



AGENDA

COUNCIL

*meeting to be held on 25 March 2019 at 6:30 pm
in the Council Chamber, 12 James Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence: Nil

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

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2.1 Deputation – Parking Infringements

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

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25 February 2019 Council Minutes

25 February 2019 Confidential Council Minutes

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 18 March 2019
Cr C Buchanan (Chair)

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1.0.1 Future Reports for the Policy and Planning Committee

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Wednesday 13 March 2019

1.0.3 Tourism and Visitor Sub Committee Independent Members

1.1.1 Salisbury Community Hub – Project and Construction Progress Report

1.1.2 Salisbury Community Suicide Prevention Network - Every Life Matters - Update

1.7.1 Elected Members Strategic Workshop - 16 and 17 February 2019
P&P-OB1 Abandoned Shopping Trolleys

5.2 Works and Services Committee: 18 March 2019
Cr S Reardon (Chair)

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2.0.1 Future Reports for the Works and Services Committee

2.0.2 Footpath Construction Budget

2.1.1 Free Bike Hire Scheme

2.1.2 Community Gardens

2.3.1 Rollout of Library Catalogue Computer Systems

2.5.1 Joint Use Agreement – Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve

2.5.2 Grounds Licence Agreement – St Kilda Tackle and Tucker

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019

2.6.1 Capital Works Report - February 2019

2.7.1 Traffic Safety – McGill Crescent, Para Hills

5.3 Resources and Governance Committee: 18 March 2019
Cr D Proleta (Chair)

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- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.4.1 Nominations Sought for the Stormwater Management Authority
- 3.4.2 Election of Members on the Greater Adelaide Regional Organisation of Councils
- 3.4.3 2019 National General Assembly of Local Government - Clarification on Call for Motions and Attendance at Assembly
- 3.4.4 Metropolitan Strategic Roads Committee - Call for Nominations
- 3.6.1 Review of Club Fee Policy
- 3.6.2 Review of Salisbury Water Flow Restrictions Policy for Residential Customers
- 3.6.3 Review of Community Recreation Facilities Sponsorship Policy
- 3.6.4 Review of Community Recreation Facilities Signage Policy
- 3.6.5 Review of Community Club Financial Guarantee Policy
- 3.6.6 Review of Liquor Licences Policy
- 3.6.7 Review of Sub-Licence Approval Policy
- 3.6.8 Review of Walkway Closures Policy
- 3.6.9 Review of Elected Members Training and Development Policy
- 3.6.10 Customer Service Improvement Project Update
- 3.6.11 Variations to Delegations

5.4 Audit Committee of Council
Cr G Reynolds (Chair)

No Audit Committee of Council meeting was held in March 2019.

5.5 Council Assessment Panel

Council notes the minutes of the Council Assessment Panel meeting held on Tuesday 26 February 2019.

5.6 Budget and Finance Committee: 18 March 2019
Cr L Braun (Deputy Chair)

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- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 12 March 2019
- 6.4.1 Long Term Financial Plan and Budget Workshops Actions Update
- 6.4.2 Budget Bids 2019/20 – Each considered separately
- 6.6.1 Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108
- 6.7.1 Salisbury Water Budget 2019/20 Report
- 6.7.2 Building Rules Certification Unit Budget 2019/20 Report
- 6.7.3 Salisbury Memorial Park Budget 2019/20

5.7 Sport, Recreation and Grants Committee: 11 March 2019
Cr A Duncan (Chair)

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- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Youth Sponsorship Applications - February 2019
- 7.2.2 Community Grants Program Applications for March 2019
- 7.2.3 02/2019: Brahma Lodge Sports Club Inc. - Community Grants Program Application
- 7.2.4 04/2019: Thai Food Fair and Entertainment Association Inc. - Community Grants Program Application

5.8 CEO Review Committee

No CEO Review Committee meeting was held in March 2019.

ITEM 6: GENERAL BUSINESS REPORTS

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- 6.1 Reporting Directions and Public Interest Disclosure Guidelines for Consultation
- 6.2 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 12 April 2019

ITEM 7: MOTIONS ON NOTICE

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- 7.1 Motion on Notice - Weekly Waste Collections
- 7.2 Motion on Notice – Civic Square

ITEM 8: MAYOR'S DIARY

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ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

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- 11.1 Historical Family Names in Relation to the Salisbury Oval Area
- 11.2 Salisbury Oval Master Plan
- 11.3 AGH Cox Reserve Lake
- 11.4 Corella Management
- 11.5 Ant Infestation – Paralowie
- 11.6 Salisbury Park Shopping Centre
- 11.7 Car Park Resurfacing – The Strand, Brahma Lodge

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

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**13.1 Minutes of the Confidential Works and Services Committee meeting
held on Monday 18 March 2019**

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Deputation – Parking Infringements

Mr Joe Jevic will be in attendance as a deputation in relation to parking infringements in the City of Salisbury.

ITEM 3: PETITIONS

No Petitions have been received.



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

25 FEBRUARY 2019

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta (*from 6.38pm*)
Cr G Reynolds
Cr Julie Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
General Manager City Infrastructure, Mr J Devine
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.
The Chief Executive Officer read the Opening Prayer.
The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil.

ITEM 1: PUBLIC QUESTION TIME

Mr Liam Short, President of the Salisbury Football Club, asked the following question for Public Question Time:

What are the implications of the Aldi being proposed for Park Terrace and associated parking and traffic impacts on the access roads to Salisbury Oval, and will the Club still have the ability to control access through the part of the oval coming off the end of Memorial Avenue through to Brown Terrace?

The following response was provided by the General Manager City Infrastructure, John Devine.

When the work has been completed, it is expected that there will be no impact. There are no plans to change anything to do with the access road through the oval. There is not expected to be any significant traffic movement caused by Aldi. This will be monitored over the foreseeable future as it is built to see if there is any impact on the local street network, but it is not expected to impact the access road to the oval itself.

ITEM 2: DEPUTATIONS / PRESENTATIONS

Cr D Proleta entered the meeting at 6.38 pm.

DEP1 Deputation - Childcare Centre

Ms Kay Nash addressed Council in relation to the building of a childcare centre of the corner of Salisbury Highway and Evan Avenue, Salisbury, and the resulting additional noise, traffic movement, congestion, and increased on-street parking restricting access by emergency vehicles.

DEP2 Deputation – Salisbury Oval

Mr Giuseppe Bivone addressed Council in relation to concerns regarding the removal of trees on Salisbury Oval, and his request for more detail on the Salisbury Oval Master Plan.

DEP3 Deputation - Neales Green

Ms Keryn Platt addressed Council in relation to Neales Green and the proposed Brown Terrace development, and indicated her preference for the area to be retained as green space and a sporting precinct.

DEP4 Deputation - Neales Green

Ms Christina Whitaker addressed Council in relation to residents' concerns around Neales Green and the proposed Brown Terrace development.

DEP5 Deputation – Salisbury Oval Master Plan

Mr Gino Capogreco addressed Council in relation to the proposed Brown Terrace development, the need to retain the mature trees and green space, and the importance of ensuring Salisbury Oval is preserved for active use by the community.

DEP6 Deputation – Road Name Changes, Waterloo Corner Area

Mr Lindsay Virgo addressed Council in relation to the road name changes in the Waterloo Corner area. Mr Virgo voiced concerns regarding the adverse effects that arise from alterations to road networks, including access to main roads and the confusion caused when road names change.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 29 January 2019, be taken and read as confirmed.

**CARRIED
0001/2019**

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Cr B Brug left the meeting at 7.39 pm.

Cr B Brug returned to the meeting at 7.41 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of:

Item 1.1.8 – Future Directions Community Hubs

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 12 February 2019

1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council, and also noting that Cr M Blackmore was an apology for the meeting:

YC1 Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2019

1. Rebecca Etienne be appointed to the position of Chairperson of the Youth Council Sub Committee for 2019.
2. Mon Maya Chamlagai be appointed to the position of Deputy Chairperson of the Youth Council Sub Committee for 2019.

YC2 Future Reports for the Youth Council Sub Committee

1. The information be received.

YC3 Youth Council Project Teams 2019

1. The following project teams be endorsed to be undertaken in 2019 by the Youth Council:
 - a. Domestic & Family Violence Project Team
 - b. Life Beyond 18

-
2. Luke Hall be appointed to the position of Team Leader, Domestic & Family Violence Project Team.
 3. Thomas Wood be appointed to the position of Team Leader, Life Beyond 18 Project Team.

YC4 Youth Programs and Events Update Jan - April 2019

1. That the information be received and noted.

YC5 Salisbury North Skate Park Upgrade

1. The information within the report be received and noted.
2. Staff to work with Youth Council members to develop a business case for social programs that focus on recreation and education, in alignment with and not isolation of other Community Development activities
3. The other listed upgrades (excluding maintenance) to Salisbury North skate park to be investigated after the development of a business case for social programs.

YC6 Judd Street Laneway Status

1. That the information update be received and noted.
2. It is proposed that Youth Council provide input into the Salisbury City Centre re-development.

YC7 University Partnership Project Update

1. That the information be received and noted.

1.1.2 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 February 2019

1. The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

**SIPSC2 Appointment of Deputy Chair -
Strategic and International
Partnerships Sub Committee**

1. Cr Donna Proleta be appointed as Deputy Chair of the Strategic and International Partnerships Sub Committee for a term of two years.

**SIPSC3 Background Context for Civic
Relationships**

1. That this report be received and noted.

SIPSC4 Update on the 2018 Mobara Delegation

1. That the information report be received and noted.
2. Staff communicate with representatives of Mobara Delegates to investigate opportunities to change the cycle of visits to take place outside the year of our Local Government Elections.

SIPSC5 Linyi Background and Update

1. That this report be noted.
2. That Council take no further action on visiting Linyi this financial year but continue to liaise with Linyi regarding the direction of its international program to identify complementary opportunities.

**SIPSC-OB1 Strategic and International Partnerships
Sub Committee Terms of Reference
Review**

1. That staff review the Strategic and International Partnerships Sub Committee Terms of Reference for the purpose of providing a strategic focus that encourages and enables the identification of opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes, including any budget implications.
2. That staff identify preliminary opportunities for Sub Committee consideration with potential for further assessment and pursuit.

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3. That a report be provided to the Sub Committee discussing these matters at its May 2019 meeting, and include advice on cost implications of any changed approach.

1.1.3 Project to Develop a Coordinated Local Government Sector Approach to Disability Access and Inclusion Planning

1. The Mayor, through the Greater Adelaide Region of Councils, requests the Local Government Association Board to support and resource the Disability Access and Inclusion Plan Project.
2. Staff apply for an internal LGA Research and Development Scheme grant for the Disability Access and Inclusion Plan Project in collaboration with other members of the Greater Adelaide Region of Councils.

1.1.4 Northern Workforce Blueprint

1. That this report be received and noted.

1.1.5 Safety in the City of Salisbury

1. That this report be received and noted.
2. That Council work with State and Federal Governments to identify appropriate funding for CCTV cameras.

1.1.6 City of Salisbury Events

1. The Salisbury Plays event schedule for Ingle Farm in May 2019 be rotated each year between Ingle Farm and the Paddocks in alternate years to provide equitable access for residents and community groups across the City.
2. The Salisbury Plays event scheduled for Bridgestone Reserve in September 2019 and 2020 be relocated in 2021 to the Burton/Paralowie area to provide equitable access for residents and community groups across the City.
3. Note that a budget bid for \$30,000 for a White Ribbon event has been prepared for consideration.
4. Note that a funding application has been successful through the State Government for purchase of a Marveloo (a mobile accessible restroom catering for people with a severe disability and their carers) and a budget bid will be prepared for \$23,500 for operating costs.

1.1.7 Future Directions – Indoor Recreation Facilities

1. The information be received.
2. A detailed feasibility study be undertaken to determine the future provision of indoor recreation wellness and aquatic facilities in the City of Salisbury which considers any unique selling proposition (wellness, rehabilitation, hydrotherapy), focusing on the Community Hubs (Burton and Ingle Farm).

1.2.1 Approach to supporting Business Networking.

1. That Council note this report
2. That Council support the proposed approach to supporting locally-focussed networking events.
3. That Council consider allocation of \$35k to support the establishment of a local business network program as part of the 2019-20 budget process

1.3.1 Salisbury Community Hub - Civic Square Placemaking Lighting and Cemetery Upgrade

1. That the Civic Square placemaking lighting concept provided as Attachment 1 (Item 1.3.1, Policy and Planning, 18/02/2019) be endorsed and the administration proceed to finalise the variation to the Contract Sum with Hansen Yuncken.
2. That a new initiative operating bid be prepared for the 2019/20 Budget for Phase 1 of the Salisbury City Centre Methodist Cemetery Improvement Project for Council consideration.
3. That staff explore options and report back for reducing the annual maintenance costs for the cemetery.

1.3.2 Mawson Lakes Indented Car Parking Bays and Trader Car Parking

1. The information be received.
2. That staff provide information regarding permit parking in the further report on parking scenarios.

**CARRIED
0002/2019**

The meeting then proceeded to consider Item 1.1.8, which was withdrawn to be considered separately.

1.1.8 Future Directions Community Hubs

Cr C Buchanan declared a perceived conflict of interest on the basis of being the Chair of the Burton Community Centre. Cr Buchanan left the meeting at 7:48 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Burton Centre. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Proleta declared a perceived conflict of interest on the basis of being a member of the Burton Centre. Cr Proleta managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr L Braun

Seconded Cr K Grenfell

1. The report provided for information and discussion be received.
2. Community Hubs be developed as follows:
 - 2019/20 - Concurrent concept development for Burton and Ingle Farm wellness centre investigations (as recommended in the Indoor Recreation Centres future directions paper (Policy and Planning 1.1.7, 18/02/2019)), and detailed design development of Burton.
 - 2020/21 - Capital Delivery Burton and detailed design development Ingle Farm.
 - 2021/22 - Capital Delivery Ingle Farm.

**CARRIED
0003/2019**

Cr C Buchanan returned to the meeting at 7:49 pm.

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr B Brug

Seconded Cr M Blackmore

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of:

Item 2.0.2	Road Naming at Waterloo Corner
Item 2.4.1	Netball Courts
Item 2.4.2	Little Corella Update
Item 2.6.3	Gulfview Heights Lake
Item W&S-OB2	Traffic Monitoring – Andrew Smith Drive, Parafield Gardens

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019.

1. The information contained in the Minutes of the meeting held on be received and noted and that the following recommendations contained therein be adopted by Council:

SPDSC1	Future Reports for the Strategic Property Development Sub Committee
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1. The information be received.

SPDSC2	Appointment of Deputy Chairperson - Strategic Property Development Sub Committee
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1. Cr Shiralee Reardon be appointed as Deputy Chair of the Strategic Property Development Sub Committee for a term of two years.

SPDSC3	Presentation on the Strategic Property Development Program
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1. The presentation be received.

SPDSC4	Tranche 1 Update Report – Completion of Aboriginal Discovery Landscape Works at Emerald Green
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1. That \$2000 be transferred from 19739 Ryans Road – Emerald Green to 388122 Aboriginal Development Project Fund to enable the RAP Working Group to identify an appropriate recognition signage or other acknowledgement for the indigenous burial site, and that this be

reflected in the second quarter budget review.

2. That the close-out report for 19739 Ryans Road – Emerald Green will be presented to Strategic Property Development Sub-Committee in June 2019.

SPDSC5 Tranche 2 - Boardwalk at Greentree Project Update Report

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

SPDSC6 Low Cost Affordable Housing Research

1. That the report be received, and the Low Cost Affordable Housing Research Paper as provided in Attachment 1 (Item SPDSC6, Strategic Property Development Sub Committee, 12/02/2019) be noted.
2. That an Affordable Housing Implementation Plan be developed as part of the two- year minor update of the Strategic Land Review for Council consideration in April 2019.
3. That the Tranche 2 Lake Windemere project expression of interest process (Confidential Item: SPDSC6 – Lake Windemere Residential Update Report, Resolution No. 2077/2017) due to commence in early 2019 be expanded to include approaches to key stakeholders identified in the Low Cost Housing Research Report with the outcomes reported to Council by mid-2019.

SPDSC-OB1 Framework Development for Additional Green Space in Salisbury

1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury.

2.6.1 Capital Works Report – January 2019

1. Include the air conditioning replacement at Salisbury West Library, Salisbury Downs, within PR18097 Building Renewal Program.

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2. As a non-discretionary 2018/19 third quarter budget bid, transfer \$15k from PR21409 Outdoor Sports Surface Renewal / Upgrade Program, together with \$63k from PR25046 Fitness Equipment Program; to PR21456 Reserve Upgrade Program to combine project funding associated with Settlers Park, Paralowie, reserve works.
 3. That year two of PR22229 Major Flooding Mitigation Program be increased by \$639k, recognising that grant income for Paul's Drive, Valley View received is \$339k below expectations, and following concept design total project cost has increased by \$300k, to \$2,400k. To enable procurement and delivery of this project the revised 2019/20 budget of be included as a non-discretionary item.

2.6.2 Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View

1. The information within the report be received.
2. The priority actions arising from the identified issues within the Petition be endorsed, namely:
 - a. Construct Proposed Stormwater Infrastructure (Attachment 1).
 - b. Regrade portion of kerb & gutter and road surface within Wendy Avenue.
 - c. Regrade portion of kerb & gutter and road surface within Avis Court.
 - d. Upgrade identified pram ramps in Wendy Avenue and Avis Court.
3. The optional actions arising from the identified issues within the Petition be endorsed, namely:
 - a. Re-surface entire length of Wendy Avenue and Avis Court, allowing time for the road surface to settle once stormwater works are undertaken.

2.6.4 Bridgestone Reserve Athletics Facility

That Council note:

1. The information contained in the report, and adjustments included in the second quarter budget review being \$500,000 income gain from additional grant contribution, \$500,000 bid to enable delivery of the project meeting the requirements of the IAAF certification, and the retiming of the project.
2. The increase to the 2019/20 budget bid for Bridgestone Reserve Athletics Facility of \$500,000 to enable lighting meeting IAAF certification, as a result of these funds being omitted from the Sports Field Lighting Program.
3. If approved through the budget process outlined in Recommendation 1 and 2 of this report (Works and Services 2.6.4, 18/02/2019), the project now has anticipated expenditure of \$4.8M, with grant funding of \$1.5M, resulting in Council

contribution to the project now revised from \$2.8Million to \$3.3Million.

2.7.1 Traffic Safety – Anson Avenue, Parafield Gardens

1. Council Staff to liaise with the shopping centre to extend the raised concrete median on the Anson Avenue approach to the roundabout, physically restricting the right turn out movement from the shops, (**Option 3**).

2.7.2 Alice Crescent, Burton – Request for indented parking bays

1. Staff bring back a report examining the viability of indented parking bays or alternative actions to alleviate localised street congestion.
2. Further ongoing consultation be undertaken with residents along the street by Council traffic staff to reinforce the position of Council with respect to parking on the verge and footpath.
3. That the concerned resident who raised the matter of parking along Alice Crescent, Burton, be advised that Council staff have reviewed the request for indented parking bays along Alice Crescent and determined that they not warranted, and no further action is required.

2.7.3 Traffic Safety – Melvina Road and Kings Road, Paralowie

1. Council note that staff have been working with DPTI's Traffic Operation Investigations Team (asset owner) to improve the traffic control at this intersection through:
 - a. An extension of the existing concrete median at the protected right turn auxiliary lane on Kings Road near Melvina Road to provide a physical deterrent for motorists electing to complete an eastbound manoeuvre at this location.
 - b. Should this be unsuccessful, Council will request DPTI to install an additional raised median on the west of Kings Road, to ensure the left turn only out of Melvina Road.
2. Council note that staff were notified by DPTI on 11/02/2019 that the Council proposed option of extending the concrete median at the protected right turn auxiliary lane on Kings Road would be implemented at this site. DPTI have refined the concept design and are awaiting Contractor availability to construct this solution.

2.7.4 Installation of slow points on Daniel Avenue, Globe Derby Park

1. That staff undertake a public consultation with the residents on Daniel Avenue and surrounding streets.
2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park.

2.8.1 Investigation into Development of an App to Report Illegal Dumping

1. Request NAWMA ascertain the cost to modify their service level agreement with SUEZ to include reporting of illegal activity.
2. Council receive regular feedback on the reporting of illegal dumping, graffiti and other reportable activity.
3. Council consider the approval of the proposed mobile CCTV budget bid as part of the 2019/20 budget review process.

W&S-OB1 Modification of Traffic Island on Robinson Road, St Kilda

1. Staff work with DPTI with a view to relocate or modify the traffic island on Robinson Road, St Kilda to enable residents and businesses to exit their properties from both directions

**CARRIED
0004/2019**

The meeting then proceeded to consider Items 2.0.2, 2.4.1, 2.4.2, 2.6.3 and W&S-OB2, which were withdrawn to be considered separately.

2.0.2 Road Renaming at Waterloo Corner

Moved Cr B Brug

Seconded Cr L Braun

1. That pursuant to Section 219 (1) of the Local Government Act 1999, the section of:
 - a. Anjanto Road between Port Wakefield Road and the Northern Connector be renamed Davey Road;
 - b. St Kilda Road between Port Wakefield Road and the Northern Connector be renamed Dunn Road;
 - c. Undo Road between the Northern Connector and Robinson Road be renamed Driver Road;
 - d. Summer Road between the Northern Connector and Robinson Road be renamed Robinson Road;as shown in the plans forming Attachment 2 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019), and that the necessary statutory notifications take place.
2. Owners and occupiers be advised of the new road names and property numbers together with the checklist of notification of change of address as provided as Attachment 5 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019).

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3. Staff write to the Department of Transport, Planning and Infrastructure requesting:
 - a. Additional “St Kilda Attractions” signs be placed on the eastern side of Pt Wakefield Road, the exit from the Northern Connector to St Kilda and at the Northern Interchange.
 - b. Directional signage for St Kilda Township being placed at the intersection of St Kilda Road and Robinson Road.
 - c. Signage at the Northern Interchange clearly identifies the exit for Salisbury.
 4. Council work with local residents and businesses with the transition including opportunities to assist local residents and businesses to adjust to the changes, including the provision of appropriate signage.

CARRIED
0005/2019

2.4.1 Netball Courts

Cr D Hood declared a perceived conflict of interest on the basis of being a Director on the Board at Salisbury North. Cr Hood left the meeting at 8:01 pm.

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. Council notes the attached information.
2. A new initiative bid be submitted in the 2019/2020 budget consideration for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.
3. A new initiative bid be submitted in the 2019/2020 budget consideration for \$157,000 for the resurfacing of the netball courts at Salisbury Downs, as outlined in paragraphs 3.16 and 3.17 of the report.

CARRIED
0006/2019

Cr D Hood returned to the meeting at 8:02 pm.

2.4.2 Little Corella Update

Moved Cr C Buchanan
Seconded Cr D Proleta

1. The information be received.
2. The current short term deterrent methods be continued until the end of the Corella season, estimated to be April.

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3. That a report come back assessing the streets most impacted in the Burton area by Little Corellas for inclusion in a separate 2019/2020 streetscape renewal program for Corella management.
 4. Committee notes that a Community Meeting with the residents in the Burton area to update them on Little Corella management actions was held on Thursday 21 February 2019.

CARRIED
0007/2019

2.6.3 Gulfview Heights Lake

Moved Cr A Duncan
Seconded Cr M Blackmore

1. The information within the report be received.
2. Council consider reactivation of the Bay View Parade reserve irrigation, as part of the 2019/20 Budget Bid process (PSN000355).

CARRIED
0008/2019

W&S-OB2 Traffic Monitoring – Andrew Smith Drive, Parafield Gardens

Cr K Grenfell declared a perceived conflict of interest on the basis of (1) having family members who attend The Pines School; (2) being the Chair of the Governing Council up to and including 20/02/2019, and (3) being the Local Member Representative. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr K Grenfell
Seconded Cr S Ouk

1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times.

CARRIED
0009/2019

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr K Grenfell

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of:

Item 3.3.3 Dog Registration Fees 2019-2020

Item 3.5.1 Request to Attend Interstate Activity – Australian Local Government Women’s Association Bi-ennial Conference, Blacktown, New South Wales

Item 3.6.7 Review of Representation of the City of Salisbury by Elected Members Policy – Further Information Item

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.3.1 Footpath Trading Policy Review

1. The information be received.
2. The Draft Footpath Trading Policy 2019 included as Attachment 1 and the Footpath Trading Permit Fees included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) be endorsed and adopted by Council.
3. In accordance with Section 188(1)(e) of the Local Government Act 1999 the Footpath Trading Policy Fees (included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) include:
 - a. An Annual “Footpath Trading Permit Fee” of \$80 (minimum fee) or \$10 per square metre (whichever is the greatest), capped at a maximum of \$200, with a 50% reduction for a Charity/Community Group.
 - b. A “Notification Fee” of \$100 for footpath trading applications that require notification of adjacent residential premises.

-
- c. An “Energy Absorbing Bollard Fee” equal to the actual costs of the required Energy Absorbing Bollards (supply and installation) multiplied by a 50% rebate.
 - d. A “Temporary Footpath Trading Permit Fee” of \$20 for events up to five (5) days, with a 50% reduction for a Charity/Community Group.
4. That Council allocate a non-discretionary budget bid at the third quarter budget review for \$70,000 expenditure and \$35,000 income, with a net cost to Council of \$35,000 to provide a funding allocation in 2018/19 for Energy Absorbing Bollards associated with footpath trading applications.

3.3.2 Review of Food Act 2001 – Inspection Fees Policy

1. The Information be received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Item No. 3.3.2, Resources and Governance Committee, 18/02/2019) be endorsed.

3.4.1 Nominations Sought for the Local Government Ministerial Advisory Committee

1. Mayor G Aldridge be nominated as a local government member on the Local Government Ministerial Advisory Committee.

3.4.2 Nominations Sought for the Dog and Cat Management Board

1. Cr S Reardon be nominated as a Local Government Member on the Dog and Cat Management Board.

3.6.1 Review of Enforcement Policy

1. The Information be received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 18/02/2019), be endorsed.

3.6.2 Review of Private Parking Areas Act – Private Parking Agreements Policy

1. The Information be received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 18/02/2019), be endorsed.

3.6.3 Review of Extreme Heat Policy

1. The Information be received.
2. The Extreme Heat Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 18/02/2019), be endorsed

-
- 3.6.4 Review of Naming of Roads and Public Places Policy**
1. The Information be received.
 2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.4, 18/02/2019), be endorsed.
- 3.6.5 Review of Building and Swimming Pool Inspection Policy**
1. The Information be received.
 2. The Building and Swimming Pool Inspection Policy as set out in Attachment 1 to this report (Resources and Governance, 18/02/2019), be endorsed.
- 3.6.6 Review of Internal Review of Council Decisions Policy**
1. The information be received.
 2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.6, 18/02/2019), be endorsed.
- 3.6.8 Review of Transfer of Cemetery Licences Policy**
1. The Information be received.
 2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Resources and Governance Committee Item No. 18/02/2019) be endorsed.

**CARRIED
0010/2019**

The meeting then proceeded to consider Items 3.3.3, 3.5.1 and 3.6.7, which were withdrawn to be considered separately.

3.3.3 Dog Registration Fees 2019 – 2020

Cr S Ouk left the meeting at 08:30 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. The information be received.
2. That the maximum dog registration fee for a non-standard dog be set at \$65.00 for 2019-2020 with the dog registration categories and eligible rebates as per the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3.
3. The Other Fees relating to:
 - Replacement Disc Fee,
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration,

-
- Puppies aged 6 months or less,
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area, and
 - Fee free registration period from 1 June to 30 June

as presented in the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:

- Seizure Fee (Seizing a dog for the purposes of impounding),
- Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof)),
- Veterinary Fees or other animal welfare related costs, and
- Certified Extract from register (per page),

as presented in the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.

CARRIED
0011/2019

Cr S Ouk returned to the meeting at 08:33 pm.

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.33 pm.

The meeting reconvened at 8.50 pm.

3.5.1 Request to Attend Interstate Activity - Australian Local Government Women's Association Bi-ennial Conference, Blacktown, New South Wales

Cr J Woodman declared an actual conflict of interest on the basis of being the person who has applied to attend the conference. Cr Woodman left the meeting at 8:50 pm.

Moved Cr B Brug
Seconded Cr D Proleta

1. Attendance by Cr Julie Woodman at the Australian Local Government Women's Association National Conference at West HQ, The Rooty Hill RSL, Blacktown, New South Wales from 15-17 May 2019 be approved.

**CARRIED
0012/2019**

Cr Woodman returned to the meeting at 8.51 pm.

3.6.7 Review of Representation of the City of Salisbury by Elected Members Policy – Further Information Item

Moved Cr B Brug
Seconded Cr D Proleta

1. The Information be received.
2. The *Representation of the City of Salisbury by Elected Members Policy* as set out in Attachment 1 to this report (Resources and Governance 3.6.7, 18/02/2019), be endorsed, subject to the insertion of the words “and by email” in paragraph E.5 after the word “Portal”.

**CARRIED
0013/2019**

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. That Council adopt the recommendations of the Audit Committee meeting on 12 February 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 February 2019), and listed below:

Item 4.0.1 – Future Reports of the Audit Committee of Council

1. The information be received.

Item 4.0.2 – Actions List

1. The information be noted.

Item 4.2.1 – Segregation of access to business systems

1. That the information be received and noted.

Item 4.2.2 – Update on Risk Management and Internal Controls Activities

1. The information be received.

-
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.2, Audit Committee, 12/02/2019) be endorsed for approval by Council.
 3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 12/02/2019).
 4. The Audit Committee notes the CEO's remarks regarding Risk 4 on the Strategic Risk Register. The risk will be updated and reported back through Executive

Item 4.2.3 – Audit Committee Work Program for 2019

1. The information be noted.

Item 4.2.4 – Update on Internal Audit Plan

1. That the updates made to the 2017-2019 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 12 February 2019) be endorsed and forwarded to Council for adoption.

**CARRIED
0014/2019**

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in January 2019. The next meeting is scheduled on Tuesday 26 February 2019.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr B Brug

Seconded Cr J Woodman

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of Item:

**Item 6.6.1 Rate Rebate Policy and Endorsement of
Discretionary Rebates for 2019/20 and 2020/21**

which was withdrawn to be considered separately.

**6.0.1 Future Reports for the Budget and Finance
Committee**

1. The information be received.

**6.0.2 Minutes of the Innovation and Business Development
Sub Committee meeting held on Monday 11 February
2019**

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 11 February 2019 be received

and noted and that the following recommendations contained therein be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Auditing of Verge Cutting Services

1. The information be received.

6.1.1 Council Finance Report – January 2019

1. Information be received.

6.5.1 Second Quarter Budget Review 2018/19

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,050,300 be credited to the Sundry Project Fund. This will bring the balance to **\$1,050,300**.

2. Funds be allocated for the following **non-discretionary** net bids:

NON-DISCRETIONARY

CAPITAL

• Confidential Item (s)	\$450,500
• Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System	\$60,000
• Wright/Dulkara T-Junction Upgrade	\$112,000
• Renewal of Feature Landscape Program	\$75,000
• Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes	
• Bicycle Network Improvement Program	\$118,000
• Lease to Buy Laptop / PC's	\$587,000
TOTAL	\$1,452,500

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$402,

3. Funds be allocated for the following **discretionary** net bids:

DISCRETIONARY

OPERATING

• Provision for WHS Improvements	\$136,000
• Provision for Risk Management Initiatives	\$79,000

CAPITAL

• Bridgestone Reserve	\$500,000
TOTAL	\$715,000

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$1,117,200.).

4. Council approve the following transfers:

1. Transfer \$80,000 from the Outdoor Furniture Program to Perry Street Reserve Autism Friendly Play Space to deliver the full scope of the project – Council Resolution 0072/2019.
2. Transfer \$165,500 from Parks growth allocation and \$18,500 from Tree Inspections to the following operating areas to fund growth in services: Tree Pruning Units \$36,100, Irrigation Management \$10,000, Weed Control \$25,000, Residential Verges \$50,000 and Funding for 2 Field Services Trainees \$62,900.
3. Non-Discretionary transfer of \$95,000 operating lease budget to capital to contribute toward Budget Review Bid to enable the purchase of IT devices as part of transitioning away from Desktop PC's.
4. Transfer \$40,000 operating from Northern Economic Plan to Salisbury City Centre Investment Attraction Works to undertake market assessment this financial year.
5. Transfer \$36,900 of the Salisbury Events budgets from Contractual Services to Wages & Salaries which is a cheaper option than hiring contractors.
6. Transfer \$636,000 from capital to operating within the Salisbury Community Hub, with no change in the overall budget.
7. Transfer \$175,000 of the Digital Strategy from capital to operating.
8. Transfer \$100,000 of excess operating funds from the Asset Management Improvement Project to capital for the Salisbury Community Hub Concierge Application.
9. Transfer from Digital Strategy \$270,000, City Infrastructure consultancy \$100,000 and from Asset Management Improvement Project \$38,000 to Operational Readiness to support delivery of new operating model, which has no impact on existing service delivery.
10. Transfer \$22,650 Inspectorate Wages and Salaries to Contractual Services for weekend coverage contract agreement.
11. Transfer \$91,700 from Budget Bid System \$41,400 and Divisional Planning Project \$50,300, to the Project and Contract Systems Improvements (Resolution 2563/2018).

-
5. Council approve the following budget timing adjustment which results in a decrease in loan borrowings and increase in investments in the 2018/19 financial year and an increase in loan borrowings and decrease in investments in the 2019/20 financial year:

- Bridgestone Reserve \$2,924,000

6. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2018/19 will decrease by \$1,806,800 to an overall indicative loan borrowing of \$33,131,515.)

**CARRIED
0015/2019**

The meeting then proceeded to consider Item 6.6.1 which was withdrawn to be considered separately.

6.6.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2019/20 and 2020/21

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the Military Vehicle Preservation Society. Cr G Reynolds left the meeting at 9:25 pm.

Moved Cr C Buchanan

Seconded Cr P Jensen

1. Discretionary rebates be provided for 2019/20 and 2020/21 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required).
 - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate.
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate.
 - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate.
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate.
 - f. Marra Murranga Kumangka Inc 75% discretionary rate rebate.
2. The Rate Rebate Policy as set out in Attachment 1 (Item No. 6.6.1, Budget and Finance Committee, 18/02/2019) be endorsed.

**CARRIED
0016/2019**

Cr G Reynolds returned to the meeting at 9:25 pm.

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr C Buchanan

- 1 That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 11 February 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of:

Item 7.2.5 Minor Capital Works Grant Program Review

which was withdrawn to be considered separately.

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Community Grants Program Applications for February 2019

1. The information be received and noted.

7.2.2 01/2019: Walk With Wings Inc. – Community Grants Program Application

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the February 2019 round of Community Grants as follows:
 - a. Grant No. 01/2019: Walk With Wings Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of **multifunction makeup cabinets, alginate and Hydrostone® for the Angel Impressions project** as outlined in the Community Grant Application and additional information.

7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review

1. The information be received and noted.
2. A new grant category be created for community and sporting groups to apply for up to \$2,000 for the purchase of defibrillators as part of the Community Grants Program, with an amount of \$10,000 of the overall budget allocation being made available for this purpose per financial year.
3. The performance of the new grant category as part of the Program be reviewed in two (2) years.
4. The Terms of Reference of the Community Grants Program be amended to reflect this change.

7.2.3 Further Motion: Community Grants Program Guidelines and Eligibility Criteria Review

That the Terms of Reference for the Community Grants Program be amended to include:

- 19.2 Early disbursement of funds, if requested, to be at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

7.2.3 Further Motion: Community Grants Program Guidelines and Eligibility Criteria Review

That staff bring back a report with amended draft Terms of Reference and advice on the cost implications of increasing community grants from \$2,500 to \$5,000, for consideration as part of the 2019/2020 budget process.

7.2.4 Review of Youth Sponsorship Application and Funding

1. The current Youth Sponsorship Application / Guideline be endorsed with no changes.

**CARRIED
0017/2019**

The meeting then proceeded to consider Item 7.2.5 which was withdrawn to be considered separately.

7.2.5 Minor Capital Works Grant Program Review

Cr M Blackmore left the meeting at 9:31 pm.

Moved Cr G Reynolds

Seconded Cr D Hood

1. The information be received and noted.
2. That a report be provided to the April 2019 Sport, Recreation and Grants Committee meeting, on the cost and budget implications of increasing minor capital works funding support criteria from \$30,000 to \$50,000.
3. That for the purposes of Council Debt Eligibility under this policy, that Council Debt be defined as including unspent funds, overdue acquittals from previous funding applications, outstanding payments or overdue lease fees. Further in this instance, Council debt does not include where clubs have taken out loans from Council and are making repayments in accordance with the terms and conditions of this loan (note that if the club is behind in repayments, then this is regarded as an 'outstanding payments').

**CARRIED
0018/2019**

Mayor G Aldridge left the meeting at 9:33 pm.

Deputy Mayor J Woodman assumed the Chair at 9.33 pm.

5.8 CEO Review Committee

No CEO Review Committee meeting was held in February 2019.

Cr M Blackmore returned to the meeting at 9:34 pm.

Mayor G Aldridge returned to the meeting at 9:39 pm and resumed the Chair.

ITEM 6: GENERAL BUSINESS REPORTS

6.1 2019 National General Assembly of Local Government - Call for Motions

Cr L Braun left the meeting at 10:03 pm.

Cr L Braun returned to the meeting at 10:05 pm.

Moved Cr N Henningsen

That:

1. Council determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.

The MOTION LAPSED for want of a seconder.

Moved Cr C Buchanan

Seconded Cr S Ouk

1. Council recommend a motion to the LGA reinforcing our position for weekly rubbish collection and the LGA establish a sector wide policy that is consistent with that.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. Council recommend a motion to the LGA reinforcing our position for weekly putrescible rubbish collection and the LGA establish a sector wide policy that is consistent with that.

**CARRIED
0019/2019**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs M Blackmore, L Braun, B Brug, C Buchanan, A Duncan, K Grenfell, N Henningsen, D Hood, P Jensen, S Ouk, D Proleta, G Reynolds and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Nil

The Mayor declared the MOTION was CARRIED UNANIMOUSLY

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice - Free Dump Day

Cr B Brug sought leave of the meeting to speak for a further one minute and leave was granted.

Cr S Ouk left meeting at 10.32 pm.

Cr S Ouk returned to the meeting at 10.34 pm.

Moved Cr B Brug

Seconded Cr L Braun

That:

1. That City of Salisbury report on the opportunity of establishing a free or subsidised Dump Day to help tackle illegal dumping, during which residents are not charged for bringing non-hazardous waste to any Council Waste Transfer Station/s on a business day later in 2019, to be determined by the Council.
2. That the report also consider the costs and benefits of establishing an ongoing annual dump day on a business day in future to coincide with the annual Clean Up Australia Day initiative; and consider other ways Council can support the agenda of reducing waste.

With leave of the meeting and consent of the seconder Cr B Brug
VARIED the MOTION as follows:

1. That the City of Salisbury report on the costs and benefits of establishing an ongoing annual dump day on a business day in the future to coincide with the annual Clean Up Australia Day initiative, and consider other ways Council can support the agenda of reducing waste.

CARRIED
0020/2019

*A **DIVISION** was requested by Cr Brug and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs L Braun, B Brug, C Buchanan, A Duncan, K Grenfell, D Hood, P Jensen,

S Ouk, D Proleta, G Reynolds and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs M Blackmore and N Henningsen

*The Mayor declared the **MOTION** was **CARRIED***

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 10.52 pm.

The meeting reconvened at 11.00 pm.

ITEM 8: MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr L Braun
Seconded Cr D Proleta

1. That this information be noted.

**CARRIED
0021/2019**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr Grenfell

- Pre-recorded the radio show
- Pines Governing Council
- Parafield Gardens High Governing Council
- Secret Garden launch

Cr Braun

- Endeavour College morning tea and opening ceremony
- Re-launch of Pooraka Neighbourhood Watch
- St Kilda and Surrounds Development and Tourism Association

Cr Brug

- Re-launch of Pooraka Neighbourhood Watch

Cr Ouk

- Secret Garden
- Salisbury RSL

Cr Reynolds

- UniSA Southern Hemisphere Space

Cr Henningsen

- Vietnamese Festival
- Friends of Dry Creek

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Question Without Notice – Carpark Resurfacing, The Strand, Brahma Lodge

Cr A Duncan asked when the carpark at The Strand, Brahma Lodge, be resurfaced.

The Question was taken on Notice

ITEM 11: QUESTIONS ON NOTICE

No Questions on Notice were received.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**12.1 Motion Without Notice: Renaming Salisbury Civic Square**

Moved Cr A Duncan

1. Council initiate an online survey asking for suggestions for the re-naming of the Civic Square.
2. The most popular suggestions to be compiled into a report for Council's consideration.

Cr A Duncan WITHDREW the MOTION.

ITEM 13: CONFIDENTIAL ITEMS

13.1 Budget and Finance Committee - Confidential Recommendation for Council Ratification

Moved Cr D Proleta

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this item will protect commercially sensitive information the disclosure of which at this time may prejudice the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0022/2019**

The meeting moved into confidence at 11.10 pm.

The meeting moved out of confidence and closed at 11.11 pm.

CHAIRMAN.....

DATE

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

SUMMARY

The Policy and Planning Committee met on 18 March 2019 to consider 6 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, plus one (1) other business item, are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 March 2019), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Wednesday 13 March 2019

1. The information be noted.

1.0.3 Tourism and Visitor Sub Committee Independent Members

1. The information be received.
2. Mr Lindsay Virgo be appointed to the Tourism and Visitor Sub Committee for a term of two years.

1.1.1 Salisbury Community Hub – Project and Construction Progress Report

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.

1.1.2 Salisbury Community Suicide Prevention Network - Every Life Matters - Update

1. The information be received.

-
2. Council continue to support the Salisbury Community Suicide Prevention Network – Every life Matters, by providing staff assistance for a maximum of 3 days per month until the 2020 SCPN AGM (scheduled to take place min 4 months after the end of the financial year, on or before 31 October 2020).

1.7.1 Elected Members Strategic Workshop - 16 and 17 February 2019

1. That Council note the summary of discussions held during the Elected Member Strategic Workshop held on Saturday, 16 and Sunday, 17 February 2019 at the Mawson Lakes Centre, contained in Attachment 1 to this report (Policy and Planning Item No.1.7.1, 18/03/2019).

P&P-OB1 Abandoned Shopping Trolleys

1. Staff bring back a report examining the viability of introducing policy to regulate abandoned shopping trolleys.
2. The report to include the success of other Councils who have already implemented similar policies and various options that may be considered for Salisbury.

OR

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 March 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	SUMMARY: The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.

<p><u>Item No. 1.0.2</u></p> <p>Minutes of the Tourism and Visitor Sub Committee meeting held on Wednesday 13 March 2019</p>	<p>SUMMARY:</p> <p>The Tourism and Visitor Sub Committee meeting held on Wednesday 13 March 2019 did not proceed for want of a quorum.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be noted.
<p><u>Item No. 1.0.3</u></p> <p>Tourism and Visitor Sub Committee Independent Members</p>	<p>SUMMARY:</p> <p>This report provides an update regarding the Sub Committee's Independent Member selection process and seeks Policy and Planning Committee's recommendation for appointment.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The information be received. 2. Mr Lindsay Virgo be appointed to the Tourism and Visitor Sub Committee for a term of two years.
<p><u>Item No. 1.1.1</u></p> <p>Salisbury Community Hub - Project and Construction Progress Report</p>	<p>SUMMARY:</p> <p>The Salisbury Community Hub is a significant strategic project that will redefine how we provide services and interact with our community while also contributing towards the delivery of Council's endorsed Salisbury City Centre renewal agenda.</p> <p>The final Community Hub Council decision point at approximately 50% design completion was achieved in December 2017 with the decision to proceed to tender and construction. Hansen Yuncken were confirmed as the Principal Contractor following a competitive tender process in May 2018, under a Design & Construct procurement model.</p> <p>This report provides the third quarterly construction progress report through the Salisbury Community Hub construction period as per Recommendation 2 (Item 1.3.3, Policy and Planning, 21/05/2018).</p> <p>This report should be read in conjunction with Confidential Item 2.9.1, Works and Services Committee, 18/03/2019 in respect to the outcome of the Salisbury Community Hub Café Expression of Interest.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the report be received, and the current status of the Salisbury Community Hub project be noted.

<p><u>Item No. 1.1.2</u></p> <p>Salisbury Community Suicide Prevention Network - Every Life Matters - Update</p>	<p>SUMMARY:</p> <p>This report provides a twelve monthly update regarding the continual development and progress of the community led Salisbury Suicide Prevention Network – “Every Life Matters”. Every Life Matters has recently undergone Board membership changes. All board positions were open for re-nomination, and filled by new members at the AGM held 16, October 2018. Consistency of support provided by the City of Salisbury, regarding an extremely complex issue, emotionally and politically, assists the ongoing success of the network, in achieving their goals for 2019/20. The City of Salisbury currently provides staff assistance for a maximum of 3 days per month, to support the network. This support should be read in context to the advocacy document regarding mental health.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The information be received. 2. Council continue to support the Salisbury Community Suicide Prevention Network – Every life Matters, by providing staff assistance for a maximum of 3 days per month until the 2020 SCPN AGM (scheduled to take place min 4 months after the end of the financial year, on or before 31 October 2020).
<p><u>Item No. 1.7.1</u></p> <p>Elected Members Strategic Workshop - 16 and 17 February 2019</p>	<p>SUMMARY:</p> <p>The Elected Member Strategic Workshop was held on Saturday, 16 and Sunday, 17 February 2019 at the Mawson Lakes Centre. The workshop provided a useful opportunity for the Executive Group to present to Council about current strategic directions, provide information about initiatives that are already being implemented (as result of formal Council decisions), describe our policy and operating framework, and provide an overview of our budgetary position.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council note the summary of discussions held during the Elected Member Strategic Workshop held on Saturday, 16 and Sunday, 17 February 2019 at the Mawson Lakes Centre, contained in Attachment 1 to this report (Policy and Planning Item No.1.7.1 18/03/2019).
<p><u>Item No. P&P-OB1</u></p> <p>Abandoned Shopping Trolleys</p>	<p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Staff bring back a report examining the viability of introducing policy to regulate abandoned shopping trolleys. 2. The report to include the success of other Councils who have already implemented similar policies and various options that may be considered for Salisbury.

5.2 Works and Services Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

SUMMARY

The Works and Services Committee met on 18 March 2019 to consider 12 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Ten recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. Two recommendations, presented to the Works and Services Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 March 2019), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Footpath Construction Budget

1. Maintain Footpath Construction Program budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (>\$50k) projects to be reflected in future Budget Bids.
2. Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.

2.1.1 Free Bike Hire Scheme

1. A bike hire scheme is not introduced into the City of Salisbury.
2. Staff monitor the results of the "Lime Scooter" trial currently being conducted by the City of Adelaide for relevance and application to the City of Salisbury.

2.1.2 Community Gardens

1. Council note the information contained in this report
2. A targeted promotion of the availability of the Community Grants Program to support existing community garden projects be undertaken across the City of Salisbury.

2.3.1 Rollout of Library Catalogue Computer Systems

1. A 12 month trial of a pick-up and delivery service of reserved library materials at Community Centres be undertaken in order to evaluate the demand for services.
2. To facilitate the trial,
 - post delivery of the Salisbury Community Hub (3rd quarter 2018/19), decommissioned Len Beadell Library personal computers in lease be deployed to community centres for customers to search and to place reservations from the library catalogue,
 - the existing Home Library Service increase service level of 0.1 FTE at an estimated operating budget of \$7,800 per annum to provide drop off and pick up, and
 - further training be provided to community centres in on Library online and digital resources.

2.5.1 Joint Use Agreement – Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve

1. That Council endorse the proposal for a joint use agreement (conditions contained in section 3.13) with the Holy Family Catholic School for a term of ten years, subject to the conditions proposed by Council staff and agreed to by the school, to construct a hard court at Grevillia Drive Reserve in Parafield Gardens.
2. The Manager Property and Buildings be authorised to commence a public consultation program comprising of a public notice within the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters explaining the proposal and the term of the Joint Use Agreement be sent to property owners within the immediate vicinity.
3. Should no objections be received, the Manager Property and Buildings be authorised to arrange for preparation and execution of all necessary documentation to facilitate the construction and joint use of the facility for a term of ten (10) years.

2.5.2 Grounds Licence Agreement – St Kilda Tackle and Tucker

1. The information in this report be received and noted.
2. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of Public Notice in the Northern Messenger and on Council's website.

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3. A further report is to be presented to Council for consideration if any objections are received. Should no objections be received, Council authorises the Manager Property and Buildings to prepare and arrange execution of the necessary documents to St Kilda Tackle and Tucker over a portion of Allotment 1002 in Deposited Plan 80382.
 - a. For a period of ten (10) years
 - b. For a proposed rental figure of \$4,500 + GST per annum to increase by CPI on the anniversary of commencement date
 - c. For a proposed fee of \$708.82 inclusive of GST for the Ice Cream Van to operate from the St Kilda Play Adventure Park per annum to increase by CPI on the anniversary of the commencement date.
 - d. The new agreement to include all the other terms and conditions as the existing Grounds Licence.

2.5.3 Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019

1. The information contained in the Strategic Property Development Sub Committee of the meeting held on 13 March 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, with the exception of correcting the recording of Cr N Henningsen's vote in Item SPDSC2 – Salisbury Oval Recreation and Open Space Needs, and Item SPDSC3 – Salisbury Oval Residential – Expression of Interest, to read "The Chairperson, Cr Henningsen, was not required to cast her vote".
2. The recommendation of the Strategic Property Development Sub Committee meeting held on 13 March 2019, contained in the report to Works and Services Committee (Item No. 2.5.3, be adopted:

2.5.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC2 Salisbury Oval Recreation and Open Space needs

1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process.
2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.

2.6.1 Capital Works Report - February 2019

1. Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program.

-
2. Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be installed.
 3. The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18th March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program.
 4. Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur.
 5. Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program.
 6. Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.
 7. Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.
 8. Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.

2.7.1 Traffic Safety – McGill Crescent, Para Hills

1. No additional traffic control device/s are required based on the traffic data collected during September and March.
2. Council traffic staff continue to work with SAPOL, and local residents to reinforce safe driving and continue to assess verge areas in collaboration with the directly affected residents to ensure site distances are maintained.

OR

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 March 2019), and listed above, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 2.0.2</u> Footpath Construction Budget	SUMMARY: This report provides further information with respect to the Footpath Construction Budget in response to the Motion on Notice 7.4 from the October 2018 meeting of Council. COMMITTEE RECOMMENDATION: 1. Maintain Footpath Construction Program budget at \$400k including \$300k allocated to action low value requests (<\$50k) with \$100k of this being intended for significant value (>\$50k) projects to be reflected in future Budget Bids. 2. Maintain Footpath Maintenance budget at \$1.1M and continue to monitor footpath defects periodically for changes in the degree of faults in relation to the existing service level.
<u>Item No. 2.1.1</u> Free Bike Hire Scheme	SUMMARY: This report revisits previous investigations conducted in 2016 and recent trends regarding the introduction of a free bike hire scheme in the City of Salisbury, as per council request for further information in 3 years. The cost of introducing and sustaining a bike hire scheme in the City of Salisbury is prohibitive and evidence suggests it is not viable. It is recommended that Council does not introduce a scheme in the City of Salisbury. COMMITTEE RECOMMENDATION: 1. A bike hire scheme is not introduced into the City of Salisbury. 2. Staff monitor the results of the “Lime Scooter” trial currently being conducted by the City of Adelaide for relevance and application to the City of Salisbury.

<p><u>Item No. 2.1.2</u> Community Gardens</p>	<p>SUMMARY: Community Gardens exist throughout the City of Salisbury in various community centres, schools and the Mawson Lakes University of South Australia.</p> <p>This report provides information in response to two resolutions of Council with respect to a Mawson Lakes Community Garden and Community Gardens in Reserves.</p> <p>This report outlines that organisations or residents seeking to establish new community gardens be encouraged to support existing gardens at schools, community centres or the University of South Australia at Mawson Lakes.</p> <p>The report recommends targeted promotion of the availability of the Community Grants Program to support community garden projects be undertaken across the City of Salisbury, through social media and other CoS publications.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Council note the information contained in this report 2. A targeted promotion of the availability of the Community Grants Program to support existing community garden projects be undertaken across the City of Salisbury.
<p><u>Item No. 2.3.1</u> Rollout of Library Catalogue Computer Systems</p>	<p>SUMMARY: This report responds to a resolution of Council At its 23 April 2018 meeting Council resolved as follows:</p> <ol style="list-style-type: none"> 1. <i>Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.</i> <p style="text-align: right;"><i>Resolution 2458/2018</i></p> <p>This paper outlines the options including costings and proposed timeframes for the rollout of necessary systems to enable customers to access and make reservations from the library collection, and for delivery to City of Salisbury community centres.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. A 12 month trial of a pick-up and delivery service of reserved library materials at Community Centres be undertaken in order to evaluate the demand for services. 2. To facilitate the trial, <ul style="list-style-type: none"> • post delivery of the Salisbury Community Hub (3rd quarter 2018/19), decommissioned Len Beadell Library personal computers in lease be deployed to community centres for customers to search and to place reservations from the library catalogue,

	<ul style="list-style-type: none"> the existing Home Library Service increase service level of 0.1 FTE at an estimated operating budget of \$7,800 per annum to provide drop off and pick up, and further training be provided to community centres in on Library online and digital resources.
<p><u>Item No. 2.5.1</u> Joint Use Agreement – Holy Family Catholic School for Multipurpose Courts at Grevillia Drive Reserve</p>	<p>SUMMARY: This report seeks Council endorsement for a joint use agreement between Council and the Holy Family Catholic School to allow the school to construct a new sports hard court at Grevillia Drive Reserve to be used exclusively by the school during school hours but available for community use at all other times.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> That Council endorse the proposal for a joint use agreement (conditions contained in section 3.13) with the Holy Family Catholic School for a term of ten years, subject to the conditions proposed by Council staff and agreed to by the school, to construct a hard court at Grevillia Drive Reserve in Parafield Gardens. The Manager Property and Buildings be authorised to commence a public consultation program comprising of a public notice within the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters explaining the proposal and the term of the Joint Use Agreement be sent to property owners within the immediate vicinity. Should no objections be received, the Manager Property and Buildings be authorised to arrange for preparation and execution of all necessary documentation to facilitate the construction and joint use of the facility for a term of ten (10) years.
<p><u>Item No. 2.5.2</u> Grounds Licence Agreement – St Kilda Tackle and Tucker</p>	<p>SUMMARY: This report is to seek approval from Council to authorise a Grounds Licence Agreement for a period of five + five years to St Kilda Tackle and Tucker.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> The information in this report be received and noted. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of Public Notice in the Northern Messenger and on Council's website.

	<p>3. A further report is to be presented to Council for consideration if any objections are received. Should no objections be received, Council authorises the Manager Property and Buildings to prepare and arrange execution of the necessary documents to St Kilda Tackle and Tucker over a portion of Allotment 1002 in Deposited Plan 80382.</p> <ul style="list-style-type: none"> a. For a period of ten (10) years b. For a proposed rental figure of \$4,500 + GST per annum to increase by CPI on the anniversary of commencement date c. For a proposed fee of \$708.82 inclusive of GST for the Ice Cream Van to operate from the St Kilda Play Adventure Park per annum to increase by CPI on the anniversary of the commencement date. d. The new agreement to include all the other terms and conditions as the existing Grounds Licence.
<p><u>Item No. 2.5.3</u> Minutes of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019</p>	<p>SUMMARY: The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 13 March 2019 are presented for Works and Services Committee's consideration.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ul style="list-style-type: none"> 1. The information contained in the Strategic Property Development Sub Committee of the meeting held on 13 March 2019 be received and noted with respect to the following recommendations contained therein to be adopted by Council, with the exception of correcting the recording of Cr N Henningsen's vote in Item SPDSC2 – Salisbury Oval Recreation and Open Space Needs, and Item SPDSC3 – Salisbury Oval Residential – Expression of Interest, to read "The Chairperson, Cr Henningsen, was not required to cast her vote". 2. The recommendation of the Strategic Property Development Sub Committee meeting held on 13 March 2019, contained in the report to Works and Services Committee (Item No. 2.5.3, be adopted: <p>2.5.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee</p> <ul style="list-style-type: none"> 1. The information be received.

	<p>SPDSC2 Salisbury Oval Recreation and Open Space needs</p> <ol style="list-style-type: none"> 1. Consideration of this matter (SPDSC2, Strategic and Property Developments Sub Committee 13/03/2019) be deferred to the April 2019 meeting of the Strategic and Property Development Sub Committee pending the outcome of a confidential workshop to be convened in relation to the Expression of Interest Process. 2. New construction works associated with landscaping, access into the Salisbury Oval and the provision of other sport and recreation facilities at Salisbury Oval be placed on hold pending the outcome of the confidential workshop and consideration of this item.
<p><u>Item No. 2.6.1</u> Capital Works Report – February 2019</p>	<p>SUMMARY: The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Defer the building construction works associated with the tennis clubrooms, Main North Road, Pooraka to 2019/20, and include Ingle Farm Library door upgrade within the 2018/19 Building Renewal Program. 2. Include St Kilda Interpretive Centre within the 2018/19 Priority Access Upgrades Buildings Program to enable handrails and accessible ramps to be installed. 3. The deferral of the roads as set out in this report (Item 2.6.1, Works and Services Committee, 18th March) be endorsed as a program change within the 2018/19 Road Reseal / Reconstruction Program. 4. Include within the third quarter budget review, the re-timing of \$560k associated with the upgrade of the Pooraka Waste Transfer Station Upgrade into 2019/20, to align with when the works are now proposed to occur. 5. Approve the inclusion of a \$25k non-discretionary third quarter 2018/19 budget bid to cover the unexpected additional expense incurred as part of the Kaurna Park fence renewal within the Reserve Fencing Program. 6. Within the 2018/19 third quarter budget review, include a nil effect adjustment of \$75k and a declaration of \$75k of Council funds from PR13725 Major Traffic Improvements Program to reflect the unsuccessful grant application associated with proposed traffic modifications at Greenfields Industrial Area.

	<p>7. Approve the inclusion of a \$230k non-discretionary third quarter 2018/19 budget bid for the stormwater and drainage works at Wendy Avenue and Avis Court, Valley View, as part of the Major Flood Mitigation Program.</p> <p>8. Approve the inclusion of a \$22k non-discretionary third quarter 2018/19 budget bid to enable the full scope delivery at Golding Oval, Para Vista, as part of the 2018/19 Irrigation Renewal Program.</p>
<p><u>Item No. 2.7.1</u> Traffic Safety: McGill Crescent, Para Hills</p>	<p>SUMMARY: Staff have been requested to provide a report to Council regarding a re-assessment of on-site traffic conditions along McGill Crescent, Para Hills on the bend near Prettejohn Gully Reserve.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. No additional traffic control device/s are required based on the traffic data collected during September and March. 2. Council traffic staff continue to work with SAPOL, and local residents to reinforce safe driving and continue to assess verge areas in collaboration with the directly affected residents to ensure site distances are maintained.

CO-ORDINATION

Officer: MG
Date:

5.3 Resources and Governance Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

SUMMARY

The Resources and Governance Committee met on 18 March 2019 to consider 16 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

16 recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 March 2019), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.4.1 Nominations Sought for the Stormwater Management Authority

1. No nomination be made for a Local Government Member on the Stormwater Management Authority.

3.4.2 Election of Members on the Greater Adelaide Regional Organisation of Councils

1. Council indicates its two preferences as follows:

- 1) Mayor Jill Whittaker; and
- 2) Mayor Amanda Wilson

for the two positions on the Greater Adelaide Regional Organisation of Councils and instructs its delegate to vote accordingly.

3.4.3 2019 National General Assembly of Local Government - Clarification on Call for Motions and Attendance at Assembly

1. Council determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.
2. The following Elected Member be registered to attend the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019:
 - Cr Beau Brug
3. Cr Beau Brug be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.

3.4.4 Metropolitan Strategic Roads Committee - Call for Nominations

1. Mr Dameon Roy, Manager Infrastructure Management, be nominated to be an Officer representative on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round.
2. Council determine if it wishes to nominate an Elected Member representative from metropolitan Councils north of the River Torrens on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round.

3.6.1 Review of Club Fee Policy

1. The Information be received.
2. The Club Fee Policy as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance, 18/03/2019), be endorsed.

3.6.2 Review of Salisbury Water Flow Restrictions Policy for Residential Customers

1. The information be received
2. The Salisbury Water Flow Restrictions Policy for Residential Customers as set out in Attachment 1 to this report (Resources and Governance, 18/03/2019) be endorsed.

3.6.3 Review of Community Recreation Facilities Sponsorship Policy

1. The information be received.
2. The Community Recreation Facilities Sponsorship Policy as set out in Attachment 1 to this report (Item No. 3.6.3, Resources and Governance Committee, 18/03/2019), be endorsed.

3.6.4 Review of Community Recreation Facilities Signage Policy

1. The information be received.
2. The Community Recreation Facilities Signage Policy as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 18/03/2019), be endorsed.

3.6.5 Review of Community Club Financial Guarantee Policy

1. The information be received.
2. The Community Club Financial Guarantee Policy as set out in Attachment 1 to this report (Item No. 3.6.5, Resources and Governance Committee, 18/03/2019), be endorsed.

3.6.6 Review of Liquor Licences Policy

1. The information be received.
2. The Liquor Licences Policy as set out in Attachment 1 to this report (Item No. 3.6.6, Resources and Governance Committee, 18/03/2019), be endorsed, including the extension of liquor trading hours to 1am on both Friday and Saturday nights.

3.6.7 Review of Sub-Licence Approval Policy

1. The information be received.
2. The Sub-Licence Approval Policy as set out in Attachment 1 to this report (Item No. 3.6.7, Resources and Governance Committee, 18/03/2019), be endorsed.

3.6.8 Review of Walkway Closures Policy

1. The information be received.
2. The Walkway Closures Policy, with amendments, as set out in Attachment 1 to this report (Item No. 3.6.8, Resources and Governance Committee, 18/03/2019), be endorsed.

3.6.9 Review of Elected Members Training and Development Policy

1. The information be received.
2. The Elected Members Training and Development Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.9, 18/03/2019), be endorsed.

3.6.10 Customer Service Improvement Project Update

1. That the information be received and Council note the Elected Members Workshop to be held on 20 March 2019 to consider the Customer Service Framework and Charter-.

3.6.11 Variations to Delegations

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 1 April 2019 of those powers and functions under the following:
 - 1.1 *Heavy Vehicle National Law (South Australia) Act 2013*
 - Section 156A(1), (2), (3), (4) – Attachment 2
 - 1.2 *Local Government Act 1999*
 - Section 256 (1) and (2) – Attachment 3

-
- 1.3 *Supported Residential Facilities Act 1992*
- Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4
- 1.4 *Water Industry Act 2012*
- Sections 156A(1), (2), (3), (4) – Attachment 5
2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, 4 and 5, Item No. 3.6.11, Resources and Governance Committee, 18/03/2019) are hereby delegated from 2 April 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013*, *Local Government Act 1999*, *Supported Residential Facilities Act 1992*, *Water Industry Act 2012* as follows:
- Heavy Vehicle National Law (South Australia) Act 2013*
- Section 156A(1), (2), (3), (4) – Attachment 2
- Local Government Act 1999*
- Section 256 (1) and (2) – Attachment 3
- Supported Residential Facilities Act 1992*
- Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4
- Water Industry Act 2012*
- Sections 156A(1), (2), (3), (4) – Attachment 5
3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013*, *Local Government Act 1999*, *Supported Residential Facilities Act 1992*, *Water Industry Act 2012*.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 March 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 March 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL
<u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee	SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 3.4.1</u> Nominations Sought for the Stormwater Management Authority	SUMMARY: The Minister for Environment and Water has written to the LGA requesting nominations for a Presiding Member and not less than three other members for the board of the Stormwater Management Authority for a term commencing in July 2019. Nominations must be forwarded to the LGA by COB 9 April 2019. COMMITTEE RECOMMENDATIONS: 1. No nomination be made for a Local Government Member on the Stormwater Management Authority.
<u>Item No. 3.4.2</u> Election of Members on the Greater Adelaide Regional Organisation of Councils	SUMMARY: Further to the report to Council in January 2019 seeking nominations for members on the Greater Adelaide Regional Organisation of Councils (GAROC), ten nominations were received for the two available positions and an election will now be conducted. COMMITTEE RECOMMENDATION: 1. Council indicates its two preferences as follows: 1) Mayor Jill Whittaker; and 2) Mayor Amanda Wilson for the two positions on the Greater Adelaide Regional Organisation of Councils and instructs its delegate to vote accordingly.

<p><u>Item No. 3.4.3</u> 2019 National General Assembly of Local Government - Clarification on Call for Motions and Attendance at Assembly</p>	<p>SUMMARY: This report clarifies the process for submitting a motion to the National General Assembly (NGA) of Local Government being held in Canberra from 16 to 19 June 2019, and calls for motions to be submitted. In addition, the report addresses attendance at the NGA.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019. 2. The following Elected Member be registered to attend the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019: <ul style="list-style-type: none"> • Cr Beau Brug 3. Cr Beau Brug be appointed as the City of Salisbury voting delegate for the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.
<p><u>Item No. 3.4.4</u> Metropolitan Strategic Roads Committee - Call for Nominations</p>	<p>SUMMARY: There is a requirement for one Elected Member representative from metropolitan Councils north of the River Torrens to fill a vacancy on the Metropolitan Strategic Roads Committee (MSRC) for the 2019 Special Local Roads Program (SLRP) application round.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Mr Dameon Roy, Manager Infrastructure Management, be nominated to be an Officer representative on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round. 2. Council determine if it wishes to nominate an Elected Member representative from metropolitan Councils north of the River Torrens on the Metropolitan Strategic Roads Committee for the 2019 Special Local Roads Program application round.
<p><u>Item No. 3.6.1</u> Review of Club Fee Policy</p>	<p>SUMMARY: This report presents the Club Fee Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes of substance are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Information be received. 2. The Club Fee Policy as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance, 18/03/2019), be endorsed.

<p><u>Item No. 3.6.2</u> Review of Salisbury Water Flow Restrictions Policy for Residential Customers</p>	<p>SUMMARY: This report presents the Salisbury Water Flow Restrictions Policy for Residential Customers to Council for consideration and endorsement. The Policy has been reviewed by Salisbury Water Business Unit staff and no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received 2. The Salisbury Water Flow Restrictions Policy for Residential Customers as set out in Attachment 1 to this report (Resources and Governance, 18/03/2019) be endorsed.
<p><u>Item No. 3.6.3</u> Review of Community Recreation Facilities Sponsorship Policy</p>	<p>SUMMARY: This report presents the Community Recreation Facilities Sponsorship Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Community Recreation Facilities Sponsorship Policy as set out in Attachment 1 to this report (Item No. 3.6.3, Resources and Governance Committee, 18/03/2019), be endorsed.
<p><u>Item No. 3.6.4</u> Review of Community Recreation Facilities Signage Policy</p>	<p>SUMMARY: This report presents the Community Recreation Facilities Signage Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Community Recreation Facilities Signage Policy as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 18/03/2019), be endorsed.
<p><u>Item No. 3.6.5</u> Review of Community Club Financial Guarantee Policy</p>	<p>SUMMARY: This report presents the Community Club Financial Guarantee Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Community Club Financial Guarantee Policy as set out in Attachment 1 to this report (Item No. 3.6.5, Resources and Governance Committee, 18/03/2019), be endorsed.

<p><u>Item No. 3.6.6</u> Review of Liquor Licences Policy</p>	<p>SUMMARY: This report presents the Liquor Licences Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner, with the only change of substance being to extend the hours of trading for liquor to 1am on both Saturday and Sunday nights.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Liquor Licences Policy as set out in Attachment 1 to this report (Item No. 3.6.6, Resources and Governance Committee, 18/03/2019), be endorsed, including the extension of liquor trading hours to 1am on both Friday and Saturday nights.
<p><u>Item No. 3.6.7</u> Review of Sub-Licence Approval Policy</p>	<p>SUMMARY: This report presents the Sub-Licence Approval Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Sub-Licence Approval Policy as set out in Attachment 1 to this report (Item No. 3.6.7, Resources and Governance Committee, 18/03/2019), be endorsed.
<p><u>Item No. 3.6.8</u> Review of Walkway Closures Policy</p>	<p>SUMMARY: This report presents the Walkway Closures Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes of substance are required, however improved clarity on the purchase value of the land has been added.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Walkway Closures Policy, with amendments, as set out in Attachment 1 to this report (Item No. 3.6.8, Resources and Governance Committee, 18/03/2019), be endorsed.
<p><u>Item No. 3.6.9</u> Review of Elected Members Training and Development Policy</p>	<p>SUMMARY: This report presents the Elected Members Training and Development Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Elected Members Training and Development Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.9, 18/03/2019), be endorsed

<p><u>Item No. 3.6.10</u> Customer Service Improvement Project Update</p>	<p>SUMMARY: To provide Council with an update on the Customer Service Improvement Project and the next steps, in particular to engage with Elected Members through the Strategic Planning Workshop and various briefings and training sessions.</p> <p>COMMITTEE RECOMMENDATION: 1. That the information be received and Council note the Elected Members Workshop to be held on 20 March 2019 to consider the Customer Service Framework and Charter.</p>
<p><u>Item No. 3.6.11</u> Variations to Delegations</p>	<p>SUMMARY: The Local Government Association (LGA) periodically distributes information relating to delegations that require changes to be actioned by Council. These changes are usually as a result of legislative amendment or to correct errors that have been identified.</p> <p>Norman Waterhouse has updated the delegations templates to reflect changes to legislation as contained within LGA Circular 9.9 dated 26 February 2019.</p> <p>This report sets out changes required to City of Salisbury delegations in response to the changes made to the delegations templates.</p> <p>COMMITTEE RECOMMENDATION: 1. Having conducted a review of Delegations in accordance with Section 44(6) of the <i>Local Government Act 1999</i>, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 1 April 2019 of those powers and functions under the following:</p> <ul style="list-style-type: none"> 1.1 <i>Heavy Vehicle National Law (South Australia) Act 2013</i> <ul style="list-style-type: none"> • Section 156A(1), (2), (3), (4) – Attachment 2 1.2 <i>Local Government Act 1999</i> <ul style="list-style-type: none"> • Section 256 (1) and (2) – Attachment 3 1.3 <i>Supported Residential Facilities Act 1992</i> <ul style="list-style-type: none"> • Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4 1.4 <i>Water Industry Act 2012</i> <ul style="list-style-type: none"> • Sections 156A(1), (2), (3), (4) – Attachment 5 <p>2. In exercise of the powers contained in Section 44 of the <i>Local Government Act 1999</i> and Section 22B of the <i>Heavy Vehicle National Law (South Australia) Act 2013</i> (as relevant), the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2, 3, 4 and 5, Item No. 3.6.11,</p>

	<p>Resources and Governance Committee, 18/03/2019) are hereby delegated from 2 April 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the <i>Heavy Vehicle National Law (South Australia) Act 2013</i>, <i>Local Government Act 1999</i>, <i>Supported Residential Facilities Act 1992</i>, <i>Water Industry Act 2012</i> as follows:</p> <p><i>Heavy Vehicle National Law (South Australia) Act 2013</i></p> <ul style="list-style-type: none"> • Section 156A(1), (2), (3), (4) – Attachment 2 <p><i>Local Government Act 1999</i></p> <ul style="list-style-type: none"> • Section 256 (1) and (2) – Attachment 3 <p><i>Supported Residential Facilities Act 1992</i></p> <ul style="list-style-type: none"> • Sections 24(10), 27(4), 32(3) and 32(4) – Attachment 4 <p><i>Water Industry Act 2012</i></p> <ul style="list-style-type: none"> • Sections 156A(1), (2), (3), (4) – Attachment 5 <p>3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the <i>Heavy Vehicle National Law (South Australia) Act 2013</i>, <i>Local Government Act 1999</i>, <i>Supported Residential Facilities Act 1992</i>, <i>Water Industry Act 2012</i>.</p>
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CO-ORDINATION

Officer: MG
Date:

5.4 Audit Committee of Council

No Audit Committee of Council meeting was held in February 2019.

5.5 Council Assessment Panel

Council notes the minutes of the Council Assessment Panel meeting held on Tuesday 26 February 2019.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 18 March 2019 to consider 8 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach.

RECOMMENDATION

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 12 March 2019

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 12 March 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Future Directions Community Hubs and Library Service Levels

1. That the report be noted.

6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

1. Information be received and noted.

6.4.2 Budget Bids 2019/20 – Each considered separately

1. PSN00367 Elected Member Bid: Greening between RM Williams Playground to Dry Creek be considered in future years program of PSN000397 Irrigation Reactivation following endorsement of the Place Activation strategy, and that bid PSN000367 not progress for further consideration in the 2019/20 budget.
2. RM Williams Drive fitness equipment remain in the program for 2021/22, and that fitness equipment component of PSN000369 R.M.Williams Drive Playground not progress for further consideration in the 2019/20 budget.
3. PSN000369 Elected Member Bid: R.M. Williams Drive Playground playground component be renewed as currently scheduled in the respective Asset Management Plan, being 2030/31, reflecting that playspaces have a 25 year life, and that PSN000369 not progress for further deliberations in the 2019/20 budget process.
4. PSN000371 Elected Member Bid: Dry Creek Rubbish Bins be incorporated into PSN000262 Outdoor Furniture Program to be delivered over 2019/20 and 2020/21, and that PSN000371 be removed from further budget considerations.
5. PSN000372 Elected Member Bid: Baloo Street Reserve Playground Upgrade be incorporated within the PSN000275 Playspace / Playground Program, through:
That Baloo Street Reserve Playspace be delivered in 2022/23 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.
6. PSN000373 Elected Member Bid: Finnis Avenue Reserve Upgrade be incorporated within PSN000263 Reserve Upgrade Program through:
That Finnis Avenue Reserve be delivered in 2020/21 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.
7. PSN000375 Elected Member Bid: BBQ Installation - Lindblom Park, Pooraka and other reserves be considered in a future report on the PSN000262 Outdoor Furniture Program.
8. PSN000382 Elected Member Bid: Desyllas Drive Playground at Direk be included in PSN000275 Playspace / Playground Program, with an increase in the program of \$110,000 in 2019/20, given the needs of the growing community, and reflecting that the open space has only recently been handed over to Council.
9. TRN000362 Elected Member Bid: Drop off/Pick up Zone Daphne Road (Madison Park PS) be considered as part of a review of the requirements for managing traffic around schools which will be added to the future reports for Policy and Planning Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.

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10. Noting the development and implementation of the Place Activation Strategy, with the strategy to be presented to Council Informal Strategy in May 2019, these bids not progress at this time for further consideration in the 2019/20 budget, but be considered for prioritisation and funding following approval of the strategy:
- PSN000366 Elected Member Bid: Greening Vacant Land around/under Walkleys Road Bridge
 - PSN000376 Elected Member Bid: Drinking Fountains - Cascades/Shoalhaven Estates, Mawson Lakes
 - PSN000380 Elected Member Bid: Multi-Use Recreation Facility - West Ward
 - PSN000392 Elected Member Bid: Mawson Lakes Bike Jump Ramp area
11. STN000384 Elected Member Bid: Community Centre South Ward has been reflected in STN000394 Wellness Centres and consequently STN000384 is to be removed from the 2019/20 budget process.
12. STN000388 Elected Member Bid: Pooraka Community Centre be considered as part of the Facilities Management Plan, which is to be added to the Future Reports for the Works and Services Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.
13. That updated PSN000398 Elected Member Bid: Netball Courts be noted, and that this bid be included in the Parks and Streetscapes category within infrastructure bids.
14. Elected Member Budget Bids under the category Change in Service Level would result in a higher level of service, and that further consideration of service levels be undertaken as part of the service and asset planning and design processes, and that these bids not progress for further consideration for the 2019/20 budget:
- PSN000370 Elected Member Bid: Pioneer Avenue Reserve Upgrade (basketball half court component)
 - PSN000406 Elected Member Bid: Drinking Fountain at Para Hills Community Hub
 - PBN000374 Elected Member Bid: Toilet Installation at Shearwater Reserve, Mawson Lakes
 - TRN000377 Elected Member Bid: Carparking and Traffic Improvement Illawarra Street Salisbury
 - TRN000378 Elected Member Bid: Duplication of Footpath - Culver Avenue Salisbury North
 - PSN000379 Elected Member Bid: Nature Play Space - Unity Park, Pooraka
 - PSN000405 Elected Member Bid for a shade sail at Para Hills Community Hub be fully funded up to the value of \$30,000.
 - PSN000364 Elected Member Bid: Tregoning Green Upgrade (Salisbury Park) be considered as part of the 2019/2020 budget process but at a neighbourhood playground and to include improvement of the

pedestrian network within the reserve and a further report that details the scope of work and the required budget be presented to Council.

PSN000368 Elected Member Bid: Kentish Green Playground Upgrade - A report be brought back detailing the costs of a slippery dip, as part of finalizing the budget process.

15. PSN000370 Elected Member Bid Pioneer Avenue Reserve Upgrade perimeter pathway component be included within PSN000263 Reserve Upgrade Program, with an \$11,900 increase in the bid in 2020/21, and bid PSN000370 be removed from the 2019/20 budget bids.
16. TRN000363 Elected Member Bid: Safe Student Parking Exit, Salisbury East High School be removed from further consideration for the 2019/20 Budget reflecting the non-Council ownership of the assets involved.
17. The four year program with 2019/20 net expenditure of:
Infrastructure Bids: capital \$33,405,000 and operating \$1,180,000
Plant Furniture and Equipment: capital \$1,667,000 and operating \$24,000
Operating Bids: operating \$427,000
IT Bids: capital \$100,000 and operating \$56,000
be endorsed for further consideration and inclusion in the Draft 2019/20 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.

6.6.1 Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108

1. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 1 /116 Diment Road, Salisbury North SA 5108 not be approved.
2. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 2 /116 Diment Road, Salisbury North SA 5108 not be approved.
3. The request for a 75% Discretionary Rate Rebates for the commercial premises located at Shop 3 /116 Diment Road, Salisbury North SA 5108 not be approved.
4. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 4 /116 Diment Road, Salisbury North SA 5108 not be approved.
5. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 5/116 Diment Road, Salisbury North SA 5108 not be approved.
6. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 6 /116 Diment Road, Salisbury North SA 5108 not be approved.
7. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 7/116 Diment Road, Salisbury North SA 5108 not be approved.

6.7.1 Salisbury Water Budget 2019/20 Report

1. The Salisbury Water 2019/20 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2019/20 Council Budget.

6.7.2 Building Rules Certification Unit Budget 2019/20 Report

1. The Building Rules Certification Unit Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget.

6.7.3 Salisbury Memorial Park Budget 2019/20

1. The Salisbury Memorial Park 2019/20 Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget.
2. A report be brought back recommending options and financial implications for delegated authority to be provided to General Manager Community Development for maximum increases and decreases for special circumstances.

OR

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed above, with the exception of Items:

and

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee	SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 6.0.2</u> Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 12 March 2019	SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Tuesday 12 March 2019 are presented for Budget and Finance Committee's consideration. COMMITTEE RECOMMENDATIONS: That: 1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 12 March 2019 be received and noted and that the following recommendations contained therein be adopted by Council: IBDSC1 Future Reports for the Innovation and Business Development Sub Committee 1. The information be received. IBDSC2 Future Directions Community Hubs and Library Service Levels 1. That the report be noted.
<u>Item No. 6.4.1</u> Long Term Financial Plan and Budget Workshops Actions Update	SUMMARY: This report provides Council with details of questions noted during Elected Member Weekend Long Term Financial Plan presentation and the first two Budget Workshops, and provides responses to questions raised that were not answered at the time. COMMITTEE RECOMMENDATION: 1. The information be received and noted.

<p><u>Item No. 6.4.2</u> Budget Bids 2019/20</p>	<p>SUMMARY:</p> <p>All Budget Bids have been considered informally by Elected Members at Budget Workshops 1 and 2 held late February and early March. At the workshops scope and funding of proposed bids were presented and discussed with the opportunity for questions and feedback to be provided.</p> <p>This report summarises any changes to bids since the workshops, and considers how Elected Member Bids can be incorporated into existing programs, whereas other bids are referred to strategy development. This report seek Council's consideration and endorsement of which Budget Bids are to be further considered for inclusion in the draft 2019/20 Annual Plan for community consultation.</p> <p>COMMITTEE RECOMMENDATIONS – Each considered separately:</p> <ol style="list-style-type: none"> 1. PSN00367 Elected Member Bid: Greening between RM Williams Playground to Dry Creek be considered in future years program of PSN000397 Irrigation Reactivation following endorsement of the Place Activation strategy, and that bid PSN000367 not progress for further consideration in the 2019/20 budget. 2. RM Williams Drive fitness equipment remain in the program for 2021/22, and that fitness equipment component of PSN000369 R.M.Williams Drive Playground not progress for further consideration in the 2019/20 budget. 3. PSN000369 Elected Member Bid: R.M. Williams Drive Playground playground component be renewed as currently scheduled in the respective Asset Management Plan, being 2030/31, reflecting that playspaces have a 25 year life, and that PSN000369 not progress for further deliberations in the 2019/20 budget process. 4. PSN000371 Elected Member Bid: Dry Creek Rubbish Bins be incorporated into PSN000262 Outdoor Furniture Program to be delivered over 2019/20 and 2020/21, and that PSN000371 be removed from further budget considerations. 5. PSN000372 Elected Member Bid: Baloo Street Reserve Playground Upgrade be incorporated within the PSN000275 Playspace / Playground Program, through: That Baloo Street Reserve Playspace be delivered in 2022/23 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.
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	<p>6. PSN000373 Elected Member Bid: Finnis Avenue Reserve Upgrade be incorporated within PSN000263 Reserve Upgrade Program through:</p> <p>That Finnis Avenue Reserve be delivered in 2020/21 as scheduled to enable pre-planning and irrigation reactivation to support the upgrade delivery.</p> <p>7. PSN000375 Elected Member Bid: BBQ Installation - Lindblom Park, Pooraka and other reserves be considered in a future report on the PSN000262 Outdoor Furniture Program.</p> <p>8. PSN000382 Elected Member Bid: Desyllas Drive Playground at Direk be included in PSN000275 Playspace / Playground Program, with an increase in the program of \$110,000 in 2019/20, given the needs of the growing community, and reflecting that the open space has only recently been handed over to Council.</p> <p>9. TRN000362 Elected Member Bid: Drop off/Pick up Zone Daphne Road (Madison Park PS) be considered as part of a review of the requirements for managing traffic around schools which will be added to the future reports for Policy and Planning Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.</p> <p>10. Noting the development and implementation of the Place Activation Strategy, with the strategy to be presented to Council Informal Strategy in May 2019, these bids not progress at this time for further consideration in the 2019/20 budget, but be considered for prioritisation and funding following approval of the strategy:</p> <p>PSN000366 Elected Member Bid: Greening Vacant Land around/under Walkleys Road Bridge</p> <p>PSN000376 Elected Member Bid: Drinking Fountains - Cascades/Shoalhaven Estates, Mawson Lakes</p> <p>PSN000380 Elected Member Bid: Multi-Use Recreation Facility - West Ward</p> <p>PSN000392 Elected Member Bid: Mawson Lakes Bike Jump Ramp area</p> <p>11. STN000384 Elected Member Bid: Community Centre South Ward has been reflected in STN000394 Wellness Centres and consequently STN000384 is to be removed from the 2019/20 budget process.</p> <p>12. STN000388 Elected Member Bid: Pooraka Community Centre be considered as part of the Facilities Management Plan, which is to be added to the Future Reports for the Works and Services Committee, to be reported in October 2019, and this bid not progress at this time for further consideration in the 2019/20 budget.</p>
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	<p>13. That updated PSN000398 Elected Member Bid: Netball Courts be noted, and that this bid be included in the Parks and Streetscapes category within infrastructure bids.</p> <p>14. Elected Member Budget Bids under the category Change in Service Level would result in a higher level of service, and that further consideration of service levels be undertaken as part of the service and asset planning and design processes, and that these bids not progress for further consideration for the 2019/20 budget:</p> <p>PSN000370 Elected Member Bid: Pioneer Avenue Reserve Upgrade (basketball half court component)</p> <p>PSN000406 Elected Member Bid: Drinking Fountain at Para Hills Community Hub</p> <p>PBN000374 Elected Member Bid: Toilet Installation at Shearwater Reserve, Mawson Lakes</p> <p>TRN000377 Elected Member Bid: Carparking and Traffic Improvement Illawarra Street Salisbury</p> <p>TRN000378 Elected Member Bid: Duplication of Footpath - Culver Avenue Salisbury North</p> <p>PSN000379 Elected Member Bid: Nature Play Space - Unity Park, Pooraka</p> <p>PSN000405 Elected Member Bid for a shade sail at Para Hills Community Hub be fully funded up to the value of \$30,000.</p> <p>PSN000364 Elected Member Bid: Tregoning Green Upgrade (Salisbury Park) be considered as part of the 2019/2020 budget process but at a neighbourhood playground and to include improvement of the pedestrian network within the reserve and a further report that details the scope of work and the required budget be presented to Council.</p> <p>PSN000368 Elected Member Bid: Kentish Green Playground Upgrade - A report be brought back detailing the costs of a slippery dip, as part of finalizing the budget process.</p> <p>15. PSN000370 Elected Member Bid Pioneer Avenue Reserve Upgrade perimeter pathway component be included within PSN000263 Reserve Upgrade Program, with an \$11,900 increase in the bid in 2020/21, and bid PSN000370 be removed from the 2019/20 budget bids.</p> <p>16. TRN000363 Elected Member Bid: Safe Student Parking Exit, Salisbury East High School be removed from further consideration for the 2019/20 Budget reflecting the non-Council ownership of the assets involved.</p>
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	<p>17. The four year program with 2019/20 net expenditure of:</p> <p>Infrastructure Bids: capital \$33,405,000 and operating \$1,180,000</p> <p>Plant Furniture and Equipment: capital \$1,667,000 and operating \$24,000</p> <p>Operating Bids: operating \$427,000</p> <p>IT Bids: capital \$100,000 and operating \$56,000</p> <p>be endorsed for further consideration and inclusion in the Draft 2019/20 Annual Plan and Budget for Public Consultation, and be updated for other parts of this recommendation once resolved by Council.</p>
<p><u>Item No. 6.6.1</u></p> <p>Discretionary Rate Rebate Application - Commercial Shops on Diment Road, Salisbury North SA 5108</p>	<p>SUMMARY:</p> <p>An application for Council to consider a 75% Discretionary Rate Rebate has been received from Mr Pegoli who is one of the owners of the seven commercial shops located at 1-7/116 Diment Road, Salisbury North SA 5108. The application is requesting Council consider providing a 75% Discretionary Rate Rebate on each of the commercial shops. The rebate is being requested under Section 166 (1) (b) of the Local Government Act (the Act).</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 1 /116 Diment Road, Salisbury North SA 5108 not be approved. 2. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 2 /116 Diment Road, Salisbury North SA 5108 not be approved. 3. The request for a 75% Discretionary Rate Rebates for the commercial premises located at Shop 3 /116 Diment Road, Salisbury North SA 5108 not be approved. 4. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 4 /116 Diment Road, Salisbury North SA 5108 not be approved. 5. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 5/116 Diment Road, Salisbury North SA 5108 not be approved. 6. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 6 /116 Diment Road, Salisbury North SA 5108 not be approved. 7. The request for a 75% Discretionary Rate Rebate for the commercial premises located at Shop 7/116 Diment Road, Salisbury North SA 5108 not be approved.

<p><u>Item No. 6.7.1</u> Salisbury Water Budget 2019/20 Report</p>	<p>SUMMARY: The following report details the performance of the Salisbury Water Business Unit (SWBU) to January 2019 of the 2018/19 financial year. The report also provides the proposed 2019/20 budget, fees and charges, for consideration by Council.</p> <p>COMMITTEE RECOMMENDATION: 1. The Salisbury Water 2019/20 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2019/20 Council Budget.</p>
<p><u>Item No. 6.7.2</u> Building Rules Certification Unit Budget 2019/20 Report</p>	<p>SUMMARY: The Development Services Division, through the Building Rules Certification Unit, delivers building approval services through its statutory role as the Development Authority under the Development Act 1993 for development within the City of Salisbury, and provides a fee-for-service for building rules certification to clients undertaking development outside the City of Salisbury.</p> <p>A small increase in income is projected from both external client services and internal development applications, which is consistent with general trends. Total expenditure is projected to be slightly higher from 2018/19 due to the reappportioning of wages between the two services. The total income will maintain a net positive position for the overall statutory building services that Council is required to provide.</p> <p>COMMITTEE RECOMMENDATION: 1. The Building Rules Certification Unit Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget.</p>
<p><u>Item No. 6.7.3</u> Salisbury Memorial Park Budget 2019/20</p>	<p>SUMMARY: This report provides an overview of the performance of the Salisbury Memorial Park (SMP) against the 2018/19 budget for the seven months to January 2019 and proposes a new operating budget and fees and charges for 2019/20.</p> <p>COMMITTEE RECOMMENDATION: 1. The Salisbury Memorial Park 2019/20 Budget and fees and charges be endorsed for consideration in the 2019/20 Council Budget. 2. A report be brought back recommending options and financial implications for delegated authority to be provided to General Manager Community Development for maximum increases and decreases for special circumstances.</p>

CO-ORDINATION

Officer:

MG

Date:

5.7 Sport, Recreation and Grants Committee – Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 12 March 2019 to consider 5 items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

- 1 That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 12 March 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 March 2019), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Youth Sponsorship Applications - February 2019

1. The information be received.

7.2.2 Community Grants Program Applications for March 2019

1. The information be received and noted.

7.2.3 02/2019: Brahma Lodge Sports Club Inc. - Community Grants Program Application

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2019 round of Community Grants as follows:
 - a. Grant No. 02/2019: Brahma Lodge Sports Club Inc. be awarded the amount of **\$2,200.00** to assist with the purchase of **printed AFL post pads** for ongoing use as outlined in the Community Grant Application and additional information.

7.2.4 04/2019: Thai Food Fair and Entertainment Association Inc. - Community Grants Program Application

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed Grant No. 04/2019 as a new group category application and allocated funding for the March 2019 round of Community Grants as follows:
 - a. Grant No. 04/2019: Thai Food Fair and Entertainment Festival Association Inc. be awarded the amount of **\$5,000.00** to assist with the establishment of a new group and with the purchase of **hall hire (exclusive of bond), light and sound for the Khon Live in Adelaide event** as outlined in the Community Grant Application and additional information.

OR

2. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 12 March 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 March 2019), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.

<p><u>Item No. 7.2.1</u> Youth Sponsorship Applications - February 2019</p>	<p>EXECUTIVE SUMMARY: This report outlines the Youth Sponsorship Applications for the February 2019 round.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p><u>Item No. 7.2.2</u> Community Grants Program Applications for March 2019</p>	<p>EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the March 2019 round. Two applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.</p> <p>COMMITTEE RECOMMENDATIONS: 1. The information be received and noted.</p>
<p><u>Item No. 7.2.3</u> 02/2019: Brahma Lodge Sports Club Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Brahma Lodge Sports Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATIONS: 1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2019 round of Community Grants as follows: a. Grant No. 02/2019: Brahma Lodge Sports Club Inc. be awarded the amount of \$2,200.00 to assist with the purchase of printed AFL post pads for ongoing use as outlined in the Community Grant Application and additional information.</p>
<p><u>Item No. 7.2.4</u> 04/2019: Thai Food Fair and Entertainment Association Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Thai Food Fair and Entertainment Association Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATIONS: 1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed Grant No. 04/2019 as a new group category application and allocated funding for the March 2019 round of Community Grants as follows: a. Grant No. 04/2019: Thai Food Fair and Entertainment Festival Association Inc. be awarded the amount of \$5,000.00 to assist with the establishment of a new group and with the purchase of hall hire (exclusive of bond), light and sound for the Khon Live in Adelaide event as outlined in the Community Grant Application and additional information.</p>

5.8 CEO Review Committee – Recommendations for Council Ratification

No CEO Review Committee meeting was held in March 2019.

ITEM 6: GENERAL BUSINESS REPORTS

6.1 Reporting Directions and Public Interest Disclosure Guidelines for Consultation

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY The Independent Commission Against Corruption (ICAC) has advised a draft publication setting out the ICAC Act directions and Public Interest Disclosure (PID) Act guidelines has been released for consultation.

RECOMMENDATION

1. Council determine if there are any issues within the Draft Reporting Directions and Public Interest Disclosure Guidelines as attached to this report (Council; 25 March 2019; Item 0.0) that warrant feedback to the Independent Commission Against Corruption.

1. ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Draft Reporting Directions and Public Interest Disclosure Guidelines

1. BACKGROUND

- 1.1 The Deputy Independent Commissioner Against Corruption has written to councils advising Draft Reporting Directions and Public Interest Disclosure Guidelines have been developed and are seeking comments.
- 1.2 Comments are able to be submitted up until COB 5 April 2019.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Nil.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The Public Interest Disclosure Act 2018 (PID Act) will replace the Whistleblowers Protection Act 1993. While a date has not yet been set for the commencement of the PID Act it is expected to come into operation in 2019.
- 3.2 Section 14 of the PID Act provides that the Independent Commissioner Against Corruption (Commissioner) may publish guidelines for the purpose of the PID Act.
- 3.3 In anticipation of the commencement of the PID Act a draft of the guidelines has been developed. It is intended that the publication containing the guidelines will also contain mandatory reporting obligations issued in accordance with the *Independent Commissioner Against Corruption Act 2012* (ICAC Act).

-
- 3.4 At present section 12(4) of the PID Act will only apply to public sector agencies. The Commissioner has proposed to the Attorney-General that the requirements prescribed by section 12(4) be extended to councils.
 - 3.5 Should this amendment be introduced into Parliament and ultimately passed the guideline in respect of section 12(4) will be amended accordingly.
 - 3.6 A draft of the publication setting out the ICAC Act directions and PID Act guidelines has been developed for consultation.
 - 3.7 The draft publication is attached to this report.
 - 3.8 From an administrative perspective the guidelines are reasonable and as stated above, consistent with obligations under the ICAC Act, and therefore will not be submitting comment.
 - 3.9 Comments are being received by the Commissioner up until COB 5 April 2019.

4. CONCLUSION / PROPOSAL

- 4.1 Council determine if there are any comments it wishes to submit on the Draft Reporting Directions and Public Interest Disclosure Guidelines attached to this report.

2. CO-ORDINATION

Officer: MG
Date:

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REPORTING DIRECTIONS & PUBLIC INTEREST DISCLOSURE GUIDELINES

Issued by the Independent Commissioner Against Corruption
under the *Independent Commissioner Against
Corruption Act 2012 & Public Interest Disclosure Act 2018*



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Introduction

This publication sets out the reporting directions imposed upon public officers under the *Independent Commissioner Against Corruption Act 2012* (ICAC Act). It also sets out the guidelines issued by the Independent Commissioner Against Corruption (the ICAC) under the *Public Interest Disclosure Act 2018* (PID Act).

The publication is divided into two parts. The first part sets out the ICAC reporting directions for public officers. The second part introduces the PID Act and sets out the ICAC's published guidelines under the PID Act (the PID guidelines).

All public officers must be familiar with these reporting directions and the PID guidelines. If you still have questions after reading this publication please visit the ICAC website (icac.sa.gov.au) or contact the Office for Public Integrity (OPI).

PART ONE
REPORTING DIRECTIONS

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What are my reporting obligations?

Every public officer has reporting obligations under the ICAC Act.

There are two different sets of reporting directions.

The first set applies to all public officers other than public officers within South Australia Police (referred to as SAPOL public officers).

The second set applies to all SAPOL public officers.

These reporting directions do not replace any other obligation you have to act. They are in addition to any other reporting obligation imposed on a public officer. For example, compliance with another reporting obligation (such as an internal agency policy requiring a report) does not negate the requirement to make a report to the OPI in accordance with the directions below. If you are unsure whether you are a public officer refer to the appendices of this publication.

Reporting directions for public officers (other than SAPOL public officers)

A public officer **must** report to the OPI any matter that the public officer reasonably suspects involves corruption in public administration **unless** the public officer knows that the matter has already been reported to the OPI.

A public officer **must** report to the OPI any matter that the public officer reasonably suspects involves serious or systemic misconduct or maladministration in public administration **unless** the public officer knows that the matter has already been reported to the OPI or the Ombudsman.

There is no obligation to report a matter that is an offence against the *Road Traffic Act 1961*.

Reporting directions for SAPOL public officers

The following reporting directions apply to you if you are:

- ▶ the Commissioner of Police
- ▶ a police officer
- ▶ a community constable
- ▶ a special constable
- ▶ a police cadet
- ▶ a police medical officer
- ▶ a public sector employee employed in SAPOL
- ▶ a protective security officer

A SAPOL public officer **must** report to the OPI any matter that the SAPOL public officer reasonably suspects involves corruption in public administration **unless** the SAPOL public officer knows that the matter has already been reported to the OPI.

A SAPOL public officer **must** report to the OPI any matter that the SAPOL public officer reasonably suspects involves serious or systemic misconduct or maladministration in public administration unless the SAPOL public officer knows that the matter has already been reported to the OPI.

A SAPOL public officer is not obliged to report to the OPI any matter reasonably suspected of involving misconduct or maladministration where the matter involves only SAPOL public officers.

There is no obligation to report a matter that is an offence against the *Road Traffic Act 1961*.

Understanding your reporting guidelines

The term **corruption** in public administration is defined in the ICAC Act. Corruption generally involves any criminal conduct by a public officer while acting in his or her capacity as a public officer and may include theft, bribery, assault or abuse of public office. The full statutory definition of corruption can be found in the appendices of this publication.

Both misconduct and maladministration in public administration are defined in the ICAC Act. Not all suspected misconduct or maladministration needs to be reported. The obligation to report only arises where the suspected misconduct or maladministration is considered '**serious or systemic**'.

Misconduct involves the conduct of a public officer which contravenes a code of conduct and constitutes a ground for disciplinary action, or other misconduct. The conduct must involve the public officer acting in his or her capacity as a public officer. The full statutory definition of misconduct can be found in the appendices of this publication.

Maladministration involves the conduct of a public officer or the practice, policy and procedure of a public authority that results in an irregular or unauthorised use of public money, the substantial mismanagement of public resources, or the substantial mismanagement of official functions. Maladministration is often associated with poor governance. The full statutory definition of maladministration can be found in the appendices of this publication.

SAPOL public officers need only report serious or systemic misconduct or maladministration involving public officers who are **not** SAPOL public officers. Misconduct and maladministration involving SAPOL public officers is dealt with under the *Police Complaints and Discipline Act 2016*.

What is serious or systemic?

The ICAC Act defines **serious or systemic** (insofar as it relates to misconduct or maladministration) as follows:

*(2) For the purposes of this Act, misconduct or maladministration in public administration will be taken to be **serious or systemic** if the misconduct or maladministration—*

- (a) is of such a significant nature that it would undermine public confidence in the relevant public authority, or in public administration generally; and*
- (b) has significant implications for the relevant public authority or for public administration generally (rather than just for the individual public officer concerned).*

> See ICAC Act, section 4(2)

Forming a reasonable suspicion

A suspicion is something short of knowledge or belief. You may not know something has occurred, but merely suspect it. For a suspicion to be reasonable there needs to be a rational basis for the suspicion.

A reasonable suspicion provides a threshold for reporting certain conduct to the OPI.

Further guidance on reporting

The ICAC website (icac.sa.gov.au) contains additional information that may be of assistance in understanding your reporting obligations, including but not limited to:

- ▶ the categories of public officers and authorities
- ▶ victimisation protections under the ICAC Act for those who make a report
- ▶ what to do if you are not sure about whether to make a report

Modified reporting obligations

For some public officers the reporting obligations contained in this publication have been modified. You should check the ICAC website (icac.sa.gov.au) to see if you are a public officer who has modified reporting obligations.

How do I make a report to the OPI?

Making a report to the OPI is simple. An online report form is available on the ICAC website (icac.sa.gov.au). Simply follow the links to the report form and complete the fields.

If you do not have access to the ICAC website the OPI will also receive your report by telephone, email, in writing or by face to face interview (appointment required).

If you wish to make a report other than by way of the online form, please ensure you are able to provide the following information:

- ▶ The names and positions of people involved in the alleged conduct.
- ▶ The public authority concerned (this will most likely be the employer or contracting agency of the person(s) of interest).
- ▶ The names and contact details of person(s) who may have witnessed the alleged conduct.
- ▶ The names and contact details of private citizens and companies who may be involved or have knowledge of the alleged conduct.
- ▶ Specific details of the allegation(s), including the nature of the alleged conduct, when the alleged conduct occurred, when you became aware of the alleged conduct and why you suspect the alleged conduct might be corruption, misconduct or maladministration.
- ▶ Whether you have contacted other agencies about the matter.
- ▶ Any action taken by another agency or authority about the matter.
- ▶ The details of any documentary evidence you may have.

Public officers are encouraged to provide their contact details when making a report. This enables the OPI to inform the reporter as to the outcome of his or her report and makes it easier to get in touch if we need further information. While a public officer can make a report anonymously, it may be difficult to progress the report if we need further information but cannot reach the reporter.

We understand that making a report can be intimidating. Both the ICAC Act and the PID Act provide protections for public officers who make a report.

If you are concerned about making a report you are encouraged to contact the OPI.

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PART TWO
PUBLIC INTEREST
DISCLOSURE GUIDELINES

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What is a public interest disclosure?

The PID Act establishes a scheme that encourages and facilitates the disclosure of public interest information to certain persons or authorities (a public interest disclosure). It provides protections for those who make disclosures and sets out processes for dealing with disclosures.

The PID Act replaces the *Whistleblowers Protection Act 1993*.

There are two types of public interest information. The first is **environmental and health information**. The second is **public administration information**.

Disclosures of environmental and health information

What is environmental and health information?

Environmental and health information means information that raises a potential issue of a substantial risk to the environment or to the health and safety of the public generally or a significant section of the public (whether occurring before or after the commencement of the PID Act).¹

Who can make a disclosure of environmental and health information?

Anyone can make a disclosure of environmental and health information.

However, to gain the protections provided under the PID Act, a person who makes a disclosure of environmental and health information:

- ▶ must believe on reasonable grounds that the information is true; or
- ▶ not being in a position to form such a belief, believes on reasonable grounds that the information may be true and is of sufficient significance to justify its disclosure so that its truth may be investigated.

A disclosure of environmental and health information that is accompanied by either of these beliefs is referred to as an **appropriate disclosure** of environmental and health information for the purposes of the PID Act.

Who can receive a disclosure of environmental and health information?

For a disclosure to be considered an **appropriate disclosure** of environmental and health information it must be made to a **relevant authority**.

Where information relates to a risk to the environment you should consider making a disclosure to the Environment Protection Authority.

Where the information relates to a location within the area of a particular local council, you should consider making a disclosure to a member, officer or employee of that council.

There are other **relevant authorities** that can receive disclosures relating to environmental and health information.² The list of relevant authorities is included in the appendices in this publication.

² Section 5(5) of the PID Act specifies the relevant authorities that can receive a disclosure of public interest information.

Disclosures of public administration information

What is public administration information?

Public administration information means information that raises a potential issue of corruption, misconduct or maladministration in public administration (whether occurring before or after the commencement of this Act); see section 4 of the PID Act.

The definitions of corruption, misconduct and maladministration in public administration are the same as those found in the ICAC Act and can be found in the appendices.

Who can make a disclosure of public administration information?

While anyone can make a disclosure of public administration information only public officers who make such a disclosure are eligible for the protections provided by the PID Act.

The term '**public officer**' is defined in Schedule 1 of the ICAC Act. The most common categories of public officer can be found in the appendices in this publication.

Who can receive a disclosure of public administration information?

To gain the protections provided by the PID Act a public officer must make a disclosure of public administration information to a **relevant authority** in circumstances where the public officer reasonably suspects that the information raises a potential issue of corruption, misconduct or maladministration in public administration.

A disclosure of public administration information that is accompanied by such a suspicion is referred to as an **appropriate disclosure** of public administration information for the purposes of the PID Act.

There are a number of relevant authorities that can receive disclosures relating to public administration information.³ The list of relevant authorities is included in the appendices in this publication.

How do I make a disclosure of public administration information?

Each relevant authority will have its own procedures in relation to receiving public administration information. You should check with the relevant authority directly to understand how to make your disclosure to that relevant authority.

³ Section 5(5) of the PID Act specifies the relevant authorities that can receive a disclosure of public interest information.

What protections are given under the PID Act?

A person who makes an appropriate disclosure of public interest information is protected by that person's identity being kept confidential in accordance with section 8 of the PID Act.

- (1) *A person to whom an appropriate disclosure of public interest information is made, or a person to whom such a disclosure is referred or who otherwise knows that such a disclosure has been made, must not, without the consent of the informant, knowingly divulge the identity of the informant except—*
 - (a) *so far as may be necessary to ensure that the matters to which the information relates are properly investigated; or*
 - (b) *in accordance with any applicable guidelines prepared under section 14.*

Maximum penalty: \$20 000 or imprisonment for 2 years.

- (2) *The obligation to maintain confidentiality imposed by this section applies despite any other statutory provision, or a common law rule, to the contrary.*

> See PID Act, section 8

A person who makes an appropriate disclosure of public interest information has the immunity provided for in section 5(1) of the PID Act.

- (1) *If—*
 - (a) *a person makes an appropriate disclosure of environmental and health information; or*
 - (b) *a public officer makes an appropriate disclosure of public administration information,*

the person is not subject to any liability as a result of that disclosure.

> See PID Act, section 5(1)

The PID Act contains provisions dealing with victimisation of a person who suffers a detriment on the ground, or substantially on the ground, that the person has made or intends to make an appropriate disclosure of public interest information. This is addressed in section 9 of the PID Act which makes an act of victimisation a criminal offence.

I have an obligation to make a report to the OPI. Can I still be protected under the PID Act?

A public officer who makes a report to the OPI under the ICAC Act may also be protected under the PID Act. Where a public officer makes a report to the OPI about a matter the public officer reasonably suspects involves a potential issue of corruption, misconduct or maladministration in public administration, that report will also be an appropriate disclosure of public administration information because the OPI is itself a relevant authority.

Accordingly, such a report will ordinarily provide the public officer the protections under the PID Act.

The OPI will deal with your report in accordance with the ICAC Act but will also act consistently with the requirements of the PID Act. For more information about how the OPI deals with complaints and reports visit the ICAC website (icac.sa.gov.au).

Where can I find more information about the public interest disclosures?

- ▶ the *Public Interest Disclosure Act 2018*
- ▶ the ICAC website (icac.sa.gov.au).
- ▶ the Public Interest Disclosure Regulations (if created)

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Guidelines issued under the *Public Interest Disclosure Act 2018*

These are the guidelines published by the ICAC under section 14 of the PID Act. The guidelines relate to four sections of the PID Act:

Guideline one:

Receipt, assessment & notification of appropriate disclosures (section 7)

Guideline two:

Notification of action taken (section 7)

Guideline three:

Informant confidentiality (section 8)

Guideline four:

Creation of procedural documents (section 12)

Guideline one:

Receipt, assessment
& notification of
appropriate disclosures
(section 7)

The action that must be taken upon receipt of an appropriate disclosure of public interest information must be in accordance with sections 7(1) and 7(2) of the PID Act.

Section 7(1) and 7(2) of the PID Act provides:

- (1) *A person to whom an appropriate disclosure of public interest information is made must assess the information as soon as practicable after the disclosure is made and, following such assessment—*
 - (a) *must (unless subsection (2) applies) take action in relation to the information in accordance with any applicable guidelines prepared under section 14 or, if no applicable guidelines exist, take such action as is appropriate in the circumstances; and*
 - (b) *must take reasonable steps to notify the informant (if the informant's identity is known) that an assessment of the information has been made and to advise the informant—*
 - (i) *of the action being taken in relation to the information; or*
 - (ii) *if, in accordance with subsection (2), no action is being taken in relation to the information—of the reasons why no action is being taken in relation to the information; and*
 - (c) *must provide OPI with information relating to the disclosure in accordance with any applicable guidelines prepared under section 14.*

> See PID Act, section 7(1)

(2) *No action need be taken in relation to an appropriate disclosure of public interest information if—*

- (a) *the information disclosed does not justify the taking of further action; or*
- (b) *the information disclosed relates to a matter that has already been investigated or acted upon by a relevant authority and there is no reason to re-examine the matter or there is other good reason why no action should be taken in respect of the matter.*

> See PID Act, section 7(2)

The following guidelines apply in respect of the action to be taken by a **person to whom an appropriate disclosure of information has been made** (the recipient of the disclosure) and in respect of the notification to the OPI of the receipt of the appropriate disclosure:

1. If the content of the disclosure suggests that there is an imminent risk of serious harm to any person or the public generally, the recipient of the disclosure **must** immediately communicate such information as may be necessary to mitigate that risk to the most appropriate agency (eg. South Australia Police, SafeWork SA, SA Ambulance, Environment Protection Authority).
2. If the recipient of the disclosure forms a reasonable suspicion that the matter(s) the subject of the disclosure involve(s) corruption in public administration, the recipient of the disclosure **must** comply with his or her reporting obligations under the ICAC Act.
3. If the recipient of the disclosure forms a reasonable suspicion that the matter(s) the subject of the disclosure involve(s) serious or systemic misconduct or maladministration in public administration, the recipient of the disclosure **must** comply with his or her reporting obligations under the ICAC Act.

Guideline one:

Receipt, assessment
& notification of
appropriate disclosures
(section 7)

4. If the recipient of the disclosure assesses the content of the disclosure as requiring further action (i.e. section 7(2) of the PID Act **does not** apply), the recipient of the disclosure must, unless (2) above applies, ensure that:
 - (a) such action as may be appropriate in the circumstances is taken by the recipient of the information to ensure the matter(s) the subject of the disclosure is properly addressed; or
 - (b) such information as is necessary to enable action to be taken is communicated to the most appropriate person or relevant authority to take such action.
5. The recipient of the disclosure **must** notify the OPI as soon as reasonably practicable of the receipt of the appropriate disclosure by making an electronic notification via the dedicated notification form on the ICAC website (icac.sa.gov.au) and must include in that notification:
 - (a) the date the disclosure was received;
 - (b) the name and contact details of the recipient of the disclosure;
 - (c) a summary of the content of the disclosure;

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- (d) the assessment made of the disclosure and whether action was required, whether the matter had to be reported to the OPI;
 - (e) the action taken by the recipient of the disclosure:
 - (i) whether the disclosure was referred to a relevant authority, public authority or public officer or another person; and
 - (ii) if the disclosure was referred to a relevant authority, public authority or public officer or another person:
 - (1) the date of the referral;
 - (2) the identity of the relevant authority, public authority or public officer or another person to whom the disclosure was referred;
 - (3) the manner of referral; and
 - (4) the action to be taken by that relevant authority, public authority or public officer or another person (if known).
 - (f) whether the identity of the informant is known only to the recipient of the disclosure or if the identity of the informant has been communicated to a relevant authority, public authority or public officer or another person (and if so, the reasons why such communication was made).
6. The recipient of the disclosure must retain the unique reference number issued by the OPI upon the making of a notification and must ensure that that unique reference number is provided to any other person or authority to whom the disclosure is referred.

Guideline two:

Notification of action taken (section 7)

In addition to the requirement for OPI to be notified when an appropriate disclosure of public interest information is received, the OPI **must** also be notified of any action taken in relation to the disclosure.

Section 7(3) of the PID Act provides:

- (3) A person who takes action referred to in subsection (1)(a) in relation to public interest information or, if such action consists of referring the disclosure of public interest information to another person, the person to whom it is referred—*
- (a) must take reasonable steps to notify the informant (if the informant's identity is known) of the outcome of that action; and*
 - (b) must provide OPI with information relating to the outcome of that action in accordance with any applicable guidelines prepared under section 14.*

> See PID Act, section 7(3)

The following guidelines apply in relation to the notification to the OPI of the outcome of any action taken upon receipt of, or referral of, an appropriate disclosure of public interest information.

A person to whom information has been provided by the recipient of a disclosure must notify the OPI as soon as reasonably practicable via the online notification form (icac.sa.gov.au). The following information will be required:

- (a)** the unique identification number issued by the OPI upon notification of the original disclosure;
- (b)** the name and contact details of the notifier;
- (c)** the name and contact details of the person or authority responsible for taking the action;
- (d)** what (if any) findings were made in respect of the disclosure;
- (e)** the nature of the action taken (if any);
- (f)** the outcome of any action taken
- (g)** whether the identity of the informant was disclosed to a person other than the original recipient of the disclosure; and
- (h)** whether the informant was notified of the action taken and, if so, when that notification was made.

Guideline three: Informant confidentiality (section 8)

The PID Act creates an obligation to maintain the confidentiality of all people who make an appropriate disclosure of public interest information.

Section 8 of the PID Act provides:

- (1) A person to whom an appropriate disclosure of public interest information is made, or a person to whom such a disclosure is referred or who otherwise knows that such a disclosure has been made, must not, without the consent of the informant, knowingly divulge the identity of the informant except—*
 - (a) so far as may be necessary to ensure that the matters to which the information relates are properly investigated; or*
 - (b) in accordance with any applicable guidelines prepared under section 14.*

Maximum penalty: \$20 000 or imprisonment for 2 years.

- (2) The obligation to maintain confidentiality imposed by this section applies despite any other statutory provision, or a common law rule, to the contrary.*

> See PID Act, section 8

The following guidelines apply in respect of section 8(1) of the PID Act.

- 1.** A person to whom an appropriate disclosure of public interest information is made, or a person to whom such a disclosure is referred or a person who otherwise knows that such a disclosure has been made (all of whom are called the recipient) may divulge the identity of an informant where:
 - (a)** the recipient believes on reasonable grounds that it is necessary to divulge the identity of the informant to prevent or lessen an imminent risk of serious harm to any person; and

the identity of the informant is divulged to a person or authority that the recipient believes on reasonable grounds is the most appropriate authority or person to be able to take action to prevent or minimise the imminent risk of serious harm.

or
 - (b)** the recipient has been issued with a notice from the OPI advising that the identity of the informant is required by the OPI, in which case the recipient may disclose the identity of the informant to the OPI.
- 2.** If the identity of an informant is disclosed to the OPI in response to a notice made by the OPI pursuant to (1)(c) of guideline three (above), the OPI must not disclose the identity of the informant to another person or authority without the written authorisation of the ICAC or the Deputy ICAC.

Guideline four:

Creation of procedural documents (section 12)

Section 12 of the PID Act requires the principal officer of a public sector agency to prepare a document setting out the procedures related to making and dealing with appropriate disclosures of public interest information, and to make the document publicly available.

Section 12(4), (5) and (6) of the PID Act provides:

- (4) *The principal officer of a public sector agency must ensure that a document setting out procedures—*
 - (a) *for a person who wants to make an appropriate disclosure of public interest information to the agency; and*
 - (b) *for officers and employees of the agency dealing with such a disclosure,**is prepared and maintained in accordance with any applicable guidelines prepared under section 14.*
- (5) *The document required under subsection (4) must—*
 - (a) *without limiting that subsection, include—*
 - (i) *clear obligations on the public sector agency and its officers and employees to take action to protect informants; and*
 - (ii) *risk management steps for assessing and minimising—*
 - (A) *detrimental action against people because of public interest disclosures; and*
 - (B) *detriment to people against whom allegations are made in a disclosure; and*
 - (b) *be made available free of charge on the Internet, and at premises determined by the responsible Minister, for inspection by members of the public.*

(6) *This section does not apply to—*

- (a) *a public sector agency consisting only of a single person; or*
- (b) *a public sector agency that has been granted an exemption, in writing, by the [ICAC].*

> See PID Act, section 12(6)

The following guidelines apply in respect of section 12 of the PID Act and are in addition to those requirements specified in section 12(5) of the PID Act.

- 1.** The principal officer of a public sector agency must ensure that the document containing the procedures for section 12(4) of the PID Act includes:
 - (a)** A clear statement from the principal officer outlining his or her expectations in respect of the operation and implementation of the PID Act, including a statement as to the principal officer's commitment to the protection of informants and to the genuine and efficient consideration and action in relation to information provided in a public interest disclosure.
 - (b)** The manner in which the public sector agency will receive a disclosure of public interest information, including:
 - (i)** specifying the precise way in which a disclosure can be securely received, including URL links, particular telephone numbers, email addresses and postal addresses;
 - (ii)** what steps will be in place to ensure public interest information will be securely received and stored; and
 - (iii)** the person (either by reference to positions or individuals) who will have responsibility for ensuring compliance with those steps.

Guideline four:

Creation of procedural documents (section 12)

- (c) The criteria that will be applied in the assessment of a public interest disclosure.
- (d) The person within the public sector agency (either by reference to positions or individuals) who will conduct an assessment of a public interest disclosure.
- (e) The manner in which details of the assessment will be securely stored and the person (either by reference to positions or individuals) in the public sector agency who might be advised of the assessment.
- (f) The manner in which the public sector agency will take steps to minimise the potential for an informant to be victimised as a consequence of making, or intending to make, a public interest disclosure.
- (g) Information as to the manner in which a person, who suspects that they may have been or will be the subject of detriment on the grounds of having made, or being about to make, a public interest disclosure, can report that suspicion and to whom (either by reference to positions or individuals).
- (h) The manner in which an informant will be kept informed as to action taken in respect of a disclosure.
- (i) The person (either by reference to positions or individuals) in the public sector agency who can be contacted if the informant believes that his or her disclosure is not being dealt with appropriately.

APPENDICES

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Who is a public officer?

Public officers include:

The Governor	A member of parliament	A member of the Joint Parliamentary Services Committee
A judicial officer	A member of staff of the state courts administration council	A person who constitutes a statutory authority
A statutory office holder	A member of the governing body of a statutory authority of a statutory authority	An officer or employee of a statutory authority or statutory office holder or statutory office holder
A member of a local government body	An officer or employee of a local government body	The Local Government Association of South Australia
A person who is a member of the governing body of the Local Government Association of South Australia	An officer or employee of the Local Government Association of South Australia	The chief executive of an administrative unit of the Public Service
A public sector employee (including a public servant)	A police officer	a protective security officer appointed under the <i>Protective Security Act 2007</i>
An officer or employee appointed by the employing authority under the <i>Education Act 1972</i>	A person appointed by the Premier under the <i>Public Sector Act 2009</i>	A person to whom a function or power of a public authority or a public officer is delegated in accordance with an Act
A person who is, in accordance with an Act, assisting a public officer in the enforcement of the Act	A person performing contract work for a public authority or the Crown (including an employee of the contractor)	A private certifier within the meaning of the <i>Development Act 1993</i>
An authorised examiner appointed under paragraph (b) or (c) of the definition of authorised examiner in section 5(1) of the <i>Motor Vehicles Act 1959</i>		

For a full list of public officers and public authorities see Schedule 1 of the *Independent Commissioner Against Corruption Act 2012* and the *Independent Commissioner Against Corruption Regulations 2013*.

If you are still unsure whether you are a public officer contact the OPI.

Definitions of corruption, misconduct and maladministration

Corruption in public administration means conduct that constitutes—

- (a) *an offence against Part 7 Division 4 (Offences relating to public officers) of the Criminal Law Consolidation Act 1935, which includes the following offences:*
 - (i) *bribery or corruption of public officers;*
 - (ii) *threats or reprisals against public officers;*
 - (iii) *abuse of public office;*
 - (iv) *demanding or requiring benefit on basis of public office;*
 - (v) *offences relating to appointment to public office; or*
- (b) *an offence against the Public Sector (Honesty and Accountability) Act 1995 or the Public Corporations Act 1993, or an attempt to commit such an offence; or*
- (ba) *an offence against the Lobbyists Act 2015, or an attempt to commit such an offence; or*
- (c) *any other offence (including an offence against Part 5 (Offences of dishonesty) of the Criminal Law Consolidation Act 1935) committed by a public officer while acting in his or her capacity as a public officer or by a former public officer and related to his or her capacity as a public officer, or by a person before becoming a public officer and related to his or her capacity as a public officer, or an attempt to commit such an offence; or*

> See ICAC Act, section 5(1)

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- (d) *any of the following in relation to an offence referred to in a preceding paragraph:*
 - (i) *aiding, abetting, counselling or procuring the commission of the offence;*
 - (ii) *inducing, whether by threats or promises or otherwise, the commission of the offence;*
 - (iii) *being in any way, directly or indirectly, knowingly concerned in, or party to, the commission of the offence;*
 - (iv) *conspiring with others to effect the commission of the offence.*

> See ICAC Act, section 5(1)

Misconduct in public administration means—

- (a) *a contravention of a code of conduct by a public officer while acting in his or her capacity as a public officer that constitutes a ground for disciplinary action against the officer; or*
- (b) *other misconduct of a public officer while acting in his or her capacity as a public officer.*

> See ICAC Act, section 5(3)

Maladministration in public administration—

- (a) *means—*
- (i) *conduct of a public officer, or a practice, policy or procedure of a public authority, that results in an irregular and unauthorised use of public money or substantial mismanagement of public resources; or*
 - (ii) *conduct of a public officer involving substantial mismanagement in or in relation to the performance of official functions; and*
- (b) *includes conduct resulting from impropriety, incompetence or negligence; and*
- (c) *is to be assessed having regard to relevant statutory provisions and administrative instructions and directions.*

> See ICAC Act, section 5(4)

List of relevant authorities

Section 5(5) of the PID Act specifies the relevant authorities to which a disclosure of public interest information can be made.

- (5) *A disclosure of public interest information is made to a relevant authority if it is made to—*
- (a) *where the information relates to a public officer—*
 - (i) *a person who is, in accordance with any guidelines prepared under section 14, designated as a person who is taken to be responsible for the management or supervision of the public officer or to the relevant responsible officer; or*
 - (ii) *a person who is, in fact, responsible for the management or supervision of the public officer or to the relevant responsible officer; or*
 - (b) *where the information relates to a public sector agency or public sector employee—*
 - (i) *the Commissioner for Public Sector Employment; or*
 - (ii) *the responsible officer for the relevant public sector agency; or*
 - (c) *where the information relates to an agency to which the Ombudsman Act 1972 applies—the Ombudsman; or*
 - (d) *where the information relates to a location within the area of a particular council established under the Local Government Act 1999—a member, officer or employee of that council; or*
 - (e) *where the information relates to a risk to the environment—the Environment Protection Authority; or*

> See PID Act, section 5(5)

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- (f) *where the information relates to an irregular and unauthorised use of public money or substantial mismanagement of public resources—the Auditor-General; or*
 - (g) *where the information relates to the commission, or suspected commission, of any offence—a member of the police force; or*
 - (h) *where the information relates to a judicial officer—the Judicial Conduct Commissioner; or*
 - (i) *where the information relates to a member of Parliament—the Presiding Officer of the House of Parliament to which the member belongs; or*
 - (j) *where the information relates to a person or a matter of a prescribed class—an authority declared by the regulations to be a relevant authority in relation to such information; or*
 - (k) *a Minister of the Crown; or*
 - (l) *OPI; or*
 - (m) *any other prescribed person or person of a prescribed class.*

> See PID Act, section 5(5)

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6.2 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 12 April 2019

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY In accordance with a previous Council resolution, this report presents the items to be considered at the Local Government Association Ordinary General Meeting (LGA OGM) to be convened on Friday 12 April 2019 and provides guidance to enable Council to instruct its delegate how to vote in relation to each item.

RECOMMENDATION

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Council, 25 March 2019, Item).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed Voting Guidance for the Local Government Association Ordinary General Meeting to be Held on 12 April 2019

1. BACKGROUND

- 1.1 At the February 2015 meeting of Council, it was resolved that Council direct the City of Salisbury's voting delegate in relation to voting on Local Government Association (LGA) General Meeting recommendations. To give effect to this resolution a report is prepared prior to each LGA Ordinary General Meeting (OGM) and Annual General Meeting (AGM) that summarises the matters being considered and puts forward a recommended position for each matter, based on advice from the Chief Executive Officer (CEO).

1. CONSULTATION / COMMUNICATION

1.1 Internal

- 1.1.1 Recommendations contained within this report are as a result of discussions between the Manager Governance and the Chief Executive Officer.

1.2 External

- 1.2.1 Nil.

2. REPORT

- 2.1 Due to the size of the agenda (in its entirety 133 pages), a hard copy of the full agenda is not distributed to all Elected Members. Cr Chad Buchanan, current voting delegate and Mayor Gillian Aldridge (proxy delegate) have been given a copy of the agenda. A printed copy has also been made available for review by Elected Members in the Members' Room adjacent to the Council Chamber.
- 2.2 The full agenda contained within LGA Circular 11.5 dated 14 March 2019 has been circulated by email to Elected Members.
- 2.3 Attachment A to this report contains a list of each of the recommendations to be considered at the LGA OGM taking place on Friday 12 April 2019. The CEO has provided guidance regarding the appropriate voting position for the City of Salisbury.

3. CONCLUSION / PROPOSAL

- 3.1 Council is asked to review the items listed in the attachment and confirm or vary the voting guidance provided by the CEO.

CO-ORDINATION

Officer: MG
Date: 21/03/2019

Item No	Item Description	Agenda Page No	Voting Guidance
6.	LGA BUSINESS		
6.1	Local Government Reform That the Ordinary General Meeting: <ol style="list-style-type: none"> 1. notes the report; and 2. commits to working with the Parliament of South Australia to deliver sensible and effective reforms that will drive downward pressure on council rates, improve the financial sustainability of councils, and deliver lasting benefits to South Australian communities. 	38	Support
6.2	LGA Advocacy Update That the Ordinary General Meeting notes the report on the LGA's advocacy activities.	47	Support
6.3	LGASA Commercial That the Ordinary General Meeting notes the report on LGASA Commercial activities.	56	Support
6.4	LGA Procurement Transformation Update That the Ordinary General Meeting notes the report on the transformation of LGA Procurement services to the sector.	58	Support
6.5	LGASA Mutual Update That the Ordinary General Meeting notes the report.	64	Support

7.	RECOMMENDATION REPORTS FROM THE SAROC COMMITTEE		
7.1	<p>State of Climate Change Emergency (Mount Barker)</p> <p>That the Ordinary General Meeting requests the LGA to investigate opportunities for giving a higher priority to lobbying state and federal governments on climate change, as well as facilitating appropriate responses from member councils, due to the escalating environmental, economic, social and risk related issues faced by the local government sector.</p>	67	Support
7.2	<p>Local Government Leadership in Climate Risk Management (Southern & Hills LGA)</p> <p>That the Ordinary General Meeting agrees to enhance Local Government leadership in climate risk management, by:</p> <ol style="list-style-type: none"> 1. advocating that the South Australian Government (including the Department of Energy, Transport and Infrastructure and the Department for Environment and Water) establishes and manages a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with Councils; 2. advocating to ensure Local Government priorities on climate risk management are considered in the State Government's new cross-agency Climate Change Strategy; and 3. investigating opportunities for the LGASA to increase its support to councils to accurately assess the climate risk exposure of Council plans and projects. 	70	Support

7.3	<p>Jetties (Tumby Bay)</p> <p>That the Ordinary General Meeting requests that the LGA immediately begin negotiations with the current State Government to draft a lease or other agreement with local government collectively to safeguard the future of jetties in South Australia without creating a financial burden on ratepayers, especially in rural and regional areas.</p> <p><i>Suggested Alternative Motion:</i></p> <p>That the Ordinary General Meeting requests that the LGA immediately begin negotiations with the current State Government to draft a lease or other agreement with local government collectively to safeguard the future of jetties and breakwaters in South Australia without creating a financial burden on ratepayers, especially in rural and regional areas.</p>	76	<p>Do Not Support the Proposed Motion</p> <p>Support Alternative Motion containing addition in yellow</p>
7.4	<p>Lack of Medical Services to Regional Areas (Eyre Peninsula LGA)</p> <p>That the Ordinary General Meeting requests the LGA to lobby the State and Commonwealth governments for the provision of improved health services in regional and rural Australia.</p>	79	Support
7.5	<p>Funding for Regional Road Safety (Alexandrina)</p> <p>That the Ordinary General Meeting asks the LGA to call on State Government to:</p> <ol style="list-style-type: none"> 1. actively advocate to Federal Government for the permanent reinstatement of South Australia's supplementary local roads funding; and 2. allocate increased funds for the maintenance and upgrade of safe and high quality regional roads, in line with their pre-election commitment to establish a dedicated Regional Roads and Infrastructure Fund. 	91	Support
7.6	<p>Regional Economic Growth and Development (Wattle Range)</p> <p>That the Ordinary General Meeting asks that the LGA continue to lobby the State Government to develop and implement initiatives that will assist with the growth and development of regional South Australia.</p>	95	Support

7.7	<p>Little Corella Management (Alexandrina)</p> <p>That the Ordinary General Meeting asks the LGA to continue to advocate to State Government for:</p> <ol style="list-style-type: none"> 1. the urgent adoption (in consultation with the local government sector) of a state-wide strategy for the management of Little Corellas; and 2. a commitment to fund implementation of the strategy, which must include financial assistance to local governments for: <ol style="list-style-type: none"> (a) the development of integrated local management plans; and (b) the implementation of medium and long term management options at a local-scale. 	99	Support
8.	RECOMMENDATION REPORTS FROM THE GAROC COMMITTEE		
8.1	<p>Inclusion of Wine Bottles in the Container Deposit Legislation (Unley)</p> <p>That the Ordinary General Meeting requests the LGA to investigate whether there is sufficient support across Local Government to request the State Government amend the Container Deposit Legislation (incorporated into the Environment Protection Act 1993) to include wine bottles, and to achieve consistency with the treatment of other glass bottles in the waste stream, an increase in the recycling of bottles, and a reduction in the contamination of other recycled waste caused by broken glass.</p>	103	Support

8.2	Social Infrastructure that promotes liveable and healthy communities (Adelaide) That the Ordinary General Meeting requests that the LGA: <ol style="list-style-type: none">1. supports and encourages councils to improve planning for community, sporting and cultural facilities and services/programs (social infrastructure) including through research, innovation, collaboration, skills and capacity development;2. liaises with the South Australian Government to ensure councils are engaged and informed regarding social infrastructure planning associated with urban development and planning processes, with reference to implementation of the Planning, Development and Infrastructure Act 2016 (SA) (PDI Act) and the 30-year Plan for Greater Adelaide, and3. requests that the South Australian government investigates opportunities to promote a more consistent and place-based approach to social infrastructure planning in the state, including development of a contemporary social infrastructure guideline/design standard for SA.	107	Support
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8.3	<p>Movement and Transport Planning (Adelaide)</p> <p>That the Ordinary General Meeting requests that the Local Government Association:</p> <ol style="list-style-type: none"> 1. Establishes a Local Government Movement and Transport Planning Network with the intent to: <ul style="list-style-type: none"> • keep informed of current and future trends in movement and transport strategies, with relevance to metropolitan Adelaide and regions across the state; • identify priority movement and transport projects, with a key focus on mobility sharing, cycling, walking and public transport; • identify strategic, capital and operational funding opportunities at all levels of government as well as seek partnerships to deliver strategies and projects; • ensure movement and transport strategies are aligned and cohesive across council areas; and • discuss opportunities to partner on projects, cross-promote and share information, ideas, and learnings. 2. Membership could include all councils who elect to sign up to the group, the LGA, as well as representatives from the State Government (e.g. DPTI and ODASA) 3. The scope could include discussion of a metropolitan Adelaide without boundaries, and assisting councils and other key stakeholders (e.g. RAA, Bike SA, BISA, AILA, Engineers Australia, Property Council etc.) to create, influence and implement: <ul style="list-style-type: none"> • Major projects • Climate change adaptation • Green infrastructure provision • Customer centricity • Business cases and the process for Infrastructure Australia (IA) • Consistent approaches to design and infrastructure • Consistent approaches to transport mode integration 	112	Support
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8.4	Hardship Policy for council rates (Playford) That the Ordinary General Meeting requests the LGA work with its member councils to prepare guidelines to assist councils in developing Rates Hardship Policies.	117	Support
9.	RECOMMENDATION REPORTS FROM THE LGA BOARD OF DIRECTORS		
9.1	Engineering Principles for Development (Campbelltown) That the Ordinary General Meeting requests the LGA to investigate whether there is sufficient evidence across Local Government to change the Standards used to determine space allocation for parking on site and on street, including turning circles, given the wider use of SUV vehicles that require more space than standard vehicles.	130	Support

ITEM 7: MOTIONS ON NOTICE

7.1 Weekly Waste Collections

Cr Sarah Ouk has submitted the following Notice of Motion:

1. Council note that residents want to retain weekly residential waste collection in the City of Salisbury.
2. Council reinforces its commitment to maintaining a weekly residential waste collection regime.
3. Council submit a motion to the next state LGA General Meeting calling on all South Australian Councils to support weekly waste collections and to seek State Government commitment to this policy.

Administration Comment:

Administration notes that the collection of metropolitan domestic waste is regulated by the *Environment Protection (Waste to Resources) Policy 2010*. This Policy is incorporated into State Legislation and would require amendments by State Parliament in order for a change in frequency from a weekly collection of waste.

7.2 Motion on Notice - Civic Square

Cr Adam Duncan has submitted the following Notice of Motion:

That

1. Council commence a two week Council social media and Council website campaign asking for a public response for a preferred name for the existing ‘Civic Square’ in Salisbury City Centre, from the following suggestions:

- Salisbury Plaza
- John St Plaza
- Hub Plaza
- Civic Plaza
- Salisbury Community Hub

2. Public responses be compiled into a report and submitted for Council consideration at the May 2019 meeting.

Administration Comment:

Council endorsed the name “Salisbury Community Hub” to apply to both the building and the Civic Square after considering a range of options at its meeting in May 2018 (Item 1.3.3, Policy and Planning, 21/05/2018 – Council resolution 2508/2018) as follows:

“That ‘Salisbury Community Hub’ be endorsed as the name to be applied to the precinct incorporating the Community Hub Building and Civic Square.”

The name “Salisbury Community Hub” refers to the combined building and adjacent open space (Civic Square) reflecting that the building has been designed to fully integrate with the adjacent Civic Square and vice versa. Council subsequently approved the signage and wayfinding package for the Hub at its June 2018 meeting.

Noting that the Motion on Notice is seeking suggestions for an alternative name for the Civic Square, should Council ultimately adopt an alternative name, the “Salisbury Community Hub” name would apply to the building only. In any event existing wayfinding signage in Salisbury City Centre will need to be updated upon completion of the Salisbury Community Hub to reflect the new name and location for both the building and Civic Square. The building however has extensive signage internally and on new wayfinding signs within the Civic Square referencing ‘Salisbury Community Hub’, which is being procured and supplied by the builder.

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
21/02/2019	11:00 AM	GAROC - strategic planning workshop
21/02/2019	01:00 PM	1pm LGA Board of Directors Meeting
21/02/2019	07:00 PM	Little Corella Meeting
21/02/2019	12 Noon	Optional lunch prior to the LGA Board of Directors meeting
22/02/2019	09:00 AM	Haulmark Trailers -Opening of New Production Facility
22/02/2019	06:00 PM	Salisbury Secret Garden Mayor's VIP Function
23/02/2019	11:00 AM	SPEECH - Karrendi Primary School 50th Anniversary Celebration
23/02/2019	04:30 PM	Salisbury Secret Garden
24/02/2019	12 Noon	Salisbury Secret Garden
25/02/2019	01:30 PM	Mayor's office Visual Display walk through
25/02/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
25/02/2019	04:30 PM	Pre Council Meeting Briefing
25/02/2019	06:30 PM	CONFIRMED: Council Meeting
26/02/2019	07:30 PM	Salisbury City Band AGM
27/02/2019	10:00 AM	Briefing - Eades Transport
27/02/2019	10:30 AM	Media Issues - Regular Catch-up
27/02/2019	11:00 AM	Meeting with PA - signing etc
27/02/2019	06:30 PM	CONFIRMED; First Budget Workshop
3/03/2019	12.00 PM	Mawson Lakes Secret Garden Event
4/03/2019	11:00 AM	GAROC - first meeting
4/03/2019	04:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
4/03/2019	05:00 PM	Discussion re Salisbury City Band and the Para Hills Brass Band Statue
4/03/2019	06:30 PM	CONFIRMED: Informal Strategy
5/03/2019	10:15 AM	PBA FM Radio - Spotlight on Salisbury
5/03/2019	01:30 PM	Bridgestone Reserve Athletics Track Media Opportunity
5/03/2019	03:00 PM	Dr Senthil re Development on the corner of Main St and Metro
5/03/2019	06:30 PM	CONFIRMED: Second Budget Workshop
5/03/2019	12 Noon	Adelaide Men's Shed Muster
5/03/2019	12 Noon	Media Issues - Regular Catch-up
6/03/2019	12:30 PM	Meeting with Resident
6/03/2019	01:00 PM	Optional combined lunch for SAROC & LGA Board of Directors
6/03/2019	01:00 PM	Mayor/CEO/EA
6/03/2019	02:00 PM	Call from LGA - Special meeting of the LGA Board of Directors
6/03/2019	03:30 PM	Citizenship Ceremony 6th March 2019 - Early Session
6/03/2019	04:30 PM	Private Citizenship Ceremony
6/03/2019	06:30 PM	Citizenship Ceremony 6th March 2019 - Evening Session
8/03/2019	07:30 AM	International Women's Day Breakfast
8/03/2019	10:00 AM	Meeting with Professor Mark Boyd
8/03/2019	11:00 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues

9/03/2019	02:00 PM	ADELAIDE MALE VOICE CHOIR SINGS G & S
12/03/2019	10:30 AM	Radio Interview
12/03/2019	03:00 PM	Meeting with CEO
12/03/2019	03:30 PM	Meeting with Communications
12/03/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
12/03/2019	06:30 PM	CONFIRMED: Innovation & Business Development Sub Committee
12/03/2019	06:30 PM	CONFIRMED: Sport, Recreation & Grants Committee meeting
13/03/2019	09:00 AM	Discussion regarding important partnership Messenger/ City of Salisbury
13/03/2019	10:00 AM	Media Issues - Regular Catch-up
13/03/2019	11:00 AM	Mayor/CEO/EA
13/03/2019	02:00 PM	Interview - Hendryk Gout Channel 7
13/03/2019	02:30 PM	Discussion with Manager Development
13/03/2019	04:30 PM	CONFIRMED: Tourism and Visitor Sub Committee
13/03/2019	06:30 PM	CONFIRMED: Strategic Property Development Sub Committee Meeting
14/03/2019	05:00 PM	Launch of DBH Office Salisbury
14/03/2019	06:30 PM	Meeting with resident - Tree concern
15/03/2019	10:00 AM	Meeting with Delfina, Mayor and John
15/03/2019	10:30 AM	Catch up with PA
15/03/2019	11:30 AM	Open House - Little Para Aged Care
16/03/2019	11:00 AM	Gillian / Natasha catch up
16/03/2019	06:00 PM	Resident BBQ
17/03/2019	09:00 AM	Taste of St Kilda
17/03/2019	10:30 AM	St Joseph's 47th Festa Celebration
18/03/2019	01:30 PM	Meeting to discuss Social Infrastructure for LGA (GAROC Meeting)
18/03/2019	02:00 PM	White Ribbon Working Group Meeting
18/03/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
18/03/2019	06:30 PM	CONFIRMED: Standing Committee Meetings
19/03/2019	10:15 AM	PBA FM Radio - Spotlight on Salisbury
19/03/2019	1.00 PM	Meeting with investors
19/03/2019	2.00 PM	Meeting with developer
19/03/2019	04:30 PM	Mawson Lakes - Site Visit - Pavement Trip Hazard
19/03/2019	12 Noon	Media Issues - Regular Catch-up
20/03/2019	10:30 AM	Meeting with Resident
20/03/2019	11:00 AM	Mayor/CEO/EA
20/03/2019	06:30 PM	CONFIRMED: EM Workshop - Customer Service

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
10/03/2019	Deputy Mayor J Woodman	Association of Himalayan Buddhist of SA Festival

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice – Historical Family Names in Relation to the Salisbury Oval Area

At the 29/01/2019 Council meeting, the following question was asked during Public Question Time and taken on notice:

Mr G Capogreco asked whether staff were aware of the family names of Whittlesea and Heidenreich in relation to Neales Green or the Salisbury Oval area.

The General Manager, City Infrastructure, Mr John Devine, has provided the following response:

A report was presented to the Policy and Planning Committee 21st January 2019, Item 1.3.1 paragraph 4.4.2 which stated as follows:

Salisbury Oval

It has been claimed that a Mr Heidenreich the owner of the Salisbury Flower Mill at one time owned this land and bequeathed the land which now comprises the Salisbury Oval to the Salisbury Football Club. The records of land ownership have been reviewed to determine whether there is any mention of Mr Heidenreich. There is no mention of this name in the records.

In relation to the claim that land was vested to Council by Mr Whittlesea, there is no reference to this name in relation to any of the transfer documentation related to Neales Green, Salisbury Oval or St Jays Recreation Centre land.

Further advice was sought from Lawyers acting on behalf of Council in relation to land vested to Council by Mr Whittlesea and whether this land is the Salisbury Oval site.

Advice has been received that an article on Trove (published in 1912) was found which discusses the land transfer from Jago to Council in 1910, and the unsuitability of another site located 3 miles from the town. That alternate site may be the site gifted from Mr A Whittlesea. The advice confirms that the land now known as “Salisbury Oval” is a different site to any land that may have been gifted by Mr A Whittlesea.

Whilst the advice from Lawyers confirms that Salisbury Oval was not the land vested to Council by Mr Whittlesea, the Trove article does indicate that a portion of land owned by Mr Whittlesea was vested to Council. Due to the unsuitable location of the land gifted by Mr Whittlesea, permission was

granted at a public meeting to dispose of this land and that the council be authorised to purchase 15 acres of land from Mr H. W. Jago, about 300 yards from the railway station. This site appears to be part of the Salisbury Oval on which the Salisbury Sportsmans Association Clubrooms, Grandstand and Oval currently stand. It should be noted that this land does not include the land East of the mound toward Brown Terrace.

11.2 Question on Notice - Salisbury Oval Master Plan

At the 29/01/2019 Council meeting, the following question was asked during Public Question Time and taken on notice:

Mr David Waylen asked whether Council will re-visit the whole Salisbury Oval Master Plan, should it make critical decisions that are divergent from the plan.

The General Manager, City Development, Mr Terry Sutcliffe, has provided the following response:

Whether Council revisits and amends the Salisbury Oval Master Plan is dependent upon decisions of Council that may impact the endorsed master plan. At that time Council will need to consider if the master plan should be amended dependent upon the nature of any decision and its extent of impact on the content of the master plan, and resolve accordingly.

11.3 Question on Notice – AGH Cox Reserve Lake

At the 29/01/2019 Council meeting, Cr Julie Woodman asked the following question, which was taken on notice:

In relation to additional birds coming in to the AGH Cox Reserve diminishing the water, can the lake be filled?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The stormwater drainage detention basin at AGH Cox Reserve has a minimum pool level maintained at the request of the previous Council. The water level was allowed to lower naturally for about 2 weeks to facilitate maintenance on the level control valve. This work has been carried out and the pool level is being maintained as requested.

11.4 Question on Notice – Corella Management

At the 29/01/2019 Council meeting, Cr Chad Buchanan asked the following questions, which were taken on notice:

When is the corella dispersal program due to conclude?

Has the noise dispersal program been utilised in McGuinness Avenue?

Are more dispersal methods planned in future given the corellas are still there?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The Little Corella Management in the Burton precinct was addressed in the report Item 2.4.2 to Council in February 2019. McGuinness Avenue, Burton, is included in the area where a variety of dispersal methods are being employed.

The dispersal program was also addressed in the above report and will be extended through to the end of the Corella season, which is expected to be in April 2019.

11.5 Question on Notice – Ant Infestation - Paralowie

At the 29/01/2019 Council meeting, Cr Kylie Grenfell asked the following question, which was taken on notice:

In relation to an ant infestation in Ascot Drive Reserve, Paralowie, when will it be inspected and treated?

General Manager City Infrastructure, Mr John Devine has provided the following response:

Staff assessed Ascot Drive Reserve and several Ant nests were found and treated.

11.6 Question on Notice - Salisbury Park Shopping Centre

At the 29/01/2019 Council meeting, the following further question was asked in relation to the Salisbury Park Shopping Centre and taken on notice:

Cr Duncan asked a further question in relation to whether Council would write to the owner of the Salisbury Park Shopping Centre, highlighting the derelict state of the old centre and recommend bringing forward any future development or demolition plans if possible. The letter to also highlight that the non-maintained carpark is still being used by visitors to the kindergarten and the primary school, its visual appearance and prominent location to the kindergarten and the primary school, and its recent fresh batch of graffiti on the building.

General Manager City Infrastructure, Mr Terry Sutcliffe has provided the following response:

Council staff have written to the owners of the shopping centre following up on the matters raised in the question. A copy of the letter and response (when received) will be provided to the Mayor and Councillors.

11.7 Question on Notice – Car Park Resurfacing, The Strand, Brahma Lodge

At the 25/02/2019 Council meeting, Cr Adam Duncan asked the following question, which was taken on notice:

When will the carpark at The Strand, Brahma Lodge, be resurfaced?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The tender process is currently being finalised with the contracts for the works to be awarded soon after, and works to follow shortly after that. Council staff will liaise with the stakeholders prior to the works commencing.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*