



## AGENDA

# COUNCIL

*meeting to be held on Tuesday 23 April 2019 at 6:30 pm  
in the Council Chamber, 12 James Street, Salisbury*

### Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.*

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.*

### **Apologies:**

**Leave of Absence:** Nil

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**2.1 Deputation - Salisbury Oval Masterplan**

**ITEM 3: PETITIONS**

No Petitions have been received.

**ITEM 4: CONFIRMATION OF MINUTES**

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25 March 2019 Council Minutes

25 March 2019 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 15 April 2019  
Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.0.2 Collective Bargaining for Better Electricity Prices
- 1.0.3 Tourism and Visitor Sub Committee Independent Members
- 1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 8 April 2019:
  - SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee.
  - SIPSC2 Invitation from the Municipal Government of Linyi to visit Shandong in October 2019.
- 1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 9 April 2019:
  - YC1 Future Reports for the Youth Council Sub Committee.
  - YC2 Youth Council Membership.
  - YC3 Youth Council Project Teams Update.
  - YC4 Youth Programs and Events Update April 2019.
  - YC5-OB1 Kaurna Acknowledgement.
- 1.3.1 Planning Reforms - Development Assessment Regulations, Planning and Design Code Phase One, and Privately Funded Development Plan Policy update

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- 5.2 Works and Services Committee: 15 April 2019**  
**Cr S Reardon (Chair)** *Page 47*
- 2.0.1 Future Reports for the Works and Services Committee
  - 2.4.1 Use of Mulch
  - 2.4.2 Verge Cutting - parked cars variation for 2019 cutting season
  - 2.5.1 Little Corella Update
  - 2.5.2 Globe Derby Equestrian Centre SA Request for 21 Year Lease
  - 2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 April 2019:
    - SPDSC1 Future Reports for the Strategic Property Development Sub Committee
    - SPDSC2 Salisbury Oval Recreation and Open Space Needs
  - 2.6.1 Capital Works Report - March 2019
  - 2.6.2 Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of The Strand
- 5.3 Resources and Governance Committee: 15 April 2019**  
**Cr D Proleta (Chair)** *Page 57*
- 3.0.1 Future Reports for the Resources and Governance Committee
  - 3.4.1 Local Government Reform – LGA Discussion Paper
  - 3.6.1 Request to Attend Local Government Professionals National Congress and Business Expo; 31 July – 1 August 2019
  - R&G-OB1 Training and Development Policy
- 5.4 Audit Committee of Council: 09 April 2019**  
**Cr G Reynolds (Chair)** *Page 61*
- 4.0.1 Future Reports of the Audit Committee of Council
  - 4.0.2 Actions List
  - 4.2.1 Update on the use of generic administration accounts within business systems and solutions
  - 4.2.2 Strategic risk register: Update on work to address specific aspects of risk #10 - Lack of alignment and integrity of IT systems and business processes to support business needs
  - 4.2.3 Draft 2019/20 Annual Plan and Budget
  - 4.2.4 Update on Risk Management and Internal Controls Activities
  - 4.2.5 Update on Internal Audit Plan
- 5.5 Council Assessment Panel**  
Council notes the minutes of the Council Assessment Panel meeting held on Tuesday 26 March 2019.

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**5.6 Budget and Finance Committee: 15 April 2019** *Page 69*  
**Cr B Brug (Chair)**

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.2.1 Financial Sustainability Indicators
- 6.4.1 Budget Bids 2019/20
- 6.4.2 Budget Status Update
- 6.4.3 Rating Strategy
- 6.4.4 Higher Value Property Review

*\* Refer Further Information Item*

**6.4.4FI Higher Value Property Review** *Page 76*

- 6.4.5 Draft 2019/20 Annual Plan and Budget
- 6.8.1 Project Budget Delegations

**5.7 Sport, Recreation and Grants Committee: 08 April 2019** *Page 81*  
**Cr A Duncan (Chair)**

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.4 Community Grants Program Guidelines and Eligibility Criteria Review
- 7.2.5 Minor Capital Works Grant Program - Financial Review

**Committee decisions made under delegated authority - for Council information:**

- 7.2.1 Youth Sponsorship Applications – March 2019
- 7.2.2 Community Grants Program Applications for April 2019
- 7.2.3 07/2019: Bhutanese Australian Association of South Australia Inc. – Community Grants Program Application

**5.8 CEO Review Committee: 09 April 2019** *Page 85*  
**Cr J Woodman (Deputy Chair)**

- 8.1.1 Future Reports for the CEO Review Committee
- 8.1.2 CEO Key Performance Indicators Status Update
- 8.1.3 CEO Annual Performance Review Process FY2019

**ITEM 6: GENERAL BUSINESS REPORTS** *Page 87*

- 6.1 Membership of the Strategic and International Partnerships Sub Committee

**ITEM 7: MOTIONS ON NOTICE** *Page 97*

- 7.1 Motion on Notice – Bin Stickers
- 7.2 Motion on Notice – E-Petitions
- 7.3 Motion on Notice – 24 Annual YMCASA Youth Parliament Sponsorship
- 7.4 Motion on Notice – Women’s Suffrage
- 7.5 Motion on Notice – Public Toilets: Salisbury City Centre

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**ITEM 8: MAYOR'S DIARY**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

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- 11.1 Question on Notice – Salisbury Oval
- 11.2 Question on Notice – Salisbury Oval Masterplan – Brown Terrace and Orange Avenue
- 11.3 Question on Notice – Streets in Mawson Lakes with No Green Waste Bin Collection
- 11.4 Question on Notice – Subsidised Green Waste Bins

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

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- 13.1 Works and Services – Confidential Recommendations for Council Ratification
- 13.2 Resources and Governance – Confidential Recommendation for Council Ratification
- 13.3 Budget and Finance – Confidential Recommendation for Council Ratification

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**



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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**2.1 Deputation - Salisbury Oval Masterplan**

Mr Guiseppe (Joe) Bivone will be in attendance at the 23 April 2019 Council meeting as a deputation in relation to the Salisbury Oval Masterplan

**ITEM 3: PETITIONS**

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No Petitions have been received.

**ITEM 4: CONFIRMATION OF MINUTES**

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**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12  
JAMES STREET, SALISBURY ON**

**25 MARCH 2019**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr L Braun  
Cr B Brug  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman (Deputy Mayor)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurua Acknowledgement.

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## **APOLOGIES**

Apologies were received from Cr M Blackmore and Cr C Buchanan.

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

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Linda Caruso of North Ward submitted the following questions for Public Question Time:

With regard to the Salisbury Oval:

1. Is the current plan the last, or is there another updated detailed plan that hasn't been released yet?
2. What is the width of the new roads to be constructed as per plan of the Salisbury precinct and will they be kerbed?
3. How many mature and significant trees will be destroyed for housing?
4. Have the sporting clubs been informed of the carparks and the number of carparks in and around Salisbury oval, and are there enough carparks?
5. Why is there a need to remove the raised mounds around the oval?
6. If the land is sold, will the revenue be solely to fund the Salisbury oval improvements?
7. Has the football club been contacted as to what their requirements are to be able to function?
8. What measures are the council taking to ensure traffic flow now that Aldi has been approved, which also impacts in the same area?
9. Has the council looked into cost saving if certain roads and roundabouts are not constructed?
10. Has the council considered that a roundabout at Brown Terrace will impact on Park Terrace unless major road upgrading and widening occurs?
11. Why do we need to stop cars parking on the boundary fence of Salisbury oval?
12. Will there be more time given to further consultation with local residents and sporting clubs before important decisions are made?
13. Is the council being totally open and transparent with matters relating to the master plan?

The Questions were Taken on Notice.

Joe Longo of North Ward submitted the following questions for Public Question Time:

1. At previous Council meetings, we have expressed our concerns as a community that our elected councillors are not familiar with the areas around Brown Terrace and Orange Avenue. Just how big an impact the masterplan would have on our local residents who will be directly affected with overcrowding, traffic and parking problems. Many of these locals who signed a very large petition (2,081 signatures) are now outraged that they are not being heard and still have no access to important details of the master plan. Why not? Are their voices only heard at election time?
2. On the Today Tonight television program, our Mayor stated that Salisbury's population will definitely grow. Why then are we selling community land on Brown Terrace and Orange Avenue that should be saved and developed for sporting and green spaces for our future generations?

The Questions were Taken on Notice.

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**DEP1 Deputation - Parking Infringements**

Mr Joe Jevic did not attend as a deputation in relation to parking infringements in the City of Salisbury.

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**ITEM 3: PETITIONS**

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No Petitions were received.

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**ITEM 4: CONFIRMATION OF MINUTES**

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Moved Cr L Braun  
Seconded Cr D Proleta

The Minutes of the Council Meeting held on 25 February 2019, be taken and read as confirmed.

**CARRIED  
0111/2019**

Moved Cr J Woodman  
Seconded Cr N Henningsen

The Minutes of the Confidential Council Meeting held on 25 February 2019, be taken and read as confirmed.

**CARRIED  
0112/2019**

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**ITEM 5: COMMITTEE REPORTS**

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**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

*Cr J Woodman did not withdraw the item, but declared a perceived conflict of interest on Item 1.1.2, Salisbury Community Suicide Prevention Network – Every Life Matters – Update, on the basis of being an Executive Member of Every Life Matters. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr S Reardon  
Seconded Cr P Jensen

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 March 2019), and listed below, with the exception of Item:

**P&P-OB1 Abandoned Shopping Trolleys**

which was withdrawn to be considered separately.

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**1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

**1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Wednesday 13 March 2019**

1. The information be noted.

**1.0.3 Tourism and Visitor Sub Committee Independent Members**

1. The information be received.
2. Mr Lindsay Virgo be appointed to the Tourism and Visitor Sub Committee for a term of two years.

**1.1.1 Salisbury Community Hub – Project and Construction Progress Report**

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.

**1.1.2 Salisbury Community Suicide Prevention Network - Every Life Matters – Update**

1. The information be received.
2. Council continue to support the Salisbury Community Suicide Prevention Network – Every life Matters, by providing staff assistance for a maximum of 3 days per month until the 2020 SCPN AGM (scheduled to take place min 4 months after the end of the financial year, on or before 31 October 2020).

**1.7.1 Elected Members Strategic Workshop - 16 and 17 February 2019**

1. That Council note the summary of discussions held during the Elected Member Strategic Workshop held on Saturday, 16 and Sunday, 17 February 2019 at the Mawson Lakes Centre, contained in Attachment 1 to this report (Policy and Planning Item No.1.7.1 18/03/2019).

**CARRIED  
0113/2019**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr J Woodman voted IN FAVOUR of the MOTION.*

The meeting then proceeded to consider Item P&P-OB1 which was withdrawn to be considered separately.

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**P&P-OB1 Abandoned Shopping Trolleys**

Moved Cr L Braun  
Seconded Cr B Brug

That:

1. Staff bring back a report examining the viability of introducing policy to regulate abandoned shopping trolleys.
2. The report to include the success of other Councils who have already implemented similar policies and various options that may be considered for Salisbury.

**CARRIED  
0114/2019**

**5.2 Works and Services Committee - Recommendations for Council Ratification**

Mayor G Aldridge advised the meeting that Item 2.5.3 would be withdrawn and considered separately in order for her to declare a material conflict of interest on the basis of being a Director of a company that could do work for one of the tenderers. Mayor Aldridge stated that she would leave the meeting prior to the Item being discussed.

The following Members then proceeded to declare their own conflicts of interest regarding item 2.5.3:

- Cr A Duncan
- Cr N Henningsen
- Cr D Proleta
- Cr B Brug
- Cr S Reardon

Their declared conflicts of interest are shown at the consideration of Item 2.5.3.

Moved Cr B Brug  
Seconded Cr L Braun

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 March 2019), and listed below, with the exception of:

**Item 2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019**

which was withdrawn to be considered separately.

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## **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

## **2.0.2 Footpath Construction Budget**

1. Maintain Footpath Construction Program budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (>\$50k) projects to be reflected in future Budget Bids.
2. Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.

### **2.1.1 Free Bike Hire Scheme**

1. A bike hire scheme is not introduced into the City of Salisbury.
2. Staff monitor the results of the “Lime Scooter” trial currently being conducted by the City of Adelaide for relevance and application to the City of Salisbury.

### **2.1.2 Community Gardens**

1. Council note the information contained in this report
2. A targeted promotion of the availability of the Community Grants Program to support existing community garden projects be undertaken across the City of Salisbury.

### **2.3.1 Rollout of Library Catalogue Computer Systems**

1. A 12 month trial of a pick-up and delivery service of reserved library materials at Community Centres be undertaken in order to evaluate the demand for services.
2. To facilitate the trial,
  - post delivery of the Salisbury Community Hub (3rd quarter 2018/19), decommissioned Len Beadell Library personal computers in lease be deployed to community centres for customers to search and to place reservations from the library catalogue,
  - the existing Home Library Service increase service level of 0.1 FTE at an estimated operating budget of \$7,800 per annum to provide drop off and pick up, and
  - further training be provided to community centres on Library online and digital resources.

### **2.5.1 Joint Use Agreement – Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve**

1. That Council endorse the proposal for a joint use agreement (conditions contained in section 3.13) with the Holy Family Catholic School for a term of ten years, subject to the conditions proposed by Council staff and agreed to by the school, to construct a hard court at Grevillia Drive Reserve in Parafield Gardens.

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2. The Manager Property and Buildings be authorised to commence a public consultation program comprising of a public notice within the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters explaining the proposal and the term of the Joint Use Agreement be sent to property owners within the immediate vicinity.
  3. Should no objections be received, the Manager Property and Buildings be authorised to arrange for preparation and execution of all necessary documentation to facilitate the construction and joint use of the facility for a term of ten (10) years.

#### **2.5.2 Grounds Licence Agreement – St Kilda Tackle and Tucker**

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of Public Notice in the Northern Messenger and on Council's website.
3. A further report is to be presented to Council for consideration if any objections are received. Should no objections be received, Council authorises the Manager Property and Buildings to prepare and arrange execution of the necessary documents to St Kilda Tackle and Tucker over a portion of Allotment 1002 in Deposited Plan 80382.
  - a. For a period of ten (10) years
  - b. For a proposed rental figure of \$4,500 + GST per annum to increase by CPI on the anniversary of commencement date
  - c. For a proposed fee of \$708.82 inclusive of GST for the Ice Cream Van to operate from the St Kilda Play Adventure Park per annum to increase by CPI on the anniversary of the commencement date.
  - d. The new agreement to include all the other terms and conditions as the existing Grounds Licence.

#### **2.6.1 Capital Works Report - February 2019**

1. Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program.
2. Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be installed.
3. The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18th March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program.
4. Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur.

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5. Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program.
  6. Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.
  7. Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.
  8. Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.

#### **2.7.1 Traffic Safety – McGill Crescent, Para Hills**

1. No additional traffic control device/s are required based on the traffic data collected during September and March.
2. Council traffic staff continue to work with SAPOL, and local residents to reinforce safe driving and continue to assess verge areas in collaboration with the directly affected residents to ensure site distances are maintained.

**CARRIED  
0115/2019**

The meeting then proceeded to consider Item 2.5.3, which was withdrawn to be considered separately.

#### **2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019**

*As previously stated, Mayor G Aldridge declared a material conflict of interest on Item 2.5.3 on the basis of being a Director of a company that could do work for one of the tenderers. Mayor G Aldridge left the meeting at 6:53 pm. Deputy Mayor J Woodman assumed the Chair at 6.53 pm.*

*Cr A Duncan declared an actual conflict of interest on Item 2.5.3 on the basis of signing an online petition and publicly stating support for the saving of Neales Green, and also running for election on the platform of protecting community land. Cr Duncan managed the conflict by remaining in the meeting and participating in the debate but abstaining from voting on the item.*



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*Cr N Henningsen declared a perceived conflict of interest on Item 2.5.3 on the basis of a family member being an employee of the tender submission as part of the Salisbury Oval EOI process, and also having signed the Neales Green petition. Cr Henningsen managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Proleta declared a perceived conflict of interest on Item 2.5.3 on the basis of having signed a petition on the item. Cr Proleta managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr B Brug declared a perceived conflict of interest on Item 2.5.3 on the basis of having signed the Neales Green petition during the election period. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr S Reardon declared a perceived conflict of interest on Item 2.5.3 on the basis of having signed a petition requesting the retention of Neales Green as open green space. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr L Braun declared a perceived conflict of interest on the basis of having previously signed and later requested her name be removed from a petition relating to the matter. Cr Braun managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Reynolds

Seconded Cr K Grenfell

1. The information contained in the Strategic Property Development Sub Committee of the meeting held on 13 March 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, with the exception of correcting the recording of Cr N Henningsen's vote in Item SPDSC2 – Salisbury Oval Recreation and Open Space Needs, and Item SPDSC3 – Salisbury Oval Residential – Expression of Interest, to read “The Chairperson, Cr Henningsen, was not required to cast her vote”.
2. The recommendation of the Strategic Property Development Sub Committee meeting held on 13 March 2019, contained in the report to Works and Services Committee (Item No. 2.5.3, be adopted:

**SPDSC1                      Future Reports for the Strategic Property  
Development Sub Committee**

1. The information be received.

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**SPDSC2          Salisbury Oval Recreation and Open Space Needs**

1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process.
2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.

**CARRIED  
0116/2019**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr A Duncan ABSTAINED from voting on the MOTION.  
Cr B Brug voted IN FAVOUR of the MOTION.  
Cr L Braun voted IN FAVOUR of the MOTION.  
Cr S Reardon voted IN FAVOUR of the MOTION.  
Cr D Proleta voted IN FAVOUR of the MOTION.  
Cr N Henningsen voted IN FAVOUR of the MOTION.*

*Mayor G Aldridge returned to the meeting at 6:59 pm and resumed the Chair.*

**5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr D Proleta  
Seconded Cr S Reardon

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 March 2019), and listed below, with the exception of:

**Item 3.4.3 2019 National General Assembly of Local Government - Clarification on Call for Motions and Attendance at Assembly**

which was withdrawn to be considered separately:

**3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

**3.4.1 Nominations Sought for the Stormwater Management Authority**

1. No nomination be made for a Local Government Member on the Stormwater Management Authority.

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### **3.4.2 Election of Members on the Greater Adelaide Regional Organisation of Councils**

1. Council indicates its two preferences as follows:

- 1) Mayor Jill Whittaker; and
- 2) Mayor Amanda Wilson

for the two positions on the Greater Adelaide Regional Organisation of Councils and instructs its delegate to vote accordingly.

### **3.4.4 Metropolitan Strategic Roads Committee - Call for Nominations**

1. Mr Dameon Roy, Manager Infrastructure Management, be nominated to be an Officer representative on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round.
2. Council determine if it wishes to nominate an Elected Member representative from metropolitan Councils north of the River Torrens on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round.

### **3.6.1 Review of Club Fee Policy**

1. The Information be received.
2. The Club Fee Policy as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance, 18/03/2019), be endorsed.

### **3.6.2 Review of Salisbury Water Flow Restrictions Policy for Residential Customers**

1. The information be received
2. The Salisbury Water Flow Restrictions Policy for Residential Customers as set out in Attachment 1 to this report (Resources and Governance, 18/03/2019) be endorsed.

### **3.6.3 Review of Community Recreation Facilities Sponsorship Policy**

1. The information be received.
2. The Community Recreation Facilities Sponsorship Policy as set out in Attachment 1 to this report (Item No. 3.6.3, Resources and Governance Committee, 18/03/2019), be endorsed.

### **3.6.4 Review of Community Recreation Facilities Signage Policy**

1. The information be received.
2. The Community Recreation Facilities Signage Policy as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 18/03/2019), be endorsed.

### **3.6.5 Review of Community Club Financial Guarantee Policy**

1. The information be received.
2. The Community Club Financial Guarantee Policy as set out in Attachment 1 to this report (Item No. 3.6.5, Resources and Governance Committee, 18/03/2019), be endorsed.

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### **3.6.6 Review of Liquor Licences Policy**

1. The information be received.
2. The Liquor Licences Policy as set out in Attachment 1 to this report (Item No. 3.6.6, Resources and Governance Committee, 18/03/2019), be endorsed, including the extension of liquor trading hours to 1am on both Friday and Saturday nights.

### **3.6.7 Review of Sub-Licence Approval Policy**

1. The information be received.
2. The Sub-Licence Approval Policy as set out in Attachment 1 to this report (Item No. 3.6.7, Resources and Governance Committee, 18/03/2019), be endorsed.

### **3.6.8 Review of Walkway Closures Policy**

1. The information be received.
2. The Walkway Closures Policy, with amendments, as set out in Attachment 1 to this report (Item No. 3.6.8, Resources and Governance Committee, 18/03/2019), be endorsed.

### **3.6.9 Review of Elected Members Training and Development Policy**

1. The information be received.
2. The Elected Members Training and Development Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.9, 18/03/2019), be endorsed.

### **3.6.10 Customer Service Improvement Project Update**

1. That the information be received and Council note the Elected Members Workshop to be held on 20 March 2019 to consider the Customer Service Framework and Charter-.

### **3.6.11 Variations to Delegations**

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 1 April 2019 of those powers and functions under the following:
  - 1.1 *Heavy Vehicle National Law (South Australia) Act 2013*
    - Section 156A(1), (2), (3), (4) – Attachment 2
  - 1.2 *Local Government Act 1999*
    - Section 256 (1) and (2) – Attachment 3
  - 1.3 *Supported Residential Facilities Act 1992*
    - Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4
  - 1.4 *Water Industry Act 2012*
    - Sections 156A(1), (2), (3), (4) – Attachment 5

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2. In exercise of the powers contained in Section 44 of the *Local Government Act 1999* and Section 22B of the *Heavy Vehicle National Law (South Australia) Act 2013* (as relevant), the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, 4 and 5, Item No. 3.6.11, Resources and Governance Committee, 18/03/2019) are hereby delegated from 2 April 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013*, *Local Government Act 1999*, *Supported Residential Facilities Act 1992*, *Water Industry Act 2012* as follows:
- Heavy Vehicle National Law (South Australia) Act 2013*
- Section 156A(1), (2), (3), (4) – Attachment 2
- Local Government Act 1999*
- Section 256 (1) and (2) – Attachment 3
- Supported Residential Facilities Act 1992*
- Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4
- Water Industry Act 2012*
- Sections 156A(1), (2), (3), (4) – Attachment 5
3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013*, *Local Government Act 1999*, *Supported Residential Facilities Act 1992*, *Water Industry Act 2012*.

**CARRIED**  
**0117/2019**

The meeting then proceeded to consider Item 3.4.3, which was withdrawn to be considered separately.

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**3.4.3 2019 National General Assembly of Local Government -  
Clarification on Call for Motions and Attendance at Assembly**

*Cr B Brug declared a perceived conflict of interest on the basis of avoidance of any doubt as voting delegate has no financial remuneration. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr L Braun

Seconded Cr K Grenfell

That:

1. Council determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.
2. The following Elected Member be registered to attend the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019:
  - Cr Beau Brug
3. Cr Beau Brug be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.

**CARRIED  
0118/2019**

*The majority of members voted IN FAVOUR of the MOTION.  
Cr B Brug voted IN FAVOUR of the MOTION.*

**5.4 Audit Committee of Council**

No Audit Committee of Council meeting was held in March 2019.

**5.5 Council Assessment Panel**

Council noted the minutes of the Council Assessment Panel meeting held on Tuesday 26 February 2019.

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## 5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr J Woodman  
Seconded Cr N Henningsen

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of:

**Item 6.4.2 Budget Bids 2019/20 – Each considered separately**

**Item 6.7.3 Salisbury Memorial Park Budget 2019/20**

which were withdrawn to be considered separately:

### 6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

### 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 12 March 2019

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 12 March 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

#### **IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

1. The information be received.

#### **IBDSC2 Future Directions Community Hubs and Library Service Levels**

1. That the report be noted.

### 6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

1. Information be received and noted.

### 6.6.1 Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108

1. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 1 /116 Diment Road, Salisbury North SA 5108 not be approved.
2. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 2 /116 Diment Road, Salisbury North SA 5108 not be approved.
3. The request for a 75% Discretionary Rate Rebates for the commercial premises located at Shop 3 /116 Diment Road, Salisbury North SA 5108 not be approved.
4. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 4 /116 Diment Road, Salisbury North SA 5108 not be approved.

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5. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 5/116 Diment Road, Salisbury North SA 5108 not be approved.
  6. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 6 /116 Diment Road, Salisbury North SA 5108 not be approved.
  7. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 7/116 Diment Road, Salisbury North SA 5108 not be approved.

**6.7.1 Salisbury Water Budget 2019/20 Report**

1. The Salisbury Water 2019/20 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2019/20 Council Budget.

**6.7.2 Building Rules Certification Unit Budget 2019/20 Report**

1. The Building Rules Certification Unit Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget.

**CARRIED  
0119/2019**

The meeting then proceeded to consider Items 6.4.2 and 6.7.3, which were withdrawn to be considered separately.

**6.4.2 Budget Bids 2019/20**

The following budget bids contained in paragraph 14 were withdrawn because they would be the subject of further consideration and advice:

- That PSN000364 Elected Member Bid: Tregoning Green Upgrade (Salisbury Park) be considered as part of the 2019/2020 budget process but at a neighbourhood playground and to include improvement of the pedestrian network within the reserve and a further report that details the scope of work and the required budget be presented to Council.
- PSN000368 Elected Member Bid: Kentish Green Playground Upgrade - A report be brought back detailing the costs of a slippery dip, as part of finalizing the budget process.

Moved Cr S Reardon

Seconded Cr P Jensen

1. PSN00367 Elected Member Bid: Greening between RM Williams Playground to Dry Creek be considered in future years program of PSN000397 Irrigation Reactivation following endorsement of the Place Activation strategy, and that bid PSN000367 not progress for further consideration in the 2019/20 budget.



- 
2. RM Williams Drive fitness equipment remain in the program for 2021/22, and that fitness equipment component of PSN000369 R.M.Williams Drive Playground not progress for further consideration in the 2019/20 budget.
  3. PSN000369 Elected Member Bid: R.M. Williams Drive Playground playground component be renewed as currently scheduled in the respective Asset Management Plan, being 2030/31, reflecting that playspaces have a 25 year life, and that PSN000369 not progress for further deliberations in the 2019/20 budget process.
  4. PSN000371 Elected Member Bid: Dry Creek Rubbish Bins be incorporated into PSN000262 Outdoor Furniture Program to be delivered over 2019/20 and 2020/21, and that PSN000371 be removed from further budget considerations.
  5. PSN000372 Elected Member Bid: Baloo Street Reserve Playground Upgrade be incorporated within the PSN000275 Playspace / Playground Program, through:  
That Baloo Street Reserve Playspace be delivered in 2022/23 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.
  6. PSN000373 Elected Member Bid: Finniss Avenue Reserve Upgrade be incorporated within PSN000263 Reserve Upgrade Program through:  
That Finniss Avenue Reserve be delivered in 2020/21 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.
  7. PSN000375 Elected Member Bid: BBQ Installation - Lindblom Park, Pooraka and other reserves be considered in a future report on the PSN000262 Outdoor Furniture Program.
  8. PSN000382 Elected Member Bid: Desyllas Drive Playground at Direk be included in PSN000275 Playspace / Playground Program, with an increase in the program of \$110,000 in 2019/20, given the needs of the growing community, and reflecting that the open space has only recently been handed over to Council.
  9. TRN000362 Elected Member Bid: Drop off/Pick up Zone Daphne Road (Madison Park PS) be considered as part of a review of the requirements for managing traffic around schools which will be added to the future reports for Policy and Planning Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.

- 
10. Noting the development and implementation of the Place Activation Strategy, with the strategy to be presented to Council Informal Strategy in May 2019, these bids not progress at this time for further consideration in the 2019/20 budget, but be considered for prioritisation and funding following approval of the strategy:
    - PSN000366 Elected Member Bid: Greening Vacant Land around/under Walkleys Road Bridge
    - PSN000376 Elected Member Bid: Drinking Fountains - Cascades/Shoalhaven Estates, Mawson Lakes
    - PSN000380 Elected Member Bid: Multi-Use Recreation Facility - West Ward
    - PSN000392 Elected Member Bid: Mawson Lakes Bike Jump Ramp area
  11. STN000384 Elected Member Bid: Community Centre South Ward has been reflected in STN000394 Wellness Centres and consequently STN000384 is to be removed from the 2019/20 budget process.
  12. STN000388 Elected Member Bid: Pooraka Community Centre be considered as part of the Facilities Management Plan, which is to be added to the Future Reports for the Works and Services Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.
  13. That updated PSN000398 Elected Member Bid: Netball Courts be noted, and that this bid be included in the Parks and Streetscapes category within infrastructure bids.
  14. Elected Member Budget Bids under the category Change in Service Level would result in a higher level of service, and that further consideration of service levels be undertaken as part of the service and asset planning and design processes, and that these bids not progress for further consideration for the 2019/20 budget:
    - PSN000370 Elected Member Bid: Pioneer Avenue Reserve Upgrade (basketball half court component)
    - PSN000406 Elected Member Bid: Drinking Fountain at Para Hills Community Hub
    - PBN000374 Elected Member Bid: Toilet Installation at Shearwater Reserve, Mawson Lakes
    - TRN000377 Elected Member Bid: Carparking and Traffic Improvement Illawarra Street Salisbury
    - TRN000378 Elected Member Bid: Duplication of Footpath - Culver Avenue Salisbury North
    - PSN000379 Elected Member Bid: Nature Play Space - Unity Park, Pooraka

- 
15. PSN000370 Elected Member Bid Pioneer Avenue Reserve Upgrade perimeter pathway component be included within PSN000263 Reserve Upgrade Program, with an \$11,900 increase in the bid in 2020/21, and bid PSN000370 be removed from the 2019/20 budget bids.
  16. TRN000363 Elected Member Bid: Safe Student Parking Exit, Salisbury East High School be removed from further consideration for the 2019/20 Budget reflecting the non-Council ownership of the assets involved.
  17. That PSN000405 Elected Member Bid for a shade sail at Para Hills Community Hub be fully funded up to the value of \$30,000.
  18. The four year program with 2019/20 net expenditure of:  
Infrastructure Bids: capital \$33,405,000 and operating \$1,180,000  
Plant Furniture and Equipment: capital \$1,667,000 and operating \$24,000  
Operating Bids: operating \$427,000  
IT Bids: capital \$100,000 and operating \$56,000  
be endorsed for further consideration and inclusion in the Draft 2019/20 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.

**CARRIED  
0120/2019**

### **6.7.3 Salisbury Memorial Park Budget 2019/20**

*Cr S Reardon declared a material conflict of interest on the basis of owning a three tier burial site at the Salisbury Memorial Park. Cr S Reardon left the meeting at 7:07 pm.*

Moved Cr D Proleta  
Seconded Cr J Woodman

1. The Salisbury Memorial Park 2019/20 Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget.
2. A report be brought back recommending options and financial implications for delegated authority to be provided to General Manager Community Development for maximum increases and decreases for special circumstances.

**CARRIED  
0121/2019**

*Cr B Brug left the meeting at 7:07 pm.  
Cr S Reardon returned to the meeting at 7:07 pm.*

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**5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Council noted the decisions of the Sport, Recreation and Grants Committee meeting held on 12 March 2019, made under delegated authority, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 March 2019), and listed below:

**7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

**7.2.1 Youth Sponsorship Applications - February 2019**

1. The information be received.

**7.2.2 Community Grants Program Applications for March 2019**

1. The information be received and noted.

**7.2.3 02/2019: Brahma Lodge Sports Club Inc. - Community Grants Program Application**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2019 round of Community Grants as follows:

- a. Grant No. 02/2019: Brahma Lodge Sports Club Inc. be awarded the amount of **\$2,200.00** to assist with the purchase of **printed AFL post pads** for ongoing use as outlined in the Community Grant Application and additional information.

**7.2.4 04/2019: Thai Food Fair and Entertainment Association Inc. - Community Grants Program Application**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed Grant No. 04/2019 as a new group category application and allocated funding for the March 2019 round of Community Grants as follows:

- a. Grant No. 04/2019: Thai Food Fair and Entertainment Festival Association Inc. be awarded the amount of **\$5,000.00** to assist with the establishment of a new group and with the purchase of **hall hire (exclusive of bond), light and sound for the Khon Live in Adelaide event** as outlined in the Community Grant Application and additional information.

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**ITEM 6: GENERAL BUSINESS REPORTS**

**6.1 Reporting Directions and Public Interest Disclosure Guidelines for Consultation**

Moved Cr L Braun  
Seconded Cr K Grenfell

1. Council determine if there are any issues within the Draft Reporting Directions and Public Interest Disclosure Guidelines as attached to this report (Council; 25 March 2019; Item 6.1) that warrant feedback to the Independent Commission Against Corruption.

**CARRIED  
0122/2019**

**6.2 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 12 April 2019**

Moved Cr L Braun  
Seconded Cr K Grenfell

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Council, 25 March 2019, Item 6.2).

**CARRIED  
0123/2019**

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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr D Hood  
Seconded Cr A Duncan

1. That this information be noted.

**CARRIED  
0124/2019**

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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice - Weekly Waste Collections**

*Cr B Brug returned to the meeting at 7:13 pm.*

*Cr G Reynolds sought leave of the meeting to speak for a second time and leave was granted.*

Moved Cr S Ouk  
Seconded Cr K Grenfell

1. Council note that residents want to retain weekly residential waste collection in the City of Salisbury.
2. Council reinforces its commitment to maintaining a weekly residential waste collection regime.
3. Council submit a motion to the next state LGA General Meeting calling on all South Australian Councils to support weekly waste collections and to seek State Government commitment to this policy.

With leave of the meeting and consent of the seconder Cr S Ouk  
VARIED the MOTION as follows

1. Council note that residents want to retain weekly residential waste collection in the City of Salisbury.
2. Council reinforces its commitment to maintaining a weekly residential general waste collection regime.
3. Council submit a motion to the next state LGA General Meeting calling on all South Australian Councils to support weekly waste collections and to seek State Government commitment to this policy.

**CARRIED  
0125/2019**

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## 7.2 Motion on Notice - Civic Square

*Cr N Henningsen sought leave of the meeting to speak for a second time and leave was granted.*

Moved Cr A Duncan

Seconded Cr D Proleta

That

1. Council commence a two week Council social media and Council website campaign asking for a public response for a preferred name for the existing 'Civic Square' in Salisbury City Centre, from the following suggestions:
  - Salisbury Plaza
  - John St Plaza
  - Hub Plaza
  - Civic Plaza
  - Salisbury Community Hub
2. The administration consult with the Reconciliation Action Plan working group for a Kaurna language word to be included for naming the Square, and to be included on the list for a public response.
3. Public responses, including additional suggestions from the public, be compiled into a report and submitted for Council consideration at the May 2019 meeting.

With leave of the meeting and consent of the seconder Cr A Duncan  
VARIED the MOTION as follows:

1. Council commence a four week Council social media and Council website campaign asking for a public response for a preferred name for the existing 'Civic Square' in Salisbury City Centre, from the following suggestions:
  - Salisbury Plaza
  - John St Plaza
  - Hub Plaza
  - Civic Plaza
  - Salisbury Community Hub
2. The administration consult with the Reconciliation Action Plan working group for a Kaurna language word to be included for naming the Square, and to be included on the list for a public response.
3. Public responses, including additional suggestions from the public, be compiled into a report and submitted for Council consideration at the June 2019 meeting.

**CARRIED**  
**0126/2019**

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**ITEM 9: ELECTED MEMBERS REPRESENTATION ACTIVITIES**

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**Cr S Reardon:**

- Taste of St Kilda – excellent promotion of tourism in the area
- Paddocks meeting

**Cr P Jensen:**

- Attended Paddocks meeting
- Pontian Eagles launch with Mayor and Cr Buchanan at Parafield Gardens Community Club
- Attended Para Hills Cricket Club AGM – presented with cheque from the State Government

**Cr J Woodman:**

- Valley View Secondary School – promoted Salisbury Plays to them. Signed a contract with Adelaide United Soccer Club to be the first soccer academy school in SA.
- NAWMA has been successful in gaining \$1.5m in grants for three different grant categories
- Uleybury landfill continues to generate power from renewable energy facility
- General Manager Business Excellence, Charles Mansueto elected to Board of Directors at NAWMA Audit Committee
- Attended Salisbury Cricket Club presentation as the Mayor's representative

**Cr K Grenfell:**

- Attended Taste of St Kilda
- Pines AGM Governing Council as local member representative
- Morella Community House Harmony Day celebrations

**Cr A Duncan:**

- Cr Blackmore represented the Mayor at the Migration Museum in Adelaide
- Attended Salisbury East High School AGM – has been voted back in as Chair
- Attended Salisbury East High School STEM opening

**Cr L Braun:**

- Clean up Australia Day
- Taste of St Kilda

**Cr S Ouk:**

- Taste of St Kilda
- Citizenships Ceremony
- Harmony Day event held at City of Salisbury



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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**10.1 Streets in Mawson Lakes with No Green Waste Bin Collection**

Cr L Braun asked a question in relation to whether the urban city centre bordered by Elder Smith Drive, Garden Terrace and the Railway Station, in Mawson Lakes has a green waste bin collection.

The Question was Taken on Notice

**10.2 Subsidised Green Waste Bins**

Cr D Proleta asked a question in relation to whether the green waste bins were subsidised by Council.

General Manager Business Excellence took the Question on Notice.

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**ITEM 11: QUESTIONS ON NOTICE**

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**11. Question on Notice - Historical Family Names in Relation to the Salisbury Oval Area**

At the 29/01/2019 Council meeting, the following question was asked during Public Question Time and taken on notice:

Mr G Capogreco asked whether staff were aware of the family names of Whittlesea and Heidenreich in relation to Neales Green or the Salisbury Oval area.

The General Manager, City Infrastructure, Mr John Devine, has provided the following response:

A report was presented to the Policy and Planning Committee 21<sup>st</sup> January 2019, Item 1.3.1 paragraph 4.4.2 which stated as follows:

**Salisbury Oval**

It has been claimed that a Mr Heidenreich the owner of the Salisbury Flower Mill at one time owned this land and bequeathed the land which now comprises the Salisbury Oval to the Salisbury Football Club. The records of land ownership have been reviewed to determine whether there is any mention of Mr Heidenreich. There is no mention of this name in the records.

In relation to the claim that land was vested to Council by Mr Whittlesea, there is no reference to this name in relation to any of the transfer documentation related to Neales Green, Salisbury Oval or St Jays Recreation Centre land.

Further advice was sought from Lawyers acting on behalf of Council in relation to land vested to Council by Mr Whittlesea and whether this land is the Salisbury Oval site.

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Advice has been received that an article on Trove (published in 1912) was found which discusses the land transfer from Jago to Council in 1910, and the unsuitability of another site located 3 miles from the town. That alternate site may be the site gifted from Mr A Whittlesea. The advice confirms that the land now known as “Salisbury Oval” is a different site to any land that may have been gifted by Mr A Whittlesea.

Whilst the advice from Lawyers confirms that Salisbury Oval was not the land vested to Council by Mr Whittlesea, the Trove article does indicate that a portion of land owned by Mr Whittlesea was vested to Council. Due to the unsuitable location of the land gifted by Mr Whittlesea, permission was granted at a public meeting to dispose of this land and that the council be authorised to purchase 15 acres of land from Mr H. W. Jago, about 300 yards from the railway station. This site appears to be part of the Salisbury Oval on which the Salisbury Sportsmans Association Clubrooms, Grandstand and Oval currently stand. It should be noted that this land does not include the land East of the mound toward Brown Terrace.

## **11.2 Question on Notice - Salisbury Oval Master Plan**

At the 29/01/2019 Council meeting, the following question was asked during Public Question Time and taken on notice:

Mr David Waylen asked whether Council will re-visit the whole Salisbury Oval Master Plan, should it make critical decisions that are divergent from the plan.

The General Manager, City Development, Mr Terry Sutcliffe, has provided the following response:

Whether Council revisits and amends the Salisbury Oval Master Plan is dependent upon decisions of Council that may impact the endorsed master plan. At that time Council will need to consider if the master plan should be amended dependent upon the nature of any decision and its extent of impact on the content of the master plan, and resolve accordingly.

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### **11.3 Question on Notice - AGH Cox Reserve Lake**

At the 29/01/2019 Council meeting, Cr Julie Woodman asked the following question, which was taken on notice:

In relation to additional birds coming in to the AGH Cox Reserve diminishing the water, can the lake be filled?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The stormwater drainage detention basin at AGH Cox Reserve has a minimum pool level maintained at the request of the previous Council. The water level was allowed to lower naturally for about 2 weeks to facilitate maintenance on the level control valve. This work has been carried out and the pool level is being maintained as requested.

### **11.4 Question on Notice - Corella Management**

At the 29/01/2019 Council meeting, Cr Chad Buchanan asked the following questions, which were taken on notice:

When is the corella dispersal program due to conclude?

Has the noise dispersal program been utilised in McGuinness Avenue?

Are more dispersal methods planned in future given the corellas are still there?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The Little Corella Management in the Burton precinct was addressed in the report Item 2.4.2 to Council in February 2019. McGuinness Avenue, Burton, is included in the area where a variety of dispersal methods are being employed.

The dispersal program was also addressed in the above report and will be extended through to the end of the Corella season, which is expected to be in April 2019.

### **11.5 Question on Notice - Ant Infestation - Paralowie**

At the 29/01/2019 Council meeting, Cr Kylie Grenfell asked the following question, which was taken on notice:

In relation to an ant infestation in Ascot Drive Reserve, Paralowie, when will it be inspected and treated?

General Manager City Infrastructure, Mr John Devine has provided the following response:

Staff assessed Ascot Drive Reserve and several Ant nests were found and treated.

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## **11.6 Question on Notice - Salisbury Park Shopping Centre**

At the 29/01/2019 Council meeting, the following further question was asked in relation to the Salisbury Park Shopping Centre and taken on notice:

Cr Duncan asked a further question in relation to whether Council would write to the owner of the Salisbury Park Shopping Centre, highlighting the derelict state of the old centre and recommend bringing forward any future development or demolition plans if possible. The letter to also highlight that the non-maintained carpark is still being used by visitors to the kindergarten and the primary school, its visual appearance and prominent location to the kindergarten and the primary school, and its recent fresh batch of graffiti on the building.

General Manager City Infrastructure, Mr Terry Sutcliffe has provided the following response:

Council staff have written to the owners of the shopping centre following up on the matters raised in the question. A copy of the letter and response (when received) will be provided to the Mayor and Councillors.

## **11.7 Question on Notice - Car Park Resurfacing, The Strand, Brahma Lodge**

At the 25/02/2019 Council meeting, Cr Adam Duncan asked the following question, which was taken on notice:

When will the carpark at The Strand, Brahma Lodge, be resurfaced?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The tender process is currently being finalised with the contracts for the works to be awarded soon after, and works to follow shortly after that. Council staff will liaise with the stakeholders prior to the works commencing.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**12.1 Motion Without Notice: Safety Concerns – Intersection of Elder Smith Road and Main North Road**

Moved Cr B Brug

Seconded Cr G Reynolds

1. That the administration write to the Minister for Transport, Infrastructure and Local Government and the Chief Executive of the Department of Planning, Transport and Infrastructure seeking to arrange a meeting to discuss the arterial road network in the Salisbury area, in anticipation of the upcoming opening of the Northern Express Way and, in particular, safety concerns related to key intersections such as Elder Smith Road and Main North Road.

With leave of the meeting and consent of the seconder Cr B Brug  
VARIED the MOTION as follows

1. That the administration write to the Minister for Transport, Infrastructure and Local Government and the Chief Executive of the Department of Planning, Transport and Infrastructure seeking to arrange a meeting to discuss the arterial road network in the Salisbury area, in anticipation of the upcoming opening of the Northern Connector and, in particular, safety concerns related to key intersections such as Elder Smith Road and Main North Road.
2. The administration write to the local federal Members of Parliament and South Australian Senators to advocate for the above project.

**CARRIED**  
**0127/2019**

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

*Mayor G Aldridge declared a material conflict of interest in the Confidential Item regarding Salisbury Oval Expressions of Interest on the basis of being a Director of company who may have been offered contracts from tenderers. Mayor Aldridge left the meeting at 8:12 pm.*

*Deputy Mayor Woodman assumed the Chair at 8.12 pm.*

*Cr G Reynolds declared a perceived conflict of interest on Confidential Item 2.9.1 on the basis of being a member of Salisbury Business Association. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr A Duncan declared a conflict of interest on Confidential Item 2.9.2, SPDSC3 on the basis of signing an online petition and publicly stating support for the saving of Neales Green, and also running for election on the platform of protecting community land. Cr Duncan managed the conflict by remaining in the meeting and participating in the debate but abstaining from voting on the item.*

*Cr N Henningsen declared a perceived conflict of interest on Confidential Item 2.9.2, on the basis of a family member being an employee of tenderer as part of the Salisbury Oval EOI process, and also as a signed petitioner on the Neales Green petition. Cr Henningsen managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Hood declared a perceived conflict of interest on Confidential Item 2.9.1 on the basis of being a member of the Board of the Salisbury Business Association. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of signing a petition supporting the retention of Neales Green. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Proleta declared a perceived conflict of interest on Confidential Item 2.9.2 on the basis of signing a petition on the item. Cr Proleta managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr L Braun declared a perceived conflict of interest on Confidential Item 2.9.1 the basis of previously signing a petition and later requesting her name to be removed from a petition relating to the matter. Cr Braun managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr B Brug declared a perceived conflict of interest on Confidential Item 2.9.2 on the basis of signing a petition in support of Salisbury Oval. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

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Moved Cr N Henningsen  
Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**  
**0128/2019**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr G Reynolds voted IN FAVOUR of the MOTION.  
Cr A Duncan ABSTAINED from voting on the MOTION.  
Cr N Henningsen voted IN FAVOUR of the MOTION.  
Cr D Hood voted IN FAVOUR of the MOTION.  
Cr S Reardon voted IN FAVOUR of the MOTION.*

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*Cr D Proleta voted IN FAVOUR of the MOTION.*  
*Cr L Braun voted IN FAVOUR of the MOTION.*  
*Cr B Brug voted IN FAVOUR of the MOTION.*

The meeting moved into confidence at 8.17 pm.

The meeting moved out of confidence and closed at 8.19 pm.

CHAIRMAN.....

DATE.....



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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Policy and Planning Committee met on 15 April 2019 to consider 6 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 April 2019), and listed below:

##### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

##### **1.0.2 Collective Bargaining for Better Electricity Prices**

1. That the report is received.
2. Residents are educated and informed on the consumption and demand of Electricity by multiple communication avenues outlined in this report.

##### **1.0.3 Tourism and Visitor Sub Committee Independent Members**

1. The information be received.
2. Mr David Waylen and Mr Jeff Pinney are appointed to the Tourism and Visitor Sub Committee for a term of two years.

##### **1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 8 April 2019**

The information contained in the Strategic and International Partnerships Sub Committee of the meeting held on 8 April 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

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**SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee.**

1. The information be received.

**SIPSC2 Invitation from the Municipal Government of Linyi to visit Shandong in October 2019.**

1. That the invitation from the Linyi Municipal Government to send 2-3 people to the Shandong International Sister Cities Cooperation and Development Conference in Jinan on 15 & 16 October 2019 and attend the China (Linyi) Cooperation and Exchange Forum from 17 - 20 October 2019 be accepted.
2. That the Mayor, Chairperson of the Strategic and International Partnerships Sub-Committee and the Chief Executive Officer be endorsed as Council's representatives.
3. That the City of Salisbury cover the cost of international travel for EMs from the Elected Member training and development budget allocation for their attendance, and attendance for the CEO from the existing Sister Cities budget line.
4. The CEO explore the opportunity of increasing the delegation with the Government of Linyi by 2, with representation of appropriate business associations based in South Australia.
5. That subsequent to this visit, a report be presented to Council highlighting identified opportunities to build the economic elements of the Linyi relationship around technical and knowledge transfer and to develop a cultural component.

**1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 9 April 2019**

The information contained in the Youth Council Sub Committee of the meeting held on 9 April 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**YC1 Future Reports for the Youth Council Sub Committee.**

1. The information be received.

**YC2 Youth Council Membership.**

1. That the resignation of Akon Dhel as a Youth Member on Salisbury Youth Council be received and accepted

**YC3 Youth Council Project Teams Update.**

1. That the information be received and noted.

**YC4 Youth Programs and Events Update April 2019.**

1. That the information be received and noted.

**YC5-OB1 Kaurna Acknowledgement.**

1. That the Kaurna Acknowledgement be included in the Youth Council Sub Committee Agenda, effective June 2019.

**1.3.1 Planning Reforms - Development Assessment Regulations, Planning and Design Code Phase One, and Privately Funded Development Plan Policy update**

That the information in relation to the State Government’s planning reform program be received and the submissions on the draft Development Assessment Regulations, Practice Directions and Phase one of the Planning and Design Code attached to this report be endorsed.

**OR**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 April 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

*(to be determined at meeting as necessary)*

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee</p>	<p><b>SUMMARY:</b> The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 1.0.2</u> Collective Bargaining for Better Electricity Prices</p>	<p><b>SUMMARY:</b> In lieu of a Collective Bargaining for Better Electricity Prices approach, Administration recommends a series of education communications which could result in a far greater benefit for the residents of the City of Salisbury.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the report is received. 2. Residents are educated and informed on the consumption and demand of Electricity by multiple communication avenues outlined in this report.</p>

<p><u>Item No. 1.0.3</u> Tourism and Visitor Sub Committee Independent Members</p>	<p><b>SUMMARY:</b> This report provides an update regarding the Tourism and Visitor Sub Committee's Independent Member selection process and seeks Policy and Planning Committee's recommendation for appointment.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. Mr David Waylen and Mr Jeff Pinney are appointed to the Tourism and Visitor Sub Committee for a term of two years.</li> </ol>
<p><u>Item No. 1.1.1</u> Minutes of the Strategic and International Partnerships Sub Committee meeting held on Monday 8 April 2019</p>	<p><b>SUMMARY:</b> The minutes and recommendations of the Strategic and International Partnerships Sub Committee meeting held on Monday 8 April 2019 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <p><b>SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee.</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> </ol> <p><b>SIPSC2 Invitation from the Municipal Government of Linyi to visit Shandong in October 2019.</b></p> <ol style="list-style-type: none"> <li>1. That the invitation from the Linyi Municipal Government to send 2-3 people to the Shandong International Sister Cities Cooperation and Development Conference in Jinan on 15 &amp; 16 October 2019 and attend the China (Linyi) Cooperation and Exchange Forum from 17 - 20 October 2019 be accepted.</li> <li>2. That the Mayor, Chairperson of the Strategic and International Partnerships Sub-Committee and the Chief Executive Officer be endorsed as Council's representatives.</li> <li>3. That the City of Salisbury cover the cost of international travel for EMs from the Elected Member training and development budget allocation for their attendance, and attendance for the CEO from the existing Sister Cities budget line.</li> <li>4. The CEO explore the opportunity of increasing the delegation with the Government of Linyi by 2, with representation of appropriate business associations based in South Australia.</li> </ol>

	<p>5. That subsequent to this visit, a report be presented to Council highlighting identified opportunities to build the economic elements of the Linyi relationship around technical and knowledge transfer and to develop a cultural component.</p>
<p><u>Item No. 1.1.2</u> Minutes of the Youth Council Sub Committee meeting held on Tuesday 9 April 2019</p>	<p><b>SUMMARY:</b> The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 April 2019 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p><b>YC1 Future Reports for the Youth Council Sub Committee.</b></p> <p>1. The information be received.</p> <p><b>YC2 Youth Council Membership.</b></p> <p>1. That the resignation of Akon Dhel as a Youth Member on Salisbury Youth Council be received and accepted</p> <p><b>YC3 Youth Council Project Teams Update.</b></p> <p>1. That the information be received and noted.</p> <p><b>YC4 Youth Programs and Events Update April 2019.</b></p> <p>1. That the information be received and noted.</p> <p><b>YC-OB1 Kaurna Acknowledgement.</b></p> <p>1. That the Kaurna Acknowledgement be included in the Youth Council Sub Committee Agenda, effective June 2019.</p>

<p><u>Item No. 1.3.1</u></p> <p>Planning Reforms - Development Assessment Regulations, Planning and Design Code Phase One, and Privately Funded Development Plan Policy update</p>	<p><b>SUMMARY:</b></p> <p>This report provides an update of the State Government’s planning reform program and advice in relation to the most recent discussion papers and submissions made for Council’s consideration.</p> <p>Submissions on technical matters were made on the Development Assessment Regulations, Practice Directions and Phase One of the Planning and Design Code.</p> <p>The <i>Planning, Development and Infrastructure Act 2016</i> includes provisions which will allow land owners to undertake the process to alter the Planning and Design Code for their sites subject to approval by the Minister. The details to undertake this process are still being developed in the Planning Reforms. The Privately Funded Development Plan Amendment policy should remain in place until further details are known of the new processes under the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information in relation to the State Government’s planning reform program be received and the submissions on the draft Development Assessment Regulations, Practice Directions and Phase one of the Planning and Design Code attached to this report be endorsed.</li> </ol>
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**CO-ORDINATION**

Officer: MG  
Date:

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## 5.2 Works and Services Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### SUMMARY

The Works and Services Committee met on 15 April 2019 to consider 11 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. Three recommendations, presented to the Works and Services Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the Works and Services Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 April 2019), and listed below:

#### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

#### **2.4.1 Use of Mulch**

1. That the information be received.
2. That leaf mulch produced from Council operations be prioritised for use on Council sites first, with any excess in supply provided to meet requests from approved verge development applicants, schools, community groups and not for profit organisations within the Council area; and for supply to NAWMA in accordance with existing lease provisions.
3. That Council implement appropriate promotion of the provision of mulch, when surplus to requirements, to the community groups as referred to in recommendation 2.

#### **2.4.2 Verge Cutting - parked cars variation for 2019 cutting season**

1. The information be received.
2. That hand cutting of verges where cars are parked adjacent be undertaken as part of the regular verge cutting cycle as a trial during 2019 with the results incorporated in the verge cutting service review in late 2019.

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### **2.5.1 Little Corella Update**

1. That Council write to the State Government seeking urgent development and adoption of a state-wide strategy for the management of Little Corellas; and
2. Council seek State Government commitment to fund implementation of the strategy, which must include financial assistance to local governments for:
  - (a) the development of integrated local management plans; and
  - (b) the implementation of medium and long term management options at a local scale.
3. That the street trees within Burton be monitored to see how the trees respond to the migratory movements of the Little Corella. If the trees do not recover as expected, that all the streets, not included currently, are included in future years Streetscape Renewal Program.

### **2.5.2 Globe Derby Equestrian Centre SA Request for 21 Year Lease**

It is recommended that:

- a. Council authorises a 21-year lease agreement over a portion of land as detailed in Attachment 1 pursuant to sections 202(1) and 202(2) of the Local Government Act 1999 to GDEC.
- b. Staff be authorised to undertake Public Consultation in line with Council's Public Consultation Policy, endorsed on the 23rd November 2017. Should no objections be received, the Manager Property and Buildings be authorised to prepare the lease agreement for execution by Globe Derby Equestrian Centre Inc. and a sub-licence agreement for the Northern Area Centre – Riding for the Disabled Association SA (RDA-SA) based on the recommendations within this report.
- c. The existing lease between the City of Salisbury and the Northern Adelaide Regional Management Committee Inc. (NARMC) be terminated as at the commencement date of the new lease.
- d. All costs associated with the preparation and finalisation of the lease to be borne by Riding For The Disabled Association SA, in conjunction with GDEC.

### **2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 April 2019**

The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 8 April 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

#### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.



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## **SPDSC2      Salisbury Oval Recreation and Open Space Needs**

1. That the information be received.
2. That it be confirmed that Parcel 2 (Brown Tce) and Parcel 3 (Neales Green) as designated in the Salisbury Oval Masterplan be removed from consideration for residential development, and the Salisbury Oval Masterplan be amended consequentially to reflect this, and to incorporate any changes appropriate and required as a result of the final Salisbury Oval Residential EOI outcomes.
3. That a media release be issued updating the community of the Council decision in relation to retention of the Neales Green parcel and Brown Terrace parcel as open space, in consideration of recent community feedback.
4. That Council pursue further discussions and negotiations with the Sportsman's Association and Salisbury Football Club regarding the utilisation of Neales Green for future use for junior training and games. Noting that the Cricket Club has confirmed that they do not require the use of Neales Green.
5. That the balance of the residential parcels identified in the endorsed Salisbury Oval Masterplan, encompassing the former St Jays site (Parcel 1), be re-affirmed as appropriate for future residential development, in recognition of its strategic importance in supporting the attainment of the endorsed Salisbury City Centre Renewal Strategy and Salisbury Oval Masterplan.
6. That a further report be presented to Council containing the amended Masterplan for endorsement in accordance with resolution 2.
7. That budgeted works associated with recreation, sport and open space facilities put on hold by the March 2019 Council resolution 0116/2019 be taken off hold, and proceed according to budget provision and program.

### **2.6.1 Capital Works Report - March 2019**

1. Within the 2018/19 Local Flooding Program transfer Universal Road, Salisbury Downs, and Lot 17 Pt Wakefield Road, Parafield Gardens to investigation only.
2. Include the demolition of the residential dwelling at 10 Spains Road, Salisbury Downs, and art sculpture renewal, Civic Square, Salisbury, within the 2018/19 Building Renewal Program.
3. Include within the 2018/19 Third Quarter Budget Review, a variance to re-time \$950k expenditure budget associated with Salisbury Oval from 2018/19 into 2019/20, being \$250k Ames Road Major Flood Mitigation Program and \$700k Salisbury Oval Master Plan Implementation Program.
4. Approve the inclusion of a non-discretionary 2018/19 Third Quarter Budget Review bid, for PR23476 AMIP, to bring forward the \$35k per annum lease operating budgets from 2019/20, 2020/21 and 2021/22 into 2018/19, which together total \$105k operating which is to be converted into \$105k capital budget for the tablet purchase associated with PR23476 AMIP.

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5. Within the 2018/19 Third Quarter Budget Review, include a \$95k non-discretionary bid to reflect the unplanned income associated with PR13600 Minor Traffic Program, as a nil effect, with staff approved to commence work upon endorsement of this report.
  6. Include within the 2018/19 Third Quarter Budget Review, a nil effect discretionary bid to reflect the \$652k of income not received as part of PR17190 City Wide Trails, with Council retaining the program balance of \$503k to deliver further trail network improvements within Mawson Lakes.
  7. Within the 2018/19 Third Quarter Budget Review, include a bid to declare \$25k operating project budget savings associated with the completion of the PR22814 Paddocks Master Plan.
  8. Include within the 2018/19 Third Quarter Budget Review, a variance bid to re-time \$800k from PR23435 associated with the construction of the new shared used pedestrian bridge, Mawson Lakes, from 2018/19 into 2019/20.
  9. Include within the 2018/19 Third Quarter Budget Review, a discretionary bid to allocate an additional \$35k towards the completion of PR24754 Greenfields Wetlands Kayak Access, with staff approved to commence work upon endorsement of this report.

#### **2.6.2 Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of The Strand**

1. The collapsible handrail retrofit of both sides of The Strand bridge (including signage and warning lighting) be designed, costed and a New Initiative Bid for FY19/20 is submitted. This will provide a significantly upgraded bridge at The Strand and reduce an existing pedestrian safety risk. Total Project Cost is \$150k.
2. The existing Mawson Lakes School Pedestrian Crossing Bridge be retained in its current form.
3. The City of Salisbury notes that the Mawson Lakes School Pedestrian Crossing Bridge is a Council-owned asset for community use.
4. That the City of Salisbury seek matching contributions from Mawson Lakes School and DECS/DPTI for any Council facilitated upgrade.
5. That further discussions take place between Council staff, Mawson Lakes School and DECS/DPTI regarding construction and funding options, with a report back to this Committee by 1/10/2019.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 April 2019), and listed above, with the exception of Item(s):

## and ##

which was/were withdrawn to be considered separately:

*(to be determined at meeting as necessary)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b>	<b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b>
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	<b>SUMMARY:</b> This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 2.4.1</u> Use of Mulch	<b>SUMMARY:</b> This report examines options for the use of mulch generated from Council's tree services activities. <b>COMMITTEE RECOMMENDATION:</b> 1. That the information be received. 2. That leaf mulch produced from Council operations be prioritised for use on Council sites first, with any excess in supply provided to meet requests from approved verge development applicants, schools, community groups and not for profit organisations within the Council area; and for supply to NAWMA in accordance with existing lease provisions. 3. That Council implement appropriate promotion of the provision of mulch, when surplus to requirements, to the community groups as referred to in recommendation 2.
<u>Item No. 2.4.2</u> Verge Cutting – parked cars variation for 2019 cutting season	<b>SUMMARY:</b> This report proposes an additional budget provision of \$100k for the 2019 cutting season to trial the proactive cutting of verges by alternative methods (hand cutting) where vehicles are parked adjacent to the verge. This would be undertaken as part of the regular verge cutting service and is anticipated to provide numerous benefits which will be evaluated as part of the verge cutting review later in 2019. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received. 2. That hand cutting of verges where cars are parked adjacent be undertaken as part of the regular verge cutting cycle as a trial during 2019 with the results incorporated in the verge cutting service review in late 2019.

<p><u>Item No. 2.5.1</u> Little Corella Update</p>	<p><b>SUMMARY:</b></p> <p>This report is in response to the resolution of February 2019 Council meeting ‘That a report come back assessing the streets most impacted in the Burton area by Little Coreellas for inclusion in a separate 2019/2020 streetscape renewal program for Corella management.’</p> <p>This needs to be considered carefully as without careful consideration, all that will be achieved is displacement of the birds into another location within Council or the region.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That Council write to the State Government seeking urgent development and adoption of a state-wide strategy for the management of Little Coreellas; and</li> <li>2. Seek State Government commitment to fund implementation of the strategy, which must include financial assistance to local governments for: <ol style="list-style-type: none"> <li>(a) the development of integrated local management plans; and</li> <li>(b) the implementation of medium and long term management options at a local scale</li> </ol> </li> <li>3. That the street trees within Burton be monitored to see how the trees respond to the migratory movements of the Little Corella. If the trees do not recover as expected, that all the streets, not included currently, are included in future years Streetscape Renewal Program.</li> </ol>
<p><u>Item No. 2.5.2</u> Globe Derby Equestrian Centre SA Request for 21 Year Lease</p>	<p><b>SUMMARY:</b></p> <p>Property and Buildings have been approached by the Globe Derby Equestrian Centre Inc. (GDEC), formerly known as the Northern Adelaide Regional Management Committee Inc. (NARMC) with a request to enter into a 21-year lease over a portion of land located at the Whites Road Wetlands, which they currently occupy under a 5-year lease.</p> <p>In line with the requirements of the Local Government Act, Council staff require authorisation to undertake a public consultation and enter into a 21-year lease with the GDEC should no objections be received.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. It is recommended that: <ol style="list-style-type: none"> <li>a. Council authorises a 21-year lease agreement over a portion of land as detailed in Attachment 1 pursuant to sections 202(1) and 202(2) of the Local Government Act 1999 to GDEC.</li> <li>b. Staff be authorised to undertake Public Consultation in line with Council’s Public Consultation Policy, endorsed on the 23rd November 2017. Should no objections be received, the Manager Property and Buildings be</li> </ol> </li> </ol>

	<p>authorised to prepare the lease agreement for execution by Globe Derby Equestrian Centre Inc. and a sub-licence agreement for the Northern Area Centre – Riding for the Disabled Association SA (RDA-SA) based on the recommendations within this report.</p> <p>c. The existing lease between the City of Salisbury and the Northern Adelaide Regional Management Committee Inc. (NARMC) be terminated as at the commencement date of the new lease.</p> <p>d. All costs associated with the preparation and finalisation of the lease to be borne by Riding For The Disabled Association SA, in conjunction with GDEC.</p>
<p><u>Item No. 2.5.3</u> Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 April 2019</p>	<p><b>SUMMARY:</b> The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 April 2019 are presented for Works and Services Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p>1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 8 April 2019 be received and noted and that the following recommendations contained therein be adopted by Council:</p> <p><b>SPDSC1 Future Reports for the Strategic Property Development Sub Committee</b></p> <p>1. The information be received.</p> <p><b>SPDSC2 Salisbury Oval Recreation and Open Space Needs</b></p> <p>1. That the information be received.</p> <p>2. That it be confirmed that Parcel 2 (Brown Tce) and Parcel 3 (Neales Green) as designated in the Salisbury Oval Masterplan be removed from consideration for residential development, and the Salisbury Oval Masterplan be amended consequentially to reflect this, and to incorporate any changes appropriate and required as a result of the final Salisbury Oval Residential EOI outcomes.</p> <p>3. That a media release be issued updating the community of the Council decision in relation to retention of the Neales Green parcel and Brown Terrace parcel as open space, in consideration of recent community feedback.</p>

	<ol style="list-style-type: none"> <li>4. That Council pursue further discussions and negotiations with the Sportsman’s Association and Salisbury Football Club regarding the utilisation of Neales Green for future use for junior training and games. Noting that the Cricket Club has confirmed that they do not require the use of Neales Green.</li> <li>5. That the balance of the residential parcels identified in the endorsed Salisbury Oval Masterplan, encompassing the former St Jays site (Parcel 1), be re-affirmed as appropriate for future residential development, in recognition of its strategic importance in supporting the attainment of the endorsed Salisbury City Centre Renewal Strategy and Salisbury Oval Masterplan.</li> <li>6. That a further report be presented to Council containing the amended Masterplan for endorsement in accordance with resolution 2.</li> <li>7. That budgeted works associated with recreation, sport and open space facilities put on hold by the March 2019 Council resolution 0116/2019 be taken off hold, and proceed according to budget provision and program.</li> </ol>
<p><u>Item No. 2.6.1</u> Capital Works Report - March 2019</p>	<p><b>SUMMARY:</b> The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Within the 2018/19 Local Flooding Program transfer Universal Road, Salisbury Downs, and Lot 17 Pt Wakefield Road, Parafield Gardens to investigation only.</li> <li>2. Include the demolition of the residential dwelling at 10 Spains Road, Salisbury Downs, and art sculpture renewal, Civic Square, Salisbury, within the 2018/19 Building Renewal Program.</li> <li>3. Include within the 2018/19 Third Quarter Budget Review, a variance to re-time \$950k expenditure budget associated with Salisbury Oval from 2018/19 into 2019/20, being \$250k Ames Road Major Flood Mitigation Program and \$700k Salisbury Oval Master Plan Implementation Program.</li> </ol>

	<ol style="list-style-type: none"><li>4. Approve the inclusion of a non-discretionary 2018/19 Third Quarter Budget Review bid, for PR23476 AMIP, to bring forward the \$35k per annum lease operating budgets from 2019/20, 2020/21 and 2021/22 into 2018/19, which together total \$105k operating which is to be converted into \$105k capital budget for the tablet purchase associated with PR23476 AMIP.</li><li>5. Within the 2018/19 Third Quarter Budget Review, include a \$95k non-discretionary bid to reflect the unplanned income associated with PR13600 Minor Traffic Program, as a nil effect, with staff approved to commence work upon endorsement of this report.</li><li>6. Include within the 2018/19 Third Quarter Budget Review, a nil effect discretionary bid to reflect the \$652k of income not received as part of PR17190 City Wide Trails, with Council retaining the program balance of \$503k to deliver further trail network improvements within Mawson Lakes.</li><li>7. Within the 2018/19 Third Quarter Budget Review, include a bid to declare \$25k operating project budget savings associated with the completion of the PR22814 Paddocks Master Plan.</li><li>8. Include within the 2018/19 Third Quarter Budget Review, a variance bid to re-time \$800k from PR23435 associated with the construction of the new shared used pedestrian bridge, Mawson Lakes, from 2018/19 into 2019/20.</li><li>9. Include within the 2018/19 Third Quarter Budget Review, a discretionary bid to allocate an additional \$35k towards the completion of PR24754 Greenfields Wetlands Kayak Access, with staff approved to commence work upon endorsement of this report.</li></ol>
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<p><u>Item No. 2.6.2</u> Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of The Strand</p>	<p><b>SUMMARY:</b> Mawson Lakes School is situated across two campuses, separated by Dry Creek. An existing pedestrian crossing is the primary access between the campuses, and experiences multiple inundations throughout the year. Alternative crossings nearby are used, namely The Strand and Mawson Lakes Boulevard. Council’s engineering team have undertaken an assessment of the best value for money work that will have the greatest impact of reducing current risk for pedestrian movements, namely the upgrade of The Strand with appropriate hand rails and signage.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The collapsible handrail retrofit of both sides of The Strand bridge (including signage and warning lighting) be designed, costed and a New Initiative Bid for FY19/20 is submitted. This will provide a significantly upgraded bridge at The Strand and reduce an existing pedestrian safety risk. Total Project Cost is \$150k.</li> <li>2. The existing Mawson Lakes School Pedestrian Crossing Bridge be retained in its current form.</li> <li>3. The City of Salisbury notes that the Mawson Lakes School Pedestrian Crossing Bridge is a Council-owned asset for community use.</li> <li>4. That the City of Salisbury seek matching contributions from Mawson Lakes School and DECS/DPTI for any Council facilitated upgrade.</li> <li>5. That further discussions take place between Council staff, Mawson Lakes School and DECS/DPTI regarding construction and funding options, with a report back to this Committee by 1/10/2019.</li> </ol>
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**CO-ORDINATION**

Officer: MG  
Date:



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### **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Resources and Governance Committee met on 15 April 2019 to consider 4 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Resources and Governance Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Resources and Governance Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 April 2019), and listed below:

##### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

##### **3.4.1 Local Government Reform – LGA Discussion Paper**

1. Council give broad endorsement of the reform issues and suggested directions contained in the Local Government Association's Discussion Paper on Local Government Reform, with the exception of providing specific advice as follows:
  - Council is opposed to charging fees for the lodgement of a section 270 review,
  - Council strongly supports the removal from legislation of the 75% mandatory rebate for community housing, and
  - Council suggest that a cautious approach is taken with any proposed broadening of the role of Audit Committees.
2. Council, as a further reform, request that the Local Government Association seek amendment to the *Local Government Act 1999* to explicitly recognise economic development as a principal role of Councils.

##### **3.6.1 Request to Attend Local Government Professionals National Congress and Business Expo; 31 July – 1 August 2019**

1. Council approve Councillors Buchanan, Brug and Grenfell attending the 2019 Local Government Professionals Australia National Congress and Business Expo being held 31 July – 2 August in Darwin.

2. Subject to Council approval for Councillors Buchanan, Brug and Grenfell to attend the 2019 Local Government Professionals Australia National Congress and Business Expo, approval also be granted for necessary funds to be brought forward for any shortfall of funds from individual training and development budget allocations from the 2019/20 financial year.

**R&G-OB1 Training and Development Policy**

1. That a report be provided advising on the budget allocation for Elected Members’ training and development, Council delegate activities, attendance at conferences and seminars and adjusting the allocation by CPI at the beginning of each financial year.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 April 2019), and listed below, with the exception of Item(s):

## and ##

which was/were withdrawn to be considered separately:

*(to be determined at meeting as necessary)*

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b>	<b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b>
<p><u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 3.4.1</u> Local Government Reform – LGA Discussion Paper</p>	<p><b>SUMMARY:</b> This report provides suggested comment on the LGA’s Discussion paper on Local Government Reform, which will inform the LGA’s submission to the State Government.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b> 1. Council give broad endorsement of the reform issues and suggested directions contained in the Local Government Association’s Discussion Paper on Local Government Reform, with the exception of expressing its opposition to charging a fee for the lodgement of a section 270 review of a decision of Council.</p>

	<p>2. Council, as a further reform, request that the Local Government Association seek amendment to the Local Government Act 1999 to explicitly recognise economic development as a principal role of Councils.</p>
<p><u>Item No. 3.6.1</u> Request to Attend Local Government Professionals National Congress and Business Expo; 31 July – 1 August 2019</p>	<p><b>SUMMARY:</b> The 2019 Local Government Professionals Australia National Congress and Business Expo will be held 31 July – 2 August in Darwin. Three Councillors have indicated their interest in attending the Congress. In accordance with current Council policy, any request to attend a professional development activity interstate must be approved by Council, along with the expenditure of the necessary funds.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council determine if Councillors Buchanan, Brug and Grenfell should attend the 2019 Local Government Professionals Australia National Congress and Business Expo being held 31 July – 2 August in Darwin.</li> <li>2. Subject to Council approval for Councillors Buchanan, Brug and Grenfell to attend the 2019 Local Government Professionals Australia National Congress and Business Expo, approval also be granted for necessary funds to be brought forward for any shortfall of funds from individual training and development budget allocations from the 2019/20 financial year.</li> </ol>
<p>R&amp;G-OB1 Training and Development Policy</p>	<p><b>COMMITTEE RECOMMENDATION:</b> That a report be provided advising on the budget allocation for Elected Members’ training and development, Council delegate activities, attendance at conferences and seminars and adjusting the allocation by CPI at the beginning of each financial year.</p>

**CO-ORDINATION**

Officer: MG  
Date:



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## 5.4 Audit Committee of Council

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### EXECUTIVE SUMMARY

The Audit Committee met on 9 April 2019 and considered seven (7) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the Audit Committee meeting on 9 April 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 April 2019), and listed below:

#### **Item 4.0.1 – Future Reports of the Audit Committee of Council**

1. The information be received.

#### **Item 4.0.2 – Actions List**

1. The information be noted.

#### **Item 4.2.1 – Update on the use of generic administration accounts within business systems and solutions**

1. That the information be received by the Audit Committee.
2. That the Audit Committee note that the one generic administration account identified as part of the audit has been removed from the relevant business area. This closes out this aspect of the recommendation.
3. That the Audit Committee notes:
  - a. Three generic administration accounts have been removed from the same solution, which were only in use within Business Systems and Solutions, and replaced with named user accounts.
  - b. Information Technology Services, which is part of Business Systems and Solutions, will complete a review of information technology infrastructure solutions and technical administration accounts within business systems and solutions by June 2019.
  - c. Business Systems and Solutions will work with functional administrators of business systems and solutions to understand whether generic administration accounts are within use in these functional areas.

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**Item 4.2.2 – Strategic risk register: Update on work to address specific aspects of risk #10 - Lack of alignment and integrity of IT systems and business processes to support business needs**

1. That the information be received.
2. That the Audit Committee note various activities relating to recommendations from the program review of the former Information Services and the audit of the information technology areas of Business Systems and Solutions have been completed or are in progress to mitigate specific aspects of risk #10 in the strategic risk register relating to the lack of alignment of IT systems to support business needs.
3. That the Audit Committee note that the proposed governance approach of the Smart Salisbury Advisory Board and the Smart Technology committee, which are important control measures to mitigate the risk of lack of alignment of IT systems to support business needs, is a reasonable and contemporary approach.

**Item 4.2.3 – Draft 2019/20 Annual Plan and Budget**

1. The information be received.
2. It be noted that the Audit Committee has reviewed the Council’s Annual Plan and Long Term Financial Plan in accordance with s126(4)(ab) of the Local Government Act 1999 and makes the following comments for Council consideration when setting its rating level for the 2019/2020 budget:
  - a) Recognising that the City of Salisbury is in a strong financial position, the rate scenario that enables Council to operate within Council endorsed targeted ranges for long term financial sustainability, retains Council’s capacity to respond to emerging community needs and external impacts, and provides ongoing financial sustainability applying a conservative and prudent approach is a Rate increase of CPI+0.6% over the 10 years.
  - b) It is the assessment of the Audit Committee that adopting the following rate scenario of a rate increase of CPI+0.6% over the 10 years, with a one-off increase of only 2% in 2019/20, resulting in \$6.7M lower surplus over the life of the plan, falls outside of Council’s endorsed targeted operating range, however could still be considered acceptable noting the lower surplus over the life of the plan and that Council would need to consider the risk to future new budget spending. The Audit Committee also notes that the risks as listed in para 2.c below also apply to this rates scenario, albeit to a lesser extent.
  - c) It is the assessment of the Audit Committee that the risks of adopting any of the following rate scenarios:
    - Rate increase of CPI+0.6% over the 10 years, with an increase of only 2% in years 1 and 2 (2019/20 and 2020/21), resulting in \$18.3M lower surplus over the life of the plan;
    - Rate increase of CPI+0.6% over the 10 years, with an increase of only 2% in years 1, 2 and 3 (2019/20, 2020/21 and 2021/22), resulting in \$30.0M lower surplus over the life of the plan; and
    - Rate increases at or below CPI over the 10 years, are significant, and include:

- 
- The compounding effect of lower income over the life of the long term financial plan;
  - Increased financial uncertainty created by State Government’s policy and continued intention to introduce Council rate capping for future years;
  - The uncertainty surrounding State Government policy direction for funding infrastructure, and the implications for councils;
  - A one-off low increase at or below CPI makes it likely that at a point during the 10 year Long Term Financial Plan, Council will have to run a deficit budget;
  - Placing the burden of restoring financial stability on future Councils, this may involve higher rate increases, and/or reductions in services or service standards; and
  - Negatively impact on Council’s ability to invest in infrastructure.

**Item 4.2.4 – Update on Risk Management and Internal Controls Activities**

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 9/04/2019) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.4, Audit Committee, 9/04/2019).

**Item 4.2.5 – Update on Internal Audit Plan**

That the updates made to the 2017-2019 Internal Audit Plan as set out in Attachment 1 to this report, noting the deferral Complaint Handling Procedure Audit, be endorsed and forwarded to Council for adoption.

OR

2. That Council adopt the recommendations of the Audit Committee meeting on 9 April 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 April 2019), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at the meeting as necessary).*

**ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b>	<b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b>
<p><u>Item No. 4.0.1</u> Future Reports for the Audit Committee of Council</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 4.0.2</u> Actions List</p>	<p><b>EXECUTIVE SUMMARY:</b> An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be noted.</p>
<p><u>Item No. 4.2.1</u> Update on the use of generic administration accounts within business systems and solutions</p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides the Audit Committee with an update on the resolution of a recommended action from the audit report on the information technology areas within Business Systems and Solutions relating to the use of generic administration accounts.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received by the Audit Committee.</li> <li>2. That the Audit Committee note that the one generic administration account identified as part of the audit has been removed from the relevant business area. This closes out this aspect of the recommendation.</li> <li>3. That the Audit Committee notes:             <ol style="list-style-type: none"> <li>a. Three generic administration accounts have been removed from the same solution, which were only in use within Business Systems and Solutions, and replaced with named user accounts.</li> <li>b. Information Technology Services, which is part of Business Systems and Solutions, will complete a review of information technology infrastructure solutions and technical administration accounts within business systems and solutions by June 2019.</li> <li>c. Business Systems and Solutions will work with functional administrators of business systems and solutions to understand whether generic administration accounts are within use in these functional areas.</li> </ol> </li> </ol>



<p><u>Item No. 4.2.2</u> Strategic risk register: Update on work to address specific aspects of risk #10 - Lack of alignment and integrity of IT systems and business processes to support business needs</p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides the Audit Committee with an update on activities within Business Systems and Solutions relating to strategic risk #10 – Lack of alignment and integrity of IT systems and business processes to support business needs. This report covers (a) a revised approach to information technology-related governance, (b) the introduction of a business engagement model for senior and executive managers, and (c) work to formalize the roles and responsibilities for the technical and functional ownership of business systems and solutions.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received.</li> <li>2. That the Audit Committee note various activities relating to recommendations from the program review of the former Information Services and the audit of the information technology areas of Business Systems and Solutions have been completed or are in progress to mitigate specific aspects of risk #10 in the strategic risk register relating to the lack of alignment of IT systems to support business needs.</li> <li>3. That the Audit Committee note that the proposed governance approach of the Smart Salisbury Advisory Board and the Smart Technology committee, which are important control measures to mitigate the risk of lack of alignment of IT systems to support business needs, is a reasonable and contemporary approach.</li> </ol>
<p><u>Item No. 4.2.3</u> Draft 2019/20 Annual Plan and Budget</p>	<p><b>EXECUTIVE SUMMARY:</b> The draft Annual Plan and Long Term Financial Plan is presented to the Audit Committee for consideration prior to presentation to Council for endorsement in the April round of meetings for Public Consultation.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. It be noted that the Audit Committee has reviewed the Council’s Annual Plan and Long Term Financial Plan in accordance with s126(4)(ab) of the Local Government Act 1999 and makes the following comments for Council consideration when setting its rating level for the 2019/2020 budget: <ol style="list-style-type: none"> <li>a) Recognising that the City of Salisbury is in a strong financial position, the rate scenario that enables Council to operate within Council endorsed targeted ranges for long term financial sustainability, retains Council’s capacity to respond to emerging community needs and external impacts, and provides ongoing financial sustainability applying a conservative and prudent approach is a Rate increase of CPI+0.6% over the 10 years.</li> </ol> </li> </ol>

	<p>b) It is the assessment of the Audit Committee that adopting the following rate scenario of a rate increase of CPI+0.6% over the 10 years, with a one-off increase of only 2% in 2019/20, resulting in \$6.7M lower surplus over the life of the plan, falls outside of Council's endorsed targeted operating range, however could still be considered acceptable noting the lower surplus over the life of the plan and that Council would need to consider the risk to future new budget spending. The Audit Committee also notes that the risks as listed in para 2.c below also apply to this rates scenario, albeit to a lesser extent.</p> <p>c) It is the assessment of the Audit Committee that the risks of adopting any of the following rate scenarios:</p> <ul style="list-style-type: none"> <li>• Rate increase of CPI+0.6% over the 10 years, with an increase of only 2% in years 1 and 2 (2019/20 and 2020/21), resulting in \$18.3M lower surplus over the life of the plan;</li> <li>• Rate increase of CPI+0.6% over the 10 years, with an increase of only 2% in years 1, 2 and 3 (2019/20, 2020/21 and 2021/22), resulting in \$30.0M lower surplus over the life of the plan; and</li> <li>• Rate increases at or below CPI over the 10 years, are significant, and include:</li> <li>• The compounding effect of lower income over the life of the long term financial plan;</li> <li>• Increased financial uncertainty created by State Government's policy and continued intention to introduce Council rate capping for future years;</li> <li>• The uncertainty surrounding State Government policy direction for funding infrastructure, and the implications for councils;</li> <li>• A one-off low increase at or below CPI makes it likely that at a point during the 10 year Long Term Financial Plan, Council will have to run a deficit budget;</li> <li>• Placing the burden of restoring financial stability on future Councils, this may involve higher rate increases, and/or reductions in services or service standards; and</li> <li>• Negatively impact on Council's ability to invest in infrastructure.</li> </ul>
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<p><u>Item No. 4.2.4</u> Update on Risk Management and Internal Controls Activities</p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides an update on the risk management and internal controls activities conducted in the 2018/2019 financial year. The report also includes an update on the outstanding actions from internal audits.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 9/04/2019) be endorsed for approval by Council.</li> <li>3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.4, Audit Committee, 9/04/2019).</li> </ol>
<p><u>Item No. 4.2.5</u> Update on Internal Audit Plan</p>	<p><b>EXECUTIVE SUMMARY:</b> The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Audit Committee in February 2019.</p> <p>The Audit Committee will hold discussions regarding suggested areas of focus for audits in 2020 and beyond. The discussion will inform the development of the risk based Internal Audit Plan for 2020, which will be presented for endorsement at the July 2019 meeting of the Audit Committee.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the updates made to the 2017-2019 Internal Audit Plan as set out in Attachment 1 to this report, noting the deferral Complaint Handling Procedure Audit, be endorsed and forwarded to Council for adoption.</li> </ol>

## CO-ORDINATION

Officer: MG  
Date:

## 5.5 Council Assessment Panel

Council notes the minutes of the Council Assessment Panel meeting held on Tuesday 26 March 2019.



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## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 15 April 2019 to consider 10 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. Three recommendations, presented to the Budget and Finance Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council..

A draft recommendation has been provided for each approach.

### **RECOMMENDATION**

That Council adopt the recommendations of the Budget and Finance Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 April 2019), and listed below:

#### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

#### **6.2.1 Financial Sustainability Indicators**

1. That the measure for Operating Surplus remain being the legislatively required Operating Surplus Ratio.
2. The Long Term Financial Plan be set with an ongoing rate increase of forecast CPI+0.6% for years two to ten, with CPI assumptions as detailed in paragraph 3.1.1(d) of this item (6.2.1 Budget and Finance Committee 15 April 2019 "Financial Sustainability Indicators"). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 6.4.3 Rating Strategy April 2019.
3. The Operating Ranges for Financial Sustainability Indicators be set as follows
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 40%
  - c. Asset Renewal Funding Ratio: between 90% and 110%

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#### 6.4.1 Budget Bids 2019/20

The four year Budget Bid Program as per Attachment 1 to this report (Budget and Finance Committee, 15 April 2019 Item 6.4.1), be endorsed for inclusion in the Draft 2019/20 Annual Plan and Budget, with 2019/20 net expenditure totalling:



#### 6.4.2 Budget Status Update

1. Information be received.
2. PSN000368 - Kentish Green Upgrade Freestanding Slide component be: **Option 1** – incorporated into PSN000275 Playspace / Playground Program in 2019/20 with additional funding of \$12,000.
3. STN000294 Salisbury Oval Master Plan Implementation funding of net expenditure totalling \$1.68m be included in the 2019/20 budget, noting that this is subject to other Council decisions in relation to this project, and noting that the review of the master plan may impact on the funding requirements for this project.
4. DWN000255 Major Flooding Mitigation Program – Pauls Drive funding be endorsed as non-discretionary, with 2019/20 net expenditure totalling \$1.756M.

#### 6.4.3 Rating Strategy

1. Information be received.
2. The rate increase based on a 2.5% average increase, including the minimum, be endorsed as the basis for setting rates in 2019/20 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.3, Budget and Finance Committee, 16/04/2019) remains unchanged for 2019/20.

#### 6.4.4 Higher Value Property Review

1. The Higher Property Value Rate Remission for 2019/20 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$465,000	0
2	\$465,001 - \$515,000	10%
3	\$515,001 - \$625,000	15%
4	>\$625,000	35%

#### 6.4.5 Draft 2019/20 Annual Plan and Budget

1. Information be received.
2. Draft 2019/20 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Budget and Finance Meeting 15 April 2019 and Council 22 April 2019.

**6.8.1 Project Budget Delegations**

1. A Financial Delegation (the Project Budget Delegation) continue to be provided to the relevant General Manager to increase an approved budget of an individual capital project in the financial year provided that the program (Information Technology, Transportation, Property and Buildings, Drainage and Waterways, Parks and Streetscapes, Plant, Furniture and Equipment, Water Business Unit, Strategic Projects and Strategic Property) and sub-classification (new, renewal) will not exceed budget, and that there is no change in project scope as a result.
2. The Project Budget Delegation limit continue to be set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.
3. In any quarter when the Project Budget Delegation is exercised a separate standalone report continue to be presented to the Budget and Finance Committee at the end of that quarter with details also to be reported in the Quarterly Budget Review.
4. The Project Budget Delegation be reviewed during the 2020/21 Budget process.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 15 April 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 April 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

*(to be determined at meeting as necessary)*

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<p align="center"><b><u>COMMITTEE</u></b> <b><u>AGENDA</u></b> <b><u>ITEM NO. and TITLE</u></b></p>	<p align="center"><b><u>EXECUTIVE SUMMARY AND COMMITTEE</u></b> <b><u>RESOLUTION</u></b> <b><u>RECOMMENDED TO COUNCIL</u></b></p>
<p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>

Item No. 6.2.1  
Financial Sustainability  
Indicators

**SUMMARY:**

Council is legislatively required to adopt its Long Term Financial Plan annually, and as part of this process it is appropriate to review target ranges for the legislated Financial Sustainability Indicators, being the operating surplus ratio, net financial liabilities ratio and asset sustainability ratio. This report seeks Council’s endorsement of the respective target ranges.

**COMMITTEE RECOMMENDATIONS:**

1. That the measure for Operating Surplus remain being the legislatively required Operating Surplus Ratio.
2. The Long Term Financial Plan be set with an ongoing rate increase of forecast CPI+0.6% for years two to ten, with CPI assumptions as detailed in paragraph 3.1.1(d) of this item (6.2.1 Budget and Finance Committee 15 April 2019 “Financial Sustainability Indicators”). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 6.4.3 Rating Strategy April 2019.
3. The Operating Ranges for Financial Sustainability Indicators be set as follows
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 40%
  - c. Asset Renewal Funding Ratio: between 90% and 110%

Item No. 6.4.1  
Budget Bids 2019/20

**SUMMARY:**

This report is to seek Council’s consideration and endorsement of the Budget Bids to include in the draft 2018/19 Annual Plan for community consultation.

**COMMITTEE RECOMMENDATION:**

1. The four year Budget Bid Program as per Attachment 1 to this report (Budget and Finance Committee, 15 April 2019 Item 6.4.1), be endorsed for inclusion in the Draft 2019/20 Annual Plan and Budget, with 2019/20 net expenditure totalling:
  - Infrastructure \$34,115,000
  - Information Technology \$100,000
  - Plant, Furniture and Equipment \$1,666,700
  - Operating \$1,609,580



<p><u>Item No. 6.4.2</u> Budget Status Update</p>	<p><b>SUMMARY:</b> This report provides an update on the changes to the financial status of the budget following the Informal Budget Workshop 3 held on Wednesday 27 March 2019.</p> <p><b>COMMITTEE RECOMMENDATIONS</b></p> <ol style="list-style-type: none"> <li>1. Information be received.</li> <li>2. PSN000368 - Kentish Green Upgrade Freestanding Slide component be: <ul style="list-style-type: none"> <li><b>Option 1</b> – incorporated into PSN000275 Playspace / Playground Program in 2019/20 with additional funding of \$12,000.</li> </ul> </li> <li>3. STN000294 Salisbury Oval Master Plan Implementation funding of net expenditure totalling \$1.68m be included in the 2019/20 budget, noting that this is subject to other Council decisions in relation to this project, and noting that the review of the master plan may impact on the funding requirements for this project.</li> <li>4. DWN000255 Major Flooding Mitigation Program – Pauls Drive funding be endorsed as non-discretionary, with 2019/20 net expenditure totalling \$1.756M.</li> </ol>
<p><u>Item No. 6.4.3</u> Rating Strategy 2019/20</p>	<p><b>SUMMARY:</b> This item provides Council with information on property valuation changes and proposed rate changes to assist Council in the setting of rates for the 2019/20 budget year.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Information be received.</li> <li>2. The rate increase based on a 2.5% average increase, including the minimum, be endorsed as the basis for setting rates in 2019/20 and included in the Draft Annual Plan &amp; Budget for public consultation.</li> <li>3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.3, Budget and Finance Committee, 16/04/2018) remains unchanged for 2019/20.</li> </ol>
<p><u>Item No. 6.4.4</u> Higher Value Property Review</p>	<p><b>SUMMARY:</b> This report provides details of the Higher Property Rate Remission that has been in place for a number of years, and reviews the parameters for the remission for the 2019/20 Budget year.</p> <p><b>COMMITTEE RECOMMENDATION:</b> <i>Refer to Further Information Item 6.4.4FI</i></p>

<p><u>Item No. 6.4.5</u> Draft 2019/20 Annual Plan and Budget</p>	<p><b>SUMMARY:</b> This report is for the adoption of the draft 2019/20 Annual Plan and Budget for public consultation as required by Section 123 of the Local Government Act 1999.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Information be received.</li> <li>2. Draft 2019/20 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Budget and Finance Meeting 15 April 2019 and Council 22 April 2019.</li> </ol>
<p><u>Item No. 6.8.1</u> Project Budget Delegations</p>	<p><b>SUMMARY:</b> This report considers and seeks endorsement of the continuation of the Financial Delegation provided to General Managers to increase approved budgets of individual capital projects in the financial year, provided that that the program and sub-classification would not exceed budget, and no change scope to projects would result.</p> <p>The delegation limit is currently set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.</p> <p>Reporting of when this delegation is exercised is via a separate standalone report to be presented to the Budget and Finance Committee at the end of the quarter and also reported in the Quarterly Budget Review.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. A Financial Delegation (the Project Budget Delegation) continue to be provided to the relevant General Manager to increase an approved budget of an individual capital project in the financial year provided that the program (Information Technology, Transportation, Property and Buildings, Drainage and Waterways, Parks and Streetscapes, Plant, Furniture and Equipment, Water Business Unit, Strategic Projects and Strategic Property) and sub-classification (new, renewal) will not exceed budget, and that there is no change in project scope as a result.</li> <li>2. The Project Budget Delegation limit continue to be set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.</li> </ol>

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	<ol style="list-style-type: none"><li data-bbox="582 163 1414 347">3. In any quarter when the Project Budget Delegation is exercised a separate standalone report continue to be presented to the Budget and Finance Committee at the end of that quarter with details also to be reported in the Quarterly Budget Review.</li><li data-bbox="582 347 1414 445">4. The Project Budget Delegation be reviewed during the 2020/21 Budget process.</li></ol>
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**CO-ORDINATION**

Officer: MG  
Date:

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**Further Information Item:**

**6.4.4FI Higher Value Property Review**

**AUTHOR** Kate George, Manager Financial Services, Business Excellence

**CITY PLAN LINKS** 4.3 Have robust processes that support consistent service delivery and informed decision making.

**SUMMARY** This report provides further scenarios for consideration following the April Budget and Finance Committee.

**RECOMMENDATION**

1. The Higher Property Value Rate Remission for 2019/20 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$465,000	0
2	\$465,001 - \$515,000	10%
3	\$515,001 - \$625,000	15%
4	>\$625,000	35%

%

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

1.1 For many years Council has recognised that higher value residential properties are subject to unreasonably high rates compared to similar properties in other Councils. This has been due to the relatively low average values of property in Salisbury compared to some other local government areas. In order to address this issue and to ensure that there is a proper mix of development within the City, Council has provided a rate remission for residential properties above a certain value.

1.2 Council considered Item 6.4.4 Higher Value Property Review at the April Budget and Finance meeting and recommended bandwidths for the remission be set at:

Option 1

Tier 1	\$0 - \$465,000	0%
Tier 2	\$465,001-\$515,000	10%
Tier 3	\$515,001-\$625,000	15%
Tier 4	>\$625k	35%

- 1.3 During discussion on the item, the committee sought further information on two other scenarios:

Option 2

Tier 1	\$0 - \$465,000	0%
Tier 2	\$465,001-\$515,000	15%
Tier 3	\$515,001-\$625,000	15%
Tier 4	>\$625k	35%

Option 3

Tier 1	\$0 - \$465,000	0%
Tier 2	\$465,001-\$515,000	15%
Tier 3	\$515,001-\$625,000	20%
Tier 4	>\$625k	35%

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

2.1.1 N/A

### 2.2 External

2.2.1 Tier Remissions forms part of the rating strategy included in the Annual Plan which will be available for Public Consultation during May 2019.

## 3. REPORT

- 3.1 Item 6.4.4 Higher Value Property Review proposed the following tiers, being the 2018/19 tiers adjusted for average market movement of property values (being 3.2%) to avoid bracket creep:

<b>Table 1</b>		
<b>2019/2020 Tier Remissions</b>		
<b>Tier</b>	<b>Value Range</b>	<b>Rate Adjustment</b>
1	\$0 - \$465,000	0
2	\$465,001 - \$515,000	10% reduction
3	\$515,001 - \$625,001	15% reduction
4	> \$625,001	35% reduction

- 3.2 The Committee, when considering this item, suggested that information be provided on a further 2 scenarios, which are detailed in the table below, with Option 1 being as per Item 6.4.4, Option 2 being a 15% remission for Tier 2, and Option 3 being a 15% remission for Tier 2 and 20% remission for Tier 3:

Table 2				
2019/2020 Tier Remissions				
Tier	Value Range	Rate Adjustment		
		Option 1	Option 2	Option 3
1	\$0 - \$465,000	0	0	0
2	\$465,001 - \$515,000	10% reduction	15% reduction	15% reduction
3	\$515,001 - \$625,001	15% reduction	15% reduction	20% reduction
4	> \$625,001	35% reduction	35% reduction	35% reduction

3.3 The impact on a range of property values provided below shows the 3 options and how the resulting rates compare with those in Tea Tree Gully and Playford (assuming a 2019/20 rate increase of 2.5% in those Councils consistent with that proposed for City of Salisbury).

SCENARIO COMPARISON - 2019/20									
Higher Value Property Rebate - Impact on Sample Property Values									
Property Value	Salisbury	Salisbury	Salisbury	Salisbury	Salisbury	Salisbury	Salisbury	TTG	Playford
	No Remission	OPTION 1	Variance	OPTION 2	Variance	OPTION 3	Variance		
Rate in \$*	0.004253							0.00398	0.002343
Fixed Charge									\$993
Average Rate Increase								2.5%	2.5%
\$450,000	\$1,914	\$1,914	\$0	\$1,914	\$0	\$1,914	\$0	\$1,836	\$2,099
\$500,000	\$2,127	\$2,112	\$15	\$2,104	\$22	\$2,104	\$22	\$2,040	\$2,219
\$550,000	\$2,339	\$2,296	\$44	\$2,285	\$54	\$2,277	\$62	\$2,244	\$2,339
\$600,000	\$2,552	\$2,476	\$75	\$2,466	\$86	\$2,448	\$104	\$2,448	\$2,459
\$650,000	\$2,764	\$2,636	\$129	\$2,625	\$139	\$2,602	\$163	\$2,652	\$2,579
\$700,000	\$2,977	\$2,774	\$203	\$2,763	\$214	\$2,740	\$237	\$2,856	\$2,699
\$750,000	\$3,190	\$2,912	\$278	\$2,902	\$288	\$2,878	\$312	\$3,060	\$2,819
\$800,000	\$3,402	\$3,050	\$352	\$3,040	\$363	\$3,016	\$386	\$3,264	\$2,939
\$900,000	\$3,828	\$3,327	\$501	\$3,316	\$511	\$3,293	\$535	\$3,672	\$3,179
\$1,000,000	\$4,253	\$3,603	\$650	\$3,593	\$660	\$3,569	\$684	\$4,080	\$3,420

\* NB TTG & Playford rates 2018/19, increased by 2.50% to provide approx 2019/20 rates.

3.4 The benefits of changing the remission percentages are low when compared at an individual property level, for example a \$550k property:

- Option 1 \$2,296
- Option 2 \$2,285, \$11 less than option 1, or an additional saving of 0.4% on the Option 1 rate bill
- Option 3 \$2,277, \$19 less than option 1, or an additional saving of 0.8% on the option 1 rate bill

However, the remission has a significant budget impact. The table below illustrates the cost and number of properties that will benefit compared to 2018/19 and 2017/18:

	2017/18 2 Tiers	2018/19 3 Tiers	2019/20 10%/15%/35% Option 1	2019/20 15%/15%/35% Option 2	2019/20 15%/20%/35% Option 3
Cost	\$277k	\$339k	\$354k	\$393k	\$436k
No of properties	2,827	4,176	4,213	4,213	4,213

- 
- 3.5 Every \$100k additional provided through this remission is the equivalent of an increase in average rates by 0.1%, and providing a higher level of remission to higher valued properties results in cross subsidisation from ratepayers with lower valued property.
- 3.6 The arguments for a rate remission are sound, however, there needs to be consideration of the concessions that are provided at the upper end at the expense of those at the lower end of the property value market, who are likely to have lower financial capacity than those with higher valued property.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Council recalibrated the Tier remission structure in the 2018/19 budget, and the current tiers of 10%, 15%, and 35% provide an appropriate degree of relativity to properties in neighbouring Councils.
- 4.2 Further increases in the percentages applying at the tier levels will increase the cost of the scheme, which effectively is ratepayers in lower valued properties cross subsidising the rates of those in higher value properties.

#### **CO-ORDINATION**

Officer: GMBE MG  
Date:





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## **5.7 Sport, Recreation and Grants Committee – Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Sport, Recreation and Grants Committee met on 8 April 2019 to consider 6 items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1 That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 8 April 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 April 2019), and listed below:

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

#### **7.2.4 Community Grants Program Guidelines and Eligibility Criteria Review**

1. The information be received and noted.
2. The upper limit Community Grants Program funding is increased to \$5,000 effective 01 July 2019 with all other existing terms and conditions to remain unchanged.
3. The revised Community Grants Program Guidelines and Eligibility Criteria document (attachment 1, 7.2.4, 08/04/2019) be endorsed to take effect 01 July 2019 and include the increase to the upper limit funding outlined in part 2 of this Recommendation.
4. Staff monitor Community Grants Program trends and provide a review in March 2020, noting that the program continue to operate within existing approved budget.

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### 7.2.5 Minor Capital Works Grant Program - Financial Review

1. The information be received and noted.
2. The Minor Capital Works Grant Program adopt the following maximum funding allocation amounts per application, effective May 2019:
  - a. Category A: Increase maximum allocation amount from \$30,000 to \$50,000 per application.
  - b. Category B: Remain unchanged at \$2,000 per application.
3. The Minor Capital Works Grant Program's eligibility criteria for Category A and Category B remain unchanged as previously endorsed [*Resolution Number: 0105/2019*].
4. The attached Minor Capital Works Grant Program Guidelines be endorsed to reflect the increased maximum allocation amount of \$50,000 for Category A, effective May 2019.
5. A total budget of \$360,000 for the Minor Capital Works Grant Program for the 2019/20 financial year be endorsed through Council's budget process.

OR

2. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 8 April 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 April 2019), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

### ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.

<p><b><u>Item No. 7.2.4</u></b>  <b>Community Grants Program Guidelines and Eligibility Criteria Review</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides historical context around the Community Grants Program Guidelines and Eligibility Criteria review and Recognition Event.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted.</li> <li>2. The upper limit Community Grants Program funding is increased to \$5,000 effective 01 July 2019 with all other existing terms and conditions to remain unchanged.</li> <li>3. The revised Community Grants Program Guidelines and Eligibility Criteria document (attachment 1, 7.2.4, 08/04/2019) be endorsed to take effect 01 July 2019 and include the increase to the upper limit funding outlined in part 2 of this Recommendation.</li> <li>4. Staff monitor Community Grants Program trends and provide a review in March 2020, noting that the program continue to operate within existing approved budget.</li> </ol>
<p><b><u>Item No. 7.2.5</u></b>  <b>Minor Capital Works Grant Program - Financial Review</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Minor Capital Works Grant Program maximum allocation amount has been reviewed in order to provide a recommended increase in maximum allocation amount.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted.</li> <li>2. The Minor Capital Works Grant Program adopt the following maximum funding allocation amounts per application, effective May 2019: <ol style="list-style-type: none"> <li>a. Category A: Increase maximum allocation amount from \$30,000 to \$50,000 per application.</li> <li>b. Category B: Remain unchanged at \$2,000 per application.</li> </ol> </li> <li>3. The Minor Capital Works Grant Program’s eligibility criteria for Category A and Category B remain unchanged as previously endorsed [Resolution Number: 0105/2019].</li> <li>4. The attached Minor Capital Works Grant Program Guidelines be endorsed to reflect the increased maximum allocation amount of \$50,000 for Category A, effective May 2019.</li> <li>5. A total budget of \$360,000 for the Minor Capital Works Grant Program for the 2019/20 financial year be endorsed through Council’s budget process.</li> </ol>

## 2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<p><b><u>Item No. 7.2.1</u></b>  <b>Youth Sponsorship Applications - March 2019</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information with respect to all Youth Sponsorship grants approved for March 2019.  <b>COMMITTEE DECISION:</b>  1. The information be received.</p>
<p><b><u>Item No. 7.2.2</u></b>  <b>Community Grants Program Applications for April 2019</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report outlines the Community Grants Program Applications received and submitted for the April 2019 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.  <b>COMMITTEE DECISION:</b>  1. The information be received and noted.</p>
<p><b><u>Item No. 7.2.3</u></b>  <b>07/2019: Bhutanese Australian Association of South Australia Inc. - Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Bhutanese Australian Association of South Australia Inc. is submitted to the Sport, Recreation and Grants Committee for consideration.  <b>COMMITTEE DECISION:</b>  1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the April 2019 round of Community Grants as follows:  a. Grant No. 07/2019: Bhutanese Australian Association of South Australia Inc. be awarded the amount of \$2,500.00 to assist with the purchase of hall hire (exclusive of bond) and costumes for the Annual Settlement Day 2019 event as outlined in the Community Grant Application and additional information.</p>
<p><b>3. OTHER BUSINESS</b></p>	
<p><b><u>Item QWON1</u></b>  <b>Youth Parliament Program</b></p>	<p>Cr C Buchanan asked a question in relation to whether there was any scope for funding for individual participants to attend the Youth Parliament Program at a cost of approximately \$500.00 per person.  The Question was Taken on Notice.</p>

### CO-ORDINATION

Officer: MG  
Date:

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## 5.8 CEO Review Committee – Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### SUMMARY

The CEO Review Committee met on 9 April 2019 and considered 3 items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the CEO Review Committee meeting on 9 April 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 23 April 2019), and listed below:

#### **8.1.1 – Future Reports for the CEO Review Committee**

1. The information be received

#### **8.1.2 – CEO Key Performance Indicators Status Update**

1. Information be received.
2. Progress towards achievement of the endorsed 2018/2019 Key Performance Indicators be noted and endorsed.

#### **8.1.3 - CEO Annual Performance Review Process FY2019**

1. The Performance Appraisal Survey be distributed to Elected Members on 13 May 2019, to be completed by 27 May 2019.
2. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2019, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2018/2019.
3. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2019, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements and incentive payments as provided for within the contract of employment.

OR

2. That Council adopt the recommendations of the CEO Review Committee meeting on 9 April 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 23 April 2019), and listed below, with the exception of Items ## and ## which will be considered separately:

*(To be determined at the meeting)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b><u>COMMITTEE AGENDA ITEM NO. and TITLE</u></b>	<b><u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u></b>
<u>Item No. 8.1.1</u> Future Reports for the CEO Review Committee	<b>SUMMARY:</b> This item details reports to be presented to the CEO Review Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATIONS:</b> That: 1. The information be received.
<u>Item No. 8.1.2</u> CEO Key Performance Indicators Status Update	<b>SUMMARY:</b> This report provides a status update on progress towards achievement of endorsed Key Performance Indicators for the Chief Executive Officer for the 2018/2019 performance review period. <b>COMMITTEE RECOMMENDATIONS:</b> 1. Information be received. 2. Progress towards achievement of the endorsed 2018/2019 Key Performance Indicators be noted and endorsed.
<u>Item No. 8.1.3</u> CEO Annual Performance Review Process FY2019	<b>SUMMARY:</b> This report provides details and timing of the CEO Annual Performance Review Process for 2018/2019. <b>COMMITTEE RECOMMENDATIONS:</b> 1. The Performance Appraisal Survey be distributed to Elected Members on 13 May 2019, to be completed by 27 May 2019. 2. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2019, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2018/2019. 3. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2019, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements and incentive payments as provided for within the contract of employment.

## CO-ORDINATION

Officer: MG  
Date:

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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 Membership of the Strategic and International Partnerships Sub Committee**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**CITY PLAN LINKS**

- 4.3 To deliver sustainable, creative and innovative solutions that enable excellent operations and service delivery
- 4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
- 4.6 To provide our customers with excellent service that meets their needs

**SUMMARY** This report provides information with respect to the membership of the Strategic and International Partnerships Sub Committee and seeks Council's appointment of an Elected Member to fill a vacancy on the Sub Committee.

**RECOMMENDATION**

1. \_\_\_\_\_ be appointed to the Strategic and International Partnerships Sub Committee.

**1. ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Strategic and International Relations Terms of Reference

**1. BACKGROUND**

- 1.1 At the November 2018 Council meeting it was resolved (Resolution Number 0016/2018) *that the Strategic and International Partnerships Sub Committee be established in accordance with the Terms of Reference and that it report to the Policy and Planning Committee.*
- 1.2 Also, at that meeting, Council further resolved (Resolution Number 0019/2018):
  1. *That Cr G Reynolds be appointed Chairperson for a period of two years.*
  2. *That the Deputy Chair be appointed by the sub committee at its first meeting.*
  3. *That the membership of the Strategic and International Partnerships Sub Committee be determined at the Policy and Planning Committee.*

*Resolution 0019/2018*

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1.3 The Policy and Planning considered the membership of the Strategic and International Partnerships Sub Committee and, at its meeting on 17 December 2018, Council resolved:

1. *The membership of the Strategic and International Partnerships Sub Committee will comprise:*
  - *Cr G Reynolds (Chairperson as resolved by Council 26/11/18)*
  - *Cr D Proleta*
  - *Cr L Braun*
  - *Cr N Henningsen*
  - *Cr J Woodman*
  - *Cr P Jensen*
2. *The Mayor be appointed as an ex-officio member of the Strategic and International Partnerships Sub Committee.*
3. *That the Terms of Reference be amended to reflect six (6) members and the Mayor as ex-officio member.*
4. *The sub-committee be delegated to determine external members and their voting rights.*

*Resolution 0045/2018*

1.4 Cr L Braun has resigned from the Sub Committee and at its meeting on 8 April 2019 the Sub Committee recommended the following:

**OB1 Resignation from the Strategic and International Partnerships Sub Committee - Cr Lisa Braun**

1. *That Cr L Braun's resignation from the Strategic and International Partnerships Sub Committee be noted.*
  2. *That the Policy and Planning Committee nominate an Elected Member to fill the vacant position on the Strategic and International Partnerships Sub Committee.*
- 1.5 The decision of the Sub Committee was inadvertently omitted from the recommendation to the Policy and Planning Committee, and therefore to Council.
- 1.6 In order for a full membership of the Sub Committee to be achieved prior to the next meeting, this report is presented directly to Council seeking its consideration and appointment of an Elected Member to fill the vacant position on the Sub Committee.



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## 2. REPORT

2.1 The Strategic and International Partnerships Sub Committee was established to develop, co-ordinate and enhance the City of Salisbury's relationships with international communities for the social, economic, educational and cultural benefit of Salisbury and its community members.

The specific objectives of the Sub Committee being to:

- *review international relations opportunities;*
- *advise Council relating to international relation's policy, strategy, current issues or trends;*
- *develop and maintain relationships with international communities;*
- *enhance Salisbury's economy through improved business, trade and tourism links;*
- *promote and facilitate the Salisbury community enjoying direct associations with international communities;*
- *develop activities such as student exchange, teacher exchange, citizen exchange, cultural and sporting exchange, community involvement;*
- *raise awareness of the city's international relationships;*
- *promote the City of Salisbury and the potential for increasing tourism and trade; and*
- *support Council in hosting international delegations where appropriate.*

2.2 Currently the Terms of Reference of the Strategic and International Partnerships Sub Committee provides that the membership of the Sub Committee comprises:

### Voting Members

- *six (6) elected members as determined by Council*
- *a member of the Northern Economic Leaders actively engaged in international trade and investment;*
- *the University of South Australia's Pro-Vice-Chancellor (International) or that person's nominee;*
- *the Principal of a Salisbury-based school with an active international program;*
- *two representatives from local Service Clubs; and*
- *one representative of a local sporting club.*

### Non-voting Members

- *a senior staff member/administrative representative of the South Australian Government; and*
- *a senior staff member/administrative representative of the City of Playford.*

*The Sub Committee will from time to time call in expertise to assist the Sub Committee with its deliberations.*

- 
- 2.3 The General Manager Community Development in collaboration with the General Manager City Development, are the General Managers responsible for oversight of Strategic and International Partnerships Sub Committee activity as part of the key directions within the City Plan.
- 2.4 Cr L Braun has resigned from the Sub Committee and Council is asked to now asked to consider and appoint an Elected Member to fill the vacant position on the Sub Committee.

### **3. CONCLUSION / PROPOSAL**

- 3.1 Cr L Braun has resigned from the Strategic and International Partnerships Sub Committee.
- 3.2 In accordance with Council's resolution (Resolution Number 0019/2018, Item No 6.5, Council 26 November 2018) and the Terms of Reference for the Strategic and International Partnerships Sub Committee, Council is now asked to consider an Elected Member to fill the vacant position on the Sub Committee.

### **2. CO-ORDINATION**

Officer: GMCD MG  
Date:



## Strategic and International Partnerships Sub Committee

### - Terms of Reference -

**Endorsed by Council:** 26 November 2018 (0016/2018)  
Membership amended  
17 December 2018 (0045/2018)

**Review Date:** November 2022

#### **1. Purpose**

- 1.1 In 2002 the City of Salisbury entered into a Sister City relationship with the City of Mobarra, Japan. The intention of the relationship being to:
- provide opportunities for a 'global education' to the youth of both cities;
  - expand the understanding of both cities in relation to culture;
  - make the citizens of both aware and accepting of the culture of our Sister City, therefore contributing to world peace and understanding; and
  - promote the City of Salisbury and the potential for increasing tourism and trade.

Since 2002 Council has been approached from other international communities requesting the development of formalised relationships. In 2009 the City of Salisbury signed a letter of intent to form a Friendship City relationship with Linyi City, China.

In December 2014 the Council established the Strategic and International Partnerships Sub Committee. The aim of the Sub Committee being to develop, co-ordinate and enhance the City of Salisbury's relationships with international communities for the social, economic, educational and cultural benefit of Salisbury and its community members.

The specific objectives of the Sub Committee being to:

- review international relations opportunities;
- advise Council relating to international relation's policy, strategy, current issues or trends;
- develop and maintain relationships with international communities;
- enhance Salisbury's economy through improved business, trade and tourism links;
- promote and facilitate the Salisbury community enjoying direct associations with international communities;
- develop activities such as student exchange, teacher exchange, citizen exchange, cultural and sporting exchange, community involvement;
- raise awareness of the city's international relationships;
- promote the City of Salisbury and the potential for increasing tourism and trade; and
- support Council in hosting international delegations where appropriate.

*Strategic and International Partnerships Sub Committee Terms of Reference - Page 1 of 5*



## Strategic and International Partnerships Sub Committee

### - Terms of Reference -

**Endorsed by Council:** 26 November 2018 (0016/2018)  
Membership amended  
17 December 2018 (0045/2018)

**Review Date:** November 2022

- 1.2 The Sub Committee will adopt a risk management focus in its considerations, delivery and recommendations to Council. The advice to Council will reflect both the risk and opportunities of the issue to enable Council to act as an informed and responsible decision maker representing the interests of the community.

### **2. Status and Term of the Committee**

- 2.1 The Strategic and International Partnerships Sub Committee (formerly the Sister Cities Sub Committee) is formed under section 41 of the *Local Government Act 1999* as an advisory committee to the Policy and Planning Standing Committee for the purpose of providing advice to Council in regard to the areas listed above.

- 2.2 This Sub Committee will exist for the term of Council.

### **3. Meeting Details**

- 3.1 The Sub Committee meetings will be held when required.
- 3.2 Meetings of the Sub Committee will be held at Council Offices, 12 James Street, Salisbury.
- 3.3 In accordance with Section 87 of the *Local Government Act*, a minimum of three clear days notice of an ordinary meeting will be provided to members of the Committee.
- 3.4 Public notice of meetings will be given through publication of the annual meeting schedule on the City of Salisbury website. A copy of the Notice of Meeting and Committee Agenda will also be displayed on a monthly basis at 12 James Street Salisbury.
- 3.5 Members of the public are able to attend all meetings of the Sub Committee, unless prohibited by resolution of the Committee under the confidentiality provisions of section 90 of the *Local Government Act*.



## Strategic and International Partnerships Sub Committee

### - Terms of Reference -

**Endorsed by Council:** 26 November 2018 (0016/2018)  
Membership amended  
17 December 2018 (0045/2018)

**Review Date:** November 2022

#### **4. Membership**

4.1 The membership of the Sub Committee comprises:

##### Voting Members

- six (6) elected members as determined by Council
- a member of the Northern Economic Leaders actively engaged in international trade and investment;
- the University of South Australia's Pro-Vice-Chancellor (International) or that person's nominee;
- the Principal of a Salisbury-based school with an active international program;
- two representatives from local Service Clubs; and
- one representative of a local sporting club.

##### Non-voting Members

- a senior staff member/administrative representative of the South Australian Government; and
- a senior staff member/administrative representative of the City of Playford.

The Sub Committee will from time to time call in expertise to assist the Sub Committee with its deliberations.

4.2 The Mayor is, ex officio, a member of this Committee.

4.3 All members must attend meetings and where unable to do so, must provide an apology prior to the meeting.

4.4 Members of the Sub Committee must comply with the conduct and conflict of interest provisions of the *Local Government Act*. In particular, Sections 62 (general duties), 63 (code of conduct) and 73-74 (conflict of interest, members to disclose interests) must be adhered to.

#### **5. Chairman and Deputy Chairman**

5.1 The Chairman is appointed by the Policy and Planning Committee for a period of 12 months.



## Strategic and International Partnerships Sub Committee

### - Terms of Reference -

**Endorsed by Council:** 26 November 2018 (0016/2018)  
Membership amended  
17 December 2018 (0045/2018)

**Review Date:** November 2022

- 5.2 Deputy Chairman will be appointed at the first meeting of the Committee for a period of 12 months, after which time the Committee will make a new 12 month appointment.

#### **6. Voting Rights**

- 6.1 All Voting Members have equal voting rights. A question arising for a decision will be decided by a majority of votes cast by all members present.
- 6.2 Each Voting Member must vote on a question arising for a decision.
- 6.3 Non-Voting Members do not participate in the voting processes of the Sub Committee.
- 6.4 The Chairman has a deliberative vote, but does not; in the event of an equality of votes have a casting vote.
- 6.5 In the event of an equality of votes, the matter must be referred to the parent committee for decision.

#### **7. Meeting Procedures, Minutes and Documents**

- 7.1 All meetings of the Sub Committee will be held in accordance with the *Local Government Act 1999* (and relevant Regulations), the City of Salisbury Code of Practice for Meeting Procedures and the City of Salisbury Code of Practice for Access to Meetings and Documents.
- 7.2 Minutes will be kept of the proceedings at each Sub Committee meeting. Members of Council will be provided with a copy of all minutes of the proceedings of this Sub Committee within five days after a meeting.
- 7.3 Members of the public have access to all documents relating to the Sub Committee unless prohibited by resolution of the Committee under the confidentiality provisions of section 91 of the *Local Government Act*.

#### **8. Quorum**

- 8.1 A quorum shall be determined by dividing the total number of Voting Members of the committee by two (ignoring any fractions) and adding one. For a committee comprising 10 members, the quorum is 6 (that is,  $10 \div 2 = 5 + 1$ ).

*Strategic and International Partnerships Sub Committee Terms of Reference - Page 4 of 5*



## Strategic and International Partnerships Sub Committee

### - Terms of Reference -

**Endorsed by Council:** 26 November 2018 (0016/2018)  
Membership amended  
17 December 2018 (0045/2018)

**Review Date:** November 2022

- 8.2 When the Mayor, as an ex officio member, is in attendance at a Sub Committee meeting, the quorum requirement is 6 (that is 11 divided by 2 = 5.5 (ignoring any fractions) = 5 +1).
- 8.3 Non-Voting Members are not counted in the calculation of the quorum.

### **9. Reporting Requirements**

- 9.1 This Sub Committee reports to Policy and Planning Standing Committee.
- 9.2 The Sub Committee shall make whatever recommendations to the parent committee it deems appropriate on any area within its Terms of Reference where in its view action or improvement is needed.
- 9.3 Recommendations made by the Sub Committee will be referred to the next meeting of the parent committee, through presentation of minutes, for final resolution.





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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice – Bin Stickers**

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. A report be prepared for Council to consider the printing of stickers designed to remind motorists of the 50kmph speed limit in local areas and alert them that children are present in the vicinity.
2. The report include advice on costs for printing and distribution of the “50kmph/Children present” bin stickers.
3. The necessary funds be sourced from the Sundry Projects Fund.
4. The report be presented May 2019.

**ADMINISTRATION COMMENT:**

The City of Salisbury developed a waste bin sticker during the 2010/2011 financial year. This combined pedestrian and road safety initiative involved the development of an A3 size waste bin sticker featuring four (4) types of graphic design layout in Council’s corporate colours which are blue, white and yellow (attached).

In addition an article (attached) was included in the Elected Members’ Bulletin for September 2010 regarding the distribution and use of Road Safety Message Waste Bin Stickers for local residents within the City of Salisbury.

In regards to the original distribution and use of these waste bin stickers which commenced during either the 2010 or 2011 calendar year:

- These stickers were available to residents with properties along Council’s local roads network which are subject to the default urban 50 km/h speed limit i.e. not be used along major or sub-arterial roadways where higher speed limits apply
- Each residential household was supplied one (1) sticker per standard “wheelie” waste bin and residents were asked to apply these stickers to their domestic waste bins
- Residents were advised that this type of road safety message sticker should be placed on the right-hand side when facing the road so that it is visible to vehicles approaching from the right; and also
- Because these stickers do not have legal significance, they provide a road safety message only.

Council records show that there was a very slow uptake of the stickers and consequently a new batch was not printed.

The use of social media and Council’s web site would improve the awareness of residents that stickers are available and how to use them.

The production of 2000 stickers are estimated to cost in the vicinity of \$10000 if existing designs were used.

**CO-ORDINATION**

Officer: GMCI  
Date:



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## **ROAD SAFETY INITIATIVE:**

### **Display of 50km/h speed limit signs on Waste Bins.**

As a road safety initiative, Council has produced a **limited** number of adhesive stickers in four different designs, which promote road safety through reiterating the legal speed limit on local roads as 50 km/h. Under current practices, Council is not permitted to erect 50km/h signs and accordingly this was seen as an innovative way to promote the message and remind motorists of their obligations. The intended use of the stickers is to place them on the side of waste bins so that at least on a weekly basis, when bins are on the roadside for waste collection, motorists will be reminded of the requirement to adhere to the speed limit.

In respect to the signs and their use it should be noted that:

- The signs do not have legal significance, but simply provide the road safety message.
- **THE STICKERS ARE AVAILABLE TO RESIDENTS WHO LIVE ON LOCAL ROADS WHERE THE 50KM/H SPEED LIMIT APPLIES.**
- The stickers should be attached to bins on roads where the 50km/h speed limit is applicable i.e. they should not be used on major roads where other speed limits apply.
- Ideally the sticker should be placed on the right hand side when facing the road so that it is visible to motorists approaching from the right.
- Only one sticker per bin is to be used.
- Residents will be responsible for attaching the stickers to bins.

An advertisement was placed in the Messenger on the 1st September, advising that they will be available through the Community Centres and Councils Office in James Street. However, if Members would like to receive some of these as part of their other community commitments such as Neighbourhood Watch etc., please contact Councils Traffic Manager Mr Pat Trimboli, on 8406 8379 and it will be arranged.

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## 7.2 **Motion on Notice - E-Petitions**

Cr Beau Brug has submitted the following Notice of Motion:

1. That the CEO write to the Local Government Association proposing that they investigate developing a system for implementation by Councils to enable credible e-petitions to be available for use by constituents.

### **ADMINISTRATION COMMENT:**

New and emerging technology presents opportunities for improving the way Councils engage with communities. E-petitions is an example where more citizens can indicate their support (or otherwise) on particular issues that a Council might be deliberating upon, however it requires a robust system of verification to manage the e-petition process so that it is not open to manipulation.

This is a challenge for local government more broadly and it is considered efficient for the LGA to investigate a system to support the introduction of e-petitions on behalf of all Councils.

## 7.3 **Motion on Notice - 24th Annual YMCASA Youth Parliament Sponsorship**

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. Financial support of \$450.00 be provided to Caitlin Robertson to register to participate in the 24th South Australian YMCA Youth Parliament, to advocate for a mock bill from the training and education group to create a tutoring and mentoring program that would involve free access for senior school students to tutoring in various SACE subjects, as well access to mentors.
2. A condition of the financial support provided be for Ms Robertson to present a report to Youth Council regarding her participation.

### **ADMINISTRATION COMMENT:**

The Youth Council training budget has sufficient allocation to support attendance at the Youth Parliament.

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#### **7.4 Motion on Notice - Women's Suffrage**

Cr Maria Blackmore has submitted the following Notice of Motion:

1. That staff deliver a program of events, displays and information to the public through Libraries and Community Centres, which recognises the 125th Year of Women's Suffrage in South Australia.
2. That the program be to the theme, 'Their Triumph, Our Motivation' which recognises how the extraordinary efforts of the suffragists in the late 19th and early 20th century drive our continued efforts in working towards gender equality.

#### **ADMINISTRATION COMMENT:**

Staff support the recognition of the 125th Year of Women's Suffrage in South Australia and can arrange for a program across Libraries and Community Centres to support the recognition.

#### **7.5 Motion on Notice - Public Toilets: Salisbury City Centre**

Cr Graham Reynolds has submitted the following Notice of Motion:

That consideration of the need for, and provision of, public toilets with 24 hour access in the Salisbury City Centre, along with options for a suitable location and indicative costs be included as part of the John Street improvement plan currently being developed.

#### **ADMINISTRATION COMMENT:**

The Salisbury Business Association has requested Council undertake a John Street “mini masterplan” and have expressed their views on the elements that should be considered as part of a “masterplan”.

Council’s strategic planning highlights John Street as a key main street. The John Street Improvement Plan is intended as a physical enhancement through preparing an improvement plan consistent with Council’s strategic agenda to further activate John Street and by extension the City Centre.



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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary****RECOMMENDATION**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
21/03/2019	10:00 AM	Harmony Day celebration
21/03/2019	01:00 PM	1pm Media training and 3pm LGA Board of Directors meeting
21/03/2019	05:30 PM	Meeting resident Re rubbish
21/03/2019	06:15 PM	Endeavour College Farewell to Students
21/03/2019	12 Noon	Optional lunch prior to the LGA Board of Directors meeting
22/03/2019	06:30 PM	Pontian Eagles Soccer Club 2019 Season Launch
25/03/2019	08:15 AM	Northern Connector Media Event - Waterloo Corner Interchange Opening - Min Knoll & Sen Rushton
25/03/2019	01:30 PM	Guest Speaker at Midway Community House, 48 Midway Road Elizabeth (Students are from Pooraka Farm Community Centre)
25/03/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and resident Enquiries
25/03/2019	04:30 PM	Pre Council Meeting Briefing
25/03/2019	06:30 PM	Council Meeting
26/03/2019	10:30 AM	Ground Breaking Ceremony for Huhtamaki's new South Australian Distribution Centre
26/03/2019	12:30 PM	Meeting with Resident
26/03/2019	04:15 PM	Governor's Multicultural Awards
26/03/2019	12 Noon	Media Issues - Regular Catch-up
27/03/2019	10:55 AM	5th Women in Leadership SA Summit
27/03/2019	05:00 PM	Briefing Pippa/Mayor re ABC radio Interview
27/03/2019	06:00 PM	Community Grants Program Cheque Presentation Ceremony
27/03/2019	07:00 PM	Third Budget Workshop
28/03/2019	09:00 AM	ABC Interview
28/03/2019	11:00 AM	Briefing with staff re resident concern
28/03/2019	05:30 PM	Old Bazaar Market Grand Opening
28/03/2019	07:30 PM	Nick Champion Fundraiser
29/03/2019	09:00 AM	Opening and introducing the Minister at the LGA Active Ageing Forum
30/03/2019	11:00 AM	Northern Cultural Cup - Harmony Day in the North
30/03/2019	06:00 PM	Cambodian Function
1/04/2019	10:30 AM	PBA FM Radio - Spotlight on Salisbury
1/04/2019	12:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
1/04/2019	01:00 PM	Meeting with Jill Bottrall, Manager NBN Local SA & NT
1/04/2019	02:00 PM	White Ribbon Working Group Meeting
1/04/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
1/04/2019	04:30 PM	ID Check by Conveyancer
1/04/2019	06:30 PM	Informal Strategy
2/04/2019	10:00 AM	Topping Out Ceremony
2/04/2019	12:30 PM	Watershed Art Prize - Pre-Selection

2/04/2019	12 Noon	Media Issues - Regular Catch-up
3/04/2019	04:30 PM	Meeting with Resident
3/04/2019	06:30 PM	Financial Management and Reporting Training Workshop
4/04/2019	02:00 PM	LG Research & Development Scheme Advisory Committee meeting
5/04/2019	12 Noon	Funeral of Resident
6/04/2019	11:00 AM	Summer 18-19 Junior Tennis Award Presentation
6/04/2019	06:00 PM	Punya Foundation - Fund Raising Dinner
10/04/2019	09:00 AM	Breakfast with resident
10/04/2019	02:00 PM	Coffee Catch up - Paula Luethen MP/ Gillian Aldridge
10/04/2019	03:30 PM	Citizenship Ceremony 10th April 2019 - Early Session
10/04/2019	04:45 PM	Meeting to discuss Salisbury Group
10/04/2019	06:30 PM	Citizenship Ceremony 10th April 2019 - Evening Session
11/04/2019	11:30 AM	Chairing Session of LGA Event
12/04/2019	08:30 AM	LGA - OGM
12/04/2019	06:30 PM	Ceremonial Sunset Reception for South Australia Navy Week 2019
13/04/2019	09:45 AM	Meeting with Resident
13/04/2019	07:30 PM	SPEECH - Khmer Buddhist Association of SA Inc - New Year Celebration
15/04/2019	03:30 PM	Meeting with resident
15/04/2019	04:00 PM	Meeting with Resident
15/04/2019	04:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
15/04/2019	05:00 PM	Salisbury Community Hub - Elected Member Site Walkaround #1 at 5pm
15/04/2019	06:30 PM	Standing Committee Meetings
16/04/2019	10:00 AM	Mayors Breakfast Radio Show
17/04/2019	10:00 AM	Watershed Art Prize Briefing
17/04/2019	11:00 AM	Mayor/CEO/EA
17/04/2019	01:00 PM	1pm LGA Board of Directors meeting
17/04/2019	06:00 PM	Dinner with Residents

#### **Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
22/3/2019	Cr J Woodman	Northern Districts Cricket Club Presentation
23/03/2019	Cr M Blackmore	Launch of In Our Own Voices Exhibition
29/3/2019	Cr J Woodman	Salisbury HS Stem Building opening
4/4/2019	Cr J Woodman	Legacy & Leadership – Women in the North
6/4/2019	Cr J Woodman	Valley View Tennis Club Presentation
6/4/2019	Cr J Woodman	Punya Foundation Fundraising event
7/4/2019	Cr J Woodman	SAMASA Festival
14/04/2019	Cr J Woodman	Salisbury Plays at Mawson Lakes

#### **ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

#### **ITEM 10: QUESTIONS WITHOUT NOTICE**



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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice - Salisbury Oval**

At the 25/03/2019 Council meeting, the following questions were asked during Public Question Time and taken on notice:

The following questions were asked by Ms Linda Caruso at the Council meeting on 25 March 2019 and taken on notice. Responses to each question are provided by the General Manager City Development below, and are based on the current formal Council position and resolutions, noting however that there are further recommendations in relation to Salisbury Oval from the Strategic Property Development Sub-Committee and the Works and Services Committee to be considered by Council at its April 2019 meeting.

Q.1: Is the current plan the last, or is there another updated detailed plan that hasn't been released yet?

A. It is assumed that the plan referred to is the Salisbury Oval Master Plan. There is no updated master plan at this time. As outlined in the March SPDSC report, it is recommended that the Master Plan be amended based upon Council decisions in relation to the current related issues of sporting facility needs and residential development options.

Q.2: What is the width of the new roads to be constructed as per plan of the Salisbury precinct and will they be kerbed?

A. The design of the access road will be dependent on the master plan option approved by Council. However, should a residential development on the former St Jays site proceed with access off the proposed new road off Brown Terrace as previously approved for the St Jays site, the access road is likely to be about 6.0m in width at Brown Terrace, reducing to 5.5m in width when it enters the oval site. It is not intended to kerb the access road round the oval.

Q.3: How many mature and significant trees will be destroyed for housing?

A. Until such time as a decision is made in relation to residential development options and there is a final design and layout for a future residential development on Salisbury Oval, the number of existing trees impacted by such development cannot be determined. In relation to Significant Trees as defined by the Development Act, the Master Plan proposes to "preserve existing statement gum trees" in various locations in the Oval precinct, including on the former St Jays site and Neales Green that were identified in the master plan as providing "...opportunities for development of 1-3 storey housing (detached, small lot housing, town houses and apartments) with integrated passive nodal parks".

Q.4: Have the sporting clubs been informed of the carparks and the number of carparks in and around Salisbury oval, and are there enough carparks?

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A. The Sportsmans Association and the Clubs have been consulted in the development of the more detailed engineering plans for Salisbury Oval, which includes formalisation of existing informal parking areas. The plan provides for 141 formal parking spaces and 87 informal parking spaces (assuming residential development on St Jays. This number of spaces will accommodate the majority of cricket and football match day needs, noting that there may be some spill-over parking into surrounding streets at peak times (primarily football finals) as is currently the case. There is also the option, weather and games scheduling permitting, if Neales Green is retained as open space to use Neales Green for overflow parking for the occasional matches that attract very high patronage.

Q.5: Why is there a need to remove the raised mounds around the oval?

A. The raised mounds on the eastern side of the oval may be reduced in size as a result of the construction of the access road. However, the impact on the mound will not be known until the final oval layout has been designed.

Q.6: If the land is sold, will the revenue be solely to fund the Salisbury oval improvements?

A. Council's Disposal of Land policy requires that net proceeds from property sales are transferred to the property disposal reserve and used to repay debt or to reduce future borrowings. This approach increases Council's capacity to fund a range of funding initiatives including projects such as the upgrades to Salisbury Oval.

Q.7: Has the football club been contacted as to what their requirements are to be able to function?

A. Yes. Details of contact with the Salisbury Football Club are outlined in the March 2019 Strategic Property Development Sub-Committee report. There was also a further meeting held on 21 March 2019 with representatives of the clubs and Sportsmans Association to further clarify and confirm their expectations and requirements. The outcomes from that meeting are being confirmed with participants and were reported in the further report to the Strategic Property Development sub-committee in April 2019.

Q.8: What measures are the council taking to ensure traffic flow now that Aldi has been approved, which also impacts in the same area?

A. Noting that Council was not the approving authority for the proposed Aldi development on Park Terrace, Salisbury, Council's assessment is that the Aldi development will have no or minimal impact upon Salisbury Oval, and the sections of Orange Avenue and Brown Terrace that abut Salisbury Oval. The proposed Aldi development provides on-site parking in excess of Development Plan standards (a minimum of 53 and a maximum of 104 spaces are required under the Development Plan, and 115 spaces are proposed to be provided), and the primary

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vehicle accesses to the proposed development are from Park Terrace and Haigh Street. There may be some on-street parking in Mawson Road and Haigh Street, but this is highly unlikely to extend to Orange Avenue and Brown Terrace. There may also be some minor traffic increases in streets leading to Aldi from the local catchment for Aldi south of Park Terrace for drivers choosing to access via Haigh Street, but any increases will be within the capacity of the local road network.

The primary access to the Aldi development is proposed off Park Terrace. During times of peak use of Salisbury Oval (eg football finals) it can be expected that there will be on-street parking in Brown Terrace and Orange Avenue associated with the oval activities, however, as is currently the case on occasions. In summary, Council's assessment is that the Aldi development is sufficiently distant from the oval and vehicle accesses are located so as to have no or minimal interaction with parking and traffic associated with the oval use.

Q.9: Has the council looked into cost saving if certain roads and roundabouts are not constructed?

A. These options will be explored further both as part of the design evolution for the new entry to Salisbury Oval from Brown Terrace, and as part of any proposed residential development should Council determine to proceed with consideration of residential development on the former St Jays site, in conjunction with a prospective developer. Options to ensure the best value for money solution while meeting stakeholder needs are always considered as part of the design process.

Q.10: Has the council considered that a roundabout at Brown Terrace will impact on Park Terrace unless major road upgrading and widening occurs?

A. A roundabout on Brown Terrace is considered to be the best traffic management solution for this location if a four way intersection involving the new oval access road, Brown Terrace and Herbert Street eventuates. However, the roundabout is not expected to have any impact on traffic flows on Park Terrace.

Q.11: Why do we need to stop cars parking on the boundary fence of Salisbury oval?

A. This is not proposed as part of the master plan or in the detailed designs being prepared for parking and traffic upgrades within the Salisbury Oval precinct.

Q.12: Will there be more time given to further consultation with local residents and sporting clubs before important decisions are made?

A. Whilst extensive public consultation has already occurred in relation to the master plan to date, should decisions of Council result in significant amendments to the master plan it is envisaged that further consultation will be undertaken. In particular the Sportsmans Association and the cricket and football clubs have been consulted

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further in relation to their specific needs.

Q.13: Is the council being totally open and transparent with matters relating to the master plan?

A. The comprehensive public reports to Council at its January 2019 and March 2019 meetings demonstrate a high level of transparency and openness in Council's approach to the development and implementation of the Salisbury Oval master plan, including comprehensive community consultation in relation to the master plan, community land revocation, and Development Plan Amendment. The only component of the implementation of the master plan that is required to be confidential is in relation to certain elements of commercial in confidence proposals and negotiations with parties responding to the EOI for residential development within the Salisbury Oval precinct, which is consistent with the current endorsed master plan.

## 11.2 **Questions on Notice - Salisbury Oval Masterplan - Brown Terrace and Orange Avenue**

At the 25/03/2019 Council meeting, the following questions were asked during Public Question Time and taken on notice:

Mr Joe Longo of North Ward submitted the following questions:

1. At previous Council meetings, we have expressed our concerns as a community that our elected councillors are not familiar with the areas around Brown Terrace and Orange Avenue. Just how big an impact the masterplan would have on our local residents who will be directly affected with overcrowding, traffic and parking problems. Many of these locals who signed a very large petition (2,081 signatures) are now outraged that they are not being heard and still have no access to important details of the master plan. Why not? Are their voices only heard at election time?
2. On the Today Tonight television program, our Mayor stated that Salisbury's population will definitely grow. Why then are we selling community land on Brown Terrace and Orange Avenue that should be saved and developed for sporting and green spaces for our future generations?

The General Manager City Development has provided the following responses:

1. The comprehensive public reports to Council at its January 2019 and March 2019 contain an outline of the history of community engagement relating to Salisbury Oval and the master plan, and demonstrate a high level of transparency and openness in Council's approach to the development and implementation of the Salisbury Oval master plan, including comprehensive community consultation in relation to the master plan, community land revocation, and Development Plan Amendment.
2. As reported to the Strategic Property Development Sub-Committee at

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the March 2019 meeting, recreation, open space and infrastructure (eg stormwater) needs have primacy when dealing with community land, and the process Council follows when determining whether community land is potentially suitable for development or disposal is to first assess those primary needs and to only consider land for revocation and development if it is assessed as not being required for those primary needs. This includes consideration of population growth, and the process relating to Salisbury Oval is outlined in detail in paragraphs 4.4 to 4.11 inclusive of the Strategic Property Development Sub-Committee agenda 13 March 2019 item SPDSC2. This process was followed in the development of the masterplan - the Salisbury Oval masterplan was predicated on the assessment at the time of the primary recreation, open space and infrastructure needs, and informed by extensive community engagement.

**11.3 Question on Notice - Streets in Mawson Lakes with No Green Waste Bin Collection**

At the 25/03/2019 Council meeting, the following question was asked during Questions without Notice and taken on notice:

Cr L Braun asked a question in relation to whether the urban city centre bordered by Elder Smith Drive, Garden Terrace and the Railway Station, in Mawson Lakes has a green waste bin collection.

The General Manager City Infrastructure has provided the following response:

There is no limitation on Green waste collection services in Mawson Lakes. Green waste collection throughout the City of Salisbury is on an Opt in basis - <https://www.nawma.sa.gov.au/bookings-requests/green-waste-bin> whereby residents can purchase a Food & Garden Organics bin for \$65 and then subsequently have it collected fortnightly. This is not an automatic service

**11.4 Question on Notice - Subsidised Green Waste Bins**

At the 25/03/2019 Council meeting, the following question was asked during Questions Without Notice and taken on notice:

Cr D Proleta asked a question in relation to whether the green waste bins were subsidised by Council.

The General Manager Business Excellence has provided the following response:

Residents can opt in to have a green waste bin service by purchasing a bin at a cost of \$65 delivered to their home or \$56 for pick up. Council then pays for the fortnightly cost of collection and disposal of the green waste. Council does not subsidise the initial purchase cost of the bins.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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**13.2 Resources and Governance - Confidential Recommendation for Council Ratification**

**3.8.1FI Appointment of Independent Members on the Council Assessment Panel**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information relating to the personal affairs of the persons affected and proposed action by Council in considering the individuals to whom those personal affairs relate for appointment as Independent members of the Council Assessment Panel. commercial information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Resources and Governance - Confidential Recommendations for Council Ratification and Appointment of Independent Members on the Council Assessment Panel** items and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*



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### **13.3 Budget and Finance Committee - Confidential Recommendation for Council Ratification**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*