



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN COMMITTEE
ROOMS, 12 JAMES STREET, SALISBURY ON**

9 APRIL 2019

MEMBERS PRESENT

Cr J Woodman (Deputy Chairman)
Cr C Buchanan
Cr D Proleta
Cr S Reardon

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
Manager People and Culture, Ms G Page

The meeting commenced at 8:37 pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr C Buchanan
Seconded Cr S Reardon

The Minutes of the CEO Review Committee Meeting held on 15 January
2019, be taken and read as confirmed.

CARRIED

REPORTS

Reports

8.1.1 Future Reports for the CEO Review Committee

Moved Cr D Proleta
Seconded Cr C Buchanan

- 1. The information be received.

CARRIED

8.1.2 CEO Key Performance Indicators Status Update

Moved Cr C Buchanan
Seconded Cr D Proleta

- 1. Information be received.
- 2. Progress towards achievement of the 2018/2019 Key Performance Indicators be noted and endorsed.

CARRIED

8.1.3 CEO Annual Performance Review Process FY2019

Moved Cr C Buchanan
Seconded Cr D Proleta

- 1. The Performance Appraisal Survey be distributed to Elected Members on 13 May 2019, to be completed by 27 May 2019.
- 2. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2019, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2018/2019.
- 3. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2019, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements and incentive payments as provided for within the contract of employment.

CARRIED

OTHER BUSINESS

Nil.

The meeting closed at 9:15 pm.

CHAIRMAN.....

DATE.....