



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
12 JAMES STREET, SALISBURY ON**

26 AUGUST 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
A/General Manager City Infrastructure, Mr D Roy
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr J Woodman and Cr N Henningsen.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr A Duncan.

1. PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

2. DEPUTATIONS / PRESENTATIONS

2.1 Anti Poverty Network

Mr Aidan Jarvis, Grassroots Co-ordinator with Anti Poverty SA addressed Council in relation to seeking Local Government support in having the NewStart Allowance raised.

Bringing Forward Other Business Items

Moved Cr C Buchanan
Seconded Cr D Proleta

That Other Business item relating to NewStart be brought forward to this point on the agenda.

CARRIED
0240/2019

12.1 NewStart Allowance

Moved Cr C Buchanan
Seconded Cr B Brug

That:

1. The City of Salisbury reaffirm its support for raising the rate of the NewStart and the Youth Allowance, as originally expressed in October 2017, to:
 - provide much needed help to the 7,646 people on NewStart and 2,272 people on Youth Allowance in the Salisbury region; and
 - generate an extra \$33.3 million for the local economy.
2. The Mayor write to the Social Services Minister, Senator Anne Ruston, with a view to seeking a meeting on this issue, along with other relevant Parliamentarians.
3. The City of Salisbury make a submission to the Senate inquiry on the adequacy of NewStart and related payments.
4. A public statement reaffirming Council's position be prepared and issued by the City of Salisbury.
5. The City of Salisbury work collaboratively with other Mayors and Councils who have expressed support for an increase to NewStart, to organise a joint public event calling for an increase before the end of 2019.

CARRIED
0241/2019

3. PETITIONS

No Petitions have been received.

4. PRESENTATION OF MINUTES

Moved Cr G Reynolds
Seconded Cr K Grenfell

The Minutes of the Council Meeting held on 22 July 2019, be taken and read as confirmed.

**CARRIED
0242/2019**

Moved Cr D Hood
Seconded Cr S Ouk

The Minutes of the Confidential Council Meeting held on 22 July 2019, be taken and read as confirmed.

**CARRIED
0243/2019**

5. COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
 Seconded Cr S Reardon

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 1.1.1 **Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday, 12 August 2019:**

SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

SIPSC2 Terms of Reference Review and Knowledge Transfer Opportunities

SIPSC3 Future Delegations to Mobara

SIPSC4 City of Salisbury visit to Linyi - Update

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 13 August 2019

1. The information be received and noted.

1.1.3 Future Reports for the Youth Council Sub Committee

1. The information be received.

1.1.4 Youth Council Project Teams Update

1. That the information be received and noted.

1.1.5 Youth Programs and Events Update August 2019

1. That the information be received and noted.

1.1.6 Strategic and International Partnerships Sub Committee Terms of Reference Review

1. That this report be received and noted.

2. That the amended Terms of Reference as contained in Attachment 3 to this report (Item No. 1.1.6, Policy and Planning Committee, 19/08/2019) be endorsed.

1.3.1 Salisbury Community Hub - Project and Construction Progress Report

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.
2. That the hours of operation to Library Services is increased to provide for the period 8.30am to 9:30am Monday to Friday, with the increase in costs (approximately \$140k) funded through existing salary & wages provision for 2019/20, and a report is brought back as part of the 2020/21 budget process to consider any future funding and service level changes.
3. An assessment of the demand for increased Customer Services and other council services outside core business hours is conducted early 2020.
4. A report is brought back to Council on the assessment of this demand and any implications of increasing the service levels should the demand support an increase in service levels.

**CARRIED
0244/2019**

The meeting then proceeded to consider Item 1.1.1, which was withdrawn to be considered separately.

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday, 12 August 2019

Moved Cr G Reynolds

Seconded Cr S Ouk

The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 12 August 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

1.1.1-SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

1.1.1-SIPSC2 Terms of Reference Review and Knowledge Transfer Opportunities

1. That this report be received.
2. That the amended Terms of Reference as contained in Attachment 1 to this report (Item No. SIPSC2, Strategic and International Partnerships Sub Committee, 12/08/2019) be endorsed to include the following changes:
 - a. Inclusion of “identify opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes” as an objective in the Purpose section.
 - b. Removal of non-voting members in the Membership section.
 - c. Increasing the duration of the chairman and deputy chairman roles from 12 months to 24 months.
 - d. Removing reference to non-voting members from the Quorum section.
 - e. A refinement of the purpose to distinguish formal Sister City/Friendship City relationships from other types of relationship opportunities such as knowledge transfer, cultural exchange and economic development.
 - f. Including more direct reference to investment attraction under economic development.

1.1.1-SIPSC3 Future Delegations to Mobara

1. That this report be received and noted.
2. That the cycle of future delegations is amended in accordance with the proposal presented by the City of Mobara, as follows:
 - a. The next scheduled delegation by the City of Mobara to the City of Salisbury to occur in 2021;
 - b. The next scheduled delegation by the City of Salisbury to the City of Mobara to occur in 2023.

1.1.1-SIPSC4 City of Salisbury visit to Linyi - Update

1. That this information be received.

**CARRIED
0245/2019**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr L Braun

That Council adopt the recommendations of the Works and Services Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 2.6.1 Capital Works Report - July 2019

Item 2.6.1 Capital Works Report – July 2019 – *Further Motion*

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.4.1 Landscape Enhancements to Feature Sites

1. The information be received.

2.4.1 Landscape Enhancements to Feature Sites – *Further Motion*

1. That staff bring back a further report on costings and design options on upgrading all major entry sites of the City of Salisbury.

2.5.1 Variation to the Grant of an Easement to SA Power Networks - Portion of Liberator Drive Reserve, Paralowie

1. Council grant a variation to the previous endorsement to SA Power Networks for an easement regarding the installation of a switching cubicle and associated underground cables over portion of Liberator Drive Reserve identified as Allotment 1000 in Deposited Plan 30780 as described in Certificate of Title Volume 5376 Folio 82 for \$5,000 plus GST, and delineated in red in Attachment 2 to this report (Works and Services Committee, 19/08/2019, Item 2.5.1) with SA Power Networks to be responsible for all costs.
2. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

2.5.2 Road Closure Portion of Port Wakefield Road, Globe Derby Park

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the Roads (Opening and Closing) Act 1991 to commence a process for closure of a portion of Port Wakefield Road, Globe Derby Park as marked “A” on the Plan contained in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.2).
3. Staff undertake public consultation by placing notices in the local Messenger Newspaper and a further notice in the State Government Gazette in accordance with the provisions of the Roads (Opening and Closing) Act 1991 as well as sending notices to affected residents within the area
4. Pursuant to Section 193 (4) of the Local Government Act 1999, the portion of Port Wakefield Road marked “A” on the attached plan (Attachment 1, Item 2.5.2) be excluded from classification as Community Land and be exchanged for a similar sized portion of land marked “B” on the Plan contained in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.2) which is to be dedicated as road.
5. The Chief Executive Officer be delegated to authorise the road closure and land swap as outlined in the report if there are no objections raised as part of the consultation process. In the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections.

2.5.3 Amendment of Community Land Management Plan and implementation of a frequently updated register detailing community land owned by Council or in Council's care and control

1. The Community Land Management Plans as contained in Attachments 1 and 2 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.3) be received.
2. The Manager Property and Buildings be authorised to undertake public consultation as required by Section 197 of the Local Government Act 1999 and in accordance with Council’s Public Consultation Policy.
3. Following the public consultation and review of any submissions, a further report be presented to Council for consideration of any submissions.
4. In the event that no objections are received, the Community Land Management Plans contained in Attachments 1 and 2 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.3) be adopted.

2.5.4 Grant of Easement to SA Power Networks - Portion of Playford Crescent Railway Reserve

1. Council grant to SA Power Networks an easement for the installation of an underground fibre optic cable over portion of Playford Crescent Railway Reserve identified as Allotments 205 and 207 in Deposited Plan 62150 as described in Certificate of Title Volume 5895 Folios 530 and 532 for \$5,000 plus GST, and delineated in red in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.4) with SA Power Networks to be responsible for all costs.
2. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

2.5.5 Reassignment of License from Shahin Property Pty Ltd to OTR 91 Pty Ltd over a portion of Vater Street, Dry Creek

1. Council consents to reassign the License between the City of Salisbury and Shahin Properties Pty Ltd to OTR 91 Pty Ltd over portions of Council land as delineated in red in Attachment 1 to this report (Works and Services Committee, 19/08/2019, Item No. 2.5.5).
2. All costs associated with the reassignment of this License are to be borne by Shahin Properties Pty Ltd and OTR 91 Pty Ltd.
3. The Manager Property and Buildings be authorised to arrange Council consent to all necessary documentation granting the reassignment of the License.
4. Pursuant to Section 38 of the Local Government Act 1999, the Council of the City of Salisbury authorise the Mayor and the Chief Executive Officer to attest to the affixation of the Common Seal of the City of Salisbury to the necessary documents.

2.7.1 Installation of Slow Points on Daniel Avenue, Globe Derby Park

1. Council note that, based on the results of the preliminary consultation concerning the installation of local area traffic management along the length of Daniel Avenue, Globe Derby Park, it has been identified that residents would welcome road safety improvements along the road network within this area.
2. That Council note the installation of up to three (3) Slow Point Treatments be installed in series along the length of Daniel Avenue, Globe Derby Park as contained in Attachment 1 of this report.
3. Council to undertake further consultation and detail design during the 2019/2020 financial year.

4. A non-discretionary bid be considered for \$390,000 for the installation of up to three (3) Slow Point Treatments for funding during the second quarter of this financial year as part of a proposed traffic management strategy to improve road safety along the length of Daniel Avenue, Globe Derby Park.

**CARRIED
0246/2019**

The meeting then proceeded to consider Items 2.6.1 and 2.6.1 Further Motion, which were withdrawn to be considered separately.

2.6.1 Capital Works Report - July 2019

Cr D Proleta left the meeting at 06:46 pm.

Cr D Proleta returned to the meeting at 06:47 pm.

Moved Cr C Buchanan
Seconded Cr G Reynolds

That the recommendations of the Works and Services Committee meeting on 19 August 2019 regarding the Capital Works Report – July 2019, be adopted and the Further Motion relating to that report be amended and adopted as follows:

2.6.1 Capital Works Report - July 2019

1. Include within the 2019/20 First Quarter Budget Review the budget adjustments required to reflect the unsuccessful funding associated with PR25059 Mawson Lakes Central CCTV.
2. That option 2, as detailed within Clause 3.5 of this report (Works and Services Committee, 19/08/2019, Item No. 2.6.1), be endorsed.

Further Motion:

1. That the Asset Management Sub Committee consider inclusion (including autistic) friendly playground locations and scope as part of Council's Place Activation Strategy.

**CARRIED
0247/2019
UNANIMOUSLY**

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr K Grenfell
Seconded Cr B Brug

That Council adopt the recommendations of the Resources and Governance Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 3.6.3	Elected Member Training and Development Policy
Item R&G-OB1	Increase to Internet Reimbursement for Elected Members
Item R&G-OB2	Payment of Elected Member Allowance
Item R&G-OB3	Payment to Deputy Chair in the Absence of the Chair

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.2.1 Building Fire Safety Committee

1. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, concluding 31 August 2022:

Members

- Mr Jeff Shillabeer (City of Salisbury staff) – an accredited Building Surveyor;
- Mr Bahaa Tabet (City of Salisbury staff) – an accredited Building Surveyor;
- Mr Peter Hilhorst – Member nominated by the Chief Officer South Australian Metropolitan Fire Service.

Deputy Members

- Mr Andrew Sharred – Deputy for Peter Hilhorst nominated by the Chief Officer South Australian Metropolitan Fire Service.

2. That once established, the Building Fire Safety Committee appoint an appropriate Presiding Member (Chairperson) and Deputy Presiding Member, and review its Terms of Reference including where necessary alterations to the terms of reference to be consistent with the State Government's "*Guide to Council Building Fire Safety Committees*".
3. That Staff provide a further report on the appointment of an independent member with expertise in the area of fire safety.

3.6.1 Review of Elected Members Records Management Policy

1. The Information be received.
2. The Elected Members Records Management Policy as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance Committee, 19/08/2019), be endorsed.

3.6.2 Summary Report for Attendance at Training and Development Activity - Cr Julie Woodman

1. The information be received.

R&G-OB4 Social Media Training for Elected Members

That a training workshop on the use of social media be provided to Elected Members by the end of November 2019.

**CARRIED
0248/2019**

The meeting then proceeded to consider Items 3.6.3, R&G-OB1, R&G-OB2 and R&G-OB3, which were withdrawn to be considered separately.

Deferral of Items for Further Discussion

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That the following items:
 - 3.6.3 – Elected Member Training and Development Policy;
 - R&G-OB1 – Increase to Internet reimbursement for Elected Members;
 - R&G-OB2 – Payment of Elected Member Allowance, and
 - R&G-OB3 – Payment to Deputy Chair in the Absence of the Chair,

be deferred to an Informal Strategy meeting for further discussion.

**CARRIED
0249/2019**

5.4 Audit Committee of Council

No Audit Committee of Council meeting was held in August 2019.

5.5 Council Assessment Panel

Minutes of the Council Assessment Panel meeting held on 23 July 2019 were noted by Council

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr L Braun
Seconded Cr M Blackmore

That Council adopt the recommendations of the Budget and Finance Committee meeting on 19 August 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 26 August 2019), and listed below, with the exception of:

Item 6.1.3 Event Management Framework and Room Booking Fees & Charges – Salisbury Community Hub

which was withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 12 August 2019

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 12 August 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Performance Excellence Program - local government benchmarking

1. That the information be received.
2. That the data for all seven categories of the data matrix used for local government benchmarking be provided to Council for information.

IBDSC3 Reforming Local Government in South Australia Discussion Paper - Released by State Government

1. The information contained in this report be received.
2. Council make a formal submission to State Government on the *Reforming Local Government in South Australia Discussion Paper*.

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3. Subject to recommendation 2 above, approve the process suggested in this report for Council to consider the proposed reforms and inform the preparation of a formal submission to State Government, to be submitted for Council approval at its meeting in October 2019.

IBDSC-OB1 State Government's Increase to the Solid Waste Levy

1. Council note the negative impact of the State Government's increase of the Solid Waste Levy for the 2019/20 financial year.
2. Council acknowledge the net financial impact on its operating budget for 2020/21 is likely to be \$1.3 million.
3. A report be prepared, with advice from NAWMA and other constituent Councils, that provides options for Council to consider ways of reducing the impact of the Solid Waste Levy on our operating budget for the 2020/21 financial year.

IBDSC-OB2 Customer Review Dashboard

1. That, in order to regularly monitor customer service performance, an update report on the "Customer Review Dashboard" be a standing item on the agenda for the Innovation and Business Development Sub Committee, and be provided at each meeting.

6.1.1 2018-2019 Carried Forward Funds

1. The information be received.
2. The 2019/20 budget be adjusted with \$12,719,500 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2018/19 to 2019/20 in Attachment 1 to this report (Item No. 6.1.1, Budget and Finance Committee, 19/8/2019).
3. The 2018/19 project expenditure budgets be reduced to reflect returned funds of \$4,545,700, as per Schedule of Funds Returned to Council 2018/19 in Attachment 2 to this report (Item No. 6.1.1, Budget and Finance Committee, 19/8/2019)

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4. Council approve the following budget adjustments associated with unsuccessful grant funding applications, and lower levels of contributions, which result in a decrease in both income and expenditure budgets.
- PR21558 Sportsfield Lighting Assistance Program no contributions required in the year to support sporting clubs with provision of matching funds for grant application for lighting, resulting in a \$50,000 decrease in income and a \$100,000 decrease in expenditure budgets.
 - PR14804 Bicycle Network Improvement Program, unsuccessful grant funding associated with bicycle direction signage resulting in \$10,000 decrease in income and expenditure budgets
 - PR13725 Traffic Improvement Program reduction in grant funding due to Wright & Dulkara Road T-Junction traffic improvement project delivered below budget estimates resulting in \$34,900 reduction income and expenditure.
 - PR25437 Footpath Trading Pedestrian Protection, no Council contributions were required to match business contributions in the year resulting in a \$35,000 decrease in income and a \$70,000 decrease in expenditure budgets.
 - PR22512 Drainage and Waterways Preplanning, unsuccessful grant funding resulting in decrease in income and expenditure budgets of \$60,000
 - PR20787 Tuflow Modelling reduction in income budget \$187k and \$110k reduction in the expenditure budget.
 - PR20995 Salisbury Escarpment Stormwater Management Plan reduction in income budget of \$35k and reduction in expenditure budget of \$5k.
 - PR20996 Cobbler Creek Stormwater Management Plan reduction in income budget of \$10k, and an increase in the expenditure budget of \$110k to enable the project to be closed (completed in 2016).
 - PR23921 Salisbury Oval Masterplan Implementation unsuccessful grant funding associated with CCTV Salisbury Oval resulting in a \$25,000 decrease in income and a \$50,000 decrease in expenditure budgets.
 - PR25017 Smart City Initiatives, unsuccessful grant funding resulting in a \$250,000 decrease in income and expenditure budgets.

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5. Council approve the following budget over expenditures to be offset within 2019/20 Program budget allocations.
 - PR12000 Road Reseal / Reconstruction Program - \$155,800 (operating component)
 - PR25042 Greater Edinburgh Parks Regional Drainage (Capital) - \$70,300
 6. To balance completed programs and projects, and appropriately align budgets for carry forward purposes Council approves the following 2018/19 Budget Transfers:
 - From PR21478 Public Lighting Program to PR17754 Sportsfield Lighting Program \$10,700
 - From PR12000 Road Reseal / Reconstruction Program to PR22515 Transportation Program Area \$20,900
 - From PR22159 Salisbury Water Disinfection System \$119,100 to PR24996 Distribution Main Kentish Green \$104,800 and PR25173 Groundwater Community Bores Program \$14,300.
 - Transfer \$20,700 from PR22256 Salisbury Community Hub Feasibility Project and \$152,000 from PR25000 Salisbury Community Hub, to PR23890 SCH Land Acquisition for the total amount of \$172,700
 - Transfer \$10,000 from operating to capital within the PR25000 Salisbury Community Hub, associated with art installation, with no change to in the overall budget.
 - Transfer \$76,000 from Capital to Operating within PR23140 Salisbury Oval Residential and PR23921 Salisbury Oval Masterplan Implementation
 - Transfer \$109k from City Infrastructure Admin Contractual Services and \$17k from City Infrastructure Admin Consulting Services being operating budgets, to PR23476 Asset Management Improvement Project with \$79k being allocated to operating components, and \$48k to capital.
 7. Council approve the following budget adjustments associated with successful grant funding applications:-
 - City Wide Trails PR17190 - creation of income of \$1,000,000 and expenditure budgets of \$208,000 in the 2018/19 financial year, and the carry forward of the expenditure budget, noting that income budgeted in 2019/20 of \$652,000 will be declared as an income loss in the first quarter budget review, and the 2019/20 expenditure budget of \$1,040,000 will be combined with the \$208,000 carried forward to result in an expenditure budget of \$1,248,000.

- PR13600 Minor Traffic Program (East Para Primary School project) creation of income budget of \$6,900
- Confidential Item PR25444 - creation of income budget of \$162,500 and expenditure budgets of \$325,000 in the 2018/19 financial year, and the carry forward of the expenditure budget.

6.1.2 Treasury Report for Year Ended 30 June 2019

1. Information be received.

6.6.1 Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108

1. The Budget and Finance Committee recommends to Council that:
 - (a) No rate rebate should be granted in respect of the commercial premises known as Shops 1 to 7 (inclusive), 116 Diment Road, Salisbury North SA 5108; and
 - (b) The rate rebate application lodged by Mr John Pegoli dated 12 July 2019 should be dismissed.

**CARRIED
0250/2019**

The meeting then proceeded to consider Item 6.1.3FI which was withdrawn to be considered separately.

Further Information Item 6.1.3FI

Event Management Framework and Room Booking Fees & Charges - Salisbury Community Hub

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That the Room Booking Policy as provided as Attachment 1 of this report (Item No. 6.1.3FI, Budget & Finance Committee, 26/08/2019) is endorsed.
2. That the Prioritisation Parameters as listed in section 2.5 of this report (Item No. 6.1.3FI, Budget & Finance Committee, 26/08/2019) are endorsed.
3. That the Fee structure for room bookings and event bookings as provided in Attachment 5 (Item No. 6.1.3. Budget & Finance Committee, 19/08/2019) is endorsed and updated into Council's Fees and Charges register.
4. That the General Manager Business Excellence is delegated authority to exercise discretion as to applying the proposed Room Booking Policy in relation to:
 - a. The Prioritisation Parameters during application of the new framework to ensure it remains an effective model to activate the Salisbury Community Hub and Civic Plaza / Inparrinthe Kumangka.

- b. The application of the three categories (Community, Private & Business/Government) as to how they apply to requests for bookings received.
5. That a report on the operation of the Event and Room Booking Framework be brought back to Council following 12 months of operation from the opening of the Salisbury Community Hub.

**CARRIED
0251/2019**

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr G Reynolds

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 12 August 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 26 August 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications – July 2019

1. The information be received.

7.2.2 Community Grants Program Applications for August 2019

1. The information be received and noted.

7.2.3 Community Grants Program - Revised Defibrillator Category

1. The information be received and noted.
2. The revised Community Grants Program Guidelines and Eligibility Criteria document (Attachment 1, 7.2.3, 12/08/2019) be endorsed to take effect 1 September 2019.

7.2.4 Minor Capital Works Grant Program - Category B Funding

1. The information be received.
2. The Minor Capital Works Grant Program Guidelines and Eligibility Criteria be altered to clarify that applications for funding must only be for projects to be carried out and relating to the premises where an existing usage agreement is in place for both Category A and Category B applications.

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3. The Minor Capital Works Grant Program Category B maximum funding allocation amount be increased from \$2,000 to \$25,000 and the attached Minor Capital Works Grant Program Guidelines and Eligibility Criteria be endorsed to reflect these changes, effective September 2019.

7.2.5 Para Hills Tennis Club - Lighting Assistance Program

1. The application from the Para Hills Tennis Club for \$50,000 GST Exclusive grant funding via the 2019/20 Sportsfield Lighting Assistance Program be endorsed for the upgrade of Sports Lighting on Courts 1-6 at Twell Green, Para Hills, with the club contributing \$25,000 GST Inclusive towards this project.
2. Submission of a 2019/20 First Quarter Budget Review Bid to reflect the change in income for PR21558 Sportsfield Lighting Assistance Program from \$50,000 to now \$22,500, with staff having approval to action the lighting upgrade at Twell Green, Para Hills, upon endorsement of this report, Item 7.2.6, Sport, Recreation and Grants Committee, 12th August 2019.
3. As part of the 2020/21 budget bid process, Twell Green lighting upgrade be removed from the proposed PR17754 Sportsfield Lighting Upgrade Program budget bid.

**CARRIED
0257/2019**

5.8 CEO Review Committee

No CEO Review Committee meeting was held in August 2019.

6. GENERAL BUSINESS

6.1 Section 270 Review of a Council Decision – 25 September 2017 and 23 July 2018 - To implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure.

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the governing council of Paralowie R-12.

Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan
Seconded Cr G Reynolds

That:

1. the report be received and noted;
2. the findings of the section 270 (of the *Local Government Act 1999*) review of the Council decision of 25 September 2017 and 23 July 2018 to implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure be accepted;
3. no further action be taken in relation to the matter raised by the applicant for the section 270 review of the decision to implement a one way road connecting from Correena Avenue to Halba Crescent for use during drop off and pick up times as a "kiss and drop" zone, as well as act as a flood mitigation measure; and
4. the applicant for the section 270 review be advised within five days of the decision.

**CARRIED
0258/2019**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

7. MOTIONS ON NOTICE

7.1 Motion on Notice - Protocol for Correspondence with State and Federal MP's and Ministers

Moved Cr C Buchanan
 Seconded Cr P Jensen

That an administrative protocol be created for timely provision of copies of correspondence to Elected Members as follows:

1. Letters relating to constituent enquires or community issues sent by Council administration in response to a Member of Parliament, to be provided to relevant Ward Councillors, unless the constituent concerned has requested to remain anonymous.
2. Letters sent to a Minister on behalf of the Council, and any response received, are to be forwarded to all Elected Members.

**CARRIED
 0259/2019**

8. MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr D Hood
 Seconded Cr L Braun

1. That this information be noted.

**CARRIED
 0260/2019**

9. ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

23 July	Meeting at Burton Community Centre
24 July	Northern Business Breakfast Parafield Gardens
25 July	SALA Exhibition Opening
26 July	SAPOL White Ribbon Walk
31 July	Meeting with John Devine
2 August	Northridge Scout Group AGM
5 August	Informal Strategy
6 August	Paint the Town REaD – Ingle Farm Children's Centre
6 August	Ingle Farm East PS Governing Council
11 August	Salisbury RSL Fair
12 August	Information and Business Development Sub-Committee
12 August	Strategic and International Partnerships Sub-Committee
13 August	Every Life Matters – Board Meeting followed by General Meeting
14 August	Salisbury Hub Update
14 August	Valley View Secondary School Governing Council
18 August	Vietnam Veterans Day ceremony
18 August	Vietnam Veterans Day Dinner

19 August	Standing Committee meetings
20 August	Spotlight on Salisbury Radio program
20 August	Burton Executive meeting followed by Special General Meeting
21 August	Afternoon Citizenship event
21 August	Evening Citizenship event

Cr K Grenfell:

26th July	White Ribbon Walk
6th August	Parafield Gardens High School Governing Council
7th August	Mobara Student Delegation farewell
7th August	The Pines School Governing Council
9th August	Salisbury Bowls Club for Bowls SA Super League launch
12th August	White Ribbon Working Group
12th August	Public Art Panel Group
18th August	Vietnam Veterans Day Memorial

Cr B Brug:

07/08/2019	Mobara Student Farewell, Para Hills
21/08/2019	Citizenship Ceremony
22/08/2019	Mawson Lakes Neighbourhood Watch Meeting

Cr S Ouk:

31/7/2019 to 5/8/2019	Darwin conference
18/8/2019	Vietnam Veterans Day Ceremony
21/8/2019	Citizenship Ceremony

Cr S Reardon:

26 July	White Ribbon Walk with SA Police
31 July	Meet with resident re Neighbourhood Watch
6-7 August	Dog and Cat Management Board Meetings
	Regional County visit meet with Local Council then conduct Board Meeting in Regional area
12 August	Sport, Recreation & Grants Committee meeting
14 August	Salisbury and District Historical Society meeting
18 August	Vietnam Veterans Day
19 August	LGA Elected Members Leadership session
20 August	Visit resident to discuss verge issues

10. QUESTIONS WITHOUT NOTICE

10.1 CCTV Cameras - Laneway

Cr C Buchanan asked a question in relation to the painting in the new laneway, and do we currently have provision in any budget to install CCTV cameras in the laneway?

The General Manager City Development answered the question.

11. QUESTIONS ON NOTICE

11.1 Question on Notice - Corellas

At the Council meeting on 22 July 2019, Cr S Reardon asked for an update on the recent poisoning of the corellas.

The question was taken on notice.

General Manager City Infrastructure, John Devine has provided the following response:

Some Corellas were falling out the trees at the One Tree Hill Primary School in the City of Playford. The birds were seen bleeding from the mouth. Approximately fifty died. The alleged cause of death was poison.

We have followed this matter up with State Government. DEW (Department of Environment and Water) received reports on 10 July of more than 50 deceased and dying corellas at One Tree Hill.

DEW is investigating the incident with assistance from PIRSA (Department of Primary Industries and Regions South Australia).

PIRSA conducted disease and toxin testing. No diseases were detected, however toxicity testing revealed the presence of an organophosphate-based agricultural pesticide.

DEW's enquiries into the incident are ongoing.

12. OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.2 Traffic Study – Kings Road, Parafield Gardens

Moved Cr K Grenfell
Seconded Cr S Ouk

1. That a traffic study be undertaken by the safety crossing on Kings Road, Parafield Gardens, near the Aldi supermarket, and a report come back within three months offering solutions with consultation with DPTI.

CARRIED
0261/2019

13. CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendation for Council Ratification

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting on the item.

Cr S Reardon declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting on the item.

Cr K Grenfell declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting on the item.

Moved Cr L Braun

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- information contained within the report includes personal information of an employment nature for candidates under consideration for appointment to the position of Independent Chair of the NAWMA Board

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0262/2019**

The meeting moved into confidence at 7.18 pm.

The meeting moved out of confidence at 7.19 pm.

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr S Reardon voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

13.2 Budget and Finance Committee - Confidential Recommendation for Council Ratification

Moved Cr M Blackmore

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0263/2019**

The meeting moved into confidence at 7.19 pm.

The meeting moved out of confidence at 7.20 pm.

Personal Statement – Cr D Hood

On behalf of the Warner family, Cr Hood stated that they would like to extend their thanks to Council and Councillors for the support they gave last Saturday night in the fundraiser for Ruby.

The meeting closed at 7.20 pm.

CHAIRMAN.....

DATE.....