



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

19 AUGUST 2019

MEMBERS PRESENT

Cr C Buchanan (Chairman)
Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr K Grenfell
Cr N Henningsen
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr G Reynolds
Cr J Woodman (*from 6.35 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr D Hood and Cr S Reardon.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr A Duncan.

PRESENTATION OF MINUTES

Moved Cr G Reynolds
Seconded Cr K Grenfell

The Minutes of the Policy and Planning Committee Meeting held on 15 July 2019, be taken and read as confirmed.

CARRIED

REPORTS

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr P Jensen
Seconded Cr D Proleta

1. The information be received.

CARRIED

Community Development

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday, 12 August 2019

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 12 August 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

1.1.1-SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. The information be received.

CARRIED

1.1.1-SIPSC2 Terms of Reference Review and Knowledge Transfer Opportunities

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. That this report be received.
2. That the amended Terms of Reference as contained in Attachment 1 to this report (Item No. SIPSC2, Strategic and International Partnerships Sub Committee, 12/08/2019) be endorsed to include the following changes:
 - a. Inclusion of “identify opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes” as an objective in the Purpose section.
 - b. Removal of non-voting members in the Membership section.
 - c. Increasing the duration of the chairman and deputy chairman roles from 12 months to 24 months.
 - d. Removing reference to non-voting members from the Quorum section.
 - e. A refinement of the purpose to distinguish formal Sister City/Friendship City relationships from other types of relationship opportunities such as knowledge transfer, cultural exchange and economic development.
 - f. Including more direct reference to investment attraction under economic development.

CARRIED

1.1.1-SIPSC3 Future Delegations to Mobara

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. That this report be received and noted.
2. That the cycle of future delegations is amended in accordance with the proposal presented by the City of Mobara, as follows:
 - a. The next scheduled delegation by the City of Mobara to the City of Salisbury to occur in 2021;
 - b. The next scheduled delegation by the City of Salisbury to the City of Mobara to occur in 2023.

CARRIED

1.1.1-SIPSC4 City of Salisbury visit to Linyi - Update

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. That this information be received.

CARRIED

1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 13 August 2019

Moved Cr G Reynolds
Seconded Cr M Blackmore

1. That the information be received and noted.

CARRIED

1.1.3 Future Reports for the Youth Council Sub Committee

Moved Cr K Grenfell
Seconded Cr P Jensen

1. The information be received.

CARRIED

1.1.4 Youth Council Project Teams Update

Moved Cr K Grenfell
Seconded Cr G Reynolds

1. That the information be received and noted

CARRIED

1.1.5 Youth Programs and Events Update August 2019

Moved Cr G Reynolds
Seconded Cr B Brug

1. That the information be received and noted.

CARRIED

1.1.6 Strategic and International Partnerships Sub Committee Terms of Reference Review

Moved Mayor G Aldridge
Seconded Cr N Henningsen

1. That this report be received and noted.
2. That the amended Terms of Reference as contained in Attachment 3 to this report (Item No. 1.1.6, Policy and Planning Committee, 19/08/2019) be endorsed.

CARRIED

1.3.1 Salisbury Community Hub - Project and Construction Progress Report

Cr J Woodman entered the meeting at 6.35 pm.

Moved Mayor G Aldridge
Seconded Cr M Blackmore

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.
2. That the hours of operation to Library Services is increased to provide for the period 8.30am to 9:30am Monday to Friday, with the increase in costs (approximately \$140k) funded through existing salary & wages provision for 2019/20, and a report is brought back as part of the 2020/21 budget process to consider any future funding and service level changes.
3. An assessment of the demand for increased Customer Services and other council services outside core business hours is conducted early 2020.
4. A report is brought back to Council on the assessment of this demand and any implications of increasing the service levels should the demand support an increase in service levels.

CARRIED
UNANIMOUSLY

OTHER BUSINESS

Nil

The meeting closed at 6.38 pm.

CHAIRMAN.....

DATE.....