



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN
COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY ON**

18 FEBRUARY 2019

MEMBERS PRESENT

Cr D Proleta (Chairman)
Mayor G Aldridge (ex officio) (*from 8.33 pm*)
Cr B Brug
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen (Deputy Chairman)
Cr J Woodman

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Manager Communication and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski

The meeting commenced at 8.30 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr J Woodman

The Minutes of the Resources and Governance Committee Meeting held on 21 January 2019, be taken and read as confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr J Woodman
Seconded Cr K Grenfell

1. The information be received.

CARRIED

Mayor G Aldridge entered the meeting at 8.33 pm.

Health, Animal Management and By-laws

3.3.1 Footpath Trading Policy Review

Moved Cr B Brug
Seconded Cr A Duncan

1. The information be received.
2. The Draft Footpath Trading Policy 2019 included as Attachment 1 and the Footpath Trading Permit Fees included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) be endorsed and adopted by Council.
3. In accordance with Section 188(1)(e) of the Local Government Act 1999 the Footpath Trading Policy Fees (included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) include:
 - a. An Annual “Footpath Trading Permit Fee” of \$80 (minimum fee) or \$10 per square metre (whichever is the greatest), capped at a maximum of \$200, with a 50% reduction for a Charity/Community Group.
 - b. A “Notification Fee” of \$100 for footpath trading applications that require notification of adjacent residential premises.
 - c. An “Energy Absorbing Bollard Fee” equal to the actual costs of the required Energy Absorbing Bollards (supply and installation) multiplied by a 50% rebate.

- d. A “Temporary Footpath Trading Permit Fee” of \$20 for events up to five (5) days, with a 50% reduction for a Charity/Community Group.
4. That Council allocate a non-discretionary budget bid at the third quarter budget review for \$70,000 expenditure and \$35,000 income, with a net cost to Council of \$35,000 to provide a funding allocation in 2018/19 for Energy Absorbing Bollards associated with footpath trading applications.

CARRIED

3.3.2 Review of Food Act 2001 - Inspection Fees Policy

Moved Cr B Brug
Seconded Cr K Grenfell

1. The Information be received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Item No. 3.3.2, Resources and Governance Committee, 18/02/2019) be endorsed.

CARRIED

3.3.3 Dog Registration Fees 2019 - 2020

Moved Cr B Brug
Seconded Cr K Grenfell

1. The information be received.
2. That the maximum dog registration fee for a non-standard dog be set at \$65.00 for 2019-2020 with the dog registration categories and eligible rebates as per the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3.
3. The Other Fees relating to :
 - Replacement Disc Fee,
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration,
 - Puppies aged 6 months or less,
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area, and
 - Fee free registration period from 1 June to 30 June

as presented in the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding),
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof)),
 - Veterinary Fees or other animal welfare related costs, and
 - Certified Extract from register (per page),

as presented in the *Dog Registration Fee Schedule Proforma 2019-2020* forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.

CARRIED

External Relations

3.4.1 Nominations Sought for the Local Government Ministerial Advisory Committee

Moved Mayor G Aldridge
Seconded Cr B Brug

1. Mayor G Aldridge be nominated as a local government member on the Local Government Ministerial Advisory Committee.

CARRIED
UNANIMOUSLY

3.4.2 Nominations Sought for the Dog and Cat Management Board

Moved Cr B Brug
Seconded Cr P Jensen

1. Cr S Reardon be nominated as a Local Government Member on the Dog and Cat Management Board.

CARRIED

Corporate Management

3.5.1 Request to Attend Interstate Activity - Australian Local Government Women's Association Bi-ennial Conference, Blacktown, New South Wales

Cr J Woodman declared an actual conflict of interest on the basis of being the person who has applied to attend the conference.

Cr Woodman left the meeting at 9.13 pm.

Moved Cr B Brug

Seconded Mayor G Aldridge

1. Attendance by Cr Julie Woodman at the Australian Local Government Women's Association National Conference at West HQ, The Rooty Hill RSL, Blacktown, New South Wales from 15-17 May 2019 be approved.

CARRIED

Cr Woodman returned to the meeting at 9.17 pm.

Corporate Governance

3.6.1 Review of Enforcement Policy

Moved Cr K Grenfell

Seconded Cr B Brug

1. The Information be received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 18/02/2019), be endorsed.

CARRIED

3.6.2 Review of Private Parking Areas Act - Private Parking Agreements Policy

Moved Mayor G Aldridge

Seconded Cr B Brug

1. The Information be received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 18/02/2019), be endorsed.

CARRIED

3.6.3 Review of Extreme Heat Policy

Moved Cr J Woodman
Seconded Cr D Hood

1. The Information be received.
2. The Extreme Heat Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 18/02/2019), be endorsed.

CARRIED

3.6.4 Review of Naming of Roads and Public Places Policy

Moved Cr J Woodman
Seconded Cr B Brug

1. The Information be received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.4, 18/02/2019), be endorsed.

CARRIED

3.6.5 Review of Building and Swimming Pool Inspection Policy

Moved Mayor G Aldridge
Seconded Cr B Brug

1. The Information be received.
2. The Building and Swimming Pool Inspection Policy as set out in Attachment 1 to this report (Resources and Governance, 18/02/2019), be endorsed.

CARRIED

3.6.6 Review of Internal Review of Council Decisions Policy and Procedure

Moved Cr B Brug
Seconded Cr J Woodman

1. The information be received.
2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.6, 18/02/2019), be endorsed.

CARRIED

3.6.7 Review of Representation of the City of Salisbury by Elected Members Policy

Moved Cr B Brug
Seconded Cr K Grenfell

1. The Information be received.
2. The Representation of the City of Salisbury by Elected Members Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.7, 18/02/2019), be endorsed.

CARRIED

3.6.8 Review of Transfer of Cemetery Licences Policy

Moved Cr K Grenfell
Seconded Cr D Hood

1. The Information be received.
2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Resources and Governance Committee Item No. 3.6.8, 18/02/2019) be endorsed.

CARRIED

OTHER BUSINESS

Nil.

The meeting closed at 9.34 pm.

CHAIRMAN.....

DATE.....