



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

22 JULY 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr B Brug
Cr C Buchanan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Acting General Manager Community Development, Ms V Haricic
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr L Braun and Cr A Duncan.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Refusal of Deputation Request

A request was received from Ms Sanju Lal to attend the 22 July 2019 Council meeting as a deputation in relation to a proposed land division in Para Vista.

Given that the matter related to a development application, the Mayor determined to refuse the request.

In accordance with the Code of Practice for Meeting Procedures, Ms Lal was informed of the outcome of the request, and Council planning staff have contacted her to explain the process and advise options she has available to her.

2.2 Deputation - Waste/Rubbish Minimisation

Ms Gail Freeman, Salisbury Heights, addressed Council at the 22 July 2019 Council meeting as a deputation in relation to waste/rubbish minimisation.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: CONFIRMATION OF MINUTES

Moved Cr S Reardon
Seconded Cr B Brug

The Minutes of the Council Meeting held on 24 June 2019, be taken and read as confirmed.

**CARRIED
0224/2019**

Moved Cr K Grenfell
Seconded Cr J Woodman

The Minutes of the Confidential Council Meeting held on 24 June 2019, be taken and read as confirmed.

**CARRIED
0225/2019**

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr S Reardon

Seconded Cr C Buchanan

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 July 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 July 2019), and listed below, with the exception of:

Item 1.5.1 The John Street Improvement Plan - Proposed Early Wins

which was withdrawn to be considered separately:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 9 July 2019

The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 11 June 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

TVSC2 Topics for consideration by the Sub Committee

1. That the information be received
2. That the Discover Salisbury Events Calendar be included in the September 2019 meeting agenda for consideration by the subcommittee.
3. That briefings on the other topics be scheduled on future agendas of the Tourism and Visitor Subcommittee as noted in Section 3.6 of this report.
4. A report be brought back to the Sub Committee regarding signage for properties of historical significance.
5. St Kilda kiosk be nominated as one of the sites to include in the information kiosk project and also provision of display brochures.

1.1.1 Salisbury Plays at Bridgestone Reserve

1. The Salisbury Plays at Bridgestone Reserve be rescheduled to an appropriate date in 2020 to coincide with the opening of the new athletics facility.
2. That staff plan a ground breaking ceremony for September or October 2019 to coincide with the commencement of works on the new athletic facility.

1.1.2 City of Salisbury Ability Inclusion Strategic Plan

1. The draft Ability Inclusion Strategic Plan (Consultation Report and Draft AISP attachment 3) and its high-level implementation action plan be utilised as the basis for a 4-week community consultation which is required by the SA Disability Inclusion Act 2018 and its Regulations.

1.3.1 Salisbury Car Parking - Sexton Carpark

1. The information be received.
2. That the current ‘three hour parking at all times’ parking areas within the Sexton carpark, corner of James and Church Streets, Salisbury, be re-designated to ‘three hour parking 8am to 5pm, Monday to Friday’, and that the required public consultation be undertaken to inform community, carpark users, traders and property owners in the vicinity of the carpark of the proposed change.
3. That subject to there being no substantive objections to the proposed change at the conclusion of the consultation period, the changes to parking controls be implemented by staff under delegation. Should there be substantive objections to the proposal, staff provide a further report to Council once consultation on the matter has concluded.

1.7.1 City Plan Review

1. That the report be received.
2. That Council endorse the proposed process for the review of City Plan 2030 as contained in Attachment 1 to this report (Policy and Planning, Item 1.7.1, 15/07/2019) noting changed schedules.

**CARRIED
0226/2019**

The meeting then proceeded to consider Item 1.5.1 which was withdrawn to be considered separately.

1.5.1 The John Street Improvement Plan - Proposed Early Wins

Moved Cr C Buchanan
Seconded Cr S Ouk

1. That Council approve the “early wins” as proposed in section 4.5 of this report (Policy and Planning, Item 1.5.1, 15/07/2019) for delivery in late 2019, noting that the John Street Improvement plan is being prepared concurrently and is expected to be finalised in the first quarter of 2020.
2. That Council give further consideration of the installation of a loading zone or additional car parks at the front of Mobarra Restaurant.
3. That more shade be provided along John Street, Salisbury.

**CARRIED
0227/2019**

5.2

Works and Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr S Reardon

That Council adopt the recommendations of the Works and Services Committee meeting on 15 July 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 July 2019), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.4.1 Terms of Reference for Asset Management Sub-Committee

1. That the information within this report be received and noted.
2. The Sub-Committee be established for its first meeting to be scheduled for the second Monday of September (09/09/2019)
3. The Draft Terms of Reference and contained in Attachment 1 to this report (Works and Services, Item No. 2.4.1, 15/07/2019) be endorsed with amendments as follows:
 - a. In paragraph 1.1:
 - i. remove the words "*In the first instance...*" and commence the sentence with "*The Sub Committee will...*"
 - ii. revise the first dot point to read: "*Review footpath, playground and streetscape policies for their appropriateness and currency, taking into consideration best practice and sector and other organisations' approaches, and provide recommendations for Council consideration*".
 - iii. revise the second dot point to read: "*Consider the targeted levels of service for key asset classes, namely footpaths, playspaces and streetscapes, taking into consideration best practice in asset management, to ensure they match community expectations and are financially sustainable, and consistent across the city*".
 - iv. Third dot point to include the words "*and current works...*" following the words "*future works*".
 - b. In paragraph 1.2, in the first sentence insert "*innovative*" following the words "*adopt an...*" and remove the second sentence.
 - c. remove paragraph 4.3.
4. The membership of the Asset Management Sub-Committee Sub Committee to comprise:
 - Cr Lisa Braun
 - Cr Shiralee Reardon
 - Cr Natasha Henningsen
 - Cr Adam Duncan
 - Cr Chad Buchanan
5. The Mayor be appointed as an ex-officio member of the Asset Management Sub-Committee.
6. That the Works and Services Committee appoints Cr Lisa Braun as Chair, and the Deputy Chair be appointed at the first meeting of the Asset Management Sub-Committee.

2.5.1 Mawson Lakes Interchange Land - Community Land Revocation

1. That portion of Allotment 102 Filed Plan 9249 known as Parafield Airport Reserve Parent Property be revoked of the Community Land Classification
2. The attached report (Attachment 1 – Section 194, Report Parafield Airport Reserve Parent Property Item No. 2.5.1) be adopted for the purpose of Section 194 of the Act, and the Manager Property and Buildings be authorised to implement the public consultation program, comprising of a public notice in the Messenger and State Government Gazette with a copy of this wording to appear on Council’s website. In addition, letters with the attached report are to be posted to property owners likely to be impacted within the immediate vicinity and signage be erected on a clearly visible location of the site advising of the proposal.
3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.

2.6.1 Capital Works Report - June 2019

1. Report be received.

2.7.1 Traffic Safety Issues: Intersection of Waterloo Corner Road and Kensington Way at Burton

1. Council notes the traffic analysis undertaken for the Waterloo Corner Road and Kensington Way T-Junction at Burton.
2. Council write to the Minister of Transport seeking government support for funding of this initiative.
3. Depending on the decision of the Minister of Transport, Council to give further consideration to this item.
4. Council write to the Minister of Transport seeking government support to jointly fund a traffic study with DPTI, examining the safety and capacity of road junctions along Waterloo Corner Road between Salisbury Highway and the Northern Connector.

W&S-OB1 Traffic Management Measures – Redhill Road, Ingle Farm

1. That Council Administration prepare a report investigating the opportunity to introduce traffic management measures on Redhill Road, Ingle Farm that will assist in reducing the road’s speed environment and improve traffic safety in the vicinity of the school on Wright and Redhill Roads. This investigation should include the traffic survey analysis already conducted, and the costs for alternate traffic options, and be available for the September 2019 Committee meeting for consideration in the 2019/20 budget.

**CARRIED
0228/2019**

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr S Reardon
Seconded Cr J Woodman

That Council adopt the recommendations of the Resources and Governance Committee meeting on 15 July 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 July 2019), and listed below, with the exception of:

Item 3.3.1	Abandoned Shopping Trolleys
Item 3.6.5	Local Government Association Annual General Meeting: 31/10/2019 - Proposed Items of Business and Voting Delegates

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.2.1 Council Assessment Panel - Elected Member Representations at Meetings

1. That the information be received.
2. Noting legal advice, it be noted that Elected Members wishing to appear before the Council Assessment Panel do so on the basis of their status as an individual representor under the Act, or as a nominated representative of a representor under the Act.

3.6.1 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2019 under Section 270 of the Local Government Act 1999

1. The information be received.

3.6.2 Review of the Code of Practice - Access to Meetings and Documents

1. The information be received.
2. The Draft Code of Practice for Access to Meetings and Associated Documents (as set out in Attachment 1, Resources and Governance Committee, Item No. 3.6.2, 15/07/2019) be approved for public consultation in accordance with Section 92(5) of the *Local Government Act 1999*.

3.6.3 Review of Disposal of Land Policy

1. The Information be received.
2. The Disposal of Land Policy as set out in Attachment 1 to this report (Item No. 3.6.3, Resources and Governance Committee, 15/07/2019), be endorsed.

3.6.4 Review of Temporary Road Closures Policy

1. The Information be received.
2. The Temporary Road Closures Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.4, 15/07/2019), be endorsed.

3.6.6 Summary Report for Attendance at Training and Development Activity - Cr Beau Brug

1. The information be received.

**3.6.7 Local Government Finance Authority Annual General Meeting:
31 October 2019 - Council Representatives, Board Nominations and
Notices of Motion**

1. The information be received.
2. No Notice of Motion be submitted to the Local Government Finance Authority Annual General Meeting being held on 31 October 2019.

**CARRIED
0229/2019**

The meeting then proceeded to consider Items 3.3.1 and 3.6.5, which were withdrawn to be considered separately.

3.3.1 Abandoned Shopping Trolleys

Moved Cr B Brug

Seconded Cr C Buchanan

1. The information be received.
2. That Council notes the current limitations of the Local Nuisance and Litter Control Act in addressing the issue of abandoned trolleys.
3. That Council notes the lack of support from major retailers within the City of Salisbury to voluntarily employ trolley locking systems to prevent pollution of the community by abandoned trolleys.
4. That Council advocates for improvement to the Local Nuisance and Litter Control Act via the Local Government Association, by letter to the relevant Government Minister, Shadow Minister, Government Department, to all local State Members of Parliament and through Council staff submissions to the EPA as part of the Local Nuisance and Litter Control Act review.
5. That Council also monitor the new bylaws implemented by the City of Marion; and report back to Council after six months on the results of their effectiveness.
6. That Staff provide an update to this committee at the conclusion of the Local Nuisance and Litter Control Act review noting any amendments addressing trolleys to be implemented and the likelihood of them coming into effect.
7. Pending no action or willingness by the State Government to tackle this issue, Council review By-Law 6 Waste Management By-Law 2015 and bring a report to Council advising the process to draft changes to this bylaw and/or create a new bylaw to tackle abandoned trolleys in the City of Salisbury.

**CARRIED
0230/2019
UNANIMOUSLY**

**3.6.5 Local Government Association Annual General Meeting:
31/10/2019 - Proposed Items of Business and Voting Delegates**

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. The information be received.

**CARRIED
0231/2019**

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr D Hood

That Council adopt the recommendations of the Audit Committee meeting on 9 July 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 July 2019), and listed below:

4.0.1 Future Reports of the Audit Committee of Council

1. The information be received.

4.0.2 Actions List

1. The information be noted.

4.2.1 Bentley's Interim Report on Audit Findings

1. The information be received.

4.2.2 Asset Policy Review

1. The information be received.
2. The Asset Depreciation Policy, as set out in Attachment 1 be endorsed.

4.2.3 Annual Report 2018/2019 - Internal Controls Framework and Audit Committee sections

1. That the proposed inclusions in the annual report relating to the operations and membership of the Audit Committee for the 2018/19 financial year be approved, subject to the incorporation of the feedback from the Audit Committee.

4.2.4 Elected Member Risk Management Workshop

1. The information is noted.
2. The Audit Committee will be invited to participate in a workshop on the Strategic Risk Register with Council.

4.2.5 Risk Management and Internal Controls Activities

1. The update on Risk Management and Internal Controls Activities for 2018/2019 as set out in Attachment 1 to this report (Item No. 4.2.5, Audit Committee 9/07/2019), be endorsed for approval by Council.
2. The proposed schedule of Risk Management and Internal Controls Activities for 2019/2020, as set out in Attachment 3 to this report (Item No. 4.2.5, Audit Committee 10/07/2018*), be endorsed.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 4 to this report (Item 4.2.5, Audit Committee, 9/07/2019).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2018 - 2020 Internal Audit Plan as set out in Attachment 1 to this report be endorsed and forwarded to Council for adoption, subject to the incorporation of the feedback from the Audit Committee.

CARRIED
0232/2019

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in June 2019.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr M Blackmore

That Council adopt the recommendations of the Budget and Finance Committee meeting on 15 July 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 July 2019), and listed below, with the exception of:

Item 6.4.1 Proposed amendment to the NAWMA 2019/20 Service Agreement

which was withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.1.1 Council Finance Report – June 2019

1. The information be received.

6.1.2 Certification of the 2019 Annual Financial Statements

1. The information be received.
2. The Mayor and the Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2019, following the Audit Committee's review of these Statements on 15 October 2019.

6.6.1 Discretionary Rate Rebate Application – Adelaide Benevolent Society

1. The Budget and Finance Committee recommends to Council that:
 - (a) No rate rebate should be granted in respect of Units 1 to 25 (inclusive), 64 -68 Spains Road, Salisbury Downs SA 5108; and
 - (b) The rate rebate application lodged by the Adelaide Benevolent Society dated 21 May 2019 should be dismissed.

CARRIED
0233/2019

The meeting then proceeded to consider Item 6.4.1, which was withdrawn to be considered separately.

6.4.1 Proposed amendment to the NAWMA 2019/20 Service Agreement

Cr K Grenfell declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Hood declared a perceived conflict of interest on the basis of being a Board member of the Salisbury North Football Club. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr C Buchanan declared a perceived conflict of interest on the basis of being an office bearer in a sporting club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a Board member of NAWMA. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr S Reardon declared a perceived conflict of interest on the basis of being a deputy member of NAWMA. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr B Brug

Seconded Cr C Buchanan

1. Council amend the NAWMA Service Agreement to include two annual kerbside hard waste collections for sporting clubs. Collections will have the same rules applied as residential collections.
2. Council note an estimated additional cost of \$18,000 to deliver the new expanded Kerbside Hard Waste service, and should the budget not be sufficient a budget review bid be considered within six months (Budget Review 3).

**CARRIED
0234/2019**

The majority of members present voted IN FAVOUR of the MOTION.

Cr K Grenfell voted IN FAVOUR of the MOTION.

Cr D Hood voted IN FAVOUR of the MOTION.

Cr C Buchanan voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr S Reardon voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Cr B Brug left the meeting at 07:30 pm.

Moved Cr C Buchanan

Seconded Cr D Hood

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 8 July 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 22 July 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - June 2019

1. The information be received.

7.2.3 Community Grants Program Applications for July 2019

1. The information be received and noted.

7.2.4 08/2019: The Royal Life Saving Society Australia, South Australia Branch Inc. - Community Grants Program Application

1. The information be received and noted.

SRG-OB1: Defibrillators for Local Clubs – SA Government Initiative

1. That staff amend the existing Community Grants Terms of Reference to reflect the South Australian Government's initiative of providing free defibrillators to sporting clubs and advise local clubs to apply to the Department of Recreation and Sport in the first instance. If the club is unsuccessful then it may apply for a City of Salisbury Community Grant.

**CARRIED
0235/2019**

5.8 CEO Review Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council adopt the recommendations of the CEO Review Committee meeting on 9 July 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 22 July 2019), and listed below:

8.1.1 Future Reports for the CEO Review Committee

1. The information be received

8.1.2 CEO Personal Evaluation System 2018/2019

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2018/19 Key Performance Indicators;
 - for the eighth year achieved consistently positive results (in broad terms, performing in the “very good or above” category), in relation to the Performance Appraisal Survey; and as a result
 - achieved Rating 5 as a result of the assessment of CEO Performance according to the Personal Evaluation System.
2. The CEO Position Description as set out in Attachment 2 to this Report, remains unchanged.

8.1.3 Annual Review of CEO Total Remuneration 2018/2019

1. The Committee recognises the consistently high performance of the Chief Executive Officer and the performance rating for 2018/19 of Rating 5 (CEO’s performance exceeded expectations).
2. The Committee also recognises the Council and Community economic and social environment within which it operates, the low wage growth environment and CPI of 1.3%.
3. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, an amendment to the CEO Total Remuneration be made, with that amendment being 1.3% increase to apply from the 2019 anniversary of the CEO Commencement Date (effective 9 May 2019)

**CARRIED
0236/2019**

ITEM 6: GENERAL BUSINESS REPORTS

6.1 South Australia Productivity Commission - City of Salisbury submission

Cr B Brug returned to the meeting at 07:33 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The submission as set out in Attachment 1 to this report (Item No. 6.1, Council, 22/07/2019) be approved.
2. The submission be provided to the South Australian Productivity Commission.

**CARRIED
0237/2019**

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice - Oval Lights for Local Sporting Clubs

Cr C Buchanan declared a perceived conflict of interest on the basis of being an office bearer (and patron) of sporting clubs. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Hood declared a perceived conflict of interest on the basis of being a board member of a sporting club. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Valley View Tennis Club. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr S Reardon declared a perceived conflict of interest on the basis of being a patron of the Para Hills Tennis Club. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr D Hood

That:

1. Council note the recreational and social opportunities sporting clubs within the City of Salisbury contribute to our community.
2. Council note the increasing costs imposed on local sporting clubs due to increased electricity costs and other operational costs.
3. That staff bring back a report with proposed amendments to the Club Leases to require Council to take responsibility of the replacement of oval lights from lease holders.
4. In the report, staff will give consideration to how to introduce this change.

**CARRIED
0238/2019**

The majority of members present voted IN FAVOUR of the MOTION.

Cr C Buchanan voted IN FAVOUR of the MOTION.

Cr D Hood voted IN FAVOUR of the MOTION.

Cr S Reardon voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

ITEM 8: MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr D Proleta
Seconded Cr J Woodman

1. That this information be noted.

CARRIED
0239/2019

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

27 June Cr Brug's graduation dinner
1 July Elected Members' walk through Hub
3 July Valley View Secondary School House Naming Ceremony
3 July NAWMA Board meeting
4 July Outgoing Members' Recognition event
9 July Every Life Matters – Board meeting then General meeting
9 July Tourism and Visitor Sub-Committee
9 July CEO Review Committee
10 July Pooraka Farm NAIDOC Celebration
10 July 3.30 Citizenship Ceremony
10 July 6.30 Citizenship Ceremony
15 July Standing Committees
17 July Radio Show re Writers' Festival
17 July Burton Centre Committee meeting
18 July Paralowie Lions re Grant Application
20 July Blanket Salisbury with Love
22 July Meeting with John Devine

Cr K Grenfell:

25th June Parafield Gardens High School Governing Council
26th June Parafield Gardens High School P & F Committee
26th June The Pines School Governing Council
1st July White Ribbon Working Group
4th July Outgoing Elected Members Service Recognition Event
10th July Afternoon Citizenship Ceremony
10th July Evening Citizenship Ceremony
16th July Guest on the Mayors Radio Show
18th July Attended the Cocoon Group Dinner in regards to NDIS housing

Cr N Henningsen:

Attended outgoing EM service recognition event

Cr P Jensen:

Attended Paddocks meeting at Para Hills Community Club

Cr M Blackmore:

- 1 July: Elected Members' Hub Walkthrough
- 2 July: Mayor's Radio Show on PBA-FM, discussing Walk for White Ribbon
- 3 July: Launch of the Northern Adelaide State Secondary Schools' Alliance's (NASSSA)
Welcome to Country video resource
- 4 July: Outgoing Elected Members' Service Recognition Event
- 5 July: Tyndale Christian School Junior School's Play, titled Voice Message
- 21 July: Blanket Salisbury with Love, organised by the Mawson Lakes Lions Branch and Anglicare

Cr S Reardon:

Tour of Para Hills Library with the Libraries Board

Cr S Ouk:

- 10/7/2019 Citizenship Ceremony, late session
- 11/7/2019 Intercultural Policy Planning
- 12/7/2019 Representative event recognition

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Little Corellas

Cr S Reardon asked for an update on the recent poisoning of the corellas.

The Question was taken on Notice.

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice: Hire of Meeting Rooms in the Para Hills Community Club

At the Council meeting on 24 June 2019, Cr S Reardon asked a question in relation to local residents in the Hills Ward being advised that they are not able to hire the large meeting room at the Para Hills Community Hub for such functions as an 80 year old birthday party?

The Question was taken on Notice.

Acting General Manager Community Development, Ms Vesna Haracic provided the following response:

Utilisation and hire of the function spaces at the Para Hills Community Hub has been initially focused on larger community events and those that can be managed and supervised by Council staff until all security and new processes were finalised.

The Para Hills Community Hub Coordinator role which commenced at the end of March manages the booking for community and private hire.

Enquiries for both community and private hire are assessed for suitability of the spaces, date to be held, space considerations, set up and other special requirements. This assessment enables the Coordinator to determine if the function space is suitable for the community or private hire.

The fees and charges, bond requirements and security needs are also discussed at enquiry. If the function spaces are not available or do not match the customer requirements a process is followed to determine if other sites are available to suit the community or private hire.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Heritage Listing

Moved Cr D Proleta
Seconded Cr C Buchanan

That

1. A report be brought back to council regarding heritage listed buildings in Salisbury
2. To look at any other buildings or property in Salisbury that should be placed on the heritage list, and Elected Members and the community have an input into this.
3. The listing to be reviewed every term of Council.

With leave of the meeting and consent of the seconder Cr D Proleta
VARIED the MOTION as follows:

That:

1. A report be brought back to council regarding heritage listed buildings in Salisbury.
2. The report identify a process to look at any other buildings or property in Salisbury that could be placed on the heritage list.
3. The listing to be reviewed every term of Council.

CARRIED
0240/2019

12.2 Bins for Blokes

Cr G Reynolds left the meeting at 08:24 pm.

Cr G Reynolds returned to the meeting at 08:26 pm.

Cr N Henningsen left the meeting at 08:26 pm.

Cr N Henningsen returned to the meeting at 08:29 pm.

Moved Cr B Brug
Seconded Cr J Woodman

1. That a report be prepared providing advice to Council for the City of Salisbury to extend its sanitary bin service into male public toilets.

CARRIED
0241/2019
UNANIMOUSLY

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.47 pm.

The meeting reconvened at 9.00 pm.

12.3 Leave of Absence – Cr A Duncan

Moved Cr K Grenfell

Seconded Cr J Woodman

1. That a formal leave of absence be granted to Cr Adam Duncan for the period commencing 22 July 2019 to 26 August 2019, both dates inclusive.

**CARRIED
0242/2019**

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Moved Cr S Reardon

Seconded Cr M Blackmore

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time would protect commercially sensitive information of Council or confer a commercial advantage on a third party with whom Council is conducting, or proposing to conduct, business.

On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
0243/2019

The meeting moved into confidence at 9.03 pm.

The meeting moved out of confidence at 9.03 pm.

13.2 CEO Review Committee - Confidential Recommendations for Council Ratification

(Confidentiality lapsed 24/07/2019, pursuant to resolution 0237 of 22/07/2019)

Moved Cr J Woodman

Seconded Cr C Buchanan

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure would protect information related to the employment terms of the Chief Executive Officer*On that basis the public's interest is best served by not disclosing the **CEO Review Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.**
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, and staff of the City of Salisbury on duty in attendance, with the exception of the Chief Executive Officer and the Manager People and Culture, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0244/2019**

The meeting moved into confidence at 9.04 pm.

The following text has been inserted from the 22/07/2019 Confidential Council Minutes since the original publication of this document:

13.2 CEO Review Committee - Confidential Recommendations for Council Ratification

*Moved Cr C Buchanan
Seconded Cr S Ouk*

- 1. That Council adopt the recommendation of the CEO Review Committee Confidential meeting on 9 July 2019, contained in the report to Council (Item No. 12.2 on the agenda for the Council meeting held on 22 July 2019), and listed below:*

8.2.1 CEO Employment Agreement

- 1. A new Employment Agreement is offered for five years, commencing 1 August 2019 with an expiry date of 31 July 2024, with current terms and conditions maintained, in accordance with the requirements in Clause 4 of the current Employment Agreement.*
 - 2. The existing Employment Agreement Template is adopted for any future CEO offer.*
 - 3. A workshop is held with the CEO, Elected Members and the Manager People & Culture to set Key Performance Indicators for 2019/2020.*
 - 4. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachments, presentation, discussion, recommendations and minutes for this item will remain confidential and not available for public inspection until a new employment agreement is signed by both parties to the agreement.*
 - 5. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*
- 2. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, presentation, discussion, recommendations and minutes for this item will remain confidential and not available for public inspection until a new employment agreement is signed by both parties to the agreement.*
 - 3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*

**CARRIED
0238/2019**

The meeting moved out of confidence at 9.10 pm.

13.3 Confidential CEO Update - Various matters

Moved Cr K Grenfell

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
 - *information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect information of a commercially sensitive nature the disclosure of which could prejudice the commercial position of Council and the third party who have provided the information, together with information the disclosure of which would divulge information provided on a confidential bases by a public authority.*

*On that basis the public's interest is best served by not disclosing the **Confidential CEO Update - Various matters** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0245/2019

The meeting moved into confidence at 9.10 pm.

The meeting moved out of confidence and closed at 9.17 pm.

CHAIRMAN.....

DATE.....