



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

14 OCTOBER 2019 AT 6:30 PM

IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

An apology has been received from Cr D Hood.

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 09 September 2019.

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee 9

Community Grants

7.2.1 Youth Sponsorship Applications - September 2019 11

7.2.2 Community Grants Program Applications for October 2019 15

7.2.3 18/2019: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application 45

7.2.4 24/2019: Pooraka Football Club Inc.- Community Grants Program Application 71

7.2.5 28/2019: Brahma United Netball Club Inc. - Community Grants Program Application 87

7.2.6 29/2019: Islamic Community Australia Inc. - Community Grants Program Application 119

7.2.7 Minor Capital Works Grants Program - Woodworkers Shed Northern Districts (SA) - Application 151

OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

9 SEPTEMBER 2019

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr N Henningsen
Seconded Cr L Braun

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 12 August 2019, be taken and read as confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr N Henningsen
Seconded Cr D Hood

1. The information be received.

CARRIED

Community Grants

7.2.1 Youth Sponsorship Applications - August 2019

Moved Cr D Hood
Seconded Cr N Henningsen

1. The information be received.

CARRIED

7.2.2 Community Grants Program Applications for September 2019

Moved Cr N Henningsen
Seconded Cr C Buchanan

1. The information be received and noted.

CARRIED

7.2.3 22/2019: Goalball South Australia Association Inc. - Community Grants Program Application

Moved Cr L Braun
 Seconded Cr N Henningsen

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows:
 - a. 22/2019: Goalball South Australia Association Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **stadium hire for the 2019 Australian Goalball Championships** as outlined in the Community Grant Application and additional information.

CARRIED

7.2.4 23/2019: The Lions Club of Paralowie Inc. - Community Grants Program Application

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the Lions Club of Paralowie Inc. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan
 Seconded Mayor G Aldridge

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows:
 - a. 23/2019: The Lions Club of Paralowie Inc. be awarded the amount of **\$1,655.00** to assist with the purchase of **mobile cool room hire, generator, and tables and chairs hire for the 2019 Community Fun Day** as outlined in the Community Grant Application and additional information.

CARRIED

*The majority of member present voted IN FAVOUR of the MOTION.
 Cr C Buchanan voted IN FAVOUR of the MOTION.*

**7.2.5 Minor Capital Works Grant Program - Brahma Lodge Sports Club
- Application**

Moved Cr C Buchanan
Seconded Mayor G Aldridge

1. The report be received.
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Brahma Lodge Sports Club: an amount up to \$35,290 for the installation of solar battery storage at Brahma Lodge Oval, noting that any additional costs are to be funded by the Brahma Lodge Sports Club or external grant programs, as per the funding agreement.
 - b. Noting that the Brahma Lodge Sports Club has signed a contract and made a deposit payment with a nominated provider for the solar battery however no project works *for the storage of the battery system* have commenced MCWGP funding condition paragraph 11.

CARRIED

7.2.6 Minor Capital Works Grant Program - Para Hills West Soccer Club Application

Cr S Reardon declared a perceived conflict of interest on the basis of attending several meetings with committee members of the club to discuss this and other issues. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr S Reardon
Seconded Cr C Buchanan

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills West Soccer Club: an amount of \$50,000 for the installation of a cool room at Manor Farm Oval, noting that any additional costs are to be funded by the Para Hills West Soccer Club or external grant programs, as per the funding agreement.

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr S Reardon voted IN FAVOUR of the MOTION.*

OTHER BUSINESS

Nil

The meeting closed at 6.44 pm.

CHAIRMAN.....

DATE.....

ITEM	7.0.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	Future Reports for the Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each sub committee and standing committee for noting.
- 1.2 If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 At the time of preparing this report, there are currently no resolutions of Council requiring a further report to be presented to the Sport, Recreation and Grants Committee.

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and at this point in time there are none that require a subsequent report to be presented.

CO-ORDINATION

Officer:	Executive Group	GMCD
Date:	08/10/19	25/09/19

ITEM	7.2.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	Youth Sponsorship Applications - September 2019
AUTHOR	Karen Wehrmann, Debtors & Property Officer, Business Excellence
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate.
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in September 2019.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Sport, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in September 2019.

Funding per application	Event	Total Funding
1 @ \$250	One application has been received to represent South Australia at the 16 and Under School Sport Australian Football Championships to be held in Burpengary, Queensland in September.	\$250
1 @ \$250	One application has been received to represent South Australia at the Under 13 Boys National Football Youth Championships to be held in Coffs Harbour, Queensland in September.	\$250
2 @ \$250	Two applications have been received to represent South Australia at the National Taekwondo Championships to be held at the Gold Coast, Queensland in September.	\$500
1 @ \$125	One application has been received to represent South Australia at the Junior Motorcross National Championships to be held in Gillman, South Australia in September.	\$125
1 @ \$250	One application has been received to represent South Australia at the Under 12 Girls School Sports Touch Football Championships to be held Canberra in October.	\$250
1 @ \$250	One application has been received to represent South Australia at the National Indoor Netball Championships to be held in Toowoomba, Queensland in November.	\$250
1 @ \$250	One application has been received to represent South Australia at the Junior Squash Championships to be held at Devonport, Tasmania in September.	\$250
4 @ \$250	Four applications have been to represent South Australia at the All Star National Cheerleading and Dance Championships to be held in Melbourne, Victoria in November.	\$1000
4 @ \$250	Four applications have been received to represent South Australia at the Kodokan Judo Association National Championships to be held in Cairns, Queensland in October.	\$1000
7 @ \$250	Seven applications have been received to represent South Australia at the Australian Irish Dancing Championships to be held in Canberra in October.	\$1750
1 @ \$250	One application has been received to represent South Australia at the Under 14 Boys National Basketball Championships to be held in Ballarat Victoria in October.	\$250
Total Funding for September 2019:		\$5875.00

4. CONCLUSION / PROPOSAL

- 4.1 The 2019/20 Youth Sponsorship budget allocation is \$45,000, less expenditure to date of \$14,625 (including September applications) which leaves a balance remaining of \$30,375.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019

ITEM	7.2.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	Community Grants Program Applications for October 2019
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report outlines the Community Grants Program Applications submitted for the October 2019 round. Three applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. One application is submitted for information.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Program Guidelines and Eligibility Criteria

1. BACKGROUND

- 1.1 Six (6) applications were received for the October 2019 round of Community Grants of which two (2) are submitted for consideration, one (1) is waiting for further information, two (2) are not yet eligible for funding and one (1) is not eligible for funding.
- 1.2 One (1) application received for the September 2019 round of Community Grants required further information. The further information has been received and the application is submitted for consideration.¹

2. REPORT

- 2.1 Three (3) applications are presented for the October 2019 round of Community Grants for consideration, all of which are deemed compliant and listed below:
 - 2.1.1 18/2019: Salisbury Sharks Golf and Social Club Inc.¹
Agenda item 7.2.3; Sport, Recreation and Grants Committee; 14/10/2019
 - 2.1.2 28/2019: Brahma United Netball Club Inc.
Agenda item 7.2.5; Sport, Recreation and Grants Committee; 14/10/2019
 - 2.1.3 29/2019: Islamic Community Australia Inc.
Agenda item 7.2.6; Sport, Recreation and Grants Committee; 14/10/2019
- 2.2 Two (2) applications received for the October 2019 round of Community Grants are not eligible for funding at this time as it has not been twelve months since their previous grant. The Applications will be held and submitted for consideration in November 2019:
 - 2.2.1 25/2019: Uniting In Care Salisbury Inc.
 - 2.2.2 26/2019: One Life Community Assist Limited
- 2.3 One (1) application received for the October 2019 round of Community Grants requires further information and will be submitted for consideration once the information has been received:
 - 2.3.1 27/2019: Victory Church International Limited
- 2.4 One (1) application received for the October 2019 round of Community Grants is presented for information. The application is deemed ineligible in accordance with the Guidelines and Eligibility Criteria section 8, and is listed below:
 - 2.4.1 24/2019: Pooraka Football Club Inc.
Agenda item 7.2.4; Sport, Recreation and Grants Committee; 14/10/2019
- 2.5 The Community Grant Funding budget allocation for 2019/2020 is \$82,000.
- 2.6 The monies committed to the three (3) compliant applications for the October 2019 round, if all approved, is **\$11,620.00**.
- 2.7 The remaining balance of the grant funding if all three (3) applications are approved is **\$45,095.00**.

3. CONCLUSION / PROPOSAL

- 3.1 Three (3) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee meeting in October 2019.
- 3.2 Two (2) Community Grants Program Applications are not yet eligible for funding and will be held and submitted for the November 2019 round.
- 3.3 One (1) Community Grants Program Application requires further information and will be presented once the information has been received.
- 3.4 One (1) Community Grants Program Application is deemed ineligible and is presented in an individual report for information.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019

Effective 01 September 2019



Community Grants Program

Guidelines and Eligibility Criteria



live it up

Contents

1.	Introduction.....	3
2.	Submitting an Application	4
3.	Community Grants Program Aim and Objectives	5
4.	Funding Rounds Opening and Closing Dates.....	5
5.	Community Grants Program Categories	5
6.	Types of Community Grants and Amount of Funding	6
7.	Eligible Areas.....	6
8.	Eligibility to Apply	7
9.	Eligible Items.....	9
10.	Ineligible Items	9
11.	Application Process.....	11
12.	Funding Criteria.....	12
13.	Community Grant Application	13
14.	Referees	14
15.	Financial Information	14
16.	Application Outcome	14
17.	Expenditure of Community Grants Program Funds	15
18.	Goods and Services Tax (GST).....	16
19.	Presentation of Community Grants Program Cheques.....	16
20.	Accountability and Reporting Requirements.....	16
21.	Repayment of Community Grant	17
	ATTACHMENT A – Community Grants Program Documents.....	18
	ATTACHMENT B – Likely Funded Project and Event Examples	19
	ATTACHMENT C – Unlikely Funded Project and Event Examples	20
	ATTACHMENT D - Project Evaluation Requirements	21
	ATTACHMENT E – Frequently Asked Questions	22

City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Sport Recreation and Grants Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

Community Grants Program Guidelines and Eligibility Criteria - Page 3 of 18

2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 12 James Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
 - Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
 - Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;
 - Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
 - consumables;
- All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

Community Grants Program Guidelines and Eligibility Criteria - Page 9 of 18

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

10.7. *Existing Debts and Shortfalls*

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. *Other Exclusions*

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. *Prior Funding Received for Defibrillators*

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator, nor, for organisations that are eligible for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding (unless unsuccessful).

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Sport, Recreation and Grants Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Sport, Recreation and Grants Committee is also accessible via the City of Salisbury website.

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Sport, Recreation and Grants Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

Community Grants Program Guidelines and Eligibility Criteria - Page 12 of 18

13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.
- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A - Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19*

ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20*

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Sport, Recreation and Grants Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
12 James Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Sport, Recreation and Grants Committee; or the Application may be deemed ineligible.

- 8. Can organisations and groups submit more than one application per round?**
- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).
- 9. Who assesses the Community Grants Program Applications?**
- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Sport, Recreation and Grants Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Sport, Recreation and Grants Committee have delegation to authorise funding and make the final decision on offering grants.
- 10. How are the Community Grants Program Applications assessed?**
- 10.1. Applications are assessed on merit based on the following criteria:
- The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Sport, Recreation and Grants Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

ITEM	7.2.3
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
PREV REFS	Sport, Recreation and Grants Committee 7.2.2 09/09/2019
HEADING	18/2019: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Salisbury Sharks Golf and Social Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows:
 - a. 14/2019: Salisbury Sharks Golf and Social Club Inc. be awarded the amount of **\$3,540.00** to assist with the purchase of **chairs, trestle tables, pie warmer, wine barrels and gas heaters** for ongoing use as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 18/2019: Salisbury Sharks Golf & Social Club Inc. - Application
2. 18/2019: Salisbury Sharks Golf & Social Club Inc. - Additional Information

1. BACKGROUND

- 1.1 The Salisbury Sharks Golf and Social Club Inc. Application was received for the September 2019 round of Community Grants. The Application was incomplete and required further information.
- 1.2 Salisbury Sharks Golf and Social Club Inc. received \$2,500 Community Grants Program funding in November 2017 to assist with the purchase of an indoor wood heater for ongoing use.

2. REPORT

2.1 The Salisbury Sharks Golf and Social Club Inc. Application was originally received for the September 2019 round of Community Grants Program funding however the Application was incomplete and required further information as follows:

- evidence that the Board has endorsed submission of the application was not provided;
- The ‘Project Scope’ and ‘Benefits and Outcomes of the Project’ information provided was insufficient; and
- The ‘Support for the Project’ and ‘Project Management’ information provided was insufficient.

2.2 The additional information has been received and the Salisbury Sharks Golf and Social Club Inc. Application meets the eligibility criteria for funding consideration for the requested funding.

3. CONCLUSION / PROPOSAL

3.1 The Salisbury Sharks Golf and Social Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	SALISBURY SHARKS GOLF & Social club		
Address:	371 Diment RO. DIREK.		
Suburb:	DIREK SALISBURY Postcode: 5110		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT		
Title (your role with the group/organisation):	President		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:			
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT		
Title (role with the group/organisation):	President		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	Social Club		
Is your organisation:	- Volunteer Board of Social club		
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A0022723X.		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input checked="" type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Salisbury SHARK Golf & Social club <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	LINNIE CARUSO	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
<p>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</p>		
<p>Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i></p> <p><u>9011878793</u> <i>(If No, the ABN Declaration Form attached must be signed)</i></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Is your group/organisation registered for GST</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
INCOME	\$ AMOUNT	
Project or event generated income:	\$ -	
Organisation's contribution:	\$ -	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ -	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ -	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ -	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	\$ -	
TOTAL (including GST):	\$ -	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	LABOUR-TO PICK ALL ITEMS UP, AND DELIVER TO VENUE.	
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT	
CHAIRS	\$ 720	
TABLES	\$ 834	
PIC WARMER	\$ 770	
WINE BARRELS	\$ 834	
GAS HEATERS	\$ 380	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 3538.	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Football Events Equipment For SPORTING club.
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	A.S.A.P
Total cost of Project/Event	\$ 3538.
Amount of Community Grant Funding Requested	\$ 3538.
Is there any other information that you may feel is relevant to your application?	AS PER Quote Provided
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Quotes of ITEMS FOR GRANTS. 2. ABN
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes - when, amount granted and what the grant was for.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	13 th Nov 2017
What amount of Grant funding was provided:	\$ 2500.
When was the previous Grant acquitted (month & year):	2018.
Group/Organisation Information	
Group/Organisation Name	SALISBURY SHARK GOLF & SOCIAL CLUB
Group/Organisation Description	Putt. Putt, golf // Eightball
Group/Organisation Registered Address	Number/Street: 371 Oiment Rd DIREK SALISBURY SA. Suburb: DIREK Postcode: 5110
Is the Club Incorporated?	Yes.
Number of Members	120.
% of Membership that reside in the City of Salisbury	95%
Project/Event Details	
Project/Event Name	Equipment
Project/Event Summary	Eight ball - Leagues / Schools.
Date(s) of Project/Event	AS SOON AS RECEIVE GRANT.
Location of Project/Event:	Number/Street: 371 Oiment Rd DIREK Suburb: DIREK Postcode: 5110
How will the Project/Event benefit the residents of the City of Salisbury?	- Schools to get Involved - More Teams INTO SALISBURY.
How many individuals will benefit from the Project/Event?	120
% of project/event participants that reside in the City of Salisbury	95%
If it is an Event, is it open to the public?	- YES.
How will the Project/Event be promoted?	THROUGH FACEBOOK // ^{THE} Committee members NEWS LETTERS - Eightball League.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered
Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
White Chairs	\$
(60) @ \$12	\$ 720
TRESTLE TABLES	\$
(6) @ \$139	\$ 834
Pie WARMER	\$
(1)	\$ 770
	\$
Wine Baskets	\$
6 @ \$139	\$ 834
GRAS Heaters	\$
2 @ \$190	\$ 380
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 3538
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes (5) <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

For more of THE community Coming into Salisbury For Competitions For children, a adults. For Eightball competitions. Joining the league and Disbursing other STATES here in Salisbury. Managed by Social club members of Competitions.

- For Children to learn New skills, make Friends, and have Fun.
- ALSO For their Future involvement in sport and Active Recreation
- ALSO For schools to get Involved.

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

1. FOR All ITEMS Needed (5) Quotes
- 2.
- 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

To INCREASE Community, ATTENDANCE TO Salisbury, Area.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

VoLTE 96% 4:32 pm

Current_Co...ly_2015 (3) - Read-only

Read Only - You can't save cha...

Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

THE Community would benefit
by playing - Eightball Competitions.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events
*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

IT will be managed by the
Salisbury SHARKS Golf & Social
club. Inc. Committee.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered
Community Grant Application - Page 11 of 13

11 of 13

Application Declaration

Item 7.2.3 - Attachment 1 - 18/2019: Salisbury Sharks Golf & Social Club Inc. - Application



VoLTE 96% 4:32 pm

Current_Co...ly_2015 (3) - Read-only

Read Only - You can't save cha...

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Salisbury Sharks Golf & Social Club (Group/Organisation)

(Name/Position) 1 and (Name/Position) Treasurer
MARGARET BARNETT - LINDA CARUSO

(Signature 1) [Signature] (Signature 2) [Signature]

(Date) 6/5/19 (Date) 6/5/19

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13



12 of 13
**Declaration Where No
 Australian Business Number
 is Required**

Australian Business Register

Australian Business Number(ABN) : **90 118 781 793**

Legal Name : **SALISBURY SHARKS GOLF AND SOCIAL CLUB INC**

Trading Name : **SALISBURY SHARKS GOLF AND SOCIAL CLUB INC**

ABN Status : **Registered**

ABN Registration Date : **28 August 2000**

Postal Address : **206 PARK TERRACE
SALISBURY SA 5108**

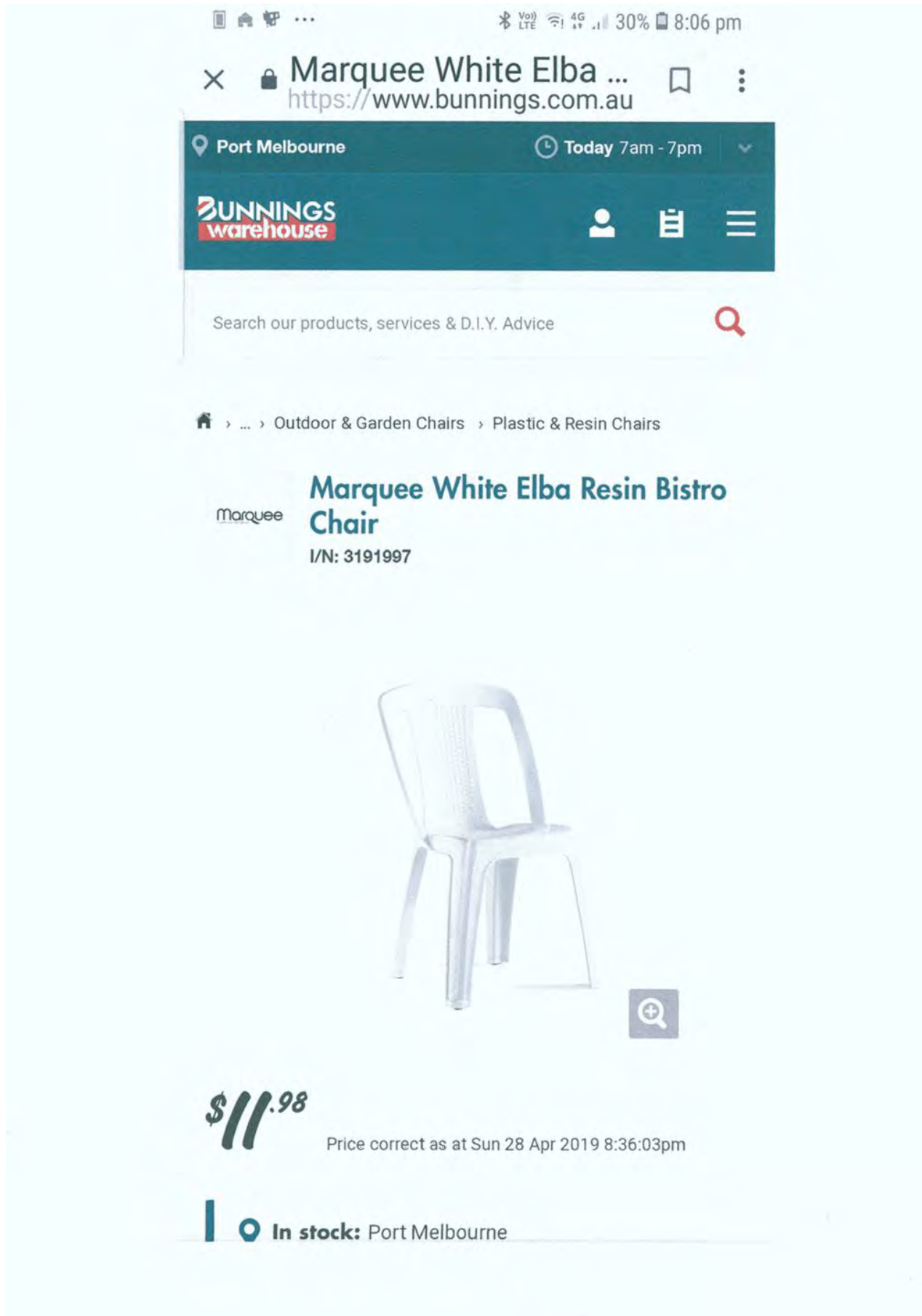
Business Address : **LOT 12 DIMENT RD
SALISBURY NORTH SA 5104**

Type of Entity : **Incorporated Entity**

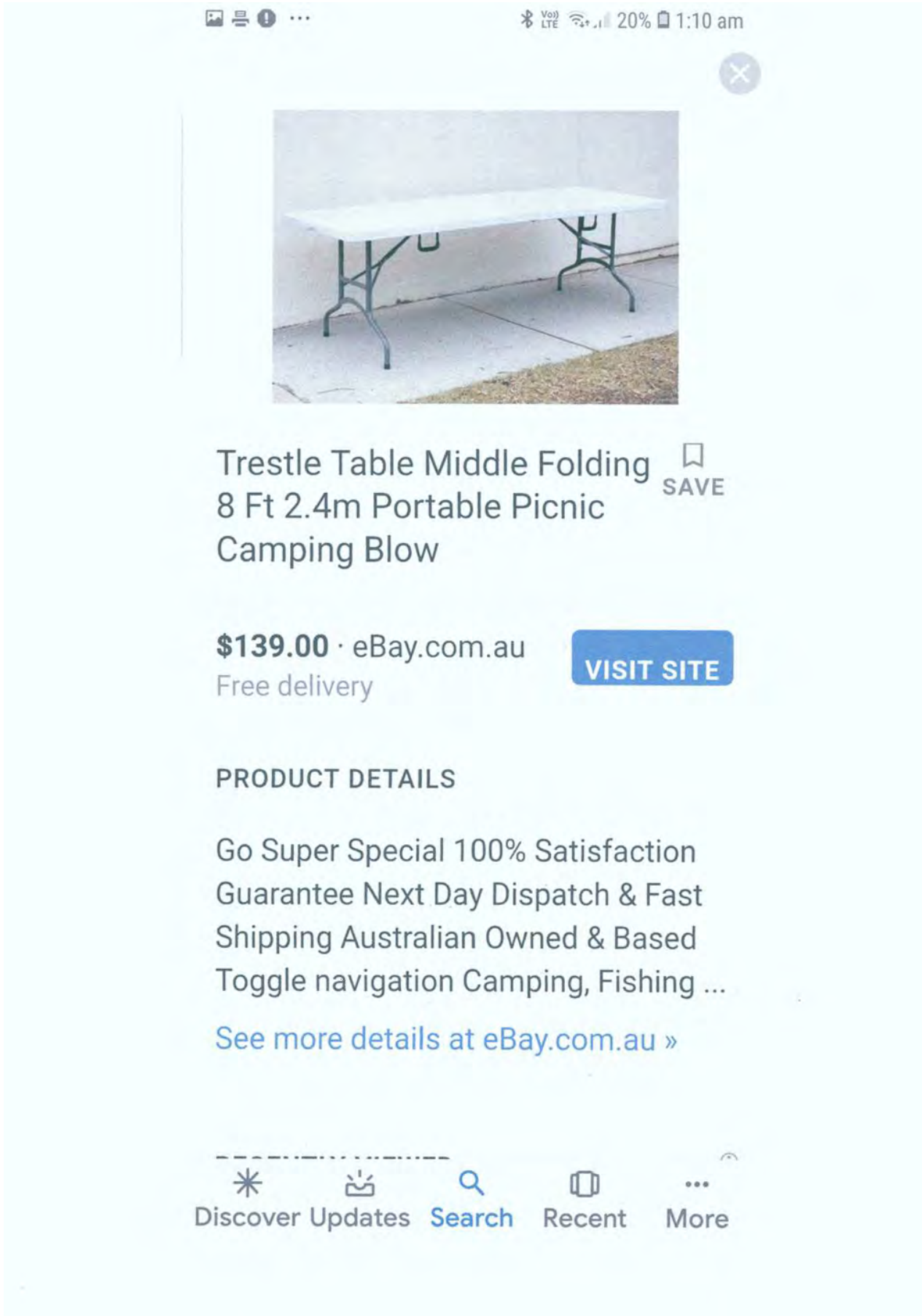
Industry Code (ANZSIC) : **Not Available**

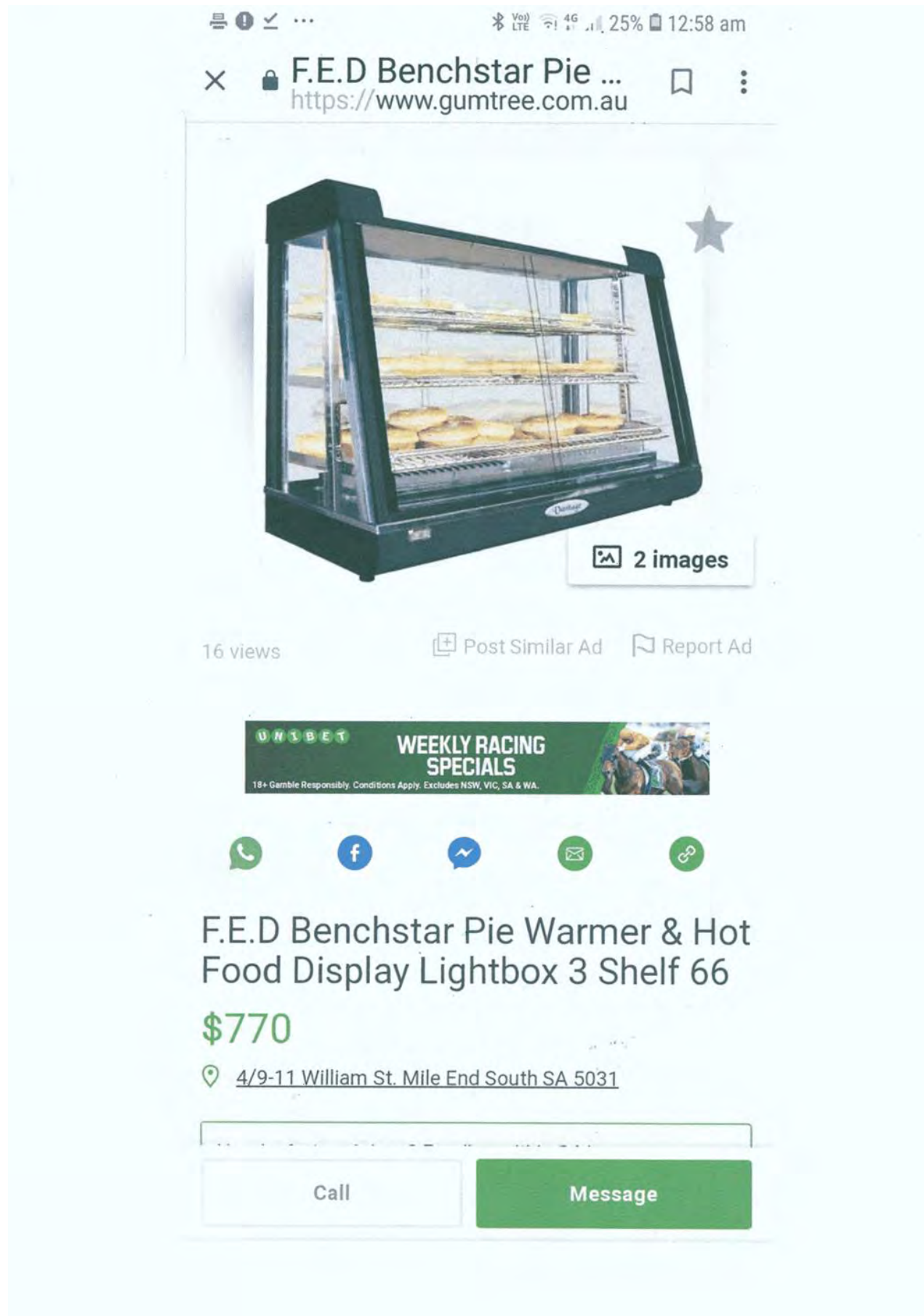
Public Officer : **MR ROCCO CARUSO**

Please turn over ...



Item 7.2.3 - Attachment 1 - 18/2019: Salisbury Sharks Golf & Social Club Inc. - Application





Item 7.2.3 - Attachment 1 - 18/2019: Salisbury Sharks Golf & Social Club Inc. - Application

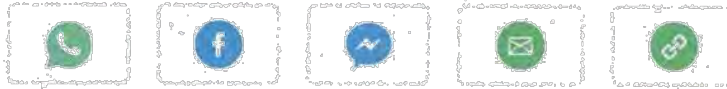


53 views

Post Similar Ad Report Ad

iPad. Immersive 9.7-inch Retina display and Touch ID.

OPTUS



Wine Barrels (whole and half)

\$139

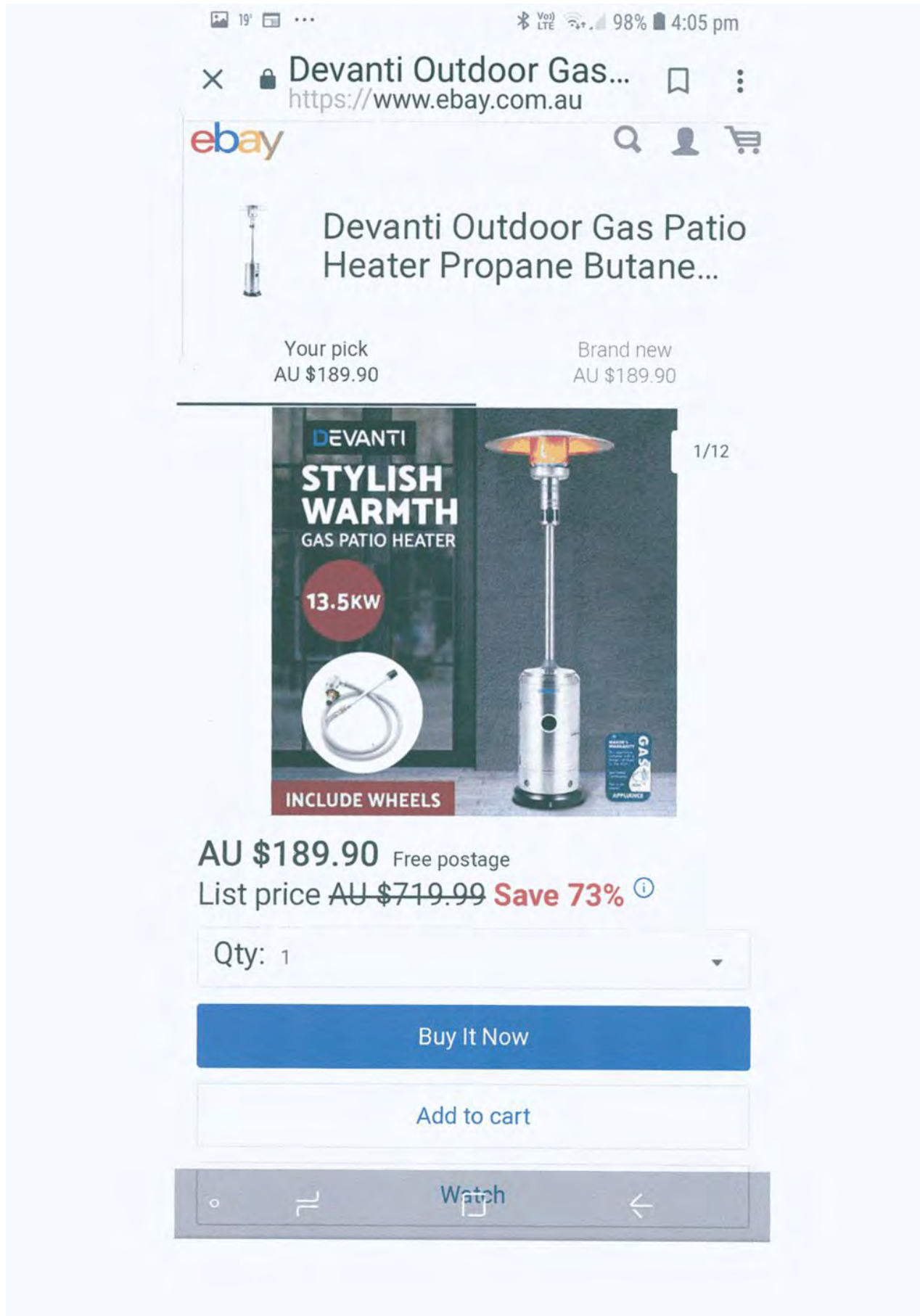
[unit 1a 34 adam street](#)

Ad  Largest and Trusted Solar
SunBoost - Solar Experts

[Visit Site](#)

We have both 225l and 300l wine barrels in stock. Recently

[Call](#) [Message](#)



Item 7.2.3 - Attachment 1 - 18/2019: Salisbury Sharks Golf & Social Club Inc. - Application

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	SALISBURY SHARKS GOLF & Social club
Address:	371 Diment Rd. DZBEK.
Suburb:	DZBEK Salisbury Postcode: 5110
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT
Title (your role with the group/organisation):	President
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> margaret Barnett
Title (role with the group/organisation):	President
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed:	Social Club
Is your organisation:	- Volunteer Board of Social club
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c) No <input type="checkbox"/> (go to question b)
ASIC Registration Number:	A0022723X
b) Operated under a Parent Organisation: <small>(Please state which parent organisation the people incorporated with and attach supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c) No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation Name:	
Parent Organisation ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <ul style="list-style-type: none"> - Our clubroom has grown within the City of Salisbury. We are getting more players especially Juniors, playing eightball, and more Pensioners, & Women teams increasing - Families are also attending to promote eightball in the Northern Region. - As we are getting more players we are needing more <u>chairs</u>, <u>Tressels</u>, <u>Wine Bunnells</u> for the players to sit on. - <u>Pre-waerner</u> is to heat up social club food. When have functions, as well. - <u>Outdoor gas heater</u> is when have players that are out in the B/Q Area, in winter. - Also have Super League Eightball players moving from Adelaide to Salisbury our place next year. more players <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. AS ABOVE, Social club minutes 2. 3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <ul style="list-style-type: none"> - STARTED with 2 teams Now more teams. joining each session - and have seen it grow in our community. is good for City of Salisbury as a whole. - The Salisbury ^{Sharks} Golf & Social club are very proud to see this growth and so many families getting together to enjoy & encourage eightball in the North.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support)*

We always give back to our local community in the way of Events & competitions also encourage schools to attend. In the E.O.S. there are large population of citizens and Newly arrived community groups that are interested in our Venue & Social Club. We promote on Facebook all Events & competitions.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

1. Social club minutes
- 2.
- 3.

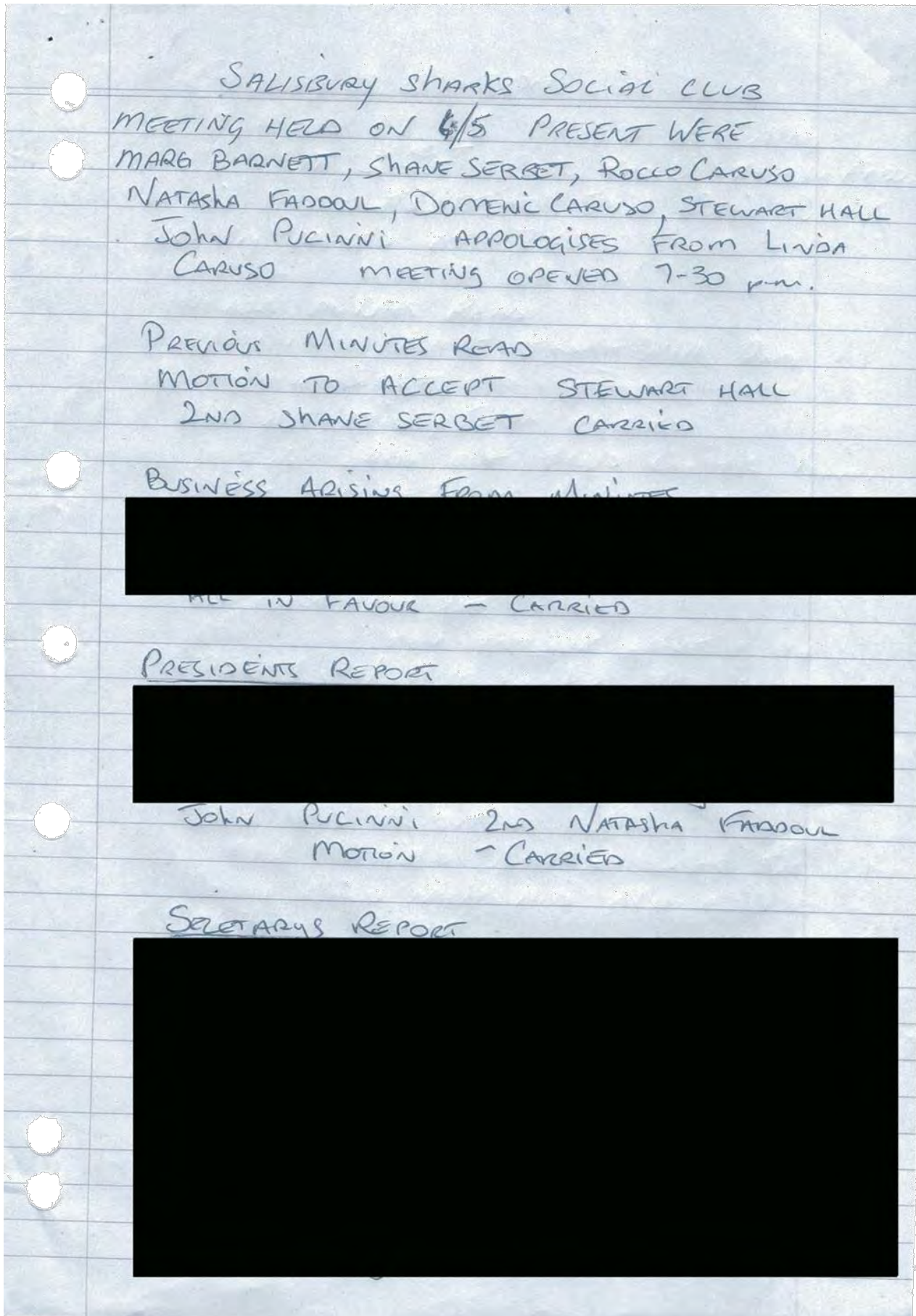
Project or Event Management

Ongoing Projects or Events
*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events
*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

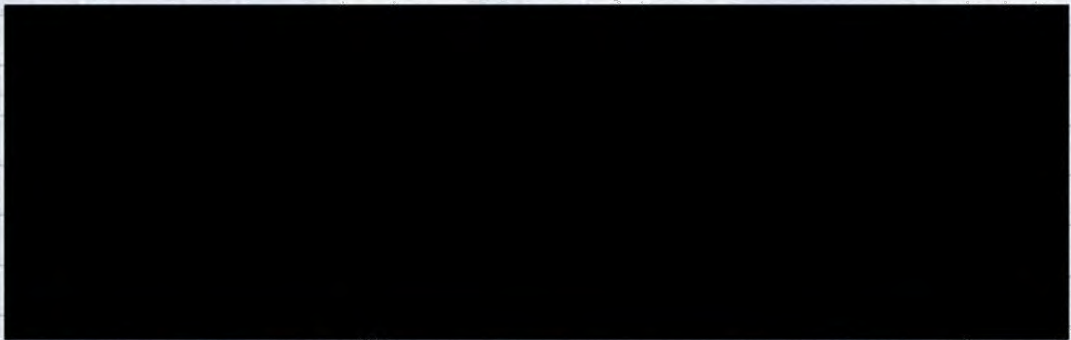
As soon as grant is approved we will purchase
- chairs, tables, wine barrels, picnic tables, gas fire heater, arrange for trailer to pick up goods, by volunteers.
- managed through Social Club members
Salisbury Sharks Golf & Social Club

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered





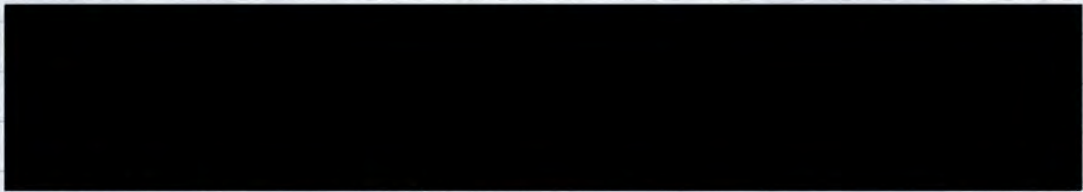
2ND Rocco - CARRIES



NATASHA MOTIONED THAT GRANTS ARE AVAILABLE TO SPORTS AND SOCIAL CLUBS AND WE SHOULD SEEK ONE TO OBTAIN CHAIRS, TRESSLES, PIE WARMER, WINE BARRELS, OUTDOOR GAS HEATER
2ND John motioned carries

John moves that the TREASURER should look into these grants.

2ND Rocco - Carries



MOTION - CARRIES

Meeting closes 9.10 p.m.

ITEM	7.2.4
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	24/2019: Pooraka Football Club Inc.- Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Pooraka Football Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 24/2019: Pooraka Football Club Inc. - Application

1. BACKGROUND

- 1.1 The Pooraka Football Club Inc. received \$2,000 Community Grants Program funding in July 2015 to assist with expenses associated with the Bulls Centenary Ball event.
- 1.2 The Pooraka Football Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with section 8 of the Guidelines and Eligibility Criteria.

2. REPORT

- 2.1 The Pooraka Football Club Inc. is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8.2 Funding will not be considered for:
 - 2.1.1 Organisations that have outstanding acquittals and associated documents for any previous Community Grants Program funding; and
 - 2.1.2 Money already spent or funding of existing debts or shortfalls.
- 2.2 The Pooraka Football Club Inc. has been notified of their outstanding acquittal on two occasions and further communication took place in May 2019. To date the funding is yet to be acquitted and an evaluation report remains outstanding.

- 2.3 The Application was received 7 September 2019, for the October 2019 round of Community Grants Program funding, however the Pooraka Football Club Indigenous Round event took place 10 August 2019 – *before* submission of the Application. This precludes the application’s eligibility based on the guidelines.
- 2.4 Pooraka Football Club Inc. has been advised that the application is ineligible.
- 2.5 The Pooraka Football Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.

3. CONCLUSION / PROPOSAL

- 3.1 The Pooraka Football Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8.2 due to the outstanding acquittal for funding received in July 2015. Furthermore, the Application was received after the event that funding is requested for took place.
- 3.2 The Pooraka Football Club Inc. Application is submitted for information as per section 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019

From: Keith Whales [REDACTED]
Sent: Saturday, 7 September 2019 11:11:14 AM
To: City of Salisbury
CC: [REDACTED]
Subject: Community Grant Application

Pooraka Football Club grant application please see attached 13 pages

File Path: \\C:\Users\kwhales\Documents\Community Grant Applications\24/2019\Pooraka Football Club Inc. - Application - 11/09/2019



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program/activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Poraka Football Club		
Address:	19 McCarthy Cr		
Suburb:	Pooraka SA Postcode: 5095		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Keith Whales		
Title (your role with the group/organisation):	President		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Keith Whales		
Title (role with the group/organisation):	President		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(www.csa.gov.au/Board/Managing-Your-Group-Structure)</small>	Board		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <small>(Indicate on the DGR application)</small>	No <input checked="" type="checkbox"/>
d) Government Funded: <small>(Yes, please indicate government department)</small>	Yes <input type="checkbox"/> <small>(go to question e & f)</small>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Pooraka Football Club Inc. <small>*do not provide account or BSB numbers*</small>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee - preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Tony Zappia	
Referee's Contact Information:	[REDACTED]	

to avoid delay, please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(7 Digits - 0 to 9) (Unique ABN)</small> 8 8 0 6 6 2 7 9 8 8 4 <small>(11 Digits - 0 to 9) (Business or Organisation Name) (Must be typed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>NB: GST Registration</i> <i>If your group is registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income [e.g. ticket sales, entry fee etc.]? <small>(enter \$ dollar amounts below)</small>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour any financial costs outside of the eligible grant funding</i>
EXPENSES <small>(Specify the proposed expense budget by item)</small>	\$ AMOUNT
<i>gurnseys</i>	\$ 2,500
<i>gurnsey design costs</i>	\$ 800
<i>cost of ceremony</i>	
<i>catering</i>	\$ 3,500
<i>advertising/Flyers/Facebook</i>	\$ 1,200
TOTAL (including GST):	\$ 8,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <small>(Please tick all that apply)</small>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding:	<i>Pooraka Football Club Indigenous Round</i>
Date(s) of Project/Event <small>(Please tick all that apply)</small>	<i>10th August 2019</i>
Total cost of Project/Event:	<i>\$ 8,000</i>
Amount of Community Grant Funding Requested:	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>support letters</i>
<input type="checkbox"/> There are no relevant attachments. <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.	
Which category best describes your project/event? <small>(Please check all that apply)</small>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <small>(If Yes - enter month & year of grant received)</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	2015
What amount of Grant funding was provided:	\$2,000
When was the previous Grant acquitted (month & year):	approx May 2019
Group/Organisation Information	
Group/Organisation Name	Pooraka Football Club Inc.
Group/Organisation Description	Sports and Social Club
Group/Organisation Registered Address	Number/Street: 19 McCarthy Cr Suburb: Pooraka SA Postcode: 5095
Is the Club Incorporated?	yes
Number of Members	300
% of Membership that reside in the City of Salisbury	70 %
Project/Event Details	
Project/Event Name	Pooraka Football Club Indigenous Round
Project/Event Summary	Adelaide Footy League round 17
Date(s) of Project/Event	10th August 2019
Location of Project/Event:	Number/Street: 19 McCarthy Cr Suburb: Pooraka SA Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	Increase the relationship with the local indigenous community. Create an awareness of our local cultural history through local sport.
How many individuals will benefit from the Project/Event?	300
% of project/event participants that reside in the City of Salisbury	70 %
If it is an Event, Is it open to the public?	Yes <input checked="" type="checkbox"/>
How will the Project/Event be promoted?	Social media/ letterboxing/internal notification

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>A detailed breakdown of costs must be provided. Funds cannot be requested for ineligible items.</i>	
gumsey manufacture	\$ 2,500
gumsey design	\$ 800
catering	\$ 3,500
advertising	\$ 1,200
ceremony costs	\$ 500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 8,500
Quote Attached:	<input type="checkbox"/> Yes
<i>A detailed, recent quote must be provided with the application.</i>	<input type="checkbox"/> No
	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:
POORAKA FOOTBALL CLUB WILL DEDICATE OUR ROUND 17 OF THE ADELAIDE FOOTY LEAGUE SEASON TO THE INDIGENOUS CULTURE OF THE KAURNA PEOPLE. SPECIFIC GURNSEY DESIGN WILL BE SORCED, DESIGNED AND MANUFACTURED TO REFLECT THE LOCAL INDIGENOUS CULTURE. A CEREMONY WILL BE ENGAGED BY AN KAURNA ELDER TO AUTHENTICATE THE EVENT. FULL CATERING IS TO BE PROVIDED TO SUPPORTERS OF THE EVENT. IT IS ANTICIPATED TO BE A DAYTIME AND EVENING EVENT. DISPLAYS WILL BE ENCOURAGED FOR EITHER DEMONSTRATION OR CEREMONIAL PURPOSE.

Attachments

There are no attachments relating to the Project or Event Scope.
 The following documents are attached relating to the Project or Event Scope:

- 1.
- 2.
- 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and for the wider community:
IT IS ANTICIPATED THAT THROUGH EVENTS SUCH AS THIS WILL INCREASE THE AWARENESS OF THE LOCAL COMMUNITY TO THE HISTORY AND HERITAGE OF THE LOCAL CULTURE OF THE INDIGENOUS COMMUNITY. THE POORAKA FOOTBALL CLUB WISHES TO BE APART OF THE CITY OF SALISBURY'S COMMITMENT TO DEVELOPE THEIR RELATIONSHIP WITH THE KAURNA PEOPLE OF THE ADELAIDE PLAINS

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 16 of 13

Support for the Project or Event
<p>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community: <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The event is supported by our members, the local community of Pooraka. Through City of Salisbury consultation in conjunction with Elders of the Kaurua it is anticipated a wider support will be obtained.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p>
<p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</i></p> <p><i>The event will be fully managed by the Pooraka Football Club board ensuring all event safety guidelines are met. We encourage elders of the Kaurua to become actively involved. With the relationships created with this project it is anticipated that on an annual basis the event will be repeated.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.



I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Pooraka Football Club Inc. (Group/Organisation)

<p>Keith Whales / President <i>(Name/Position)</i></p> <p> <i>(Signature)</i></p> <p><u>06 July 2019</u> <i>(Date)</i></p> <p>Contact (phone number): XXXXXXXXXX</p>	and	<p>Johannes Vandemoede / Treasurer/Chairman <i>(Name/Position)</i></p> <p> <i>(Signature)</i></p> <p><u>06 July 2019</u> <i>(Date)</i></p> <p>Contact (phone number): XXXXXXXXXX</p>
--	-----	---

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

N/A

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Name/Registration)

(Name/Address)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	7.2.5
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	28/2019: Brahma United Netball Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Brahma United Netball Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows:
 - a. 28/2019: Brahma United Netball Club Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **a marquee and frame, gas bottle, netball uniforms, netball equipment, Santa suit and catering for the Brahma United Community Christmas Party and Merchandise** event as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 28/2019: Brahma United Netball Club Inc. - Application

1. BACKGROUND

- 1.1 Brahma United Netball Club Inc. received \$2,000 Community Grants Program funding in November 2015 to assist with the purchase of team uniforms for ongoing use.

2. REPORT

- 2.1 The Brahma United Netball Club Inc. Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Brahma United Netball Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019

From: Amanda Ouwens [REDACTED]
Sent: Monday, 30 September 2019 4:07:19 PM
To: City of Salisbury
Subject: Community Grant Application

Good afternoon,

Please find attached the meeting minutes where the committee discussed the grant (2.4) and page 12 resigned.

Please let me know if there are any other details required before the 15th of October and I will forward them straight on.

Thanks in advance

Amanda Ouwens

File:///C:/Users/AmOuwens/Desktop/Processing/Technical/2019/Date/Video/Trans/56 1/10/2019

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Brahma United Netball Club (Group/Organisation)

Amanda Ouwens / President and Lauren Gibbs / Secretary
(Name/Position) (Name/Position)

[Signature] (Signature 1) [Signature] (Signature 2)

30/9/19 (Date) 15 September 2019 (Date)

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Brahma United Netball Club Committee

Meeting Minutes

Brahma Lodge Hotel, Wednesday 14 August 2019 at 6:45pm

1. Welcome	
1.1. Present	Lauren Gibbs, Amanda Ouwens, Janet Gibbs, Lisa Gibbs, Alicia Gibbs, Sharee Provis, Kimberly Wilksch Cherie Lanzon, Paul Lanzon, Katrina Briscoe, Justin Briscoe, Rebecca Allen, Dianne White, Molly Fairlie
1.2. Apologies	Sarah Gibbs
1.3. Absent	Molly Pepper

2. Previous business and minutes confirmation		
Item	Status	Recommendation / Action
2.1. [REDACTED]	[REDACTED]	[REDACTED]
2.2. [REDACTED]	[REDACTED]	[REDACTED]
2.3. [REDACTED]	[REDACTED]	[REDACTED]
2.4. Grants	<p>Committee has agreed things to put on the grant application form for a council grant are:</p> <ul style="list-style-type: none"> • A club stock of uniforms – to be used for fill ins, and new players. Can look at getting players to fill in a debit form change them if they don't return club uniforms. • Gazebo for carnivals • Socks • Christmas party • Training equipment e.g. cones, pumps, ladders • Balls that club wish to purchase if grant can arrive beforehand <p>It was also mentioned first aid kits need to be topped up</p>	<p>Amanda Ouwens to list these items and estimated costs on the grant application.</p> <p>Amanda Ouwens to purchase items needed for first aid kits as an ongoing club expense.</p>

2.5. [REDACTED]	[REDACTED]	[REDACTED]
2.6. [REDACTED]	[REDACTED]	[REDACTED]
2.7. [REDACTED]	[REDACTED]	[REDACTED]
2.8. [REDACTED]	[REDACTED]	[REDACTED]
2.9. New balls	<p>A trial ball came in and was used by the C2 team during their game on Monday. Players reported that the ball is of good quality.</p> <p>There was an issue in communication in which Bats and Balls cc'd in a previous committee member to the email regarding the balls. They were concerned about the purchase of the balls. It was explained to this person the reasons why the committee agree don this purchase.</p>	<p>Amanda Ouwens to continue with the process of purchasing the balls. If the grant is approved in time and can be used this will be done. If not, committee agreed to still go ahead with the ball purchase.</p>
2.10. [REDACTED]	[REDACTED]	[REDACTED]
2.11. [REDACTED]	[REDACTED]	[REDACTED]
2.12. [REDACTED]	[REDACTED]	[REDACTED]

2.13. [REDACTED]	[REDACTED]	
2.14. [REDACTED]	[REDACTED]	[REDACTED]

3. Treasurer's Report		
Topic	Status	Recommendation / Action
3.1. [REDACTED]	[REDACTED]	
3.2. [REDACTED]	[REDACTED]	[REDACTED]
3.3. [REDACTED]	[REDACTED]	[REDACTED]
3.4. [REDACTED]	[REDACTED]	
4. Business Arising		

Annex 1

BUNC - Income & Expenditure Statement 2019/20

12.8.19

Income	Actual	Expenses	Actual
Total Income	█	Total Expenses	█
	█		█
		<u>Cheque Book Balance</u>	█
		<u>Outstanding Cheques</u>	
			\$0.00

Available Funds [REDACTED]

Cherie Lanzon
Treasurer



Brahma United Netball Club							
Budget Summary Report							
2016/2019							
<i>Gray cells are calculated for you and generally should not be altered.</i>							
Profit and Loss Summary	2016/2017	2017/2018	2018/2019	2019/2020 YTD	YTD Variance	Summer 19/20 Estimate	Notes
Income							
Expenses							

Annex 3

PROPOSED BUDGET FOR SUMMER 2019/20

EXPENSES					
Nominations	No. Teams	Per Team	Cost	Total	
Senior	5				
Junior	2				
Insurance		No. Players	Per		
Senior	40				
Junior	16				
Umpires		No. games	Per		
Badged	14				
Unbadged	84				
Playing Equipment		No. Teams	Per		
Balls (1/team/season)	7				
Bibs (See ** below)	7				
F.Aid & Equip. Top-up					
<i>** At \$50/Set. Last 5 years.</i>					
B&F/Coach Awards		No. Teams	Per		
Seniors	5				
Juniors	2				
Fill-ins		No.	Per		
Assumed	10				
Presentation Food		Lodge Spon.	Club		
		250			
TOTAL EXPENSES					
INCOME					
Subscriptions	Number	Cost	Total Cost	Total	
Life Members	9				
Seniors	31				
Juniors	16				
SPONSORSHIP		Per			
The Lodge Hotel					
TOTAL INCOME					
DIFFERENCE (PROFIT)					

From: Brahma United Netball Club [REDACTED]
Sent: Sunday, 15 September 2019 6:27:23 PM
To: City of Salisbury
Subject: Grant - Sept

Good Evening,

Please find the application and details for the September Grant.

—

Kind Regards,

Brahma United Secretary

File:///C:/Users/shalma/Downloads/Processing/Tools/learn/2019/Date/Video/Trans/5 24/09/2019



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>Brahma United Netball Club</i>		
Address:	██████████		
Suburb:	<i>Paralowie</i> Postcode: <i>5108</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Mrs Amanda Owens</i>		
Title (your role with the group/organisation):	<i>President</i>		
Address:	██████████		
Phone:	Landline: Mobile: ██████████		
Email:	██████████		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other: Lauren Gibbs</i>		
Title (role with the group/organisation):	<i>Secretary</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	<i>Committee</i>		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input checked="" type="checkbox"/> <small>(go to question c)</small></td> <td style="width: 50%;">No <input type="checkbox"/> <small>(go to question b)</small></td> </tr> </table>	Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>
Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>		
ASIC Registration Number:	<i>8667P</i>		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input type="checkbox"/> <small>(go to question c)</small></td> <td style="width: 50%;">No <input checked="" type="checkbox"/> <small>(go to question c)</small></td> </tr> </table>	Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>
Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Player fees and Grants</i>	
f) Purpose:	<i>Sports Club</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Brahma United Netball Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Stuart Williamson</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(if Yes - Please Quote ABN)</i> <u>3 3 0 0 4 5 1 9 5 3 5</u> <i>(if No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>		
INCOME	\$ AMOUNT	
Project or event generated income:	\$ 0	
Organisation's contribution:	\$ 400	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
TOTAL (including GST):	\$ 400	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labor to arrange and set up the event, Cooking and Cleaning. Already purchased resources such as BBQ accessories, blankets, Chairs, drinks. Was thinking about arranging a christmas raffle and asking for donations - which will be based on time and resources.</i>	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT	
<i>Marquee</i>	\$ 2,680	
<i>Santa Suit</i>	\$ 75	
<i>Gas/Food/Lolly Bags</i>	\$ 144	
<i>Balls</i>	\$ 880	
<i>Sporting equipment</i>	\$ 201	
<i>Club bags, bibs and dress</i>	\$ 1,295	
<i>Coaches - T-shirt and Jacket</i>	\$ 1,000	
<i>Players - Drink bottles and socks</i>	\$ 1,155	
TOTAL (including GST):	\$ 7,430	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Brahma United Community Christmas Party and Merchandise</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Event and ongoing resources for the club</i>
Total cost of Project/Event	<i>\$ 7,430</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<p><i>Brahma United has been a small club within the community. Over the last few years I have been on the committee, I am not aware of any grants that have come into the club. At the last AGM the previous President and Secretary stepped down. This has brought in a number of new members to the committee and a number of new suggestions and plans for the future.</i></p> <p><i>The clubs goals are to expand and welcome more members from the community.</i></p> <p><input type="checkbox"/> There are no relevant attachments. <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached:</p> <ol style="list-style-type: none"> <i>1. Word Document with quotes</i> <i>2.</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if yes – when, amount granted and what the grant was for.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	<i>Unknown</i>
What amount of Grant funding was provided:	<i>\$ 0</i>
When was the previous Grant acquitted (month & year):	<i>Before 2018</i>
Group/Organisation Information	
Group/Organisation Name	<i>Brahma United Netball Club</i>
Group/Organisation Description	<i>Netball Club</i>
Group/Organisation Registered Address	Number/Street: XXXXXXXXXX Suburb: <i>Paradowie</i> Postcode: <i>5108</i>
Is the Club Incorporated?	<i>No</i>
Number of Members	<i>80</i>
% of Membership that reside in the City of Salisbury	<i>80 %</i>
Project/Event Details	
Project/Event Name	<i>Brahma United Christmas Party</i>
Project/Event Summary	<i>Community Event</i>
Date(s) of Project/Event	<i>15/12/19</i>
Location of Project/Event:	Number/Street: <i>Hammond Ave</i> Suburb: <i>Brahma Lodge</i> Postcode: <i>5109</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Bring attention to sports in the community</i>
How many individuals will benefit from the Project/Event?	<i>150 Approx 70 players and their families</i>
% of project/event participants that reside in the City of Salisbury	<i>100 %</i>
If it is an Event, is it open to the public?	<i>No</i>
How will the Project/Event be promoted?	<i>Face book and Brahma united e-mails</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Marquee and Frame	\$ 1,958
Custom with Logos	\$ 146
Balls (30) with Logo	\$ 810
Gas bottle (8.5Kg)	\$ 34
Santa Suit	\$ 75
Food	\$ 144
Socks	\$ 525
Drink Bottles	\$ 560
Bibs	\$ 70
Coachs T-Shirts	\$ 360
Coaches Jackets	\$ 640
Coaches Bags	\$ 420
Coaches bags Dresses	\$ 420
Drink bottle lids	\$ 70
Sporting equipment	\$ 140
Netball resources	\$ 61
	\$
TOTAL (including GST):	\$ 6,433
Quote Attached: <i>A detailed, current quote <u>must be provided</u> with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The new committee is trying to encourage more young members of the Salisbury community to come out and join our netball club. We are aiming to promote our club as family friendly and encourage our players to bring their families out to support and join the club. We are continuing to discuss with council the Brahma netball courts and are wanting to use this event to encourage others to come down and support in this quest.

The clubs resources have been lacking over the past few years and we would like to provide merchandise with logos to promote our name. Equipment such as the marquee can be used for the Christmas party as well as other events the club participate in. (Example:- A team participated in a carnival this year where most of the other clubs had marquees with logos and our club used one brought by a parent).

Our club's coaches have generally provided their own resources for training and to ensure their coaches bags were stocked. To reward coaches for their efforts and dedication we would like to provide them with quality resources, whilst promoting the club and it's name.

Players have said they wish to get socks and drink bottles and the club has now been able to add these items onto the merchandise list. It would be an honor to gift these at the christmas party.

As the committee is new to this process we have not got an event scope. However if successful will be able to provide more information in the future.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

We aim to promote the club and gain interest for others to join - especially younger players.

We aim to bring attention to the Brahma court, which have been abandoned.

We wish to include our players and their families in a community atmosphere.

We would like to gain further publicity from the local community.

We would like to promote "fun" and sports

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community: <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>We have discussed the courts and the promotion of the club with Blair Boyer and 2 fellow Salisbury members. I have discussed our club and the courts briefly with Donna Proleta. We also have the support of David Balaza for our club. I would encourage the Salisbury Council to promote our club and as a strong advocate for children to participate in sports.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

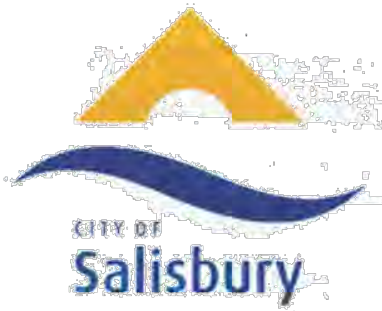
Project or Event Management
<p><u>Ongoing Projects or Events</u> <i>Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u> <i>Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</i></p> <p><i>As we are applying for funding this event will only go ahead if we obtain the finances. If successful, the committee will have a meeting and share the required preparation. These details will be documented and if successful may continue in the future.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Brahma United Netball Club</u> <small>(Group/Organisation)</small></p>	
<p style="text-align: center; color: red; font-weight: bold;">Amanda Ouwens / President</p> <p style="text-align: center; color: red; font-size: small;">(Name/Position)</p>	<p>and</p> <p style="text-align: center; color: red; font-weight: bold;">Lauren Gibbs / Secretary</p> <p style="text-align: center; color: red; font-size: small;">(Name/Position)</p>
<p>_____</p> <p style="color: red; font-size: small;">(Signature 1)</p>	<p style="text-align: center;"><i>LGibbs</i></p> <p>_____</p> <p style="color: red; font-size: small;">(Signature 2)</p>
<p style="text-align: center; color: red; font-weight: bold;">15 September 2019</p> <p>_____</p> <p style="color: red; font-size: small;">(Date)</p>	<p style="text-align: center; color: red; font-weight: bold;">15 September 2019</p> <p>_____</p> <p style="color: red; font-size: small;">(Date)</p>
<p style="color: red; font-size: small;">Contact (phone number):</p> <p style="background-color: black; color: black;">[REDACTED]</p>	<p style="color: red; font-size: small;">Contact (phone number):</p> <p style="background-color: black; color: black;">[REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

A private recreational pursuit or hobby

Yes

No

As an individual without a reasonable expectation of profit or gain

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Brahma United netball club
(Group/Organisation)

president
(Name/Position)

[Signature]
(Signature)

15/9/19
(Date)

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Marquee

BILL TO: Brahma United Netball Club		SHIP TO: Brahma United Netball Club Contact: Amanda Owens Phone: [REDACTED] Mobile: [REDACTED] Email: [REDACTED]		DATE: 29/08/2019 REFERENCE #: DO142546 SALES PERSON: [REDACTED] DUE DATE: DELIVERY VIA: Free Delivery CUSTOMER PO #: PAGE: 1 of 1									
QTY	DESCRIPTION	UNIT PRICE (inc. GST)	DISC %	DISC UNIT PRICE (inc. GST)	TOTAL DISC PRICE (inc. GST)								
1	X7 TECTONIC RANGE - PRINTED POLY 57mm Reinforced Aluminium 600D/PVC Coated Polyester Fabric Frame - 10 Year Manufacturer's Warranty Fabric - 1 Year Manufacturer's Warranty												
1	Frame 4m x 6m Tectonic X7 (57mm)	\$1,059.00	20%	\$847.20	\$847.20								
1	Custom Roof 4m x 6m - Poly - 1 x 6m Roof Panel Print - 1 x 6m Valance Panel Print	\$1,389.00	20%	\$1,111.20	\$1,111.20								
1	Custom Full Wall 6m Tectonic - Poly - SINGLE SIDED PRINT *non printed side White or Black	\$737.00	22%	\$574.86	\$574.86								
1	New Protective Cover (Poly) 4m x 6m (PolyRoof)	\$143.00	20%	\$114.40	\$114.40								
4	Marquee Tie Down Straps	\$7.00	20%	\$5.60	\$22.40								
8	Steel Pins - 300mm x 7mm	\$1.50	20%	\$1.20	\$9.60								
<p>CREDIT TERMS: Full payment required before dispatch. We'll beat any competitor's written quotation by 10% for any same specification product. Quotations are valid for 30 days unless otherwise arranged.</p> <p>PLEASE BE ADVISED THAT ALL PRICES ARE SAUDI</p>				SUBTOTAL: \$2,679.66 FREIGHT: \$0.00 TOTAL: \$2,679.66 GST (Inclusive): \$243.61 PAID: \$0.00 BALANCE DUE: \$2,679.66									
<p>NEW BANK DETAILS FOR DIRECT DEPOSIT</p>				<table border="1"> <tr> <th colspan="2">PAYMENT SLIP</th> </tr> <tr> <td>Invoice #:</td> <td>DO142546</td> </tr> <tr> <td>Amount Due:</td> <td>\$2,679.66</td> </tr> <tr> <td colspan="2">Please use your invoice number as a reference for all forms of payment.</td> </tr> </table>		PAYMENT SLIP		Invoice #:	DO142546	Amount Due:	\$2,679.66	Please use your invoice number as a reference for all forms of payment.	
PAYMENT SLIP													
Invoice #:	DO142546												
Amount Due:	\$2,679.66												
Please use your invoice number as a reference for all forms of payment.													

Balls



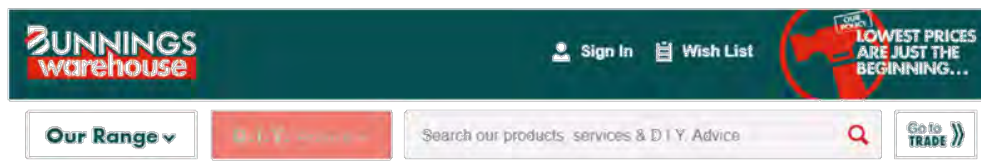
Elite Match with Tango - \$27



- White ball with 2 colour tango design
- Firm soft grip
- Printing up to 3 panels on both front and back of netball
- Tango designed 4 mesh panels
- Fitted with a retentive butyl bladder
- Min order: 30 per size type (size 4 or 5)

Minimum 30 balls for an order at \$27 is \$810

Gas Bottle






Our Range > Outdoor Living > BBQs > Accessories > Gas Bottles

Gas Bottles

Filter by 17 Results Sort by: Most relevant

Order online (0)

<ul style="list-style-type: none"> BBQs 2 & 3 Burner BBQ 4 & 5 Burner BBQs 6 Burner BBQ Built-in BBQ Camping Stoves Pizza Ovens Smoker BBQs Kettle BBQ Portable BBQ 	 <p>Gasmate Compare</p> <p>Gasmate 4kg POL Gas Cylinder</p> <p>Buy in-store only</p> <p>\$31.90</p>	 <p>Gasmate Compare</p> <p>Gasmate 4kg LPG Camping Cylinder</p> <p>Buy in-store only</p> <p>\$34.95</p>	 <p>Gasmate Compare</p> <p>Gasmate 8.5kg LPG Gas Cylinder</p> <p>Buy in-store only</p> <p>\$33.85</p>
---	---	---	---

Santa Suit

CostumeBox
Party • Costumes • Fun

search for costumes

COSTUMES & ACCESSORIES PARTY SUPPLIES BIRTHDAY PARTY SUPPLIES

Adults Kids Themes Accessories Pet Costumes

home > themes > christmas > SANTA SUITS

CATEGORY

- ALL CHRISTMAS COSTUMES
- ALL CHRISTMAS DECOR AND TABLEWARE
- CHRISTMAS ACCESSORIES
- CHRISTMAS PARTY COSTUMES AND ACCESSORIES
- ELF ON THE SHELF
- ELVES
- KIDS CHRISTMAS COSTUMES
- MENS CHRISTMAS COSTUMES

REFINE

PRODUCT TYPE +

Complete Velour Santa Suit and Beard Plus Size Mens Costume

~~AU\$94.99~~ **AU\$74.99**

Food and Lolly bags

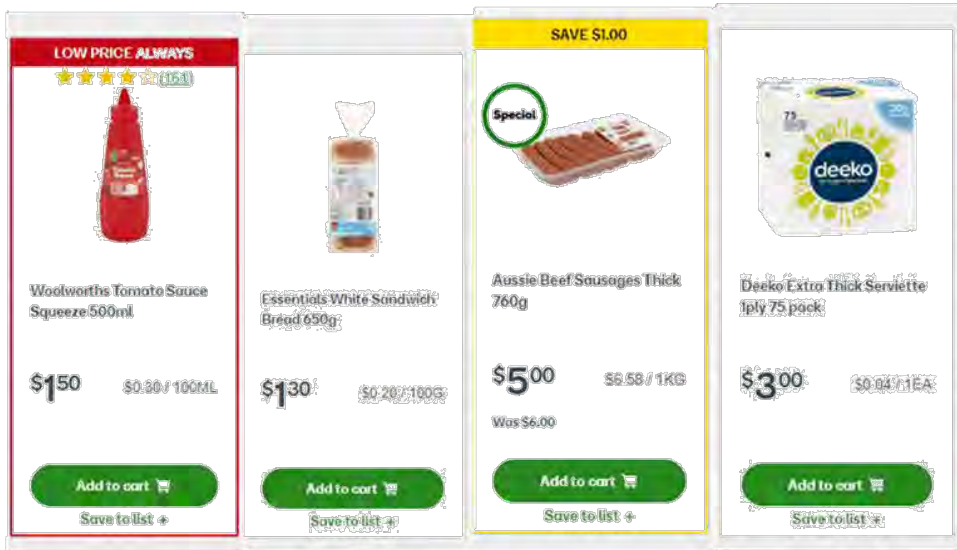
Woolworths – based on current prices

Sauce (4) - \$6

Bread (10) - \$11.30

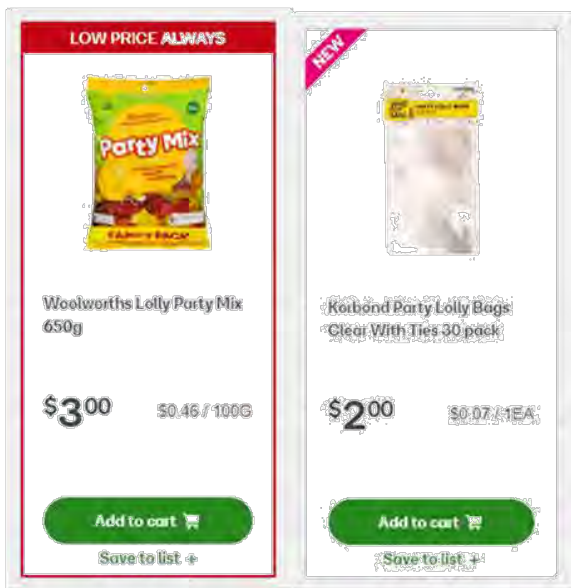
Sausages (15) - \$75

Napkins (4) - \$12



Lollies (10) \$30

Bags (5) \$10



Merchadise



Quote

Estimate No: 4893SM
Date: 26/08/2019

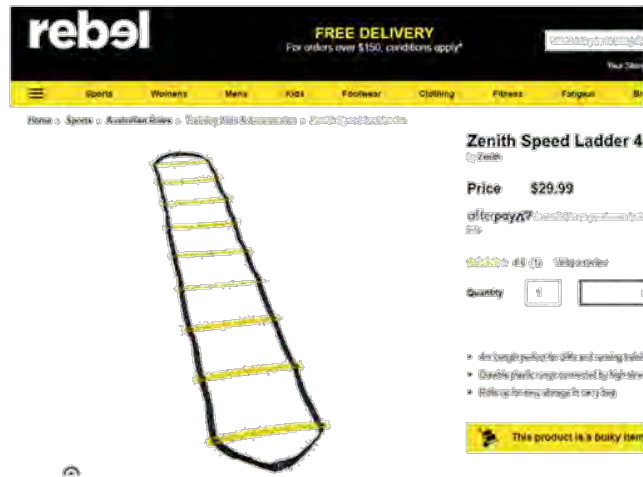
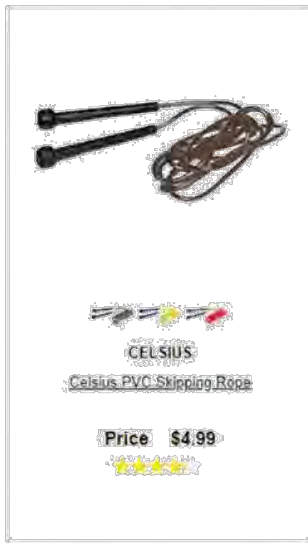
For: Paul
Brahma United Netball Club

Code	Description	Quantity	Rate	Amount
S2-8	Socks 2-8	70	\$7.50	\$525.00
FSG012	Bibs Set Positional Velcro	7	\$70.00	\$490.00
FSG008	Polo Shirt V Neck Ladies	10	\$36.00	\$360.00
FSG002	A Line Dress Standard Side Pan	7	\$55.00	\$385.00
EQCLSB	Swiss coach bag	7	\$60.00	\$420.00
DB	Drink Bottles	70	\$8.00	\$560.00
jko1	Stadium Jackets	10	\$64.00	\$640.00
lids	sureshot lids	70	\$1.00	\$70.00

Subtotal \$3,450.00
GST \$345.00
Total \$3,795.00



Sporting Equipment



All items are quoted from the rebel sport website

Ropes (4) \$20

Ladder (2) 60

Markers (2) 60

Ball bag (2) 30

Clipboard (1) 31

ITEM	7.2.6
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	29/2019: Islamic Community Australia Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Islamic Community Australia Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2019 round of Community Grants as follows:
 - a. 29/2019: Islamic Community Australia Inc. be awarded the amount of **\$3,080.00** to assist with the purchase of **hall hire (exclusive of bond) for the Australian Turkic Festival 2019** event as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 29/2019: Islamic Community Australia Inc. - Application

1. BACKGROUND

- 1.1 Islamic Community Australia Inc. has not received prior Community Grants Program funding.

2. REPORT

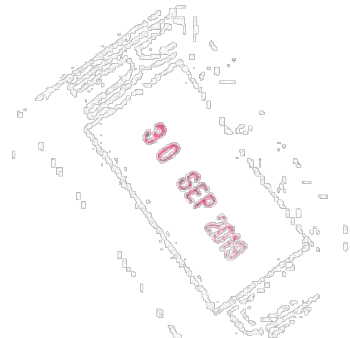
- 2.1 The Islamic Community Australia Inc. Application meets the eligibility criteria for funding consideration for the recommended Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Islamic Community Australia Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Islamic Community Australia Inc.		
Address:	[REDACTED]		
Suburb:	Mawsonville Postcode: 5095		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Ali Wahab		
Title (your role with the group/organisation):	Treasurer		
Address:	Suite 1 155-185 Winbon St		
Phone:	Landline: Salisbury down SA 5108		
	Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: Oshon Ateken		
Title (role with the group/organisation):	President		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	By Board of Committee		
Is your organisation:			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> <small>(go to question c)</small></td> <td style="text-align: center;">No <input type="checkbox"/> <small>(go to question b)</small></td> </tr> </table>	Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>
Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> <small>(go to question c)</small></td> <td style="text-align: center;">No <input checked="" type="checkbox"/> <small>(go to question c)</small></td> </tr> </table>	Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>
Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>		
Parent Organisation Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:	Together the Community wellbeing	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Islamic Community Australia Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>J.P. NIYAZI @ GRES</i>	
Referee's Contact Information:	<i>(JP →) [REDACTED]</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN)</i> 21 299 191 123 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Volunteers
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
Hall Hire tables	3000 \$2200
Jumping Castle	\$ 950
Sign	\$ 150
Decorations	\$ 1200
Maintenance/setup	\$ 1150
Food & others ^{beverage}	\$ 1000
others	\$ 5500
TOTAL (including GST):	\$ 0 \$12000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Turkic - Festival
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	2/11/2019, 3/11/2019
Total cost of Project/Event	\$12000
Amount of Community Grant Funding Requested	\$5.000
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes - when, amount granted and what the grant was for.)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Islamic Community Australia
Group/Organisation Description	Service the Community
Group/Organisation Registered Address	Number/Street: [REDACTED] Suburb: MAWSON LAKES Postcode: 5095
Is the Club Incorporated?	Yes
Number of Members	120
% of Membership that reside in the City of Salisbury	% 60
Project/Event Details	
Project/Event Name	Turkic Festival
Project/Event Summary	Bring all the Turkic Community together
Date(s) of Project/Event	2/11/19, 3/11/19
Location of Project/Event:	Number/Street: 155-185 Binzer St. Suite-1 Suburb: Salisbury down Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	More peoples will respect to Salisbury.
How many individuals will benefit from the Project/Event?	More than 200 peoples.
% of project/event participants that reside in the City of Salisbury	% 60%
If it is an Event, is it open to the public?	No Yes
How will the Project/Event be promoted?	Different Cultural Community.

will Promoted Salisbury Council area.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested:	\$ 0 5000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Hall @ hire / others	\$ 2200
Maintenance / setup	\$ 1150
Jumping castle	\$ 950
Signs, binoculars	\$ 150
Decorations	\$ 550
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0 5000 P
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No (please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>Basically. - gather fr.</i></p> <ul style="list-style-type: none"> - Refresh the culture and make a multicultural - Connection among the native country people - Bring the food tradition - Music & activities. - Regionals → Workshop. - Design the collection <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>Many people will join the Program. May be take the ^{like} area. intend to many or other Business. So Salisbury Council will be populated, famous in Adelaide.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Many Business Men, Community leader-
 adviser professor will join the
 festival. So the make mutual understanding
 the view and business facilitate the
 Salisbury Council area.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

We know huge number of communities
 we are planning introduce most
 of the community in that wood
 plaza.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Islamic Community Australia (Group/Organisation)

<p>(Name/Position) / PRESIDENT and <u>ORHAN ATAKAN</u> <u>Atakan</u></p> <p>(Signature 1)</p> <p><u>24-9-2019</u></p> <p>(Date)</p> <p>Contact (phone number): [REDACTED]</p>	<p>(Name/Position) / Treasurer <u>Ahi Wakarib</u></p> <p>(Signature 2)</p> <p><u>24/09/19</u></p> <p>(Date)</p> <p>Contact (phone number): [REDACTED]</p>
---	---

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

ISLAMIC COMMUNITY AUSTRALIA INC
(Group/Organisation)

ORHAN ATAKAN (PRESIDENT)
(Name/Position)

Orhan Atakan
(Signature)

24-9-2019
(Date)

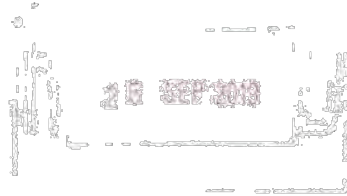
to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Meeting Title	ICA Board Meeting	
Purpose	General	
Date	08/09/2019 Time:17.30	
Venue	15 5-185 Old Bazaar Market Salisbury Downs	
Meeting Start Time	The Chair, Mr. Orhan Atakan, declared the meeting open at 17:35 pm.	
Attendees	Orhan Atakan, Yusuf Hussein, Ali Wahab, Alaettin Turhan, Daoud atakan	
Apologies	Erdin Erdem	
Declaration of interests	It was asked, if ICA will organise Turkic Festival together with other Turkic Communities in November. The name of other Turkic Communities who has potential to join the festival is to be discussed.	
Prior Actions		
Meeting Items		
Item and Person Responsible	Discussion Points	Time
1. Welcome	Recitation of Holy Quran by Mr Yusuf Husein	5
1.1 Sub-heading	Welcome Speech and recitation of The President Report By Mr Orhan Atakan	10
2. Board Roadmap	-Frequency of board meetings -Organisation of Turkic Festival under the leadership of ICA	30
3. Weekend School		40
Action Plan		
	Person Responsible	Due Date
	Ali Wahab	
ICA will organise Turkic Festival on November and will lead other Turkic communities during the organisation. In order to do that, it is decided by board to apply for community Grants to Salisbury Council.	Orhan Atakan and Ali Wahab	
	Yusuf Hussein	
Next Meeting	The next meeting will be held on 13.10.2019 and venue will be announced.	
Closure	There is not other topic. Orhan Atakan closed the meeting at 18:50 pm.	

155-185 Winzor St, SALISBURY DOWNS SA 5108

Ascic Registration: No:43666 | Salisbury Downs SA 5108 | Tel 0468 965 558



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Applicant Organisation Information			
1. GROUP/ORGANISATION DETAILS			
Name:	Islamic Community Australia		
Address:	155-185 - Winzor Street		
Suburb:	Parraf Salisbury downpostcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Names:	Mr ALI Wahab		
Title (your role with the group/organisation):	Chief financial officer		
Address:	155-185, Winzor St. Salisbury down SA 5108		
Phone:	Landline: Mobile:		
Email:			
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: Osman Atakan		
Title (role with the group/organisation):	President		
4. GROUP/ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Board of Committee		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> <small>(go to question c)</small></td> <td style="text-align: center;">No <input type="checkbox"/> <small>(go to question b)</small></td> </tr> </table>	Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>
Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>		
ASIC Registration Number:	A 43666		
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> <small>(go to question c)</small></td> <td style="text-align: center;">No <input checked="" type="checkbox"/> <small>(go to question c)</small></td> </tr> </table>	Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>
Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>		
Parent Organisation Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in parts e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:	Together the Community for Wellbeing	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Islamic Community Australia (INC) <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration			
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.			
Does your group/organisation have an ABN? <i>(If No, Please Quote ABN)</i> A 43 660 <i>(If No, the ABN Declaration Form attached must be signed)</i>	<table border="1"> <tr> <td>Yes <input checked="" type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> </table>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
Is your group/organisation registered for GST?	<table border="1"> <tr> <td>Yes <input type="checkbox"/></td> <td>No <input checked="" type="checkbox"/></td> </tr> </table>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
NB: GST Registration <i>If your group is registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words: TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>			

To avoid delays please ensure that your application form is completed in its entirety. All questions must be answered.

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '\$' dollar amounts below)</i>
INCOME <i>(specify the proposed income budget by item)</i>	\$ AMOUNT
Project or event generated income:	
Organisation's contributions:	
Income received from other Grants: <i>(list organisation(s) providing grant funding and their contribution)</i>	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	50
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	volunteers
EXPENSES <i>(specify the proposed expense budget by item)</i>	\$ AMOUNT
Hall Hire/tables	\$ 2200
Jumping Castle	\$ 950
Sign	\$ 150
Decorations	\$ 1200
Food/beverage	\$ 1000
Maintenance setup	\$ 1150
Others	50
Others	\$ 5500
TOTAL (including GST):	50 \$ 12000

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Torkial - Family/community/Multicultural
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	
Total cost of Project/Event	\$0
Amount of Community Grant Funding Requested	\$5000/=
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Age	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If yes - when, amount granted and what the grant was for?)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name:	ICA
Group/Organisation Description:	Islamic Community Australia
Group/Organisation Registered Address:	Number/Street: 155-185 Windsor St Suburb: Salisbury down Postcode: 5108
Is the Club Incorporated?	
Number of Members:	
% of Membership that reside in the City of Salisbury:	%
Project/Event Details	
Project/Event Name:	Turkic Festival
Project/Event Summary:	
Date(s) of Project/Event:	2/11/19, 3/11/19
Location of Project/Events:	Number/Street: 155-185 Windsor Street Suburb: Salisbury down Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	More people will like to reside this area.
How many individuals will benefit from the Project/Event?	more than 200 people
% of project/event participants that reside in the City of Salisbury:	% 60%
If it is an Event, is it open to the public?	No Yes
How will the Project/Event be promoted?	Different cultural people will promoted to the Salisbury Council area.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested		
Amount Requested	\$ 0 5000	
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Half Hire Sothes	\$	2200
Maintenance & Setup	\$	1150
Jumping Castle	\$	950
Sign 3 Direction	\$	150
Decorations	\$	550
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 0	
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No <small>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</small>

to avoid delays please ensure that your application form is completed in its entirety -all questions must be answered

Grant Money Requested	
Amount Requested:	\$ 0
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

Basically - get gathering for -

- Refresh the culture and make it multi-cultural
- Connection among the native country peoples
- Bring the Food Cultural
- Music and activities -
- Work Shop for -
 - Design
 - recollection
 - other's .

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

- 1.
- 2.
- 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

- ~~At least~~ Many peoples will join the Program. May the like tea area as, intend to many or other business will be started in accompanie of area. Salisbury Council will populated famous and message spread throug wider range of community.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Many Business Men, Community Leaders, Advisor, Professor. will join the festival. May they hold the national view & Business faculty in Salisbury Council.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)

— We know huge numbers of Community around Adelaide. we are planning introduction night of the Community in Hollywood Plaza by physical presence, or face book, web net and others.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.



I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

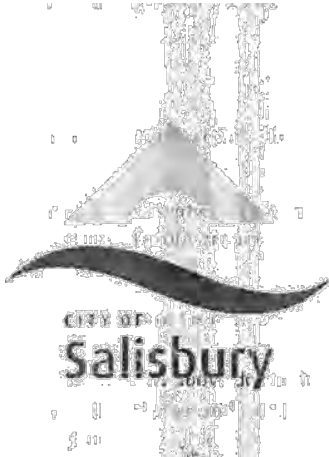
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of _____ (Group/Organisation)

<p>/</p> <p>(Name/Position) ALHAN ATAKAN President</p> <p>(Signature 1) </p> <p>(Date) 24-09-2019</p> <p>Contact (phone number): [REDACTED]</p>	<p>/</p> <p>(Name/Position) Ahi Wahab CFOC chief financial officer</p> <p>(Signature 2) </p> <p>(Date) 24/09/2019</p> <p>Contact (phone number): [REDACTED]</p>
--	---

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Australian Islamic Community Australia Inc
(Group/Organisation)

ORHAN ATAKAN (PRESIDENT)
(Name/Position)

[Signature]
(Signature)

26/9/2019
(Date)

To avoid delay, please ensure that your application form is completed in its entirety - all questions must be answered



AUSTRALIAN TURKIC FESTIVAL

2019

Food - Music - Dance - Workshops



Come along and experience delicious food, mesmerising music, spectacular dancing and unique workshops that celebrate the beauty of Turkic cultures to include those of the South Australian Turkish, Uyghur, Uzbek and Tatar communities.

Sat 2nd & Sun 3rd Nov
10 am - late

Old Bazaar Market - 155 Winzor St, Salisbury Downs
0439 820 797



ITEM	7.2.7
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	14 October 2019
HEADING	Minor Capital Works Grants Program - Woodworkers Shed Northern Districts (SA) - Application
AUTHOR	William McInerney, Community Planner Sport and Recreation, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate.
SUMMARY	The application from the Woodworkers Shed Northern Districts (SA) for the installation of walkway and building entry shelter roofing has been received. An amount of \$17,508 is recommended for funding under the 2019/20 Minor Capital Works Grant Program budget.

RECOMMENDATION

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Woodworkers Shed Northern Districts (SA) Inc.: an amount of \$17,508 for the installation of walkway and building entry shelter roofing at Happy Home Reserve, noting that any additional costs are to be funded by the Woodworkers Shed Northern Districts (SA) Inc. or external grant programs, as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minor Capital Works Grant Program - Woodworkers Shed Northern Districts (SA) Inc - Application and Essential Documentation

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance the club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:

- are an incorporated not-for-profit community organisation;
- are physically located in the City of Salisbury;
- provide sporting, recreation and leisure services to the City of Salisbury;
- are significantly free of Council debt;
- have not received MCWGP funding in the past 24 months;
- have completed all relevant sections of the application form; and
- have supplied all essential documentation.

- 1.4 Council endorsed changes to the MCWGP to increase the maximum allocation amount for Category A from \$30,000 to \$50,000 effective May 2019.
- 1.5 An application has been received from the Woodworkers Shed Northern Districts (SA) applying for \$17,508 (including required 20% contingency) through the Minor Capital Works Grants Program for the installation of walkway and building entry roofing.
- 1.6 The Woodworkers Shed Northern Districts (SA) has not previously received MCWGP funding.
- 1.7 The Minor Capital Works Grant Program allocated \$135,290 from the 2019/20 budget in the first financial quarter (between July – September). This equates to 41.7% of the total MCWGP 2019/20 Budget (\$326,000). The remaining amount in the 2019/20 MCWGP Budget is \$190,710.
- 1.8 The MCWGP Guidelines state that no more than 25% of the total program budget is to be allocated in each financial quarter however, previously the MCWGP has been undersubscribed and all funds have not been allocated in a financial year. Due to the review and restructure of the Program, this is resulting in an increased interest and viability of the program.
- 1.9 If the Woodworkers Shed Northern Districts (SA) application is approved, the total allocation amount for the 2019/20 MCWGP Budget would be \$152,798. This would result in \$173,202 remaining in the 2019/20 MCWGP Budget available for grant allocation.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community Development
- 2.1.2 Property and Buildings. City Infrastructure
- 2.1.3 Projects, City Infrastructure

2.2 External

- 2.2.1 Woodworkers Shed Northern Districts (SA)

3. REPORT

- 3.1 The Woodworkers Shed Northern Districts (SA), located at Happy Home Reserve, Lawrie Avenue, Salisbury has a total membership of 28. The organisation has an executed lease with the City of Salisbury for the use of the building located at the reserve.

- 3.2 The main activity of the Woodworkers Shed is the production of wooden toys that are donated to local charities who distribute them to disadvantaged children just prior to Christmas each year.
- 3.3 The club works with Uniting in Care Salisbury, The Lions Club of Paralowie, and Playford Community Fund who all receive one third of all toys manufactured each year.
- 3.4 The club encourages community members over the age of 18 years interested in learning new skills in woodworking techniques or sharing their skills with other club members. The Woodworkers Shed provides a valuable leisure and recreation opportunity for the community.
- 3.5 This activity requires the storage of large quantities of material such as natural timber, man-made timber sheets, and paints. Currently the timber and sheeting is stored in areas used for the machining and assembly of the toy components, which can compromise the safety of club members.
- 3.6 Installing roofing and coverage of the area between the buildings will provide an alternative area in which to safely store materials required for key club activities. This aims to improve the safety of club members by reducing congestion and overcrowding of the machining and assembly areas, which currently could result in preventable risks and hazards for club members.
- 3.7 Currently finished toys must be painted and dried either in the building (where most of the work takes place) or outside (exposed to weather). The covered weather-proof area will provide an alternative dry and ventilated area for painting and drying finished toys. This aims to reduce the risk for volunteers in the work areas where paint fumes could become hazardous where appropriate ventilation is not provided. This will also prevent the spoiling of finished toys as they will no longer be exposed to the weather.
- 3.8 The shelter over the entry points on the south facing wall of the stone building would give protection to club members when moving between the various work areas within the building during inclement weather.
- 3.9 Overall, this project aims to increase the usable space at the facility which will provide members with increased options and flexibility to undertake their recreation and leisure opportunities. This project will also support the club to retain current members and increase participation opportunities by providing safe and improved facilities for the community.
- 3.10 The Woodworkers Shed Northern Districts (SA) has applied for MCWGP funding for the installation of walkway and building entry roofing at Happy Home Reserve, Salisbury.
- 3.11 The proposed scope of works include:
 - Installation of free-standing gable roof between building and shed
 - Installation of free-standing flat roof above entry doors
- 3.12 The WSND has provided the City of Salisbury with quotes for the works to be undertaken as part of this project ranging from \$8,245.00 to \$14,590.00 with the average being \$11,814.25. Applying the required 20% contingency to the funding amount requested requires the total grant amount to be capped at \$17,508.

- 3.13 The Minor Capital Works Grant Program if approved can contribute a maximum of \$17,508 funding towards the project. The Woodworkers Shed Northern Districts (SA) has agreed to cover any costs above the \$17,508 grant funding from either club contribution or from external funding programs.
- 3.14 It is not anticipated that the project costs will be above the \$17,508 grant funding, and an assessment of the financial capacity of the club to meet additional costs has been undertaken by staff. Based on the financial position of the organisation and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.15 A draft scope of works for the purposes of quotes has been prepared. Full scope will be prepared by City Infrastructure in collaboration with the Woodworkers Shed Northern Districts (SA) if approval is given to receive the grant. The Woodworkers Shed will require approval from City Infrastructure prior to work commencing as well as obtaining the necessary Development Act Approvals and providing roof access to the new roofs as per City of Salisbury requirements.
- 3.16 Staff have sighted the full financial details of the Woodworkers Shed Northern Districts (SA) however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Woodworkers Shed Northern Districts (SA) for the installation of walkway and building entry roofing meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget. A 20% contingency has been applied to the grant amount requested to ensure the club will not be in financial hardship as a result of undertaking this project which take the total grant amount to \$17,508.
- 4.3 City of Salisbury staff will be project managing the works and will work collaboratively with the Woodworkers Shed Northern Districts (SA) to ensure the project is completed in a timely manner.
- 4.4 It is recommended that the application to the 2019/20 Minor Capital Works Grant Program by the Woodworkers Shed Northern Districts (SA) be approved and an amount of \$17,508 be allocated for the installation of walkway and building entry roofing at Happy Home Reserve.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 08/10/2019



2019 Minor Capital Works Grants Program - Application Form

Before you begin

Before completing this application form you should read the **Minor Capital Works Grant Program – Guidelines and Eligibility Criteria booklet**.

Making a valid application

- Use the form provided or the online Application Form.
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact the Community Planner: Sport & Recreation prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson.
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

Address for submission of applications

Minor Capital Works Grant Program
City of Salisbury
PO Box 8
SALISBURY SA 5108
city@salisbury.sa.gov.au

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application.

All applicants must contact the Community Planner: Sport & Recreation to assess the eligibility of projects.

Ph. 8406 8278 or Email sport@salisbury.sa.gov.au

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Information to be submitted with your pre-screening application	
	Attached
Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A copy of building works drawings or concept plans for the project	<input checked="" type="checkbox"/>
Where applicable supply evidence of cash support (e.g. recent bank statement)	<input type="checkbox"/>
Provide photos that clearly demonstrate why the works are needed	<input checked="" type="checkbox"/>
Provide a Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
Where applicable provide letters of support for the project from each of the user groups	<input type="checkbox"/>
Where applicable provide a letter/email from the head lessee supporting the application	<input type="checkbox"/>

Information to be submitted after approval of pre-screening application	
3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses including 1 (one) quote from a Council preferred contractor	<input checked="" type="checkbox"/>
Complete project works drawings included with quotes	<input checked="" type="checkbox"/>

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for funding.

The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	Woodworkers Shed Northern Districts (S.A.) Inc.	
ASIC Registration Number:	SA A24401	
ABN:	58586552131	
Facility Name/Address:	Woodworkers Shed Northern Districts (S.A.) Inc. Happy Home Reserve, Salisbury SA 5108	
Postal Address: <small>Registered postal address of the organisation</small>	PO Box 1057	
Suburb:	Salisbury	Postcode: 5108
2. CONTACT PERSON DETAILS		
Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Mick Richer	
Role / Position within Organisation:	Treasurer	
Phone:	Landline: Enter Landline Phone Number Mobile: 0428530469	
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>	micheal.richer@bigpond.com	
3. ABOUT YOUR MEMBERSHIP		
	Junior	Senior / Master
Male	0	25
Female	0	3
Social	0	0
Total membership	28	
Funding Category		
4. FUNDING CATEGORY		
Category A – up to \$50,000 <small>Clubs that meet one of the following may apply for Category A funding:</small>	<input checked="" type="checkbox"/>	
<ul style="list-style-type: none"> • have a current lease or sub-lease of a Council owned building; or • licence or sub-licence over Council owned land; or • have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or • operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land. 		
Category B – up to \$2,000 <small>Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.</small>	<input type="checkbox"/>	
Have you sought, or intend to seek funds from another source for this project? <small>(If Yes, Please Remind the amount of funding sought)</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Source/s: Enter Sources		Amount/s: Enter Amount	
About the Project			
5. PROJECT DETAILS			
Name of Project		Walk way and building entry shelter roofing.	
What does your project involve? Describe what you are planning to do		Provide a free standing gable roof between the original stone building and the Colorbond shed and spanning the two exiting gated fences. A free-standing flat roof shelter above the two entry doors on the south facing wall of the stone building.	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

<p>Why is the project needed?</p> <p>Eg: Does the proposed works:</p> <ul style="list-style-type: none"> -eliminate/reduce risk -increase safety of participants, spectators, officials -meet a required sport/building standard -address a gap in the current facility -increase participation opportunities -provide additional avenue for revenue <p>(please include photographs)</p>	<p>The main activity of the club is the production of wooden toys that are donated to local charities who distribute them to disadvantage children just prior to Christmas each year. This activity requires the storage large quantities of material such as natural timber, man-made timber sheet and paints. Currently the timber and sheeting is stored in areas used for the machining and assemble of the toy components, which can compromise the safety of our members. The covering of the area between the building would improve the safety of our members by providing a weather proof area in which to safely store the materials. The covered area will also provide a dry ventilated area for the painting and drying of the finished toys. This would reduce the risk of the work areas with in the two building becoming hazardous due to paint fumes and also prevent the spoiling of the finished toys. The shelter over the entry points on the south facing wall of the stone building would give protection to our members when moving between the various work areas within the building during inclement weather.</p>
<p>How will your project increase participation opportunities for sport and recreation?</p> <p>Eg: Does the proposed works:</p> <ul style="list-style-type: none"> -address a gap in participation -increase safety/reduce risk for participants, spectators, and officials -provide facilities to cater for participation growth -allow club to increase teams, programs, and/or officiating opportunities 	<p>As stated above the covers over the two areas increase the safety of our members by relocating the material storage to a machine free work area. By using part of this well ventilated area for the painting and drying of the toys it would reduce the hazard caused by paint fume in the enclosed work areas.</p>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

<p>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</p> <p>Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status.</p> <p>The Principles of Universal Design include:</p> <ul style="list-style-type: none"> • Equitable Use • Flexibility in Use • Simple and Intuitive to Use • Perceptible Information • Tolerance for Error • Low Physical Effort • Size and Space for Approach and Use <p>Further information can be found here: http://universaldesignaustralia.net.au/7-principles-of-universal-design/</p>	<p>The club policy encourages both men and women over the age of 18 years interested in learning new skills in woodworking techniques or sharing their exiting skills with other club members.</p> <p>The project will enable the covered area to be used for a wide variety of activities as well as material storage. It will reduce possible hazards in other areas and provide a well ventilated finishing area with reduced dust.</p>	
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p> <p>Attach letters of support where applicable. Head Lease holders must provide support for the project and application.</p>	Community Group	How they will benefit
	Uniting in Care Salisbury	Receive one third of all toys manufactured each year.
	The Lions Club of Paralowie	Receive one third of all toys manufactured each year.
	Playford Community Fund	Receive one third of all toys manufactured each year.

Budget Information		
6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE		
Item	Amount	Quote Used
<i>e.g. Paracetamol Tablets – 220c</i>	<i>\$10,000</i>	<i>Paracetamol</i>
Free standing Gable Roof	\$ 6500	728762
Installation of Gable Roof	\$ 3500	728762
Free standing Flat Roof	\$ 2400	728766
Installation of Flat Roof	\$ 1500	728766
Enter Item	\$ Enter Amount:	Enter Quote Used

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used

a. Total Project Cost

b. Your Contribution

c. Other grants / funds secured

Total Grant Requested (= a – b – c)

Terms and Conditions of Funding

All applications are administered according to the following conditions.

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.

Category A Applications

4. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property.
5. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP.
6. The City of Salisbury will project manage the implementation of funded projects.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

7. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year.

8. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full.

9. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect.

10. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant.

11. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works.

12. Unspent funds may be retained by the City of Salisbury for future projects.

13. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe.

14. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter into a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works.

Category B Applications

15. Applicants must be able to demonstrate, if requested, their ownership of the property.

16. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.

17. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST.

18. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.

19. Organisations that are not registered for the GST will not have the grant grossed up.

20. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.

21. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding.

22. Unspent funds are to be returned to City of Salisbury.

We agree to abide by the terms and conditions of funding	Yes <input checked="" type="checkbox"/>
--	---

Application Declaration

Please note that this declaration must be signed by two authorised representatives of the organisation, one signature must be the current President/Chairperson

On behalf of Woodworkers Shed Northern Districts (S.A.) Inc. (Name/Organisation)

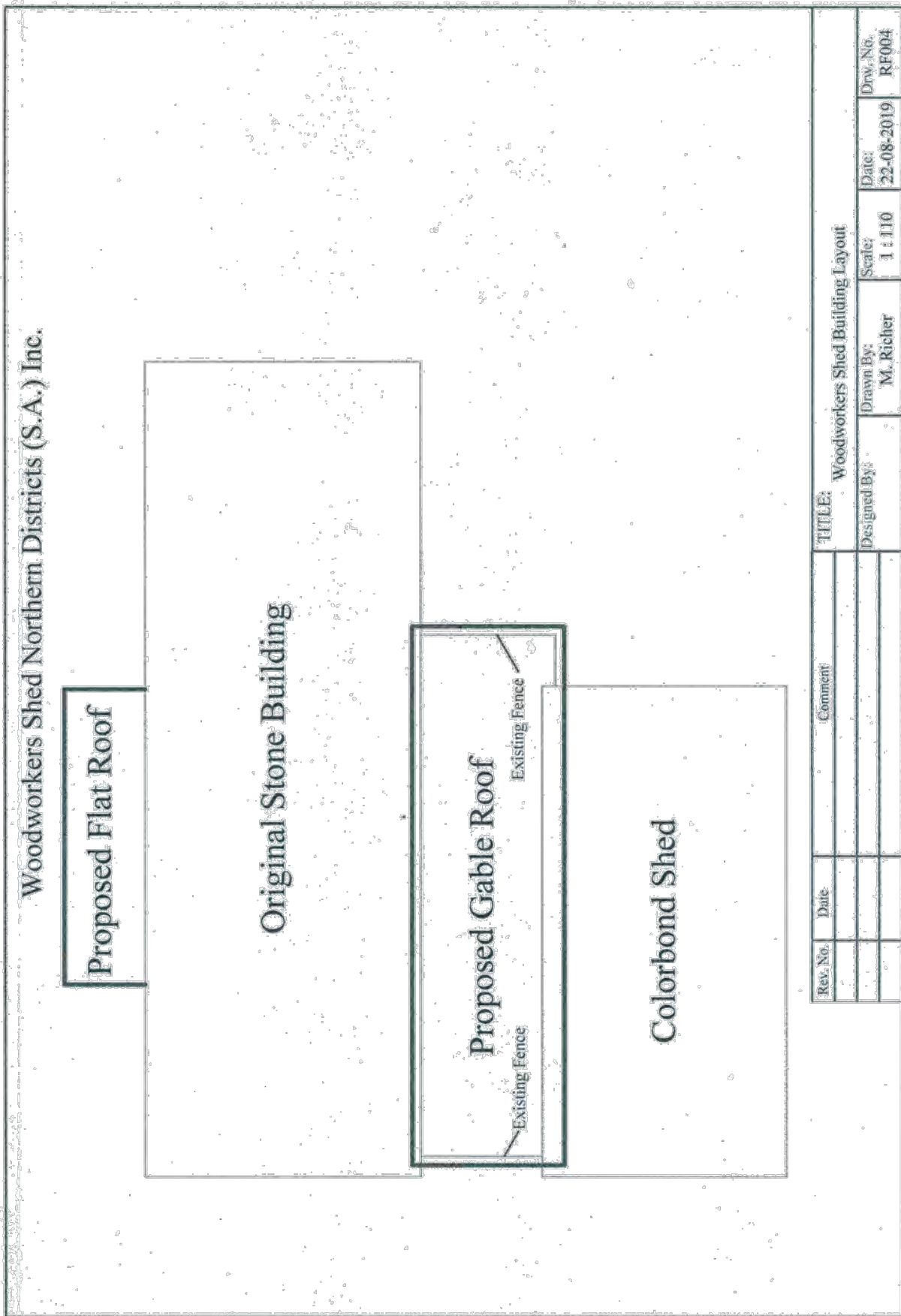
<p>Fred McCann - President</p> <p><u></u></p> <p style="color: red; font-size: small;">(Signature)</p> <p>Enter Date of Signing <u>12/9/2019</u></p> <p style="color: red; font-size: small;">(Date)</p>	<p>Mick Richer - Treasurer</p> <p><u></u></p> <p style="color: red; font-size: small;">(Signature)</p> <p>Enter Date of Signing <u>12/9/2019</u></p> <p style="color: red; font-size: small;">(Date)</p>
---	--

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

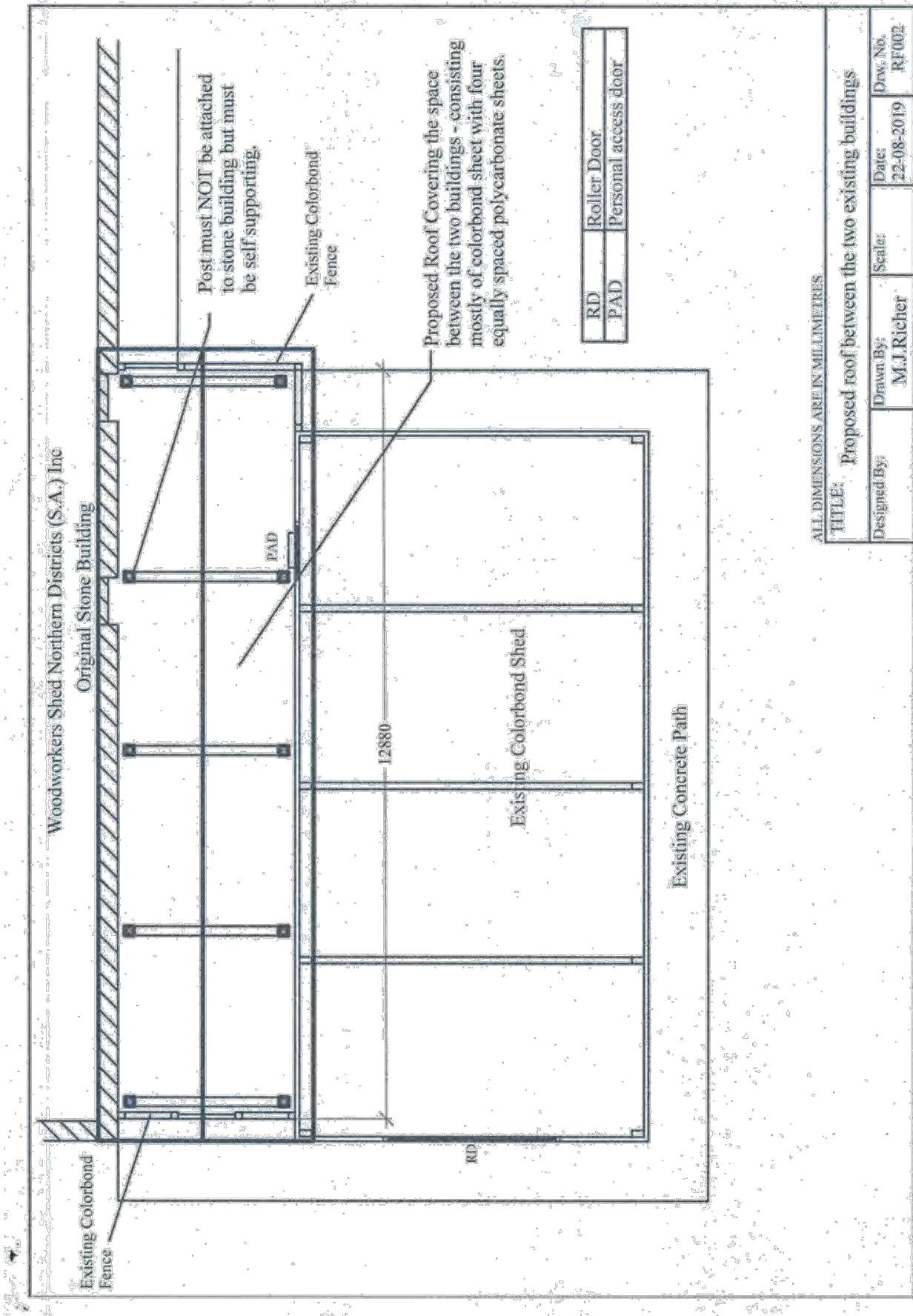
Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

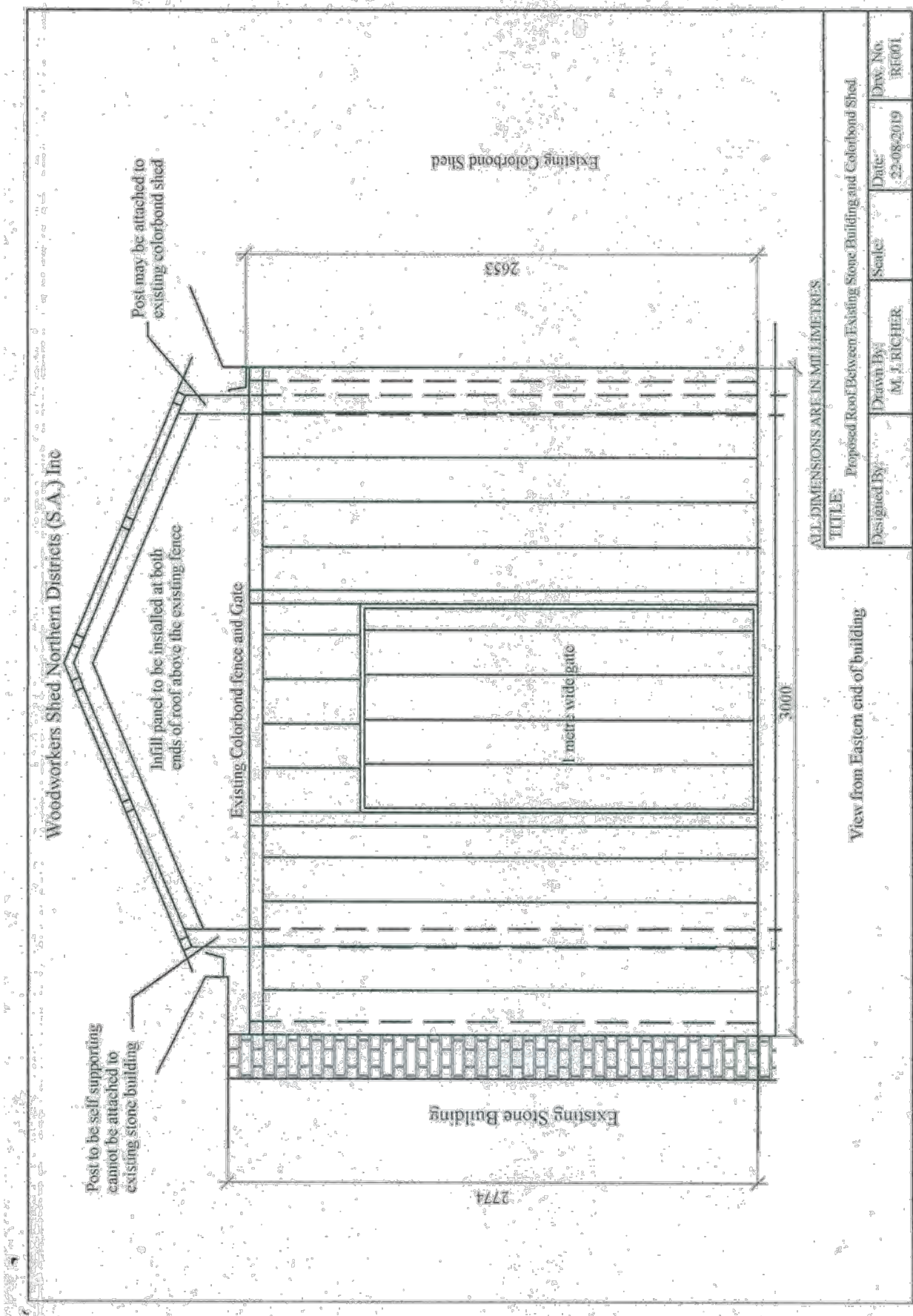
Item 7.2.7 - Attachment 1 - Minor Capital Works Grant Program - Woodworkers Shed Northern Districts (SA) Inc - Application and Essential Documentation

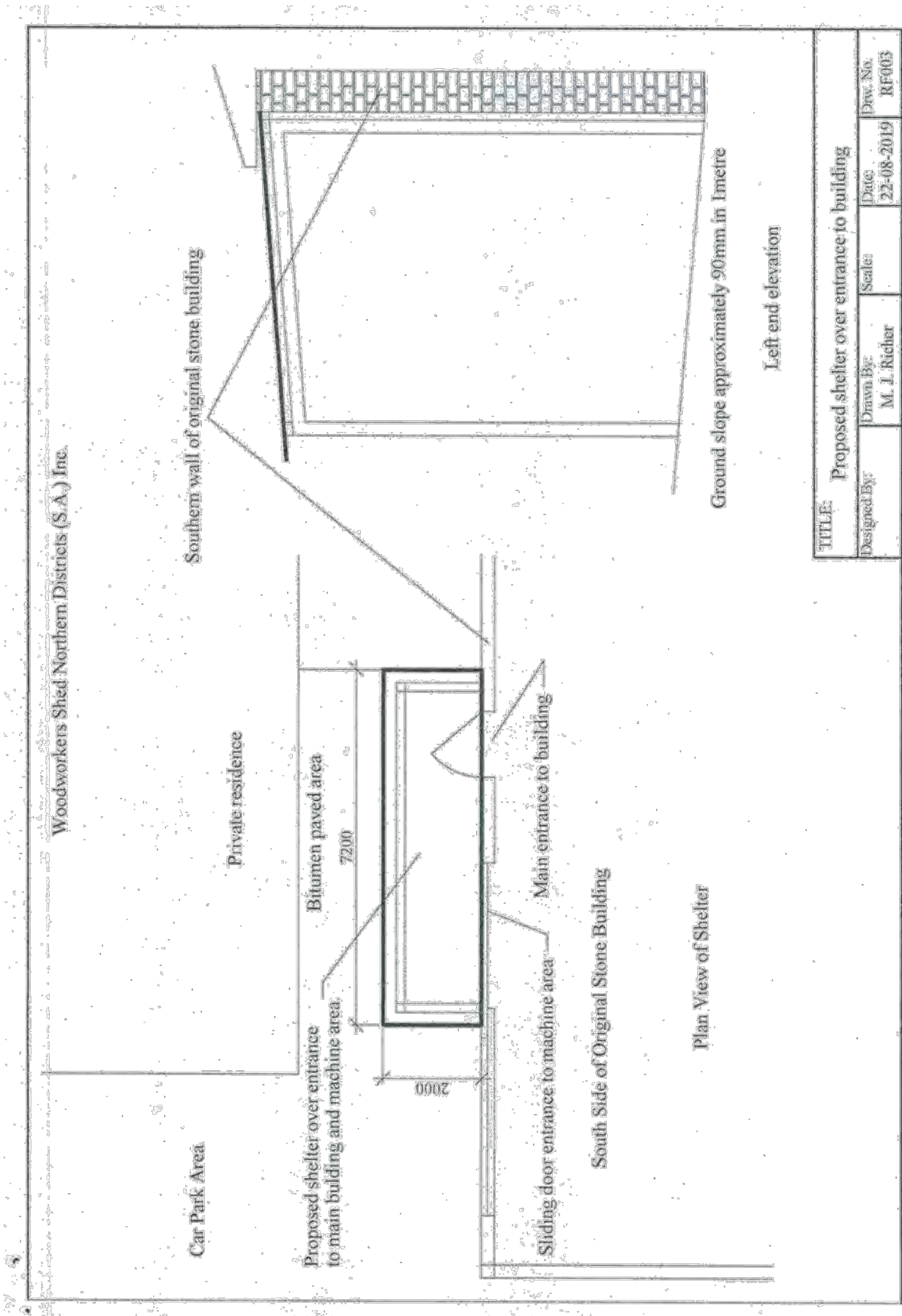


Rev. No.	Date	Comment	Desiged By:	Drawn By:	Scale:	Date:	Draw. No.
			M. Richer	M. Richer	1 : 110	22-08-2019	RF004



Item 7.2.7 - Attachment 1 - Minor Capital Works Grant Program - Woodworkers Shed Northern Districts (SA) Inc - Application and Essential Documentation





TITLE: Proposed shelter over entrance to building			
Designed By:	Drawn By:	Date:	Draw. No.:
	M. J. Richer	22-08-2019	RF003

Item 7.2.7 - Attachment 1 - Minor Capital Works Grant Program - Woodworkers Shed Northern Districts (SA) Inc - Application and Essential Documentation



Area between the two buildings facing East showing the temporary cover provided by two gazebos.



Area between the two buildings facing West showing the temporary cover provided by two gazebos.



Temporary storage of long timber in machine room.

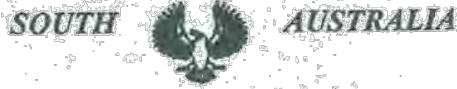


Storage of long timber in machine room.

Item 7.2.7 - Attachment 1 - Minor Capital Works Grant Program - Woodworkers Shed Northern Districts (SA) Inc - Application and Essential Documentation



Location of the two entry doors on the South wall of the original stone building where the shelter is required.



ASSOCIATIONS INCORPORATION ACT 1985
(Section 20 (1))

CERTIFICATE OF INCORPORATION OF AN ASSOCIATION

Registered No.: A0024401J

This is to certify that

**TRITON OWNERS CLUB NORTHERN DISTRICTS (S.A.)
INCORPORATED**

is incorporated under the *Associations Incorporation Act 1985* on and from
the 18th day of March, 1999

Given under the seal of the Corporate Affairs Commission at Adelaide

this 18th day of March, 1999



Commissioner for Corporate Affairs

Minutes of Management Committee Meeting
Woodworkers Shed Northern Districts (SA) Inc.
14 Dec 2016
Happy Home Reserve Salisbury SA

1. Meeting Opened: 7.05pm
2. Members present: Mick Richer, Terry Smith, Dene Slape, Neill Brereton, Stefan Boczan, Trevor Schwartz
3. Apologies: Fred McCann, Ken Butler
4. Read minutes of previous meeting:
Moved: Stefan Boczan, Seconded: Mick Richer
5. Business Arising from Previous Minutes:
 - 5.1 Project days. Only 3 members for Dec.
 - 5.2 Toy making. Discussion re items for next year. Most "toy boys" have already agreed on their selections. Agreed to make 6 items in each half of the year with option to change items instead of making 12 of the same. Dolls, strollers, rocking cradles high chairs still on the wanted list
 - 5.3 Grants. \$1000. donation from Lions to be used for paint and hardware.
 - 5.4 Training nights. Hope to be able to plan for about 6 months ahead in new year. Continue show and tell, as well as member showing any "tricks" useful in making their projects
 - 5.5 Fund raising. \$11 profit from Nov meeting attendance lottery, \$286 collected for presentation day raffle, \$202 profit
 - 5.6. No new purchases
 - 5.7 BBQ in John St Thursday 15/12/16. Stefan and helpers trying weekday in lieu of Saturday to gauge response. Volunteers are still low in number
 - 5.8 New shed fitout. Progressing well. Clamp trolley and more storage boxes in hand Terry, Dene and Geoff. Mick Richer to make wall brackets for panel clamps
 - 5.9 Asset list. Dene to update with prices over Xmas break .
 - 5.10 SOP frames to be completed in new year
 - 5.11 Marshal Williams from Council has looked at our requirements for ventilation and will quote for extraction fan and whirly birds.
 - 5.12 Storage sheds. Ongoing,
 - 5.13 Mounting brackets still required for LED worklights
 - 5.14 Electrical testing must be done soon, appears we may be overdue
 - 5.15 Price required for large bed for Kindergarten. Mick Richer and Trevor Schwartz to finalise
 - 5.16 Band saw repair. No progress, Mick Richer still has some info.
 - 5.17 Large thicknesser blade still requires attention, Small thicknesser blades have been rotated but may require fine tuning. In hand Terry Smith
 - 5.18 Flashing for gates and fencing in hand Peter Scanlon. Hinge screws have been replaced with bolts.

6. Treasurers report.

Rent and electricity costs have increased. Mick Richer to investigate a discount deal with AGL after reduction in feed in tariff to 8c Kwh. Lions donation separated from general finances to enable tracking of expenditure. Currently \$1400 "Lions" money left to spend on paint, MDF, hardware, pine timber and sundry items.

7. Secretary's Report:

Correspondence Out. Letters sent to Adelaide Christian Singles to advise that they would not be getting donation of toys as we preference local charities which support us. Paralowie Lions Club thanking them for their generous donation of \$1000

Correspondence In.

Salisbury Council advice of building inspection to take place between

Rent bill \$137.32

Lions Club of Paralowie acceptance to presentation day, along with \$1000 cheque

Bank statement

Moved: M Richer, Second N Brereton

8. Occ Health and Safety. Ongoing. SOP frames for each machine to be completed.

9. Membership Report: 1 Life member, 25 fully paid up, 3 probationary

Moved: S Boczan, Second T Schwartz

10. Maintenance of equipment: Large thicknesser may need new blades and sharpening of old blades.

Terry Smith to undertake work. Small thicknesser blades have been rotated but is still not finishing 100%. Terry to also look at this.

Small bandsaw bearing worked loose, fixed by Terry. Discussion about how tracking may fix saw not cutting straight.

11. General Business:

Dave Lamplough missed the presentation day!. May have to highlight next years in the "Shed"

Mick Richer to spend \$100 Bunnings voucher on some 300 mm and 600mm clamps.

Paint for childrens' toys to be further investigated. Mirotone suggested by Dave Hough who will get prices etc. Mick Richer has also done research on internet into suitable products from various manufacturers

Paint cupboard needs a thorough cleanout

2 spare bandsaws to be advertised for sale to members.

"Old" small thicknesser needs a dedicated stand so that it can be used.

12. Council to be approached about covering the walkway for security and additional storage.

Club's set of Triton template guides is useless without adaptor. Investigate purchase or a complete new set suitable for Triton routers.

12. Date Next Meeting: 7 February 2017

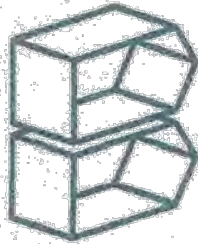
Meeting closed: 8.55pm

Signed M. Richer, Treasurer, (President F. McCann unavailable)



D. Slape, Secretary





**BARGAIN
STEEL
CENTRE
.COM.AU**

LOT 10 HEASLIP ROAD BURTON, SA 5110 Phone: 8280 6000 Fax: 8280 5689 Email: sales@bargainsteelcentre.com
Postal Address: PO Box 264 BROMPTON, SA 5007 ABN: 65 119 942 497
Adelaide Fencing & Steel Supplies Pty Ltd.

08/08/2019

*** QUOTE NO: 728762 ***

Account Code ZZJOBQUOTE

Deliver to

JOB QUOTING ACCOUNT

WOODWORKERS SHED
LAWRIE AVE
SALISBURY

Contact: Fred - 0414 581 837

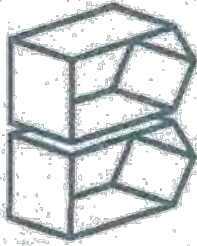
Required: 8/08/2019

DM

Cust. Ref.

Page 1

Items	Description	Quan	Length	Per	Weight	Rate	Amount
MANUFVERG	FREESTANDING VERANDAH MADE TO ORDER	1.00		EACH		\$0.00	\$0.00
	Cat 2 - Freestanding Gable Roof design Galv C-Section frame, RHS Posts Colorbond Roofing, Gutters, Flashings PVC Downpipes Included Verandah - 3050mm Wide x 13500mm Long x 2960mm High Roof Pitch Degree - 20 degree (Gable) Footings - Inground Concrete - Cut holes for posts Roofing Profile - Corrugated Roofing Single Sided Colorbond - Colour TBA Gauge - 0.42mm Frame Colour - Galv Gable Infills - Stucco Painted Paint Colour - Colour TBA Polycarb Sheets - 6 sheets Polycarb Colour - Colour TBA Gutter Profile - D Gutter Gutter Colour - Colour TBA Inc Delivery Supply Only Price - \$6500 Council Fees & Drawings - \$690 inc GST Installation Price - \$3500 ***** Total Price \$10690 inc GST ***** Payment Terms: Deposit - \$1500 Council Approval Progress Payment - \$3595 Prior to delivery Payment - \$2095 Installation Payment - \$3500 (Paid direct to Contractor)						



**BARGAIN
STEEL
CENTRE
COM.AU**

LOT 10 HEASLIP ROAD BURTON, SA 5110 Phone: 8280 6000 Fax: 8280 5689 Email: sales@bargainsteelcentre.com
Postal Address: PO Box 264 BROMPTON, SA 5007 ABN: 65 119 942 497
Adelaide Fencing & Steel Supplies Pty Ltd.

08/08/2019

*** QUOTE NO: 728762 ***

Account Code ZZJOBQUOTE

Deliver to

JOB QUOTING ACCOUNT

WOODWORKERS SHED
LAWRIE AVE
SALISBURY

Contact: Fred - 0414 581 937

Required: 8/08/2019

DM
Page 2

Cust. Ref.:

Items	Description	Quan	Length	Per	Weight	Rate	Amount
MARKUP	** Price subject to change upon site inspection ** ** Installation Price based on a Clean, Clear & Level Site ** ** Concrete to finish at ground surface level - Client to fill up remaining amount to previous surface level ** Job Markup	1.00		EACH		\$0.00	\$0.00

EFT Payment is to be made to "Adelaide Fencing & Steel Supplies"

Reference No. - Q728762

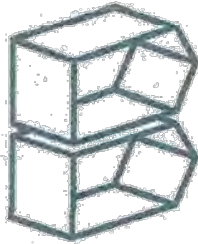
BSB: 065 139

Account Number: 1034 2388

TOTAL inc GST:

\$0.00

For conditions of sale refer to the Bargain Steel Centre website at www.bargainsteelcentre.com



**BARGAIN
STEEL
CENTRE
.COM.AU**

LOT 10 HEASLIP ROAD BURTON, SA 5110 Phone: 8280 6000 Fax: 8280 5689 Email: sales@bargainsteelcentre.com
Postal Address: PO Box 264 BROMPTON, SA 5007 ABN: 65 119 942 497
Adelaide Fencing & Steel Supplies Pty Ltd.

08/08/2019

*** QUOTE NO: 728766 ***

Account Code ZZJOBQUOTE

Deliver to

JOB QUOTING ACCOUNT

WOODWORKER SHED
LAWRIE AVE
SALISBURY

Contact: Fred - 0414581937

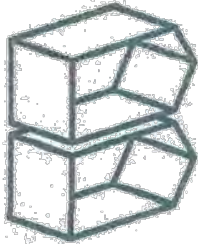
Required: 8/08/2019

DM
Page 1

Items	Description	Quan	Length	Per	Weight	Rate	Amount
MANUFVERQ	CARPORT MADE TO ORDER	1.00		EACH		\$0.00	\$0.00
	Cat 2 - Freestanding						
	Flat Roof						
	Galv C-Section						
	Colorbond Roofing, Gutters, Flashings						
	PVC Downpipes Included						
	Carport Dimension - 2600mm Wide x 6900mm Long x 2400mm High						
	Roof Pitch Degree - 1 degree						
	Post Inground - Cut Concrete						
	Roofing Profile - High Deck						
	Roofing Single sided colorbond - Colour TBA						
	Gauge - 0.42mm						
	Frame Colour - Galv						
	Inc Delivery						
	Supply Only Price - \$2400						
	Installation Price - \$1500						

	Total Price \$3900 Inc GST						

	Payment Terms:						
	Deposit - \$500						
	Council Approval Progress Payment - \$1200						
	Prior to delivery Payment - \$700						
	Installation Payment - \$1500 (Paid direct to Contractor)						
	** Price subject to change upon site inspection **						
	** Installation Price based on a Clean, Clear & Level Site **						
	** Concrete to finish at ground surface level - Client to fill up remaining amount to previous surface level **						



**BARGAIN
STEEL
CENTRE
COM.AU**

LOT 10 HEASLIP ROAD BURTON, SA 5110 Phone: 8280 6000 Fax: 8280 5689 Email: sales@bargainsteelcentre.com
Postal Address: PO Box 264 BROMPTON, SA 5007 ABN: 65 119 942 497
Adelaide Fencing & Steel Supplies Pty Ltd.

08/08/2019

*** QUOTE NO: 728766 ***

Account Code: ZZJOBQUOTE

Deliver to

JOB QUOTING ACCOUNT

WOODWORKER SHED
LAWRIE AVE
SALISBURY

Contact: Fred - 0414581937

Required: 8/08/2019

DM
Page 2

Items	Description	Quan	Length	Per	Weight	Rate	Amount
MARKUP	** 50mm Concrete Block Out Required before Pavers are set back - To be done by Client ** Job Markup	1.00		EACH		\$0.00	\$0.00
EFT Payment is to be made to "Adelaide Fencing & Steel Supplies"						TOTAL inc GST:	\$0.00
Reference No: Q728766							
BSB: 065 139							
Account Number: 1034 2388							

For conditions of sale refer to the Bargain Steel Centre website at www.bargainsteelcentre.com



Manufacturers of Quality Steel Products
 Domestic Corrugated Roofs & Verandahs
 Rural & Industrial Buildings
 Ready to Assemble Water-Boreds

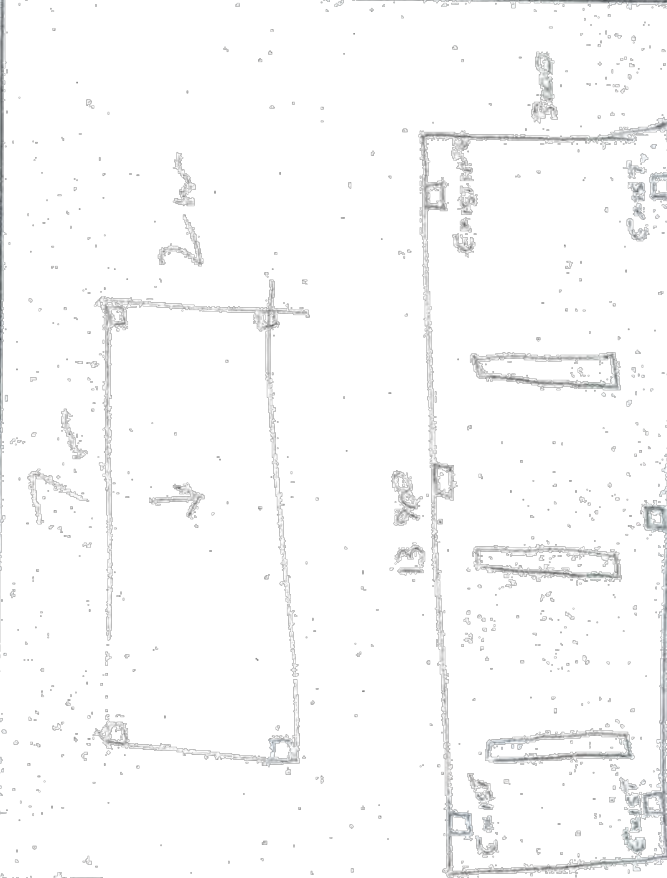
betterbuilt@live.com.au
 Phone: (08) 8341 2880
 Fax: (08) 8341 2981
 40 Athol Street
 Athol Park SA 5012

Carpport / Verandah Order

Client: NICK RICHES (C/O B)
 Address: 4 AWBIE AVE SAUNDERS
 Phone: 0428531987 Email: nriches@bigpond.com

Conditions of Supply:
 - Storm water disposal is YOUR responsibility.
 - Payment can ONLY be accepted by Cash or Cheque.
 - A deposit of 20% is required to process an order.
 - The BALANCE DUE is to be paid in full on Delivery.
 - All materials remain the property of Better Built Industries until the BALANCE DUE is paid in full.
 - The INSTALLATION FEE is to be paid directly to the Installer on satisfactory completion.

Facia	Steel	Wood
Existing roof	Steel	Tile
Existing House Frame	Timber	Steel
Posts	On Concrete	In Ground
Height		



Item	Type	Remarks
Decking		slaper
Skylights		
Gutters		slats
D/Pipes		
Beams		6x4x4
Columns		6x4x4
Material Total		\$ 5069
Council Fees	<input checked="" type="checkbox"/>	\$ 350
Delivery	<input checked="" type="checkbox"/>	\$ 150
Sub Total		\$ 5769
GST		\$ 976
Kit Total		\$ 6345
Less 20% Deposit		\$
Balance Due		\$
Installation Fee	<input checked="" type="checkbox"/>	\$ 1900
Overall Total (Kit Total + Installation Fee)		\$ 8245

I/We have read and ACCEPT the Conditions of Supply and the Costing.
 I/We UNDERSTAND that by placing an Order for the structure described herein and later Cancellling that order, then the Deposit paid is NOT Refundable.
 Date: _____ Signed: _____
 Name: Better Built Industries
 Bank: Commonwealth
 BSB: 065139
 Acc: 10099875



1 SOMERSET CIRCUIT, LONSDALE, SA, 5160
8 3 8 4 3 2 0 0 | SALES@THESHEDKING.COM.AU
ABN: 12 616 460 498 BLD LIC: 280983

QUOTE NUMBER
52110
Valid for 30 days
16/07/2019

Dear Fred McCann,

Thank you for your enquiry with The Shed King regarding your new carport.

Here at The Shed King we understand your need for a customised solution that not only meets your design & aesthetic requirements but is also practical, meets the Building Code of Australia (BCA), will stand strong in your local conditions & provides exceptional value. We provide Real Sheds – Real Value™.

With over 20 years in business we have gained extensive experience & knowledge across all these facets as well as having built strong relationships with local trades, suppliers, councils & our customers.

We are an authorised distributor of Fair Dinkum Sheds allowing us access to the knowledge & support of a group that has sold over 180,000 sheds &/or Carports in 20 years, & with our recent merger with Shed Master Custom Solutions, we are strengthening our position & network within the industry.

All Shed King Sheds are made from quality Australian BlueScope® Steel with G450 tensile strength & Z350 coating. We are ShedSafe™ accredited - giving you the confidence that your shed has been designed to suit your site. The design has been tested and checked by licensed structural engineers & meets all requirements of the Building Code of Australia (BCA).

Your satisfaction throughout any part of the process & with the final product is our focus, if there is anything we can do to help you make a decision or to make your project run smoothly, please do not hesitate to contact us.

Regards,

Justin Smith
Sales Consultant
The Shed King
1 Somerset Circuit, Lonsdale, SA, 5160
E: sales@theshedking.com.au
W: theshedking.com.au
M: 0414 069 951



EJ Luis Holdings T/A Shed Master Custom Solutions | ABN: 12 616 460 493 | ACN: 616 460 498 | BLD LIC: 280 983





1 SOMERSET CIRCUIT, LONSDALE, SA, 5160
8584 3200 | SALES@THESHEDKING.COM.AU

CUSTOMER DETAILS

Customer Name: Fred McCann
Site Address: TBA Sailsbury
Mobile:
Email:

Customer Ref: 52110

QUOTATION OVERVIEW

Dimensions:
Span: 3m
Length: 12m
Bay Width: 3m x 4 bay(s) at 3m each
Eave Height: 3m
Roof Pitch: 15Deg Gable

DESIGN FACTORS

Building Class:
Importance Level: ^IMPORTANCE^
Wind Region: Reg A
Terrain Category: Terrain Cat 2
Topography: ^TOPOGRAPHY^
Shielding Factor: ^SHIELDING^
Internal Pressure Co-efficient: ^CPI^
Site wind speed in m/s: ^SITEWINDSPEED^

BUILDING DETAILS

Roof: COLORBOND® CLASSIC_CREAM: Corrugated TCT 0.47, CB 15Deg
Gutter: COLORBOND® DEEP_OCEAN: Quad Lo Front Gutter CB
Downpipe: COLORBOND® DEEP_OCEAN
Barge: COLORBOND® DEEP_OCEAN
Corner Flashings: ^CORNERCOLOUR^

MATERIAL SPECIFICATION

Columns	RHS7525	Purlins	TS06475
Rafters	C15012	Side Girts	^SIDEGIRT^
Knee/Apex Brace	^KNEEAPEX^	End Girts	^ENDGIRT^

OPTIONAL EXTRAS

Skylights





1 SOMERSET CIRCUIT, LONSDALE, SA, 5160
 8384 3200 | SALES@THESHEDKING.COM.AU
 ABN: 12 616 460 498 BLD LIC: 280983

YOUR QUOTE	
Components	Including GST
Kit Only	\$6,772.00
Installation	\$ 2,340.00
Footings Subject to Site	2,000.00
Conditions	
TOTAL PRICE	
GST	\$ 11,112.00

THE NEXT STEP			
Payment Schedule	% Due	Of	Due Date/For
Deposit	10%	Materials	To receive plans and engineering
Instalment 1	40%	Materials	To place the materials order
Instalment 2	50%	Materials	The day prior to materials delivery
Concrete	100%	Concrete	Upon Completion
Installation	100%	Installation	Upon Completion
Total 100%			

Confirmation of Order

I hereby agree to place this order based on the details and terms and conditions provided

Customer name:

Customer signature:

Date:

Bank Details


BSB: 065-522

Account Number: 1025 7539

Account Name: E J LUIS HOLDINGS PTY LTD T/A SHEDMASTER

OR CALL OUR OFFICE TO PAY BY CREDIT CARD

Rest assured we are **SHED SAFE**
 We use genuine **Colorbond**
 Australian steel provided by **STEEL SUPPLIED BY**



ALPHA INDUSTRIES

12 Stock Road
Cavan SA 5094
ABN: 24 054 853 197

Phone: (08) 8349 6707
Fax: (08) 8349 8637
E-mail: alpha@esc.net.au

Garages—Carports—Verandahs—Industrial Buildings
Building Supplies—'C' Section—Roofing—Cladding

24 July 2019

To: Woodworkers Shed
Phone:
Mobile: 0414 581 937
Email: fredmccann1987@hotmail.com

From: Alpha Industries
Phone: 08 8349 6707
Fax: 08 8349 8637
Email: sales@alphaindustries.com.au
Rep: Ben Micallef
Quote #: BM24071/19

RE: Supply and installation of Verandah at Lawrie Ave, Salisbury

Gable Verandah— 12.8 x 3 x 2.75
100% Australian Bluescope COLORBOND® Roof
100% Australian Bluescope GALVSPAN® Frame
Freestanding
4x Polycarb Skylights

Full Structural Warranty
GST Included **Total \$ 5,640.00**

Installation: Installation by Qualified Trades people
GST Included **Total \$ 2,220.00**

Owner to supply, clear level site, power, water and concrete for footings.

Skillion Verandah— 7.3 x 2.1 x 2.7
100% Australian Bluescope COLORBOND® Roof
100% Australian Bluescope GALVSPAN® Frame
Freestanding

Full Structural Warranty
GST Included **Total \$ 3,370.00**

Installation: Installation by Qualified Trades people
GST Included **Total \$ 1,430.00**

Owner to supply, clear level site, power, water and concrete for footings.

Council Fees: **Total \$ 550.00**
Delivery: **Total \$ 100.00**

A 20% deposit is required to process an order.
We will forward specifications to council for your application once the deposit is paid.
This quote is valid for 30 days.
To see more of our Award Winning Sheds visit our Website: www.alphaindustries.com.au
When you are ready to proceed I will be pleased to help you as much as possible.
If you have any questions please contact me and I will answer any queries for you.
This quote is subject to Alpha Industries standard terms and conditions.

Kind regards,
Ben Micallef
Sales Consultant
Alpha Industries



Private and Confidentiality notice. The information in this letters is confidential. If you are not the intended recipient you should telephone us immediately and return the letter to the above address. Any unauthorised use, copying or dissemination of the information is strictly prohibited. We regret and inconvenience caused to you.