the Inquiry.

The City of Salisbury is supportive of the work the Commission is undertaking but we emphasise the importance in the Commission giving appropriate acknowledgement to the broader benefits councils provide to their community and not take a purist approach to achieving efficiency, which as we note above is likely to have an adverse impact on the communities; the very communities inquiry is intended to support.

The City of Salisbury, as previously noted has been, on its own initiative and over a number of years, undertaking a review of all its functions which have delivered substantial ongoing financial savings but also improved how we deliver the services to our community. We will give careful consideration to any recommendation that may impact adversely on the ability for this Council to respond to its community's needs and for which we are responsible under the Act.

A critical concern is, by only focussing on what is often referred to as “roads, rates and rubbish”, and an over emphasis on efficiency measures, the Commission runs the risk of severely curtailing the opportunities available to the community if recommendations that arise from this inquiry reduce the ability for council to respond to emerging community needs.

Any recommendations arising from the Commission’s work should take an educative approach strongly consider how to improve awareness across all stakeholders of the roles Councils play to enhance community wellbeing. It is unfortunate that a “blanket” drive for efficiency may negatively impact the community if this broader role of Councils is not understood.

Thank you for the opportunity to provide our submission and we look forward to the draft report, which we will review and provide you with further comment.

In the meantime, while the Commission is undertaking this important work, I reiterate my invitation to you to contact the Chief Executive Officer, John Harry, at jharry@salisbury.sa.gov.au or (08) 8406 8222 to arrange a visit to our City and receive a full briefing on our approaches for serving our community. I feel certain that this will assist your process significantly.

Yours sincerely

Gillian Aldridge OAM
Mayor

Phone: 08 8406 8262

Email: galdridge@salisbury.sa.gov.au

29 October 2019

Dr Matthew Butlin
Presiding Commissioner
GPO Box 2343
ADELAIDE SA 5001
BY EMAIL

Dear Dr Butlin

Re: South Australian Productivity Commission, *Inquiry into Local Government Costs and Efficiency* – draft report, August 2019

Thank you for the opportunity to provide comment on the South Australian Productivity Commission's (the Commission) draft report of the *Inquiry into Local Government Costs and Efficiency*.

The draft report properly acknowledges the evolution of the local government sector in this State through a long history of reform that commenced in the mid-1990s with the very significant amalgamation process, coinciding with the comprehensive review of the characteristically prescriptive *Local Government Act 1934*, and culminating in the passing through State Parliament of new legislation to provide the current governing framework that is the *Local Government Act 1999* (the Act).

Unlike its preceding legislation, the new Act provided a more enabling legislative framework; one of several reforms that, as described in the draft report, "*broadened the discretionary power of councils to perform a range of functions*". The consequence of this shift in emphasis generated several changes in the local government sector; key among them was to provide greater autonomy and clarity for councils to focus on identifying and responding to the needs of their community.

By way of example, a prevailing view in the sector was that councils had little or no role to play in economic development beyond the provision of basic infrastructure and efficient regulation.

Internationally, however, contemporary approaches in economic development (for example in the European Union and the United States) increasingly emphasised place-based, bottom up approaches. This was a reaction to top down approaches which were creating and/or reinforcing regional disparities, as well as a realisation that closer connections between local needs and policies result in more inclusive growth.

Closer to home, the South Australian Centre for Economic Studies has previously found "in relation to the ability of local governments to enhance the long run economic performance of their local economies, we conclude that not only can they do so but that it is important that they actually do so...because it is integral to the achievement of the core purpose and objective of local government – to build and enhance community development".

In Salisbury, Council plays an active role in building the local economy. In the past eighteen months alone Council has provided assistance and advice to nearly 1,500 businesses looking to start or grow, worked with 60 firms on expansion or inward investment activity and encouraged closer linkages between State Government priorities such as Lot 14 and local research and innovation infrastructure.

The motivation for councils to pursue the economic development of their area may vary according to their perceived need; job creation, investment attraction, service provision, social cohesion or cultural expression, or all of the above. However, it is the thinking and strategizing, and going through a process of identifying need or opportunity or an innovation that will benefit the community that is important. It is one of the keys to improving council performance overall.

The legislative and financial reforms of the mid-2000s further strengthened the local government framework by raising the standard of strategic long term planning and financial management. These reforms required councils to:

- Update their Strategic Management Plans every 4 years;
- have a Long-term Financial Plan as part of their Strategic Management Plans;
- have an Infrastructure and Asset Management Plan;
- have an Audit Committee; and
- rotate external auditors at least once every five years.

More recently we have seen a focus on values and articulating or developing standards of behaviours; the introduction of codes of conduct for elected members and council employees, and strengthening of conflict of interest provisions.

Each wave of reform, however successful or effective, has had at its core a constructive interest in developing the overall autonomy of councils as government, tempered by community accountability measures. In other words, councils work with the community and are accountable to the community.

This in part might help to explain why discussions about what “the sector” does or how “the sector” behaves are narrow and of limited value. Councils do not act uniformly. They represent different communities and different communities of interest, and under circumstances that are often particular to their area at a period of time.

So, despite the significant growth in maturity in the sector about its understanding of its responsibilities as “government”, there is still a prevailing view that sector-wide prescriptive solutions can be found and are appropriate.

The Commission’s draft report provides many insights into the challenges that confront councils in South Australia. Yet, in its draft advice to South Australian Councils, the Commission refers to providing guidance “to improve efficiency and to create capacity to pass on cost reductions to rate payers”. This too simplistic and poses significant risk for councils because at a high level, it perpetuates the myth that:

1. all councils are the same,
2. the needs of all communities are the same, and
3. prescriptive solutions can be applied (and work) across the sector.

It also reinforces a notion that the functions of a council are defined and somehow commonly known, agreed upon and understood. Of course, it should not go unstated that “cost reductions” are always passed on to ratepayers by way of the broadening list of services that we provide and the Commission itself refers to; services that have evolved as community expectations and circumstances have changed.

In the case of the City of Salisbury, we are a culturally diverse community, with some of the fastest population growth in the state, experiencing significant housing renewal and trying to encourage and manage a transitioning economy.

In fact, Council is focused on maximising efficiency in its service delivery so as to be able maintain a level of investment in local public infrastructure to shape the future of our economy so that we have thriving private industry and a sustainable commercial sector. This means jobs and local services and well maintained streets and parks for our citizens.

Council's biggest challenge is actually cost and revenue optimisation, meaning reducing our costs as much as we can, and identifying sources of revenue, beyond revenue from rates and regulatory charges, so that we can invest in managing and maximising our growth, while maintaining our long-term financial sustainability.

In our previous submission we offered the following:

"The City of Salisbury recognises that delivering an efficient service effectively means delivering to the community need, and efficiency without effectiveness, as defined this way, might be seen as providing little value. Effectiveness requires us to genuinely engage with our community to develop our understanding of our community's needs. That understanding, in turn, enables appropriate responses to be identified, developed and implemented. Finally, and in order to maintain our capacity to meet emerging needs, our responses must be proportional and efficient.

Understanding the circularity of this approach means that our community is the primary driver of cost, and the motivator for continuous improvement."

This approach is entirely consistent with the need for transparency in developing policies and strategies, and providing necessary local services and infrastructure to the standard required by our ratepayers. It is through transparency that we make ourselves accountable to the community.

While we note that this as one of the suggestions for local government in the draft report, we also note that the current framework already requires that transparency and accountability.

We are certainly encouraged by the Commission's recognition that mandated imposts from State Government have a significant impact on council costs to service the community. Any review that might lead to eliminating unnecessary red tape, overlap of service or provide clarity between the roles of State Government and councils respectively would be welcome.

In conclusion, the City of Salisbury asks that the Commission, in finalising its report to State Government, provide advice that cautions against legislative measures that might have an effect of restraining councils' autonomy and direct accountability to its community.

The standards of transparency and accountability expected of councils (as public authorities) should be and are necessarily high. They are for the purpose of maintaining a productive relationship between the community, their elected representatives and the administration who are charged with the responsibility of providing the services and building the infrastructure.

Yours sincerely

Gillian Aldridge OAM

Mayor

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ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice - Statutes Amendment (Sex Work Decriminalisation) Bill 2019 and Cost Shifting

Cr Beau Brug has submitted the following Notice of Motion:

That Council:

1. Notes the recent cost and responsibility shifting from the South Australian Government onto the Local Government sector.
2. Notes that Local Governments are not mandated, equipped or adequately funded to handle the decriminalisation of prostitution and the associated impacts on our communities.
3. Opposes the current Statutes Amendment (Sex work Decriminalisation) Bill 2019 currently before the House of Assembly due to:
 - a) planning implications for Local Government areas across the State, but particularly in the City of Salisbury; and
 - b) the anticipated prevalence of on-street solicitation that the current bill would cause in the City of Salisbury.
4. Requests the Mayor write to all Members of the House of Assembly and the Local Government Association informing them of Council's position and why.

ADMINISTRATION COMMENT:

Council has considered proposals to decriminalise sex work on a number of occasions over recent years.

At its August 2014 meeting Council resolved to provide a response on the draft Statutes Amendment (Decriminalisation of Sex Work) Bill 2014 via the Local Government Association. Council's position at that time can be summarised as:

1. *Council does not support the decriminalisation of streetworkers and recommends a prohibition on streetworkers in any location and land use zone.*
2. *Brothels should only operate in Industry Zones with location criteria to keep a certain distance away from sensitive land uses and activities irrespective of whether the sensitive land use is within an adjoining and different zone, and not in Residential zones and areas, and not be able to use or convert vacant shops and buildings in Centre Zones and Residential areas as brothels.*
3. *Strong planning controls are required to accommodate development approvals of brothels, and legislation created that allows the ability to close down unauthorised brothels, and that retrospective approvals should not apply as of a right to existing facilities.*
4. *That activities such as Escort Agencies and Entertainment Clubs or premises should be considered in the planning legislation.*

-
5. *That a Ministerial DPA be prepared to identify appropriate policy, zones, and distances from sensitive land uses and locations as it is considered a state wide issue and to ensure consistent policies are prepared and adopted, should the proposed Bill be assented.*
 6. *That additional legislation is enacted based on the NSW Brothels Act 2007 which sets the evidentiary requirements that Councils would be required to use to control unauthorised activities and that a Code of Practice be developed by SA Health or Safework SA for safe operations with the industry.*

At the meeting in January 2018, Council resolved to call for a report on the matter and this was subsequently presented to the March 2018 meeting which reinforced Council's concerns regarding the lack of planning controls in the draft legislation; the potential impact of regulating streetworkers; the potential for small brothels to operate outside of the development system as 'home activities' under the Development Act; and the potential for Councils to be the responsible authority for enforcing public health regulations.

A further report on the matter was considered by Council at its meeting in July 2018. At that time it was resolved that:

1. *Council write to all Members of the South Australian Parliament in relation to the Statutes Amendment (Decriminalisation of Sex Work) Bill 2018, expressing its opposition to some sections of the Bill and identifying the likely unintended consequences for local government.*
2. *Council express particular concerns regarding the planning and policing implications of the Bill for local government, asserting that it is inherently the responsibility of the State Government to regulate, enforce and police prostitution in South Australia.*
3. *Members of Parliament be requested to give consideration to concerns raised by the City of Salisbury in submissions responding to previous Bills introduced and debated in Parliament on the same matter, as outlined below:*
 - a) *The Parliament should have regard to the NSW Planning Guidelines December 2004 Sex Services Premises;*
 - b) *The need for inclusion of provisions in the Bill that restrict advertising of services so it cannot be viewed by children (locations such as, but not limited to bus stop shelters, places of worship, schools and playgrounds), and sex workers soliciting in restricted areas only;*
 - c) *The Bill should require a Ministerial DPA to be prepared to identify appropriate policies, zones, and distances from sensitive locations, recognising that this is a State wide issue, and to ensure a consistent approach across South Australia, if the Bill is passed through the Parliament;*
 - d) *The Parliament note the NSW Brothels Act 2007, which sets the evidentiary requirements that Councils are required to use to control unauthorised activities, and ensure similar provisions are incorporated into the Bill;*
 - e) *A Code of Practice be required to be developed by SA Health and SafeWork SA, in consultation with the industry, to ensure the health and safety of workers in the industry;*
 - f) *Consequential amendments to the Local Government Act 1999 should be enacted to empower Councils to restrict and prevent the activity of sex workers on roads and prevent sex work on local government land.*

-
4. *A report be provided to Council advising of necessary changes to the planning rules to make brothels a non-complying development in residential areas.*
 5. *That the Council be provided with regular updates on the progress of the Bill through the Parliament, with advice on the likely impacts of amendments on local communities.*

A further update was provided to Council at its meeting in October 2018 addressing the changes that would be required to planning rules. Mayor Aldridge has also met with Tammy Franks MLC to express Council's position and concerns.

Council received correspondence from the Attorney General on 29 July 2019. The correspondence highlighted changes to the draft legislation that included:

- A commencement clause to ensure the Bill is not implemented immediately, but that adequate time is given to the Government to consider additional regulatory responses and develop policies and procedures in consultation with Councils;
- Creation of a new offence for the employment of a child for purposes related to commercial sexual services;
- Requirement of the Minister to assist workers leaving the industry through training and education, housing, legal advice and health services;
- Creation of an offence for advertising commercial sexual services in public places; and
- Allowing police to enter a premise should they have reasonable cause to suspect an offence is being committed or has been committed there.

The proposed motion repeats and reinforces the intent of previous Council considerations and resolutions in relation to this issue. Whilst Council's own submissions, and submissions through the Local Government Association, have not yet resulted in substantive change to the legislation in a way that effectively addresses the issues raised, correspondence from the Attorney General indicates an intention to work through these issues should legislation successfully pass through the Parliament.

CO-ORDINATION

Officer:

Date:

7.2 Motion on Notice: School Partnerships – Trees

Cr Chad Buchanan has submitted the following Notice of Motion:

1. That staff bring back a report with a proposed program for local schools to partner with Council to plant trees at adjoining reserves and school grounds.

ADMINISTRATION COMMENT:

Council currently has a number of programs that engage local primary and high schools with respect to Sustainability and Environmental issues. We continue to host the NRM Education team whose primary focus is to promote Sustainability via working with educators to embed sustainability principles in curriculum throughout Schools in the Northern Area.

These programs are primarily Teacher focused with facilitation of classes, resources etc. in schools. Council staff in the Parks and Open Space Assets team, where the NRM team is embedded, then uses the connections and relationships to partner with and support schools on how they would like to engage with the Sustainability agenda of Council.

While Council and NRM staff work on a proactive basis in relation to environmental matters, the education priorities in the Northern area often means that the schools total focus is on English as a Second Language, and Numeracy & Literacy, rather than other programs. Council staff, being sensitive to these needs do work with the schools to create time and opportunities, depending on their curriculum needs, to deliver events and assistance in matters related to the environment. In some cases, Schools have declined the offers for a number of years, until they are ready to engage or there is staff turnover.

Often, rather than on-going programs, Council staff members work with schools to deliver events. Some of these events include: partnering with Local Schools for National Tree Day, which includes planting a variety of species to enhance Biodiversity corridors and our terrestrial zones, such as along the Dry Creek and Little Para River corridors; The creation of a Butterfly trail in a local Wetland; A local school has adopted a section of the Little Para River to keep free of rubbish and have ongoing revegetation days.

Council has also given students access to professionals to answer and review environmental and sustainability issues and projects and have engaged with schools directly on the design of reserves nearby where the opportunity has presented itself.

Council has also developed a voucher system to offer 50 free native plants for education and community facilities to further encourage ongoing greening of the City.

It is proposed that the NRM Education team and Parks and Open Space Assets Team conduct an informal strategy briefing in June 2020 to inform Council about their community engagement initiatives.

The review of Council's Sustainability Strategy, which is currently underway, can be expected to have initiatives or programs aimed at working with schools to improve young people's knowledge and awareness of sustainability principles, including working with school children to plant more trees in local areas.

CO-ORDINATION

Officer: GMCI
Date: 24/10/2019

7.3 Motion on Notice - 'Note Acceptor' Poker Machines

Cr Beau Brug has submitted the following Notice of Motion:

That, noting the significantly negative impact of poker machine gambling in our community:

1. the City of Salisbury give its public support to the Alliance for Gambling Reform and Uniting Communities in opposing the introduction of 'note acceptor' poker machines in South Australia;
2. the Mayor write to Attorney General, Vickie Chapman to convey Council's strong opposition to the State Government's decision to allow the introduction of 'note acceptor' poker machines in South Australia.

ADMINISTRATION COMMENT:

The reforms to South Australia's gambling laws and regulations are currently before the South Australian Parliament. According to Consumer & Business Affairs the review and reform of SA's gambling law and regulations includes:

- creating a new *Gambling Administration Act* to consolidate existing gambling laws and regulations
- allowing banknote acceptors to be fitted to gaming machines under strict regulations.
- allowing gaming venues to operate on Christmas Day and Good Friday
- allowing for the creation of indefinite barring orders,
- requiring unclaimed winnings on gaming machines and money won by barred patrons to be forfeited to the Gamblers Rehabilitation Fund
- creating a new *Lotteries Act* to simplify and modernise the regulation of lotteries and trade promotions
- allowing clubs with gaming machine licences to amalgamate or transfer machine entitlements between other clubs
- replacing the current Social Effect Inquiry Process with a new Community Impact and Public Interest test better aligned with liquor licensing requirements
- introducing a fixed maximum number of gaming machines, simplifying the rules for trading gaming machine entitlements

The reforms have introduced the following three Bills before Parliament:

- The Gambling Administration Bill 2019 (An Act to regulate and control gambling activities in the State, to repeal the Gambling Administration Act 1995 and for other purposes) was introduced to the House of Assembly on 26/9/19 and its **current status is adjourned after the second reading on 26/9/19.**
- The Lotteries Bill 2019 (An Act to regulate the conduct of lotteries in the State, to make related amendments to the Lottery and Gaming Act 1936 and for other purposes) was introduced to the House of Assembly on 26/9/19 and passed the third reading on 16/10/19, its **current status is that it was transmitted to Legislative Council on 17/10/19.**
- The Statutes Amendment (Gambling Regulation) Bill 2019 (An Act to amend the Authorised Betting Operations Act 2000, the Casino Act 1997, the Gaming Machines Act

1992, the Liquor Licensing Act 1997, the Problem Gambling Family Protection Orders Act 2004 and the State Lotteries Act 1966) was introduced to the House of Assembly on 26/9/19 and its **current status is adjourned after the second reading on 26/9/19.**

The introduction of note acceptor poker machines is contained within the Statutes Amendment (Gambling Regulation) Bill.

CO-ORDINATION

Officer: GMCD
Date: 23/10/2019

7.4 Motion on Notice - Investment Attraction Initiatives

Cr Natasha Henningsen has submitted the following Notice of Motion:

1. That a report from the Polaris Centre be presented to the next Policy and Planning Committee on current investment attraction initiatives undertaken by Council and future opportunities contributing to job creation over the next 2-3 years.

ADMINISTRATION COMMENT:

The City of Salisbury is active in seeking to attract investment. Last financial year, the Economic Development & Urban Policy Division worked with 60 firms on expansion or inward investment activity. Twenty three investments made of which seven were expansion and 16 inward investment with combined potential job creation of 1,179 positions. Currently the Division is working with 14 businesses considering inward investment and seven firms on expansion opportunities.

The focus on Salisbury's investment attraction activities in the past twelve to eighteen months have been working with Renewal SA on attracting opportunities into Technology Park and Edinburgh Park, increasing liaison with commercial property agents to improve lead generation, improving positioning and profile of the City of Salisbury as a location of choice for key industry sectors (including defence, space, food and manufacturing), reinforcing the region's role in South Australia's economy and updating information promoting Salisbury as an investment location (which can be found on Council's investment website – www.investsalisbury.com.au)

Work currently being undertaken for Council by Deloitte on future economic opportunities for Salisbury contains several actions specifically related to future investment attraction activities. These include:

- Evolving and maintaining Salisbury's investment attraction plan to target businesses and industries that complement the region's existing strengths (including addressing gaps in supply chains, capturing opportunities arising from the opening of the Northern Connector, bringing new capabilities into the area, etc);
- Attracting businesses that have significant labour requirements and are looking to engage larger workforces with a mix of skills; and
- Link with and attract businesses engaged at Lot 14 (particularly businesses entering the Defence Launching Pad, those that require significant production space and activities associated with the SmartSat CRC).

Deloitte note the need for this to be underpinned by:

- Maintaining Salisbury's cost competitiveness and value proposition for investors;
- Development of a skills map of local industry to identify training and job opportunities for local residents;
- Strengthening Technology Park as an innovation node;
- Ensuring telecommunications infrastructure in employment zones is adequate for future industry needs;
- A reviewed approach to marketing and positioning of the area;
- Improving streetscaping and urban landscaping across Salisbury with an increased focus on commercial and industrial precincts; and

-
- Structure planning for the area west of Port Wakefield Road

In addition to the above, significant effort will be directed towards the positioning of the Salisbury City Centre to increase private sector investment. This includes the disposal and development of Council-owned land parcels in the precinct as well as encouraging investment into other assets held by the private sector and the State Government.

This, and the other actions, will necessitate the need to not only focus Council's efforts on the local market, but to increase Salisbury's profile at a national level.

CO-ORDINATION

Officer:

Date:

7.5 Motion on Notice - Climate Change

Cr Chad Buchanan has submitted the following Notice of Motion:

That the City of Salisbury:

1. declare a climate change emergency;
2. call on State and Federal Governments to also formally declare a climate change emergency;
3. lobby other Councils, and the State and Federal Governments to prioritise the development of climate change policies for action to mitigate against and adapt to the effects of climate change; and
4. requests the administration to provide a report that brings together and informs Council of all its current initiatives that mitigate and assist our community to adapt to the effects of climate change.

ADMINISTRATION COMMENT:

City Plan 2030 currently identifies the need to ensure our urban and natural spaces are adaptive to future changes in climate, and recognises the importance of reducing the impact of extreme heat throughout the City.

A review of City Plan 2030 is currently underway and it is anticipated that there will be a continued focus on climate change adaptation and building resilience within our community and businesses to respond to projected changes in climate.

“Climate Adaptation & Resilience” has been a critical part of infrastructure development in the City for the last 10 years. The Sustainability Strategy, made up of Energy Management, Resource Management, Biodiversity & Habitat Management & Water Resource Management, will be reviewed and updated over the next 12 months.

To date, Council has delivered a reduction of 50% in Carbon Consumption through the use of Solar and better Energy Management on their facilities. Council is a key partner of the Adapting Northern Adelaide Regional Adaptation Plan which has guided Council on issues such as sea level rise, heat island effects and climate resilience.

Over coming years further initiatives supporting our resilience to climate change and improving our environmental sustainability are expected to be undertaken. Initiatives could include:

- further reductions in energy usage through the introduction of LED street lighting across the City;
- increasing or maintaining our city’s tree canopy cover with appropriate species;
- flood management and coastal protection levees to allow for potential changes in climate over the next 100 years, such as increased intensity of storms and increased storm surges;
- increased usage of local provenance species to improve resilience of Council plantings, habitats and trees across the City;
- cooling infrastructure initiatives such as heat reflective road treatments; and
- initiatives to engage with our community and businesses to increase awareness and educated them about the challenges of a changing climate and what they can do to reduce local impacts

In addition to these actions Council is also creating facilities such as both Hubs that have adequate cooling systems to provide refuges for the vulnerable during extreme heat events in the City.

Council has also adopted an Extreme Heat Policy to guide how it will support emergency services and provide community awareness and emergency management information, particularly to vulnerable members of the community, in extreme heat events.

CO-ORDINATION

Officer: GMCI
Date: 24/10/2019

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
21/09/2019	09:30 AM	Coffee with the Councillor
21/09/2019	06:00 PM	Salisbury North Football Club - 2019 Senior Presentation Night
22/09/2019	09:15 AM	SA Super League Andrew Smith Medal Function
23/09/2019	09:00 AM	Mawson Lakes School Cultural Day Invitation
23/09/2019	10:00 AM	Radio Interview - re Corellas
23/09/2019	03:00 PM	Meeting with Residents
23/09/2019	03:30 PM	Meeting with Rowing SA
23/09/2019	04:00 PM	Rep from the Pontian Brotherhood
23/09/2019	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
23/09/2019	04:30 PM	Public Art Panel
23/09/2019	04:30 PM	Pre Council Meeting Briefing
23/09/2019	06:30 PM	Council Meeting
25/09/2019	09:00 AM	Citizenship Ceremonies run by Dept of Immigration
25/09/2019	02:00 PM	Meeting to Discuss Mawson Lakes Living Advertising
25/09/2019	06:30 PM	Community Grants Program Cheque Presentation Ceremony
26/09/2019	10:00 AM	Upgrade of Jack Young Centre - 'Welcome Day'
26/09/2019	02:00 PM	Official Opening of the Drakes Distribution Centre
26/09/2019	12 Noon	Briefing for Mayor - Program for Hub Opening weekend
29/09/2019	01:30 PM	Vietnamese Catholic Community Opening Ceremony for the Church of Our Lady of the Boat People and the Multipurpose Hall
30/09/2019	02:00 PM	Meeting with rep from Welcoming Cities
30/09/2019	02:30 PM	Salisbury Plays at St Kilda Briefing
1/10/2019	10:00 AM	Salisbury Plays at St Kilda - Mayor's radio show
1/10/2019	11:30 AM	Meet with PA - Signing etc
1/10/2019	04:00 PM	Meeting with resident car parking
1/10/2019	06:15 PM	Speech - ZONTA Women of Achievement Dinner
1/10/2019	12 Noon	Media Issues - Regular Catch-up
2/10/2019	02:00 PM	Meeting with community organisation
2/10/2019	02:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
2/10/2019	03:30 PM	Citizenship Ceremony 02/10/2019 - Early Session
2/10/2019	06:30 PM	Citizenship Ceremony 02/10/2019 - Evening Session
4/10/2019	09:00 AM	Invitation to Open FECAA 4th Annual National Conference 2019 In Adelaide
4/10/2019	11:00 AM	Speaking to businesses re affordable parking
4/10/2019	06:00 PM	Launch of Stone Grill at Mobarra Restaurant
4/10/2019	07:15 PM	Mawson Lakes Photography Club 7th annual exhibition
4/10/2019	12 Noon	Discussion re importance of waste management in China

5/10/2019	12:45 PM	Punya Foundation - Durga Puja
5/10/2019	03:30 PM	10 Year Celebration - Burundian Drummers
5/10/2019	06:30 PM	Vietnamese Dinner
5/10/2019	12 Noon	Dr re medical Centre parking
6/10/2019	11:30 AM	Edinburgh Truck Show Event
6/10/2019	05:00 PM	Resident BBQ birthday
7/10/2019	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
8/10/2019	09:30 AM	Local business opportunity
8/10/2019	02:30 PM	Speeches for China
8/10/2019	03:30 PM	Media Issues - Regular Catch-up
8/10/2019	05:00 PM	Salisbury Community Hub walk-through
8/10/2019	06:30 PM	Informal Strategy
9/10/2019	11:00 AM	Meeting regarding China
9/10/2019	12:30 PM	Meet to discuss Newstart (outcome of joint Mayor's Meeting)
9/10/2019	01:00 PM	Meeting with Resident
9/10/2019	02:15 PM	Meeting to discuss Cultural Items for Mayor's Office and Reception Area in Hub
9/10/2019	06:30 PM	EM Workshop: Social Media Training
9/10/2019	12 Noon	Selection of book for Salisbury Community Hub Open Day-Mayor's Storytime
10/10/2019	12:30 PM	Lunch with local business
10/10/2019	02:00 PM	Interfaith blessing discussion
12/10/2019	06:00 AM	Depart Adelaide to Sydney
12/10/2019	10:30 AM	Depart Sydney to Shanghai
13/10/2019	01:10 AM	Depart Shanghai to Jinan
15/10/2019	07:00 PM	Meeting with Shandong Provincial leaders
15/10/2019	08:30 PM	Welcome Reception
15/10/2019	10:50 PM	Gala Evening
16/10/2019	11:00 AM	Opening Ceremony
16/10/2019	01:30 PM	Buffet Lunch
16/10/2019	04:30 PM	Visit to International Friendship Cities Trade Fair (Jinan)
16/10/2019	08:00 PM	Mayor to travel to Shandong Hotel for Banquet
16/10/2019	08:30 PM	Mayor to attend Banquet hosted by Jinan Municipal Government
17/10/2019	10:30 AM	Travel from Jinan to Linyi
17/10/2019	08:00 PM	Meeting with Municipal Leaders
17/10/2019	09:00 PM	Welcome Reception
18/10/2019	11:15 AM	Fair Opening Ceremony
18/10/2019	12:30 PM	Site visit of 10th China (Linyi) International Trade and Logistics Expo
18/10/2019	02:00 PM	Buffet Lunch
18/10/2019	04:30 PM	Mayor Speech 2 - 2019 China (Linyi) International Cooperation and Exchange Forum
18/10/2019	06:00 PM	Signing Ceremony of Sister Cities and Cooperation Projects
18/10/2019	12 Noon	Mayor Speech 1 - Opening Ceremony:
19/10/2019	11:00 AM	Site Visit -
19/10/2019	12:30 PM	Symposium
19/10/2019	04:30 PM	Visit Downtown Linyi

20/10/2019	10:00 AM	Check out and depart hotel for airport
20/10/2019	11:00 AM	Arrive at Linyi Shubuling International Airport
20/10/2019	01:00 PM	Depart Linyi for Guangzhou
20/10/2019	03:25 PM	Arrive in Guangzhou Airport (Baiyun) China. Transfer to Terminal 2
21/10/2019	02:00 AM	Depart Guangzhou for Adelaide
21/10/2019	09:40 AM	Arrive at Adelaide Airport
21/10/2019	06:30 PM	Standing Committee Meetings
22/10/2019	10:00 AM	Call Resident
23/10/2019	10:30 AM	Bridgestone Ground Breaking Briefing
23/10/2019	12:30 PM	Judging of Christmas Card Competition
23/10/2019	1.00 PM	Meeting to Discuss Gala
23/10/2019	1.30 PM	Time with PA

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
25/09/2019	Deputy Mayor J Woodman	Pooraka Farm AGM
04/10/2019	Cr B Brug	Mawson Lakes Photography Club 7 th Annual Exhibition
05/10/2019	Deputy Mayor J Woodman	5 th Equatoria Cultural Day Celebration in South Australia 2019 (<i>speech</i>)
11/10/2019	Deputy Mayor J Woodman	Junior Presentation Awards Night – Salisbury Inter Soccer Club (<i>speech</i>)
13/10/2019	Deputy Mayor J Woodman	Salisbury Plays at St Kilda (<i>speech</i>)
13/10/2019	Cr L Braun	St Kilda Boat Club Opening Day Sail Past
15/10/2019	Deputy Mayor J Woodman	Radio Show
15/10/2019	Deputy Mayor J Woodman	Burton AGM
17/10/2019	Deputy Mayor J Woodman	Paddocks AGM
19/10/2019	Deputy Mayor J Woodman	Fiji’s Independence Day (<i>speech</i>)
20/10/2019	Crs K Grenfell & S Ouk	Holy Family Annual Spring Fair

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** items and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE