



AGENDA

COUNCIL

*meeting to be held on **Monday 23 September 2019 at 6:30 pm**
in the Council Chamber, 12 James Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations

ITEM 3: PETITIONS

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- 3.1 Petition: Proposed Works at T-Junction of Day Street and Albert Street, Pooraka
- 3.2 Petition: Objecting to Development Application 361/1279/2019/2B to Change Land Use to a Place of Worship at 30-36 Woodyates Avenue, Salisbury North

ITEM 4: CONFIRMATION OF MINUTES

Page 8

- 26 August 2019 Council Minutes
- 26 August 2019 Confidential Council Minutes

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 16 September 2019 *Page 35*
Cr C Buchanan (Chair)

- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.0.2 Minutes of the Tourism and Visitor Sub Committee
 - TVSC1: Future Reports of the Tourism and Visitor Sub Committee
 - TVSC2: Augmented Reality Gaming Update
 - TVSC3: Discover Salisbury Events Calendar
 - TVSC-OB1: Pokemon Stops
- 1.1.1 Salisbury Oval Public Consultation Process and Revised Masterplan
- 1.3.1 Heritage
- 1.3.2 Annual Report of the Council Assessment Panel for 2018/19

5.2 Works and Services Committee: 16 September 2019 *Page 41*
Cr S Reardon (Chair)

- 2.0.1 Future Reports for the Works and Services Committee
- 2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 9 September 2019:
 - AMSC1: Appointment of Deputy Chairman – Asset Management Sub Committee
 - AMSC-OB1: Playspace Renewal Program
 - AMSC-OB2: Streetscapes and Footpath Program
 - AMSC-OB3: Changes to the Asset Management Sub Committee Terms of Reference
 - AMSC-OB4: Inclusion of Presentations to the Asset Management Sub Committee in the Agenda
- 2.2.1 The Salisbury Home and Community Services Business Model Project (Age and Disability Services) post 2020
- 2.5.1 Renewable Energy for Council Buildings
- 2.5.2 Flood Lighting at Council owned Facilities leased by Community and Sporting Clubs
- 2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019:
 - SPDSC1: Future Reports for the Strategic Property Development Sub Committee
 - SPDSC2: Strategic Land Review Update Status Report
 - SPDSC3: Tranche 2 – Boardwalk at Greentree Project Update
- 2.6.1 Resource Sharing Proposal – Research Road Dog Pound
- 2.6.2 Capital Works Report – August 2019
- 2.7.1 Safety near Train Stations
- 2.7.2 Traffic Safety: Nelson Road, Para Hills

5.3 Resources and Governance Committee: 16 September 2019 *Page 51*
Cr D Proleta (Chair)

- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.3.1 Review of the Local Nuisance and Litter Control Act 2016 - Submission
- 3.4.1 Nominations Sought for the South Australian Boating Facility Advisory Committee
- 3.6.1 Review of Code of Practice – Access to Meetings and Associated Documents – Results of Public Consultation
- 3.6.2 Review of Outdoor Facility Hire Policy
- 3.6.3 Review of Elected Member Recognition Policy
- 3.6.4 Variations to Delegations
- 3.6.5 Public Interest Disclosure Act 2018 Policy

**5.4 Audit Committee of Council
Cr G Reynolds (Chair)**

No Audit Committee of Council meeting was held in September 2019.

5.5 Council Assessment Panel

Minutes of the Council Assessment Panel meeting held on 27 August 2019 to be noted by Council.

**5.6 Budget and Finance Committee: 16 September 2019 Page 57
Cr B Brug (Chair)**

6.0.1 Future Reports for the Budget and Finance Committee

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 9 September 2019:

IBDSC3: Future Reports for the Innovation and Business Development Sub Committee

IBDSC4: Salisbury Water Business Unit – Expression of Interest

IBDSC5: Customer Review Dashboard

IBDSC6: Local Government Reform Program – Reform Areas 1 and 2

IBDSC-OB1: Provision of Presentations to Elected Members

6.6.1 Review of Financial Hardship Policy

**5.7 Sport, Recreation and Grants Committee: 09 September 2019
Cr A Duncan (Chair) Page 61**

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

7.2.1 Youth Sponsorship Applications – August 2019

7.2.2 Community Grants Program Applications for September 2019

**Committee decisions made under delegated authority –
for Council information:**

7.2.3 22/2019: Goalball South Australia Association Inc. – Community Grants Program Application

7.2.4 23/2019: The Lions Club of Paralowie Inc. – Community Grants Program Application

7.2.5 Minor Capital Works Grant Program – Brahma Lodge Sports Club – Application


7.2.6 Minor Capital Works Grant Program – Para Hills West Soccer Club – Application

**5.8 CEO Review Committee
Mayor G Aldridge (Chair)**

No CEO Review Committee meeting was held in September 2019.

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- ITEM 6: GENERAL BUSINESS REPORTS** *Page 65*
6.1 Code of Conduct Complaint – Cr Beau Brug – 01/2019
- ITEM 7: MOTIONS ON NOTICE** *Page 68*
7.1 Motion on Notice: Impact of Council Trees on Residential Solar Panels
- ITEM 8: MAYOR’S DIARY** *Page 68*
- ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**
- ITEM 10: QUESTIONS WITHOUT NOTICE**
- ITEM 11: QUESTIONS ON NOTICE**
There are no Questions on Notice.
- ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**
- ITEM 13: CONFIDENTIAL ITEMS** *Page 71*
13.1 Works and Services Committee – Confidential Recommendations for Council Ratification:
13.2 Code of Conduct Complaint – Cr Beau Brug – 01/2019

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations

ITEM 3: PETITIONS

3.1 Petition: Proposed Works at T-Junction of Day Street and Albert Street, Pooraka**Petition Details**

Petition Register Number	118
Date Received	5 September 2019
First Signatory's Name	Mr Van Vlassis
Number of Signatories	11
Nature of Petition	Opposing proposed works at the junction of Day Street and Albert Street, Pooraka

Action

General Manager

Responsible

Mr John Devine, General Manager City Infrastructure

Response

After being advised of a perceived safety concern at the intersection, Council staff proposed a local area traffic management solution.

Following consultation with residents in the immediate area, who were going to be affected by the parking restrictions required to enable the installation of pavement bars and rumble strips, it was found that there was no support for the proposed solution.

Given the current low level of safety risk, the proposal was subsequently discarded.

Staff are in the process of advising residents.

Report to Council Expected Not required.

RECOMMENDATION

1. The attached notice of petitions in relation to proposed works at t-junction of Day Street and Albert Street, Pooraka be received.
2. That the lead petitioner be advised of Council's action in relation to the petition.

CO-ORDINATION

Officer:

GMCI

Date:

16/09/2019

3.2 Petition: Objecting to Development Application 361/1279/2019/2B to Change Land Use to a Place of Worship at 30-36 Woodyates Avenue, Salisbury North

Petition Details

Petition Register Number	119
Date Received	10 September 2019
First Signatory's Name	Tina Iankov
Number of Signatories	51
Nature of Petition	Residents request that the Council Assessment Panel reject the application to allow the property at 30-36 Woodyates Avenue to be used as a place of worship.

Action

General Manager Responsible	Mr Terry Sutcliffe, General Manager City Development
Response	This petition relates to Development Application 361/1279/2019/2B for a change of use to a place of worship as a Category 2 Development application under the Development Act 1993. It has been subject to public notification and has attracted representations, and will accordingly be determined by the Council Assessment Panel at a future meeting. The concerns raised in the petition will be considered in the assessment of the application by the Panel.
Report to Council Expected	Not required – to be considered through the Council Assessment Panel and the outcome of the assessment of the development application will be reported to Council via the Panel's minutes.

RECOMMENDATION

1. The attached petition in relation to Development Application 361/1279/2019/2B to Change Land Use to a Place of Worship at 30-36 Woodyates Avenue Salisbury North be received be received.
2. That the lead petitioner be advised of Council's action in relation to the petition.

CO-ORDINATION

Officer: GMCID MG
Date: 13/09/19

ITEM 4: CONFIRMATION OF MINUTES



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
12 JAMES STREET, SALISBURY ON**

26 AUGUST 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
A/General Manager City Infrastructure, Mr D Roy
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr J Woodman and Cr N Henningsen.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr A Duncan.

1. PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

2. DEPUTATIONS / PRESENTATIONS

2.1 Anti Poverty Network

Mr Aidan Jarvis, Grassroots Co-ordinator with Anti Poverty SA addressed Council in relation to seeking Local Government support in having the NewStart Allowance raised.

Bringing Forward Other Business Items

Moved Cr C Buchanan
Seconded Cr D Proleta

That Other Business item relating to NewStart be brought forward to this point on the agenda.

**CARRIED
0001/2019**

12.1 NewStart Allowance

Moved Cr C Buchanan
Seconded Cr B Brug

That:

1. The City of Salisbury reaffirm its support for raising the rate of the NewStart and the Youth Allowance, as originally expressed in October 2017, to:
 - provide much needed help to the 7,646 people on NewStart and 2,272 people on Youth Allowance in the Salisbury region; and
 - generate an extra \$33.3 million for the local economy.
2. The Mayor write to the Social Services Minister, Senator Anne Ruston, with a view to seeking a meeting on this issue, along with other relevant Parliamentarians.
3. The City of Salisbury make a submission to the Senate inquiry on the adequacy of NewStart and related payments.
4. A public statement reaffirming Council's position be prepared and issued by the City of Salisbury.
5. The City of Salisbury work collaboratively with other Mayors and Councils who have expressed support for an increase to NewStart, to organise a joint public event calling for an increase before the end of 2019.

**CARRIED
0002/2019**

3. PETITIONS

No Petitions have been received.

4. PRESENTATION OF MINUTES

Moved Cr G Reynolds
Seconded Cr K Grenfell

The Minutes of the Council Meeting held on 22 July 2019, be taken and read as confirmed.

**CARRIED
0003/2019**

Moved Cr D Hood
Seconded Cr S Ouk

The Minutes of the Confidential Council Meeting held on 22 July 2019, be taken and read as confirmed.

**CARRIED
0004/2019**

5. COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr S Reardon

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

- Item 1.1.1 **Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday, 12 August 2019:**
- SIPSC1 **Future Reports for the Strategic and International Partnerships Sub Committee**
 - SIPSC2 **Terms of Reference Review and Knowledge Transfer Opportunities**
 - SIPSC3 **Future Delegations to Mobarra**
 - SIPSC4 **City of Salisbury visit to Linyi - Update**

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 13 August 2019

1. The information be received and noted.

1.1.3 Future Reports for the Youth Council Sub Committee

1. The information be received.

1.1.4 Youth Council Project Teams Update

1. That the information be received and noted.

1.1.5 Youth Programs and Events Update August 2019

1. That the information be received and noted.

1.1.6 Strategic and International Partnerships Sub Committee Terms of Reference Review

1. That this report be received and noted.
2. That the amended Terms of Reference as contained in Attachment 3 to this report (Item No. 1.1.6, Policy and Planning Committee, 19/08/2019) be endorsed.

1.3.1 Salisbury Community Hub - Project and Construction Progress Report

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.
2. That the hours of operation to Library Services is increased to provide for the period 8.30am to 9:30am Monday to Friday, with the increase in costs (approximately \$140k) funded through existing salary & wages provision for 2019/20, and a report is brought back as part of the 2020/21 budget process to consider any future funding and service level changes.
3. An assessment of the demand for increased Customer Services and other council services outside core business hours is conducted early 2020.
4. A report is brought back to Council on the assessment of this demand and any implications of increasing the service levels should the demand support an increase in service levels.

**CARRIED
0005/2019**

The meeting then proceeded to consider Item 1.1.1, which was withdrawn to be considered separately.

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday, 12 August 2019

Moved Cr G Reynolds

Seconded Cr S Ouk

The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 12 August 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

1.1.1-SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

1.1.1-SIPSC2 Terms of Reference Review and Knowledge Transfer Opportunities

1. That this report be received.
2. That the amended Terms of Reference as contained in Attachment 1 to this report (Item No. SIPSC2, Strategic and International Partnerships Sub Committee, 12/08/2019) be endorsed to include the following changes:
 - a. Inclusion of “identify opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes” as an objective in the Purpose section.
 - b. Removal of non-voting members in the Membership section.
 - c. Increasing the duration of the chairman and deputy chairman roles from 12 months to 24 months.
 - d. Removing reference to non-voting members from the Quorum section.
 - e. A refinement of the purpose to distinguish formal Sister City/Friendship City relationships from other types of relationship opportunities such as knowledge transfer, cultural exchange and economic development.
 - f. Including more direct reference to investment attraction under economic development.

1.1.1-SIPSC3 Future Delegations to Mobara

1. That this report be received and noted.
2. That the cycle of future delegations is amended in accordance with the proposal presented by the City of Mobara, as follows:
 - a. The next scheduled delegation by the City of Mobara to the City of Salisbury to occur in 2021;
 - b. The next scheduled delegation by the City of Salisbury to the City of Mobara to occur in 2023.

1.1.1-SIPSC4 City of Salisbury visit to Linyi - Update

1. That this information be received.

**CARRIED
0006/2019**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr L Braun

That Council adopt the recommendations of the Works and Services Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 2.6.1 Capital Works Report - July 2019

Item 2.6.1 Capital Works Report – July 2019 – *Further Motion*

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.4.1 Landscape Enhancements to Feature Sites

1. The information be received.

2.4.1 Landscape Enhancements to Feature Sites – *Further Motion*

1. That staff bring back a further report on costings and design options on upgrading all major entry sites of the City of Salisbury.

2.5.1 Variation to the Grant of an Easement to SA Power Networks - Portion of Liberator Drive Reserve, Paralowie

1. Council grant a variation to the previous endorsement to SA Power Networks for an easement regarding the installation of a switching cubicle and associated underground cables over portion of Liberator Drive Reserve identified as Allotment 1000 in Deposited Plan 30780 as described in Certificate of Title Volume 5376 Folio 82 for \$5,000 plus GST, and delineated in red in Attachment 2 to this report (Works and Services Committee, 19/08/2019, Item 2.5.1) with SA Power Networks to be responsible for all costs.
2. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

2.5.2 Road Closure Portion of Port Wakefield Road, Globe Derby Park

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the Roads (Opening and Closing) Act 1991 to commence a process for closure of a portion of Port Wakefield Road, Globe Derby Park as marked “A” on the Plan contained in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.2).
3. Staff undertake public consultation by placing notices in the local Messenger Newspaper and a further notice in the State Government Gazette in accordance with the provisions of the Roads (Opening and Closing) Act 1991 as well as sending notices to affected residents within the area
4. Pursuant to Section 193 (4) of the Local Government Act 1999, the portion of Port Wakefield Road marked “A” on the attached plan (Attachment 1, Item 2.5.2) be excluded from classification as Community Land and be exchanged for a similar sized portion of land marked “B” on the Plan contained in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.2) which is to be dedicated as road.
5. The Chief Executive Officer be delegated to authorise the road closure and land swap as outlined in the report if there are no objections raised as part of the consultation process. In the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections.

2.5.3 Amendment of Community Land Management Plan and implementation of a frequently updated register detailing community land owned by Council or in Council's care and control

1. The Community Land Management Plans as contained in Attachments 1 and 2 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.3) be received.
2. The Manager Property and Buildings be authorised to undertake public consultation as required by Section 197 of the Local Government Act 1999 and in accordance with Council’s Public Consultation Policy.
3. Following the public consultation and review of any submissions, a further report be presented to Council for consideration of any submissions.
4. In the event that no objections are received, the Community Land Management Plans contained in Attachments 1 and 2 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.3) be adopted.

2.5.4 Grant of Easement to SA Power Networks - Portion of Playford Crescent Railway Reserve

1. Council grant to SA Power Networks an easement for the installation of an underground fibre optic cable over portion of Playford Crescent Railway Reserve identified as Allotments 205 and 207 in Deposited Plan 62150 as described in Certificate of Title Volume 5895 Folios 530 and 532 for \$5,000 plus GST, and delineated in red in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.4) with SA Power Networks to be responsible for all costs.
2. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

2.5.5 Reassignment of License from Shahin Property Pty Ltd to OTR 91 Pty Ltd over a portion of Vater Street, Dry Creek

1. Council consents to reassign the License between the City of Salisbury and Shahin Properties Pty Ltd to OTR 91 Pty Ltd over portions of Council land as delineated in red in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.5).
2. All costs associated with the reassignment of this License are to be borne by Shahin Properties Pty Ltd and OTR 91 Pty Ltd.
3. The Manager Property and Buildings be authorised to arrange Council consent to all necessary documentation granting the reassignment of the License.
4. Pursuant to Section 38 of the Local Government Act 1999, the Council of the City of Salisbury authorise the Mayor and the Chief Executive Officer to attest to the affixation of the Common Seal of the City of Salisbury to the necessary documents.

2.7.1 Installation of Slow Points on Daniel Avenue, Globe Derby Park

1. Council note that, based on the results of the preliminary consultation concerning the installation of local area traffic management along the length of Daniel Avenue, Globe Derby Park, it has been identified that residents would welcome road safety improvements along the road network within this area.
2. That Council note the installation of up to three (3) Slow Point Treatments be installed in series along the length of Daniel Avenue, Globe Derby Park as contained in Attachment 1 of this report.
3. Council to undertake further consultation and detail design during the 2019/2020 financial year.

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4. A non-discretionary bid be considered for \$390,000 for the installation of up to three (3) Slow Point Treatments for funding during the second quarter of this financial year as part of a proposed traffic management strategy to improve road safety along the length of Daniel Avenue, Globe Derby Park.

**CARRIED
0007/2019**

The meeting then proceeded to consider Items 2.6.1 and 2.6.1 Further Motion, which were withdrawn to be considered separately.

2.6.1 Capital Works Report - July 2019

Cr D Proleta left the meeting at 06:46 pm.

Cr D Proleta returned to the meeting at 06:47 pm.

Moved Cr C Buchanan
Seconded Cr G Reynolds

That the recommendations of the Works and Services Committee meeting on 19 August 2019 regarding the Capital Works Report – July 2019, be adopted and the Further Motion relating to that report be amended and adopted as follows:

2.6.1 Capital Works Report - July 2019

1. Include within the 2019/20 First Quarter Budget Review the budget adjustments required to reflect the unsuccessful funding associated with PR25059 Mawson Lakes Central CCTV.
2. That option 2, as detailed within Clause 3.5 of this report (Works and Services Committee, 19/08/2019, Item No. 2.6.1), be endorsed.

Further Motion:

1. That the Asset Management Sub Committee consider inclusion (including autistic) friendly playground locations and scope as part of Council's Place Activation Strategy.

**CARRIED
0008/2019
UNANIMOUSLY**

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr B Brug

That Council adopt the recommendations of the Resources and Governance Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 3.6.3	Elected Member Training and Development Policy
Item R&G-OB1	Increase to Internet Reimbursement for Elected Members
Item R&G-OB2	Payment of Elected Member Allowance
Item R&G-OB3	Payment to Deputy Chair in the Absence of the Chair

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.2.1 Building Fire Safety Committee

1. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, concluding 31 August 2022:

Members

- Mr Jeff Shillabeer (City of Salisbury staff) – an accredited Building Surveyor;
- Mr Bahaa Tabet (City of Salisbury staff) – an accredited Building Surveyor;
- Mr Peter Hilhorst – Member nominated by the Chief Officer South Australian Metropolitan Fire Service.

Deputy Members

- Mr Andrew Sharred – Deputy for Peter Hilhorst nominated by the Chief Officer South Australian Metropolitan Fire Service.
2. That once established, the Building Fire Safety Committee appoint an appropriate Presiding Member (Chairperson) and Deputy Presiding Member, and review its Terms of Reference including where necessary alterations to the terms of reference to be consistent with the State Government's "*Guide to Council Building Fire Safety Committees*".
 3. That Staff provide a further report on the appointment of an independent member with expertise in the area of fire safety.

3.6.1 Review of Elected Members Records Management Policy

1. The Information be received.
2. The Elected Members Records Management Policy as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance Committee, 19/08/2019), be endorsed.

3.6.2 Summary Report for Attendance at Training and Development Activity - Cr Julie Woodman

1. The information be received.

R&G-OB4 Social Media Training for Elected Members

That a training workshop on the use of social media be provided to Elected Members by the end of November 2019.

**CARRIED
0009/2019**

The meeting then proceeded to consider Items 3.6.3, R&G-OB1, R&G-OB2 and R&G-OB3, which were withdrawn to be considered separately.

Deferral of Items for Further Discussion

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That the following items:
 - 3.6.3 – Elected Member Training and Development Policy;
 - R&G-OB1 – Increase to Internet reimbursement for Elected Members;
 - R&G-OB2 – Payment of Elected Member Allowance, and
 - R&G-OB3 – Payment to Deputy Chair in the Absence of the Chair,

be deferred to an Informal Strategy meeting for further discussion.

**CARRIED
0010/2019**

5.4 Audit Committee of Council

No Audit Committee of Council meeting was held in August 2019.

5.5 Council Assessment Panel

Minutes of the Council Assessment Panel meeting held on 23 July 2019 were noted by Council

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr L Braun
Seconded Cr M Blackmore

That Council adopt the recommendations of the Budget and Finance Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 6.1.3 Event Management Framework and Room Booking Fees & Charges – Salisbury Community Hub

which was withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 12 August 2019

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 12 August 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Performance Excellence Program - local government benchmarking

1. That the information be received.
2. That the data for all seven categories of the data matrix used for local government benchmarking be provided to Council for information.

IBDSC3 Reforming Local Government in South Australia Discussion Paper - Released by State Government

1. The information contained in this report be received.
2. Council make a formal submission to State Government on the *Reforming Local Government in South Australia Discussion Paper*.

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3. Subject to recommendation 2 above, approve the process suggested in this report for Council to consider the proposed reforms and inform the preparation of a formal submission to State Government, to be submitted for Council approval at its meeting in October 2019.

IBDSC-OB1 State Government's Increase to the Solid Waste Levy

1. Council note the negative impact of the State Government's increase of the Solid Waste Levy for the 2019/20 financial year.
2. Council acknowledge the net financial impact on its operating budget for 2020/21 is likely to be \$1.3 million.
3. A report be prepared, with advice from NAWMA and other constituent Councils, that provides options for Council to consider ways of reducing the impact of the Solid Waste Levy on our operating budget for the 2020/21 financial year.

IBDSC-OB2 Customer Review Dashboard

1. That, in order to regularly monitor customer service performance, an update report on the "Customer Review Dashboard" be a standing item on the agenda for the Innovation and Business Development Sub Committee, and be provided at each meeting.

6.1.1 2018-2019 Carried Forward Funds

1. The information be received.
2. The 2019/20 budget be adjusted with \$12,719,500 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2018/19 to 2019/20 in Attachment 1 to this report (Item No. 6.1.1, Budget and Finance Committee, 19/8/2019).
3. The 2018/19 project expenditure budgets be reduced to reflect returned funds of \$4,545,700, as per Schedule of Funds Returned to Council 2018/19 in Attachment 2 to this report (Item No. 6.1.1, Budget and Finance Committee, 19/8/2019)

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4. Council approve the following budget adjustments associated with unsuccessful grant funding applications, and lower levels of contributions, which result in a decrease in both income and expenditure budgets.
- PR21558 Sportsfield Lighting Assistance Program no contributions required in the year to support sporting clubs with provision of matching funds for grant application for lighting, resulting in a \$50,000 decrease in income and a \$100,000 decrease in expenditure budgets.
 - PR14804 Bicycle Network Improvement Program, unsuccessful grant funding associated with bicycle direction signage resulting in \$10,000 decrease in income and expenditure budgets
 - PR13725 Traffic Improvement Program reduction in grant funding due to Wright & Dulkara Road T-Junction traffic improvement project delivered below budget estimates resulting in \$34,900 reduction income and expenditure.
 - PR25437 Footpath Trading Pedestrian Protection, no Council contributions were required to match business contributions in the year resulting in a \$35,000 decrease in income and a \$70,000 decrease in expenditure budgets.
 - PR22512 Drainage and Waterways Preplanning, unsuccessful grant funding resulting in decrease in income and expenditure budgets of \$60,000
 - PR20787 Tuflow Modelling reduction in income budget \$187k and \$110k reduction in the expenditure budget.
 - PR20995 Salisbury Escarpment Stormwater Management Plan reduction in income budget of \$35k and reduction in expenditure budget of \$5k.
 - PR20996 Cobbler Creek Stormwater Management Plan reduction in income budget of \$10k, and an increase in the expenditure budget of \$110k to enable the project to be closed (completed in 2016).
 - PR23921 Salisbury Oval Masterplan Implementation unsuccessful grant funding associated with CCTV Salisbury Oval resulting in a \$25,000 decrease in income and a \$50,000 decrease in expenditure budgets.
 - PR25017 Smart City Initiatives, unsuccessful grant funding resulting in a \$250,000 decrease in income and expenditure budgets.

-
5. Council approve the following budget over expenditures to be offset within 2019/20 Program budget allocations.
 - PR12000 Road Reseal / Reconstruction Program - \$155,800 (operating component)
 - PR25042 Greater Edinburgh Parks Regional Drainage (Capital) - \$70,300
 6. To balance completed programs and projects, and appropriately align budgets for carry forward purposes Council approves the following 2018/19 Budget Transfers:
 - From PR21478 Public Lighting Program to PR17754 Sportsfield Lighting Program \$10,700
 - From PR12000 Road Reseal / Reconstruction Program to PR22515 Transportation Program Area \$20,900
 - From PR22159 Salisbury Water Disinfection System \$119,100 to PR24996 Distribution Main Kentish Green \$104,800 and PR25173 Groundwater Community Bores Program \$14,300.
 - Transfer \$20,700 from PR22256 Salisbury Community Hub Feasibility Project and \$152,000 from PR25000 Salisbury Community Hub, to PR23890 SCH Land Acquisition for the total amount of \$172,700
 - Transfer \$10,000 from operating to capital within the PR25000 Salisbury Community Hub, associated with art installation, with no change to in the overall budget.
 - Transfer \$76,000 from Capital to Operating within PR23140 Salisbury Oval Residential and PR23921 Salisbury Oval Masterplan Implementation
 - Transfer \$109k from City Infrastructure Admin Contractual Services and \$17k from City Infrastructure Admin Consulting Services being operating budgets, to PR23476 Asset Management Improvement Project with \$79k being allocated to operating components, and \$48k to capital.
 7. Council approve the following budget adjustments associated with successful grant funding applications:-
 - City Wide Trails PR17190 - creation of income of \$1,000,000 and expenditure budgets of \$208,000 in the 2018/19 financial year, and the carry forward of the expenditure budget, noting that income budgeted in 2019/20 of \$652,000 will be declared as an income loss in the first quarter budget review, and the 2019/20 expenditure budget of \$1,040,000 will be combined with the \$208,000 carried forward to result in an expenditure budget of \$1,248,000.

-
- PR13600 Minor Traffic Program (East Para Primary School project) creation of income budget of \$6,900
 - Confidential Item PR25444 - creation of income budget of \$162,500 and expenditure budgets of \$325,000 in the 2018/19 financial year, and the carry forward of the expenditure budget.

6.1.2 Treasury Report for Year Ended 30 June 2019

1. Information be received.

6.6.1 Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108

1. The Budget and Finance Committee recommends to Council that:
 - (a) No rate rebate should be granted in respect of the commercial premises known as Shops 1 to 7 (inclusive), 116 Diment Road, Salisbury North SA 5108; and
 - (b) The rate rebate application lodged by Mr John Pegoli dated 12 July 2019 should be dismissed.

**CARRIED
0011/2019**

The meeting then proceeded to consider Item 6.1.3FI which was withdrawn to be considered separately.

Further Information Item 6.1.3FI

Event Management Framework and Room Booking Fees & Charges - Salisbury Community Hub

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That the Room Booking Policy as provided as Attachment 1 of this report (Item No. 6.1.3FI, Budget & Finance Committee, 26/08/2019) is endorsed.
2. That the Prioritisation Parameters as listed in section 2.5 of this report (Item No. 6.1.3FI, Budget & Finance Committee, 26/08/2019) are endorsed.
3. That the Fee structure for room bookings and event bookings as provided in Attachment 5 (Item No. 6.1.3. Budget & Finance Committee, 19/08/2019) is endorsed and updated into Council's Fees and Charges register.
4. That the General Manager Business Excellence is delegated authority to exercise discretion as to applying the proposed Room Booking Policy in relation to:
 - a. The Prioritisation Parameters during application of the new framework to ensure it remains an effective model to activate the Salisbury Community Hub and Civic Plaza / Inparrinthe Kumangka.

-
- b. The application of the three categories (Community, Private & Business/Government) as to how they apply to requests for bookings received.
 5. That a report on the operation of the Event and Room Booking Framework be brought back to Council following 12 months of operation from the opening of the Salisbury Community Hub.

**CARRIED
0012/2019**

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr G Reynolds

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 12 August 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 26 August 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications – July 2019

1. The information be received.

7.2.2 Community Grants Program Applications for August 2019

1. The information be received and noted.

7.2.3 Community Grants Program - Revised Defibrillator Category

1. The information be received and noted.
2. The revised Community Grants Program Guidelines and Eligibility Criteria document (Attachment 1, 7.2.3, 12/08/2019) be endorsed to take effect 1 September 2019.

7.2.4 Minor Capital Works Grant Program - Category B Funding

1. The information be received.
2. The Minor Capital Works Grant Program Guidelines and Eligibility Criteria be altered to clarify that applications for funding must only be for projects to be carried out and relating to the premises where an existing usage agreement is in place for both Category A and Category B applications.

-
3. The Minor Capital Works Grant Program Category B maximum funding allocation amount be increased from \$2,000 to \$25,000 and the attached Minor Capital Works Grant Program Guidelines and Eligibility Criteria be endorsed to reflect these changes, effective September 2019.

7.2.5 Para Hills Tennis Club - Lighting Assistance Program

1. The application from the Para Hills Tennis Club for \$50,000 GST Exclusive grant funding via the 2019/20 Sportsfield Lighting Assistance Program be endorsed for the upgrade of Sports Lighting on Courts 1-6 at Twell Green, Para Hills, with the club contributing \$25,000 GST Inclusive towards this project.
2. Submission of a 2019/20 First Quarter Budget Review Bid to reflect the change in income for PR21558 Sportsfield Lighting Assistance Program from \$50,000 to now \$22,500, with staff having approval to action the lighting upgrade at Twell Green, Para Hills, upon endorsement of this report, Item 7.2.6, Sport, Recreation and Grants Committee, 12th August 2019.
3. As part of the 2020/21 budget bid process, Twell Green lighting upgrade be removed from the proposed PR17754 Sportsfield Lighting Upgrade Program budget bid.

**CARRIED
0257/2019**

5.8 CEO Review Committee

No CEO Review Committee meeting was held in August 2019.

6. GENERAL BUSINESS

6.1 Section 270 Review of a Council Decision – 25 September 2017 and 23 July 2018 - To implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure.

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the governing council of Paralowie R-12.

Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr G Reynolds

That:

1. the report be received and noted;
2. the findings of the section 270 (of the *Local Government Act 1999*) review of the Council decision of 25 September 2017 and 23 July 2018 to implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure be accepted;
3. no further action be taken in relation to the matter raised by the applicant for the section 270 review of the decision to implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure; and
4. the applicant for the section 270 review be advised within five days of the decision.

**CARRIED
0258/2019**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

7. MOTIONS ON NOTICE

7.1 Motion on Notice - Protocol for Correspondence with State and Federal MP's and Ministers

Moved Cr C Buchanan
Seconded Cr P Jensen

That an administrative protocol be created for timely provision of copies of correspondence to Elected Members as follows:

1. Letters relating to constituent enquires or community issues sent by Council administration in response to a Member of Parliament, to be provided to relevant Ward Councillors, unless the constituent concerned has requested to remain anonymous.
2. Letters sent to a Minister on behalf of the Council, and any response received, are to be forwarded to all Elected Members.

CARRIED
0259/2019

8. MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr D Hood
Seconded Cr L Braun

1. That this information be noted.

CARRIED
0260/2019

9. ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

23 July	Meeting at Burton Community Centre
24 July	Northern Business Breakfast Parafield Gardens
25 July	SALA Exhibition Opening
26 July	SAPOL White Ribbon Walk
31 July	Meeting with John Devine
2 August	Northridge Scout Group AGM
5 August	Informal Strategy
6 August	Paint the Town REaD – Ingle Farm Children's Centre
6 August	Ingle Farm East PS Governing Council
11 August	Salisbury RSL Fair
12 August	Information and Business Development Sub-Committee
12 August	Strategic and International Partnerships Sub-Committee
13 August	Every Life Matters – Board Meeting followed by General Meeting
14 August	Salisbury Hub Update
14 August	Valley View Secondary School Governing Council
18 August	Vietnam Veterans Day ceremony

18 August	Vietnam Veterans Day Dinner
19 August	Standing Committee meetings
20 August	Spotlight on Salisbury Radio program
20 August	Burton Executive meeting followed by Special General Meeting
21 August	Afternoon Citizenship event
21 August	Evening Citizenship event

Cr K Grenfell:

26th July	White Ribbon Walk
6th August	Parafield Gardens High School Governing Council
7th August	Mobara Student Delegation farewell
7th August	The Pines School Governing Council
9th August	Salisbury Bowls Club for Bowls SA Super League launch
12th August	White Ribbon Working Group
12th August	Public Art Panel Group
18th August	Vietnam Veterans Day Memorial

Cr B Brug:

07/08/2019	Mobara Student Farewell, Para Hills
21/08/2019	Citizenship Ceremony
22/08/2019	Mawson Lakes Neighbourhood Watch Meeting

Cr S Ouk:

31/7/2019 to 5/8/2019	Darwin conference
18/8/2019	Vietnam Veterans Day Ceremony
21/8/2019	Citizenship Ceremony

Cr S Reardon:

26 July	White Ribbon Walk with SA Police
31 July	Meet with resident re Neighbourhood Watch
6-7 August	Dog and Cat Management Board Meetings
	Regional County visit meet with Local Council then conduct Board Meeting in Regional area
12 August	Sport, Recreation & Grants Committee meeting
14 August	Salisbury and District Historical Society meeting
18 August	Vietnam Veterans Day
19 August	LGA Elected Members Leadership session
20 August	Visit resident to discuss verge issues

10. QUESTIONS WITHOUT NOTICE

10.1 CCTV Cameras - Laneway

Cr C Buchanan asked a question in relation to the painting in the new laneway, and do we currently have provision in any budget to install CCTV cameras in the laneway?

The General Manager City Development answered the question.

11. QUESTIONS ON NOTICE

11.1 Question on Notice - Corellas

At the Council meeting on 22 July 2019, Cr S Reardon asked for an update on the recent poisoning of the corellas.

The question was taken on notice.

General Manager City Infrastructure, John Devine has provided the following response:

Some Corellas were falling out the trees at the One Tree Hill Primary School in the City of Playford. The birds were seen bleeding from the mouth. Approximately fifty died. The alleged cause of death was poison.

We have followed this matter up with State Government. DEW (Department of Environment and Water) received reports on 10 July of more than 50 deceased and dying corellas at One Tree Hill.

DEW is investigating the incident with assistance from PIRSA (Department of Primary Industries and Regions South Australia).

PIRSA conducted disease and toxin testing. No diseases were detected, however toxicity testing revealed the presence of an organophosphate-based agricultural pesticide.

DEW's enquiries into the incident are ongoing.

12. OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.2 Traffic Study – Kings Road, Parafield Gardens

Moved Cr K Grenfell
Seconded Cr S Ouk

1. That a traffic study be undertaken by the safety crossing on Kings Road, Parafield Gardens, near the Aldi supermarket, and a report come back within three months offering solutions with consultation with DPTI.

CARRIED
0261/2019

13. CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendation for Council Ratification

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting on the item.

Cr S Reardon declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting on the item.

Cr K Grenfell declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting on the item.

Moved Cr L Braun

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- information contained within the report includes personal information of an employment nature for candidates under consideration for appointment to the position of Independent Chair of the NAWMA Board

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0262/2019**

The meeting moved into confidence at 7.18 pm.

The meeting moved out of confidence at 7.19 pm.

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr S Reardon voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

13.2 Budget and Finance Committee - Confidential Recommendation for Council Ratification

Moved Cr M Blackmore

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0263/2019**

The meeting moved into confidence at 7.19 pm.

The meeting moved out of confidence at 7.20 pm.

Personal Statement – Cr D Hood

On behalf of the Warner family, Cr Hood stated that they would like to extend their thanks to Council and Councillors for the support they gave last Saturday night in the fundraiser for Ruby.

The meeting closed at 7.20 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Policy and Planning Committee met on 16 September 2019 to consider five (5) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Five (5) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 September 2019), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 September 2019

1. The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

1.0.2-TVSC2 Augmented Reality Gaming Update

1. That the information be received.
2. When planning major events, consider if appropriate to create an in-game event to increase attendance.

1.0.2-TVSC3Discover Salisbury Events Calendar

1. That the information be received.

TVSC-OB1 Pokemon Stops

1. That a report be brought back to the Committee on the feasibility of Council coordinating a call for submissions from community groups to nominate Pokemon stops.

1.1.1 Salisbury Oval Public Consultation Process and Revised Masterplan

1. That the information be received.
2. That the amended “Salisbury Oval Master Plan” is endorsed and promoted for public information.
3. That the updated recreation facilities, landscaping and proposed toilet location are endorsed for public consultation.
4. That the draft Stakeholder and Community Engagement Plan forming attachment 5 to Policy and Planning Agenda 16/9/19 Item 1.1.1 is endorsed for implementation, subject to the following changes to be resolved by Council, noting that further minor process and editorial changes may be made in the finalisation of the Community Engagement Plan that do not change the intent or substance of the Plan or associated documents:
 - Playground to be fenced along Brown Terrace
 - Swapping the location of the fitness loop with the multi-use courts
 - Provision made for consultation for members of the community who do not have access to a computer.
 - In cases of vacant land, Council contact the owner or ratepayer.
5. Council notes that the current modified concept cost estimate aligns with the existing available budget of \$2.7M, inclusive of \$250k associated with Ames Road major flood mitigation works.
6. Staff proceed with Stakeholder Engagement.
7. A further report to be brought back detailing the findings from the public consultation, including any plan modification and associated budget adjustments required to align with community feedback.

1.3.1 Heritage

1. Subject to budget approval by Council, the General Manager City Development be authorised to engage a heritage expert to undertake a Local Heritage first stage study, a Thematic Heritage Framework, for the City of Salisbury area, and report back to Council on the findings.
2. A discretionary budget bid be prepared to undertake this work for Council consideration as part of the second quarter Budget Review.
3. That the heritage implications of the draft Planning and Design Code be considered further by Council when it is released for public consultation later this year.
4. That liaison and negotiations occur with Heritage SA and the Department for Environment and Water to install interpretive signage and develop web-based information on Salisbury’s maritime heritage.

1.3.2 Annual Report of the Council Assessment Panel for 2018/19

1. That the Annual Report of the Council Assessment Panel for 2018/19 be noted.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 September 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	SUMMARY: The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 1.0.2</u> Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 September 2019	SUMMARY: The minutes and recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 10 September 2019 are presented for Policy and Planning Committee's consideration. COMMITTEE RECOMMENDATIONS: 1. The information contained in the Tourism and Visitor Sub Committee of the meeting held on 10 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council: 1.0.2-TVSC1 Future Reports for the Tourism and Visitor Sub Committee 1. The information be received. 1.0.2-TVSC2 Augmented Reality Gaming Update 1. That the information be received. 2. When planning major events, consider if appropriate to create an in-game event to increase attendance.

	<p>1.0.2-TVSC3Discover Salisbury Events Calendar</p> <p>1. That the information be received.</p> <p>TVSC-OB1 Pokemon Stops</p> <p>1. That a report be brought back to the Committee on the feasibility of Council coordinating a call for submissions from community groups to nominate Pokemon stops.</p>
<p><u>Item No. 1.1.1</u> Salisbury Oval Public Consultation Process and Revised Masterplan</p>	<p>SUMMARY:</p> <p>The Salisbury Oval Masterplan endorsed by Council March 2017 put in place a framework for the development of Salisbury Oval as an integrated recreation, sporting, open space and residential precinct. The masterplan is strongly aligned with the strategic directions contained in Council’s approved Salisbury City Centre Renewal Strategy, and is nominated by Council as a Critical Action in the City Plan 2030.</p> <p>The development of the Masterplan involved extensive community engagement and the end Masterplan endorsed by Council reflected community engagement outcomes at the time.</p> <p>Since Council’s endorsement of the Masterplan new community expectations for sport and recreation land and facilities on Salisbury Oval have arisen. In particular the Salisbury Football Club has expressed new requirements regarding future playing and training facility needs. These matters were addressed in a report to the Council sub-committee in March 2019 and again in this report. These changed community expectations are also reflected in a petition from 2081 signatories received by Council at its December 2018 meeting (Resolution 0042/2018), opposing the sale of land at Neales Green and portions of Salisbury Oval.</p> <p>Council deferred consideration of this matter at its March 2019 meeting and subsequently provided a revised motion at the 23 April 2019 meeting (Resolution 0132/2019)</p> <p>This report addresses the April resolution.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That the amended “Salisbury Oval Master Plan” is endorsed and promoted for public information. 3. That the updated recreation facilities, landscaping and proposed toilet location are endorsed for public consultation.

	<p>4. That the draft Stakeholder and Community Engagement Plan forming attachment 5 to Policy and Planning Agenda 16/9/19 Item 1.1.1 is endorsed for implementation, subject to the following changes to be resolved by Council, noting that further minor process and editorial changes may be made in the finalisation of the Community Engagement Plan that do not change the intent or substance of the Plan or associated documents:</p> <ul style="list-style-type: none"> • Playground to be fenced along Brown Terrace • Swapping the location of the fitness loop with the multi-use courts • Provision made for consultation for members of the community who do not have access to a computer. • In cases of vacant land, Council contact the owner or ratepayer. <p>5. Council notes that the current modified concept cost estimate aligns with the existing available budget of \$2.7M, inclusive of \$250k associated with Ames Road major flood mitigation works.</p> <p>6. Staff proceed with Stakeholder Engagement.</p> <p>7. A further report to be brought back detailing the findings from the public consultation, including any plan modification and associated budget adjustments required to align with community feedback.</p>
<p><u>Item No. 1.3.1</u> Heritage</p>	<p>SUMMARY:</p> <p>The Australian framework of heritage has a number of elements, one of which is built heritage. The City of Salisbury has a number of listed State Heritage level built items, but does not have any listed Local Heritage level built items.</p> <p>A recent instruction from the SA Planning Commission is that no new amendments to Council Development Plans will be allowed until the new Planning and Design Code has been established for the Council area, which is expected to be mid-2020.</p> <p>Significant levels of investigations will be required to establish the credentials of items before undertaking a new process to amend the new Planning and Design Code (replacing the Development Plan) to incorporate Local Heritage Items in the Code.</p> <p>However, preparatory studies can begin should Council wish to pursue Local Heritage status for identified items or places.</p> <p>The level of required justification in the Local Heritage identification will require a commitment to research, identification, obtaining expertise, consultation, and ongoing supporting actions and budget support.</p>

	<p>The methodology as identified in this report results in a recommendation to have a staged approach, so that the necessary preparatory studies are considered by Council to consider the implications and costs before the next stage.</p> <p>The City of Salisbury has put significant effort and contributions into other aspects of heritage in the Council area. Consideration to further develop and contribute to these other aspects, and Aboriginal Heritage and Maritime Heritage is an option that Council may wish to pursue in place of developing a Local Heritage List.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Subject to budget approval by Council, the General Manager City Development be authorised to engage a heritage expert to undertake a Local Heritage first stage study, a Thematic Heritage Framework, for the City of Salisbury area, and report back to Council on the findings. 2. A discretionary budget bid be prepared to undertake this work for Council consideration as part of the second quarter Budget Review. 3. That the heritage implications of the draft Planning and Design Code be considered further by Council when it is released for public consultation later this year. 4. That liaison and negotiations occur with Heritage SA and the Department for Environment and Water to install interpretive signage and develop web-based information on Salisbury’s maritime heritage.
<p><u>Item No. 1.3.2</u> Annual Report of the Council Assessment Panel for 2018/19</p>	<p>SUMMARY:</p> <p>The Council Assessment Panel Annual Report for 2018/19 provides an outline of the activities and performance of the Panel and advice on trends and issues for the period.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That the Annual Report of the Council Assessment Panel for 2018/19 be noted.

CO-ORDINATION

Officer: MG
Date:

5.2 Works and Services Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Works and Services Committee met on 16 September 2019 to consider eleven (11) items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Eleven (11) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Works and Services Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Works and Services Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 9 September 2019

1. The information contained in the Asset Management Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Appointment of Deputy Chairman - Asset Management Sub Committee

1. Cr Shiralee Reardon be appointed as Deputy Chairman of the Asset Management Sub Committee for a period of two years.

AMSC-OB1 Playspace Renewal Program

1. That a report on the review of existing relevant policies and service levels of the playspace renewal program be provided at the next Asset Management Sub Committee meeting.

AMSC-OB2 Streetscapes and Footpaths Program

1. That a report on the review of existing relevant policies and service levels of the streetscapes and footpaths program be provided at the next Asset Management Sub Committee meeting.

AMSC-OB3 Changes to the Asset Management Sub Committee Terms of Reference

1. That the Asset Management Sub Committee recommend to the Works and Services Committee that the Building Renewal Program be added to the Terms of Reference for the Asset Management Sub Committee.

AMSC-OB4 Inclusion of Presentations to the Asset Management Sub Committee in the Agenda

1. That any presentations to Elected Members on the Asset Management Sub Committee be included in the agenda papers.

2.2.1 The Salisbury Home and Community Services Business Model Project (Age and Disability Services) post 2020

1. That the information to be received.
2. That Council note:
 - a. resolution (No. 00461/2018) requested staff explore detailed business options in relation the Aged Care and National Disability Insurance Scheme (NDIS) services in light of funding changes by the Commonwealth Government and report back to Council in September 2019.
 - b. future work on Salisbury Home and Community Services business plan for delivery of the of the business options has been unable to be achieved due to the Australian Government’ s delay in providing details of the future direction of the Commonwealth Home Support Programme (CHSP) funding post 2020.
 - c. in April 2019 the Department of Health extended the Commonwealth Home Support Programme to 30 June 2022 in current funding arrangements.
3. That staff provides future reports as information is received from the Commonwealth regarding the Commonwealth Home Support Programme.

2.5.1 Renewable Energy for Council Buildings

1. The information be received
2. Options to increase the renewable energy supply for Council buildings and facilities are further investigated as part of the Council’s “Sustainability Strategy” and subsequent “Energy Plan”.

2.5.2 Flood Lighting at Council owned Facilities leased by Community and Sporting Clubs.

1. Council endorse to vary the current Sporting and Community Club Lease agreement’s maintenance schedule to change responsibility of the sporting fields lighting from the Lessee to Council and that a deed of variation be prepared to reflect the change.
2. Council staff be endorsed to send the Deed of Variation outlining the proposed changes to sports field lighting maintenance, once prepared, to all sporting and community clubs currently occupying council owned facilities.
3. Manager of Property and Buildings be authorised to execute the deed of variation documentation.

-
4. The funding for the additional cost of \$150,000 for Sport Field lighting maintenance be submitted to the Second Quarter Budget Review of 2019/20 for consideration, noting that this funding would need to be ongoing.

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019

The information contained in the Strategic Property Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC2 Strategic Land Review Update Status Report

1. That the report be received.
2. That it be noted that an Elected Member workshop regarding the Strategic Land Review Bi-Annual Update will be scheduled for November 2019 ahead of reporting on the Update to the Strategic Property Development Sub-Committee in February 2020.

SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

2.6.1 Resource Sharing Proposal - Research Road Dog Pound

1. That the Chief Executive Officer be authorised to prepare and enter into a formal Memorandum of Understanding or similar document with the City of Tea Tree Gully for the joint development of a new Dog Pound facility servicing both Councils on the site of the existing City of Salisbury Pound at Research Road Pooraka or other identified suitable site, with the MoU encompassing design development, construction management and costs, and an on-going use and management agreement.
2. That a further report be presented to Council upon the finalisation of a concept design and business case for the proposed Pound, for Council consideration for presentation of a budget bid for the project.

2.6.2 Capital Works Report - August 2019

1. As part of the 2019/20 Car Park Renewal Program, PR21413, defer the renewal of the Jack Young Centre pending the Gawler line electrification works and bring forward the renewal of Lindblom Park, Pooraka. The renewal of Lindblom Park together with the renewal of Dry Creek Linear Park Upper will require the full 2019/20 program allocation of \$219k to complete them collectively.
2. Approval of a 2019/20 First Quarter Non-Discretionary Budget Bid for an additional \$120k capital Council contribution for PR13952 School Zones and Pedestrian Crossings Program to enable the following three pedestrian crossings to be delivered;
 - Mawson Lakes Boulevard, Creation of a Push Activated Lights Crossing
 - Barassi Street, Paralowie, Upgrade to a Koala Crossing
 - Carey Street, Salisbury, Creation of an Emu Crossing

3. Approval of a nil effect, 2019/20 First Quarter Discretionary Budget Bid, to reflect the \$25k of capital income proposed to be received from State Government to assist in the delivery of a new emu crossing at Carey Street, Salisbury.
4. Staff be authorized to commence work on the revised 2019/20 School Zones and Pedestrian Crossings Program as outlined within this report (Item 2.6.2, Works and Services Committee, 16th September 2019) upon endorsement of this report by the Works and Services Committee, 16th September 2019.
5. As outlined within this report, (Item 2.6.2, Works and Services Committee, 16th September 2019) endorse the program inclusions detailed as part of PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program.

2.7.1 Safety near Train Stations

1. The information within the report be received and noted.

2.7.2 Traffic Safety: Nelson Road, Para Hills

1. That Council notes the installation of a “Crest” sign and a “Reduce Speed Now” sign, in appropriate locations, to give drivers advanced warning of the “blind rise” between Milne Road & Miller Avenue on Nelson Road.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.

Item No. 2.0.2

Minutes of the Asset Management Sub Committee meeting held on Monday 9 September 2019

SUMMARY:

The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 9 September 2019 are presented for Works and Services Committee's consideration.

COMMITTEE RECOMMENDATION:

The information contained in the Asset Management Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Appointment of Deputy Chairman - Asset Management Sub Committee

1. Cr Shiralee Reardon be appointed as Deputy Chairman of the Asset Management Sub Committee for a period of two years.

AMSC-OB1: Playspace Renewal Program

1. That a report on the review of existing relevant policies and service levels of the playspace renewal program be provided at the next Asset Management Sub Committee meeting.

AMSC-OB2: Streetscapes and Footpath Program

1. That a report on the review of existing relevant policies and service levels of the streetscapes and footpaths program be provided at the next Asset Management Sub Committee meeting.

AMSC-OB3: Changes to the Asset Management Sub Committee Terms of Reference

1. That the Asset Management Sub Committee recommend to the Works and Services Committee that the Building Renewal Program be added to the Terms of Reference for the Asset Management Sub Committee.

AMSC-OB4: Inclusion of Presentations to the Asset Management Sub Committee in the Agenda

1. That any presentations to Elected Members on the Asset Management Sub Committee be included in the agenda papers.

Item No. 2.2.1

The Salisbury Home and Community Services Business Model Project (Age and Disability Services) post 2020

SUMMARY:

Australia's comprehensive Aged and Disability Care sector reforms are significantly changing how services are provided to older people and people living with disabilities.

The reforms relating to the Commonwealth Home Support Programme (CHSP) component of Aged Care has been deferred to July 2022.

The reforms have been implemented at a rapid pace over the last 3-4 years and this is expected that final changes previously scheduled for July 2020 will be fully implemented by July 2022.

On the 3rd of April 2019, as part of the 2019 Australian Government Budget package, the Department of Health extended the Commonwealth Home Support Programme (CHSP) to 30 June 2022.

This report provides an update on the "Salisbury Home and Community Services Business Model Framework 2nd stage" which identified a business plan for delivering services post 2020.

COMMITTEE RECOMMENDATION:

1. That the information to be received.
2. That Council note:
 - a. resolution (No. 00461/2018) requested staff explore detailed business options in relation the Aged Care and National Disability Insurance Scheme (NDIS) services in light of funding changes by the Commonwealth Government and report back to Council in September 2019.
 - b. future work on Salisbury Home and Community Services business plan for delivery of the of the business options has been unable to be achieved due to the Australian Government's delay in providing details of the future direction of the Commonwealth Home Support Programme (CHSP) funding post 2020.
 - c. in April 2019 the Department of Health extended the Commonwealth Home Support Programme (CHSP) to 30 June 2022 in current funding arrangements.
3. That staff provides future reports as information is received from the Commonwealth regarding the Commonwealth Home Support Programme (CHSP).

<p><u>Item No. 2.5.1</u> Renewable Energy for Council Buildings</p>	<p>SUMMARY: Council requested staff provide advice back to Council regarding the options to supply all Council buildings with 100% renewable energy. As outlined in the report below, there are multiple options that can be utilised to deliver this objective and therefore a formal business case is required to assess the strengths & weakness of each option.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received 2. Options to increase the renewable energy supply for Council buildings and facilities are further investigated as part of the Council’s “Sustainability Strategy” and subsequent “Energy Plan”.
<p><u>Item No. 2.5.2</u> Flood Lighting at Council owned Facilities leased by Community and Sporting Clubs.</p>	<p>SUMMARY: This report addresses a resolution at the July 2019 Council Meeting relating to a change in responsibilities for sports lighting for Local Sporting Clubs who have leases.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council endorse to vary the current Sporting and Community Club Lease agreement’s maintenance schedule to change responsibility of the sporting fields lighting from the Lessee to Council and that a deed of variation be prepared to reflect the change. 2. Council staff be endorsed to send the Deed of Variation outlining the proposed changes to sports field lighting maintenance, once prepared, to all sporting and community clubs currently occupying council owned facilities. 3. Manager of Property and Buildings be authorised to execute the deed of variation documentation. 4. The funding for the additional cost of \$150,000 for Sport Field lighting maintenance be submitted to the Second Quarter Budget Review of 2019/20 for consideration, noting that this funding would need to be ongoing.
<p><u>Item No. 2.5.3</u> Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019</p>	<p>SUMMARY: The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Monday 9 September 2019 are presented for Works and Services Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Strategic Property Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p>

	<p>SPDSC1 Future Reports for the Strategic Property Development Sub Committee 1. The information be received.</p> <p>SPDSC2 Strategic Land Review Update Status Report 1. That the report be received. 2. That it be noted that an Elected Member workshop regarding the Strategic Land Review Bi-Annual Update will be scheduled for November 2019 ahead of reporting on the Update to the Strategic Property Development Sub-Committee in February 2020.</p> <p>SPDSC3 Tranche 2 - Boardwalk at Greentree Project Update 1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.</p>
<p><u>Item No. 2.6.1</u> Resource Sharing Proposal - Research Road Dog Pound</p>	<p>SUMMARY: The City of Salisbury has been approached by the City of Tea Tree Gully to discuss options for joint development and use of a dog pound. Initial discussions with representatives of the City of Tea Tree Gully have identified some mutual benefits in collaboration on this issue, and this report seeks Council’s approval to enter into further discussions and formalise the framework for collaboration on this project.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the Chief Executive Officer be authorised to prepare and enter into a formal Memorandum of Understanding or similar document with the City of Tea Tree Gully for the joint development of a new Dog Pound facility servicing both Councils on the site of the existing City of Salisbury Pound at Research Road Pooraka or other identified suitable site, with the MoU encompassing design development, construction management and costs, and an on-going use and management agreement. 2. That a further report be presented to Council upon the finalisation of a concept design and business case for the proposed Pound, for Council consideration for presentation of a budget bid for the project.

Item No. 2.6.2

Capital Works Report -
August 2019

SUMMARY:

The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

COMMITTEE RECOMMENDATION:

1. As part of the 2019/20 Car Park Renewal Program, PR21413, defer the renewal of the Jack Young Centre pending the Gawler line electrification works and bring forward the renewal of Lindblom Park, Pooraka. The renewal of Lindblom Park together with the renewal of Dry Creek Linear Park Upper will require the full 2019/20 program allocation of \$219k to complete them collectively.
2. Approval of a 2019/20 First Quarter Non-Discretionary Budget Bid for an additional \$120k capital Council contribution for PR13952 School Zones and Pedestrian Crossings Program to enable the following three pedestrian crossings to be delivered;
 - Mawson Lakes Boulevard, Creation of a Push Activated Lights Crossing
 - Barassi Street, Paralowie, Upgrade to a Koala Crossing
 - Carey Street, Salisbury, Creation of an Emu Crossing
3. Approval of a nil effect, 2019/20 First Quarter Discretionary Budget Bid, to reflect the \$25k of capital income proposed to be received from State Government to assist in the delivery of a new emu crossing at Carey Street, Salisbury.
4. Staff be authorized to commence work on the revised 2019/20 School Zones and Pedestrian Crossings Program as outlined within this report (Item 2.6.2, Works and Services Committee, 16th September 2019) upon endorsement of this report by the Works and Services Committee, 16th September 2019.
5. As outlined within this report, (Item 2.6.2, Works and Services Committee, 16th September 2019) endorse the program inclusions detailed as part of PR14498 Council Funded New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program.

<p><u>Item No. 2.7.1</u> Safety near Train Stations</p>	<p>SUMMARY:</p> <p>Council has reviewed the safety near the train stations of Parafield, Parafield Gardens and Greenfields. The investigation confirmed that Council can improve safety by upgrading lighting in neighbouring reserves and undertaking vegetation clearing.</p> <p>The work is estimated to cost \$85,000. Where the work cannot be undertaken through existing budgets, Council will package a new initiative bid for the work to be undertaken in the 2020/21 financial year.</p> <p>Council is liaising with SAPOL and DPTI to improve safety at the train stations.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information within the report be received and noted.
<p><u>Item No. 2.7.2</u> Traffic Safety: Nelson Road, Para Hills</p>	<p>SUMMARY:</p> <p>Council has asked staff to bring back a report to Council investigating whether any traffic calming devices can be installed in regards to increased traffic and vehicles coming too fast over a blind hill on Nelson Road, Para Hills between Milne Road and Miller Avenue, Para Hills.</p> <p>After investigating the site it is recommended that new advisory signage is installed.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council notes the installation of a “Crest” sign and a “Reduce Speed Now” sign, in appropriate locations, to give drivers advanced warning of the “blind rise” between Milne Road & Miller Avenue on Nelson Road.

CO-ORDINATION

Officer: MG
Date:

5.3 Resources and Governance Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

SUMMARY

The Resources and Governance Committee met on 16 September 2019 to consider eight (8) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Eight (8) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.3.1 Review of the Local Nuisance and Litter Control Act 2016 - Submission

1. That the report be received.
2. The City of Salisbury Local Nuisance and Litter Control Act Submission 2019 forming attachment 1 to the Planning and Policy Committee Agenda 16/9/19 Item 3.3.1 be provided to the Environment Protection Authority and Local Government Association for consideration.

3.4.1 Nominations Sought for the South Australian Boating Facility Advisory Committee

1. Cr C Buchanan be nominated as a Local Government Member on the South Australian Boating Facility Advisory Committee.

3.6.1 Review of Code of Practice - Access to Meetings and Associated Documents - Results of Public Consultation

1. The information be received.
2. The Code of Practice for Access to Meetings and Associated Documents as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 16/09/2019) be endorsed.

3.6.2 Review of Outdoor Facility Hire Policy

1. The information be received.
2. The Outdoor Facility Hire Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 15/07/2019), be endorsed.

3.6.3 Review of Elected Member Recognition Policy

1. The Information be received.
2. The Elected Member Recognition Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 19/08/2019), be endorsed, subject to the following changes:
 - Paragraph 10: “12” years be deleted and replaced with “10”,
 - Paragraph 11: “Civic Centre” be deleted and replaced with “Salisbury Community Hub”,
 - Paragraph 18: deletion of the following – “and there are insufficient funds within the existing budget to cover the costs”.

3.6.4 Variations to Delegations

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 9 October 2019 of those powers and functions under the following:
 - 1.1 *Local Government Act 1999*
 - Section 302B – Attachment 3
2. In exercise of the powers contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, and 4, Item No. 3.6.4, Resources and Governance Committee, 16/09/2019) are hereby delegated from 10 October 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Development Act*, *Development (Development Plans) Amendment Act 2006*, *Development Regulations 2008* and *Development (Waste Reform) Variation Regulations 2019*, and the *State Records Act 1997* as follows:
 - Development Act*, *Development (Development Plans) Amendment Act 2006*, *Development Regulations 2008* and *Development (Waste Reform) Variation Regulations 2019*
 - Clauses 2(2) and 2(3) of Schedule 1 *Development (Waste Reform) Regulations – Attachment 2*
 - State Records Act 1997*
 - Complete Instrument – Attachment 4

3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019, and the State Records Act 1997.*

3.6.5 Public Interest Disclosure Act 2018 Policy

1. That Council note the Public Interest Disclosure Act 2018 Policy to respond to the *Public Interest Disclosure Act 2018.*

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 September 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<p><u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee</p>	<p>SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p><u>Item No. 3.3.1</u> Review of the Local Nuisance and Litter Control Act 2016 - Submission</p>	<p>SUMMARY: The Local Nuisance and Litter Control Act commenced in July 2017 to provide local service to manage a range of nuisance complaints and deter littering and illegal dumping. The Environment Protection Authority (EPA) has undertaken a minor review of the legislation to consider its functionality and effectiveness in addressing these issues in the community. The report provides a draft submission to the EPA providing feedback on a range of proposed amendments to the legislation.</p>

	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the report be received. 2. The City of Salisbury Local Nuisance and Litter Control Act Submission 2019 forming attachment 1 to the Planning and Policy Committee Agenda 16/9/19 Item 3.3.1 be provided to the Environment Protection Authority and Local Government Association for consideration..
<p><u>Item No. 3.4.1</u> Nominations Sought for the South Australian Boating Facility Advisory Committee</p>	<p>SUMMARY: The Minister for Transport, Infrastructure and Local Government has written to the LGA requesting nominations for a Local Government Member on the South Australian Boating Facility Advisory Committee for a two year term commencing in December 2019.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Cr C Buchanan be nominated as a Local Government Member on the South Australian Boating Facility Advisory Committee.
<p><u>Item No. 3.6.1</u> Review of Code of Practice - Access to Meetings and Associated Documents - Results of Public Consultation</p>	<p>SUMMARY: This report presents the results of community consultation for the Draft Code of Practice – Access to Meetings and Associated Documents in accordance with Section 92(5) of the <i>Local Government Act 1999</i> (the Act) and seeks Council endorsement of the Draft Code.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Code of Practice for Access to Meetings and Associated Documents as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 16/09/2019) be endorsed.
<p><u>Item No. 3.6.2</u> Review of Outdoor Facility Hire Policy</p>	<p>SUMMARY: This report presents the Outdoor Facility Hire Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner. One change has been made.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Outdoor Facility Hire Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 15/07/2019), be endorsed.
<p><u>Item No. 3.6.3</u> Review of Elected Member Recognition Policy</p>	<p>SUMMARY: This report presents the Elected Member Recognition Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor editorial changes are required.</p>

	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Information be received. 2. The Elected Member Recognition Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 19/08/2019), be endorsed, subject to the following changes: Paragraph 10: “12” years be deleted and replaced with “10”, Paragraph 11: “Civic Centre” be deleted and replaced with “Salisbury Community Hub”, Paragraph 18: deletion of the following – “and there are insufficient funds within the existing budget to cover the costs”.
<p><u>Item No. 3.6.4</u> Variations to Delegations</p>	<p>SUMMARY:</p> <p>The Local Government Association (LGA) periodically distributes information relating to delegations that require changes to be actioned by Council. These changes are usually as a result of legislative amendment or to correct errors that have been identified.</p> <p>The delegations templates have been updated to reflect changes to legislation as contained within LGA Circular 33.7 dated 13 August 2019.</p> <p>This report sets out changes required to City of Salisbury delegations in response to the changes made to the delegations templates.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 9 October 2019 of those powers and functions under the following: <ol style="list-style-type: none"> 1.1 <i>Local Government Act 1999</i> <ul style="list-style-type: none"> • Section 302B – Attachment 3 2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, and 4, Item No. 3.6.4, Resources and Governance Committee, 16/09/2019) are hereby delegated from 10 October 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the <i>Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019, and the State Records Act 1997</i> as follows:

	<p><i>Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019</i></p> <ul style="list-style-type: none"> • Clauses 2(2) and 2(3) of Schedule 1 Development (Waste Reform) Regulations – Attachment 2 • <i>State Records Act 1997</i> • Complete Instrument – Attachment 4 <p>3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the <i>Development Act, Development (Development Plans) Amendment Act 2006, Development Regulations 2008 and Development (Waste Reform) Variation Regulations 2019, and the State Records Act 1997.</i></p>
<p><u>Item No. 3.6.5</u> Public Interest Disclosure Act 2018 Policy</p>	<p>SUMMARY: The <i>Public Interest Disclosure Act 2018 (SA)</i> came into operation on 1 July 2019 and repeals the <i>Whistleblowers Protection Act 1993</i>. On 13 August 2019 the Executive Group approved a document setting out procedures for a person who wants to make an appropriate disclosure of public interest information, and for officers and employees dealing with such a disclosure. That document is called the Public Interest Disclosure Act 2018 Policy.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council note the Public Interest Disclosure Act 2018 Policy to respond to the <i>Public Interest Disclosure Act 2018</i>.

CO-ORDINATION

Officer: MG
Date:

5.4 Audit Committee of Council: Recommendations for Council Ratification

No Audit Committee of Council meeting was held in September 2019.

5.5 Council Assessment Panel

Council notes the Minutes of the Council Assessment Panel meeting held on Tuesday 27 August 2019.

5.6 Budget and Finance Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 16 September 2019 to consider three (3) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Three (3) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach.

RECOMMENDATION

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 September 2019), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 9 September 2019

1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC3 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC4 Salisbury Water Business Unit - Expression of Interest

1. Information be received.
2. Further update be provided following the finalisation of the Dry Creek proposal.

IBDSC5 Customer Review Dashboard

1. The information be received.

IBDSC6 Local Government Reform Program - Reform Areas 1 and 2

1. That the proposed position and associated comments made at this meeting on each of the reform proposals contained in Reform Areas 1 and 2 in the table attached to Item No. IBDSC6 on the agenda, be provided as an attachment to the report from this meeting to the Budget and Finance Committee, for inclusion in the submission to the State Government on the *Reforming Local Government in South Australia Discussion Paper*.

IBDSC-OB1 Provision of Presentations to Elected Members

1. That Elected Members be provided with hard copies of all presentations with their weekly business papers.

6.6.1 Review of Financial Hardship Policy

1. The information be received.
2. The Financial Hardship Policy as set out in Attachment 1 to this report (Item 6.6.1, Budget and Finance, 16/09/2019) be endorsed.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 September 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 September 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p>	<p>SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p><u>Item No. 6.0.2</u> Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 9 September 2019</p>	<p>SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 September 2019 are presented for Budget and Finance Committee's consideration. In particular attachment 2 to this report is an updated version of the attachment that was considered by the sub committee for IBDSC6.</p> <p>COMMITTEE RECOMMENDATIONS: 1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 September 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>IBDSC3 Future Reports for the Innovation and Business Development Sub Committee 1. The information be received.</p> <p>IBDSC4 Salisbury Water Business Unit - Expression of Interest 1. Information be received. 2. Further update be provided following the finalisation of the Dry Creek proposal.</p> <p>IBDSC5 Customer Review Dashboard 1. The information be received.</p> <p>IBDSC6 Local Government Reform Program - Reform Areas 1 and 2 1. That the proposed position and associated comments made at this meeting on each of the reform proposals contained in Reform Areas 1 and 2 in the table attached to Item No. IBDSC6 on the agenda, be provided as an attachment to the report from this</p>

	<p>meeting to the Budget and Finance Committee, for inclusion in the submission to the State Government on the <i>Reforming Local Government in South Australia Discussion Paper</i>.</p> <p>IBDSC-OB1 Provision of Presentations to Elected Members</p> <ol style="list-style-type: none"> 1. That Elected Members be provided with hard copies of all presentations with their weekly business papers
<p><u>Item No. 6.6.1</u> Review of Financial Hardship Policy</p>	<p>SUMMARY: In July 2018, Council endorsed a Financial Hardship Policy for our Rating and Sundry Debtor customers (Resolution Number: 2571/2018). Currently Council’s Policy Framework provides for Council policies to be reviewed within 12 months of a general election and thereafter every 2 years. In accordance with the Policy Framework, staff have reviewed the attached the Financial Hardship Policy as set out in Attachment 1, with minor changes for Councils review and endorsement for a further 2 year period.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Financial Hardship Policy as set out in Attachment 1 to this report (Item 6.6.1, Budget and Finance, 16/09/2019) be endorsed.

CO-ORDINATION

Officer:

MG

Date:

5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification

Author Janet Crook, Risk & Governance Program Manager, CEO and Governance

Approving Officer Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 9 September 2019 to consider seven (7) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 9 September 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 September 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications – August 2019

1. The information be received.

7.2.2 Community Grants Program Applications for September 2019

1. The information be received and noted.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 9 September 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 September 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 7.2.1</u> Youth Sponsorship Applications – August 2019	EXECUTIVE SUMMARY: This report outlines the Youth Sponsorship Applications assessed in August 2019. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 7.2.2</u> Community Grants Program Applications for September 2019	EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications received for the September 2019 round. Two applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. COMMITTEE RECOMMENDATION: 1. The information be received and noted.

2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<u>Item No. 7.2.3</u> 22/2019: Goalball South Australia Association Inc. - Community Grants Program Application	EXECUTIVE SUMMARY: The Goalball South Australia Association Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration. COMMITTEE RECOMMENDATION: 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows: a. 22/2019: Goalball South Australia Association Inc. be awarded the amount of \$5,000.00 to assist with the purchase of stadium hire for the 2019 Australian Goalball Championships as outlined in the Community Grant Application and additional information.
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<p><u>Item No. 7.2.4</u> 23/2019: The Lions Club of Paralowie Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Lions Club of Paralowie Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows: <ol style="list-style-type: none"> a. 23/2019: The Lions Club of Paralowie Inc. be awarded the amount of \$1,655.00 to assist with the purchase of mobile cool room hire, generator, and tables and chairs hire for the 2019 Community Fun Day as outlined in the Community Grant Application and additional information.
<p><u>Item No. 7.2.5</u> Minor Capital Works Grant Program - Brahma Lodge Sports Club - Application</p>	<p>EXECUTIVE SUMMARY: An eligible application for the Minor Capital Works Grant Program has been received from the Brahma Lodge Sports Club for the installation of solar battery storage at Brahma Lodge Oval and is presented for assessment.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The report be received. 2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows: <ol style="list-style-type: none"> a. The Brahma Lodge Sports Club: an amount up to \$35,290 for the installation of solar battery storage at Brahma Lodge Oval, noting that any additional costs are to be funded by the Brahma Lodge Sports Club or external grant programs, as per the funding agreement. b. Noting that the Brahma Lodge Sports Club has signed a contract and made a deposit payment with a nominated provider for the solar battery however no project works <i>for the storage of the battery system</i> have commenced MCWGP funding condition paragraph 11.

Item No. 7.2.6

**Minor Capital Works
Grant Program - Para
Hills West Soccer Club
Application**

EXECUTIVE SUMMARY:

The application from the Para Hills West Soccer Club for the installation of a cool room has been received. An amount of \$50,000 is recommended for funding under the 2019/20 Minor Capital Works Grant Program budget.

COMMITTEE RECOMMENDATION:

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills West Soccer Club: an amount of \$50,000 for the installation of a cool room at Manor Farm Oval, noting that any additional costs are to be funded by the Para Hills West Soccer Club or external grant programs, as per the funding agreement.

CO-ORDINATION

Officer: MG
Date:

5.8 CEO Review Committee: Recommendations for Council Ratification

No CEO Review Committee meeting was held in September 2019.

ITEM 6: GENERAL BUSINESS REPORTS

6.1 Code of Conduct Complaint – Cr Beau Brug – 01/2019

Author	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
City Plan Links	4.3 Have robust processes that support consistent service delivery and informed decision making.
Summary	This report presents the findings and recommendations of Kelledy Jones Lawyers in relation to Code of Conduct Complaint 01/2019 and seeks a decision from Council.

RECOMMENDATION

That, following the investigation into an alleged breach of the Code of Conduct for Council Members:

1. The report be received;
2. Council notes the actions of Cr Brug in facilitating, or otherwise promoting competitions for local businesses on his personal Facebook page, which page was, correspondingly, used to transact Council business and that, in the absence of distinguishing between posts made in a personal capacity and those made in his capacity as an elected member, his actions were contrary to the Media Policy and hence in breach of clause 2.6 of the Code;
3. Council note the proactive steps taken by Cr Brug to address these matters,
4. Elected Members note their responsibilities with regards to the use of social media and that social media training is scheduled to be provided for all elected members on Tuesday, 1 October 2019; and
5. Council’s decision in relation to this matter be reported to the complainants.
6. [*Council to determine further action (if any) is required in response to the report*].

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Chief Executive Officer (CEO) received complaints alleging that certain actions of Councillor Beau Brug were in breach of the Code of Code of Conduct for Council Members (‘the Code’).
- 1.2 It was alleged that:
 - 1.2.1 Cr Brug used his position as a Councillor to solicit free goods from local businesses, which he used as prizes in ‘competitions’ run on his personal Facebook page. The local businesses being led to believe that they would benefit from participating in these competitions, for example, through obtaining more social media traffic to their business pages and/or business exposure to his network (‘the First Complaint’); and

-
- 1.2.2 despite the competitions being run on Cr Brug’s personal Facebook page, his personal page is closely connected with his position as an elected member, insofar as he regularly posts about Council matters on the page and it is listed as his ‘website’ on his Council profile (‘the Second Complaint’).

2. REPORT

- 2.1 Acting in response to the complaints one of Council’s Panel Legal Providers, Kelledy Jones Lawyers, were asked to investigate, undertake an independent review of the evidence and to prepare a Report for the consideration of the Council.

- 2.2 The report from Kelledy Jones Lawyers has now been received and the full recommendations are presented in this report for Council consideration:

“4.3 *It has been **recommended** that the Council resolve as follows:*

4.3.1 *that following an investigation into an alleged breach of the Code, the Council notes the actions of Cr Brug in facilitating, or otherwise promoting competitions for local businesses on his personal Facebook page, which page was, correspondingly, used to transact Council business and that, in the absence of distinguishing between posts made in a personal capacity and those made in his capacity as an elected member, his actions were contrary to the Media Policy and hence in breach of clause 2.6 of the Code;*

4.3.2 *noting the proactive steps taken by Cr Brug to address these matters, that the CEO remind elected members of their responsibilities with regards to the use of social media; and*

4.3.3 *that Cr Brug attends training in the use of social media.”*

- 2.3 The report is provided as part of the confidential report to this matter, elsewhere on the agenda for this meeting of Council.

- 2.4 The Code of Conduct for Council Members provides the following:

“2.25 *If, following investigation under the Council’s complaints handling process, a breach of the Behavioural Code by a Council member is found, the Council may, by resolution:*

2.25.1 *Take no action;*

2.25.2 *Pass a censure motion in respect of the Council member;*

2.25.3 *Request a public apology, whether written or verbal;*

2.25.4 *Request the Council member to attend training on the specific topic found to have been breached;*

2.25.5 *Resolve to remove or suspend the Council member from a position within the Council (not including the member’s elected position on the Council);*

2.26.6 *Request the member to repay monies to the Council.”*

2.5 Similarly, Council's endorsed "Code of Conduct for Council Members – Dealing with Complaints Procedure" provides:

“4. Investigation Findings and Remedies

- a. Where the investigation has determined that a breach of Part 2 of the Code has occurred, the breach must be the subject of a report to a public meeting of the Council. The Council may, by resolution, take any of the following actions:*
 - i. take no action*
 - ii. pass a censure motion in respect of the Council member;*
 - iii. Request a public apology, whether written or verbal;*
 - iv. Request the Council member to attend training on the specific topic found to have been breached;*
 - v. resolve to remove or suspend the Council member from a position within the Council (not including the Member's elected position on the Council);*
 - vi. Remove a member from their position as Council representative on an outside body where Council has resolved their appointment;*
 - vii. Request the member to repay monies to the Council; or*
 - viii. Any combination of the above.*
- b. Council will not enter into any process of appeal in relation to findings of a breach of Part 2 of the Code.*

2.6 Council should note that, in accordance with the Elected Members Training and Development Policy, and the Training and Development Plan within it, a Social Media Training workshop has been scheduled for October 2019.

3. CONCLUSION

- 3.1 Having considered the recommendations arising from the report of Kelledy Jones Lawyers as set out in paragraph 2.2 of this Report, Council must now, by resolution determine which action it wishes to take.
- 3.2 Paragraphs 2.4 and 2.5 provide details of the options available to Council in response to the finding that a breach of the Code of Conduct for Council Members has occurred.
- 3.3 The recommendations currently contained within this report are administrative in nature, in that they receive the report, and direct that the decision of Council be reported to parties to the complaint. Council will need to consider whether further action is required in response to the Kelledy Jones Lawyers' report, and for it to be included as part of the final resolution.

CO-ORDINATION

Officer:

Date:

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Impact of Council Trees on Residential Solar Panels

Cr Graham Reynolds has submitted the following Notice of Motion:

1. That Council provide a report into the costs and feasibility of amending the Council Tree Management Policy to include the provision of the pruning Council trees that affect the performance of residential Household solar panels.

ADMINISTRATION COMMENT:

If the proposed motion is adopted, the matter will form part of the review of the Tree Management Policy that will be forwarded to the Asset Management Sub Committee.

CO-ORDINATION

Officer:

Date:

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary**Recommendation**

1. That this information be noted.

Date	Time	Function
22/08/2019	11:00 AM	Mayor/CEO/EA
22/08/2019	01:30 PM	Final Catch up re Writer's Week
22/08/2019	02:00 PM	Office Time - PA
22/08/2019	05:45 PM	Mawson Lakes Neighbourhood Watch
22/08/2019	12 Noon	Lunch Meeting with local Mayors and reps from Anti Poverty Network re Newstart
23/08/2019	09:30 AM	FW: Local Government Research & Development Scheme Advisory Committee Meeting
23/08/2019	06:00 PM	Salisbury Writers Festival 2019 - Opening & Awards Evening
24/08/2019	01:00 PM	Australian Asian Chamber of Commerce and Industry Inc. (AACCI) Networking BBQ Lunch
26/08/2019	10:00 AM	GFGSA Para Hills Village Grand Opening
26/08/2019	03:30 PM	Meeting with Resident -
26/08/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
26/08/2019	04:30 PM	Pre Council Meeting Briefing
26/08/2019	06:30 PM	Council Meeting
28/08/2019	10:00 AM	Media Issues - Regular Catch-up

28/08/2019	10:30 AM	Official Opening Ceremony for the City of Salisbury Create a Place – Public Art Project Mural Unveiling
28/08/2019	01:00 PM	LGA Board of Directors meeting
28/08/2019	12 Noon	Lunch prior to the LGA Board of Directors meeting
29/08/2019	04:30 PM	Galbandi Teej Celebration
30/08/2019	11:00 AM	Meeting with John Harry, Mayor Aldridge and Sue Trussell - Manager Parafield Airport
2/09/2019	10:00 AM	GAROC committee meeting
2/09/2019	03:00 PM	Meeting with Resident from Cornerstone Housing - Onelife Parafield Gardens
2/09/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
2/09/2019	04:30 PM	Salisbury Secret Garden - Advisory Group Meeting
2/09/2019	06:30 PM	Informal Strategy
3/09/2019	10:00 AM	Radio Show
3/09/2019	11:30 AM	Meeting Mayor Gillian Aldridge / Julie Kushnir
3/09/2019	12:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
3/09/2019	05:00 PM	Reception to Welcome His Eminence Archbishop Makarios
4/09/2019	10:45 AM	Italian Radio Program
4/09/2019	02:00 PM	Discussion with business re parking
5/09/2019	09:30 AM	Bickfords Opening Ceremony of the Ultrapure Bottling Line
5/09/2019	02:00 PM	Australia Day Planning Meeting
5/09/2019	12 Noon	Community Hub Opening Event & Secret Garden and China Visit
7/09/2019	09:00 AM	EM Workshop: City Plan and KPIs
8/09/2019	09:45 AM	Odd Socks Day 2019 Launch in partnership with Bowls SA and the SA Super League
8/09/2019	12 Noon	National Servicemen's Association Para Districts Sub Branch - 20th Charter Lunch
9/09/2019	10:00 AM	Coffee with local developer
9/09/2019	04:00 PM	Personal Catch-Up staff member/Mayor Aldridge
9/09/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
9/09/2019	06:30 PM	Asset Management Sub Committee
9/09/2019	06:30 PM	Innovation & Business Development Sub Committee
9/09/2019	06:30 PM	Sport, Recreation & Grants Committee meeting
9/09/2019	06:30 PM	Strategic Property Development Sub Committee (at concl of Asset Mgmt SC)
10/09/2019	10:30 AM	Outline of Speech on Smart Cities for China Trip
10/09/2019	02:00 PM	Catch up with PA
10/09/2019	02:30 PM	Media Issues - Regular Catch-up
10/09/2019	03:00 PM	2019 Salisbury Legend Awards selection meeting
10/09/2019	04:30 PM	Tourism and Visitor Sub Committee meeting
11/09/2019	09:00 AM	Citizenship Ceremonies run by Dept of Immigration – all day
11/09/2019	05:30 PM	Annual General Meeting of the Salisbury Business Association Inc.
11/09/2019	06:30 PM	2019 Salisbury Business Awards
12/09/2019	02:30 PM	International Women's Day - Event Planning

12/09/2019	03:15 PM	Meeting to discuss Saints Rd in front of Mitani
12/09/2019	03:30 PM	Briefing for Skate Park Mural & Meeting with Team Leader, Twleve25
12/09/2019	06:00 PM	Endeavor students play
13/09/2019	11:00 AM	SPEECH - Art Project Salisbury North Skate Park - Mural Unveiling
14/09/2019	10:00 AM	Mawson Boat Club Community Rowing Challenge Splash & Dash Fun Regatta
14/09/2019	11:30 AM	Junior Tennis Winter Award Presentation
16/09/2019	04:00 PM	Meeting with Paula Luethen, Member for King
16/09/2019	06:30 PM	Standing Committee Meetings
17/09/2019	10:15 AM	Salisbury Community Hub Update - PBA FM Mayor's Breakfast Radio Show
17/09/2019	11:30 AM	Media Issues - Regular Catch-up
18/09/2019	09:45 AM	Signing of Documents - JP
18/09/2019	10:00 AM	Meeting with Love it Local
18/09/2019	05:00 PM	On-site Meeting with Blair Boyer, Member for Wright
19/09/2019	01:00 PM	1pm LGA Board of Directors meeting
19/09/2019	12 Noon	Optional lunch prior to the LGA Board of Directors meeting

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
02/09/2019	Cr C Buchanan	Official Opening – Covered Outdoor Learning Area – Temple Christian College
12/09/2019	Deputy Mayor J Woodman	R U Ok Day Morning Tea – John Harvey Gallery
14/09/2019	Deputy Mayor J Woodman	Battle of Britain Commemoration Service – Air Force Memorial, Torrens Parade Ground

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee – Confidential Recommendation for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.2 Code of Conduct Complaint – Cr Beau Brug – 01/2019

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - Cr Beau Brug - 01/2019** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE