



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

9 SEPTEMBER 2019 AT 6:30 PM

IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 12 August 2019.

REPORTS

Administration

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OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

12 AUGUST 2019

MEMBERS PRESENT

Mayor G Aldridge (ex officio) *(from 6.32pm)*
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood *(from 6.33pm)*
Cr S Ouk
Cr S Reardon

OBSERVERS

Cr P Jensen *(from 6.32pm)*

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Acting General Manager Community Development, Ms V Haracic
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.31pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr A Duncan.

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr S Reardon

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 08 July 2019, be taken and read as confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr L Braun
Seconded Cr S Reardon

1. The information be received.

CARRIED

Mayor G Aldridge entered the meeting at 6.32pm.

Community Grants

7.2.1 Youth Sponsorship Applications - July 2019

Moved Cr S Reardon
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

7.2.2 Community Grants Program Applications for August 2019

Moved Cr L Braun
Seconded Cr S Ouk

1. The information be received and noted.

CARRIED

Cr D Hood entered the meeting at 6.33pm.

7.2.3 Community Grants Program - Revised Defibrillator Category

Moved Mayor G Aldridge
Seconded Cr N Henningsen

1. The information be received and noted.
2. The revised Community Grants Program Guidelines and Eligibility Criteria document (Attachment 1, 7.2.3, 12/08/2019) be endorsed to take effect 1 September 2019.

CARRIED

7.2.4 Minor Capital Works Grant Program - Category B Funding

Moved Cr C Buchanan
Seconded Cr L Braun

1. The information be received.
2. The Minor Capital Works Grant Program Guidelines and Eligibility Criteria be altered to clarify that applications for funding must only be for projects to be carried out and relating to the premises where an existing usage agreement is in place for both Category A and Category B applications.
3. The Minor Capital Works Grant Program Category B maximum funding allocation amount be increased from \$2,000 to \$25,000 and the attached Minor Capital Works Grant Program Guidelines and Eligibility Criteria be endorsed to reflect these changes, effective September 2019.

CARRIED
UNANIMOUSLY

7.2.5 Para Hills Tennis Club - Lighting Assistance Program

Cr S Reardon declared an actual conflict of interest on the basis of being patron of the Para Hills Tennis Club. Cr S Reardon left the meeting at 6.35pm.

Moved Mayor G Aldridge
Seconded Cr D Hood

1. The application from the Para Hills Tennis Club for \$50,000 GST Exclusive grant funding via the 2019/20 Sportsfield Lighting Assistance Program be endorsed for the upgrade of Sports Lighting on Courts 1-6 at Twell Green, Para Hills, with the club contributing \$25,000 GST Inclusive towards this project.
2. Submission of a 2019/20 First Quarter Budget Review Bid to reflect the change in income for PR21558 Sportsfield Lighting Assistance Program from \$50,000 to now \$22,500, with staff having approval to action the lighting upgrade at Twell Green, Para Hills, upon endorsement of this report, Item 7.2.6, Sport, Recreation and Grants Committee, 12th August 2019.
3. As part of the 2020/21 budget bid process, Twell Green lighting upgrade be removed from the proposed PR17754 Sportsfield Lighting Upgrade Program budget bid.

CARRIED

Cr S Reardon returned to the meeting at 6.37pm.

OTHER BUSINESS

Nil

The meeting closed at 6.37pm.

CHAIRMAN.....

DATE.....

ITEM	7.0.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	Future Reports for the Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each sub committee and standing committee for noting.
- 1.2 If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 At the time of preparing this report, there are currently no resolutions of Council requiring a further report to be presented to the Sport, Recreation and Grants Committee.

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and at this point in time there are none that require a subsequent report to be presented.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

ITEM	7.2.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	Youth Sponsorship Applications - August 2019
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate.
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in August 2019.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Sport, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in August 2019.

Funding per application	Event	Total Funding
3 @ \$250	Three applications have been received to represent South Australia at the School Sports Australia Football (Soccer) Championships to be held in Queensland in September 2019.	\$750
1 @ \$250	One application has been received to represent South Australia at the School Sports Australia Track and Field Championships to be held in Darwin, Northern Territory in September 2019.	\$250
1 @ \$250	One application has been received to represent South Australia at the School Sports Australia Touch Football Championships to be held in Canberra in October 2019.	\$250
1 @ \$250	One application has been received to represent Australia at the INAS (International Sport Organisation for athletes with an intellectual impairment) Global Games to be held in Brisbane in October 2019.	\$250
1 @ \$250	One application has been received to represent South Australia at the National Basketball Championships to be held in Ballarat, Victoria in September 2019.	\$250
2 @ \$250	Two applications have been received to represent South Australia at the Taekwondo National Championships to be held in Queensland in September 2019.	\$500
3 @ \$250	Three applications have been received to represent South Australia at the Australian Irish Dancing Championships to be held in Canberra in October 2019.	\$750
Total Funding for August 2019:		\$3000.00

3.2 The following applications were received, however, are deemed ineligible:

- 3.2.1 Two applications were received to attend the 2019 National School Aerobics Championships to be held in Queensland in August 2019 however the applications are not eligible as they do not meet the criteria for school organized sporting competitions as the organizing body is not a non profit organization.
- 3.2.2 Two applications were received to represent South Australia at the Australian Karate Federation National Championships to be held in Tasmania in August 2019 however the applications were not received 14 days prior to the event and therefore considered ineligible.

4. CONCLUSION / PROPOSAL

- 4.1 The 2019/20 Youth Sponsorship budget allocation is \$45,000, less expenditure to date of \$8,750 (including August applications) which leaves a balance remaining of \$36,250.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

ITEM	7.2.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	Community Grants Program Applications for September 2019
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report outlines the Community Grants Program Applications received for the September 2019 round. Two applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Program Guidelines and Eligibility Criteria

1. BACKGROUND

- 1.1 Six (6) applications were received for the September 2019 round of Community Grants of which two (2) are submitted for consideration, three (3) are waiting for further information and one (1) is not yet eligible for funding.
- 1.2 One (1) application received for the July 2019 round of Community Grants was withdrawn by the Applicant.

2. REPORT

- 2.1 Two (2) applications are presented for the September 2019 round of Community Grants for consideration, all of which are deemed compliant and listed below:
 - 2.1.1 22/2019: Goalball South Australia Association Inc.
Agenda item 7.2.3; Sport, Recreation and Grants Committee; 09/09/2019
 - 2.1.2 23/2019: The Lions Club of Paralowie Inc.
Agenda item 7.2.4; Sport, Recreation and Grants Committee; 09/09/2019

- 2.2 Three (3) applications received for the September 2019 round of Community Grants require further information and will be submitted for consideration once the information has been received:
 - 2.2.1 18/2019: Salisbury Sharks Golf and Social Club Inc.
 - 2.2.2 19/2019: Para Camera Club Inc.
 - 2.2.3 20/2019: Grace for All Nations Church Inc.
- 2.3 One (1) application received for the September 2019 round of Community Grants funding is not eligible for funding at this time as it has not been twelve months since their previous grant. The Application will be held and submitted for consideration in November 2019:
 - 2.3.1 21/2019: Meals on Wheels (SA) Inc.
- 2.4 One (1) application received for the July 2019 round of Community Grants required further information. The Applicant has subsequently withdrawn the Application:
 - 2.4.1 17/2019: Salisbury Business Association Inc.
- 2.5 The Community Grant Funding budget allocation for 2019/2020 is \$82,000.
- 2.6 The monies committed to the two (2) compliant applications for the September 2019 round, if all approved, is **\$6,655.00**.
- 2.7 The remaining balance of the grant funding if all two (2) applications are approved is **\$56,715.00**.

3. CONCLUSION / PROPOSAL

- 3.1 Two (2) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee meeting in September 2019.
- 3.2 Three (3) Community Grants Program Applications require further information and will be presented once the information has been received.
- 3.3 One (1) Community Grants Program Application is not yet eligible for funding and will be held and submitted for the November 2019 round.
- 3.4 One (1) Community Grants Program Application has been withdrawn by the Applicant.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

Effective 01 September 2019



Community Grants Program

Guidelines and Eligibility Criteria



live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Sport Recreation and Grants Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 12 James Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
 - Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
 - Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;
 - Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

Community Grants Program Guidelines and Eligibility Criteria - Page 8 of 18

9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
 - consumables;
- All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

10.7. *Existing Debts and Shortfalls*

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. *Other Exclusions*

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. *Prior Funding Received for Defibrillators*

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator, nor, for organisations that are eligible for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding (unless unsuccessful).

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Sport, Recreation and Grants Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Sport, Recreation and Grants Committee is also accessible via the City of Salisbury website.

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Sport, Recreation and Grants Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

Community Grants Program Guidelines and Eligibility Criteria - Page 12 of 18

13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.
- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A - Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children’s entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men’s Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19*

ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Sport, Recreation and Grants Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
12 James Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Sport, Recreation and Grants Committee; or the Application may be deemed ineligible.

- 8. Can organisations and groups submit more than one application per round?**
- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).
- 9. Who assesses the Community Grants Program Applications?**
- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Sport, Recreation and Grants Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Sport, Recreation and Grants Committee have delegation to authorise funding and make the final decision on offering grants.
- 10. How are the Community Grants Program Applications assessed?**
- 10.1. Applications are assessed on merit based on the following criteria:
- The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Sport, Recreation and Grants Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

ITEM	7.2.3
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	22/2019: Goalball South Australia Association Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Goalball South Australia Association Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows:
 - a. 22/2019: Goalball South Australia Association Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **stadium hire for the 2019 Australian Goalball Championships** as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 22/2019: Goalball South Australia Association Inc. - Application
2. 22/2019: Goalball South Australia Association Inc. - Additional Information

1. BACKGROUND

- 1.1 Goalball South Australia Association Inc. has not received prior Community Grants Program funding.

2. REPORT

- 2.1 The Goalball South Australia Association Inc. Application meets the eligibility criteria for consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Goalball South Australia Association Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

From: Darrin Johnson [REDACTED]
Sent: Tuesday, 6 August 2019 12:28:56 PM
To: City of Salisbury
Subject: Grant Application

Please find attached a grant application lodged on behalf of Goalball South Australia.

We are seeking a grant towards our costs of hiring the Parafield Gardens Recreation Centre - a facility owned by the City of Salisbury.

Thanks for considering the application

Darrin

Darrin Johnson
Executive Manager, Marketing & Fundraising

The Royal Society for the Blind (RSB)
254 Angas Street ADELAIDE SA 5000



To Donate online please visit www.rsb.org.au

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Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Goalball South Australia		
Address:	PO Box 128		
Suburb:	Blackwood Postcode: 5051		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Darrin Johnson		
Title (your role with the group/organisation):	Committee member - responsible for Fundraising		
Address:	254 Angas Street Adelaide		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr David Tiller		
Title (role with the group/organisation):	Predident		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee of Management		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A43272		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> (go to question e & f)	No <input type="checkbox"/>
e) Funding source/s:	<i>Office of Rec and Sport \$16,000</i>	
f) Purpose:	<i>Player and Coaching development of the SA team</i>	
g) Other (please specify): <i>Private donations and fundraising by parents</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Goalball South Australia</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Mr Kent Dredge Sports Development Officer Blind Sport SA</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 7 9 6 0 2 9 2 5 2 0 3 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 64,250
Organisation's contribution:	\$ 7,200
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	<i>No other grants for this competition</i>
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 2,000 <i>Royal Society for the Blind</i>
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	<i>TBA - donations are being sort now for various items</i>
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>We will be asking parents for minor donations to support trophies etc</i>
TOTAL (including GST):	\$ 73,450
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>organising committee for the tournament are all volunteers as are officials and umpires</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Accommodation for players and officials</i>	\$ 44,760
<i>Venue hire - Parafield Gargens Rec Centre</i>	\$ 6,600
<i>Players meals and trophies</i>	\$ 1,050
<i>Referee travel and accomodation</i>	\$ 4,500
<i>Equipment (balls, eye patches etc)</i>	\$ 2,160
<i>Sports medic</i>	\$ 1,000
<i>BBQ dinners saturday and sunday</i>	\$ 6,750
<i>Bus hire, marketing and general expenses</i>	\$ 6,630
TOTAL (including GST):	\$ 73,450

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>2019 Goalball National Championships</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Held at Parafield Gardens Recreation Centre</i>
Total cost of Project/Event	<i>\$ 73,450</i>
Amount of Community Grant Funding Requested	<i>\$ 2,500</i>
Is there any other information that you may feel is relevant to your application?	<i>We are seeking support for the cost of renting the Parafield Gardens Recreation Centre which we believe is council property so this grant could be in the form of a discount to the \$6,600 for the four days of the tournament.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Full budget attached</i> 2. <i>Email Quote from Parafield Rec Centre</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input checked="" type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Goalball South Australia</i>
Group/Organisation Description	<i>Sporting Club</i>
Group/Organisation Registered Address	Number/Street: <i>PO Box 128</i> Suburb: <i>Blackwood</i> Postcode: <i>5051</i>
Is the Club Incorporated?	<i>Yes</i>
Number of Members	<i>28</i>
% of Membership that reside in the City of Salisbury	<i>4 % One player and their family are members</i>
Project/Event Details	
Project/Event Name	<i>2019 Australian Goalball Championships</i>
Project/Event Summary	<i>National competition for Goalball, a sport for those who are Blind</i>
Date(s) of Project/Event	<i>3 October to 6 October</i>
Location of Project/Event:	Number/Street: <i>Parafield Gardens Recreation Centre</i> Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	<i>The event will draw more than 120 blind players from all states</i>
How many individuals will benefit from the Project/Event?	<i>120 Plus families of the tournament participants</i>
% of project/event participants that reside in the City of Salisbury	<i>1 % We have one local player in the SA team that lives in the area with their parents</i>
If it is an Event, is it open to the public?	<i>Yes For spectators</i>
How will the Project/Event be promoted?	<i>Facebook and other social media plus planned PR in local papers</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 2,500
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Hire of council recreation facility	\$ 6,600
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 6,600
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p>2019 AUSTRALIAN GOALBALL CHAMPIONSHIPS <i>The 2019 Australian Goalball Championships will be held at Parafield Gardens Recreation Centre, Thursday October 3rd – Sunday 6th.</i> <i>Goalball is a team sport designed specifically for blind and vision impaired athletes. It was originally devised in 1946 by the Austrian Hanz Lorenzen and German Sepp Reindle as a means of assisting the rehabilitation of visually impaired World War II veterans.</i> <i>Participants compete in teams of three, and try to throw a ball that has bells embedded in it into the opponents' goal. Players must use the sound of the bell to judge the position and movement of the ball. Games consist of two 12-minute halves. Eyeshades allow partially sighted players to compete on an equal footing with blind players. Eyepatches may be worn under eyeshades to ensure complete coverage of the eye, and prevent any vision should the eyeshades become dislodged.</i> <i>Goalball gradually evolved into a competitive game during the 1950s and 1960s, and was eventually nominated as a demonstration sport at the 1976 Summer Paralympics in Toronto. The sport's first world championship was held in Austria in 1978. Goalball was added to the programme of the 1980 Summer Paralympics in Arnhem, becoming the first Paralympic sport designed exclusively for disabled players.</i> <i>This is the second time Adelaide is hosting the Championships and it is quite an achievement, as the Goalball South Australian Association was only formed as an affiliate of Blind Sports South Australia 6 years ago.</i> <i>Approx. sixteen teams from five states will be competing in four divisions; Junior, Youth, Women, and Men. The six members of the Australian Womens Goalball team who competed at the 2012 London Paralympic Games will also be competing at the event.</i> <i>The games kick off at 8:30 each day and finish at 5pm.</i> <i>For further information, please contact</i> <i>David Tiller</i> <i>President Goalball South Australia</i> <i>Phone: [REDACTED]</i> <i>Email: [REDACTED]</i> <i>www.goalballsouthaustralia.org</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. Full Budget 2. Copy of email quote from Parafield Rec Centre 3.
Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>The event will showcase the Salisbury region to 120 players from around the country and their visiting family and friends.</i></p> <p><i>Economically much of the expenditure on the event will be with local businesses including two accommodation providers in Mawson Lakes, local catering for after hours meals for 120 players and family, general expenditure by families in the region, and the hire of the Parafield Rec Centre for the tournament. At least \$60,000 in direct tournament costs will benefit businesses in Salisbury region.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>Local businesses are providing discounted rates for our players, including Mawson Lakes Hotel, Quest at Mawson Lakes and the Parafield Recreation Centre. The use of local bus company will also be used being Kanga Coaches. Staying at Maswon Lakes, all athletes and their supporters will use local shopping centres during their visit.</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. Full budget 2. Email quote from Parafield Rec Centre 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>The organisation of the event is managed by a steering committee including parents, players and a member representing the Royal Society for the Blind.</i></p> <p><i>The tournament itself has a prescribe structure based on national game development rules, and is managed by a Tournament referee and a panel of game referes and volunteer officials</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Goalball South Australia</u> (Group/Organisation)</p>	
<p style="color: red;">Darrin Johnson / Fundraising Committee</p> <p style="font-size: small; color: red;">(Name/Position)</p>	<p style="color: blue;">David Tiller / President</p> <p style="font-size: small; color: blue;">(Name/Position)</p>
<p style="color: red; font-size: small;">(Signature 1)</p>	<p style="color: blue; font-size: small;">(Signature 2)</p>
<p style="color: red; font-weight: bold;">06 August 2019</p> <p style="font-size: small; color: red;">(Date)</p>	<p style="color: blue; font-weight: bold;">06 August 2019</p> <p style="font-size: small; color: blue;">(Date)</p>
<p style="color: red; font-size: small;">Contact (phone number):</p> <div style="background-color: black; width: 100px; height: 15px; margin-top: 5px;"></div>	<p style="color: blue; font-size: small;">Contact (phone number):</p> <div style="background-color: black; width: 100px; height: 15px; margin-top: 5px;"></div>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Darrin Johnson

From: David Tiller [REDACTED]
Sent: Sunday, 14 July 2019 2:50 PM
To: Darrin Johnson
Subject: Goalball SA - 2019 AGC venue hire costs
Attachments: 2019 AGGC's Information Sheet.pdf

Hi Darrin

Further to our discussion last week, find attached and below email detailing the costs associated with hosting the AGCs in Adelaide, Parafield Gardens Recreation Centre.

Our original budget was \$3,500, considering this is now double we really would like the support from Salisbury Council, either a grant or via any other local council support. If you would like a written quote, please let me know.

I have also attached an AGC flyer for your information.

If you require any further information, please do not hesitate to contact me.

Regards,
David

----- Forwarded message -----

From: Goalball Australia [REDACTED]
Date: Fri, Jul 12, 2019 at 1:07 AM
Subject: Fwd: Final booking Costs
To: David Tiller [REDACTED] Goalball SA [REDACTED]

Hi David,

Please see attached quote for the hire of Parafield Gardens Recreation Centre for the 2019 AGC's.

Regards,

Olivia

----- Forwarded message -----

From: The Gardens Rec Centre <thegardensrc@belgravialeisure.com.au>
Date: Tue, 14 May 2019 at 1:10 pm
Subject: RE: Final booking Costs
To: Goalball Australia [REDACTED]
Cc: Sarah McEwen [REDACTED]

Hi Olivia,

I apologise for the delay in getting back to you.

The charge for your event will be \$1,650 for Exclusive use of the stadium per day, so based on this you would be looking at a total of **\$6,600** (4 days).

If you wish to confirm your booking we would require a \$200 non-refundable deposit, which can be paid over the phone anytime. The balance will need to be paid 7 days prior to your booking.

If you have any other questions please let me know.

Kind regards,

Micaela

Micaela Worner
Program Coordinator

Gardens Recreation Centre

Cnr Kings Rd and [Martins Rd](#)

[Parafield Gardens SA 5107](#)

T: 08 8286 8800

E: [REDACTED] | thegardensrc@belgravialeisure.com.au

www.gardensrc.com.au

www.facebook.com/gardensrecreationcentre



From: Darrin Johnson [REDACTED]
Sent: Monday, 19 August 2019 2:07:23 PM
To: City of Salisbury
Subject: Community Grant Application

Re reference 22/2019(BMH)

Thank you for the letter dated 12 August pointing out we had forgotten to include a copy of minutes noting the intention to apply for the grant.

Please find attached the minutes of the relevant meeting with the appropriate note highlighted.

Also we do wish to apply for the maximum available so \$5000 rather than the amount on the original submission.

Thank you for the consideration.

Darrin

Darrin Johnson
Executive Manager, Marketing & Fundraising

The Royal Society for the Blind (RSB)
254 Angas Street ADELAIDE SA 5000



 Royal Society for the Blind 130 years

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 RSB+NDIS

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GOALBALL SOUTH AUSTRALIA



PO Box 128
Blackwood, SA 5051
Email: [REDACTED]
Web:
www.goalballsouthaustralia.org
Facebook: Goalball South Australia
ABN 79 602 925 203

PRESIDENT: David Tiller
Ph: [REDACTED]

Goalball SA Minutes

Meeting 15 May 2019

Goalball Meeting held by teleconference. Opened at 8.30pm

Present: Elise, Nikkita, Toni, Olivia, David, Darrin, Craig, Helen and Emma

AGC Venue: David had a look at the venue- Parafield gardens rec centre. Quote received of \$ 6657. Olivia will send a copy of the quote to Darrin. Olivia will talk to staff at Rec Centre and advise our budget is \$4000. There is the possibility of looking into a grant to cover some of the cost. Committee agreed that Darrin to prepare, submit and coordinate with Salisbury City Council for support for such a grant and any other opportunities with the City of Salisbury.

There are a lot of positives for the venue. It would be good to do some training out there in the next couple of months. Venue does not seem to be available on the weekends to do trainings, so would have to do a night training.

Peter Corr is committed to coming over to Adelaide to do training with SA. We could perhaps do a Sunday 9-5. It will not be happening this weekend. We will look at late August/early September.

David will send out a task listing for people to follow for AGCs.

[REDACTED]

Helen said the venue would be easy to work with for catering. It should make good money. Helen will not have to take too much of her equipment. Helen will send some menu options to David.

GOALBALL SOUTH AUSTRALIA



PO Box 128
Blackwood, SA 5051
Email:

Web:
www.goalballsouthaustralia.org
Facebook: Goalball South Australia
ABN 79 602 925 203

PRESIDENT: David Tiller

Ph: [REDACTED]

Goalball SA Minutes

Meeting 24th July 7.30pm.

Dial in number [REDACTED]

Access code [REDACTED]

Attendees: Nikita, Elise, Olivia, David, Toni, Kent, Helen, Darrin and Emma

Goalball SA items:

- Goals – DT
 - [REDACTED]
 - [REDACTED]
- Grants
 - [REDACTED]
 - [REDACTED]
- Carnival day – Toni / Olivia
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]
- Bunnings BBQ – Olivia
 - [REDACTED]
 - [REDACTED]
- Kent – Vision challenge, 25 Aug
 - [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Aust Goalball Champs:

- Venue/Parafield Garden Rec Centre (PGRC) - Olivia
 - Quote – cheaper TBC, nothing received.
 - Darrin preparing City of Salisbury grant, date TBC. DT to Help - Darrin
 - Booking is confirmed.
 - Deposit, value and time TBC
 - Venue map, Olivia to coordinate and receive a soft.
 - Training day – TBC
 - Confirm discount quote from PGRC – Olivia
 - Confirm deposit needs – Olivia
 - Request electronic map of the venue – Olivia

ITEM	7.2.4
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	23/2019: The Lions Club of Paralowie Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Lions Club of Paralowie Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2019 round of Community Grants as follows:
 - a. 23/2019: The Lions Club of Paralowie Inc. be awarded the amount of **\$1,655.00** to assist with the purchase of **mobile cool room hire, generator, and tables and chairs hire for the 2019 Community Fun Day** as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 23/2019: The Lions Club of Paralowie Inc. - Application
2. 23/2019: The Lions Club of Paralowie Inc. - Additional Information

1. BACKGROUND

- 1.1 The Lions Club of Paralowie Inc. received \$2,000 Community Grants Program funding in November 2017 to assist with the purchase of the supply and manufacture of a barbeque trailer.

2. REPORT

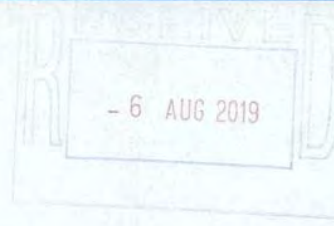
- 2.1 The Lions Club of Paralowie Inc. Application meets the eligibility criteria for consideration for the recommended Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Lions Club of Paralowie Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
<ul style="list-style-type: none"> • Money already spent? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Recurrent administration costs or Public Liability Insurance? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Upgrading facilities which belong to Local, State or Commonwealth Governments? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Application from Public / Private Schools? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • An organisation trading as a sole trader/individual? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>). 	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application **may NOT** be eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name: LIONS CLUB	PARALOWIE		
Address:	[REDACTED]		
Suburb:	Postcode:		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name: JUDY CROUCHER	Ms.		
Title (your role with the group/organisation):	SECRETARY		
Address:	SALISBURY NT		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other:</i> JUDY CROUCHER		
Title (role with the group/organisation):	SECRETARY		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	EXEC COMMITTEE		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation	LIONS INTERNATIONAL		
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>LIONS CLUB PARALOWIE INC</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<i>*do not provide account or BSB numbers*</i>		
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Gr. Julie Woodman</i>	
Referee's Contact Information:	<i>Ph: [REDACTED]</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 939 40 622 193 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT 1500
Project or event generated income:	
Organisation's contribution:	2,000
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	ZERO
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	NIL
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	NIL
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	LABOUR IN KIND APPROX 33 people (ALL VOLUNTEERS)
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Paralowie Lions Community Fund Day
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	once off (hope to be ANNUALLY)
Total cost of Project/Event	\$08000
Amount of Community Grant Funding Requested	
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments. <input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.	
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	LIONS CLUB PARALOWIE	
Group/Organisation Description	COMMUNITY & CHARITY	
Group/Organisation Registered Address	Number/Street: P.O. BOX 157 Suburb: SALISBURY Postcode: 5108	
Is the Club Incorporated?	Y IAS	
Number of Members	30	
% of Membership that reside in the City of Salisbury	100%	
Project/Event Details		
Project/Event Name	COMMUNITY FUN DAY	
Project/Event Summary		
Date(s) of Project/Event	3 NOVEMBER 2019	
Location of Project/Event:	Number/Street: SALISBURY NTH FOOTBALL CLUB Suburb: BAGSTER RD SALISBURY NTH Postcode: 5108	
How will the Project/Event benefit the residents of the City of Salisbury?	PROMOTING UNITY AND CULTURAL AWARENESS	
How many individuals will benefit from the Project/Event?	3000 TO 4000	
% of project/event participants that reside in the City of Salisbury	100%	
If it is an Event, is it open to the public?	No YES	
How will the Project/Event be promoted?	RADIO - ADVERTISING - FACE BOOK	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 0
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
COOL ROOM MOBILE	\$ 174-25
GENERATOR BATTERIES	\$ 1000-00
PORTABLE TOILETS	\$ 400-00
SECURITY	\$ 500
30 TABLES	} \$ \$480
120 CHAIRS	
ST JOHN FIRST AID	\$ 250
A GAS BATTERIES	\$ 100
ADVERTISING LEAFLETS	\$ 200
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0 3050-00
Quote Attached:	<input type="checkbox"/> Yes
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> No
	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p style="text-align: right;">Free admission ✓</p> <p>Up To 100 STALLS 20 ENTERTAINMENT UNITS VARIOUS FOOD BOUTHES SPORTING CLUBS EMERGENCY SERVICES DISPLAY POLICE DISPLAY</p> <p>See attached.</p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p>COMMUNITY GET TOGETHER @ BONDING CHILDREN PARTICIPATION</p> <p>Advertised via leaflet drops, radio, facebook</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

LIONS CLUB SALISBURY
 ROTARY CLUB SALISBURY - supply sound system, dance floor, marquee.

Attachments

There are no attachments relating to Support for the Project or Event.
 The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events
*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

PARALOWIE LIONS COMMITTEE } IN PARTNERSHIP
 ROTARY CLUB " }

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of LIONS CLUB PARALOWIE (Group/Organisation)

SECRETARY JUDITH-ANN and CROUCHER
(Name/Position)

[Signature]
(Signature 1)

17/7/19
(Date)

Contact (phone number): [Redacted]

1AD LE RAYE
24A DIRECTOR
(Name/Position)

[Signature]
(Signature 2)

17/7/2019
(Date)

Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Stalls Who Have Booked In So Far...

- Lions Club of Paralowie Inc. - BBQ
- Lions Club of Paralowie Inc. - Christmas Cakes
- Lions Information Trailer
- Cool Drinks & Dogs
- Daisy The Dilute Pony Party Rides
- Wick-ed Scents By Jess
- Pinkerbell Doorstoppers
- Fudge It
- STEM Nest
- Liquorice Online
- Sweet Cheeks
- TaCHs Stroopwafels
- Chris Wood Independent LeReve Director
- Beyond India
- Murphy's Paw
- Potato On A Stick
- Tupperware
- Paisley Park Burton Learning Centre
- Yayme!
- Fifth Avenue Collection Jewellery
- I'm Melting
- Vietnam Veterans Assoc Aust Northern Sub-Branch
- Bel's Nappy Cakes & Gift Baskets
- Curves Elizabeth
- Hair Accessories By Kym Horgan
- SAHARA South Australian Humane Animal Rescue
- The Dugout
- Two Steam Or Not
- Kites To Kites
- Crafty Sisters
- Inspired By Archie
- Doterra
- Kelly's Melting Moments
- Xpresso Mobile Café
- Tiki Taco
- Sticky Eats
- Boost Juice
- Evi's Grecian Delights
- Safarizoomer
- The Little Icecream Factory

Chilly Billy mobile Coolrooms

Instant Quoter

Please select the amount of days you would like to get a quote for.

Please note, this instant quote does not account for availability, to book this trailer please use the Make a booking button below.

All Chilly Billy Hires require a South Australian drivers licence and address.

Duration

3 Days

^ Change This

15% Winter Discount

\$174.25

Normally \$205.00

+ \$100.00 deposit

All prices including GST

463 - Chilly Billy Medium



Coolroom

Internal dimensions (LxWxH)

2.08m x 1.32m x 2m = 5.49m³

External dimensions (LxWxH)

3.7m x 2.2m x 2.7m

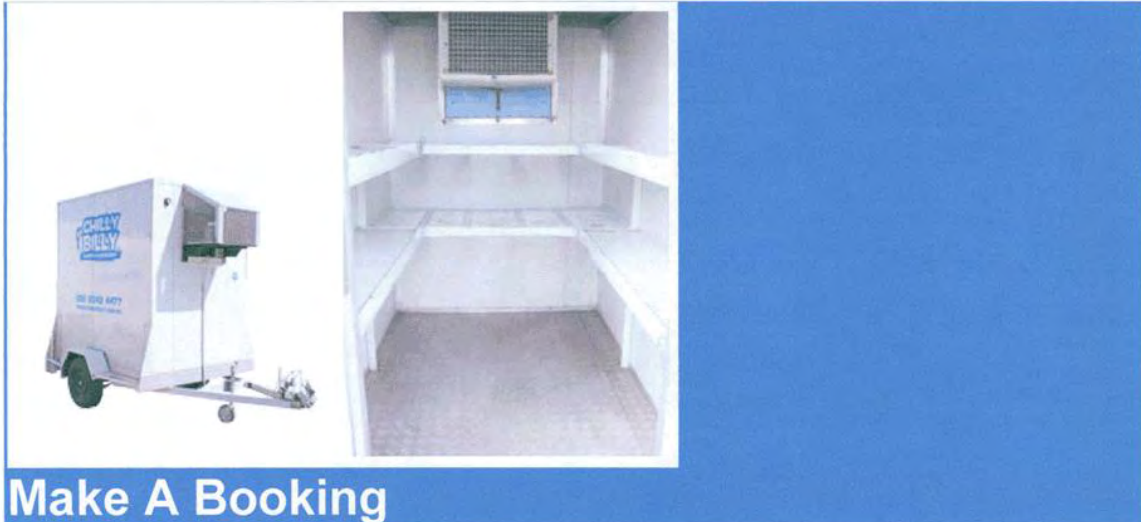
GVM

1249kgs

This is Chilly Billy's mid-range option. This mobile coolroom features:


- 5.4m³ coolroom
- Medium Design
- 2 massive shelves
- 2 rear stabilising legs
- Hydraulic brakes

Medium coolroom to keep all your party needs cold and ready in a useable space.



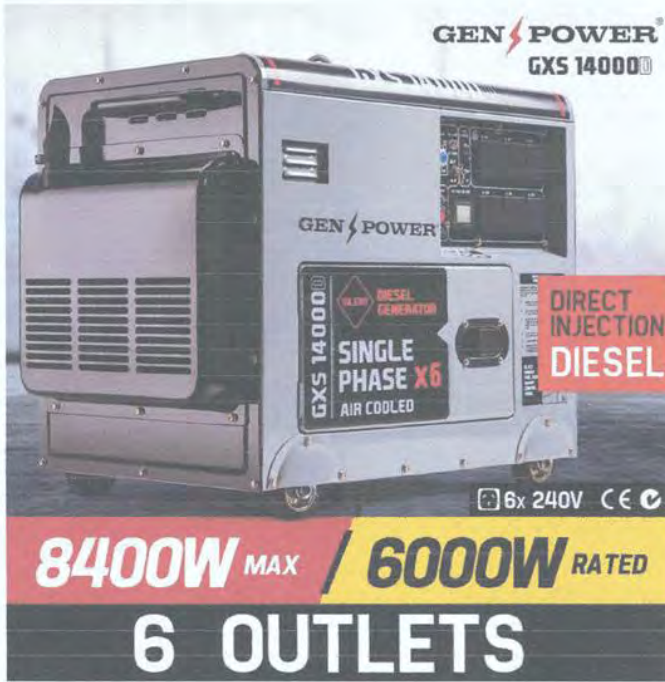
Contact Us
(08) 83494477
enquiries@chillybilly.com.au

Where are we?
148-150 pt wakefield rd
CAVAN, SA, 5094



[Find us on Google Maps >](#)

About Us
Chilly Billy is part of the B.C Group of companies. Along with [Move Yourself](#) and [BC Trailer Engineers](#).
Quality and excellent customer service are part of the core principles of the BC Group. Chilly Billy is no exception.
Chilly Billy strives to offer the best quality, best priced coolroom hire in South Australia. Our Online Booking Service means event planning has never been so simple or so affordable!
Part of the BC Group of Companies
© Copyright 2014-2019 BC Group of Companies.
ABN: 76 008 134 030
[Terms of Use](#)
[Privacy Policy](#)
[Terms and Conditions of Hire](#)
[Booking Cancellation Policy](#)



FOR SALE
 \$1,000
 See Linda
 New, never used

NORMALLY \$2,399.00



WATERPROOF OUTLETS,
 MULTIFUNCTION LCD DISPLAY
 & OVERLOAD PROTECTION



UNLIKE INFERIOR IMITATIONS THE
 GENPOWER HAS AN INTERNAL FAN



OVERSIZED BATTERY THAT'S
 READY TO GO WHEN YOU ARE



Specifications

-
- **Max Output:** 8400W / 8.4kW / 8.4kVA
- **Continuous Rated Output:** 6000W / 6kW / 6kVA
- **AC Voltage:** 240V 50Hz
- **DC Output:** 12V - 8.3A
- **Alternator Type:** Permanent brush magnet
- *A qualified electrician is required to carry out the termination to your DB
- **Note:** Power produced by generators can fluctuate +/- 8%. Do not attempt to connect any sensitive electronic devices without a suitable surge protector.

ENGINE

- **Type:** Single-cylinder, 4-stroke, air-cooled, direct injection diesel
- **Engine Oil Type:** 10W-30 / 10W-40 / 15W-30 / 15W-40 non-synthetic engine oil (not included with purchase)
- **Displacement:** 460cc
- **Engine Output:** 13hp/ 3600rpm
- **Compression Ratio:** 19:1

- **Fuel Consumption:** 280 (g/kWh)
- **Fuel:** Commercially available diesel
- **Fuel Tank Capacity:** 15L
- **Rated Continuous Operation:** 4hrs (100% load) 6 hours (50% load)
- **Oil Capacity:** 1.65L
- **Noise Level at 7m:** 74db
- **Enclosure:** Super silent type
- ****Fuels must be qualified commercially available**

- **IN THE BOX**


- 1 x Diesel Generator
- 2 x Electric Start keys
- 1 x Tool kit

- **SIZE & WEIGHT**

- **Carton Dimensions (L x W x H):** 95 x 56 x 73cm
- **Carton Weight:** 175kg
- **Product Dimensions (L x W x H):** 94 x 54 x 70cm
- **Product Weight:** 169kg


01/06/2019 trestle table hire Adelaide | Party hire for northern Adelaide

Golden Grove Party Hire



0413721911

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Trestle Table

\$8.00


Trestle Table

180 cm long x 72 cm wide by 76 high with folding legs.

Booking Clear

1

SKU: 30 CATEGORY: TABLES AND CHAIRS



goldengrovepartyhire.com.au/product/5097/ 1/4

01/06/2019

plastic chair hire adelaide | Party hire for northern Adelaide

Golden Grove Party Hire



0413721911

HOME

DELIVERY

FAQS

CONTACT US

SPECIAL ORDERS



Bistro Chairs

\$2.00

WHITE PLASTIC BISTRO CHAIRS

Comfortably seating your guests at a party is the key to any successful event. Our white plastic bistro chairs are a great way to offer a simple but effective seating solution. Rather than bother the neighbours or family and friends or asking guests to bring their own why not simply hire all the chairs you need at an affordable price.

Our stackable chairs for hire are nice and sturdy and support up to 160kg of weight. They are lightweight yet durable and reliable. If you're after affordable budget chair hire in Adelaide this is your best solution.

Booking

Reservation

Clear

1

ADD TO CART

SKU: 31-2 CATEGORY: TABLES AND CHAIRS

01/06/2019 slushie machine hire adelaide, pie warmer hire adelaide, bain marie hire adelaide,eskie hire adelaide,chair hire adelaide, table hire ...

Golden Grove Party Hire



0413721911

- HOME
- DELIVERY
- FAQS
- CONTACT US
- SPECIAL ORDERS

DELIVERY

HOME » DELIVERY

If you have limited time to make your Event happen our delivery, setup & collection services will help make your day a success

Economy Delivery Service

Need to keep your costs to a minimum & suits the budget minded. Delivery is usually arranged for Friday with picked up on the Monday

We may also be a few days either side of your event this can vary at our discretion.

Express Delivery Service

For those who need it delivered, setup & collected the same day of your Event, a higher fee will apply

Business & Event Hire Delivery Service

Have a Business or Event delivery call us for a quote

[rev_slider slushie-hire-adelaide]

LIKE US ON FACEBOOK

Golden Grove Party Hire
881 likes

Like Page Send Message

1 friend likes this

FIND US ON SOCIAL

goldengrovepartyhire.com.au/services/

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
INCOME	\$ AMOUNT 1500
Project or event generated income:	1500 STALL HOLDERS
Organisation's contribution:	2000
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	ZERO
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	NIL
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	NIL
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	(\$ 3318-18) 83818-18
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	LABOUR IN KIND APPROX 73 people (ALL VOLUNTEERS)
EXPENSES <small>(specify the proposed expense budget by item.)</small>	\$ AMOUNT
Generator fuel diesel	\$120
Local Room \$100 dep.	\$304.00
Security	\$600
Tables	\$1,500
Tables x tra	\$120
Chairs x tra	\$200
Raffle tickets	\$50
Lollies	\$50
TOTAL (including GST):	so \$2,944-00

add ons

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Advertising leaflets

\$300 + GST

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Paralowie Lions Community Fund Day
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	Once off Once (Hope to be ANNUALLY)
Total cost of Project/Event	\$0.00
Amount of Community Grant Funding Requested	\$3,000.
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes - when, amount granted and what the grant was for)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Lions Club PARALOWIE
Group/Organisation Description	COMMUNITY & CHARITY
Group/Organisation Registered Address	Number/Street: 80 BOX 157 Suburb: SALISBURY Postcode: 5108
Is the Club Incorporated?	YES
Number of Members	30
% of Membership that reside in the City of Salisbury	100%
Project/Event Details	
Project/Event Name	Community Fun Day
Project/Event Summary	Community gettogether for adults - salisbury.
Date(s) of Project/Event	3 NOVEMBER 2019
Location of Project/Event:	Number/Street: SALISBURY WMA FOOTBALL CLUB Suburb: BRIGSTER RD Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	PROMOTE UNITY AND COMMUNITY INVOLVEMENT
How many individuals will benefit from the Project/Event?	3000 TO 4000
% of project/event participants that reside in the City of Salisbury	100%
If it is an Event, is it open to the public?	YES
How will the Project/Event be promoted?	RADIO - ADVERTISING - FACE BOOK

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

northern community family fun day of chance for the community to bond and interact especially with children with difficulties to assimilate. Also a relaxing enjoyable day for families a way to outreach to different nationalities, the multi cultural communities and indigenous

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

1. *posters -*
2. *minutes x 2*
3. *.*

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

As above.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i> <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p>Rotary Paralowie lions Salisbury North football club</p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p>Lions Club of Paralowie and Salisbury Rotary would like it to be an annual event for the community at large.</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grants

Item 7.2.4 - Attachment 2 - 23/2019: The Lions Club of Paralowie Inc. - Additional Information

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 **S2**

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of LIONS CLUB PARALOWIE (Organisation)

SECRETARY JUDITH ANNIS and
CROUCHER (Name/Position)

17/7/19 (Date)

17/7/2019 (Date)

Contact (phone number): [REDACTED]

Both signatories will be contacted to verify the application – a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



**Lions Club of Paralowie
Works Meeting
Held at the Salisbury North Football Club
5th August 2019
6.30pm for 7pm. Commencing**

Welcome by President Julie Pickles

- 1 Loyal Toast Lion President Julie**
- 2 Purposes Lion David**

3 Present ; President Julie Pickles, Lions; Alison Lane, David Edwards, Graham Duffield, Linda Fitzgerald, Paul Knowles, Alis Quinn, Sandra Knowles, Adam Knowles, Vicky McIntyre Knowles, Jenny Knowles, Jen Macrae, Robert Robinson, Charlie Morgan, Connie Morgan, Ian Le Raye, Mary Jarrett, Caroline Mathieson, Shirley McRae, Frank McRae, Heather Osborne, Judy Croucher.

Apologies; Lions Judy Couchman, Lee Woodman, Kym Allen, Robin Allen, Fiona Houldsworth, Gary Thickett, Ryan Pereira, Lions Lady Rita Pereira. Jane French, Sandie Talbot.

- 4 Minutes of the previous meeting Passed Lion Paul, seconded Lion David Carried**

5 Business arising

• Amendment to Community Fund Day Grant Coordinator, Lion Ian was asked for minuted confirmation he had permission to seek a grant from the Salisbury Council. In The March Community Fun Day minutes, Lion Vicky asked Lion Ian if Lion Charlie had approached him to take on the roles of promoting, sponsorship and grants, Lion Ian agreed to take on these positions. The problem was it was not voted upon at our general meeting. We would like someone to propose this action. Lion Linda Proposed "That Lion Ian take on the role of the positions of promotion and grants coordinator for all club and community fun day grants" seconded Lion Adam

Carrie

- 6 Correspondence/Secretary's report, Activity Sheet.**

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

7 Treasurer's report as tabled

[Redacted]

Accounts for payment.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

8 Presidents report

[Redacted]

[Redacted]

[Redacted]



- Tear drop banners



- School Bannerettes/prizes and certificates.



- Standing orders;



- Copper Coast Convention 8th to 10th October.



- Adelaide Convention 15th to 18th May 2020.



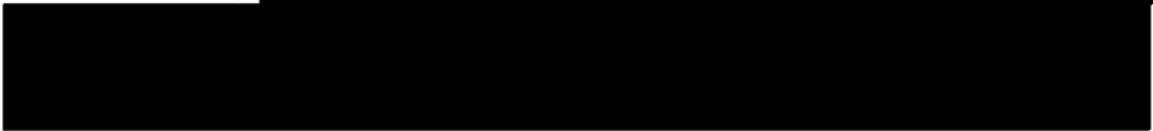
- Adelaide Show volunteers Friday 30th August to Sunday 8th September ,



- Zone meeting 29th August



- Stockade BBQ;



9 [Redacted]

10 Other business

- Bunnings BBQ

[Redacted]

- SNFC BBQ

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Pickles
19/8/19

Meeting Actions

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Item 7.2.4 - Attachment 2 - 23/2019: The Lions Club of Paralowie Inc. - Additional Information

ITEM	7.2.5
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	Minor Capital Works Grant Program - Brahma Lodge Sports Club - Application
AUTHOR	William McInerney, Community Planner Sport and Recreation, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate.
SUMMARY	An eligible application for the Minor Capital Works Grant Program has been received from the Brahma Lodge Sports Club for the installation of solar battery storage at Brahma Lodge Oval and is presented for assessment.

RECOMMENDATION

1. The report be received.
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Brahma Lodge Sports Club: an amount up to \$35,290 for the installation of solar battery storage at Brahma Lodge Oval, noting that any additional costs are to be funded by the Brahma Lodge Sports Club or external grant programs, as per the funding agreement.
 - b. Noting that the Brahma Lodge Sports Club has signed a contract and made a deposit payment with a nominated provider for the solar battery however no project works *for the storage of the battery system* have commenced MCWGP funding condition paragraph 11.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minor Capital Works Grant Program - Brahma Lodge Sports Club - Application
2. Minor Capital Works Grant Program - Brahma Lodge Sports Club - Quotes
3. Minor Capital Works Grant Program - Brahma Lodge Sports Club - Concept Designs

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.

- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance the club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:
 - are an incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 Council endorsed changes to the MCWGP to increase the maximum allocation amount for Category A from \$30,000 to \$50,000 effective May 2019.
- 1.5 An application has been received from the Braham Lodge Sports Club applying for \$29,408.00 through the Minor Capital Works Grant Program for the installation of solar battery system storage at Brahma Lodge Oval.
- 1.6 The Brahma Lodge Sports Club last received MCWGP funding in 2014/15 for clubroom upgrades including flooring, painting, electrical and bar upgrades.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community Development
- 2.1.2 Property and Buildings, City Infrastructure
- 2.1.3 Energy and Lighting Assets, City Infrastructure

2.2 External

- 2.2.1 Brahma Lodge Sports Club Inc

3. REPORT

- 3.1 The Brahma Lodge Sports Club (BLSC), located at Brahma Lodge Oval has a total membership of 212. The Sports Club offers a variety of sports including football, cricket, and darts. The BLSC currently has 3 (three) senior teams and 4 (four) junior teams with Brahma Lodge Cricket Club, 3 (three) senior teams with Brahma Lodge Football Club, and 1 (one) senior team for darts.
- 3.2 The Brahma Lodge Sports Club has a currently executed lease for a portion of the building and a licence for the sporting ground located at Brahma Lodge Oval. Their request for MCWGP funding relates directly to the facility in which their executed usage arrangement exists.
- 3.3 The BLSC was successful in receiving \$50,000 funding from the Office for Recreation, Sport and Racing's Active Club Program (\$25,000 from Round 43 and \$25,000 from Round 45). The State Government funding will cover the costs associated with the purchase and installation of the solar battery.

- 3.4 High electricity and energy costs and consumption have caused significant impact on the BLSC's financial sustainability, which has resulted financial strain for the club. The club has stated that electricity is their single biggest expense.
- 3.5 To offset the costs, the club has had to increase membership fees and charges for senior and junior athletes to ensure that they can maintain the ongoing operating costs of the facility for training and competition.
- 3.6 The installation of and successful utilisation of a solar battery system can result in reduced energy consumption and costs. With the use of a solar battery system, excess energy that is generated throughout the day can be captured and stored for use at a later time.
- 3.7 Without the battery system, energy generated from a solar system would only be able to be used as it is created. As the BLSC does not use the facility throughout the day, this excess energy would not be able to be used and could only be lost or channeled back into the grid for some cost savings.
- 3.8 With the solar battery system, the club may benefit as they will be able to store and utilise excess energy that is not used during the day for training, competitions, or events at a later time/at night rather than buy electricity from the grid at this time. This may result in reduced energy and electricity costs to the club.
- 3.9 The BLSC will be able to filter the savings in energy costs directly back to fees and charges to participants, making playing sport more affordable and accessible to the community and members. This is a priority in low socio-economic areas to ensure that there are few barriers to participation in community based sport and recreation opportunities.
- 3.10 The BLSC have aims to re-establish junior football at the club and find continuity in the current junior cricket program. This will support the club to retain and recruit local participants, members, and volunteers from the local community, in an effort to foster sustainable and long term growth of the club and associated sports.
- 3.11 This project will be one of the first solar battery installations at a sporting club within the City of Salisbury and therefore may be monitored as a test to gather data and information about the effectiveness, efficiency, and actual cost savings of the solar battery system at the club. This can be used to inform decisions for similar requests from sport and recreation clubs in the future.
- 3.12 The Brahma Lodge Sports Club Inc (BLSC) has applied for MCWGP funding for the installation of solar battery storage at Brahma Lodge Oval.
- 3.13 The proposed scope of works for the project includes:
 - Supply and installation of 3 (three) individual solar battery systems
 - Installation of supporting hardware, connections, and labour
 - Installation of storage, lockable cage, integrated shading for the battery
- 3.14 The BLSC has provided the City of Salisbury with quotes for the installation works to be undertaken as part of this project, ranging from \$48,154.80 and \$79,407.98.

- 3.15 The BLSC has secured State Government funding of \$50,000, and are therefore applying for MCWGP funding for the amount exceeding the secured \$50,000. Based on the received quotes, this ranges from \$22,025 to \$29,408. The amount requested by the applicant is \$29,408. Applying the required 20% contingency to the \$29,408 requested will take the total funding amount to \$35,290.
- 3.16 Based from this, the Minor Capital Works Grant Program if approved can contribute a maximum of \$35,290 funding towards this project. The Brahma Lodge Sports Club has agreed to cover any costs above the \$35,290 grant funding from either club contribution or from external grant funding programs.
- 3.17 It is anticipated that the project costs should not be above the \$35,290 grant funding, and an assessment of the financial capacity of the club to meet additional costs has been undertaken by staff. Based on the financial position of the club and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.18 A draft scope of works for the purposes of quotes has been prepared. Full scope will be prepared by the Brahma Lodge Sports Club in collaboration with City Infrastructure if approval is given to receive the grant. The Brahma Lodge Sports Club will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing.
- 3.19 The club has requested that the project be completed as soon as possible due to the requirement of the State Government funding being utilised by 30 September 2019. The club will need to negotiate this deadline with the Office for Recreation, Sport and Racing if the Minor Capital Works Grant Program application is approved.
- 3.20 The Brahma Lodge Sports Club has signed a contract and made a deposit payment with a nominated provider for the solar battery however no project works *for the storage of the battery system* have commenced. As project works have not commenced, the project is still eligible for funding.
- 3.21 Staff have sighted the full financial details of the Brahma Lodge Sports Club however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Brahma Lodge Sports Club for the installation of solar battery storage meets the guidelines of the Minor Capital Works Grant Program and can be completed within the allocated budget. A 20% contingency has been applied to the grant amount requested to ensure the club will not be in financial hardship as a result of undertaking this project which take the total grant amount to \$35,290.

- 4.3 The Brahma Lodge Sports Club has signed a contract and made a deposit payment with a nominated provider for the solar battery however no project works *for the storage of the battery system* have commenced. As project works have not commenced, the project is still eligible for funding.
- 4.4 The Brahma Lodge Sports Club will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing.
- 4.5 It is recommended that the application to the 2019/20 Minor Capital Works Grant Program by the Brahma Lodge Sports Club be approved and an amount of \$35,290 be allocated for the installation of solar battery storage at Brahma Lodge Oval.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

City of Salisbury - Minor Capital Works Grant Program

Submission date: 12 August 2019, 8:56AM

Receipt number: MCWGP13

Related form version: 20

Question	Response
Application Form	
Organisation Information	
Name of the Club / Organisation:	Brahma Lodge Sports Club Incorporated
ASIC Registration Number:	8119
Australian Business Number (ABN):	30283629036
Facility Name:	Brahma Lodge Sports Club
Facility Address:	Harrow Road Brahma Lodge
Postal Address:	PO Box 143 Salisbury 5108
Person Responsible for the Grant:	Shaun Ryan
Role/Position within Club:	Treasurer
Contact Email:	shaun.ryan543@schools.sa.edu.au
Contact Mobile:	0418794161
Club Membership	
Male - Junior	35
Female - Junior	5
Social - Junior	0
Male - Senior	154
Female - Senior	18
Social - Senior	0
Total Membership:	212
Please provide total membership numbers for the previous 3 seasons:	2018-167, 2017-235, 2016-221
Funding Category	
Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding:	have a current lease or sub-lease of a Council owned building; or

1 of 4

Category B – up to \$2,000	
Which category of funding is being applied for?	Category A - up to \$50,000
Have you sought, or intend to seek funds from another source for this project?	Yes
If yes, please list the source/s and amount/s requested:	\$50,000 from Office Recreation & Sports (ORS)
About the Project	
Name of Project:	Solar Battery Storage
What does the project involve?	Install 3 x Tesla Powerwall Solary Battery Storage Units
Are there any time constraints for the project?	Yes ORS funding must be expended by 30th September 2019
Why is the project needed?	It will reduce the clubs carbon footprint as well as provide savings in electricity, which is the biggest single club expense
How will the project increase participation opportunities for sport and recreation?	It is planned to utilise the savings in re-establishing junior football and continuation of current junior cricket program
How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?	It will help the club keep participant costs down due to Braham Lodge being in a low socio economic area The design of the system is by Tesla, a world leader in this type of project
Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?	No
Please indicate which group/s and how they will benefit:	
Budget Information	

City of Salisbury - Minor Capital Works Grant Program Application

Total Project Cost	75025
Club/Organisation's Contribution	0
Other grants / funds secured	50000
MCWGP Amount Requested:	25025
Can the proposed works proceed if the full amount requested is not provided?	Yes
Please upload a copy of the completed MCWGP Project Budget Form:	Copy of mcwgp_budget_template_2019-20.xlsx
Quote 1	quote1.pdf
Quote 2	quote2.pdf
Quote 3	quote3.pdf
Essential Documentation	
Provide a Certificate of Incorporation demonstrating not-for-profit status	cert of inc.pdf
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	minures MCW grant.pdf
Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	audit financials.pdf
Where applicable supply evidence of cash support (e.g. recent bank statement)	bank statement.pdf
A copy of building works drawings or concept plans for the project	solar battery drawings.jpg
Provide photos that clearly demonstrate why the works are needed	

3 of 4

City of Salisbury - Minor Capital Works Grant ProgramApplication

Where applicable provide letters of support for the project from each of the user groups	
Where applicable provide a letter/email from the head lessee supporting the application	council1.pdf
Please upload any further information / documentation	council2.pdf summary solar project.docx
Terms and Conditions of Funding	
Application Declaration	
On behalf of (Club/Organisation)	Brahma Lodge Sports Club
Name & Position (President/Chairperson)	Dave Bevan
Date of Signature	10/8/2019
Signature 1	Uploaded signature image: dave signature.jpg
Name & Position (Representative 2)	Shaun Ryan
Date of application	10/8/2019
Signature 2	Uploaded signature image: shaun signature.jpg
	We agree to abide by the terms and conditions of funding, I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

4 of 4



Energy Products Purchase Agreement

This "Agreement" is between you and the Tesla entity ("Tesla", "we" "us" or "our") identified below. It consists of (1) the below Price Sheet and (2) the attached terms & conditions.

The Contract Price for the System is \$[72,024.94]. A breakdown of the System and Contract Price is set out in the below Price Sheet. The pricing is valid until [06-Sep-19] (the "Pricing End Date").

Warning: This Agreement includes a variation provision so that, you and Tesla can agree to amend the Contract Price if Tesla encounters any site conditions and/or special circumstances which result in extra work being required to carry out the installation of your System.

Subject to the terms and conditions set out in Exhibits 2-7, if you wish to proceed with the purchase of your System (as defined in the attached terms and conditions), please carefully read this Agreement and sign below. Once you have done so please return it to us at EnergyOrdersAU@tesla.com. Depending on the State or Territory in which the proposed installation location is situated, as well as the value of the System, you may be required to pay the full amount 48 hours before installation. If so required, please pay in accordance the "Installation; Payment of Contract Price" section in the attached terms and conditions.

This Agreement does not become effective unless and until all those steps are completed by you on or before the Pricing End Date.

Signed for and on behalf of Tesla:



Mark Twidell Director, 2019

Mark Twidell

Name [print]

Director - Energy Products

Capacity [print]

Aug 8, 2019

Date

Date

If you have any queries in relation to this Agreement or your System please contact Tesla as follows:

By telephone: 1800 686 705
By email: EnergyOrdersAU@tesla.com

System Price Sheet**Your name**

Shaun Ryan

Tesla entity

Tesla Motors Australia Pty. Ltd. of Level 2, 33 Herbert Street, St. Leonards NSW 2065
License Number: PGE 280337

System and Contract Price

3 x Powerwall	\$27,272.73
Supporting Hardware	\$1,545.45
PV System (modules, inverters, and mounting system) (if applicable)	\$0.00
Installation Labour and Installation Hardware	\$32,359.04
Additional Charges	\$0.00
Permitting and/or Inspection (if applicable)	\$0.00
Grid Connection Fees (if any)	\$3,850.00
Shipping	\$450.00
Travel (if applicable)	\$0.00
GST (10%)	\$6,547.72
Sub-total	\$72,024.94
Credit for Reservation Fee	\$(0.00)
Credit for STCs for 12 years (if applicable)	\$(0.00)
Installation Discount (if applicable)	\$(0.00)
Home Battery Scheme ()	\$(0.00)
Contract Price	\$72,024.94

Installation Address

Cnr Harrow and Francis Road, Brahma Lodge, 5109, SA, Australia

PV System Description (This section is intended to be blank if no PV system is purchased)

Estimated Installation Start Date

30 September 19

Estimated Completion Date

30 September 19

By signing below, you agree to purchase the System from Tesla on the terms and conditions outlined in this Agreement.

By signing below, you also consent to the processing of your personal information by Tesla, including remote monitoring of your System and the transfer of data to the U.S., as described in the Privacy Notice. You have the right to withdraw your consent at any time. The Privacy Notice is available at www.tesla.com/legal.

Title (if applicable):
Name: Shaun Ryan
Signed: <u><i>Shaun Ryan</i></u>
Date: <u>Aug 8, 2019</u>
Company Name (if applicable):
ABN (if applicable):
Address: Cnr Harrow and Francis Road, Brahma Lodge, 5109, SA, Australia
Email: shaun.ryan543@schools.sa.edu.au

**Energy Products Purchase Agreement
Terms & Conditions**

1. **Purchase.** You agree to purchase the photovoltaic system described in your Price Sheet (your "PV System") if any, and the Powerwall energy storage system described in your Price Sheet (your "Powerwall" and, together with your PV System if you are purchasing one, your "System") and the services required for installation of your System at the address identified in your Price Sheet. We agree to sell you the System and perform those services.

2. **Contract Price.** Your Price Sheet shows the price of your System and its installation (the "Contract Price"). The Contract Price is inclusive of all taxes.

3. **Cooling off period.** You are entitled to cancel this Agreement without penalty at any time before the end of the 10th business day after this Agreement was made. To cancel this Agreement, you must give notice to Tesla either orally or in writing. The notice must state clearly that you cancel this Agreement. If you cancel this Agreement under this clause, Tesla will refund any monies already paid by you.

4. **Variations to Contract Price for Site Conditions and Special Circumstances.** Tesla will contact you if any site conditions and or special circumstances exist (such as fees for meter exchange/reconfiguration, damage on meter panels, changing off peak control devices or upgrading switchboards) beyond your and Tesla's control that result in extra work being required to carry out the installation of your System that is not included in the Contract Price.

If you do not agree to the extra work charges and Tesla will not bear the extra charges (at its absolute discretion) Tesla or you may terminate this Agreement and Tesla will give you a full refund.

5. **PV System.** If applicable, a site-specific full system design for the PV System is included in Exhibit 1, including the proposed roof plan, orientation and tilt, expected efficiency losses due to shading and the PV System's site-specific estimated energy yield, i.e., average daily performance estimate in kilowatt hours (kWh) for each month of solar generation. Exhibit 1 includes all relevant system design, performance and output assumptions Tesla has made.

Tesla may substitute the PV System equipment described in your Price Sheet for a PV System of the same or similar performance and or brand.

If having completed its site assessment Tesla wishes to vary the PV System design, or Tesla wishes to substitute the PV System equipment for PV System equipment that is significantly different with respect to performance and or brand, then, prior to commencing the installation work, Tesla will contact you and seek your consent to the design variation or to the installation of the different PV System:

Should you not consent, you will be entitled to a full refund of any monies paid to Tesla for the PV System in accordance with clause 14 of this Agreement.

6. **Installation; Payment of Contract Price.** Subject to the terms and conditions set out in Exhibits 2-7, if for any reason we will not be starting the installation of your System on the estimated date

included in the Price Sheet, we will contact you to organize a new installation date. We may install your System ourselves, or use an affiliate or subcontractor.

Subcontractors employed by Tesla to perform works are either CEC accredited designers/installers who are required to abide by the CEC Accreditation Code of Conduct and Accreditation Terms and Conditions, or are equivalently trained accredited designer/installer as defined by the federal government in accordance with the *Renewable Energy (Electricity) (Cth) Regulations 2001*, as amended from time to time.

We will confirm the any new installation date to you by email, to the email address shown adjacent to your signature on your Price Sheet.

Tesla will send you an invoice for final payment. If we need to organize a new installation date with you, the invoice will be provided after we have confirmed the new date. Depending on the State or Territory in which the proposed installation location is situated, as well as the value of the System, you may be required to pay the Contract Price specified in your Price Sheet at least forty-eight (48) hours prior to the scheduled installation date. If you fail to pay when required, we may cancel your order by written notice to you and retain the full Reservation Fee, if any.

All payments are to be made by electronic funds transfer, to Tesla's bank account details of which are as follows:

Bank:	Citibank NA Sydney Branch
Account name:	Tesla Motors Australia Pty Ltd
BSB:	248 074
Account number:	363 749

Title to your System will transfer from us to you once you have paid the Contract Price. Risk in your System will transfer to you on installation

7. **Cancellation.** If there is a material increase in the price of your PV System equipment or materials because of circumstances beyond our control and you do not agree to pay the increased price, or performing under this Agreement becomes illegal or impossible, you or we may cancel this Agreement, and we may keep a portion of your Reservation Fee, if any, for reasonable expenses we incur prior to cancellation.
8. **Privacy.** Your personal data will be collected, stored and used in accordance with the Tesla Customer Privacy Policy. The Tesla Customer Privacy Policy is part of this Agreement. Your personal data may include "personal information" as defined in the *Privacy Act 1988 Cth* including personal data of other individuals you provide to us and that is accessible from the System.
9. **Intellectual Property.** We own all intellectual property rights associated with your System. We grant you a non-exclusive license to use any embedded software in connection with the operation of your System only.
10. **Remote Monitoring and Firmware Upgrades; Control.** You acknowledge and agree that following installation of your System Tesla may access your System remotely to monitor performance, perform diagnostics, upgrade firmware or perform other operational functions in accordance with the Tesla Customer Privacy Policy. You acknowledge that, if you select certain modes of operation for your Powerwall in your Tesla app, Tesla will control the charge and discharge of your Powerwall.
11. **Grid Services.** Your System is capable of supporting the reliability of the electrical grid by providing services under programs offered by utilities or third parties. You require approval from your electricity distributor to connect your System to the electricity grid ("Grid Connection Approval"). To

obtain Grid Connection Approval the relevant paperwork must be submitted to your electricity distributor prior to installation of your System.

By entering into this Agreement you:

- a. authorise us to obtain Grid Connection Approval on your behalf including completing all necessary paperwork and corresponding with your electricity distributor on your behalf;
- b. agree to pay all applicable fees that may be payable to your electricity distributor in relation to or arising from Grid Connection Approval; and
- c. grant us the right to access and use your System to provide these grid services. Before we do this, we will explain the terms of your participation in the relevant program and give you the opportunity to opt-out.

Tesla will not install the System until the Grid Connection Approval is received. We will prepare and submit all necessary paperwork within a reasonable timeframe, and you let you know how and when we have done this and what the expected timeframe for securing the Grid Connection Approval is. If the electricity distributor requests additional information, we will respond within a reasonable timeframe and consult with you if need be. We will also provide you with the name of a contact within your electricity distributor to follow up on progress and will advise you of any potential problems that may arise.

12. Your Electricity Contract/Tariff. Your electricity contract or tariff may change following installation of your System. Before signing this Agreement you should contact your electricity retailer to check what tariff rates may be applied. After installation of your System you should confirm that your electricity retailer has applied the agreed tariff. You acknowledge that we make no representations whatsoever in relation to your electricity contract or tariff and you release us from any liability arising out of or in relation to your electricity contract or tariff in relation to the System.

13. Small-Scale Technology Certificates ("STCs"). The Small-scale Renewable Energy Scheme creates a financial incentive for individuals and small businesses to install eligible small-scale renewable energy systems including solar panel systems. It does this through the creation of STCs which Renewable Energy Target liable entities have a legal obligation to buy and surrender to the Clean Energy Regulator. STCs are provided 'up front' for the systems' expected power generation from the installation year until 2030 when the scheme ends, following system installation. Householders who purchase these systems are able to create and sell their STCs in the market or to the STC Clearing House, or to assign the right to create their STCs to an agent in return for a lower purchase price for their system. The level of this benefit differs across the country depending on the level of solar energy.

If there is a value for the "Credit for STCs" line item on your Price Sheet, then by signing this Agreement, you are assigning your right to create STCs produced by your PV System to us for the time period set out in your Price Sheet. We are providing a financial incentive to you in the form of a reduction to the Contract Price of your System in the amount in the "Credit for STCs" line item on your Price Sheet. The assignment cannot be revoked or cancelled except in our absolute discretion.

If you choose to keep your STCs, then the value for the "Credit for STCs" line item on your Price Sheet is 0. You acknowledge that we make no representations whatsoever in relation to the price you may receive for your STCs or the period of time it may take to sell your STCs whether through the STC Clearing House or otherwise, and you release us from any liability arising in relation to STCs.

14. Refunds. In addition to your other rights under the *Australian Consumer Law* which cannot be excluded, you will be entitled to terminate this Agreement and receive a full refund of all monies paid to us in the following circumstances:

- a. Where, after the Agreement has been entered into, and through no fault on the part of either you or us, Grid Connection Approval from your electricity distributor cannot be obtained;
- b. The estimated installation timeframe set out in your Price Sheet is not honoured due to reasons reasonably in Tesla's control and you do not consent to a revised timeframe; and
- c. If Tesla varies the PV System design or substitutes the PV System equipment for PV System equipment that is significantly different and you do not consent to the varied design or the substituted PV equipment being installed.

15. Termination at general law. This Agreement may be terminated in the circumstances provided by the general law. However, this does not prevent the parties agreeing to additional circumstances in which this Agreement may be terminated.

16. Limited Warranties. The solar modules and power inverter included in your PV System, if applicable, are covered by a limited warranty issued by the respective manufacturer. Your Powerwall is covered by the Tesla Powerwall Limited Warranty, available at:

https://www.tesla.com/sites/default/files/pdfs/powerwall/Powerwall_2_AC_Warranty_AUS-NZ_1-0.pdf.

If applicable, Tesla warrants that the installation of the PV System will be performed in a proper and workmanlike manner. Tesla also warrants the fitness for purpose, operation and performance of the PV System, for a period of 5 years from installation (or any longer period required by law). If there is any defect in any relevant equipment forming part of the PV System which amounts to a major failure, you are entitled to a replacement or refund and compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the PV System repaired or replaced if the equipment fails to be of acceptable quality and the failure does not amount to a major failure. To address any defect in the PV System, we will repair or replace the relevant equipment within a reasonable timeframe, at no further cost to you, or provide the required refund, if you notify us of that defect within 5 years of installation (or any longer period required by law). These warranties do not apply where you have undertaken any work or activities (howsoever described) on or near the PV System which has caused or contributed to the defect.

These warranties exist in addition to the rights you have under the consumer guarantees in the Australian Consumer Law. The consumer guarantees are required by the Australian Consumer Law and cannot be excluded.

These warranties do not apply to acts or omissions of a third party or something beyond human control that happened after the System was supplied. We will be responsible for expenses associated with a warranty claim. By entering into this Agreement, you accept the terms of these warranties.

17. Limitation of Liability. To the extent permitted by law and subject to your rights under the Australian Consumer Law, we are not liable to you for any indirect, special or consequential damages (including, without limitation, loss of use, loss of interest, loss of opportunity, loss of profit or revenue or anticipated loss of profit, expenses incurred, increased overhead costs, special or punitive damages, third party financial or economic loss and any other similar loss) arising out of this Agreement, and our aggregate liability to you under this Agreement is limited to the Contract Price. These limitations apply to any liability arising out of any site survey performed by us or our affiliate or subcontractor in connection with this Agreement.

18. Access to your Premises. We will require access to your premises in order to perform our obligations under this Agreement. You agree to provide us, our affiliate, or our subcontractor with safe access to the installation location and reasonable assistance for the purpose of installing your System.

By signing this Agreement, you warrant that you own the premises where the proposed installation location is situated.

19. **Security Interest.** Where the System is installed before you have made payment in full for the System, Tesla retains full title in the System until payment is made. You hereby grant Tesla a first priority security interest over all of your right, title and interest in the System by way of equitable mortgage. This security interest secures the payment in full of the Contract Price, and is a purchase money security interest. Tesla may make any registration or notification under the *Personal Property Securities Act 2009* (Cth) ("PPSA") in connection with the security interest. You may not make an amendment demand in respect of that registration, and will provide us with any information we request in connection with the registration. To the extent permitted by law, you waive your rights to receive any notice that is required by the PPSA (but this does not prohibit us from giving such a notice), and we need not comply with, and you may not exercise rights under, any provisions of Chapter 4 of the PPSA that may be contracted out of. In addition, until the Contract Price has been paid in full, nothing shall prohibit us from exercising our rights under any liens or other interests in the System in addition to this security interest.

20. **Notices.** You can find certain warnings and other information required by law in Exhibits 2 to 7.

21. **Governing Law; Integration.** This Agreement is governed by the laws of the State or Territory of the System installation location. The information at the links described above is part of this Agreement. Any other terms relating to your System that are not contained or referred to in this Agreement are not binding on us or you.

22. **Clean Energy Council's Solar Retailer Code of Conduct.** Tesla must comply with this Code.

23. **Electronic documentation.** Any requirement in this Agreement to provide a document or information in writing can be met by providing that document or information in electronic form. Signatures can be recorded on a hard copy, electronic form or made verbally.

24. **Complaints and Disputes.** If you have a complaint about your System, you may contact us by sending an email to installationsau@tesla.com.

Tesla will investigate any complaints received and unless we notify you that it requires additional time to deal with the complaint, we will notify you of the outcome of your complaint within 21 days of receipt of your complaint. If we notify you we need additional time, we will notify you of the outcome of your complaint within 45 days.

If you are not satisfied with the outcome of a complaint, you may wish to contact the Industry Ombudsman, Consumer Affairs, Fair Trading or Regulatory Services department in the State or Territory where the System was installed.

EXHIBIT 1
PV SYSTEM DESIGN

EXHIBIT 2
SOUTH AUSTRALIA

South Australia Specific Laws

Where the Proposed Installation Location is in South Australia and the System Price is more than \$12,000 the following additional terms and conditions apply:

1. Clause 6 (Installation; Payment of Contract Price) is deleted and replaced with:

Installation; Payment of Contract Price. If for any reason we will not be starting the installation of your System on the estimated date included in the Price Sheet, we will contact you to organize a new installation date for your System. We may install your System ourselves, or use an affiliate or subcontractor.

Subcontractors employed by Tesla to perform works are either CEC accredited designers/installers who are required to abide by the CEC Accreditation Code of Conduct and Accreditation Terms and Conditions, or are equivalently trained accredited designer/installer as defined by the federal government in accordance with the *Renewable Energy (Electricity) (Cth) Regulations 2001*, as amended from time to time

We will confirm any new installation date to you by email, to the email address shown adjacent to your signature on your Price Sheet.

You shall pay the:

- a. Reservation Fee, if any, when you return a signed copy of this Agreement to us; and
- b. Contract Price specified in your Price Sheet no later than two (2) business days after the later of the dates on which:
 - i. you receive a request for payment of the Contract Price from Tesla; and
 - ii. installation is complete.

All payments are to be made by electronic funds transfer, to Tesla's bank account details of which are as follows:

Bank:	Citibank NA Sydney Branch
Account name:	Tesla Motors Australia Pty Ltd
BSB:	248 074
Account number:	363 749

Title to your System will transfer from us to you once you have paid the Contract Price. Risk in your System will transfer to you on installation

2. Prior to commencing any work Tesla will provide you with a policy of insurance in respect of the work to be performed under this Agreement.

Form 1—Notice under section 28(1)(f) of *Building Work Contractors Act 1995 (SA)*

YOUR BUILDING CONTRACT: YOUR RIGHTS AND OBLIGATIONS

This notice contains important information about your rights and obligations. You should read it carefully and keep it for future reference.

Your domestic building work contract is a binding legal agreement. You have rights and obligations under the agreement. You also have certain rights guaranteed under the *Building Work Contractors Act 1995* in relation to the agreement. In particular, you have certain "cooling off" rights, which may enable you to cancel your contract if you are not satisfied with it, and you act quickly.

1—What does the Act require?

You must have a written contract with your building work http://www.austlii.edu.au/au/legis/sa/consol_reg/bwcr2011398/s4.html - building work contractor, setting out all the terms and conditions of your agreement. You must be given a copy of the signed contract, together with a copy of this notice. Both documents must be readily legible.

2—What are my "cooling off" rights?

You may cancel your building contract, if you act before the "prescribed time".

If you wish to cancel, you must give your building work contractor written notice of your intention not to be bound by the contract. You must serve that notice on the building work contractor either personally or by certified mail in an envelope addressed to the contractor.

You must do this—

- (a) before 5 clear business days have expired after the making of the contract; or
- (b) if your building work contractor has not complied with relevant provisions of the Act, before the contractor completes the building work: http://www.austlii.edu.au/au/legis/sa/consol_reg/bwcr2011398/s4.html - building work under the contract.

Cancellation is a serious step and should not be taken lightly. You may need to seek legal advice, or the advice of the Office of Consumer and Business Affairs, before exercising this right of cancellation. Wherever possible, you should first discuss your problem with the building work contractor.

3—What should I do?

First, read this notice carefully. Then read the documents that you have signed. If you are not happy about any aspect, or have any questions, then ask your building work contractor to explain. If you are not satisfied with the explanation you have received, then seek advice from a lawyer or from the Office of Consumer and Business Affairs.

4—Is there anything I should look for in particular?

Most importantly, check to see that the work you want your building work contractor to do has been fully and accurately set out in the contract (including the plans and specifications). Do not rely on verbal promises or agreement. If you want to change the work to be done at a later stage, you will have to reach agreement with your building work contractor, and your contractor will usually be entitled to make a separate, additional charge as a variation to your contract. Not checking now could be very expensive.

5—What about the price I have been quoted? Can it change?

Some building contracts provide for a "fixed price". Others include a "rise and fall" clause. If your contract includes a rise and fall clause, then the price you have been quoted (even if it is referred to in your contract) will most probably NOT be the total amount you will have to pay. Your contract price can also change due to any variations to the building work in accordance with your contract.

Note—

Most variations require your written approval in advance, but others may be unforeseen. You should refer to your particular contract. Certain items in your contract may be designated "prime cost" or "provisional sums", which may also lead to a change in the total sum you can be charged.

If your contract includes a rise and fall clause, or other provisions as a result of which a price set out in your contract may change, or is an estimate only, then the contract must contain "THIS PRICE MAY CHANGE" or "ESTIMATE ONLY" adjacent to the price subject to change. If there is more than one such price, then they must be set out in a single list in the contract.

Those prices that are only estimates must be fair and reasonable estimates.

6—What is a rise and fall clause?

A rise and fall clause entitles your building work contractor to pass onto you increases (or reductions) in the cost of performing your building work after you have signed your contract, whether those costs relate to labour (including relevant overhead) or materials.

The formulae used in building contracts to determine the amount of the additional costs that can be passed on to you vary. Check your contract carefully. If you have any questions, ask your building work contractor to explain, or seek advice.

7—What are "prime cost" items?

Your building work contract may include the supply of certain goods and services, eg kitchen stoves, bathroom tiling. These items may be designated "prime cost", so that if the standard of goods you select is higher than that provided for by your building work contractor, then you may have to pay an additional cost over and above that provided for, plus a surcharge, which may be up to 15% of the cost of the item.

8—What are "provisional sums"?

These are amounts your building work contractor has determined as "best estimates" of the cost of doing certain building work under your contract.

For example, if your building site slopes and no contour survey has been carried out, your building work contractor may not be able to prepare a final price for the earthworks needed to provide a level site for your building work. The building work contractor may include an estimated figure which is subject to change when a survey plan is provided. That estimated figure is a "provisional sum".

Provisional sums must be fair and reasonable estimates in the circumstances in which they are provided.

9—What is a charging clause?

A charging clause in a building work contract is a clause that gives your building work contractor the right to lodge a caveat over the property on which the building work contractor is performing building work under the contract. If a caveat is lodged over the property, you (as owner of the property) may be restricted from dealing with and registering dealings with the property at the Land Titles Office.

The interest created by the clause would entitle your building work contractor to apply to the court for the sale of the property to recover any debt owed by you for building work performed under the contract.

Check your contract carefully, and, if you are not certain about whether your building work contract contains a charging clause or the implications of a charging clause, you should seek independent legal advice.

10—Are there any special problems with package land and building deals?

Yes.

If you have entered into a package deal for land and building work, then it is likely you have signed a number of documents. The information contained in this notice relates only to the domestic building work contract you have signed. It does not apply to your contract for the purchase of land, which is subject to different rules. You probably have less time to consider those documents than your building contract.

Be particularly careful about package deals where your building work contractor is unable to start work immediately because necessary approvals have not been granted, or services connected, or legal titles granted. Your building work contractor may be entitled to make additional charges arising from delays which are the fault of neither yourself or the contractor. If in doubt, talk to your building work contractor or seek advice.

11—What other rights do I have?

The Act implies certain warranties on the part of your building work contractor, and these apply regardless of what your contract says.

These warranties are as follows:

- (a) your building work must be performed in a proper manner to accepted trade standards and in accordance with the agreed plans and specifications; and
- (b) the materials supplied by the building work contractor will be good and proper materials; and
- (c) the building work will be performed in accordance with all statutory requirements; and
- (d) unless the contract stipulates a period within which the work must be completed—the work will be performed with reasonable diligence; and
- (e) if your contract is for the construction of a house—the house will be reasonably fit for human habitation; and
- (f) if you have made known to your building work contractor the purpose for which the work is required, or the result you want to achieve in a way that demonstrates that you are relying on your contractor's skill and judgment, then your contractor warrants that the work and the materials will be fit for your purposes, or of a nature and quality that they might reasonably be expected to achieve that result.

If your building work contractor does work or provides materials which do not comply with those warranties, then your rights have been infringed, and you may have a right to take legal action before the courts. If you are not satisfied, talk to your building work contractor. If you are still not satisfied, seek advice from a lawyer or the Office of Consumer and Business Affairs.

12—What about building indemnity insurance?

Your building work contractor must take out a policy of building indemnity insurance before work commences. The insurance protects you from some of the losses you may suffer if your building work contractor dies, disappears or becomes insolvent. Your building work contractor must provide you with a copy of the certificate of insurance. Keep it for your protection.

Important note—

From 1 September 2002, building work contractors have not been required to take out a policy of building indemnity insurance in respect of contracts for the construction of multi-storey residential buildings.

(A multi-storey residential building is a building that has a rise in storeys of more than 3 and contains 2 or more separate dwellings. A storey does not include a mezzanine or a space within a building if it is intended that the space contain only a lift shaft, stairway, meter room, laundry, bathroom, shower room, water closet, car park or combination of any of the above.)

13—Am I obliged to pay a deposit in advance of work done?

As a general rule, your building work contractor is entitled only to genuine progress payments for work done. Your building work contractor may ask you to pay in advance for money that has to be paid to a third party (eg a council for planning approval, building indemnity insurance or to an engineer or surveyor for a report). Apart from money in advance for such fees, the law prohibits the taking of any deposit on a domestic building work contract in excess of \$1 000, or if the contract price is over \$20 000, 5% of the contract price. If in doubt, seek advice before making any payments.

14—When should I make a progress payment?

The law requires that your building work contractor make a written demand for a progress payment, so payment should not be made without such a demand. Progress payments should not be made in advance of the performance of the building work to which the demand relates. If you have borrowed money from a recognised lending institution, it is likely to make progress payments on your behalf.

15—What if I have a dispute with my building work contractor?

First, talk to your building work contractor. Many potentially serious disputes can be avoided by good communication between building owner and contractor. Your contract may have clauses relevant to dispute resolution which may assist both parties in resolving the dispute.

If that does not work, you may need independent advice. You may wish to seek legal advice, or the advice of the Office of Consumer and Business Affairs. Some disputes can be resolved by negotiation. Others can only be resolved by legal proceedings, whether before the courts or by private arbitration as provided in many building contracts.

Before commencing any legal action over building work, you should seek advice from a lawyer or from the Office of Consumer and Business Affairs.

16—Where should I go for advice?

First, talk to your building work contractor. If you want or need independent advice about your building work contract, talk to a lawyer or the Office of Consumer and Business Affairs. A list of lawyers appears in the telephone directory under the heading of "Solicitors".

...

END OF AGREEMENT



Your ZEN Energy Storage Quote



Date	18/09/2018
Attention	BRAHMA LODGE FOOTBALL AND SPORTS CLUB INCORPORATED
Installation Address	Harrow Road Brahma Lodge SA 5109
System	ZEN 3 PHASE PREMIUM SYSTEM 11kW SA + ZEN 3 PHASE SONNEN ECO 8 / 28kWh STORAGE SYSTEM
Quote Number	QUO-04871-H1J3G4
Valid until	30/09/2018

Your ZEN Energy Consultant Samuel Sexton
 Email address samuals@zenenergy.com.au
 ZEN Energy Quote Number QUO-04871-H1J3G4



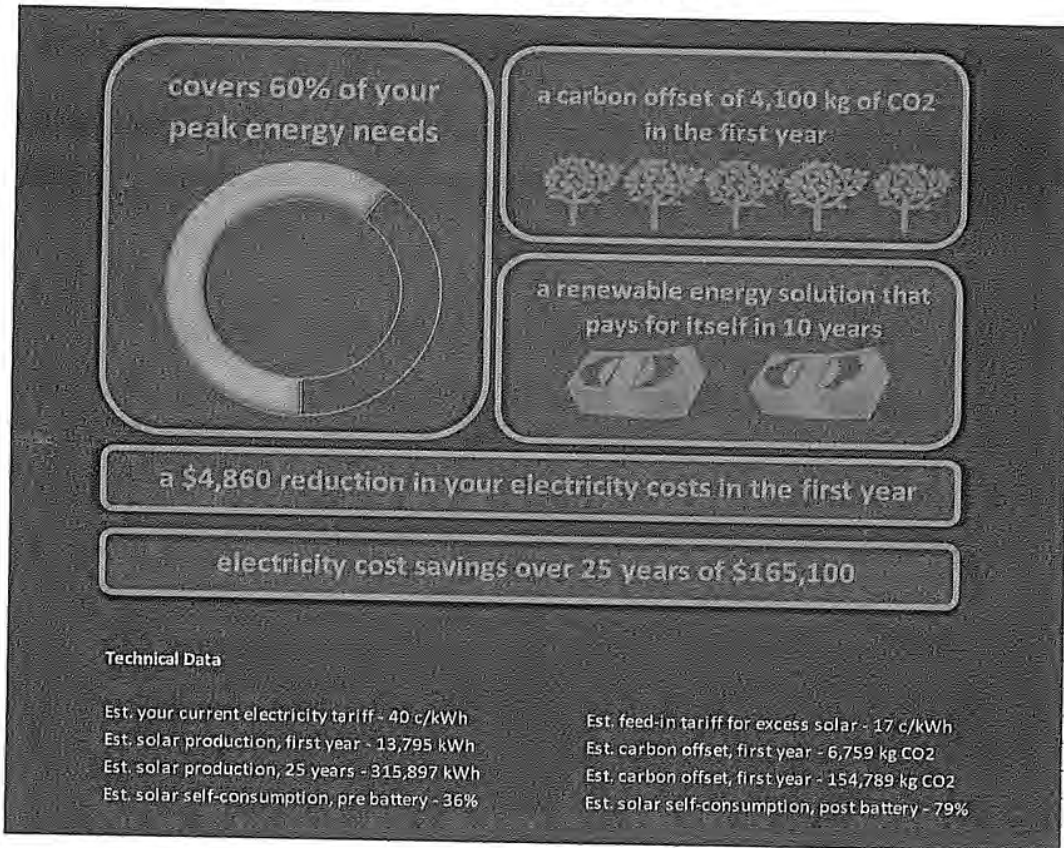


Your ZEN Energy Solution Summary

Your investment, including GST and fully installed¹

\$50,000.00

The estimated benefits of your ZEN Energy solution²



¹ This price is based on information you provided to us and relevant assumptions, as listed in this quote.

² The estimated grid freedom, carbon offset, payback period, and energy savings presented for you are an approximate guide only and have been determined based on our understanding of your electricity usage in the last 12 months, an assumption that usage remains as per our understanding this understanding, estimates of the solar energy production of the proposed system and any existing systems at your property, and assumptions that we consider to be reasonable regarding future increases in grid electricity prices. Our understanding and the assumptions we have made are listed on the last page. The estimations include the effects of system performance degradation over time (as indicated by the manufacturer/s) and system performance factors specific to your property at the time of this quotation (such as the roof aspects that are proposed for use for your solar panels).





Your Formal Quote

Date	18/09/2018
Attention	BRAHMA LODGE FOOTBALL AND SPORTS CLUB INCORPORATED
Installation Address	Harrow Road Brahma Lodge SA 5109
System	ZEN 3 PHASE PREMIUM SYSTEM 11kW SA + ZEN 3 PHASE SONNEN ECO 8 / 28kWh STORAGE SYSTEM
Quote Number	QUO-04871-H1J3G4
Valid until	30/09/2018

System Inclusions

Component	Quantity
Technical site inspection	Included
Fronius Symo 10.0-3-M 10.0kW Inverter	1
Trina Honey 275W Poly Panel 35mm Tier 1 - TSM-275PD05	40
Sonnen ECO 8/14kWh Three phase	2
Online monitoring (subject to Wi-Fi, see 'Online Monitoring')	
Complete supply, installation and system commissioning	

Included Limited Warranties of your ZEN Sonnen System

Solar panel performance	25 years (by Trina Solar, see trinasolar.com/au for more details)
Solar panels materials and workmanship	10 years (by Trina Solar, see trinasolar.com/au for more details)
Solar inverter/s	10 years (by Fronius on registration, see Fronius brochure for more details)
Battery & battery inverter	10 years (by sonnen Australia, see sonnen.com.au/en-au/warranty)
ZEN Installation	5 years
Please note that your sonnen battery inverter warranty is dependent on your inverter maintaining a consistent connection to a WiFi signal. Please refer to the inverter warranty document for further information.	

Contract Price

Complete supply and installation – total excluding GST	\$51,955.54
Complete supply and installation – total including GST	\$57,151.10
197 Small Scale Technology Certificates (STCs) at \$36.30 each including GST	-\$7,151.10
Total Contract Price including GST	\$50,000.00
Minimum deposit required to secure this Contract Price	\$5,000.00

Notes

Quote is for 28kWh of storage and an additional 10kW inverter on site to max inverter limits to 30.0kW on site.

2x Sonnen ECO 8's provide 6.6kW of instantaneous supply

By allowing ZEN Energy to purchase your STCs from you at the point of sale, you are reducing your total system cost and ensuring you receive the value of your STCs as a point of sale discount, as reflected in the above price. To ensure you receive the benefit of your STCs as an upfront discount, ZEN simply requires you to do the following on the PV System Assignment Form that will be provided to you:

- Sign the Owner Declaration Section





- Tick the GST Declaration – for Business
- Complete the Owners section of the Installer Declaration
- Provide the completed form back to ZEN Energy
- Raise an invoice for the purchase of the STCs by ZEN Energy, including GST, and provide the invoice to us.
- More information can also be found at <https://www.zenenergy.com.au/fact-sheets/renewable-energy-certificates/>

Quoted price is subject to a final technical review by ZEN Energy technical staff. This review will be conducted following acceptance of this quote. As the price is subject to technical review, additional charges may apply, and these would be discussed and agreed with you prior to installation.





Acceptance and Payment

Your Quote Number	QUO-04871-H1J3G4
Your quoted Contract Price	\$50,000.00
Minimum deposit required to secure your Contract Price	\$5,000.00

How to secure your quotation and payment terms	
1	Complete, sign, and date this quotation in the locations provided below.
2	Initial the box to acknowledge that you have received and read our Terms & Conditions and that you agree to them.
3	Return your completed and signed document to ZEN.
4	Pay your deposit to ZEN by EFT or credit card. Our EFT details are below. If you would like to pay your deposit by credit card, contact ZEN on 1300 936 466
5	Your remaining balance will be due within 7 days of your ZEN installation. Your system can be switched on once any relevant meter alterations have been undertaken by your meter provider. Any meter alterations will be undertaken by your meter provider at an additional cost (invoiced to you by your meter provider), and will typically occur after your ZEN installation.

Your Meter Number: _____

Print Name: SITON RYAN

Your NMI Number: _____

Sign: _____

Your electricity retailer: _____

Date: 20/4/18

Initial here to acknowledge that you have received and read our ZEN Energy Systems Terms & Conditions of Contract with your quotation. By signing this quotation in the location provided above, you acknowledge that you accept our commercial terms outlined in this quotation and the Terms & Conditions provided to you.

Electronic Funds Transfer – Our Bank Details for Direct Payment	
BSB	085-005
Account	737888251
Bank	National Australia Bank
Account	ZEN Technologies (Power & Energy) Pty Ltd
Please use your last name as your EFT reference	

Online Monitoring

Access to online system monitoring is dependent on your property having a suitable Wi-Fi signal available at your inverter location. To have your online monitoring setup on the day of installation, you will need to provide us with your Wi-Fi Network Name and Wi-Fi password prior to or on the day of installation. You can provide this information below.

Your Wi-Fi Network Name: _____

Your Wi-Fi Password: _____

or I will provide Wi-Fi details to the installer on the day (tick here)

or I will not have Wi-Fi available for the installation (tick here)

If Wi-Fi is not available for the installation, your system will continue to operate, however you will not be able to access online monitoring and/or you may incur additional charges for ZEN to setup online monitoring after the day of installation or to diagnose system issues at a later date. Please discuss this with your ZEN Energy Consultant if you require further information.





About Your Property

Your ZEN Energy quote has been prepared based on the following understanding regarding your property. Please check this summary carefully, as the price of your system may change if any of these items are incorrect. If any items are incorrect, please contact your consultant as soon as possible.

Is asbestos present at the property?	Unknown
How many storeys at the property?	1
What is the roof type?	Klip-Lok
What is the approximate roof pitch, in degrees?	5.00
How many electricity phases does the property have?	3
Are you primarily a daytime or night-time user of electricity?	Night-time user
Your average daily peak energy usage (kWh)	45

Assumptions

The estimated energy savings presented for you in this document are an approximate guide only and have been determined based on estimates of your annual system production in accordance with relevant Clean Energy Council Guidelines, and assumptions that we consider to be reasonable regarding your future solar energy usage and future increases in grid electricity prices. The assumptions we have made are listed below.

yearly degradation in solar panel performance	0.7%
life expectancy of panels in years	25
yearly electricity price increase for the next 25 years	3.5%

Your Checklist

- 1 Review your quotation carefully to ensure all details are correct.
- 2 Read each page of the Terms and Conditions document that has been provided to you with this quotation.
- 3 Initial the box to acknowledge that you have received and accept the Terms and Conditions provided to you.
- 4 Provide your Wi-Fi details, meter number, NMI number, and retailer in the spaces provided on the previous page.
- 5 Sign and date the quotation, and return your signed document to ZEN via email or post.
- 6 Pay your deposit to ZEN by EFT or credit card.
- 7 Provide the following details to your ZEN Energy consultant (if you have not already done so):
 - A close up photo of your electricity meter
 - A photo of your switchboard, clearly showing all switches on the board
 - A second photo showing your switchboard and its surrounds (to show where it is at the property)
- 8 The Operations team will contact you regarding the installation of your system.
- 9 Read the "5 simple steps to your ZEN Energy system" document we sent with your quote to understand how your approvals and installation will occur.

Note: Where your quotation includes an image of panels on your property, we note that the panel layout is indicative only. The exact panel positions at your property will be finalised by your installer on the day of installation. If the installer determines that some change to panel layout is required and it will affect system performance, the installer will discuss the change/s and seek your agreement prior to completing the installation.

SIMEC ZEN Technologies (Power and Energy) Pty Ltd
ABN 82 110 224 005





Why ZEN Energy?



Proudly Australian

ZEN Energy is proudly Australian, and has been since our beginnings in 2004. Our team has always been, and continues to be, 100% Australian based.



Solar & storage experts

With over 10 years experience, we're specialists in our field, and we know solar and battery storage back to front.



A solution designed specifically for you

We find out how much energy you use, when you use it, and what you pay, then design a system specifically to suit your needs.



We won't lock you in

When you install a solar and storage system with ZEN Energy, we won't lock you in to any ongoing contracts or agreements.



ZEN Technology Partners

After rigorous testing, only the best products and companies are welcomed to the fold as ZEN Technology Partners.



Australian-based customer support

ZEN Energy's Australian-based customer support team are your first point of contact for any questions or claims.

ZENEnergy

A New Way





Quotation For
City of Salisbury
Brahma Lodge
Sport Club(SC)
Legrand, Andrew
Francis Rd
Brahma Lodge SA
5109

Prepared by
Robert Sporne
20-Feb-2019

Contents

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Quotation Acceptance..... 3

Customer Reference: 48743 - Legrand, Andrew
Date of Issue: 20-Feb-2019
Copyright © 2019 Tindo Solar
Ph: 1300 TINDO SOLAR (1300 846 367)

Tindo Solar ABN 43 154 806 354
6 Second Avenue Mawson Lakes SA 5095
www.tindosolar.com.au
BLD 261482 | PGE 261573



20-Feb-2019

Quote Number: 48743

**Brahma Lodge Sport Club(SC) Legrand, Andrew
Francis Rd
Brahma Lodge SA 5109
Phone: 0407710559
Email: alegrand@salisbury.sa.gov.au**

Dear Brahma Lodge Sport Club(SC)

Thank you for requesting a Quotation for a Tindo Battery Storage system. We are very pleased that you are considering making the transition over to energy storage.

The next steps for signing up for a Tindo Solar Battery system are:

STEP 1 - Review the attached quotation and information sheets.

STEP 2 - You decide to go ahead.

STEP 3 - Go to the order confirmation link at www.tindosolar.com.au/order-confirmation

After you have reviewed your quotation, please feel free to contact me with any questions you may have.

**Kind regards
Robert Sporne
Email: robert.sporne@tindosolar.com
Phone: 0411 093 878 (Direct Line)**

Customer Reference: 48743 - Legrand, Andrew
Date of Issue: 20-Feb-2019
Copyright © 2019 Tindo Solar
Ph: 1300 TINDO SOLAR (1300 846 367)

Tindo Solar ABN 43 154 806 354
6 Second Avenue Mawson Lakes SA 5095
www.tindosolar.com.au
BLD 261482 | PGE 261573

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QUOTATION ACCEPTANCE

Quote # 48743
 Date 20-Feb-2019
 Name Brahma Lodge Sport Club(SC) Legrand, Andrew
 Phone & Email 0407710559 - alegrand@salisbury.sa.gov.au
 Installation Address Francis Rd Brahma Lodge SA 5109

prepared by Robert Sporne

System Overview

4 x Tesla Powerwall 2 Battery
 1 x Battery Based Monitor
 Utility Meter Not Included
 Energy Storage 54.00 kWh

System Cost(ex GST) \$51,816.36
 Plus GST \$5,181.64

You Pay(Inc GST) \$56,998.00

PLEASE NOTE: No allowances have been made in your quote for the following: outside installation enclosure, extra cooling and ventilation equipment or installation, extra materials and installation for difficult site access, upgrading of internet infrastructure.

\$0 Deposit Finance Option
 (tick to select)

Monthly Instalment is \$945.94

The ability to expense your purchase via an economical monthly instalment makes sense. Cash flow is vital, and a monthly instalment enables owners to expense their their chosen battery solution monthly. The chosen equipment is supplied without up-front capital cost. Monthly instalments are via a 7-year Personal Loan Agreement offered through Classic Finance. Fees and conditions apply and subject to application and credit approval.

Cash Payment Option
 (tick to select)

Deposit Required	\$11,399.60 ³
Balance	\$45,598.40
Pay Deposit by EFT	Pay Deposit by Credit Card
BSB 633-000	Call 1300 846 367
A/C# 15-956-0895	
Ref# 48743 - Legrand,	Invoice# 48743 - Legrand,
Andrew	Andrew
Amount \$11,399.60	Amount \$11,399.60 ⁴

²Payment for the system is required before the system is dispatched from the factory.³The deposit amount is made up of a deposit along with an administration charge. Quote is valid for seven days.

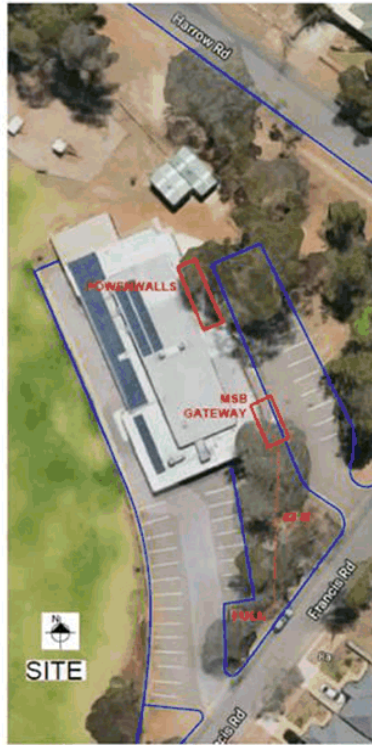
Name _____ Date ____/____/____ Signature _____

I/we have reviewed and accept the Tindo Solar Terms and Conditions of Sale.
 I/we acknowledge that the balance owing amount is to be paid prior to delivery and/or installation.

SAVE PAPER! Order your system on-line at www.tindosolar.com.au/order-confirmation

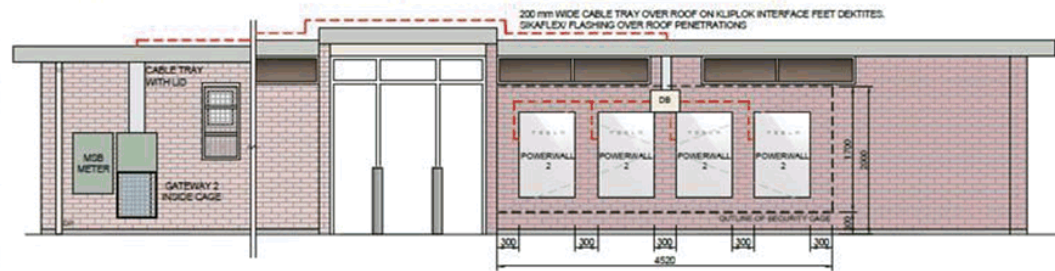
Customer Reference: 48743 - Legrand, Andrew
 Date of Issue: 20-Feb-2019
 Copyright © 2019 Tindo Solar
 Ph: 1300 TINDO SOLAR (1300 846 367)

Tindo Solar ABN 43 154 806 354
 6 Second Avenue Mawson Lakes SA 5095
www.tindosolar.com.au
 BLD 261482 | PGE 261573

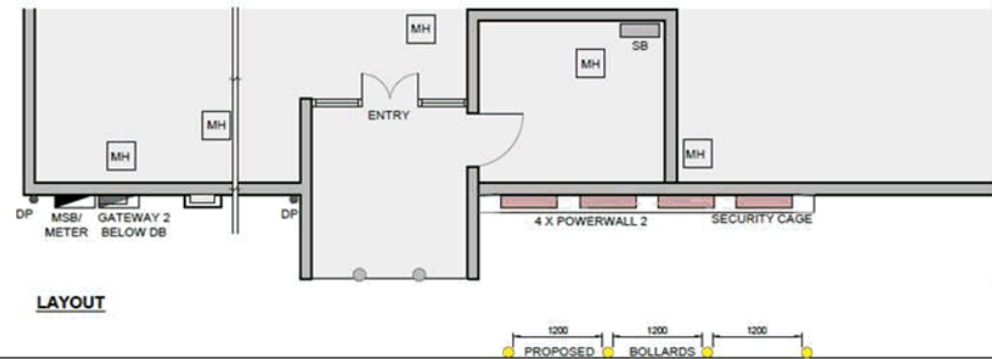


LEGEND

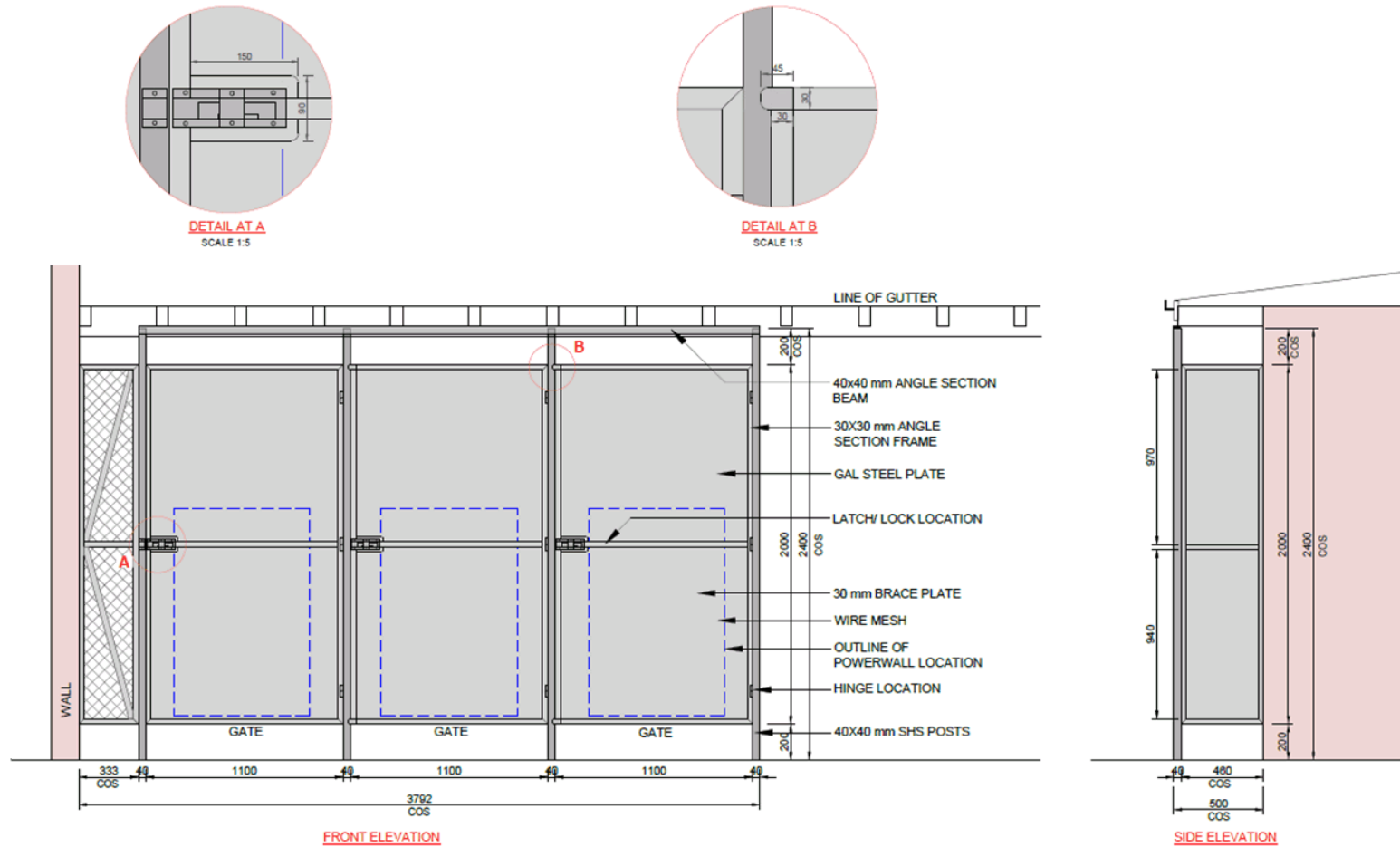
	POWERWALL		POWER CABLE ROUTE
	GATEWAY		COMMS ROUTE
	METER		HARDWIRE COMMS
	MSB		ROUTER
	INVERTER		



PROFILE



LAYOUT



ITEM	7.2.6
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	09 September 2019
HEADING	Minor Capital Works Grant Program - Para Hills West Soccer Club Application
AUTHOR	William McInerney, Community Planner Sport and Recreation, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate.
SUMMARY	The application from the Para Hills West Soccer Club for the installation of a cool room has been received. An amount of \$50,000 is recommended for funding under the 2019/20 Minor Capital Works Grant Program budget.

RECOMMENDATION

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2019/20 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills West Soccer Club: an amount of \$50,000 for the installation of an cool room at Manor Farm Oval, noting that any additional costs are to be funded by the Para Hills West Soccer Club or external grant programs, as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Para Hills West Soccer Club - Minor Capital Works Grant Program - Application, Essential Documentation, and Quotes

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance the club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:
 - are an incorporated not-for-profit community organisation;

- are physically located in the City of Salisbury;
- provide sporting, recreation and leisure services to the City of Salisbury;
- are significantly free of Council debt;
- have not received MCWGP funding in the past 24 months;
- have completed all relevant sections of the application form; and
- have supplied all essential documentation.

- 1.4 Council endorsed changes to the MCWGP to increase the maximum allocation amount for Category A from \$30,000 to \$50,000 effective May 2019.
- 1.5 An application has been received from the Para Hills West Soccer Club applying for up to \$50,000 through the Minor Capital Works Grant Program for the installation of a cool room.
- 1.6 The Para Hills West Soccer Club last received MCWGP funding in 2011/12 to install air-conditioning in the clubrooms at Manor Farm Oval.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community Development
- 2.1.2 Property and Buildings, City Infrastructure
- 2.1.3 Parks & Landscape, City Infrastructure
- 2.1.4 Parks & Open Space Assets, City Infrastructure
- 2.1.5 Projects, City Infrastructure
- 2.1.6 Environmental Health and Safety, City Development
- 2.1.7 Energy & Lighting, City Infrastructure

2.2 External

- 2.2.1 Para Hills West Soccer Club

3. REPORT

- 3.1 The Para Hills West Soccer Club, located at Manor Farm Oval, Northbri Avenue, Salisbury East has a total membership of 652. The Club currently has an executed lease with the City of Salisbury for the use of the building and a licence for the 3 (three) pitches located at the reserve.
- 3.2 The Club currently utilises 4 (four) aged individual refrigerators to keep food and canteen stock cold. These refrigerators are causing issues for the club due to their age and cost of repair.
- 3.3 The Club has investigated the options to repair or replace the existing refrigerators, which has resulted in the decision to install a cool room in the building rather than repair their existing assets or purchase new individual refrigerators. Repair or replacement of the fridges does not provide value for money against the proposed lifetime of the fridges.
- 3.4 The aged fridges are currently the second highest power consumption cost to the club with these fridges currently operating 24 hours, 7 day per week with each drawing substantial power.

- 3.5 The installation of a cool room will significantly decrease energy consumption given that new cool rooms are designed to be energy efficient with new technology to facilitate this.
- 3.6 The cost savings from reduced energy costs can be channeled back into sports development and club development opportunities such as equipment, programs, fundraising, coaching, training or promotion to foster sustainable growth of the club.
- 3.7 This project will allow the club to provide high standard facilities for the members and community as well as provide the opportunity to better ensure that food and drinks are able to be safely stored for consumption at the club.
- 3.8 The upgrade of the cool room will allow for a potential increase in revenue through the increased ability to host fundraisers, cater better for functions and events, and increased bar and canteen sales. This increased revenue in addition to the cost savings will have a positive impact on the club's financial capacity.
- 3.9 By sustainably generating income through these revenue streams, the club can keep the costs of membership low in order to be accessible, affordable, and viable for the local community and the club. This aims to allow the club to retain and recruit club members and volunteers into the future.
- 3.10 This project will provide benefit and risk reduction for volunteers and members through the limitation of manual handling processes. The current process for filling fridges is difficult for club volunteers and is potentially an occupational health and safety risk. The upgrade will enable best practice processes through stocking the cool room fridges from the back.
- 3.11 A number of stock management issues can be alleviated with the installation of the new cool room, including the ability to efficiently load, unload, and rotate stock, control pest and insect issues, and reduce the heat in the environment which as previously compromised stock.
- 3.12 The Para Hills West Soccer Club has applied for MCWGP funding for the installation of a cool room at Manor Farm Oval, Salisbury East.
- 3.13 The proposed scope of works include:
 - Supply and install cool room with refrigeration services
 - Installation of personal trap alarm
 - Installation of cool room shelving
 - Removal of wall and associated works
 - Electrical works as required
- 3.14 The PHWSC has provided the City of Salisbury with quotes for the works to be undertaken as part of this project ranging from \$ \$45,314.00 to \$ \$50,335.00 with the average being \$47,756.00. Applying the required 20% contingency to the total funding amount requested requires the total grant amount to be capped at the maximum amount available; \$50,000.
- 3.15 The Minor Capital Works Grant Program if approved can contribute a maximum of \$50,000 funding towards the project. The Para Hills West Soccer Club has agreed to cover any costs above the \$50,000 grant funding from either club contribution or from external grant funding programs.

- 3.16 It is anticipated that the project costs will be above the \$50,000 grant funding, and an assessment of the financial capacity of the club to meet additional costs has been undertaken by staff. Based on the financial position of the club and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.17 A draft scope of works for the purposes of quotes has been prepared. full scope will be prepared by the Para Hills West Soccer Club in collaboration with City Infrastructure if approval is given to receive the grant. The Para Hills West Soccer Club will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing.
- 3.18 The club has requested that if successful, the work be completed in the off-season between October and January. This will allow the club to continue its normal operations throughout the season and will limit the need to modify any existing programming.
- 3.19 Staff have sighted the full financial details of the Para Hills West Soccer Club however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Para Hills West Soccer Club for the installation of a cool room meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget. A 20% contingency has been applied to the grant amount requested to ensure the club will not be in financial hardship as a result of undertaking this project which takes the total grant amount to \$50,000.
- 4.3 The Para Hills West Soccer Club will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing.
- 4.4 It is recommended that the application to the 2019/20 Minor Capital Works Grant Program by the Para Hills West Soccer Club be approved and an amount of \$50,000.00 be allocated for the installation of a cool room at Manor Farm Oval.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/09/2019

City of Salisbury - Minor Capital Works Grant Program

Submission date: 4 June 2019, 1:07PM

Receipt number: MCWGP11

Related form version: 17

Question	Response
Application Form	
Organisation Information	
Name of the Club / Organisation:	Para Hills West Soccer Club
ASIC Registration Number:	A10616
Australian Business Number (ABN):	39376255903
Facility Name:	Manor Farm Oval
Facility Address:	Lot 199 Northbri Avenue Salisbury East 5109 SA
Postal Address:	PO Box 3022 Salisbury East SA 5109
Person Responsible for the Grant:	Johnstone Maina
Role/Position within Club:	Chairperson
Contact Email:	johnstone@suttonelectrical.com.au
Contact Mobile:	0402184320
Club Membership	
Male - Junior	132
Female - Junior	22
Social - Junior	308
Male - Senior	106
Female - Senior	0
Social - Senior	216
Total Membership:	652
Funding Category	
Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding:	have a current lease or sub-lease of a Council owned building; or
Category B – up to \$2,000	

City of Salisbury - Minor Capital Works Grant Program Application

Which category of funding is being applied for?	Category A - up to \$50,000
Have you sought, or intend to seek funds from another source for this project?	No
If yes, please list the source/s and amount/s requested:	
About the Project	
Name of Project:	Cool Room Installation
What does the project involve?	1. Supply and install new cool room 100mm standard EPS panel external dimensions approx. 3200mm wide x 3100mm deep x 2600mm high external dimensions, 9000 clear opening sliding doors. 2. Supply and install new 4 x door display door insert with heated frames only, LED vertical lighting, black powder coated finish to frames, doors and shelving. Shelving to have 4 tires. Door size 700mm wide x 1800mm high. 3. Install LED room Light WP with switching for room and display insert lighting to BCA code. 4. New refrigeration system supplied and installed running temp 2-4 degrees. 5. Cool room condensing unit will be installed on the roof of the building directly above the cool room. 6. Connect new cool room to power supply ran from north wall main distribution board. 6mm single phase 32amp supply. Surface mount sub-board to be located at/on cool room with separate circuit breakers for control, lights, condensing unit and fans. 7. Run new refrigeration pipes and control wiring to new condensing unit on the roof of the new rooms. 8. Connect drain to drain point no more than 6 meters from Cool room/freezer room evaporator. (drain tundish/point by others) 9. Supply and install each new digital controller for temperature, alarm and defrost management. 10. Allowance have been made for works to be completed in normal hours 6am till 6pm Monday to Friday. 11. Charge system with new Refrigerant. 12. Test and commission new system. 13. Supply and install electronic person trap alarm with battery backup and 90dBa siren to suit BCA code. 14. Supply and install Mantova cool room shelving on south cool room wall 500mm wide x 1800mm high x 3000mm long. 15. Remove sink in corner and modify drainage 16. Cut wall and make penetration to fit cool room as well as modify supports 17. Run in new supply for power for coolroom from switchboard as required 18. Remove 4.3m partition wall in kitchen to adjoining storage room. Includes removal of electrical wiring where necessary 19. Door and architraves to be removed also. 20. Fix timber architrave to join in ceiling to tidy up where wall has been removed and insert extra strengthening battens above wall 21. Remove all demolished materials
Are there any time constraints for the project?	Preferably done in the off season between October and January

City of Salisbury - Minor Capital Works Grant Program Application

<p>Why is the project needed?</p>	<p>The current refrigeration available at the club to keep drinks and foodstuff cool is supplied from 4 fridges which are old and do not have sufficient capacity. This causes a few issues as the units are old & compressors are on their way out. We repaired one recently and we realised the fridges will not last for too long and the cost of repairs is quite high we have therefore looked at getting new ones. In researching replacement, we found a cool room would be more economical to run and would ensure we can store all our stock in cool environment as required. In addition, we can rotate our stock correctly as well as reduce the heat load in this back-room area which is quite hot. This heat is also affecting soft drinks as they sit in this environment compromising them once they are cooled. In some cases, we have lost stock as the heat affects the drinks. In addition the impact of our power consumption will be felt through the club as this fridge run 24/7 and with their age their power draw is quite substantial. The energy consumption will be greatly reduced once we get a cool room to replace these fridges. The cost savings from power bills can be better used to improve our soccer programme. Furthermore, this project if approved will enable our club to host fund raisers etc with more efficiency availing much need funds for our junior and senior soccer programme. This will enable us to provide better facilities for our members as well as keep all our food safe for consumption</p>
<p>How will the project increase participation opportunities for sport and recreation?</p>	<p>The fridges are the second highest power consumption costs to our club. Installation of a cool room will substantially reduce this cost. It will also enable us to cater better for our functions and increase revenue for the club while at the same time reducing costs. The better functions will increase revenue and make our costs viable ensuring we do not have to charge higher memberships this will enable us to increase our participation numbers</p>
<p>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</p>	<p>The project through cost reduction and good use of space will enable the club and its members to invest more in the junior and senior soccer programme enabling us to get better equipment, coaches, kit and other requirements including reducing costs of membership so young kids and adults in the area can join our club and become active. In addition, the space which is to be used will enable us to store our cool drinks in the summer as we do have a bit of stock loss due to the ambient heat where the shelving is at the moment. This will be stored in cool room. The design of the cool room also enables us to fill from the back rotating stock and also reducing stock losses. AT the moment we have no choice but to fill from the front this is difficult and raises a lot of issues with manual handling etc. The benefits of having a cool room cover many other aspects as well including making pest and insect control a non issue</p>
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p>	<p>No</p>
<p>Please indicate which group/s and how they will benefit:</p>	

3 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Budget Information	
Total Project Cost	44276
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	44276
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	mcwgp_budget_template_2019-20.xlsx
Quote 1	Kozco Quote.pdf
Quote 2	Manor Farm Oval Clubhouse.pdf
Quote 3	Electrical Works for Installation of Cool Room Manor Farm Oval Clubrooms.pdf
Essential Documentation	
Provide a Certificate of Incorporation demonstrating not-for-profit status	Incorporation Certificate.pdf
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	6 May 19.pdf
Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	Financials PHWSC 2018.pdf
Where applicable supply evidence of cash support (e.g. recent bank statement)	
A copy of building works drawings or concept plans for the project	

City of Salisbury - Minor Capital Works Grant Program Application

Provide photos that clearly demonstrate why the works are needed	IMG_1431.JPG IMG_1432.JPG IMG_1430.JPG IMG_1433.JPG
Where applicable provide letters of support for the project from each of the user groups	
Where applicable provide a letter/email from the head lessee supporting the application	
Please upload any further information / documentation	
Terms and Conditions of Funding	
Application Declaration	
On behalf of (Club/Organisation)	Para Hills West Soccer Club
Name & Position (President/Chairperson)	Johnstone Maina
Date of Signature	04/06/2019
Signature 1	Link to signature
Name & Position (Representative 2)	Edward Burgon (Secretary)
Date of application	04/06/2019
Signature 2	Link to signature
	We agree to abide by the terms and conditions of funding, I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.



Unichill Refrigeration
41 Jervois Terrace
Marino SA 5049
15/08/2019

Para Hills West SC
Northbri Avenue
Salisbury East

In regards to the installation of coolroom as per site inspection find below our pricing as per provided scope:

1. Supply and install new cool room 100mm standard EPS panel external dimensions approx. 3200mm wide x 3100mm deep x 2600mm high external dimensions, 9000 clear opening sliding doors.
2. Supply and install new 4 x door display door insert with heated frames only, LED vertical lighting, black powder coated finish to frames, doors and shelving. Shelving to have 4 tires. Door size 700mm wide x 1800mm high.
3. Install LED room Light WP with switching for room and display insert lighting to BCA code.
4. New refrigeration system supplied and installed running temp 2-4 degrees.
5. Cool room condensing unit will be installed on the roof of the building directly above the cool room.
6. Connect new cool room to power supply ran from north wall main distribution board. 6mm single phase 32amp supply. Surface mount sub-board to be located at/on cool room with separate circuit breakers for control, lights, condensing unit and fans.
7. Run new refrigeration pipes and control wiring to new condensing unit on the roof of the new rooms.
8. Connect drain to drain point no more than 6 meters from Cool room/freezer room evaporator. (drain tundish/point by others)
9. Supply and install each new digital controller for temperature, alarm and defrost management.
10. Allowance have been made for works to be completed in normal hours 6am till 6pm Monday to Friday.
11. Charge system with new Refrigerant.
12. Test and commission new system.

Supply & Installation will cost \$37,465.00 Inc GST

ABN
[29 149 313 276](#)
Australian Refrigeration Council
[AL03618](#)
Licensed Trades
[AL03618](#)
SA Office of Consumer & Business Affairs
[PGE 159025](#)
Licensed Trades
[PGE 159025](#)
SA Office of Consumer & Business Affairs
[BLD 172037](#)
Licensed Trades
[BLD 172037](#)



Price options – Extras

1. Supply and install electronic person trap alarm with battery backup and 90dBa siren to suit BCA code. - **\$1,100 Inc. GST**
2. Supply and install Mantova cool room shelving on south cool room wall 500mm wide x 1800mm high x 3000mm long. -**\$2,000.00 Inc. GST**

Price options – Electrical Works

1. Install power from DB to isolator for cool room and terminate into switchboard with control gear as required
2. Relocation of cables in wall cavity and relocation of electrical as required - **\$3,950.00+GST**

ABN
29.149.313.276
Australian Refrigeration Council
AL03618
Licensed Trades
AL03618
SA Office of Consumer & Business Affairs
PGE.159025
Licensed Trades
PGE.159025
SA Office of Consumer & Business Affairs
BLD.172037
Licensed Trades
BLD.172037



Company: Para Hills West SC
Attention: PHWSC
Date: 15 August 2019
Quote Number: SES12632
No. of Pages: 1

Quotation

Please Note. This document contains confidential information that may be legally privileged. If the receiver of this document is not the intended receiver you are hereby notified that any use, reproduction or further transmission of this message by yourself, employees or Agent is prohibited. If this document has been received in error, we apologise and ask you to notify Sutton Electrical immediately and return the original message to head office or destroy through a shredder.

Project: Supply & Install Cool room Including Electrical & Building Works

Further to site visit and discussions we put together a price to install additional power points for the E-bikes at Somerton Park. Find below a breakdown of costs

Scope of Work:

Supply labour and material for the following:

- Supply and install new cool room 100mm standard EPS panel external dimensions approx. 3200mm wide x 3100mm deep x 2600mm high external dimensions, 9000 clear opening sliding doors.
- Supply and install new 4 x door display door insert with heated frames only, LED vertical lighting, black powder coated finish to frames, doors and shelving. Shelving to have 4 tiers. Door size 700mm wide x 1800mm high.
- Install LED room Light WP with switching for room and display insert lighting to BCA code.
- New refrigeration system supplied and installed running temp 2-4 degrees.
- Cool room condensing unit will be installed on the roof of the building directly above the cool room.
- Connect new cool room to power supply ran from north wall main distribution board. 6mm single phase 32amp supply. Surface mount sub-board to be located at/on cool room with separate circuit breakers for control, lights, condensing unit and fans.
- Run new refrigeration pipes and control wiring to new condensing unit on the roof of the new rooms.
- Connect drain to drain point no more than 6 meters from Cool room/freezer room evaporator. (drain tundish/point by others)
- Supply and install each new digital controller for temperature, alarm and defrost management.
- Allowance have been made for works to be completed in normal hours 6am till 6pm Monday to Friday.
- Charge system with new Refrigerant.
- Test and commission new system.
- Price options – Extras
- Supply and install electronic person trap alarm with battery backup and 90dBa siren to suit BCA code.
- Supply and install Mantova cool room shelving on south cool room wall 500mm wide x 1800mm high x 3000mm long.
- Install power from DB to isolator for cool room and terminate into switchboard with control gear as required
- Testing and commissioning
- Certificate of compliance
- Disconnect plumbing from sink in corner and remove sink and tap fittings.
- Remove 4.3m partition wall in kitchen to adjoining storage room. Includes the removal of electrical wiring where necessary
- Removal of door and architraves as required
Fix timber architrave to join in ceiling to tidy up where wall has been removed and insert extra strengthening battens above wall.
Remove all demolished materials

SA Branch (Head Office): U7/1D Oldsmobile Terrace Dudley Park SA 5014
Phone: 08 8340 3344
Email: sales@suttonelectrical.com.au



All works to be conducted during normal hours.

Sutton Electrical Services

Quotation

Pricing:

Our price to complete this project would be:

New cool room with new refrigeration services	\$34,250.00
Installation personal trap alarm - 96dBa Siren	\$1,196.25
Installation of Mantova Cool room Shelving	\$2,158.75
Removal of wall and associated works	\$6,102.00
Electrical Works	\$3,912.00
Sub Total	\$47,619.00
GST	\$4,761.90
Total Price (Including GST)	\$52,380.90

Fifty-Two Thousand Three Hundred and Eighty Dollars and Ninety Cents

Conditions:

Our standard terms and conditions apply.
This quotation is valid for a period of 30 Days.

We thank you for the opportunity to submit this quotation and should you require any further information regarding this submission please contact the undersigned.

Regards
Jack Porcelli

Electrical Manager
Sutton Electrical
Email: Johnstone@suttonelectrical.com.au
MOB: 0402 184 320

SA Branch (Head Office): U7/1D Oldsmobile Terrace Dudley Park SA 5014
Phone: 08 8340 3344
Email: sales@suttonelectrical.com.au



Mr Johnstone Maina,

Proposal No: KCS005759
Proposal Date: 2/08/2019

Thank you for the opportunity in quoting the supply and installation of the cool room for Para Hills Soccer club, it is with much pleasure that we propose the below system.

Supply and Installed

\$31,860.00 including GST

Inclusive of room build, refrigeration and electrical work, suitable location required

Refrigeration Equipment

Brand: TECUMSEH
Model: RHA338LS outdoor unit
WS 420 indoor unit
Danfoss thermostats and orifice
Prime digital controller.

Coolroom specification

75mm panel walling
PA door
5 x glass display doors with shelving,
galvanised panel floor
To be constructed as per scope of works below 2.4m ceiling height

1. Supply and install new cool room 100mm standard EPS panel external dimensions approx. 3200mm wide x 3100mm deep x 2600mm high external dimensions, 9000 clear opening sliding doors.
2. Supply and install new 4 x door display door insert with heated frames only, LED vertical lighting, black powder coated finish to frames, doors and shelving. Shelving to have 4 tires. Door size 700mm wide x 1800mm high.
3. Install LED room Light WP with switching for room and display insert lighting to BCA code.
4. New refrigeration system supplied and installed running temp 2-4 degrees.
5. Cool room condensing unit will be installed on the roof of the building directly above the cool room.
6. Connect new cool room to power supply ran from north wall main distribution board. 6mm single phase 32amp supply. Surface mount sub-board to be located at/on cool room with separate circuit breakers for control, lights, condensing unit and fans.
7. Run new refrigeration pipes and control wiring to new condensing unit on the roof of the new rooms.
8. Connect drain to drain point no more than 6 meters from Cool room/freezer room evaporator. (drain tundish/point by others)
9. Supply and install each new digital controller for temperature, alarm and defrost management.
10. Allowance have been made for works to be completed in normal hours 6am till 6pm Monday to Friday.
11. Charge system with new Refrigerant.
12. Test and commission new system.

Price options – Extras

1. Supply and install electronic person trap alarm with battery backup and 90dBA siren to suit BCA code. - 957.00 Inc GST
2. Supply and install Mantova cool room shelving on south cool room wall 500mm wide x 1800mm high x 3000mm long. - \$7,727.00 Inc GST

Price options – Removal of Wall & Associated Works

1. Remove 4.3m partition wall in kitchen to adjoining storage room. Includes the removal of electrical wiring where necessary
2. Removal of door and architraves as required
3. Fix timber architrave to join in ceiling to tidy up where wall has been removed and insert extra strengthening battens above wall.
4. Remove all demolished materials - \$6,520.00 + GST

Price options – Electrical Works

1. Install power from DB to isolator for cool room and terminate into switchboard with control gear as required
2. Remove and relocate power cables and supplies on wall to be demolished - \$4250.00+GST

Wayne Faranda
Director



Kozco Energy Group Pty Ltd
Head Office: No 52 Days Road, Croydon Park SA 5008
Ph: 1300 45 69 26
Direct: 0412 761 701
www.kozco.com.au

Item 7.2.6 - Attachment 1 - Para Hills West Soccer Club - Minor Capital Works Grant Program - Application, Essential Documentation, and Quotes





Item 7.2.6 - Attachment 1 - Para Hills West Soccer Club - Minor Capital Works Grant Program - Application, Essential Documentation, and Quotes

Reg. No. 106160

ASSOCIATIONS INCORPORATION ACT, 1985

Paragraph 24 (5) (b) and Regulation 20 (3)

CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

THIS IS TO CERTIFY that ... PARA HILLS WEST JUNIOR SOCCER CLUB

..... Incorporated

which was on the ... 27th ... day of ... June ... 19 86 ... incorporated

under the Associations Incorporation Act, 19 85, did on the ... 12th ... day of

... September ... 19 90 ... resolve to change its name to

... PARA HILLS WEST SOCCER CLUB

..... Incorporated.

GIVEN under the seal of the Corporate Affairs Commission at Adelaide this ... 14th ... day

of ... November ... 19 90 ..

S. P. Jewell

Commissioner for Corporate Affairs



SAGPD R4836

CERTIFIED A TRUE COPY

K. I. Kelly

COMMISSIONER FOR
CORPORATE AFFAIRS

25 JAN 2000