



## **AGENDA**

### **FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 15 JULY 2019 AT THE CONCLUSION OF THE BUDGET AND FINANCE COMMITTEE**

**IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds  
Cr N Henningsen

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Services, Ms P Webb  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 17 June 2019.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 17 June 2019.

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## OTHER BUSINESS

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## CONFIDENTIAL ITEMS

### 2.9.1 Mawson Lakes Interchange

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect Council's commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business or may prejudice Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Mawson Lakes Interchange** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

## 2.9.2 Acquisition of 67 and 69 Pratt Avenue Pooraka

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this matter at this time will protect the commercial position of Council and protect information that may confer an advantage on a person with whom the Council is conducting, or proposing to conduct, business.

*On that basis the public's interest is best served by not disclosing the **Acquisition of 67 and 69 Pratt Avenue Pooraka** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**17 JUNE 2019**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds  
Cr N Henningsen

**STAFF**

Chief Executive Officer, Mr J Harry  
A/General Manager City Infrastructure, Mr M Purdie  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.08 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

There were no apologies.

**LEAVE OF ABSENCE**

Nil

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**PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr N Henningsen

The Minutes of the Works and Services Committee Meeting held on 20 May 2019, be taken and read as confirmed.

**CARRIED**

Moved Cr M Blackmore  
Seconded Cr L Braun

The Minutes of the Confidential Works and Services Committee Meeting held on 20 May 2019, be taken and read as confirmed.

**CARRIED**

**REPORTS**
*Administration*
**2.0.1 Future Reports for the Works and Services Committee**

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

1. The information be received.

**CARRIED**

*Property*
**2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 17 June 2019**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 17 June 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr L Braun  
Seconded Cr M Blackmore

1. The information be received.

**CARRIED**

**2.5.1-SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update Report**

Moved Cr L Braun  
Seconded Cr M Blackmore

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED**

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*Public Works***2.6.1 Capital Works Report - May 2019**

Moved Cr L Braun

Seconded Cr N Henningsen

1. Include the purchase and installation of load cells to heavy vehicles within PR22843 Plant and Fleet Replacement Program.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1 Works and Services Committee, 17 June 2019) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.
3. Approve the 2019/20 Road Reseal Program as set out in this report (Item 2.6.1, Works and Services Committee, 17 June 2019).

**CARRIED****2.6.2 Maintenance Activities on Waterways - Service Levels**

Moved Cr C Buchanan

Seconded Mayor G Aldridge

1. That the information be received.

**CARRIED***Traffic Management***2.7.1 Options to alleviate localised street congestion (Alice Crescent, Burton)**

Moved Cr C Buchanan

Seconded Cr L Braun

That Council:

1. Include Alice Crescent on the listing of approved locations for parking on the verge.
2. Engage with the residents of Alice Crescent, Burton to advise them that they can park on the verge without penalty.
3. Continue to monitor traffic flow on Alice Crescent and assess the effectiveness of allowing verge policy in 12 months' time.

**CARRIED**

Moved Cr C Buchanan

That formal meeting procedures be suspended to allow informal discussion.

**CARRIED***Formal meeting procedures were suspended at 7.53 pm.**Formal meeting procedures resumed at 8.05 pm.*

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## OTHER BUSINESS

Nil

## CONFIDENTIAL ITEMS

### 2.9.1 Recreation Services Agreement

Moved Cr M Blackmore

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *Non disclosure of this matter at this time will protect information, the disclosure of which could be reasonably expected to confer an advantage on a person with whom the Council is conducting or proposing to conduct business.*

*On that basis the public's interest is best served by not disclosing the **Recreation Services Agreement** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8.06 pm.

The meeting moved out of confidence at 8.17 pm.



**2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 17 June 2019**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 17 June 2019** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8.17 pm.

The meeting moved out of confidence and closed at 8.18 pm.

CHAIRMAN.....

DATE.....



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<b>ITEM</b>	2.0.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	15 July 2019
<b>HEADING</b>	Future Reports for the Works and Services Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The table below outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution.

<b>Meeting Item</b>	<b>- Heading and Resolution</b>	<b>Officer</b>
24/07/2017 NOM1	<b>Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2</b> 3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council. <b>Due:</b> October 2019	Dameon Roy
26/03/2018 6.4.1	<b>Long Term Financial Plan and Budget Workshops Actions Update</b> 2. A report on the success of the Reserve Upgrade Program and consideration of future sites be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-9). <b>Due:</b> November 2019	Craig Johansen
26/03/2018 6.4.1	<b>Long Term Financial Plan and Budget Workshops Actions Update</b> 3. A report on the program of sites for Fitness Equipment Program be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-13). <b>Due:</b> November 2019	Craig Johansen
26/03/2018 6.4.1	<b>Long Term Financial Plan and Budget Workshops Actions Update</b> 4. A report on the program of sites for Autism Friendly Playspaces be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-15). <b>Due:</b> November 2019	Craig Johansen
26/03/2018 6.4.2	<b>Budget Bids 2018/2019 - Streetscape Renewal - PSN107</b> That a further report come back considering an increase in funding to the Street Tree Program bid PSN107 looking at improving outcomes and quality. <b>Due:</b> August 2019	Dameon Roy / Tamika Cook

27/08/2018 MON7.8	<b>Traffic Safety: Nelson Road, Para Hills</b> 1. That staff bring back a report to Council investigating whether any traffic calming devices can be installed in regard to increased traffic and vehicles coming too fast over a blind hill on Nelson Road, Para Hills between Milne Road and Miller Avenue, Para Hills. <b>Due:</b> July 2019 <b>Deferred to:</b> September 2019 <b>Reason:</b> Awaiting funding from DPTI in order to conduct investigation.	Dameon Roy
17/12/2018 2.2.1	<b>The Salisbury Home and Community Services Business Model Project (Aged and Disability Services) post 2020</b> 3. As a result of Commonwealth delays staff will report options for Council consideration in September 2019. <b>Due:</b> September 2019	Vesna Haracic
17/12/2018 W&S-OB3	<b>New Sub-Committee – to consider play space renewal/upgrade program, the streetscape renewal program and the footpath program</b> 1. Staff bring back a report creating a new sub-committee, including the Terms of Reference, to look at reviewing the play space renewal/upgrade program, the streetscape renewal program and the footpath program. 2. That street tree removal be included in the draft Terms of Reference. <b>Due:</b> July 2019 <b>Deferred to:</b> August 2019 <b>Reason:</b> Awaiting Place Activation Strategy which staff are continuing to work on as it a significant piece to be completed and to allow for Informal Strategy discussions.	John Devine
17/12/2018 MON7.1	<b>Further Motion: Council Buildings Powered by Renewable Energy</b> 1. That a report be provided by the administration with advice about all Council owned buildings being powered by 100% renewable energy. <b>Due:</b> August 2019	Andrew Legrand
29/01/2019 2.4.2	<b>Use of Thermal Methods for Weed Control</b> 3. Staff provide a report on the outcomes of steam technology after a 12 month period in relation to its uses outlined in part 2. <b>Due:</b> February 2020	Mark Purdie

29/01/2019 W&S-OB2	<p><b>Reduction of Illegal Dumping</b></p> <p>1. That Council bring back a report looking at proactive ways of reducing illegal dumping (such as CCTV and increasing awareness of alternative waste services) and associated costs by March 2019 to enable an appropriate budget bid to be prepared.</p> <p><b>Due:</b> July 2019  <b>Deferred to:</b> August 2019  <b>Reason:</b> To be combined with report on Portable CCTV Cameras and Motion on Notice: Free Dump Day, and linked to Community Safe Strategy</p>	John Devine
29/01/2019 W&S-OB3	<p><b>Motion on Notice – Portable CCTV Cameras</b></p> <p>1. As part of Council’s strategy to combat illegal dumping, hoon driving and graffiti:</p> <ul style="list-style-type: none"> <li>• a report be provided informing Council of the cost for the purchase, installation and utilisation of portable hidden CCTV cameras to capture on video and ultimately prosecute offenders;</li> <li>• the report be provided in time for consideration of the matter as part of the 2019/2020 budget process;</li> <li>• Ward Councillors be consulted to identify illegal dumping, hoon driver and graffiti hot spots in the City of Salisbury.</li> <li>• That the strategy also look at ways in which we could network and utilize other CCTV cameras.</li> </ul> <p><b>Due:</b> July 2019  <b>Deferred to:</b> August 2019  <b>Reason:</b> To be combined with report on Reduction of Illegal Dumping and Motion on Notice: Free Dump Day, and linked to Community Safe Strategy</p>	John Devine
25/02/2019 MON7.1	<p><b>Motion on Notice – Free Dump Day</b></p> <p>1. That the City of Salisbury report to consider the costs and benefits of establishing an ongoing annual dump day on a business day in future to coincide with the annual Clean Up Australia Day initiative; and consider other ways Council can support the agenda of reducing waste.</p> <p><b>Due:</b> July 2019  <b>Deferred to:</b> August 2019  <b>Reason:</b> To be combined with report on Portable CCTV Cameras and Reduction of Illegal Dumping and linked to Community Safe Strategy</p>	John Devine

25/02/2019 2.5.1- SPDSC (OB1)	<b>Framework Development for Additional Green Space in Salisbury</b> 1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury. <b>Due:</b> July 2019 <b>Deferred to:</b> November 2019 <b>Reason:</b> Awaiting Place Activation Strategy which staff are continuing to work on as it a significant piece to be completed.	John Devine
25/02/2019 2.7.4	<b>Installation of Slow Points on Daniel Avenue, Globe Derby Park</b> 2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park. <b>Due:</b> August 2019	Tony Calandro
25/02/2019 W&S-OB2	<b>Traffic Monitoring – Andrew Smith Drive, Parafield Gardens</b> 1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times. <b>Due:</b> October 2019	Tony Calandro
25/03/2019 1.3.2	<b>Budget Bids 2019/20</b> 9. TRN000362 Elected Member Bid: Drop off/Pick up Zone Daphne Road (Madison Park PS) be considered as part of a review of the requirements for managing traffic around schools which will be added to the future reports for Policy and Planning Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget. <b>Due:</b> October 2019	David Boothway
25/03/2019 W&S-OB2	<b>Budget Bids 2019/20</b> 12. STN000388 Elected Member Bid: Pooraka Community Centre be considered as part of the Facilities Management Plan, which is to be added to the Future Reports for the Works and Services Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget. <b>Due:</b> February 2020	Karen Pepe

25/03/2019 6.4.2	<b>Budget Bids 2019/20</b> 7. PSN000375 Elected Member Bid: BBQ Installation - Lindblom Park, Pooraka and other reserves be considered in a future report on the PSN000262 Outdoor Furniture Program.	Craig Johansen
<b>Due:</b>	December 2019	
23/04/2019 2.6.2	<b>Review of Mawson Lakes Primary School Pedestrian Bridge – Upstream of the Strand</b> 5. That further discussions take place between Council staff, Mawson Lakes School and DECS/DPTI regarding construction and funding options, with a report back to this Committee by 1/10/2019.	Dameon Roy
<b>Due:</b>	September 2019	
23/04/2019 12.1	<b>Motion Without Notice – St Kilda Masterplan</b> 2. Staff to provide a report on the cost of reactivation of the old Boat ramp.	Dameon Roy
<b>Due:</b>	November 2019	
27/05/2019 3.6.7	<b>Review of Verge Development by Residents Policy</b> 1. The recommended policy changes be deferred and considered in conjunction with the review of our Verge Maintenance Program which is due to be reported on in the second half of 2019.	Craig Johansen
<b>Due:</b>	November 2019	
27/05/2019 12.2	<b>Motion Without Notice – Safety Near Train Stations</b> 1. The Administration investigate and provide a report on ways to improve safety where required, through improved lighting availability in walkways and reserves near train stations and main public transport interchanges, specifically the train stations at Parafield, Parafield Gardens and Greenfields. 2. The investigations include discussions with DPTI and SAPOL.	David Boothway
<b>Due:</b>	October 2019	
24/06/2019 7.1	<b>Motion on Notice - Solar Bench and Table Trial for Parks and Reserves</b> 2. That a report be brought back to Council with all the information necessary to decide whether to proceed with installation and suitable locations including any associated logistics and costs to undertake a trial. 3. That this report include information from any other SA Councils that are considering similar trials.	John Devine
<b>Due:</b>	October 2019	



24/06/2019	<b>Motion without Notice: Enhancement of Entry/Exit - Dameon Roy Para Hills Community Club</b>
12.2	<p>1. Staff bring back a report on options/ideas to enhance the exit and entry into the existing Woolworths/Para Hills Community Hub to address potential safety concerns with specific consideration being given to:</p> <ul style="list-style-type: none"> <li>- discussions with owners/operators of the Woolworths Car Park</li> <li>- consideration of the availability of existing car parking areas</li> <li>- disability access</li> <li>- pedestrian movements within that car parking facility.</li> </ul>
<b>Due:</b>	September 2019

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

#### CO-ORDINATION

Officer:	Executive Group	GMCI	GMCD
Date:		04/07/19	10/07/2019



<b>ITEM</b>	2.4.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	15 July 2019
<b>HEADING</b>	Terms of Reference for Asset Management Sub-Committee
<b>AUTHOR</b>	Craig Johansen, Team Leader Landscape Design, City Infrastructure
<b>CITY PLAN LINKS</b>	2.3 Have natural resources and landscapes that support biodiversity and community wellbeing. 3.1 Be an adaptive community that embraces change and opportunities. 3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	This report presents the Terms of Reference (TOR) for a new sub-committee to consider footpath, play space and streetscape works priority and programming, stemming from the relevant asset management plans

#### **RECOMMENDATION**

1. That the information within this report be received and noted.
2. The Sub-Committee be established for its first meeting to be scheduled for the second Monday of September (09/09/2019)
3. The Draft Terms of Reference and contained in Attachment 1 to this report (Works and Services, Item No. 2.4.1, 15/07/2019) be endorsed.
4. The membership of the Asset Management Sub-Committee Sub Committee to comprise:
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
5. The Mayor be appointed as an ex-officio member of the Asset Management Sub-Committee.
6. The Chair and Deputy Chair of the Asset Management Sub-Committee to be elected at its first meeting.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Draft Terms of Reference Asset Management Plans Review Sub Committee

## **1. BACKGROUND**

- 1.1 At Councils 2018 December meeting the following resolution was passed;
1. *Staff bring back a report creating a new sub-committee, including the Terms of Reference, to look at reviewing the play space renewal/ upgrade program, the streetscape renewal program and the footpath program.*
  2. *That street tree removal be included in the draft Terms of Reference. Resolution 0048/2018*

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
- 2.1.1 City Infrastructure staff

## **3. REPORT**

- 3.1 Current works programs are derived in accordance with the current relevant Asset Management Plans and Policies which have previously been endorsed by Council. These programs feed into the long term financial plan and budgeting for Council which is presented as part of the budget process each year.
- 3.2 There are three types of asset related improvement works, planned maintenance (renewal), unplanned maintenance (in response to resident requests) and upgrade or new works.
- 3.3 The committee will review the existing asset management related policies, and asset management plans, with a particular focus on priority works programs, and current levels of service of each the three assets categories listed in the resolution.
- 3.4 It is proposed that the sub-committee will meet in the second week of each month, commencing in September, to align with the reporting cycles of Committees and Council.
- 3.5 The initial meeting frequency is proposed as monthly, so that consideration can be had for the proposed programs for inclusion in the 2020/21 budget cycle.

## **4. CONCLUSION / PROPOSAL**

- 4.1 The attached Draft Terms of Reference have been prepared in response to a Council resolution to form a new sub-committee to consider policies and asset management plans related to play space, streetscapes and footpaths.
- 4.2 The attached Draft Terms of Reference be endorsed and the new sub-committee developed to commence in the second week of September.

## **CO-ORDINATION**

Officer: Executive Group  
Date: 08/07/2019



## Asset Management Plans Review Sub Committee

### - Terms of Reference -

Endorsed by Council:    Date  
   Resolution

Review Date: August 2021

#### **1. Purpose**

1.1 The Asset Management Plans Review Sub Committee has been established to provide advice to the Works and Services Committee in relation to reviewing the Policies, Plans and priority programs of work, related to Asset Management. In the first instance the Sub Committee will focus on the Playspace, Streetscape and Footpath related assets. To achieve this goal, the Asset Management Plans Review Sub Committee will:

- Review footpath, playground and streetscape policies for their appropriateness and currency, and provide recommendations for Council consideration
- Consider the targeted levels of service for key asset classes, namely footpaths, playspaces and streetscapes, to ensure they match community expectations and are financially sustainable, and consistent across the city
- Consider the priority of future works flowing from Asset Management Plans in the relevant programs.
- Review and provide recommendations to Council on the intervention levels for footpath reactive maintenance.

1.2 The Sub Committee will adopt an evidence-based and risk management focus in its considerations, delivery and recommendations to Council. The advice to Council will consider the asset life and functional data and service levels, and reflect both the risk and opportunities of the issue to enable Council to act as an informed and responsible decision maker representing the interests of the community.

#### **2. Status and Term of the Committee**

2.1 The Sub Committee is formed under section 41 of the *Local Government Act 1999* as an advisory committee to the Works and Services Committee for the purpose of providing advice to Council in regard to the areas listed in section 1 above.

2.2 This Sub Committee will exist for the term of the Council or as determined by Council as per periodic review.



## Asset Management Plans Review Sub Committee

### - Terms of Reference -

Endorsed by Council:    Date  
   Resolution

Review Date:    August 2021

### **3. Meeting Details**

- 3.1 This Sub- Committee is scheduled to meet at least quarterly , on the second Monday of the month, or as required, to consider the topics mentioned in 1.1 above,
- 3.2 In the event that Monday is a public holiday, the meeting will be set in the first or second week of the monthly cycle.
- 3.3 Meetings of the Sub Committee will be held in the Committee Rooms, City of Salisbury, 12 James Street Salisbury or as otherwise determined by the Committee.
- 3.4 In accordance with Section 87 of the *Local Government Act*, a minimum of three clear days notice of an ordinary meeting will be provided to members of the Sub Committee.
- 3.5 Public notice of meetings will be given through publication of the annual meeting schedule on the City of Salisbury website. A copy of the Notice of Meeting and Sub Committee Agenda will also be displayed at 12 James Street Salisbury.
- 3.6 Members of the public are able to attend all meetings of the Sub Committee, unless prohibited by resolution of the Sub Committee under the confidentiality provisions of section 90 of the *Local Government Act*.

### **4. Membership**

- 4.1 The membership of the Sub Committee is as determined by Council.
- 4.2 All members must attend meetings and where unable to do so, must provide an apology prior to the meeting.
- 4.3 The alternate Ward Councillor is appointed as a Deputy Member to the Asset Management Plans Review Sub Committee, and in the absence of the appointed member will act as a full member of the Sub Committee.
- 4.4 Members of the Sub Committee must comply with the conduct and conflict of interest provisions of the *Local Government Act*. In particular, Sections 62 (general duties), 63 (code of conduct) and 73-74 (conflict of interest, members to disclose interests) must be adhered to.



## Asset Management Plans Review Sub Committee

### - Terms of Reference -

Endorsed by Council:    Date  
                                  Resolution

Review Date: August 2021

#### **5. Chairman and Deputy Chairman**

- 5.1 The appointment of a Chairman will be made by the Council for a term determined by the Council.
- 5.2 The Deputy Chairman will be appointed at the first meeting of the Committee for a term determined by the Committee.

#### **6. Voting Rights**

- 6.1 All members have equal voting rights. A question arising for a decision will be decided by a majority of votes cast by all members present.
- 6.2 Each member must vote on a question arising for a decision.
- 6.3 The Chairman has a deliberative vote, but does not, in the event of an equality of votes have a casting vote.
- 6.4 In the event of an equality of votes, the matter must be referred to the Works and Services Committee for decision.

#### **7. Meeting Procedures, Minutes and Documents**

- 7.1 All meetings of the Sub Committee will be held in accordance with the *Local Government Act 1999* (and relevant Regulations), the City of Salisbury Code of Practice for Meeting Procedures and the City of Salisbury Code of Practice for Access to Meetings and Documents.
- 7.2 Minutes will be kept of the proceedings at each Sub Committee meeting. Members of Council will be provided with a copy of all minutes of the proceedings of this Sub Committee within five days after a meeting.
- 7.3 Members of the public have access to all documents relating to the Sub Committee unless prohibited by resolution of the Committee under the confidentiality provisions of section 91 of the *Local Government Act 1999*.

#### **8. Quorum**

- 8.1 A quorum shall be determined by dividing the total number of members of the committee by two (ignoring any fractions) and adding one. For a committee comprising 4 members, the quorum is 3.



## Asset Management Plans Review Sub Committee

### - Terms of Reference -

**Endorsed by Council:** Date  
Resolution

**Review Date:** August 2021

- 8.2 When the Mayor (as an ex officio member) is in attendance at an Asset Management Plans Review Sub Committee meeting, the quorum requirement becomes 3 (that is 5 divided by 2 = 2.5 +1 (ignoring any fractions) = 3).

### **9. Reporting Requirements**

- 9.1 This Sub Committee reports to the Works and Services Committee.
- 9.2 The Sub Committee shall make whatever recommendations to the Council it deems appropriate on any area within its Terms of Reference where in its view changes or improvements are needed.
- 9.3 Recommendations made by the Sub Committee will be referred to the next Works and Services Committee meeting, through presentation of minutes, for final resolution.



<b>ITEM</b>	2.5.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	15 July 2019
<b>HEADING</b>	Mawson Lakes Interchange Land - Community Land Revocation
<b>AUTHORS</b>	John Devine, General Manager City Infrastructure, City Infrastructure Terry Sutcliffe, General Manager City Development, City Development
<b>CITY PLAN LINKS</b>	1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally. 3.2 Have interesting places where people want to be. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	<p>The long term objective for the Mawson Interchange Precinct is for an integrated mixed use development incorporating the principles of Transit Oriented Development. This is also supported by the objectives and principles of the zoning of the precinct as part of the Urban Core Zone.</p> <p>Over recent years various discussions have been held with the State Government as the owner of land within the Interchange precinct, in conjunction with Council, to progress the objectives for the precinct.</p> <p>In order to ready the Council land that forms part of the precinct ready for future development in accordance with the objectives, it is necessary to revoke the Community Land status of the relevant Council land</p>
<b>RECOMMENDATION</b>	<ol style="list-style-type: none"> <li>1. That portion of Allotment 102 Filed Plan 9249 known as Parafield Airport Reserve Parent Property be revoked of the Community Land Classification</li> <li>2. The attached report (Attachment 1 – Section 194, Report Parafield Airport Reserve Parent Property Item No. 2.5.1) be adopted for the purpose of Section 194 of the Act, and the Manager Property and Buildings be authorised to implement the public consultation program, comprising of a public notice in the Messenger and State Government Gazette with a copy of this wording to appear on Council’s website. In addition, letters with the attached report are to be posted to property owners likely to be impacted within the immediate vicinity and signage be erected on a clearly visible location of the site advising of the proposal.</li> <li>3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.</li> </ol>

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Section 194 Report

**1. BACKGROUND**

1.1 Council's primary interest as a land owner in the Mawson Interchange precinct is for the purposes of providing stormwater drainage to Dry Creek from an upstream drainage network. In addition Council has a strong strategic interest in seeing the interchange precinct developed for an integrated mixed use development incorporating parking to service the Interchange along with a range of non-residential and residential use opportunities. This is reflected in the zoning of the land as part of the Urban Core Zone

1.2 In 2012, as an adjunct to the wind up of the Joint Venture entity that was responsible for the development of Mawson Lakes (State Government's Land Management Corporation (predecessor of Renewal SA), and Delfin Mawson Lakes and Lend Lease Development as the developers of the Mawson Lakes project), the original Project Commitment Deed for the project was varied to encompass on-going matters that would continue beyond the Joint Venture wind up. One of these matters included the need for Renewal SA and Council to periodically review development opportunities for the Mawson Interchange Precinct.

1.3 The Variation to the Project Commitment Deed included the following clause:

*THE MAWSON LAKES TRANSPORT INTERCHANGE*

*7.1 The Joint Venture Parties, the State and the Council agree that the land currently owned and used by the Department of Transport Energy and Infrastructure as a carpark adjoining the Mawson Lakes Transport Interchange was originally intended to be used for mixed commercial and residential use in a similar way to the adjoining Mawson Central area.*

*7.2 The State, LMC (in its capacity as the owner of Lot 1001) and the Council must meet every 5 years from the termination of the Joint-Venture, and in good faith, discuss whether it is appropriate for that land to be developed for its original purpose, including an appropriate area or building for car parking purposes. This obligation continues for a period of 10 years from the termination of the Joint Venture. However, LMC is only obliged to meet whilst it remains the owner of Lot 1001.*

*7.3 If those parties determine that it is appropriate for the land to be developed for its original purpose, then they must use their reasonable endeavours to agree on an appropriate master plan for that area and the sale and development of the area for its original purpose*

1.4 In order to enable the eventual realisation of the development potential of the Mawson Interchange precinct, it is appropriate that Council first revoke the Community Land Status of the land under the Local Government Act.

## **2. CONSULTATION / COMMUNICATION**

### 2.1 Internal

2.1.1 Relevant staff of the City Development and City Infrastructure Departments have been involved in discussions on this matter to date, and have provided input to this report

### 2.2 External

2.2.1 NA

## **3. REPORT**

- 3.1 The Mawson Interchange land parcel in Council ownership currently only contains a portion of the drainage reserve that is maintained by Council - the balance of the drainage area lies within the adjacent allotment owned by Renewal SA. In addition, Council's allotment contains a developed portion of the Mawson Lakes Interchange, incorporating the pick-up/drop-off and access roadways, bus interchange/layover area, and a portion of the platform structure, which more logically should be in the ownership of DPTI.
- 3.2 Removal of the Community Land status for this land will also allow these inconsistencies in land ownership and land use to be resolved, irrespective of future development options for the land.
- 3.3 In order to revoke the Community Land Classification, public consultation must be carried out in accordance with Council's Public Consultation Policy. A Section 194 Report (please see attachment 1 – Section 194 Report) forms part of the public consultation and must be submitted to the Minister for approval.
- 3.4 In accordance with Council's Public Consultation Policy (approved by Council on 23<sup>rd</sup> of November 2015 decision number 0744), consultation will consist of public notices appearing in the Northern Messenger and on Council's website, letters and the attached Section 194 report to be posted to property owners likely to be impacted by the proposal. Written submissions are invited to the proposal for Council's further consideration.
- 3.5 It is also proposed that a sign be erected on the Reserve in line with Council's Public Consultation Policy to advise of the proposal and the consultation process being followed.
- 3.6 Following conclusion of the statutory procedures and Minister's approval, Council may then make a formal resolution to revoke the Community Land Classification.

**4. CONCLUSION / PROPOSAL**

4.1 The Manager Property and Buildings undertake public consultation according to the provisions of the Local Government Act 1999 and Council's Public Consultation Policy.

Should no objections be received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval pursuant to section 194 of the Local Government Act 1999.

**CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	05/07/2019	08/07/2019

## PROPOSAL FOR REVOCATION OF CLASSIFICATION AS COMMUNITY LAND

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**Portion of Parafield Airport Reserve, Elder Smith Road Mawson Lakes SA 5095  
Contained in Certificate of Title Volume 6055 Folio 319**

**Section 194 Local Government Act 1999**

### REPORT

#### **1. Reasons for the Proposal.**

Council owns a significant number of properties throughout the city ranging from highly developed sporting complexes incorporating modern clubroom buildings, playing fields and supporting infrastructures, to single undeveloped allotments of land, most of which are classified as community land. Council has specific statutory management requirements in regard to its Community Land.

In South Australia it is regarded that 12.5% of the urban residential area is the optimal open space provision which is a much higher proportion than in other states or countries. The City of Salisbury has an open space provision of 13.2%.

The land proposed for disposal is currently being used for a stormwater management drain, a driveway and car parking servicing the adjacent Mawson Lakes Interchange and is not regarded as usable recreational space. It is within easy walking distance of Dry Creek Linear Park and Aquilla Court Reserve, providing adequate usable public open space for passive recreation purposes.

The current configuration of Lot 102 in Deposited Plan 9249 in conjunction with surrounding land parcels is inconsistent with the actual land uses. The proposal to revoke the Community Land Classification will allow for a cohesive future development of this area in conjunction with surrounding land owners.

As a result of the above and to achieve the recommended equitable open space distribution and cost for service principles, Council proposes to revoke the community land classification of Lot 102 in Deposited Plan 9249 (see plan attached).

#### **2. Statement of any Dedication, Reservation or Trust.**

The subject property is a portion of Lot 102 in Deposited Plan 9249 and comprised in Certificate of Title Volume 6055 Folio 319.

The Corporation of the City of Salisbury was vested Lot 102 in Deposited Plan 9249 from the Commonwealth of Australia in 1965.

The Land is classified as community land in accordance with the provisions of the Local Government Act 1999.

There is no dedication or trust.

**3. Purpose of Proposal.**

The purpose of the proposal to revoke the community land classification is to facilitate a future development of a portion of Lot 102 in Deposited Plan 9249 and possible future sale in partnership with surrounding land owners consistent with the purposes of the Urban Core Zone.

**4. Effect of the Proposal.**

The subject land serves no useful purpose in terms of recreational open space and considering the availability of larger recreational open space within easy walking distance, for example Dry Creek Linear Park and Aquilla Court Reserve, the removal of this portion of the Parafield Airport Reserve will not have a detrimental effect on the residents in this locality, and development in accordance with the provisions of the Urban Core Zone will realise benefits for residents and users of the Mawson Interchange precinct.

**5. Owner of the Land**

The subject land is owned by the City of Salisbury.

*See Map Attached*

Portion of land proposed for revocation







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<b>ITEM</b>	2.6.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	15 July 2019
<b>HEADING</b>	Capital Works Report - June 2019
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure Works and Services
<b>PREV REFS</b>	2.6.1 18/03/2019 Committee
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	The following monthly status report is presented for information. Within this report it notes key achievements associated with the successful completion of the 2018/19 Capital Works Program, and the works undertaken to establish the 2019/20 program.

#### **RECOMMENDATION**

1. Report be received

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

#### **2. CONSULTATION / COMMUNICATION**

- 2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publication *Salisbury Aware*.

**3. REPORT****2019/20**

3.1 With the transition into the new financial year, the creation of 2019/20 projects occurred. They were categories by asset category as follows;

Asset Category	No. New projects created for 2019/20	2019/20 Capital Budget '000 (Excluding 18/19 Carry Forward)
Drainage & Waterways	28	\$4,455
Fleet	43	\$1,859
Parks & Streetscape	112	\$4,803
Property & Buildings	31	\$4,692
Strategic Projects Other (Excluding SCH)	11	\$6,660
Transportation	53	\$18,078
<b>Total</b>	<b>278</b>	<b>\$40,547</b>

3.2 As part of the development of the 2019/20 program, approximately 90 Project Briefs have been created. The briefs, along with concept designs completed, help to define and document the requirements and scope of a project.

3.3 Some noteworthy projects / programs for 2019/20 include;

- Brahma Lodge Oval, Building Upgrade, \$400k
- Bridgestone Reserve New Athletics Facility, \$4.7M
- City Wide Trails, Dry Creek Upstream of Park Way, \$1M
- Club/Sporting Facilities (Minor Capital Grants Program), \$326k
- Irrigation Reactivation Program, \$200k
- John Street Improvement Plan, \$350k
- Netball Courts, Salisbury North & Salisbury Downs, \$397k
- Operations Centre Upgrade, \$1.8M
- Pauls Drive, Valley View, Major Flood Mitigation Works, \$2.6M
- Playspace / Playground Program, 8 Locations, \$802k
- St Kilda Channel Breakwaters Renewal, \$650k

3.4 There are no requests to amend this program this month.

## **2018/19**

3.5 With the completion of 2018/19 financial year, herewith is a review of the year that was, highlighting some of the works completed across the City. Noting some significant achievements

- Robinson Road Upgrade - The City of Salisbury identified that Robinson Rd needed an overhaul, particularly before adjacent major roadworks would open and increase traffic flows and spur on future growth and development in the area. This was an opportunity to dramatically improve public safety, decrease the flood risk of this road and create an innovative 'smart' boulevard. **Winner Institute of Public Works Engineering Australasia (IPWEA) (SA) Excellence Awards 2019 - Excellence in Design and/or Construction of a Public Works Project – Civil 1m +**
- The Bridges Mawson Lakes – Coolseal – **Winner Institute of Public Works Engineering Australasia (IPWEA) (SA) Excellence Awards 2019 - Excellence in Sustainable Solutions in Public Works**
- The 2018/19 Play Space / Playground Program delivered 25 new play elements across the following reserves; Rowe Park, Ingle Farm; Pines Grove Reserve, Paralowie; Reg Groth Reserve, Parafield Gardens; and Roper Street Reserve, Salisbury.
- The first small dog park was constructed at Kingswood Crescent Reserve, Paralowie.
- In excess of 50 roads were completed across the City as part of the 2018/19 Road Reseal Program. As part of this, approximately 5000 tonnes of concrete was recycled and reused, plus approximately 300 tonnes of recycled car tyres (approximately 600 car tyres) was used in the delivery of this program.
- More than 480 solar panels were installed on Council buildings across the city in 2018/19
- Opening of the new female friendly change rooms and amenities at Salisbury Oval. This was co-funded by the State Government.

3.6 Via the Budget and Finance Committee, August 2019, the financial close out of the 2018/19 Capital Works Program will be presented. This will include the presentation of values spend per asset category and noting those programs where works will continue into 2019/20.

3.7 Some carrying forward of works into the next financial year does occur for several reasons such as;

- Alignment of works with seasonal constraints ie; planting in cooler climates
- Scheduling of works to minimise impact ie; reserve works to avoid peak sport seasons
- Continuity of work
- Unforeseen delays

## Drainage & Waterways



*Bridge Renewal Program*

The 2018/19 Watercourse Management Works Program delivered works across the City's waterways including Little Para, Dry Creek and Cobbler Creek.



New dam access track was constructed in Para Hills

*Coomurra Gully Reserve, Salisbury Heights, Major Flood Mitigation Works*



Kaurna Park, Burton, volunteer re-vegetation of wetlands



The Local Flooding Program delivered a variety of engineering solutions across the City



**Fleet**



The City of Salisbury has approximately \$12M of plant and fleet items which it maintains to assist in the provision of services it provides to the community. As part of the \$5M 2018/19 Fleet Program there were various items of replaced including;

- Road Sweepers
- Community Bus
- Front Deck & Mid Deck Mowers
- Custom Built Trailers and Vehicle Fitouts
- Skid Steer
- Service Truck
- Library Services Van
- Light Commercial Vehicles
- Rubbish Compactor

## Parks & Streetscape



Rowe Park, Ingle Farm,  
Playground Renewal

Sir Douglas Mawson Lake  
rowers pontoon expansion



Street Tree Program

New picnic shelters at Mobarra Park, Mawson Lakes  
and Lake Windemere Salisbury North



Kingswood Crescent  
Reserve, Paralowie,  
New program, dog  
parks for small dogs



New outdoor fitness facilities were installed at AGH Cox Reserve, Parafield Gardens, in an effort to encourage local communities to re-discover Councils many reserves and become more active.



Irrigation renewal works were completed at;

- Patterson Court Reserve, Paralowie
- Louisa Reserve, Parafield Gardens
- Lindblom Park, Pooraka
- Dry Creek Linear Park, Mawson Lakes



Sir Douglas Mawson Lake new  
drinking fountain

New bicycle racks were installed at the following locations;

- Salisbury Recreation Precinct
- Burton Community Centre
- Morella Community Centre
- Bagster Road Community Centre
- Pooraka Farm Community Centre
- Salisbury East Neighbourhood Centre
- Jack Young Community Centre



## Property & Buildings

New Solar Panels, Brahma Lodge Oval



Renewal Works, Wash Down Bay, Operations Centre



St Kilda Interpretive Centre, Building Renewal Works in Construction



Salisbury Recreation Precinct, Salisbury North, Building Upgrade, Work in progress



Reg Groth Reserve, Parafield Gardens, Fencing, Club/Sporting Facilities (Minor Capital Grants Program)



Renewal of amenities across various Council facilities

## Transportation



**Bus Shelter Renewal & Bus Stop Improvement Program**

Renewal of bituminous paths at Mawson Lakes and Parafield was completed.



*Malinya Drive, Salisbury Park, Minor Traffic Improvement*



*New indented parking bays, Springbank Waters, Burton*



**Diment Road, Salisbury North, New Shared Use Path**



**Elder Smith Road, Mawson Lakes, New Footpath**



**Wright Road, Ingle Farm, Right Turn & Pedestrian Crossing**



### Strategic Projects – Other (Excluding Salisbury Community Hub)

The construction of the new female friendly change rooms and amenities at Salisbury Oval was successfully delivered in 2018/19. This project was co-funded by the State Government Female Facilities Program.



Paddocks Master Plan Implementation Commencement



Para Hills Community Hub was officially opened August 2019



**4. CONCLUSION / PROPOSAL**

- 4.1 This summary report regarding the City Infrastructure Capital Works Program be received.

**CO-ORDINATION**

Officer: Executive Group  
Date: 08/07/2019

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<b>ITEM</b>	2.7.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	15 July 2019
<b>HEADING</b>	Traffic Safety Issues: Intersection of Waterloo Corner Road and Kensington Way at Burton
<b>AUTHOR</b>	Tony Calandro, Senior Traffic Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	A report has been prepared to advise Council about traffic safety issues at the T-Junction of Waterloo Corner Road and Kensington Way, which includes accident statistics and reported near misses, and provides an indicative cost for the installation of a Roundabout or other options for improved safety.

#### **RECOMMENDATION**

1. Council notes the traffic analysis undertaken for the Waterloo Corner Road and Kensington Way T-Junction at Burton, and the \$1m cost of installing a suitable traffic management treatment.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Aerial Photography dated April 2018 for the Waterloo Corner Road & Kensington Way T-Junction at Burton.
2. Traffic Control Layout Plan for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.
3. Turn-Paths for the 19.0 metre Semi-Trailer Vehicle for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.
4. Preliminary Cost Estimate for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.

#### **1. BACKGROUND**

- 1.1 This report is to advise Council about traffic safety issues at the T-Junction of Waterloo Corner Road and Kensington Way, Burton.

- 1.2 The following Motion on Notice was endorsed at the 27/05/2019 Council Meeting:

**7.1 Motion on Notice – Traffic Safety Issues: Intersection of Waterloo Corner Road and Kensington Way**

*That a report be provided by July 2019 advising Council about traffic issues at the Intersection of Waterloo Corner Road and Kensington Way, including accident statistics and reported near misses, and indicative costs for installing a Roundabout or other options for improved safety.*

*Resolution No. 0178/2019*

- 1.3 Because the overall length of Waterloo Corner Road is the responsibility of the State Government Road Authority, the Department of Planning, Transport & Infrastructure (DPTI), is also responsible for the T-Junction with Kensington Way.
- 1.4 At present, the overall geometrical layout for the Waterloo Corner Road & Kensington Way T-Junction consists of a series of painted medians (with & without pavement bars) and other “minor controls” installed to delineate and separate both through and turning traffic flow for various modes of transportation.
- 1.5 This traffic control layout for the Kensington Way T-Junction was designed & installed by DPTI & TMK Engineering as part of minor road improvements along this section of Waterloo Corner Road for the “Springbank Waters” Shopping Centre Complex Development at Burton undertaken during late 2006.
- 1.6 According to DPTI’s Annual Average Daily Traffic Estimates for 24-hour 2-way flows along this section of Waterloo Corner Road which has a sign-posted speed limit of 60 km/h has an Annual Average Daily Traffic (AADT) Volume of 12,700 vehicles per day generated by regular 2-way traffic flow from the surrounding residential areas such as “Springbank Waters” at Burton.
- 1.7 Also and as part of early works for the Northern Connector Motorway Project, this includes the extension of the Waterloo Corner Road alignment and a major Interchange for vehicle access to and from this new section of Motorway.
- 1.8 Due to its connectivity to the Northern Connector Motorway, it is anticipated that this major change to the overall road network within this north-western area of metropolitan Adelaide may increase 2-way traffic flow along this section of Waterloo Corner Road.
- 1.9 For the purpose of maintaining both efficiency and safety along DPTI’s metropolitan road network, any change in existing traffic conditions along this section of Waterloo Corner Road will be monitored by the Department of Planning, Transport & Infrastructure.
- 1.10 At present, the Northern Connector Motorway which is a Federal Government Funded Project with a total cost of \$985,000,000.00 will be completed and operational during late 2019.
- 1.11 At present, Annual Average Daily Traffic (AADT) Volumes along Kensington Way are in the order of 2103 to 3531 vehicles per day which is subject to the default 50 km/h urban speed limit.

- 1.12 The T-Junction with Kensington Way which is part of DPTI's "metropolitan road network" provides distribution of traffic flow generated by other sites that form part of any typical residential area such as the Burton Primary School and the Burton Park Football Federation of South Australia (FFSA) Facility.
- 1.13 These public places and local amenities are all significant traffic generators for both Waterloo Corner Road and Kensington Way.
- 1.14 Please refer to the attached Existing Site Layout Plan showing the most recent aerial photography in Council's GIS Data System (GEOCORTEX) for the Waterloo Corner Road & Kensington Way T-Junction at Burton dated April 2018.

## **2. CITY PLAN CRITICAL ACTION**

- 2.1 Nil

## **3. CONSULTATION / COMMUNICATION**

- 3.1 Internal
  - 3.1.1 This report is to be received and noted by Council's Elected Members.
- 3.2 External
  - 3.2.1 Because the Waterloo Corner Road & Kensington Way T-Junction is part of DPTI's metropolitan road network, Council refers any local area road safety issues at this site to the Department of Planning, Transport & Infrastructure (DPTI) for consideration.

## **4. REPORT**

- 4.1 To date, Council & DPTI have made no changes to the traffic control layout as part of either minor or major road safety improvements at the Waterloo Corner Road & Kensington Way T-Junction since the original works at this site in 2006.
- 4.2 As shown in the attachments, Council has prepared a conceptual layout plan and preliminary cost estimate for the proposed installation of a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction, Burton.
- 4.3 Based on preliminary cost estimates, this major traffic control device will have a total project cost of approximately \$1,075,000.00 for design and installation.
- 4.4 DPTI has confirmed that there is no accident history recorded for the most recent 5-year period (between 2014 & 2018) at the Waterloo Corner Road & Kensington Way T-Junction. This has been provided by DPTI's Road Crash Unit.
- 4.5 Near miss incidents are not recorded by DPTI or Council.
- 4.6 According to Council's Records Management System (DataWorks & CONFIRM) and to my knowledge as Council's Senior Traffic Engineer, Council has not received any traffic inquiries from residents regarding road safety issues at the Waterloo Corner Road & Kensington Way T-Junction.

- 4.7 Because there is no accident history for the most recent five (5) year period between 2014 & 2018 at the Waterloo Corner Road & Kensington Way T-Junction, it is highly unlikely that either Council or DPTI would undertake this road safety project of significant cost as there is no justification to warrant the expenditure.

**5. CONCLUSION / PROPOSAL**

- 5.1 Council has prepared both a conceptual layout plan and preliminary cost estimate for the proposed installation of a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction, Burton.
- 5.2 Based on preliminary cost estimates, this major traffic control device will have a total project cost of approximately \$1,075,000.00 for design and installation.
- 5.3 Because the Waterloo Corner Road & Kensington Way T-Junction has no accident history, it is highly unlikely that either Council or DPTI would undertake this road safety project of significant cost.
- 5.4 However, because the Waterloo Corner Road & Kensington Way T-Junction is part of DPTI's metropolitan road network, Council will refer any local area roads safety issue at this site to the DPTI at the earliest possible opportunity for further investigation.

**CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	04/07/2019	08/07/2019



Item 2.7.1 - Attachment 1 - Aerial Photography dated April 2018 for the Waterloo Corner Road & Kensington Way T-Junction at Burton.





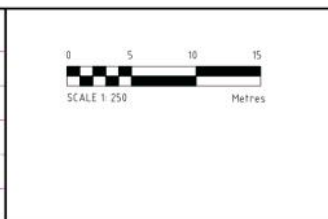
# WATERLOO CORNER ROAD & KENSINGTON WAY, BURTON

## PROPOSED LARGE DIAMETER 3-WAY ROUNDABOUT



REVISIONS AND ISSUES			
REV	ISSUE/DESCRIPTION	DATE	APPROVED
0			

DRAWING SHEET DETAILS	
ORIGINAL SHEET SIZE	A1
HORIZONTAL SCALES USED	1:250
COORDINATE SYSTEM	MGA94
CAD FILE NAME	WAT_KENS_RAB_CON4.DWG
PR No.	PR NO



APPROVED \_\_\_\_\_  
 NAME: **DAMEON ROY**  
 MANAGER TECHNICAL SERVICES  
 DATE \_\_\_\_\_

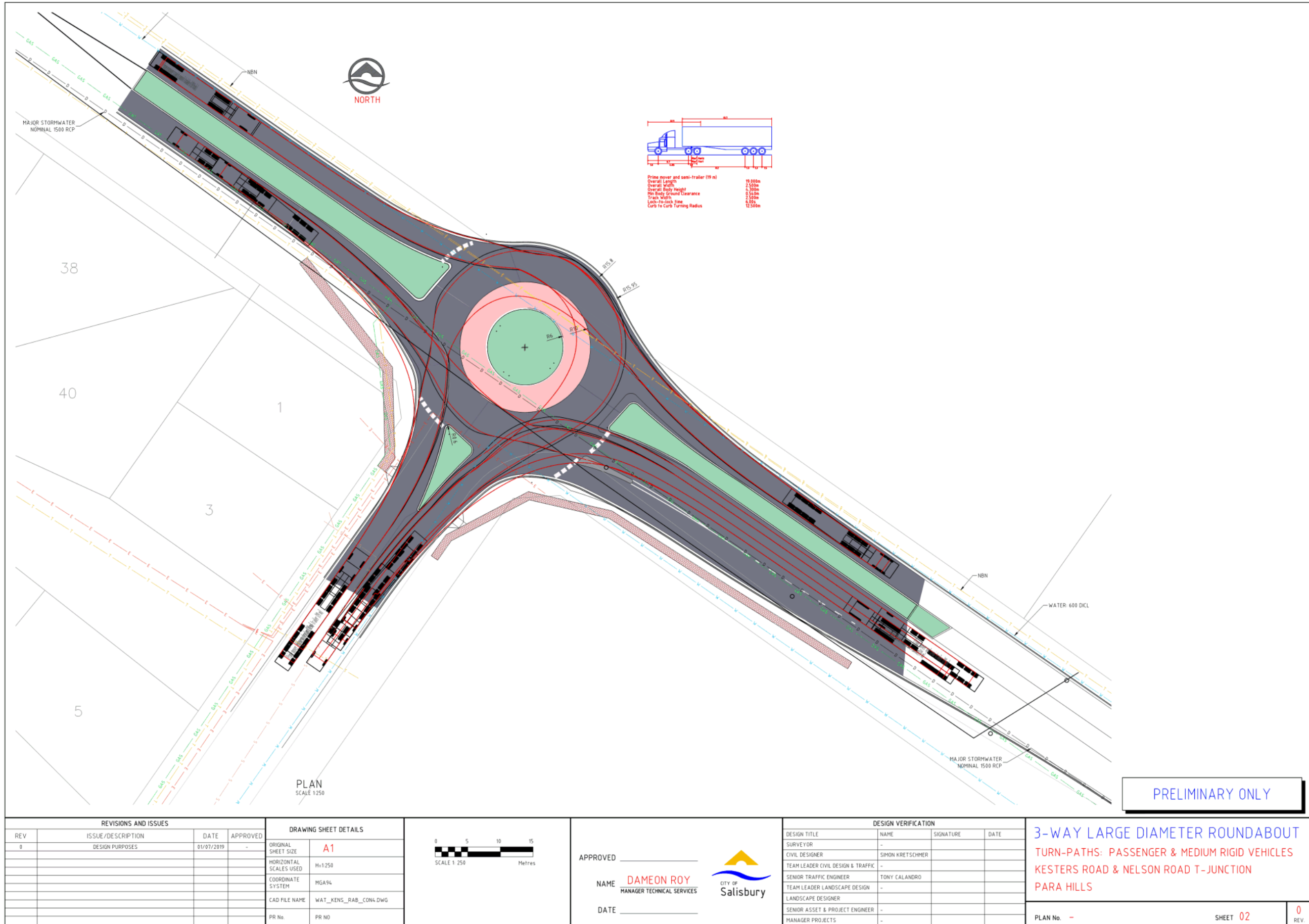


DESIGN VERIFICATION			
DESIGN TITLE	NAME	SIGNATURE	DATE
SURVEYOR	-		
CIVIL DESIGNER	SIMON KRETSCHMER		
TEAM LEADER CIVIL DESIGN & TRAFFIC	-		
SENIOR TRAFFIC ENGINEER	TONY CALANDRO		
TEAM LEADER LANDSCAPE DESIGN	-		
LANDSCAPE DESIGNER			
SENIOR ASSET & PROJECT ENGINEER	PETER STOKES		
MANAGER PROJECTS	-		

WATERLOO CORNER ROAD & KENSINGTON WAY, BURTON LARGE DIAMETER 3-WAY ROUNDABOUT GENERAL LAYOUT PLAN		
PLAN No.	PR NO	SHEET 01
		0 REV

Item 2.7.1 - Attachment 2 - Traffic Control Layout Plan for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.





Item 2.7.1 - Attachment 3 - Turn-Paths for the 19.0 metre Semi-Trailer Vehicle for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.



2.7.1 Preliminary Cost Estimate for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.

City of Salisbury  
City Projects Department  
Project Estimate

Title	2020/2021 Black Spot Program: Proposed Large Diameter 3-Way Roundabout		
Location	Waterloo Corner Road & Kensington Way T-Junction at Burton		
Category	Conceptual Design (Preliminary Only & Subject to Change)		
Proj. No.	PR No. TBA D/W - TBA		
Est. No.	1	Date	1-Jul-19

Act. No	DESCRIPTION	UNIT	NO OF UNITS	UNIT COST	SUB-TOTAL	TOTAL
000	<b>PRELIMINARIES</b>					
010a	Preliminaries General	Item	1	\$10,000.00	\$10,000	
011c	Establishment / Disestablishment (lge, >\$50k)	%	3%	\$1,250,000.00	\$37,500	
102b	Site Security (Day / Night Rate)	Day	35	\$200.00	\$7,000	
016a	Construction Industry Training Levy (0.25%)	%	0.25%	\$1,250,000.00	\$3,125	
017e	Traffic Management (lge, generally > \$100k)	Item	1	\$50,000.00	\$50,000	
	<b>Total Preliminaries</b>					<b>\$107,625</b>
100	<b>EARTHWORKS</b>					
	<b>Site Preparation</b>					
110a	Site Preparation General	Item	1	\$15,000.00	\$15,000	
111g	Remove Tree and Stump (>1000mm)	Each	1	\$15,000.00	\$15,000	
103j	Service Location	item	1	\$10,000.00	\$10,000	
	<b>Total Site Preparation</b>					<b>\$40,000</b>
	<b>Excavation</b>					
	Demolition - removal	m2	2000	\$50.00	\$100,000	
	<b>Total Excavation</b>					<b>\$100,000</b>
200	<b>ROADWORKS</b>					
	<b>Road Pavements</b>					
210m	Profiling or Area Planning (201mm to 300mm)	Sq m	1800	\$20.00	\$36,000	
214q	Sub Base Course (250mm PM2/20QG) - large	Sq m	1800	\$20.00	\$36,000	
223f	Asphaltic Concrete (45mm Hot Mix)	Sq m	1800	\$23.00	\$41,400	
210d	Pavement Construction/Reconstruction (strong)	Sq m	1800	\$100.00	\$180,000	
	Concrete Road - Trafficable Heavy Duty	m2	200	\$150.00	\$30,000	
	<b>Total Road Pavements</b>					<b>\$323,400</b>
	<b>Kerbs and Gutters</b>					
231e	Kerb and Gutter (lge)	m	460	\$60.00	\$27,600	
232b	Median Kerb (Semi - Mountable) (med)	m	375	\$60.00	\$22,500	
	<b>Total Kerbs and Gutters</b>					<b>\$50,100</b>
	<b>Median Strips / Pedestrian Refuses</b>					
240e	Quarry Rubble Median Infill	Sq m	520	\$50.00	\$26,000	
	<b>Total Median Strips / Pedestrian Refuses</b>					<b>\$26,000</b>
	<b>Roundabouts</b>					
273b	Traffic Signs	Each	15	\$500.00	\$7,500	
272i	Line Marking (Chevron)	Sq m	150	\$40.00	\$6,000	
	<b>Total Roundabouts</b>					<b>\$13,500</b>
	<b>Footpaths</b>					
261c	Wash Back Concrete Footpath (incl. base)	Sq m	200	\$50.00	\$10,000	
	pedestrian Handrails	item	2	\$500.00	\$1,000	
234b	Pram (Kerb) Ramps (including tactile)	Each	2	\$1,000.00	\$2,000	
235b	Driveway Crossover (concrete)	Sq m	0	\$70.00	\$0	
	<b>Total Footpaths</b>					<b>\$13,000</b>
300	<b>DRAINAGE</b>					
	<b>Drainage General</b>					
311e	RC Pipes Class 2 - 375mm (x2 to x3 for Exc. & back	m	10	\$500.00	\$5,000	
341d	Junction Boxes (JB) 1200 x 1200 (2 to 3m)	Each	2	\$2,500.00	\$5,000	
	<b>Total Drainage General</b>					<b>\$10,000</b>
500	<b>LANDSCAPE DEVELOPMENT</b>					
	<b>Landscape Development General</b>					
500c	RAB Landscape Development (med, 20m dia)	Each	1	\$20,000.00	\$20,000	
	<b>Total Landscape Development General</b>					<b>\$20,000</b>
custom	<b>Fencing and Gates</b>					
	Entry Statement brick walls	m	2	\$3,000.00	\$6,000	
	<b>Total Fencing and Gates</b>					<b>\$6,000</b>
600	<b>EXTERNAL SERVICE</b>					
	<b>Street lighting, communications</b>					
610a	Street lighting	Item	4	\$15,000.00	\$60,000	
610d	Relocate services gas	Each	1	\$30,000.00	\$40,000	
610e	ASR pit covers	Each	2	\$1,500.00	\$3,000	
610e	Electrical	Each	3	\$10,000.00	\$30,000	
610e	Comms pit covers	Each	3	\$10,000.00	\$30,000	
	<b>Total External Service</b>					<b>\$163,000</b>
700	<b>PROJECT MANAGEMENT</b>					

Waterloo Corner Road & Kensington Way T-Junction, Burton Preliminary Cost Estimate for Large Diameter 3-Way Roundabout 07/2019

Item 2.7.1 - Attachment 4 - Preliminary Cost Estimate for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.

2.7.1 Preliminary Cost Estimate for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.

City of Salisbury  
City Projects Department  
**Project Estimate**

Title	2020/2021 Black Spot Program: Proposed Large Diameter 3-Way Roundabout		
Location	Waterloo Corner Road & Kensington Way T-Junction at Burton		
Category	Conceptual Design (Preliminary Only & Subject to Change)		
Proj. No.	PR No. TBA D/W - TBA		
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Act. No	DESCRIPTION	UNIT	NO OF UNITS	UNIT COST	SUB-TOTAL	TOTAL
700a	<b>Project Management</b> Project Management - General <b>Total Project Management General</b>	Item	1	\$10,000.00	\$10,000	<b>\$10,000</b>
712d	<b>Design</b> Design of Traffic Control Device (Typical)	Item	1	\$40,000.00	\$40,000	
712e	Design of Lighting for Traffic Control Device <b>Total Design</b>	Item	1	\$7,000.00	\$7,000	<b>\$47,000</b>
720a	<b>Site Investigations</b> Site Investigations - General <b>Total Site Investigations</b>	Item	3	\$5,000.00	\$15,000	<b>\$15,000</b>
730a	<b>Supervision</b> Supervision - General <b>Total Supervision</b>	Item	30	\$500.00	\$15,000	<b>\$15,000</b>
800	<b>ACQUIRE - PLANT/EQUIP/FURN/FITTINGS</b> Acquire - Plant/Equip/Furn/Fittings Land Aquisition <b>Total Acquire - Plant/Equip/Furn/Fittings</b>	item	1	\$10,000.00	\$10,000	<b>\$10,000</b>
900	<b>MISCELLANEOUS</b> Miscellaneous Miscellaneous - General <b>Total Miscellaneous</b>	Item	1	\$5,000.00	\$5,000	<b>\$5,000</b>
	<b>SUB TOTAL</b>					<b>\$974,625</b>
	ADD 10% CONTINGENCIES			10%		<b>\$97,463</b>
	<b>TOTAL ESTIMATE</b>					<b>\$1,072,088</b>
					<b>SAY</b>	<b>\$1,072,000</b>

Item 2.7.1 - Attachment 4 - Preliminary Cost Estimate for a Large Diameter 3-Way Roundabout at the Waterloo Corner Road & Kensington Way T-Junction at Burton.