



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

18 MARCH 2019

MEMBERS PRESENT

Cr S Reardon (Chair)
Mayor G Aldridge (ex officio)
Cr M Blackmore
Cr L Braun (Deputy Chair)
Cr C Buchanan
Cr S Ouk
Cr G Reynolds
Cr N Henningsen

OBSERVERS

Cr P Jensen (*from 10.47 pm*)
Cr K Grenfell (*from 10.50 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Community Services, Ms P Webb
General Manager City Development, Mr T Sutcliffe
Governance Support Officer, Ms K Boyd

The meeting commenced at 9.41 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr M Blackmore

The Minutes of the Works and Services Committee Meeting held on 18 February 2019, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr L Braun
Seconded Cr G Reynolds

1. The information be received.

CARRIED

2.0.2 Footpath Construction Budget

Moved Cr C Buchanan
Seconded Cr L Braun

1. Maintain Footpath Construction Program budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (>\$50k) projects to be reflected in future Budget Bids.
2. Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.

CARRIED

Community Centres and Youth

2.1.1 Free Bike Hire Scheme

Moved Cr M Blackmore
Seconded Cr L Braun

1. A bike hire scheme is not introduced into the City of Salisbury.
2. Staff monitor the results of the "Lime Scooter" trial currently being conducted by the City of Adelaide for relevance and application to the City of Salisbury.

CARRIED

2.1.2 Community Gardens

Moved Cr N Henningsen
Seconded Cr C Buchanan

1. Council note the information contained in this report
2. A targeted promotion of the availability of the Community Grants Program to support existing community garden projects be undertaken across the City of Salisbury.

CARRIED

Libraries

2.3.1 Rollout of Library Catalogue Computer Systems

Cr C Buchanan declared a perceived conflict of interest on the basis of being the Chair of Burton Community Club. Cr Buchanan managed the conflict by remaining in the meeting and voting on the item.

Moved Cr C Buchanan
Seconded Cr L Braun

1. A 12 month trial of a pick-up and delivery service of reserved library materials at Community Centres be undertaken in order to evaluate the demand for services.
2. To facilitate the trial,
 - post delivery of the Salisbury Community Hub (3rd quarter 2018/19), decommissioned Len Beadell Library personal computers in lease be deployed to community centres for customers to search and to place reservations from the library catalogue,
 - the existing Home Library Service increase service level of 0.1 FTE at an estimated operating budget of \$7,800 per annum to provide drop off and pick up and,
 - further training be provided to community centres on Library online and digital resources.

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

Property

2.5.1 Joint Use Agreement - Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve

Moved Cr C Buchanan
Seconded Cr S Ouk

1. That Council endorse the proposal for a joint use agreement (conditions contained in section 3.13) with the Holy Family Catholic School for a term of ten years, subject to the conditions proposed by Council staff and agreed to by the school, to construct a hard court at Grevillia Drive Reserve in Parafield Gardens.
2. The Manager Property and Buildings be authorised to commence a public consultation program comprising of a public notice within the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters explaining the proposal and the term of the Joint Use Agreement be sent to property owners within the immediate vicinity.
3. Should no objections be received, the Manager Property and Buildings be authorised to arrange for preparation and execution of all necessary documentation to facilitate the construction and joint use of the facility for a term of ten (10) years.

CARRIED

2.5.2 Grounds Licence Agreement - St Kilda Tackle and Tucker

Moved Cr C Buchanan

Seconded Cr L Braun

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of Public Notice in the Northern Messenger and on Council's website.
3. A further report is to be presented to Council for consideration if any objections are received. Should no objections be received, Council authorises the Manager Property and Buildings to prepare and arrange execution of the necessary documents to St Kilda Tackle and Tucker over a portion of Allotment 1002 in Deposited Plan 80382.
 - a. For a period of ten (10) years.
 - b. For a proposed rental figure of \$4,500 + GST per annum to increase by CPI on the anniversary of commencement date.
 - c. For a proposed fee of \$708.82 inclusive of GST for the Ice Cream Van to operate from the St Kilda Play Adventure Park per annum to increase by CPI on the anniversary of the commencement date.
 - d. The new agreement to include all the other terms and conditions as the existing Grounds Licence.

CARRIED

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 10.41 pm.

The meeting reconvened at 10.48 pm.

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019

Cr S Reardon declared a perceived conflict of interest on the basis of having previously signed a petition against Council selling Neales Green. Cr Reardon managed the conflict by remaining in the room and Chairing the meeting.

Cr C Buchanan declared a perceived conflict of interest on the basis of voting to save Neales Green in the last term of Council, and also expressed publicly his desire to save Neales Green. Cr Buchanan managed the conflict by remaining in the meeting and voting on the item.

Moved Cr C Buchanan

Seconded Cr L Braun

1. The information contained in the Strategic Property Development Sub Committee of the meeting held on 13 March 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, with the exception of correcting the recording of Cr N Henningsen's vote in Item SPDSC2 – Salisbury Oval Recreation and Open Space Needs, and Item SPDSC3 – Salisbury Oval Residential – Expression of Interest, to read “The Chairperson, Cr Henningsen, was not required to cast her vote”.
2. The recommendation of the Strategic Property Development Sub Committee meeting held on 13 March 2019, contained in the report to Works and Services Committee (Item No. 2.5.3, be adopted:

2.5.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

CARRIED

2.5.3-SPDSC2 Salisbury Oval Recreation and Open Space Needs

Cr N Henningsen declared a perceived conflict of interest on the basis of a family member being an employee of one of the respondents as part of the EOI process. Cr Henningsen managed the conflict by remaining in the meeting and voting in the best interest of the community.

Mayor G Aldridge declared a material conflict of interest on the basis of being a Director of a company contracted to work for an interested builder Mayor Aldridge left the meeting at 11:03 pm.

Moved Cr C Buchanan

Seconded Cr L Braun

1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process.
2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr N Henningsen voted IN FAVOUR of the MOTION.*

Public Works

2.6.1 Capital Works Report - February 2019

Mayor G Aldridge returned to the meeting at 11:06 pm.

Moved Cr G Reynolds

Seconded Cr C Buchanan

1. Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program.
2. Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be installed.
3. The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18th March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program.
4. Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur.
5. Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program.
6. Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.
7. Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.
8. Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.

CARRIED

Traffic Management

2.7.1 Traffic Safety: McGill Crescent, Para Hills

Moved Cr G Reynolds

Seconded Cr M Blackmore

1. No additional traffic control device/s are required based on the traffic data collected during September and March.
2. Council traffic staff continue to work with SAPOL, and local residents to reinforce safe driving and continue to assess verge areas in collaboration with the directly affected residents to ensure site distances are maintained.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

2.9.1 Request for Proposal Outcomes for the leasing of the Cafe at the Salisbury Community Hub

Moved Mayor G Aldridge
Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this item at this time will protect confidential information that may confer an advantage on a third party

*On that basis the public's interest is best served by not disclosing the **Request for Proposal Outcomes for the leasing of the Cafe at the Salisbury Community Hub** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 11.10 pm.

The meeting moved out of confidence at 11.11 pm.

2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019

Mayor G Aldridge declared a material conflict of interest on the basis of being a Director of a company who does work for an interested builder. Mayor G Aldridge left the meeting at 11:11 pm.

Cr Henningsen declared a perceived conflict of interest on the basis of a family member being an employee of the respondent as part of the EOI process. Cr Henningsen managed the conflict by remaining in the meeting and voting on the item.

Cr S Reardon declared a perceived conflict of interest on the basis of having voted for saving Neales Green at an earlier stage. Cr Reardon managed the conflict by remaining in the meeting and voting on the item.

Cr Buchanan declared a perceived conflict on the basis of previously voting against the revocation of Neales Green in the last term of Council and has publicly stated on previous occasions that he would like to save Neales Green. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr L Braun

Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this item at this time will protect Council's commercial position as disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 11.13 pm.

The meeting moved out of confidence and closed at 11.14 pm.

CHAIRMAN.....

DATE.....