



## **AGENDA**

**FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON  
18 MARCH 2019 AT THE CONCLUSION OF THE BUDGET AND FINANCE  
COMMITTEE**

**IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

### **MEMBERS**

Cr S Reardon (Chair)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chair)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds  
Cr N Henningsen

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Services, Ms P Webb  
Governance Support Officer, Ms K Boyd

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 18 February 2019.

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## OTHER BUSINESS

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## CONFIDENTIAL ITEMS

### 2.9.1 Request for Proposal Outcomes for the leasing of the Cafe at the Salisbury Community Hub

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this item at this time will protect confidential information that may confer an advantage on a third party

*On that basis the public's interest is best served by not disclosing the **Request for Proposal Outcomes for the leasing of the Cafe at the Salisbury Community Hub** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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## 2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this item at this time will protect Council's commercial position as disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 FEBRUARY 2019**

**MEMBERS PRESENT**

Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds  
Cr N Henningsen

**OBSERVERS**

Cr K Grenfell (*from 9.40 pm*)  
Cr P Jensen (*from 9.44 pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Services, Ms P Webb  
Manager Field Services, Mr M Purdie  
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.33 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr N Henningsen  
Seconded Cr M Blackmore

The Minutes of the Works and Services Committee Meeting held on 21 January 2019, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr N Henningsen  
Seconded Cr M Blackmore

1. The information be received.

**CARRIED**

#### **2.0.2 Road Renaming at Waterloo Corner**

Moved Cr N Henningsen  
Seconded Cr S Ouk

1. That pursuant to Section 219 (1) of the Local Government Act 1999, the section of:
  - a. Anjanto Road between Port Wakefield Road and the Northern Connector be renamed Davey Road;
  - b. St Kilda Road between Port Wakefield Road and the Northern Connector be renamed Dunn Road;
  - c. Undo Road between the Northern Connector and Robinson Road be renamed Driver Road;
  - d. Summer Road between the Northern Connector and Robinson Road be renamed Robinson Road;

as shown in the plans forming Attachment 2 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019), and that the necessary statutory notifications take place.
2. Owners and occupiers be advised of the new road names and property numbers together with the checklist of notification of change of address as provided as Attachment 5 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019).
3. Staff write to the Department of Transport, Planning and Infrastructure requesting:
  - a. Additional “St Kilda Attractions” signs be placed on the eastern side of Pt Wakefield Road, the exit from the Northern Connector to St Kilda and at the Northern Interchange.

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- b. Directional signage for St Kilda Township being placed at the intersection of St Kilda Road and Robinson Road.
  - c. Signage at the Northern Interchange clearly identifies the exit for Salisbury.

**CARRIED**

### *Landscaping*

#### **2.4.1 Netball Courts**

Moved Cr G Reynolds

Seconded Cr C Buchanan

1. Council notes the attached information.
2. A new initiative bid be submitted in the 2019/2020 budget consideration for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.

With leave of the meeting, and consent of the mover and seconder, the MOTION was VARIED to read as follows:

1. Council notes the attached information.
2. A non-discretionary bid be submitted in the 2019/2020 budget for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.

Following advice from the Administration, Cr G Reynolds withdrew his support of the MOTION as VARIED.

With consent of the meeting, discussion resumed on the original MOTION.

With leave of the meeting and consent of the seconder, Cr G Reynolds then VARIED the MOTION to read as follows:

1. Council notes the attached information.
2. A new initiative bid be submitted in the 2019/2020 budget consideration for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.
3. A new initiative bid be submitted in the 2019/2020 budget consideration for \$157,000 for the resurfacing of the netball courts at Salisbury Downs, as outlined in paragraphs 3.16 and 3.17 of the report.

**CARRIED**

**2.4.2 Little Corella Update**

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. The information be received.
2. The current short term deterrent methods be continued until the end of the Corella season, estimated to be April.
3. Consideration be given to assessing the streets most impacted in the Burton area by Little Corellas for possible inclusion in the 2019/2020 streetscape renewal program, depending on the condition and expected useful life of the street trees.
4. Committee notes that a Community Meeting with the residents in the Burton area to update them on Little Corella management actions has been organised on Thursday 21 February 2019.

**CARRIED**  
UNANIMOUSLY

*Property*

**2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019**

**2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. The information be received.

**CARRIED**

**2.5.1-SPDSC2 Appointment of Deputy Chairperson - Strategic Property Development Sub Committee**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. Cr Shiralee Reardon be appointed as Deputy Chair of the Strategic Property Development Sub Committee for a term of two years.

**CARRIED**



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**2.5.1-SPDSC3 Presentation on the Strategic Property Development Program**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. The presentation be received.

**CARRIED**

**2.5.1-SPDSC4 Tranche 1 Update Report – Completion of Aboriginal Discovery Landscape Works at Emerald Green**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. That \$2000 be transferred from 19739 Ryans Road – Emerald Green to 388122 Aboriginal Development Project Fund to enable the RAP Working Group to identify an appropriate recognition signage or other acknowledgement for the indigenous burial site, and that this be reflected in the second quarter budget review.
2. That the close-out report for 19739 Ryans Road – Emerald Green will be presented to Strategic Property Development Sub-Committee in June 2019.

**CARRIED**

**2.5.1-SPDSC5 Tranche 2 - Boardwalk at Greentree Project Update Report**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED**

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### **2.5.1-SPDSC6 Low Cost Affordable Housing Research**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. That the report be received, and the Low Cost Affordable Housing Research Paper as provided in Attachment 1 (Item SPDSC6, Strategic Property Development Sub Committee, 12/02/2019) be noted.
2. That an Affordable Housing Implementation Plan be developed as part of the two- year minor update of the Strategic Land Review for Council consideration in April 2019.
3. That the Tranche 2 Lake Windemere project expression of interest process (Confidential Item: SPDSC6 – Lake Windemere Residential Update Report, Resolution No. 2077/2017) due to commence in early 2019 be expanded to include approaches to key stakeholders identified in the Low Cost Housing Research Report with the outcomes reported to Council by mid-2019.

**CARRIED**

### **SPDSC-OB1 Framework Development for Additional Green Space in Salisbury**

Moved Cr G Reynolds  
Seconded Cr N Henningsen

1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury.

**CARRIED**

**2.6.1 Capital Works Report - January 2019**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. Include the air conditioning replacement at Salisbury West Library, Salisbury Downs, within PR18097 Building Renewal Program.
2. As a non-discretionary 2018/19 third quarter budget bid, transfer \$15k from PR21409 Outdoor Sports Surface Renewal / Upgrade Program, together with \$63k from PR25046 Fitness Equipment Program; to PR21456 Reserve Upgrade Program to combine project funding associated with Settlers Park, Paralowie, reserve works.
3. That year two of PR22229 Major Flooding Mitigation Program be increased by \$639k, recognising that grant income for Paul's Drive, Valley View received is \$339k below expectations, and following concept design total project cost has increased by \$300k, to \$2,400k. To enable procurement and delivery of this project the revised 2019/20 budget of be included as a non-discretionary item.

**CARRIED**

**2.6.2 Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. The information within the report be received.
2. The priority actions arising from the identified issues within the Petition be endorsed, namely:
  - a. Construct Proposed Stormwater Infrastructure (Attachment 1).
  - b. Regrade portion of kerb & gutter and road surface within Wendy Avenue.
  - c. Regrade portion of kerb & gutter and road surface within Avis Court.
  - d. Upgrade identified pram ramps in Wendy Avenue and Avis Court.
3. The optional actions arising from the identified issues within the Petition be endorsed, namely:
  - a. Re-surface entire length of Wendy Avenue and Avis Court, allowing time for the road surface to settle once stormwater works are undertaken.

**CARRIED**  
UNANIMOUSLY

### 2.6.3 Gulfview Heights Lake

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. The information within the report be received.
2. Council consider reactivation of the Bay View Parade reserve irrigation, as part of the 2019/20 Budget Bid process (PSN000355).

**CARRIED**  
UNANIMOUSLY

### 2.6.4 Bridgestone Reserve Athletics Facility

Moved Cr N Henningsen  
Seconded Cr G Reynolds

That Council note:

1. The information contained in the report, and adjustments included in the second quarter budget review being \$500,000 income gain from additional grant contribution, \$500,000 bid to enable delivery of the project meeting the requirements of the IAAF certification, and the retiming of the project.
2. The increase to the 2019/20 budget bid for Bridgestone Reserve Athletics Facility of \$500,000 to enable lighting meeting IAAF certification, as a result of these funds being omitted from the Sports Field Lighting Program.
3. If approved through the budget process outlined in Recommendation 1 and 2 of this report (Works and Services 2.6.4, 18/02/2019), the project now has anticipated expenditure of \$4.8M, with grant funding of \$1.5M, resulting in Council contribution to the project now revised from \$2.8Million to \$3.3Million.

**CARRIED**

## *Traffic Management*

### 2.7.1 Traffic Safety - Anson Avenue, Parafield Gardens

Moved Cr G Reynolds  
Seconded Cr C Buchanan

1. Council Staff to liaise with the shopping centre to extend the raised concrete median on the Anson Avenue approach to the roundabout, physically restricting the right turn out movement from the shops, (**Option 3**).

**CARRIED**  
UNANIMOUSLY

### 2.7.2 Alice Crescent, Burton - Request for indented parking bays

*Cr C Buchanan left the meeting at 9:41 pm.*

*Cr C Buchanan returned to the meeting at 9:41 pm.*

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. Staff bring back a report examining the viability of indented parking bays or alternative actions to alleviate localised street congestion.
2. Further ongoing consultation be undertaken with residents along the street by Council traffic staff to reinforce the position of Council with respect to parking on the verge and footpath.
3. That the concerned resident who raised the matter of parking along Alice Crescent, Burton, be advised that Council staff have reviewed the request for indented parking bays along Alice Crescent and determined that they not warranted, and no further action is required.

**CARRIED**

### 2.7.3 Traffic Safety - Melvina Road and Kings Road, Paralowie

Moved Cr C Buchanan

Seconded Cr S Ouk

1. Council note that staff have been working with DPTI's Traffic Operation Investigations Team (asset owner) to improve the traffic control at this intersection through:
  - a. An extension of the existing concrete median at the protected right turn auxiliary lane on Kings Road near Melvina Road to provide a physical deterrent for motorists electing to complete an eastbound manoeuvre at this location.
  - b. Should this be unsuccessful, Council will request DPTI to install an additional raised median on the west of Kings Road, to ensure the left turn only out of Melvina Road.
2. Council note that staff were notified by DPTI on 11/02/2019 that the Council proposed option of extending the concrete median at the protected right turn auxiliary lane on Kings Road would be implemented at this site. DPTI have refined the concept design and are awaiting Contractor availability to construct this solution.

**CARRIED**  
UNANIMOUSLY

#### 2.7.4 Installation of Slow Points on Daniel Avenue, Globe Derby Park

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. That staff undertake a public consultation with the residents on Daniel Avenue and surrounding streets.
2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park.

**CARRIED**

#### *Waste Management*

#### 2.8.1 Investigation into Development of an App to Report Illegal Dumping

Moved Cr G Reynolds

Seconded Cr M Blackmore

1. Request NAWMA ascertain the cost to modify their service level agreement with SUEZ to include reporting of illegal activity.
2. Council receive regular feedback on the reporting of illegal dumping, graffiti and other reportable activity.
3. Council consider the approval of the proposed mobile CCTV budget bid as part of the 2019/20 budget review process.

**CARRIED**  
UNANIMOUSLY

#### **OTHER BUSINESS**

#### **W&S-OB1 Modification of Traffic Island on Robinson Road, St Kilda**

Moved Cr C Buchanan

Seconded Cr L Braun

That a report be brought back:

1. Staff work with DPTI with a view to relocate or modify the traffic island on Robinson Road, St Kilda to enable residents and businesses to exit their properties from both directions.

**CARRIED**

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**W&S-OB2      Traffic Monitoring – Andrew Smith Drive, Parafield Gardens**

Moved Cr S Ouk  
Seconded Cr C Buchanan

1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times.

**CARRIED**

The meeting closed at 10.21 pm.

CHAIRMAN.....

DATE.....





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<b>ITEM</b>	2.0.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Future Reports for the Works and Services Committee
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

- 3.1 The table below outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
14/12/2015 NOM3	<p><b>Traffic monitoring, Kesters Road between Main North Road and Ceafield Road</b></p> <p>1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of:</p> <p>a. The requirement for additional parking restrictions in the area</p> <p>b. Vehicle movements of heavy and long vehicles through the area</p> <p>c. Risks to public safety as a result of changed traffic patterns.</p> <p><b>Due:</b> June 2019</p>	Dameon Roy
22/05/2017 2.1.1	<p><b>Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct</b></p> <p>2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities.</p> <p><b>Due:</b> March 2019 <b>Deferred to:</b> June 2019 <b>Reason:</b> Awaiting further information with respect to costings.</p>	Adam Trottman
24/07/2017 NOM1	<p><b>Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2</b></p> <p>3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council.</p> <p><b>Due:</b> March 2019 <b>Deferred to:</b> October 2019 <b>Reason:</b> As the budget bid only includes the projects previously approved, the boat ramp and the RV park, a further report will be presented later in 2019 (October 2019) as part of preparations for the 2020/21 budget bids</p>	Dameon Roy
26/02/2018 2.4.3	<p><b>Cleaning of Creeks and Waterways</b></p> <p>2. A review of the service levels be conducted after 12 months in March 2019.</p> <p><b>Due:</b> March 2019 <b>Deferred to:</b> April 2019 <b>Reason:</b> Data to be gathered and analysed to confirm service levels for the previous 12 month period.</p>	Mark Purdie

26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Mark Purdie
6.4.1	2. A report on the success of the Reserve Upgrade Program and consideration of future sites be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-9).	
<b>Due:</b>	April 2019	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	John Devine
6.4.1	3. A report on the program of sites for Fitness Equipment Program be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-13).	
<b>Due:</b>	April 2019	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Tamika Cook
6.4.1	4. A report on the program of sites for Autism Friendly Playspaces be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-15).	
<b>Due:</b>	April 2019	
26/03/2018	<b>Budget Bids 2018/2019 - Streetscape Renewal - PSN107</b>	Dameon Roy / Tamika Cook
6.4.2	That a further report come back considering an increase in funding to the Street Tree Program bid PSN107 looking at improving outcomes and quality.	
<b>Due:</b>	August 2019	
27/08/2018 MON7.6	<b>Mawson Lakes Pedestrian Bridge</b>	Dameon Roy
	1. An amount of \$50,000 be approved as a non-discretionary bid in February 2019 to undertake preparatory work comprising a preliminary design, hydrology studies and costings of a suitable new structure across Dry Creek, between the East and West campuses of the Mawson Lakes School; and	
	2. Staff are authorised to action paragraph 1 of this motion to allow the preparatory work to be completed by the end of March 2019 to enable key stakeholders to source funding opportunities, as well as for the project to be considered for funding in the 2019/20 Budget and Annual Plan.	
<b>Due:</b>	April 2019	

27/08/2018 MON7.8	<b>Traffic Safety: Nelson Road, Para Hills</b> 1. That staff bring back a report to Council investigating whether any traffic calming devices can be installed in regard to increased traffic and vehicles coming too fast over a blind hill on Nelson Road, Para Hills between Milne Road and Miller Avenue, Para Hills. <b>Due:</b> July 2019	Dameon Roy
17/12/2018 2.2.1	<b>The Salisbury Home and Community Services Business Model Project (Aged and Disability Services) post 2020</b> 3. As a result of Commonwealth delays staff will report options for Council consideration in September 2019. <b>Due:</b> September 2019	Vesna Haracic
17/12/2018 W&S-OB3	<b>New Sub-Committee – to consider play space renewal/upgrade program, the streetscape renewal program and the footpath program</b> 1. Staff bring back a report creating a new sub-committee, including the Terms of Reference, to look at reviewing the play space renewal/upgrade program, the streetscape renewal program and the footpath program. 2. That street tree removal be included in the draft Terms of Reference. <b>Due:</b> April 2019	Craig Johansen + James Corletto
17/12/2018 MON7.1	<b>Collective Bargaining for Better Electricity Prices</b> 1. That the Administration investigate and provide advice to Council on the prospect of creating a critical mass of residential properties that would enable collective bargaining to effect a better electricity price for the residents of the City of Salisbury. <b>Due:</b> April 2019	Matt Harris / Andrew Legrand
17/12/2018 MON7.1	<b>Further Motion: Council Buildings Powered by Renewable Energy</b> 1. That a report be provided by the administration with advice about all Council owned buildings being powered by 100% renewable energy. <b>Due:</b> March 2019 <b>Deferred to:</b> May 2019 <b>Reason:</b> To be incorporated into Draft Energy Plan report	Andrew Legrand
29/01/2019 2.4.2	<b>Use of Thermal Methods for Weed Control</b> 3. Staff provide a report on the outcomes of steam technology after a 12 month period in relation to its uses outlined in part 2. <b>Due:</b> February 2020	Mark Purdie

29/01/2019 2.5.3	<b>Land Transfer Portion of Bolivia Crescent Drainage Reserve, Bolivar</b> 3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval. <b>Due:</b> May 2019	Tim Starr
29/01/2019 2.5.4	<b>Future Use of Leased Area – Underdown Park</b> 3. A further report to be presented to Council on the outcome of the public registration of expressions of interest process and recommendations for Council’s consideration. <b>Due:</b> May 2019	Liz Lynch
29/01/2019 W&S-OB1	<b>Use of Mulch and Compost in Council Maintained Spaces</b> 1. That Council provides a report on maximising the use of mulch and compost sourced from green waste and chipped trees in Council maintained spaces. 2. The report includes reference to viability of providing free mulch or compost to residents when surplus is available. <b>Due:</b> April 2019	Mark Purdie
29/01/2019 W&S-OB2	<b>Reduction of Illegal Dumping</b> 1. That Council bring back a report looking at proactive ways of reducing illegal dumping (such as CCTV and increasing awareness of alternative waste services) and associated costs by March 2019 to enable an appropriate budget bid to be prepared. <b>Due:</b> March 2019 <b>Deferred to:</b> April 2019 <b>Reason:</b> To be incorporated with report arising from MON7.1 from 25/02/2019	Andrew Legrand
29/01/2019 W&S-OB3	<b>Traffic Management Solutions – Jessie Road and Tracy Avenue, Paralowie</b> 1. Staff provide a report on traffic management solutions regarding hoon driving on these roads. <b>Due:</b> May 2019	Tony Calandro
29/01/2019 W&S-OB3	<b>Motion on Notice – Portable CCTV Cameras</b> 1. As part of Council’s strategy to combat illegal dumping, hoon driving and graffiti: <ul style="list-style-type: none"> <li>• a report be provided informing Council of the cost for the purchase, installation and utilisation of portable hidden CCTV cameras to capture on video and ultimately prosecute offenders;</li> <li>• the report be provided in time for consideration of the matter as part of the 2019/2020 budget process;</li> <li>• Ward Councillors be consulted to identify illegal</li> </ul>	Les Hubiak

	<p>dumping, hoon driver and graffiti hot spots in the City of Salisbury.</p> <ul style="list-style-type: none"> <li>• That the strategy also look at ways in which we could network and utilize other CCTV cameras.</li> </ul>	
<b>Due:</b>	April 2019	
25/02/2019 MON7.1	<p><b>Motion on Notice – Free Dump Day</b></p> <p>1. That the City of Salisbury report to consider the costs and benefits of establishing an ongoing annual dump day on a business day in future to coincide with the annual Clean Up Australia Day initiative; and consider other ways Council can support the agenda of reducing waste.</p>	Andrew Legrand
<b>Due:</b>	April 2019	
25/02/2019 2.7.2	<p><b>Alice Crescent, Burton – Request for indented parking bays</b></p> <p>1. Staff bring back a report examining the viability of indented parking bays or alternative actions to alleviate localised street congestion.</p>	Jordan Ward
<b>Due:</b>	June 2019	
25/02/2019 2.7.4	<p><b>Installation of Slow Points on Daniel Avenue, Globe Derby Park</b></p> <p>2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park.</p>	Tony Calandro
<b>Due:</b>	June 2019	
25/02/2019 W&S-OB2	<p><b>Traffic Monitoring – Andrew Smith Drive, Parafield Gardens</b></p> <p>1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times.</p>	Tony Calandro
<b>Due:</b>	June 2019	

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

#### CO-ORDINATION

Officer: Executive Group      GMCI      GMBE      GMCD  
Date: 12/03/2019

<b>ITEM</b>	2.0.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Footpath Construction Budget
<b>AUTHOR</b>	James Corletto, Team Leader Strategic Asset Management, City Infrastructure
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making. 4.4 Embed long term thinking, planning and innovation across the organisation.
<b>SUMMARY</b>	This report provides further information with respect to the Footpath Construction Budget in response to the Motion on Notice 7.4 from the October 2018 meeting of Council.

## RECOMMENDATION

1. Maintain Footpath Construction Program budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (> \$50k) projects to be reflected in future Budget Bids.
2. Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

1.1 At its October 2018 meeting Council resolved:

#### **7.4 Motion on Notice - Footpath Construction Budget**

1. *That a report be brought forward to the newly elected Council, in time for consideration in the 2019/20 budget, providing advice about the likely impact of one-off increases of \$1m each to the footpath construction and footpath repairs and maintenance budgets, and Council's long term financial management plan, including:*
  - *how many additional kilometres of footpath on our capital works program could be accelerated for construction with the additional funds;*
  - *the likely increase in rectifying footpath faults; and*
  - *the impact on Council's long-term footpath maintenance budget and program, and asset management plans.*

*Resolution No 2671/2018*

- 1.2 Council's Footpath Policy states where practical, Council will construct new footpaths on both sides of roads near pedestrian generators such as schools, sports grounds, bus routes and major roads and on one side of local roads and cul-de-sacs greater than 60m.
- 1.3 The Footpath Request Evaluation Team (FRET) was established in 2013 to coordinate the process for receiving and reviewing footpaths requests from both the community and staff.
  - 1.3.1 FRET consists of staff from varying divisions and meets quarterly to review footpath and kerb ramp requests and each request is reviewed in alignment to the Footpath Policy, Disability Discrimination Act (DDA) requirements and available budget.
- 1.4 Council has a typical Footpath Construction Program budget of \$300k per year which has increased by an additional \$100k for the past 3 years to accommodate larger requests from the community. This includes requests such as;
  - 1.4.1 Immanuel Drive, Salisbury Heights in 2016/17
  - 1.4.2 Rans Drive Reserve, Pooraka in 2017/18
  - 1.4.3 Elder Smith Road, Mawson Lakes in 2018/19
  - 1.4.4 George Street & Ryans Road, Greenfields in 2019/20
- 1.5 Footpath audits are typically undertaken every two or three years to log defects with a vertical displacement  $\geq 12\text{mm}$ .

## 2. REPORT

- 2.1 Council currently has a footpath network of 1,100 km with a replacement value of \$110M.
- 2.2 In previous years the Footpath Construction Program was approximately \$800k to construct a footpath on one side of every street with priority on streets that are close to pedestrian generators such as schools.
  - 2.2.1 In recent years this has been reduced as the goal of constructing a footpath on every street has generally been achieved with some exceptions for streets with site constraints, petitions/community opposition or low priority rural/industrial areas.
  - 2.2.2 The establishment of FRET also transitioned the Footpath Construction Program into a reactive program where requests are assessed on various factors including the Footpath Policy and DDA requirements.
- 2.3 Council has a current base budget of \$300k for footpath construction which has been increased to \$400k in recent years to action larger requests.
  - 2.3.1 The current budget of \$300k provides for 2.7 km of footpath to be constructed each year with up to an additional 1 km of footpath to action larger requests.
  - 2.3.2 An additional one off increase of \$1M to the footpath construction budget would provide for approximately an additional 9 km of footpaths.



- 2.4 FRET typically receives up to 90 requests per year with on average 15% of these being internal requests from staff noticing improvement opportunities or linkages to other projects.
- 2.4.1 Approximately 55% of FRET requests are recommended to Council for construction
- 2.4.2 Approximately 35% of requests are declined as they do not align with the Footpath Policy or DDA requirements.
- 2.4.3 Approximately 10% of requests are deferred for recommendation as they may align with the footpath policy but rate low in priority compared to other requests or are of a significant cost within the allocated budget.
- 2.4.4 In the last 3 years FRET has deferred approximately \$500k of low priority and significant value requests that would have taken up a significant portion of the budget.
- 2.5 Council has a current footpath maintenance budget of \$1.1M
- 2.5.1 This budget provides for approximately 1.2% of the asset receiving maintenance per year.
- 2.5.2 A one off increase of \$1M to the footpath maintenance budget would effectively double the budget for a single year and allow for 2.2% of the asset value to be maintained resulting in a very minor increase in level of service and likely un-noticeable to the community.
- 2.6 Council's current level of service for footpath maintenance is to repair faults where there is a vertical displacement of  $\geq 25$ mm.
- 2.6.1 A footpath defect audit is typically undertaken every two to three years with the results of the audit driving a proactive footpath maintenance program.
- 2.6.2 The footpath program proactively repairs faults that are  $\geq 25$ mm over a two year period which equates to 15% of all faults observed (above 12mm).
- 2.6.3 In recent years two-thirds of the footpath maintenance budget has been allocated to proactively repairing faults  $\geq 25$ mm and is achieved within two financial year periods.
- 2.7 A summary of the footpath improvements still to be made across the city is provided in the table below:

Type	Kerb (km)	No kerb (km)	Row Total
Existing Footpath with 1 Priority Factor	78.7	34.5	<b>113.2</b>
Existing Footpath with 2 Priority Factors	28.0	26.1	<b>54.1</b>
Existing Footpath with 3 Priority Factors	3.6	1.0	<b>4.6</b>
No Existing Footpath	39.4	8.5	<b>47.9</b>
<b>Total</b>	<b>149.8</b>	<b>70.0</b>	<b>219.8</b>

Priority Factors include: Aged Care, Bus Routes, Child Care, Council Facility, Major Reserve, Major Road.

**3. CONCLUSION / PROPOSAL**

- 3.1 Maintain Footpath Construction budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (> \$50k) projects each year.
- 3.2 Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.

**CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	07/03/2019	12/03/2019

<b>ITEM</b>	2.1.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Free Bike Hire Scheme
<b>AUTHOR</b>	Adam Trottman, Manager Community Planning & Vitality, Community Development
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate.
<b>SUMMARY</b>	This report revisits previous investigations conducted in 2016 and recent trends regarding the introduction of a free bike hire scheme in the City of Salisbury, as per council request for further information in 3 years. The cost of introducing and sustaining a bike hire scheme in the City of Salisbury is prohibitive and evidence suggests it is not viable. It is recommended that Council does not introduce a scheme in the City of Salisbury.

#### **RECOMMENDATION**

1. A bike hire scheme is not introduced into the City of Salisbury.
2. Staff monitor the results of the “Lime Scooter” trial currently being conducted by the City of Adelaide for relevance and application to the City of Salisbury.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 On 29 March 2016 the Council considered the implementation of a free bike hire scheme and investigation findings.
- 1.2 Council resolution 0956/2016 stated inter-alia:
  1. The information be received.
  2. On the basis of costs, resource requirements and viability challenges a free bike hire scheme not be introduced within the City of Salisbury.
  3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years.

#### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Nil
- 2.2 External
  - 2.2.1 Department of Planning, Transport and Infrastructure
  - 2.2.2 City of Adelaide

### 3. REPORT

- 3.1 Discussions with the Department of Planning, Transport and Infrastructure (DPTI) and numerous metropolitan local councils in 2015 indicated a broader desire for a free bike hire scheme across the metropolitan area.
- 3.2 A number of meetings were held with other metropolitan council representatives, along with representatives from DPTI and international experts, to explore the possibility of a metropolitan wide free bike hire scheme. At those meetings, information was presented about examples from throughout the world, existing evidence, challenges of bike hire schemes, costs and sustainability.
- 3.3 Information presented by the Institute of Sensible Transport at a meeting in February 2016 suggested that a bike hire scheme may be viable in inner city suburbs (such as Unley, Prospect, and Norwood) subject to a viable funding option being found (possibly a combination private sponsorship, partnerships or Government funding) however the viability of a bike hire scheme beyond those areas is less likely, difficult to sustain and unlikely to have local usage to support such a scheme.
- 3.4 Literature shows that higher population density, people aged 18-34 and higher income groups are all factors increasing the propensity for using bike share schemes (Source: Institute for Sensible Transport (February 2016) *Bike Share – Options for Adelaide Stage One: Review*).

In summary, the literature also suggests the factors that contribute to more viable and sustainable bike share schemes include:

- A critical mass of people, loan bikes and loan nodes
  - Ease of access to helmets (in countries where cycling without a helmet is permissible there is an increased use of bike hire schemes)
  - Convenience of bike use over use of vehicles
  - Good bike networks and supporting infrastructure
  - Public/private investment
- 3.5 Since that time, the model of bike hire schemes around the world have seen a shift from being predominantly Government funded and driven (some with private sponsorship), to the introduction of speculative commercial companies such as ReddyGo, oBike, and ofo.
  - 3.6 Throughout 2017 and 2018, these companies rolled out extensive bike share schemes across Australia including Adelaide. Although the schemes addressed a number of the factors considered necessary for a successful bike share scheme (such as critical mass of bikes, loan locations, convenience, and helmets), both ofo and oBike ceased operating in Adelaide in 2018.
  - 3.7 Based on information provided by the Institute for Sensible Transport *Bike Share – Options for Adelaide Stage One: Review* a bike hire scheme is not feasible in the City of Salisbury as it does not have the characteristics required for successful schemes. These characteristics include a critical mass of bikes, a significant number of regular loan locations, insufficient population density, and long travel distances.

- 3.8 Verbal estimates of such a scheme could be in excess of \$1M per annum to achieve and service the number of bikes and locations required to improve the chances of success however there is still not the population density deemed necessary for a successful scheme.
- 3.9 An example of the high cost of schemes around the world that are considered successful are Boris (formerly Barclay) Bikes in London at a cost of over \$45M AUD per annum over the past several years, and Brisbane's bike hire scheme costing close to \$4M per annum (close to \$2M per annum after revenue including hire and sponsorship).
- 3.10 Adelaide City Council decided to cease funding their free bike hire scheme in 2018.
- 3.11 Although Bike SA provided a proposal in 2016 to the City of Salisbury of \$20,000 per annum to supply a small number of bikes for a hire scheme, this would still require the City of Salisbury to operate the program and act as a hirer (requiring additional annual operating budget) and only provide a token number of bikes at only few location. This approach would be piecemeal at best and not address the factors considered essential for a hire scheme.
- 3.12 Social Rides – supported by the City of Salisbury**
- 3.13 The City of Salisbury supports cycling through a community based riding program that has regular rides across the City. This group supports cyclists of varying abilities and fitness levels, from the very beginner to advanced and has seen numerous residents take up regular cycling as a result.
- 3.14 The City of Salisbury has partnered with Bike SA through this program which aims to create a more active and healthy community through cycling. Cycling helps the environment and is a low cost way to get around. 10 volunteer ride leaders have been trained by Bike SA to lead local low level social group rides in Salisbury. There are no bookings just be at the ride location before the advertised start time. Details can be found at [http://www.salisbury.sa.gov.au/Live/Healthy Living/Living Well/Cycle Salisbury](http://www.salisbury.sa.gov.au/Live/Healthy_Living/Living_Well/Cycle_Salisbury). There are 11 rides planned for March 2019.

#### 4. CONCLUSION / PROPOSAL

- 4.1 Literature shows that higher population density, people aged 18-34 and higher income groups are all factors increasing the propensity for using bike share schemes (Source: Institute for Sensible Transport (February 2016) *Bike Share – Options for Adelaide Stage One: Review*).
- 4.2 In 2017 and 2018 the model for bike share schemes shifted to speculative commercial companies which introduced bikes on mass across Australia, including Adelaide.
- 4.3 Those bike share schemes have since ceased operations in Adelaide, as well as most other locations across Australia due to problems experienced through such schemes and the non-commercial viability. In addition most Council were often left responsible for the clean-up of vandalised bikes which ended up in waterway's, and along footpaths.
- 4.4 The cost of introducing and sustaining a scheme on the scale required to increase chances of success in the City of Salisbury is prohibitive and evidence suggests it is not viable with estimates in excess of \$1Mfor a scheme in Adelaide.
- 4.5 The Adelaide City Council decided in 2018 to cease funding the free bike hire scheme in the Adelaide CBD.
- 4.6 It is therefore recommended that Council does not introduce a scheme in the City of Salisbury, and continues to support the well patronised facilitated riding experiences through the ongoing partnership with Bike SA.
- 4.7 It is further recommended that Council monitor the results of the Lime scooter trial currently being conducted by the City of Adelaide for it's relevance and application to the City of Salisbury.

#### CO-ORDINATION

Officer: Executive  
Group  
Date: 12/03/2019

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<b>ITEM</b>	2.1.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Community Gardens
<b>AUTHOR</b>	Adam Trottman, Manager Community Planning & Vitality, Community Development
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	<p>Community Gardens exist throughout the City of Salisbury in various community centres, schools and the Mawson Lakes University of South Australia.</p> <p>This report provides information in response to two resolutions of Council with respect to a Mawson Lakes Community Garden and Community Gardens in Reserves.</p> <p>This report outlines that organisations or residents seeking to establish new community gardens be encouraged to support existing gardens at schools, community centres or the University of South Australia at Mawson Lakes.</p> <p>The report recommends targeted promotion of the availability of the Community Grants Program to support community garden projects be undertaken across the City of Salisbury, through social media and other CoS publications.</p>
<b>RECOMMENDATION</b>	
	<ol style="list-style-type: none"> <li>1. Council note the information contained in this report</li> <li>2. A targeted promotion of the availability of the Community Grants Program to support existing community garden projects be undertaken across the City of Salisbury.</li> </ol>
<b>ATTACHMENTS</b>	
	There are no attachments to this report.
<b>1. BACKGROUND</b>	
	<ol style="list-style-type: none"> <li>1.1 At its meeting on 23/04/2018 Council resolved: <ul style="list-style-type: none"> <li><b><i>NOM3 Mawson Lakes Community Garden</i></b> <ol style="list-style-type: none"> <li>1. <i>That a report be brought forward advising Council on the process for establishing Community Gardens and identifying potential locations in Mawson Lakes.</i></li> </ol> </li> </ul> </li> </ol>
	<i>Resolution 2435/2018</i>

- 1.2 Further, at its meeting on 28 May 2018, Council resolved:

**2.1.1 Community Gardens in Reserves**

2. Staff prepare a business case which explores options and cost implications for the establishment of a Salisbury Community Gardens program.

*Resolution 2516/2018*

- 1.3 Community gardens are great places to grow a sense of community and to build connections, as well as to grow food. Many community and neighbourhood centres across South Australia have an association with a community garden.
- 1.4 Community Centres SA has developed a community garden resource guide 'Growing Community' which was designed to support new and existing gardens.
- 1.5 Schools and community centres are a very effective and efficient method of establishing and maintaining community gardens as the existing structures allow for good management with limited resources. This is generally achieved on site at the Community Centre to reduce the resources involved in transporting equipment and people to adjacent sites and continued staffing of centers during absences.
- 1.6 In addition to community centres, the Department of Education and Child Development is committed to opening up schools for use by the broader community and community gardens is an effective way to do this. The majority of schools and children's centres across the City of Salisbury have a community garden of some description. In some instances, this includes a number of planter boxes whilst others include large parcels of up to 250sqm that are used for producing food and educating children and their families on both growing the plants and its use.
- 1.7 Between 2009 and 2016, through the OPAL program, a number of schools and children's centres were supported to establish community gardens including those at the Parafield Gardens Children's Centre, Lake Windemere Children's Centre, Burton B-7 School, Salisbury Primary School and St Augustines. Morella Community Centre were also supported with their small scale community garden.
- 1.8 This approach was taken as both a sustainable and cost effective approach to the development of community gardens with relatively low investment. This also resulted in numerous small scale community gardens across the City of Salisbury that are supported by the established management organisations and are an excellent example of effective community gardens.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 City Infrastructure – Team Leader Parks and Open Space
- 2.1.2 City Infrastructure – Infrastructure Delivery
- 2.1.3 City Infrastructure – Infrastructure Management
- 2.1.4 Community Development

### 2.2 External

- 2.2.1 Community Centres SA



### 3. REPORT

#### Community Centres Gardens

- 3.1 There is a large number of small scale community gardens located at community centres throughout the City of Salisbury.
- 3.2 Community Centres SA through its publications encourages residents that are wanting to establish a new garden to consider supporting an existing community garden first. An example of this is a group of residents in Mawson Lakes who were referred to the Community Garden at Uni SA, which has support from the University, the local Gardening Club and is seeking further engagement with the Community.
- 3.3 Other enquires are referred to community centres with small gardens or the Paralowie Community Garden.
- 3.4 Community Centres with small scale gardens include:
  - Burton Community Centre
  - Morella Community Centre
  - Salisbury East Neighbourhood Centre
- 3.5 Community centres engage with residents through programs and workshops (horticultural practices and food preparation) and are an effective way to support the ongoing development of these small scale gardens.
- 3.6 Some community centres have adjoining public open space that could be developed into larger scale community gardens. Bagster Road Community Centre is one such centre, and this coupled with their enterprise Fast and Fresh meal kits could have significant community benefits.
- 3.7 Although Paralowie Community Garden is located in close proximity, Bagster Road already has strong links with Salisbury North Primary School and Bowden Brompton Community School (Little Para Campus) and could further their connection with families in the area.
- 3.8 UniSA established its first community garden at the Mawson Lakes campus known as the Mawson Lakes Community Garden. There is an opportunity to strengthen community connection with this garden.
- 3.9 Below is a list of Community Centers sites and potential for adjacent sites for Community Gardens development:
  - Pooraka - Lindbom Park and Bush park may be options
  - Mawson Lakes – Mobarra Park
  - Bagster – On site at Community Centre or smaller area within Salisbury North sporting grounds
  - Salisbury East - Madison Park
  - Morella - Green Tree Park Andrew Smith Drive adjacent the Oval
  - Burton - Janie Drive Reserve, adjacent Spring Bank Playground
  - Para Hills – there are various courtyard locations and adjacent the new center

- 3.10 Internal estimates suggest each new larger scale community garden could be in the order of \$107,250 to \$272,250 of capital expenditure to establish with fencing, storage shed, irrigation and soil improvement. In addition to this amount, ongoing operational budget in the order of \$60,000 per annum would be required to develop and run community engagement programs, and maintain the site.
- 3.11 This amount is consistent with the cost to establish the Paralowie Communal Garden which required an initial budget of \$177,000 of capital to establish the site with further costs incurred since to upgrade the site.
- 3.12 The time to develop community gardens typically takes between 12-24 months from conception to implementation.

#### **Paralowie Community Garden**

- 3.13 The Paralowie Communal Garden is located at the Paralowie R-12 School (DECD land) and runs a wide range of workshops during the year. It provides significant opportunities for the community, including older adults, to learn and connect with others.
- 3.14 In 2007, the City of Salisbury obtained HACC funding to establish a garden program. The City of Salisbury has one of the few community gardens that are staffed (using funding from the HACC program) with a 0.4 FTE working with a group of volunteers. The Paralowie Communal Garden is supported with external funding for programs conducted on site.
- 3.15 Initial costs to establish the Paralowie Communal Garden were estimated to be in excess of \$177,000. Additional costs have been incurred since the garden's establishment with the addition of a shelter, upgraded security fencing and other minor capital works.
- 3.16 The Memorandum of Understanding between Council and Paralowie R-12 school ends on 30/06/2020, and there is a scope for the Council to negotiate the terms of the use of the garden.

#### **Other Gardens**

- 3.17 Across the metropolitan area, there are a number of other community gardens at the scale of the Paralowie Communal Garden. These include:
- Kurruru Pinyarendi Community Garden' at Hillcrest
  - Wandana Community Garden' at Gilles Plains
  - Wynn Vale Garden at Surrey Downs
  - Duck Flat Garden at Mount Barker
  - Woodville Gardens garden
  - Fern Avenue Community Garden at Fullarton
  - Walyu Yarta Community Garden at Adelaide
  - Part Terrace Community Garden at North Adelaide
  - Linde Community Garden at Stepney
  - Lochiel Park Community Garden at Campbelltown
  - The Goody Patch Community Garden at Goodwood

- Prospect Community Garden at Prospect

- 3.18 Each garden operates with different partners and have 'grown' in different ways but all used the model of joint activities with the community involved in all the planting and sharing of the produce.

**Option 1 - Establish a City of Salisbury Community Garden Program supported by a coordinator - Indicative operational costs**

- 3.19 Given the considerable costs of establishing a stand-alone community garden and ongoing operating costs, Council could consider increasing support of existing gardens at community centres. This could include a project officer to work across the centres to develop programs and assist with improving existing gardens.
- 3.20 A project officer with horticultural skills would be best placed to facilitate and develop a program, improve existing gardens, selecting suitable plants and facilitate skills transfer with the community.
- 3.21 The costs of a full time coordinator role that would share time across all community centres would be \$90,000 (including on-costs) per year for 3 years depending on final role classification. A program operating budget of \$10,000 in year 1 would assist in the delivery of programs.
- 3.22 The Community Gardens Program could concentrate upon harnessing the community to develop gardens within existing Community centres consistent with Community Centres SA policy position. The project officer could also identify any infrastructure requirements and prepare a plan for year two as required.
- 3.23 The premise behind the funding could involve establishment of community groups to manage the gardens longer term with a view to handover to community groups at the conclusion of the three years. It would be important to ensure that community groups were mature enough to ensure ongoing support for the gardens beyond the three years.

**Option 2 – Promotion of existing community gardens and encourage organisations to apply for funding through the Community Grants Program**

- 3.24 The existing community gardens located across the City of Salisbury could benefit from additional promotion through council publications and online platforms.
- 3.25 Scheduling an article in Salisbury Aware and promoting through social media may assist in raising awareness of the existing gardens and how residents can connect with these.
- 3.26 In addition, organisations and community centres that operate community gardens could benefit from additional funding that is available through the Community Grants Program.
- 3.27 The Community Grants Program currently allows community groups to apply for up to \$2,500 funding to support community gardens (excluding any capital works).
- 3.28 Although there is already the ability for organizations to apply, writing to community centres and other community groups advising of the ability to apply for community gardens could be undertaken to encourage more community centres or groups to apply for funding.

- 3.29 Funding of up to \$2,500 is possible for equipment, plants, irrigation or programs that support community gardens either at Community Centres or other locations.
- 3.30 Community groups or community centres could be encouraged to access the Community Grants Program for funding for community gardens and if demand outweighs funds available, consideration be given to increasing the budget.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 There are a number of community gardens throughout the City of Salisbury including Mawson Lakes UniSA, numerous schools (most schools have a garden with some having broader community access), and several community centres (Morella, Burton, Salisbury East), as well as the large communal garden at Paralowie. Some do not have enough volunteers, and are regularly looking for additional support.
- 4.2 The cost to establish a new community garden could be in the order of \$107,250 to \$272,250 of capital expenditure to establish with fencing, storage shed, irrigation and soil improvement. In addition to this amount, ongoing operational budget in the order of \$60,000 per annum would be required to develop and run appropriate programs, and maintain the site.
- 4.3 Community Centres, with established management groups and programs, are the best location for community gardens and this is supported by literature.
- 4.4 Increased promotion of existing community gardens could be undertaken to encourage residents to connect with these.
- 4.5 Community Centres and other organisations could be encouraged to apply for funding through the Community Grants Program for community gardens programs.

#### **CO-ORDINATION**

Officer: Executive Group  
Date: 12/03/2019

<b>ITEM</b>	2.3.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Rollout of Library Catalogue Computer Systems
<b>AUTHOR</b>	Jo Cooper, Manager Community Capacity & Learning, Community Development
<b>CITY PLAN LINKS</b>	<p>1.1 Have a community with the skills, knowledge and agility to participate in a rapidly changing economy.</p> <p>3.1 Be an adaptive community that embraces change and opportunities.</p> <p>3.3 Be a connected city where all people have opportunities to participate.</p>
<b>SUMMARY</b>	<p>This report responds to a resolution of Council At its 23 April 2018 meeting Council resolved as follows:</p> <p><i>1. Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.</i></p> <p style="text-align: right;"><i>Resolution 2458/2018</i></p> <p>This paper outlines the options including costings and proposed timeframes for the rollout of necessary systems to enable customers to access and make reservations from the library collection, and for delivery to City of Salisbury community centres.</p>
<b>RECOMMENDATION</b>	
	<ol style="list-style-type: none"> <li>1. A 12 month trial of a pick-up and delivery service of reserved library materials at Community Centres be undertaken in order to evaluate the demand for services.</li> <li>2. To facilitate the trial, <ul style="list-style-type: none"> <li>• post delivery of the Salisbury Community Hub (3<sup>rd</sup> quarter 2018/19), decommissioned Len Beadell Library personal computers in lease be deployed to community centres for customers to search and to place reservations from the library catalogue,</li> <li>• the existing Home Library Service increase service level of 0.1 FTE at an estimated operating budget of \$7,800 per annum to provide drop off and pick up and,</li> <li>• further training be provided to community centres in on Library online and digital resources.</li> </ul> </li> </ol>
<b>ATTACHMENTS</b>	
	There are no attachments to this report.

## 1. BACKGROUND

1.1 At its 23 April 2018 meeting Council resolved as follows:

*1. Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.*

*Resolution 2458/2018*

- 1.2 The public library network is served by 140 library branches consisting of metropolitan, country and school community libraries. City of Salisbury delivers library services from five key locations at Salisbury (Len Beadell), Para Hills (Para Hills Community Hub), Ingle Farm, Mawson Lakes (Mawson Centre) and Salisbury West.
- 1.3 Salisbury community has access to over 1 million items held statewide as part of the OneCard system. This system enables customers to search, place reservations, borrow, return and pick up holds from any location state-wide. There is no requirement for customers to reside in the Council area in which they access any of these services.
- 1.4 Prior to the installation of the One Card network, City of Salisbury initiated the 'Library Comes to Your Neighbourhood' program. This was a joint program between Salisbury Library Service and the (then) Salisbury Community Houses. Bagster House was the pilot for the program. It was dissolved due to improvement to online options, the planned installation of OneCard and lack of take up from the community.
- 1.5 Customers are provided with a number of options for accessing the library collection. Any person with access to a pc and a Wifi connection can access the library catalogue from home, or for free at any library statewide.
- 1.6 The OneCard consortium managed by Public Library Services (PLS) administers the OneCard app for customer access from any device. This is available for free from the App Store or Android App on Google Play. This enables customers to manage their account, browse the collection, access the digital content and find a library location.
- 1.7 Collections are available in hard copy and digital formats. Salisbury Library Services offers digital eBooks and audiobooks, magazine, comics and various specialized collections.
- 1.8 City of Salisbury library service is a partner within the OneCard consortium and therefore participates in the relating policy and business rules established by the Consortium, together with ongoing operations of the shared systems.
- 1.9 In addition to this model Salisbury Library Service operates a Home Library Service which delivers items to the homes of people in City of Salisbury who are unable to access library locations due to mobility, illness or transport restrictions. Library materials are delivered every 4 weeks to private residences, nursing homes and retirement villages. The services is personalised with items reserved by the customer or pre-selected by staff.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 General Manager Community Development
- 2.1.2 Team Leader Community Learning North
- 2.1.3 Team Leader Community Learning South
- 2.1.4 Community Development Coordinators – Community Centres
- 2.1.5 Branch Operations Officers – Library Services

### 2.2 External

- 2.2.1 Public Library Services (PLS)

## 3. REPORT

- 3.1 Currently, customers are provided with various options for accessing the Library collection. Any person with access to a pc and an Internet connection can do so from home, or for free at any library statewide. Through the free OneCard app customers can manage their account, browse the collection, access the digital content and find a library location.
- 3.2 Statistics for the last 12 months (February 2018-February 2019) indicate that there were 1.28 million views of the City of Salisbury library catalogue - [https://onecard.network/client/en\\_AU/salisbury/](https://onecard.network/client/en_AU/salisbury/)
- 3.3 Excluding the landing page, 487,000 searches and views of customer accounts were accessed for the same period.
- 3.4 Collections are available in hard copy and digital formats. Salisbury Library Services offers digital eBooks and audiobooks (Wheelers and Overdrive), magazines (RB Digital), comics (ComicsPlus) and various specialised collections including Romance Book Cloud, EBMV (digital Chinese content) and Carters Price Guide to Antiques.

### **Expansion trial - Library Catalogue/Collection Access**

- 3.5 An expansion of the access to the library catalogue for customers who primarily visit community centre locations would deploy decommissioned Len Beadell Library personal computers that are still in lease. This would enable customers to search and to place reservations from the library catalogue from a personal computer located in the foyer/common area at each community centre (excluding Mawson Centre and Para Hills Community Hub).
- 3.6 Customer could select to have their materials for pick up at existing library branches or Community Centres. The delivery and pick up of items to each Community Centre would be provided by extending the existing Home Library Service.

**Delivery Model**

- 3.7 The existing Home Library Service model delivers items to the homes of people in City of Salisbury who are unable to access library locations due to mobility, illness or transport restrictions. Library materials are delivered every 4 weeks to private residences, nursing homes and retirement villages. The services is personalised with items reserved by the customer or pre-selected by staff.
- 3.8 To extend the delivery to community centres, customers would nominate the preferred community centre location for pick up and return of items, which would be provided by the existing Home Library Service.
- 3.9 This delivery model would then provide a drop off and pick up of customer returns by the Home Library Service vehicle on a weekly basis, and could be increased depending on level of demand.
- 3.10 This would require a service level increase of 0.1 FTE (dependent on demand) with an estimated operating budget of \$7,800 per annum, for a trial period of 12 months.
- 3.11 An alternative option is to extend the existing internal courier service to deliver to community centres on a weekly basis at a similar estimated budget as that of the Home Library Service delivery model.

**Previous trials**

- 3.12 'Library Comes to Your Neighbourhood' program' was launched in 2004/2005 prior to the OneCard network installation. Working with the then Bagster Community House this service provided for a depot whereby customers could drop off and pick up items through the internal courier system.
- 3.13 This program was implemented by staff and volunteers of Bagster Community House and required Council staff to provide training on how to use the online tools.
- 3.14 This program dissolved due to a number of factors:
- Improvement to online services and uptake of digital collections.
  - Planned installation of the OneCard consortium which broaden the availability of items, and locations state-wide that customers can borrow and return. Customers often access services in a combined trip when shopping or attending appointments.
  - Lack of take up of the program from the community and volunteers at Bagster Community House.
- 3.15 In consultation with Community Development Coordinators at all sites, it was reported that there has not been a request from the community to deliver this service.
- 3.16 However, it is proposed that further training is provided to staff and volunteers at all community centres on the current services and collections (hard copy and



digital) available to the Salisbury community. Lack of awareness of services in already in place can mean that customers can miss out on services and programs that met their current needs.

### OneCard Consortium

- 3.17 OneCard consortium under the governance of the Library Management System User Group (LMS User Group) endorses policy that is adopted state wide in the management of collections. In May 2017, LMS User Group endorsed briefing paper 1/2017 for the *'Preferred and Recommended Library Models using One Card'*.
- 3.18 This was adopted to provide a consistent library service for customers and library staff across the One Card consortium and ensure appropriate levels of LMS expertise across library services and effective support from PLS.
- 3.19 This model endorses the option of a *Library Kiosk* which:
- 3.19.1 *Consists of a device e.g. a touch screen or similar to enable the community to access the One Card library catalogue at a remote location (i.e. Council office, café). All kiosks must be operationally managed by a library service which will be responsible for all system activity including customer management, check in and check out. Local Government is responsible for funding the kiosk which may include a council delivery and pickup service at the location. If a delivery service is provided a secure facility is required to house items waiting to be collected. A library kiosk may be co-located with a community book swap. A 'Pop Up' library is a temporary library kiosk. If local government choose to extend the service to include public wifi service the local government is responsible for all costs. Mobile library service Mobile library service is similar to a branch library in set up but more flexibility with opening*
- 3.20 A pc located in the foyer or common area and made available for searching and to place reservations and expansion of the Home Library Service would provide the 'delivery' component of the Library Kiosk model. This option would not require any additional hardware or licensing requirements.

## 4. CONCLUSION / PROPOSAL

- 4.1 It is therefore proposed that post delivery of the Salisbury Community Hub (3<sup>rd</sup> quarter 2018/19) decommissioned Len Beadell Library personal computers that are in lease are deployed to community centres for customers to search and to place reservations from the library catalogue. This would not require any additional hardware or licensing requirement.
- 4.2 That customers who primarily visit community centres would nominate the preferred community centre location for pick up and return of items, to be provided by the existing Home Library Service with an additional service level increase of 0.1 FTE at an estimated operating budget of \$7,800 per annum. A trial would be put in place and evaluated after a period of 12 months.

- 4.3 This approach would fit with the OneCard consortium *Library Kiosk* model, with minimal operating budget implication. This model would be scaled according to demand with a 12 month trial which will be evaluated for demand and efficiency.

**CO-ORDINATION**

Officer: Executive Group  
Date: 12/03/2019

<b>ITEM</b>	2.5.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Joint Use Agreement - Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve
<b>AUTHORS</b>	Adam Trottman, Manager Community Planning & Vitality, Community Development Tim Starr, Coordinator Property, City Infrastructure
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	This report seeks Council endorsement for a joint use agreement between Council and the Holy Family Catholic School to allow the school to construct a new sports hard court at Grevillia Drive Reserve to be used exclusively by the school during school hours but available for community use at all other times.

## RECOMMENDATION

1. That Council endorse the proposal for a joint use agreement (conditions contained in section 3.13) with the Holy Family Catholic School for a term of ten years, subject to the conditions proposed by Council staff and agreed to by the school, to construct a hard court at Grevillia Drive Reserve in Parafield Gardens.
2. The Manager Property and Buildings be authorised to commence a public consultation program comprising of a public notice within the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters explaining the proposal and the term of the Joint Use Agreement be sent to property owners within the immediate vicinity.
3. Should no objections be received, the Manager Property and Buildings be authorised to arrange for preparation and execution of all necessary documentation to facilitate the construction and joint use of the facility for a term of ten (10) years.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 Plan of Proposed Courts Grevillia Drive Reserve

### 1. BACKGROUND

- 1.1 The City of Salisbury received a request to meet with the Principal of the Holy Family Catholic School in relation to a proposal for the school to construct a court adjacent to the rear of their school on Council owned Community land.

- 1.2 Council Staff recently met with the Principal to gather further information and discuss the proposal.
- 1.3 As a result of this meeting, investigations were undertaken with Council staff and adjoining residents were also consulted.

## **2. CONSULTATION / COMMUNICATION**

### **2.1 Internal**

- 2.1.1 City Infrastructure staff
- 2.1.2 Community Development staff
- 2.1.3 City Development staff
- 2.1.4 Business Excellence staff

### **2.2 External**

- 2.2.1 Letters were sent to 41 residents living in the area advising of the proposal and requesting feedback no later than 31 January 2019. No responses were received.

## **3. REPORT**

- 3.1 The Holy Family Catholic School has proposed to build two multipurpose hardcourts within Grevillia Drive Reserve. The intent is that the school will have exclusive use during school hours however the courts will be available outside of school hours for the community to use and have benefit from them. The Holy Family Catholic School has requested that due to the substantial investment required by them a term of ten (10) years with a further term to be negotiated at the conclusion of that time be granted.
- 3.2 Council normally grants five (5) year licenses to sporting clubs to access Council facilities. Section 202 of the Local Government Act empowers Council to grant a license of up to 21 years. It is noted that agreements beyond five (5) years require community consultation.
- 3.3 Grevillia Drive Reserve is a neighborhood reserve with a small playspace which is largely undeveloped open space and classified as Community Land.
- 3.4 Ordinarily Council staff would not consider that the provision of hard courts at this space is a level of service that Council should prioritise, however this proposal allows for a level of service the community would benefit from at minimal additional cost to ratepayers.
- 3.5 The intent is that the school will be responsible for all costs in relation to the construction of the courts and then a licence put in place (at no cost) that will allow the school to utilise the facility during school hours. The courts will however be available for public use outside of these times.
- 3.6 A similar arrangement currently exists at Fairbanks Reserve which allows Temple Christian College to use the oval which they contributed to the construction of and for Bethany Christian School to use the car park which they contributed to.
- 3.7 As a result of internal consultation regarding the proposal, it has been determined that an existing 375mm storm water pipe runs through the proposed area which will need to be protected.

- 3.8 The construction of the courts will further activate the space however there will be no increase in levels of service or maintenance by council.
- 3.9 There will be removal of a small number of the trees to provide space for the development which will be compensated for by the school. At this initial stage the trees to be removed do not appear to be controlled by the Development Act and their removal will have little impact on the visual amenity of the reserve, as the reserve has good tree cover and canopy on its perimeters which is not impacted by the proposed courts.
- 3.1 Whilst the courts will take up a portion of open space at the reserve, the area is not currently irrigated and not a formal play space. The inclusion of the sports courts will therefore make the reserve more functional all year round.
- 3.10 Consideration has been given to the close proximity of residents should the facility be used into the evening, it should be noted that lighting is not proposed to be included within this development. Residents from 41 surrounding properties were sent letters dated the 10<sup>th</sup> of December 2018 advising of the proposal and requesting they provide feedback no later than the 31<sup>st</sup> of January, no responses were received.
- 3.11 The proposal will not require development approval under the Development Act 1993 on the basis that the activity will not involve a change in use. Land will remain as open space and be available for community use outside of school times.
- 3.12 In principle, agreement has been reached that Holy Family will be responsible for all costs with investigation, planning and construction. Council Infrastructure Division will be required to be involved in the design process to ensure multiple benefits to the community such as water detention and redevelopment of the reserve as a whole as part of this project.
- 3.13 Conditions to be included in the proposed joint use agreement would be as follows:
- 3.13.1 Holy Family Catholic School to be fully responsible for construction and future maintenance including rectification of any vandalism which must be carried out in consultation with Council staff to our standards.
  - 3.13.2 Repairs and maintenance are to be as per Council standards and be included in the joint use agreement and at the full cost to the school;
  - 3.13.3 No lease fee be charged as the School is maintaining the facility;
  - 3.13.4 Construction of such a facility will require the removal of a number of trees and therefore development approval may be required. A tree survey should be undertaken as part of the design works and should any trees be approved for removal, Council will need to be compensated for this loss.
  - 3.13.5 Development approval is also required for any fencing exceeding 2.1m
  - 3.13.6 The reserve is currently maintained as a neighbourhood reserve with the maintenance regime being monthly this level of service will not increase.

3.13.7 There is an existing 375mm storm water pipe directly under the proposed court location, this pipe will need to be inspected before and after construction to ensure no damage has been caused. The school will be responsible for these inspections and any damage caused during construction or future maintenance works will need to be rectified at the school's cost.

3.13.8 The Manager, Infrastructure Management has requested that he be involved in the design process and that the site is built up approximately 300mm above the existing surface. The material to build this up can be taken from site and form a future detention basin. This will be instructed by the Manager Technical Services.

3.13.9 The facility will be available for public use outside of school hours.

3.14 The school has advised its agreement with these principles.

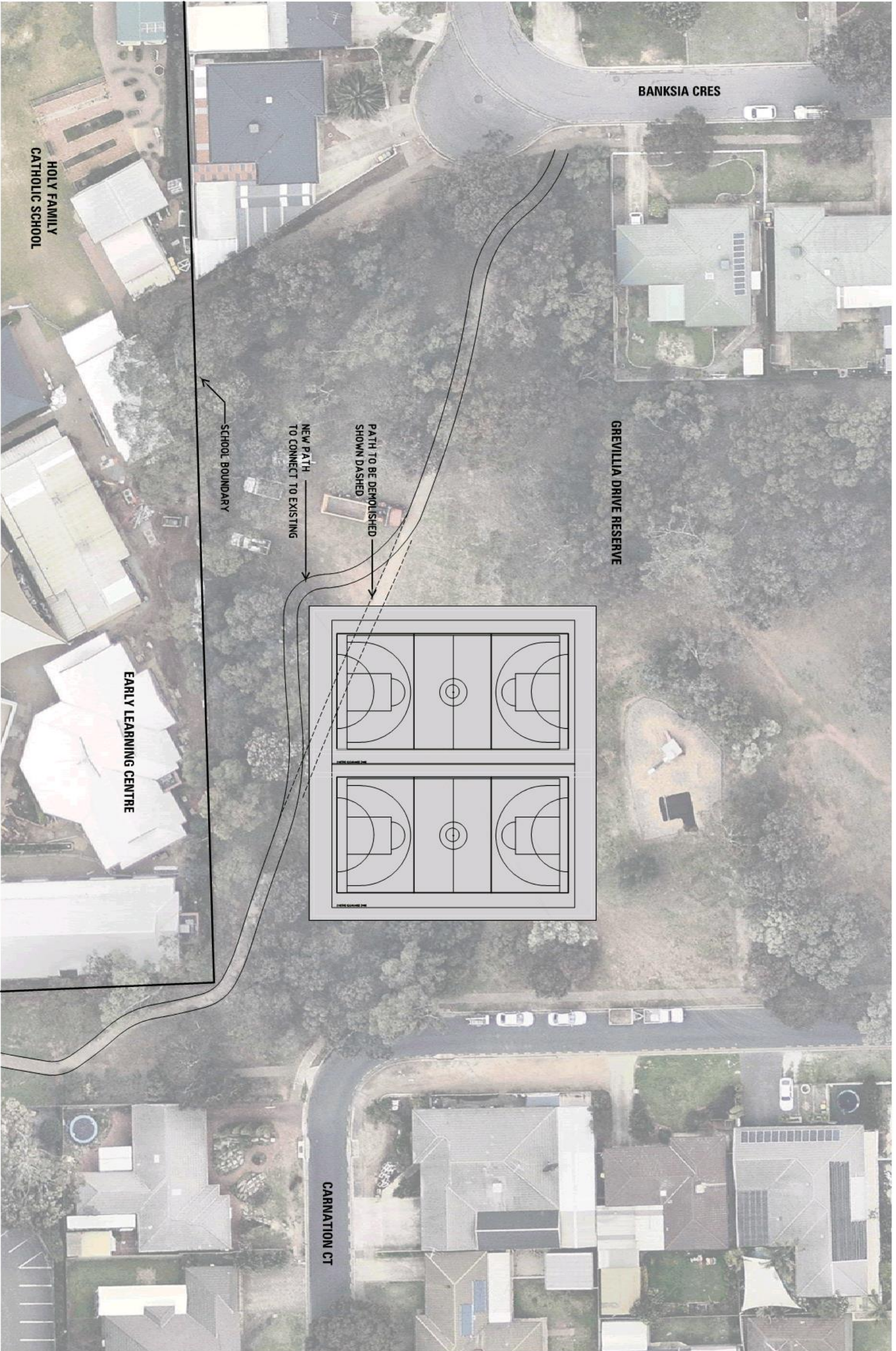
#### **4. CONCLUSION / PROPOSAL**

4.1 It is recommended that Council endorse the proposal for the Holy Family Catholic School to develop portion of Grevillia Drive Reserve for a term of ten (10) years and preparation of a joint use agreement subject to the conditions proposed by Council staff and agreed to by the school.

4.2 Due to the request for a ten (10) year agreement, it is proposed that staff commence public consultation in line with Council's public consultation policy. Should no objections be received the Manager Property and Buildings be authorised to prepare and arrange execution of the necessary documentation to facilitate the construction of the facility and the joint use agreement.

#### **CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	07/03/2019	12/03/2019



**DesignInc**

**HOLY FAMILY CATHOLIC SCHOOL**  
HARD PLAY COURTS

Project Address  
GREVILLIA DRIVE  
RESERVE, PARAFIELD  
GARDENS SA 5107

Project #  
A18-0038  
Drawing #  
SK-001

Status  
Preliminary  
Issue Date  
14.09.2018

Revision  
A  
Scale @ A3  
1:500

Client  
HOLY FAMILY  
CATHOLIC SCHOOL







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<b>ITEM</b>	2.5.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>HEADING</b>	Grounds Licence Agreement - St Kilda Tackle and Tucker
<b>AUTHOR</b>	Liz Lynch, Property Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally. 1.3 Have a thriving business sector that supports community wellbeing, is globally oriented and creates job opportunities.
<b>SUMMARY</b>	This report is to seek approval from Council to authorise a Grounds Licence Agreement for a period of five + five years to St Kilda Tackle and Tucker.

### RECOMMENDATION

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of Public Notice in the Northern Messenger and on Council's website.
3. A further report is to be presented to Council for consideration if any objections are received. Should no objections be received, Council authorises the Manager Property and Buildings to prepare and arrange execution of the necessary documents to St Kilda Tackle and Tucker over a portion of Allotment 1002 in Deposited Plan 80382.
  - a. For a period of five + five years
  - b. For a proposed rental figure of \$4,500 + GST per annum to increase by CPI on the anniversary of commencement date
  - c. For a proposed fee of \$708.82 inclusive of GST for the Ice Cream Van to operate from the St Kilda Play Adventure Park per annum to increase by CPI on the anniversary of the commencement date.
  - d. The new agreement to include all the other terms and conditions as the existing Grounds Licence.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Aerial View - St Kilda Tackle and Tucker Grounds Licence Area

### 1. BACKGROUND

- 1.1 Council previously endorsed the Stage 2 St Kilda Master Plan which covered the Marine Recreation Precinct and Mangroves area. That master plan sought to address a range of issues including:

- Improving traffic movement around the site by addressing efficiency of movement and ensuring safety for all vehicles and pedestrians
- Enhancing security and amenity/views for RV vehicles in close proximity to facilities
- Improving the condition, quantity and configuration of parking facilities to provide greater capacity and address the conflicts that are currently arising between coaches, visitors utilising the boat facilities and visitors to the adventure play space
- Improving the experience for users of the boating facilities by addressing the current congestion and issues associated with gaining access to the boat launch ramp
- Improving the amenity, visibility, efficiency and safety of pedestrian movement and wayfinding to key destination points
- Improving the condition of the Mangrove Trail for a safer and improved visitor experience and to capitalize on future tourism opportunities through partnerships with Kaurna and the International Bird Sanctuary

Although the positioning and operation of Tackle and Tucker was not explicitly addressed, the continued operation of a facility in that area to provide basic services was considered desirable.

- 1.2 St Kilda Tackle and Tucker currently have a Grounds Licence over portions of Allotment 1002 in Deposited Plan 80382, adjacent St Kilda Road, St Kilda which is due to expire on the 30th June 2019.
- 1.3 St Kilda Tackle and Tucker own the building and licence Council land which the building is located on. As the building owner, St Kilda Tackle and Tucker are responsible for all maintenance and future upgrades.
- 1.4 St Kilda Tackle and Tucker provides the following services;
  - 1.4.1 Sale of Ice, Bait, Fuel, Food and Drinks
  - 1.4.2 Sale and collection of boat ramp tickets, car parking tickets and RV Fees on behalf of Council
  - 1.4.3 Ice Cream Van sales from the St Kilda Play Adventure Park
  - 1.4.4 Provide swipe cards to visitors of the Mangrove Trail on behalf of Council.
- 1.5 The Lessee provides a much needed service to residents and visitors of St Kilda.
- 1.6 Allotment 1002 is Crown Land under Council's care, control and management for the purpose of recreation, sport and entertainment.

## 2. REPORT

- 2.1 The current Grounds Licence is due to expire on 30<sup>th</sup> June 2019 and Council staff has held discussions with the Lessee. A new agreement has been proposed of five + five years with the same terms and conditions as the previous agreement for the land delineated on the attached Aerial View (Attachment 1) with the exception of the following changes;

- 2.1.1 A new rental fee for the St Kilda Tackle and Tucker site will be charged at \$4,500.00 + GST per annum to increase by CPI on the anniversary of the commencement date.
- 2.1.2 A new fee for the Ice Cream Van will be charged at \$708.72 inclusive of GST per annum to increase by CPI on the anniversary of the commencement date.
- 2.2 Under the Retail and Commercial Leases Act 1995, should a five + five year agreement be approved, Council would be bound to this agreement for the whole term (ten years), however the Lessee may undertake the option of not renewing after the initial five year period.
- 2.3 As the land is classified as Community Land and Pursuant to Section 202 of the Local Government Act, Public Consultation must be carried out should Council propose to licence the land for longer than a five year term.
- 2.4 In accordance with Council's Public Consultation Policy (approved by Council on 23<sup>rd</sup> of November 2015 decision number 0744), consultation will consist of public notices appearing in the Northern Messenger and a notice on Councils public website.

### **3. CONCLUSION / PROPOSAL**

- 3.1 Council are requested to authorise the Manager Property and Buildings to commence a Public consultation program comprising of Public notices in the Northern Messenger, a mail out to all surrounding residents and notice on Council public website.
- 3.2 In the event no objections are received, Council are requested to authorise the Manager Property and Buildings to prepare and arrange for the execution of the necessary documentation for a new five + five Grounds Licence agreement with St Kilda Tackle and Tucker Pty Ltd under the same terms and conditions as the existing lease with no further right of renewal.

### **CO-ORDINATION**

Officer: Executive Group  
Date: 12/03/2019





Item 2.5.2 - Attachment 1 - Aerial View - St Kilda Tackle and Tucker Grounds Licence Area



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<b>ITEM</b>	2.5.3
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>HEADING</b>	Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019
<b>AUTHOR</b>	Chantal Milton, Manager Strategic Development Projects, City Development
<b>CITY PLAN LINKS</b>	1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice.
<b>SUMMARY</b>	The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019 are presented for Works and Services Committee's consideration.

#### **RECOMMENDATION**

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 March 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

##### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

##### **SPDSC2 Salisbury Oval Recreation and Open Space Needs**

1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process.
2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Strategic Property Development Sub Committee - 13 March 2019

#### **CO-ORDINATION**

Officer:	GMCID	CEO
Date:	14.03.19	14.03.19







**MINUTES OF STRATEGIC PROPERTY DEVELOPMENT SUB COMMITTEE  
MEETING HELD IN COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**13 MARCH 2019**

**MEMBERS PRESENT**

Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (from 6.36pm)  
Cr K Grenfell  
Cr D Proleta  
Cr Shiralee Reardon (Deputy Chair)  
Cr G Reynolds  
Cr N Henningsen (Chair)

**OBSERVERS**

Cr C Buchanan  
Cr D Hood

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Development, Mr T Sutcliffe  
Manager Strategic Development Projects, Ms C Milton  
Manager Governance, Mr M Petrovski

The meeting commenced at 6:35pm

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil

## PRESENTATION OF MINUTES

Moved Mayor G Aldridge  
Seconded Cr K Grenfell

The Minutes of the Strategic Property Development Sub Committee Meeting held on 12 February 2019, be taken and read as confirmed.

**CARRIED**

## REPORTS

### SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr D Proleta  
Seconded Cr S Reardon

1. The information be received.

**CARRIED**

### SPDSC2 Salisbury Oval Recreation and Open Space Needs

*Mayor G Aldridge declared a material conflict of interest on the basis of being a Director of a company associated with this matter. Mayor Aldridge left the meeting at 6:37pm and did not return.*

*Cr N Henningsen declared a perceived conflict of interest on the basis of a family member being an employee of one of the respondents as part of the EOI process. Cr Henningsen managed the conflict by remaining in the meeting with a focus on serving the best interests of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of signing a petition against the development. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Proleta declared a perceived conflict of interest on the basis of signing a petition against the development. Cr Proleta managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr K Grenfell  
Seconded Cr M Blackmore

1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process.
2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
As Chairperson, Cr Henningsen was not required to cast her vote  
Cr S Reardon voted IN FAVOUR of the MOTION  
Cr D Proleta voted IN FAVOUR of the MOTION\*

## **OTHER BUSINESS**

Nil.

## **CONFIDENTIAL ITEMS**

### **SPDSC3 Salisbury Oval Residential - Expression of Interest**

*Cr N Henningsen declared a perceived conflict of interest on the basis of a family member being an employee of one of the respondents as part of the EOI process. Cr Henningsen managed the conflict by remaining in the meeting with a focus on serving the best interests of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of signing a petition against the development. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Proleta declared a perceived conflict of interest on the basis of signing a petition against the development. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr K Grenfell

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.**
2. *In weighing up the factors related to disclosure,
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect Council's commercial negotiation position.**

*On that basis the public's interest is best served by not disclosing the **Salisbury Oval Residential - Expression of Interest** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

*As Chairperson, Cr Henningsen was not required to cast her vote  
Cr S Reardon voted IN FAVOUR of the MOTION  
Cr D Proleta voted IN FAVOUR of the MOTION*

The meeting moved into confidence at 7:00pm

The meeting moved out of confidence at 7:06pm

#### **SPDSC4 Hoyle Green Tranche 2 - Status Update Report**

Moved Cr L Braun

Seconded Cr D Proleta

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Hoyle Green Tranche 2 - Status Update Report** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7:07pm

The meeting moved out of confidence at 7:10pm

**CLOSE**

The meeting closed at 7:10pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	2.6.1		
	<b>WORKS AND SERVICES COMMITTEE</b>		
<b>DATE</b>	18 March 2019		
<b>HEADING</b>	Capital Works Report - February 2019		
<b>PREV REFS</b>	IBDSC	IBDSC2	14/05/2018
	Works and Services Committee	2.6.2	18/02/2019
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure		
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.		
<b>SUMMARY</b>	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.		

#### RECOMMENDATION

1. Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program.
2. Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be installed.
3. The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18<sup>th</sup> March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program.
4. Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur.
5. Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program.
6. Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.
7. Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.
8. Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

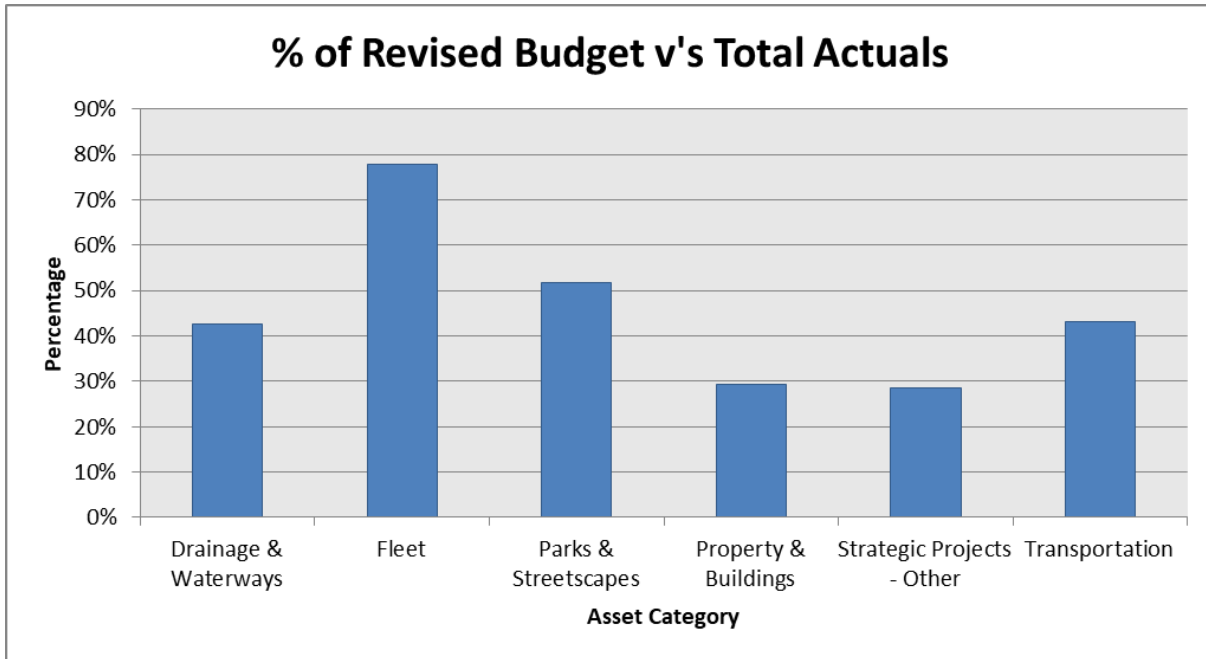
### 2. CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publication *Salisbury Aware*.



**3. REPORT**

- 3.1 The Capital Works Program continues to be progressively delivered. Importance is placed on scheduling works to achieve the optimum outcome, such as the programming of landscape works in cooler climates.
- 3.2 The Capital Works Program is managed and reported in alignment with asset management structures which roll up into summary asset categories. The following chart defines the percentage of total actuals (current spend and/or commitments) of the Revised Budget, per asset category;



3.3 Since the previous report in February, the following has occurred;

Spend  \$2,932,294 7.3%	Commitments  \$1,257,382 3.1%
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3.4 This financial year the following project completions have occurred;

Successfully completed & closed Projects  80	Completion achieved & mid closure  26
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- 3.5 As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

### Amendment to Program

#### PR18097 Building Renewal Program

The tennis clubrooms located at Main North Road, Pooraka, was identified for renewal as part of the 2018/19 Building Renewal Program, however following investigation, further detail design and documentation is required and therefore is proposed for construction deferral until 2019/20. This change has been reflected within the drafted 2019/20 Budget Bid. This change allows time to be invested into potential structural modifications to enable the construction of new ambient toilet for the facility.

Due to failure, a set of internal automatic doors at the Library, Ingle Farm, required an urgent upgrade. Due to the nature of this work, the rectification has been actioned, with approval now sought to include this within the 2018/19 Building Renewal Program. It is expected that these works can be accommodated within the current program budget, however this is pending completion of current program procurement activities. Should there be insufficient program funds for this emergency works a subsequent report will be provided.

Recommendation: Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program.

Impact: No impact

#### PR21389 Priority Access Upgrades – Buildings

As part of the development of the current years building programs, the need and opportunity to upgrade the handrails and accessible ramps at St Kilda Interpretive Centre was identified. Approval is requested to include this as the main project for 2018/19 as part of the Priority Access Upgrades Buildings Program.

Recommendation: Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be upgraded.

Impact: No impact

## Amendment to Program

### PR12000 Road Reseal Program

Substantial time and effort has been invested in reviewing and determining the optimum outcome for the 2018/19 Road Program. The following locations required significantly more renewal work in order to minimize and mitigate the impact of their reactive soil;

- Dulkara Road, Ingle Farm
- The Strand, Brahma Lodge
- Winara Drive, Ingle Farm

In addition, the program encountered additional spend at Robinson Road, St Kilda, due to the condition of the road which required major renewal plus stormwater and electrical upgrade works. The new electrical infrastructure enabled lighting to be installed.

As a result of these significant works identified above and their associated expense, it is proposed to defer the following locations until 2019/20, thus maintaining the current budget for road resealing;

Burton	Cutting Crescent
Cavan/Mawson Lakes	Cross Keys Road
Globe Derby Park	Grayling Court
Globe Derby Park	Alabar Crescent
Ingle Farm	Furner Avenue
Ingle Farm	Evans Court
Ingle Farm	Gray Street
Ingle Farm	Trenerry Avenue
Ingle Farm	Adrian Street
Ingle Farm	Yirra Crescent
Mawson Lakes	Heard Avenue
Mawson Lakes	Iluka Crescent
Mawson Lakes	Junction Street
Para Hills	Barkey Street
Para Vista	Jan Avenue
Para Vista	Waters Place
Para Vista	Polst Avenue
Para Vista	Marriott Avenue
Para Vista	Kalina Avenue
Para Vista	Malbanda Avenue
Para Vista	Nalimba Avenue
Parafield Gardens	Trogenza Court

Parafield Gardens/Green Fields	Ryans Road
Paralowie	Elder Court
Paralowie	Morris Street
Paralowie	Burgundy Road
Paralowie	Charlotte Drive
Paralowie	St Cora Crescent
Paralowie	Yaldara Road
Paralowie	Barassi Street
Paralowie	Boyara Crescent
Salisbury Park	Cooradilla Drive
Salisbury Park	Goldthorn Road
Salisbury Park	Graylon Way
Salisbury Park	Inglebrae Crescent
Valley View	Wendy Avenue
Valley View	Avis Court
Valley View	Wright Road

To note, Vater Street, Dry Creek, was originally programmed to be renewed in 2018/19, however this has now been placed into monitoring stage only. With the completion of crack sealing, the road condition does now not warrant renewal this year, however will be monitored for evident of failures and rescheduled if required.

Recommendation: The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18<sup>th</sup> March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program.

Impact: Program reprioritised resulting in deferral of some locations for a future year

## Amendment to Budget

### PR24864 Pooraka Waste Transfer Station Upgrade

As reported, May 2018, via the Innovation and Business Development Sub Committee, as part of the negotiations for NAWMA to lease the site, City of Salisbury was to contribute \$560k towards site works to enable a conveyor system and an electrical transform upgrade. This work has since been placed on hold whilst NAWMA undertakes a site master planning exercise which will inform the configuration and future works required at the site. It is proposed to re-time the funding to next financial year to align with the current expectations of when the work will occur.

Recommendation: Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur.

Impact: Realignment of budget with proposed construction schedule

### PR22120 Reserve Fencing Program

The frontage along Waterloo Corner Road, Burton, at Kaurna Park, was nominated within the 2018/19 Reserve Fencing Program, to have the fence along this high profile location renewed. A budget of \$44k was allocated for this work however during construction unforeseen fibre optic cables were located. A decision was made to hydro excavate around these to ensure no damage occurred. As a result, this project has incurred additional expense to manage and undertake this work. Approval is sought to approve a third quarter \$25k non-discretionary budget bid to offset this additional unexpected expense.

Recommendation: Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program.

Impact: Additional budget allocation

### PR13725 Major Traffic Improvements Program

Within the 2018/19 Major Traffic Improvements Program, Greenfields Industrial Area was nominated to have \$150k worth of various traffic and road modifications along sections of Ryans Road, Belfree and Watervale Drives subject to 50% grant funding. Applications for grant funding towards these works have not been successful and therefore it is proposed to return the project funds within the 2018/19 third quarter budget review. This project has been included within the drafted 2019/20 budget bid as an expected priority for 2021/22 due to other higher priorities.

Recommendation: Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.

Impact: Declaration of funding with project to be reconsidered in future years

## Amendment to Budget

### PR22229 Major Flood Mitigation Program

As reported, February 2019, via the Works and Services Committee, Item 2.6.2, priority drainage and stormwater work is required for Wendy Avenue and Avis Court, Valley View. This work includes;

- Construction of a new stormwater pipe and inlet pits
- Regrade portion of kerb & gutter and road surface within Wendy Avenue
- Regrade portion of kerb & gutter and road surface within Avis Court
- Upgrade identified pram ramps in Wendy Avenue and Avis Court

As noted within the report, this work is expected to cost \$230k for which formal approval to fund via the third quarter budget review as a non-discretionary bid is now sought. This non-discretionary will enable construction to occur prior to the 2019 wet season.

Recommendation: Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.

Impact: Additional budget allocation and scope of works

### PR17040 Irrigation Renewal Program

The Irrigation Renewal Program is being progressively delivered with the renewal of Golding Oval, Para Vista, the next site to commence. In order to achieve the full scope requirements of this large site, which includes renewal of the oval irrigation and installation of new irrigation to the dog park, an additional \$22k is required. Approval is requested to fund this additional \$22k as non-discretionary third quarter budget bid to enable the full scope of works to be completed this financial year.

Recommendation: Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.

Impact: Additional budget allocation

4.

Recent Completions

Baron Avenue, Ingle Farm  
Local Flooding Program

George Street Wetland Reserve Gross Pollutant Trap

Dam Access Track, Para Hills

Bus Shelter Renewal Program

Diment Road, Salisbury, New Shared Use Path

Item 2.6.1

Recent Completions

Parafield Bituminous Path Renewal



Salisbury Oval Change Rooms



In Construction



Robinson Road, St Kilda, Road Reseal / Reconstruction Program



**5. CONCLUSION / PROPOSAL**

- 5.1 This summary report regarding the City Infrastructure Capital Works Program be received.

**CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	07/03/2019	12/03/2019



<b>ITEM</b>	2.7.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	18 March 2019
<b>PREV REFS</b>	Works and Services Committee          2.7.1          15/10/2018
<b>HEADING</b>	Traffic Safety: McGill Crescent, Para Hills
<b>AUTHOR</b>	Tony Calandro, Senior Traffic Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	Staff have been requested to provide a report to Council regarding a re-assessment of on-site traffic conditions along McGill Crescent, Para Hills on the bend near Prettejohn Gully Reserve.

#### RECOMMENDATION

1. No additional traffic control device/s are required based on the traffic data collected during September and March.
2. Council traffic staff continue to work with SAPOL, and local residents to reinforce safe driving and continue to assess verge areas in collaboration with the directly affected residents to ensure site distances are maintained.

#### ATTACHMENTS

There are no attachments to this report.

#### 1. BACKGROUND

- 1.1 This report arises from concerns expressed by residents about the perception of vehicles speeding around the curved section of McGill Crescent at Para Hills.
- 1.2 This relates to the specific section of road adjacent to Prettejohn Gully and at the southern end of Duke Avenue.
- 1.3 The following Motion on Notice was endorsed at the 27 August 2018 Council Meeting:

**7.7      *Motion on Notice – Traffic Safety: McGill Crescent, Para Hills***

*That staff bring back a report to Council identifying what devices can be used to stem speeding motorists traveling up and down McGill Crescent, Para Hills on the bend near Prettejohn Gully.*

*Resolution No. 2621/2018*

- 1.4 Council Staff provided a further report to the Works and Services Committee in October 2018 and at its October 2018 meeting Council resolved:

**2.7.1 Traffic Safety: McGill Crescent, Para Hills**

1. That the matter to be reassessed and that a further report be brought back in December 2018.
2. Staff establish collaboration with SAPOL to address the “hoon” behaviour issue.

*Resolution No. 2655/2018*

- 1.5 In response to this request and as part of the investigation process, staff undertook the collection of traffic data during September 2018 for the purpose of reviewing the Annual Average Daily Traffic (AADT) Volumes and Vehicle Speeds along the bend of McGill Crescent, near the Prettejohn Reserve at Para Hills.
- 1.6 This statistical information provides staff with the ability to determine the extent and nature of any specific local area traffic management (LATM) & road safety issues along with the time of day when this occurs.
- 1.7 During the September investigation traffic staff identified that over grown or un-kept landscaping established by property owners along the McGill Crescent bend impacted on the sight-distance between vehicles travelling along this curved section of road.
- 1.8 As noted in the previous Council Report, dated 15<sup>th</sup> of October 2018, the trimming or removal of offending vegetation in collaboration with directly affected residents has been occurring to improve sight-lines along this curvilinear section of road.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 City Infrastructure - Field Services

### 2.2 External

- 2.2.1 Council to continue to seek assistance from South Australia Police (SAPOL) - Parks Police Station, Ottoway regarding this local area road safety issue along McGill Crescent at Para Hills.

## 3. REPORT

- 3.1 Based on analysis of the specifically collected traffic data it was identified that the general traffic travelling along McGill Crescent is doing so within an acceptable range for the 50 km/h urban limit.
- 3.2 The Annual Average Daily Traffic (AADT) Volumes recorded during September 2018 were in the order of approximately 520 vehicles per day and the average speed recorded along the length of McGill Crescent was approximately 44km/h.

- 3.3 However it was apparent from the September traffic data that a very small minority group of irresponsible motorists were travelling at high-speed; otherwise referred to as “hoon drivers”.
- 3.4 The City of Salisbury provided a “break-down” of the statistical data to SAPOL to assist in selecting the most effective periods for surveillance in response to the “hoon driver” activity along the length of these local roads that operate under the default urban 50 km/h speed limit and also a noticeable increase in speeds during the school drop-off & pick-up times
- 3.5 Police received further assistance with residents reporting to SAPOL any incidents of this type of dangerous & illegal vehicle activity occurring along McGill Crescent.
- 3.6 As part of this “joint effort” between SA Police and Council’s rate payers to improve road safety along the road network within this area of Para Hills, it was identified that the small number of motorists involved in this ‘hoon driver’ activity along McGill Crescent were local residents who were known to SAPOL.
- 3.7 It is understood that SAPOL has now issued these motorists with a “friendly caution” as a gesture of good-will towards the local community.
- 3.8 The data shows that there has been a significant reduction in vehicles travelling between 60 and 70kmph along McGill Crescent, with the number being halved from 7% to 3% of the totals.
- 3.9 As part of the ongoing management of traffic along McGill Crescent, to ensure the driver change is permanent, the City of Salisbury will be providing ongoing count data in the area and will continue involving SAPOL to encourage safe vehicle speeds.
- 3.10 Traffic control devices are not recommended in this location at this stage, particularly when the device acts more as an inconvenience to local residents, while the hoon drivers relocate to streets nearby.
- 3.11 Council staff are also continuing to work with local residents to address overgrown or ‘un-kept’ landscaping within the verge area to improve sight-distances along the horizontal alignment of McGill Crescent.

#### 4. CONCLUSION / PROPOSAL

- 4.1 Based on the most recent traffic data, in early March, the increased SAPOL involvement has reduced the amount of “hoon driving”.
- 4.2 Council will continue to encourage local residents of McGill Crescent to report all incidents of dangerous & illegal vehicle activity to SAPOL to assist in the intelligence gathering process.

#### CO-ORDINATION

Officer:	GMCI	Executive Group
Date:	06/03/2019	12/03/2019