



## AGENDA

# COUNCIL

*meeting to be held on 25 February 2019 at 6:30 pm  
in the Council Chamber, 12 James Street, Salisbury*

### Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman,

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.*

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.*

### **Apologies:**

**Leave of Absence:** Nil

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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- 2.1 Deputation - Childcare Centre
- 2.2 Deputations - Neales Green

**ITEM 3: PETITIONS**

*No Petitions have been received.*

**ITEM 4: CONFIRMATION OF MINUTES**

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29 January 2019 Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 18 February 2019**  
**Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
  - 1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 12 February 2019:
    - YC1 Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2019
    - YC2 Future Reports for the Youth Council Sub Committee
    - YC3 Youth Council Project Teams 2019
    - YC4 Youth Programs and Events Update Jan - April 2019
    - YC5 Salisbury North Skate Park Upgrade
    - YC6 Judd Street Laneway Status
    - YC7 University Partnership Project Update
  - 1.1.2 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 February 2019
    - SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee
    - SIPSC2 Appointment of Deputy Chair - Strategic and International Partnerships Sub Committee
    - SIPSC3 Background Context for Civic Relationships
    - SIPSC4 Update on the 2018 Mobarra Delegation
    - SIPSC5 Linyi Background and Update
    - SIPSC-OB1 Strategic and International Partnerships Sub Committee Terms of Reference Review
  - 1.1.3 Project to Develop a Coordinated Local Government Sector Approach to Disability Access and Inclusion Planning
  - 1.1.4 Northern Workforce Blueprint
  - 1.1.5 Safety in the City of Salisbury
  - 1.1.6 City of Salisbury Events
  - 1.1.7 Future Directions – Indoor Recreation Facilities

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- 1.1.8 Future Directions – Community Hubs
  - 1.2.1 Approach to supporting Business Networking.
  - 1.3.1 Salisbury Community Hub - Civic Square Placemaking Lighting and Cemetery Upgrade
  - 1.3.2 Mawson Lakes Indented Car Parking Bays and Trader Car Parking

**5.2 Works and Services Committee: 18 February 2019** *Page 49*  
**Cr L Braun (Acting Chair)**

- 2.0.1 Future Reports for the Works and Services Committee
- 2.0.2 Road naming at Waterloo Corner
- 2.4.1 Netball Courts
- 2.4.2 Little Corella Update
- 2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019.
  - SPDSC1 Future Reports for the Strategic Property Development Sub Committee
  - SPDSC2 Appointment of Deputy Chairperson - Strategic Property Development Sub Committee
  - SPDSC3 Presentation on the Strategic Property Development Program
  - SPDSC4 Tranche 1 Update Report – Completion of Aboriginal Discovery Landscape Works at Emerald Green
  - SPDSC5 Tranche 2 - Boardwalk at Greentree Project Update Report
  - SPDSC6 Low Cost Affordable Housing Research
  - OB1 Framework Development for Additional Green Space in Salisbury
- 2.6.1 Capital Works Report – January 2019
- 2.6.2 Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View
- 2.6.3 Gulfview Heights Lake
- 2.6.4 Bridgestone Reserve Athletics Facility
- 2.7.1 Traffic Safety – Anson Avenue, Parafield Gardens
- 2.7.2 Alice Crescent, Burton – Request for indented parking bays
- 2.7.3 Traffic Safety – Melvina Road and Kings Road, Paralowie
- 2.7.4 Installation of slow points on Daniel Avenue, Globe Derby Park
- 2.8.1 Investigation into Development of an App to Report Illegal Dumping
  - W&S-OB1 Modification of Traffic Island on Robinson Road, St Kilda
  - W&S-OB2 Traffic Monitoring – Andrew Smith Drive, Parafield Gardens

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**5.3 Resources and Governance Committee: 18 February 2019**

**Cr D Proleta (Chair)**

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- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.3.1 Footpath Trading Policy Review
- 3.3.2 Review of Food Act 2001 – Inspection Fees Policy
- 3.3.3 Dog Registration Fees 2019-2020
- 3.4.1 Nominations Sought for the Local Government Ministerial Advisory Committee
- 3.4.2 Nominations Sought for the Dog and Cat Management Board
- 3.5.1 Request to Attend Interstate Activity – Australian Local Government Women’s Association Bi-ennial Conference, Blacktown, New South Wales
- 3.6.1 Review of Enforcement Policy
- 3.6.2 Review of Private Parking Areas Act – Private Parking Agreements Policy
- 3.6.3 Review of Extreme Heat Policy
- 3.6.4 Review of Naming of Roads and Public Places Policy
- 3.6.5 Review of Building and Swimming Pool Inspection Policy
- 3.6.6 Review of Internal Review of Council Decisions Policy
- 3.6.8 Review of Transfer of Cemetery Licences Policy

**Further Information Report:**

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- 3.6.7FI Review of Representation of the City of Salisbury by Elected Members Policy

**5.4 Audit Committee of Council: 12 February 2019**

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**Cr G Reynolds (Chair)**

- 4.0.1 Future Reports of the Audit Committee of Council
- 4.0.2 Actions List
  - 4.2.1 Segregation of access to business systems
  - 4.2.2 Update on Risk Management and Internal Controls Activities
  - 4.2.3 Audit Committee Work Program for 2019
  - 4.2.4 Update on Internal Audit Plan

**5.5 Council Assessment Panel:**

*No Council Assessment Panel meeting was held in January 2019. The next meeting is scheduled on Tuesday 26 February 2019.*

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**5.6 Budget and Finance Committee: 18 February 2019** *Page 81*  
**Cr B Brug (Chair)**

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019
  - IBDS1 Future Reports for the Innovation and Business Development Sub Committee
  - IBDS2 Auditing of Verge Cutting Services
- 6.1.1 Council Finance Report – January 2019
- 6.5.1 Second Quarter Budget Review 2018/19
- 6.6.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2019/20 and 2020/21

**5.7 Sport, Recreation and Grants Committee: 11 February 2019** *Page 89*  
**Cr A Duncan (Chair)**

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Community Grants Program Applications for February 2019
- 7.2.2 01/2019: Walk With Wings Inc. – Community Grants Program Application
- 7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review
- 7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review Further motion
- 7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review Further Motion
- 7.2.4 Review of Youth Sponsorship Application and Funding
- 7.2.5 Minor Capital Works Grant Program Review

**5.8 CEO Review Committee**

*No CEO Review Committee meeting was held in February 2019.*

**ITEM 6: GENERAL BUSINESS REPORTS** *Page 93*

**6.1 2019 National General Assembly of Local Government - Call for Motions**

**ITEM 7: MOTIONS ON NOTICE** *Page 111*

**7.1 Motion on Notice - Free Dump Day (Cr B Brug)**

**ITEM 8: MAYOR'S DIARY** *Page 113*

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

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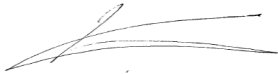
**13.1 Budget and Finance Committee – 18 February 2019**

**Cr B Brug (Chair)**

6.9.1 Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019

- IBDS3 Council Solutions

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**2.1 Deputation - Childcare Centre**

Kay Nash will be in attendance as a deputation in relation to the building of a childcare centre of the corner of Salisbury Highway and Evan Avenue, Salisbury.

**2.2 Deputations - Neales Green**

The following people will be in attendance as separate deputations in relation to Neales Green and the proposed Brown Terrace development:

- Joe Bivone
- Keryn Platt
- Christina Whitaker

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**ITEM 3: PETITIONS**

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*No Petitions have been received.*







**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
12 JAMES STREET, SALISBURY ON**

**29 JANUARY 2019**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr Julie Woodman (Deputy Mayor)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
A/General Manager City Development, Mr C Zafiroopoulos  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kurna Acknowledgement.

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## **APOLOGIES**

An apology was received from Cr B Brug.

## **LEAVE OF ABSENCE**

Nil.

## **1. DEPUTATIONS**

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### **1.1 Deputation - New Road Surface Trial - The Bridges, Mawson Lakes**

Mr Phil Moir addressed Council in relation to a trial of a new road surface in The Bridges, Mawson Lakes (refer Item 2.6.2 - CoolSeal Pavement Preservation Trial – on the 21/01/2019 Works and Services Agenda).

### **1.2 Deputation - Neales Green**

Mr Joe Bivone addressed Council to clarify points from his previous deputation at the 17/12/2018 Council Meeting.

### **1.3 Deputation - Retention of Green Space**

Mr Gino Capogreco addressed Council in relation to the retention of greenspace in the City of Salisbury for the youth of the area.

### **1.4 Deputation – Retention of Recreation Area**

Mr Steve Hine addressed Council in relation to the retention of Neales Green as a recreation area.

## **2. CHANGING ORDER OF AGENDA ITEMS**

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Moved Cr C Buchanan  
Seconded Cr G Reynolds

That:

1. Public Question Time be brought forward to this point on the Agenda.
2. Policy and Planning Item 1.3.1 – Salisbury Oval – Property Dedication Investigations and Project Background Report also be brought forward for consideration, and
3. At the conclusion of debate on the Salisbury Oval Report, Council take a five minute break.

**CARRIED  
0065/2019**

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### **3. PRESENTATION OF MINUTES**

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Moved Cr J Woodman  
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 17 December 2018, be taken as read and confirmed.

**CARRIED  
0066/2019**

Moved Cr J Woodman  
Seconded Cr S Reardon

The Minutes of the Confidential Council Meeting held on 17 December 2018, be taken as read and confirmed.

**CARRIED  
0067/2019**

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### **4. PUBLIC QUESTION TIME**

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#### **4.1 Historical Family Names in Relation to the Salisbury Oval Area**

Mr G Capogreco asked whether staff were aware of the family names of Whittlesea and Heidenreich in relation to Neales Green or the Salisbury Oval area.

The Question was taken on Notice.

#### **4.2 Salisbury Oval Master Plan**

Mr David Waylen asked whether Council will re-visit the whole Salisbury Oval Master Plan, should it make critical decisions that are divergent from the plan.

The Question was taken on Notice.

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**5. COMMITTEE REPORTS** (*Item Brought Forward on Agenda*)

**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**1.3.1 Salisbury Oval - Property Dedication Investigations and Project Background Report**

*Cr Buchanan declared a perceived conflict of interest on the basis of previously voting against the revocation of Neales Green on two previous occasions, and attending a public meeting confirming his previous decision. Cr Buchanan managed the conflict by considering all new information and making a decision on future items relating to Neales Green in the best interest of all residents.*

*Cr S Reardon declared a perceived conflict of interest on the basis of signing a petition against the development. Cr S Reardon left the meeting at 07:38 pm.*

*Cr A Duncan – perceived conflict on the basis of signing a petition to save Neales Green. Cr Duncan managed the conflict by remaining in the meeting and participating in discussions.*

*Cr L Braun declared a perceived conflict of interest on the basis of previously signing a petition in relation to the sale of Neales Green. Cr Braun managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr L Braun

1. That the report be noted.
2. Council endorses the continued implementation of the projects within the Salisbury Oval Master Plan.
3. Administration consider future use options for Neales Green as part of the overall consideration of the REOI process and report to Council via the Strategic Property Development Sub-Committee in March 2019.
4. That the timing for consideration of the residential urban development proposals at Salisbury Oval, as set out in Section 6 of this report (Item 1.3.1, Policy and Planning, 21/01/19) be noted.

**CARRIED  
0068/2019**

*Cr S Reardon returned to the meeting at 07:59 pm.*

**BREAK**

In accordance with the resolution of Council earlier in the meeting, the presiding member provided a break to all present. The meeting was suspended at 7.52 pm.

The meeting reconvened at 8.07 pm.

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## 5. COMMITTEE REPORTS

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### 5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr A Duncan  
Seconded Cr J Woodman

That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Items:

- 1.1.4 Future Directions Community Hubs
- 1.3.1 Salisbury Oval – Property Dedication  
Investigations and Project Background Report
- 1.3.3 Salisbury Community Hub

which were withdrawn to be considered separately.

#### 1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

#### 1.1.1 Sport and Recreation Network

1. The report is received and the information contained in the report be noted.

#### 1.1.2 Single Use Straws

1. Council ban the provision of single use straws at food and beverage outlets at Council events and facilities with a six month introduction period.
2. Note that the ban does not apply to provision of a biodegradable straw upon request to ensure people with an inability to drink without a straw are not disadvantaged.
3. Note that in these cases Council would encourage the use of bio degradable or purchase of multiple-use straws.
4. An article be posted to social media, and printed in Salisbury Aware and Discover Salisbury to raise awareness of sustainable practices and the impact of single use straws.
5. Council request that the Salisbury Business Association assist to promote the initiative with their members.

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### **1.1.3 Future Directions Indoor Recreation Facilities**

1. The information be received.
2. Council defer consideration of this item (Policy and Planning 1.1.3, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019

### **1.1.5 Youth Council Membership 2019**

1. That the information be received and noted.
2. That the resignation of youth members Taylor Sawtell and Sam Field be received and noted.
3. That the re-appointment of Youth Council members Reem Daou, Tyler Rutka-Hudson, Mon Maya Chamlagai and Tom Wood be endorsed for a further two year maximum term.
4. That the appointment of new Youth Council members; Hayley Williams, James Wood, Joseph Medcalf and Rahmatullah Tawassoli be endorsed for a two year maximum term.
5. That Taylor Sawtell, Eric Ngirimana, Damien Walker and Mimona Abdalla be appointed as Youth Council mentors for a maximum of a two year term.

### **1.3.2 Planning Reforms – Productive Economy Discussion Paper**

1. The Submission on the Productive Economy Discussion Paper set out in Attachment 2 to this report (Policy and Planning 1.3.2, 21/01/2019) be endorsed for submission to the Department of Transport, Planning and Infrastructure.

**CARRIED  
0069/2019**

The meeting then proceeded to consider Items 1.1.4, 1.3.1 and 1.3.3 which were withdrawn to be considered separately.

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#### **1.1.4 Future Directions Community Hubs**

*Cr C Buchanan declared a perceived conflict of interest on the basis of being the Chair of Burton Community Centre. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the wider community.*

*Cr D Proleta declared a perceived conflict of interest on the basis of being a committee member of the Burton Community Centre. Cr Proleta managed the conflict by remaining in the meeting and voting on the item.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the Bagster Road Community Centre. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Burton Centre and interests in possible future centre for South Ward. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr M Blackmore declared a perceived conflict of interest on the basis of being appointed onto the Twelve25 sub committee. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. The report provided for information and discussion be received.
2. Council defer consideration of this item (Policy and Planning 1.1.4, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019.

**CARRIED  
0070/2019**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr C Buchanan voted IN FAVOUR of the MOTION.*

*Cr D Proleta voted IN FAVOUR of the MOTION.*

*Cr G Reynolds voted IN FAVOUR of the MOTION.*

*Cr J Woodman voted IN FAVOUR of the MOTION.*

*Cr M Blackmore voted IN FAVOUR of the MOTION.*

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### 1.3.3 Salisbury Community Hub - Room Naming

Moved Cr K Grenfell  
Seconded Cr G Reynolds

That the recommendation of the Committee be amended by changing the name of Multi-purpose Room 1 to the Phoebe Wanganeen Room, and the History Nook on the ground floor be named the Len Beadell Innovation Corner, to read as follows,

1. That the report and principles that will inform the recognition of notable Salisbury Community members through both room naming and exhibition display and curation in the Salisbury Community Hub be noted
2. That the following room names be adopted for the Salisbury Community Hub and the associated signage included within the building:
  - John Harvey Community Hall and John Harvey Entry; and
  - Phoebe Wanganeen Room - Multi-Purpose Room 1; and
  - The Pedler Room – Multi-Purpose Room 2; and
  - Helen Barnes Training Room; and
  - Len Beadell Innovation Corner – History Nook on ground floor.
3. That the Community Terrace and associated outdoor meeting space be given a name with associated signage:
  - Settlers Terrace.
4. That the community decision making rooms within the Salisbury Community Hub be named as follows and the associated signage included within the building:
  - The Wittber Room - Meeting Room 6 (Committee Room); and
  - Dr Ruby Davy Room - Meeting Room 7 (Committee Room); and
  - Little Para Conference Rooms - Conference Rooms 1 and 2; and
  - Kaurna Rooms - Flex Rooms 1 and 2.

**CARRIED**  
**0071/2019**



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## **5.2 Works and Services Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan

Seconded Cr G Reynolds

That Council adopt the recommendations of the Works and Services Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Items:

### **2.4.2 Use of Thermal Methods for Weed Control W&S-OB2 Reduction of Illegal Dumping**

which were withdrawn to be considered separately.

#### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

#### **2.1.1 Para Hills Community Hub Information Update**

1. The information update report be noted.

#### **2.4.1 Review of the Tree Removal Procedure**

1. The information be received.
2. The Tree Removal Procedure as contained in Attachment 1 to this report (Works and Services Item 2.4.1, 21/01/2019) be endorsed with the amendment of the proposed new paragraph 6.2 of the Tree Removal Procedure be amended to replace the words six months with two months.

#### **2.5.1 Maxwell Road Widening Requiring Revocation of Community Land Classification and Rededication of the Paddocks**

1. That Council endorse:
  - a. The process by which the Minister for Environment and Water intends to revoke the community land classification over the portion of land known as Lot 100 in Deposited Plan 23933 as described in Crown Record Volume 5752 Folio 719 and more commonly known as The Paddocks;
  - b. That the balance of land shall be rededicated back into Council's care and control and that the rededication allow for the future development in line with the Paddocks Masterplan;
  - c. That the Manager Property and Buildings or a delegate be authorised to sign the appropriate acknowledgement of the above recommendations when received from the Department for Environment and Water.

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### **2.5.2 Revocation of Community Land Classification – Wright Road Reserve**

1. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the classification of Community Land over a portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres.
2. A portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres is to be removed from the City of Salisbury's Community Land Register and be declared as Road.
3. The Manager Property and Buildings be authorised to prepare all necessary documentation for rededicating the portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres, as road.

### **2.5.3 Land Transfer Portion of Bolivia Crescent Drainage Reserve, Bolivar**

1. Bolivia Crescent Drainage Reserve located at Port Wakefield Road, Bolivar identified as Allotment 8 in Deposited Plan 20967 and described in Certificate of Title Volume 5887 Folio 42 be revoked of its community land classification.
2. The attached report (attachment 3 Item 2.5.3) be adopted for the purposes of Section 194 of the Act and the Manager Property and Buildings be authorised to implement the Public Consultation Program, comprising of a public notice in the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition, letters with the attached report are to be posted to property owners likely to be impacted within the immediate vicinity and that no signage be erected.
3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.

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#### **2.5.4 Future Use of Leased Area – Underdown Park**

1. Information in this report is received.
2. Staff be authorised to undertake an expressions of interest process to enter into a Lease Agreement for the Northern portion of the Underdown Park Building and License Agreement for the North Eastern playing pitch as outlined in this report.
3. A further report to be presented to Council on the outcome of the public registration of expressions of interest process and recommendations for Council's consideration.

#### **2.5.5 Revocation Portion of Edinburgh Road Reserve South to Facilitate Construction of Haulmark Trailers Manufacturing Facility**

1. Pursuant to the provisions of Section 194 (3)(b) of the Local Government Act 1999, and having dealt with all requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South and described in Certificate of Title Volume 5997 Folio 904.
2. Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South is to be removed from Council's Community Land Register.
3. The Manager Property and Buildings be authorised to arrange preparation and execution of all required documentation to transfer the revoked portion of land being portion of Allotment 905 Deposited Plan 75400 from Council ownership to Haulmark Manufacturing Co Pty Ltd. The applicant will pay consideration of \$100 for the land and all associated costs to finalise the transfer.

#### **2.5.6 Grant of Easement to SA Power Networks – Main North Road (Central) Reserve**

1. Council grant to SA Power Networks an easement for the installation of underground cables over a portion of Main North Road (Central) Reserve, identified as Allotment 9 in Deposited Plan 11342 as described in Certificate of Title Volume 5539 Folio 345, and delineated in red in Attachment 1, Aerial View, Main North Road (Central) Reserve for \$5,000 plus GST.
2. SA Power networks are to be responsible for all costs associated with the lodgement and documentation of the Easement.

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3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents

#### **2.6.1 Capital Works Report – December 2018**

1. Amend the 2018/19 Building Renewal Program to include Pine Lakes Centre New Shade Shelter and change Skate Park Toilet Renewal from Unity Park to Salisbury North.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item 2.6.1 Works and Services Committee, 21 January 2019) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.
3. Submission of a non-discretionary 2018/19 second quarter budget review bid to reflect the additional \$180k of capital income and expenditure associated with the new Greater Edinburgh Parks drainage infrastructure within PR17205 Watercourse Management Works.
4. Submission of a non-discretionary 2018/19 second quarter operating budget review bid for an additional \$100k as a result of the clean-up associated with the inclement weather occurring in spring 2018, enabling the engagement of contractors to complete the backlog of regular tree maintenance services.
5. Submission of an approved non-discretionary 2018/19 second quarter capital budget review bid for an additional \$75k for PR17103 City Pride – Renewal of Feature Landscapes Program, Keyhole Park Reserve and Mawson Lakes Boulevard projects, with staff having the authority to action these projects with approval of this report (Works and Services, Item 2.6.1 21 January 2019).
6. Transfer \$80k of available capital expenditure budget from the PR17055 Outdoor Furniture Program to PR25044 Autism Friendly Play Space Program to enable full scope delivery of the Perry Street Reserve Project

#### **2.6.2 CoolSeal Pavement Preservation Trial**

1. The report be received.

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### **2.6.3 Salisbury Oval Master Plan Implementation – Sport and Recreation Civil and Landscape Works**

1. That the report be noted.
2. That the 2019/2020 budget for the Salisbury Oval Project be increased to \$1.68M, and that this be reflected in the budget bid, which is to be included as a non-discretionary item into the 2019/20 budget process.
3. That construction of the proposed access road from Brown Terrace be commenced this financial year.

### **2.7.1 Left Turning Lane onto Salisbury Highway**

1. This report be received and noted.
2. Staff to monitor changes in traffic conditions at the conclusion of the Department of Planning, Transport and Infrastructure's (DPTI) project to install a right turn lane at this location. It is expected that delays for left-turning motorists will be reduced as part of this project.
3. Staff to liaise with DPTI should significant delays for left-turning motorists still exist at the conclusion of this project, which is currently scheduled to be completed within the 2018/19 financial year.

### **W&S-OB1 Use of Mulch and Compost in Council Maintained Spaces**

1. That Council provides a report on maximising the use of mulch and compost sourced from green waste and chipped trees in Council maintained spaces.
2. The report includes reference to viability of providing free mulch or compost to residents when surplus is available.

### **W&S-OB3 Traffic Management Solutions – Jessie Road and Tracy Avenue, Paralowie**

1. That staff undertake traffic counting and speed measures on Jessie Road and Tracy Avenue, Paralowie.
2. Staff provide a report on traffic management solutions regarding hoon driving on these roads.

**CARRIED  
0072/2019**

The meeting then proceeded to consider Items 2.4.2 and W&S-OB1 which were withdrawn to be considered separately.

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#### **2.4.2 Use of Thermal Methods for Weed Control**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. The information be received.
2. Thermal weed control methods be available to Council staff as an alternative where there are significant environment or health issues, as determined by staff. (Such examples could include community produce gardens or where a member of the public registers a health issue and requests no herbicide application nearby).
3. Staff provide a report on the outcomes of steam technology after a 12 month period in relation to its uses outlined in part 2.
4. Staff continue to keep abreast of technological advances in alternative weed control methods.

**CARRIED  
0073/2019**

#### **W&S-OB2 Reduction of Illegal Dumping**

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. That Council bring back a report looking at proactive ways of reducing illegal dumping (such as CCTV and increasing awareness of alternative waste services) and associated costs by March 2019 to enable an appropriate budget bid to be prepared.

**CARRIED  
0074/2019**

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## **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr J Woodman  
Seconded Cr S Ouk

That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 29 January 2019), and listed below:

### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

### **3.2.1 Appointment of Independent Members on the Council Assessment Panel**

1. For the purposes of the Expression of Interest process for the appointment of the members to the Salisbury Council Assessment Panel, Council endorse the draft *Council Assessment Panel Terms of Reference* as set out in Attachment 1 to this report (Resources and Governance 3.2.1, 21/01/2019), and the Terms of Reference be resubmitted to Council at a later date for further consideration and adoption.
2. The remuneration for Panel members not be increased, with the exception of the remuneration for the Elected Members on the Panel to be increased to the same level as an independent member.
3. A report be provided to Council in April 2019 for the appointment of Independent Members to the Council Assessment Panel.

### **3.4.1 Nominations Sought for two (2) casual vacancies of the Greater Adelaide Regional Organisation of Councils (GAROC)**

1. The information be received.

### **3.6.1 Variation to Delegations**

1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 4 February 2019 of those powers and functions under the following:

- 1.1 *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018*

- 
- Regulations 5(3), 5(6), 21(4), 21(5), 9(7), 25(6), 26(2), 33, Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3
2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2 and 3, Item No. 3.6.1, Resources and Governance Committee, 21/01/2019) are hereby delegated from 5 February 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011*, *South Australian Public Health (Legionella) Regulations 2013*, *South Australian Public Health (Wastewater) Regulations 2013*, *South Australian Public Health (General) Regulations 2013* and *South Australian Public Health (Fees) Regulations 2018* as follows:
- Liquor Licensing Act 1997*
- Sections 131(ab), 131(ad) and 131(c) – Attachment 2
- South Australian Public Health Act 2011*, *South Australian Public Health (Legionella) Regulations 2013*, *South Australian Public Health (Wastewater) Regulations 2013*, *South Australian Public Health (General) Regulations 2013* and *South Australian Public Health (Fees) Regulations 2018*.
- Regulations 5(3), 5(6), 9(7), 25(6), 26(2), Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3
3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011*, *South Australian Public Health (Legionella) Regulations 2013*, *South Australian Public Health (Wastewater) Regulations 2013*, *South Australian Public Health (General) Regulations 2013* and *South Australian Public Health (Fees) Regulations 2018*.



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### **3.6.2 Review of Flag Policy**

1. The information be received.
2. The Flag Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 21/01/2019), be endorsed.

### **3.6.3 Review of Protocol for Civic Events/Functions Policy**

1. The Information be received.
2. The Protocol for Civic Events and Functions Organised by the City of Salisbury as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 21/01/2019) be endorsed, subject to the deletion of the words “as a representative of an invited guest” in Section F of the draft policy.

### **3.6.4 Review of Informal Gatherings Policy**

1. The information be received.
2. The Informal Gatherings Policy, as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 21/01/2019) be endorsed.

### **3.6.5 Review of Hardship Policy for Residential Salisbury Water Customers**

1. The information be received.
2. The Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Resources and Governance 3.6.5, 18/02/2019), be endorsed.

**CARRIED  
0075/2019**

## **5.4 Audit Committee of Council**

No Audit Committee of Council meeting was held in January 2019.

## **5.5 Council Assessment Panel**

No Council Assessment Panel meeting was held in January 2019.

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**5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Item:

**6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 January 2019**

which was withdrawn to be considered separately.

**6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.
1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 14 January 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

**6.1.1 Budget Process 2019/2020**

1. Information be received.

**CARRIED  
0076/2019**

The meeting then proceeded to consider Item 6.0.2 which was withdrawn to be considered separately.

**6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 January 2019**

**IBD-OB1 Review of Verge Maintenance Program**

Moved Cr C Buchanan  
Seconded Cr S Reardon

1. Council undertake a formal program review of the verge cutting activity.
2. The review to include:
  - (a) An overview of current service levels and investigate cost and level of service trends, cost and quality of service by employees versus contractors.

- 
- (b) The review to give consideration to litter collection from the verge as part of the mowing process.
  - (c) Council undertaking city-wide public consultation to better understand community expectations of service levels and to propose alternatives.
  - (d) Consideration of City of Port Adelaide Enfield and City of Charles Sturt models as comparisons of verge maintenance delivery.
  - (e) Consideration of the use of incentive for residents to maintain and develop their own verges.
  - (f) Consideration of the use of alternate lower maintenance verge treatments.

**CARRIED  
0077/2019**

**6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr C Buchanan  
Seconded Cr S Reardon

- 1. The information be received.

**CARRIED  
0078/2019**

**6.0.2-IBDSC2 Appointment of Deputy Chair - Innovation and Business Development Sub Committee**

Moved Cr C Buchanan  
Seconded Cr S Reardon

- 1. Cr C Buchanan be appointed as Deputy Chair of the Innovation and Business Development Sub Committee for a term of two (2) years.

**CARRIED  
0079/2019**

**6.0.2-IBDSC3 Continuous Improvement Framework - Progress Report**

Moved Cr C Buchanan  
Seconded Cr S Reardon

- 1. That the information be received and noted.

**CARRIED  
0080/2019**

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**5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr S Reardon  
Seconded Cr L Braun

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 14 January 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Item:

**7.2.4 29/2018: North Pines Sports and Social Club - Community Grants Program Application**

which was withdrawn to be considered separately.

**7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

**7.2.1 Youth Sponsorship Applications - November and December 2018**

1. The information be received.

**7.2.2 Community Grants Program Applications for December 2018**

1. The information be received and noted.

**7.2.3 27/2018: UniSA Eagles Gridiron Club - Community Grants Program Report**

1. The information be received and noted.

**7.2.5 Community Event Sponsorship Funding**

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, that the following applications are approved through Round two (2) of Community Events Sponsorship Program:
  - a. Grant No. 1/2019: Karrendi Primary School, application for \$4,077 for the 50th Anniversary Celebration (Parafield Gardens).
  - b. Grant No. 2/2019: Australian Refugee Association, application for \$5,000 for the ARA's Healthy Living Expo (Salisbury Primary School).

- 
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, the following application is provided in principle support and will be considered for approval through Round two (2) of Community Events Sponsorship Program subject to the provision of a more detailed budget in February 2019:
    - a. Grant No. 3/2019: Game Fishing Club of South Australia application for \$5,000 for the Mawson Lakes Carp Fishing Competitions (held in conjunction with Salisbury Plays (Mawson Lakes).
  3. Note that the following acquittals be received;
    - a. Mawson Lakes Community Church, Project Acquittal Report for The John Maxwell Team Global Youth Initiative (Mawson Lakes).
    - b. Para Vista Preschool – 7, Project Acquittal Report for the 50th Anniversary Celebration
    - c. United Way South Australia for the Read Aloud Open Day @ Parafield Airport.
  4. Note that the following acquittal remains outstanding due to timing of the event;
    - a. The Gilles Plains Lions Club (who auspiced the application from the Mawson Lakes Lions sub-branch) for the Mawson Lakes Carols.

**SRG-OB1 Grants for Defibrillators**

1. That a report be provided regarding the establishment of a new grant funding program for assisting sporting and community clubs in the City of Salisbury to purchase defibrillators.

**CARRIED  
0081/2019**

The meeting then proceeded to consider Item 7.2.4 which was withdrawn to be considered separately.

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**7.2.4 29/2018: North Pines Sports and Social Club - Community Grants Program Application**

*Cr C Buchanan declared an actual conflict of interest on the basis of being the President of the North Pines Sports and Social Club.*

*Cr C Buchanan left the meeting at 8:51 pm.*

Moved Cr G Reynolds

Seconded Cr P Jensen

1. The information be received and noted.

**CARRIED  
0082/2019**

*Cr C Buchanan returned to the meeting at 8:51 pm.*

**5.8 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan

Seconded Cr J Woodman

That Council adopt the recommendations of the CEO Review Committee meeting on 15 January 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 29 January 2019), and listed below:

**8.1.1 Future Reports for the CEO Review Committee**

1. The information be received

**8.1.2 CEO Key Performance Indicators Status Update**

1. Information be received.
2. Progress towards achievement of the endorsed 2018/2019 Key Performance Indicators be noted and endorsed.
3. Professional Development activity for the CEO be endorsed.

**8.1.3 CEO Performance Appraisal Survey 2018/2019**

1. Information be received.
2. The CEO Performance Appraisal Survey 2019 is provided to Elected Members.
3. The CEO Performance Appraisal Survey 2019 (attached) be endorsed, noting new organisational Values will be substituted prior to issue.

**CARRIED  
0083/2019**

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## 6. GENERAL BUSINESS REPORTS

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### 6.1 Local Government Association Ordinary General Meeting 12/04/2019 - Call for Proposed Items of Business

Moved Cr L Braun  
Seconded Cr M Blackmore

That Council determine there are no items of business it wishes to submit to the Local Government Association Ordinary General Meeting being held on 12 April 2019.

**CARRIED  
0084/2019**

## 7. MOTIONS ON NOTICE

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### 7.1 Motion on Notice - Portable CCTV Cameras

*Cr S Reardon sought leave of the meeting to speak for a second time and leave was granted.*

*Cr S Ouk left the meeting at 9:07 pm.*

*Cr S Ouk returned to the meeting at 9:09 pm.*

Moved Cr C Buchanan  
Seconded Cr D Proleta

That:

1. As part of Council's strategy to combat illegal dumping, hoon driving and graffiti:
  - a report be provided informing Council of the cost for the purchase, installation and utilisation of portable hidden CCTV cameras to capture on video and ultimately prosecute offenders;
  - the report be provided in time for consideration of the matter as part of the 2019/2020 budget process;
  - Ward Councillors be consulted to identify illegal dumping, hoon driver and graffiti hot spots in the City of Salisbury.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

That:

1. As part of Council's strategy to combat illegal dumping, hoon driving and graffiti:
  - a report be provided informing Council of the cost for the purchase, installation and utilisation of portable hidden CCTV cameras to capture on video and ultimately prosecute offenders;
  - the report be provided in time for consideration of the matter as part of the 2019/2020 budget process;
  - Ward Councillors be consulted to identify illegal dumping, hoon driver and graffiti hot spots in the City of Salisbury.
  - That the strategy also look at ways in which we could network and utilize other CCTV cameras.

**CARRIED  
0085/2019**

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## **8. MAYOR'S DIARY**

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### **8.1 Mayor's Diary**

Moved Cr J Woodman  
Seconded Cr D Proleta

1. That this information be noted.

**CARRIED**  
**0086/2019**

## **9. ELECTED MEMBER REPRESENTATION ACTIVITIES**

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No activities were reported at the meeting.

## **10. QUESTIONS WITHOUT NOTICE**

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### **10.1 Question Without Notice - Gulfview Heights Lake**

Cr Reardon asked a question in relation to the condition of the lake at Gulfview Heights.

General Manager City Infrastructure advised that the lake was structurally sound but the clay has dried out and needs replacing before it is re-filled. Further details will be made available in the report due next month.

### **10.2 Question Without Notice - AGH Cox Reserve Lake**

Cr Woodman asked a question in relation to additional birds coming in to the AGH Cox Reserve diminishing the water, and can the lake be filled.

General Manager City Infrastructure took the Question on Notice.

### **10.3 Question Without Notice - Corella Management**

Cr Buchanan asked the following questions in relation to corella management:

When is the corella dispersal program due to conclude?

Has the noise dispersal program been utilised in McGuinness Avenue?

Are more dispersal methods planned in future given the corellas are still there?

General Manager City Infrastructure took the Question on Notice.

### **10.4 Question Without Notice - Ant Infestation - Paralowie**

#### **Recommendation**

Cr Grenfell asked a question in relation to an ant infestation in Ascot Drive Reserve, Paralowie, and when will it be inspected and treated?

General Manager City Infrastructure took the Question on Notice.



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**11. QUESTIONS ON NOTICE**

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**11.1 Question on Notice - Salisbury Park Shopping Centre**

At the 17/12/2018 Council meeting, Cr Adam Duncan asked the following question, which was taken on notice:

Whether staff were aware of any applications to demolish the Salisbury Park Shopping Centre.

Acting General Manager City Development, Mr Chris Zafiropoulos has provided the following response:

Council has not received a development application to demolish the Salisbury Park Shopping Centre.

**Further Question**

Cr Duncan asked a further question in relation to whether Council would write to the owner of the Salisbury Park Shopping Centre, highlighting the derelict state of the old centre and recommend bringing forward any future development or demolition plans if possible. The letter to also highlight that the non-maintained carpark is still being used by visitors to the kindergarten and the primary school, its visual appearance and prominent location to the kindergarten and the primary school, and its recent fresh batch of graffiti on the building.

The Question was taken on Notice

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**12. OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**12.1 Motion Without Notice - Cuts to Bus and Train Services**

Moved Cr K Grenfell  
Seconded Cr C Buchanan

That the Mayor write to the Premier, the Minister for Transport and the Leader of the Opposition and the Shadow Minister for Transport to express the City of Salisbury's strong opposition to the budget cuts that have caused the cuts to bus and train services to the public.

**CARRIED  
0087/2019**

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**13. CONFIDENTIAL ITEMS**

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There were no Confidential Items for discussion.

The meeting closed at 9.33 pm.

CHAIRMAN.....

DATE.....



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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Policy and Planning Committee met on 18 February 2019 to consider 12 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 February 2019), and listed below:

##### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

##### **1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 12 February 2019**

1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council, and also noting that Cr M Blackmore was an apology for the meeting:

##### **YC1 Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2019**

1. Rebecca Etienne be appointed to the position of Chairperson of the Youth Council Sub Committee for 2019.
2. Mon Maya Chamlagai be appointed to the position of Deputy Chairperson of the Youth Council Sub Committee for 2019.

##### **YC2 Future Reports for the Youth Council Sub Committee**

1. The information be received.

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### **YC3 Youth Council Project Teams 2019**

1. The following project teams be endorsed to be undertaken in 2019 by the Youth Council:
  - a. Domestic & Family Violence Project Team
  - b. Life Beyond 18
2. Luke Hall be appointed to the position of Team Leader, Domestic & Family Violence Project Team.
3. Thomas Wood be appointed to the position of Team Leader, Life Beyond 18 Project Team.

### **YC4 Youth Programs and Events Update Jan - April 2019**

1. That the information be received and noted.

### **YC5 Salisbury North Skate Park Upgrade**

1. The information within the report be received and noted.
2. Staff to work with Youth Council members to develop a business case for social programs that focus on recreation and education, in alignment with and not isolation of other Community Development activities
3. The other listed upgrades (excluding maintenance) to Salisbury North skate park to be investigated after the development of a business case for social programs.

### **YC6 Judd Street Laneway Status**

1. That the information update be received and noted.
2. It is proposed that Youth Council provide input into the Salisbury City Centre re-development.

### **YC7 University Partnership Project Update**

1. That the information be received and noted.

### **1.1.2 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 February 2019**

1. The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

#### **SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee**

1. The information be received.

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**SIPSC2 Appointment of Deputy Chair - Strategic and International Partnerships Sub Committee**

1. Cr Donna Proleta be appointed as Deputy Chair of the Strategic and International Partnerships Sub Committee for a term of two years.

**SIPSC3 Background Context for Civic Relationships**

1. That this report be received and noted.

**SIPSC4 Update on the 2018 Mobara Delegation**

1. That the information report be received and noted.
2. Staff communicate with representatives of Mobara Delegates to investigate opportunities to change the cycle of visits to take place outside the year of our Local Government Elections.

**SIPSC5 Linyi Background and Update**

1. That this report be noted.
2. That Council take no further action on visiting Linyi this financial year but continue to liaise with Linyi regarding the direction of its international program to identify complementary opportunities.

**SIPSC-OB1 Strategic and International Partnerships Sub Committee Terms of Reference Review**

1. That staff review the Strategic and International Partnerships Sub Committee Terms of Reference for the purpose of providing a strategic focus that encourages and enables the identification of opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes, including any budget implications.
2. That staff identify preliminary opportunities for Sub Committee consideration with potential for further assessment and pursuit.
3. That a report be provided to the Sub Committee discussing these matters at its May 2019 meeting, and include advice on cost implications of any changed approach.

**1.1.3 Project to Develop a Coordinated Local Government Sector Approach to Disability Access and Inclusion Planning**

1. The Mayor, through the Greater Adelaide Region of Councils, requests the Local Government Association Board to support and resource the Disability Access and Inclusion Plan Project.
2. Staff apply for an internal LGA Research and Development Scheme grant for the Disability Access and Inclusion Plan Project in collaboration with other members of the Greater Adelaide Region of Councils.

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#### **1.1.4 Northern Workforce Blueprint**

1. That this report be received and noted.

#### **1.1.5 Safety in the City of Salisbury**

1. That this report be received and noted.
2. That Council work with State and Federal Governments to identify appropriate funding for CCTV cameras.

#### **1.1.6 City of Salisbury Events**

1. The Salisbury Plays event schedule for Ingle Farm in May 2019 be rotated each year between Ingle Farm and the Paddocks in alternate years to provide equitable access for residents and community groups across the City.
2. The Salisbury Plays event scheduled for Bridgestone Reserve in September 2019 and 2020 be relocated in 2021 to the Burton/Paralowie area to provide equitable access for residents and community groups across the City.
3. Note that a budget bid for \$30,000 for a White Ribbon event has been prepared for consideration.
4. Note that a funding application has been successful through the State Government for purchase of a Marveloo (a mobile accessible restroom catering for people with a severe disability and their carers) and a budget bid will be prepared for \$23,500 for operating costs.

#### **1.1.7 Future Directions – Indoor Recreation Facilities**

1. The information be received.
2. A detailed feasibility study be undertaken to determine the future provision of indoor recreation wellness and aquatic facilities in the City of Salisbury which considers any unique selling proposition (wellness, rehabilitation, hydrotherapy), focusing on the Community Hubs (Burton and Ingle Farm).

#### **1.1.8 Future Directions – Community Hubs**

1. The report provided for information and discussion be received.
2. Community Hubs be developed as follows:
  - 2019/20 - Concurrent concept development for Burton and Ingle Farm wellness centre investigations (as recommended in the Indoor Recreation Centres future directions paper (Policy and Planning 1.1.7, 18/02/2019)), and detailed design development of Burton.
  - 2020/21 - Capital Delivery Burton and detailed design development Ingle Farm.
  - 2021/22 - Capital Delivery Ingle Farm.

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**1.2.1 Approach to supporting Business Networking.**

1. That Council note this report
2. That Council support the proposed approach to supporting locally-focussed networking events.
3. That Council consider allocation of \$35k to support the establishment of a local business network program as part of the 2019-20 budget process

**1.3.1 Salisbury Community Hub - Civic Square Placemaking Lighting and Cemetery Upgrade**

1. That the Civic Square placemaking lighting concept provided as Attachment 1 (Item 1.3.1, Policy and Planning, 18/02/2019) be endorsed and the administration proceed to finalise the variation to the Contract Sum with Hansen Yuncken.
2. That a new initiative operating bid be prepared for the 2019/20 Budget for Phase 1 of the Salisbury City Centre Methodist Cemetery Improvement Project for Council consideration.
3. That staff explore options and report back for reducing the annual maintenance costs for the cemetery.

**1.3.2 Mawson Lakes Indented Car Parking Bays and Trader Car Parking**

1. The information be received.
2. That staff provide information regarding permit parking in the further report on parking scenarios.

OR

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 February 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| COMMITTEE AGENDA<br>ITEM NO. and TITLE   | EXECUTIVE SUMMARY AND COMMITTEE<br>RECOMMENDATION TO COUNCIL   |
|--|--|
| <p><u>Item No. 1.0.1</u><br/>Future Reports for the Policy and Planning Committee</p>                                | <p><b>SUMMARY:</b><br/>The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be received.</p>   |
| <p><u>Item No. 1.1.1</u><br/>Minutes of the Youth Council Sub Committee meeting held on Tuesday 12 February 2019</p> | <p><b>SUMMARY:</b><br/>The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 12 February 2019 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information contained in the Minutes of the meeting held on be received and noted and that the following recommendations contained therein be adopted by Council, with the exception of noting Cr M Blackmore as an apology for the meeting:</p> <p><b>YC1 Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2019</b></p> <ol style="list-style-type: none"> <li>1. Rebecca Etienne be appointed to the position of Chairperson of the Youth Council Sub Committee for 2019.</li> <li>2. Mon Maya Chamlagai be appointed to the position of Deputy Chairperson of the Youth Council Sub Committee for 2019.</li> </ol> <p><b>YC2 Future Reports for the Youth Council Sub Committee</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> </ol> <p><b>YC3 Youth Council Project Teams 2019</b></p> <ol style="list-style-type: none"> <li>1. The following project teams be endorsed to be undertaken in 2019 by the Youth Council: <ol style="list-style-type: none"> <li>a. Domestic &amp; Family Violence Project Team</li> <li>b. Life Beyond 18</li> </ol> </li> <li>2. Luke Hall be appointed to the position of Team Leader, Domestic &amp; Family Violence Project Team.</li> <li>3. Thomas Wood be appointed to the position of Team Leader, Life Beyond 18 Project Team.</li> </ol> |



|   |   |
|---|---|
|   | <p><b>YC4 Youth Programs and Events Update Jan - April 2019</b></p> <ol style="list-style-type: none"> <li>1. That the information be received and noted.</li> </ol> <p><b>YC5 Salisbury North Skate Park Upgrade</b></p> <ol style="list-style-type: none"> <li>1. The information within the report be received and noted.</li> <li>2. Staff to work with Youth Council members to develop a business case for social programs that focus on recreation and education, in alignment with and not isolation of other Community Development activities</li> <li>3. The other listed upgrades (excluding maintenance) to Salisbury North skate park to be investigated after the development of a business case for social programs.</li> </ol> <p><b>YC6 Judd Street Laneway Status</b></p> <ol style="list-style-type: none"> <li>1. That the information update be received and noted.</li> <li>2. It is proposed that Youth Council provide input into the Salisbury City Centre re-development.</li> </ol> <p><b>YC7 University Partnership Project Update</b></p> <ol style="list-style-type: none"> <li>1. That the information be received and noted.</li> </ol> |
| <p><u>Item No. 1.1.2</u><br/>Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 February 2019</p> | <p><b>SUMMARY:</b><br/>The minutes and recommendations of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 February 2019 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council:</li> </ol> <p><b>SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> </ol> <p><b>SIPSC2 Appointment of Deputy Chair - Strategic and International Partnerships Sub Committee</b></p> <ol style="list-style-type: none"> <li>1. Cr Donna Proleta be appointed as Deputy Chair of the Strategic and International Partnerships Sub Committee for a term of two years.</li> </ol>   |

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|  | <p><b>SIPSC3 Background Context for Civic Relationships</b></p> <ol style="list-style-type: none"> <li>1. That this report be received and noted.</li> </ol> <p><b>SIPSC4 Update on the 2018 Mobara Delegation</b></p> <ol style="list-style-type: none"> <li>1. That the information report be received and noted.</li> <li>2. Staff communicate with representatives of Mobara Delegates to investigate opportunities to change the cycle of visits to take place outside the year of our Local Government Elections.</li> </ol> <p><b>SIPSC5 Linyi Background and Update</b></p> <ol style="list-style-type: none"> <li>1. That this report be noted.</li> <li>2. That Council take no further action on visiting Linyi this financial year but continue to liaise with Linyi regarding the direction of its international program to identify complementary opportunities.</li> </ol> <p><b>SIPSC-OB1 Strategic and International Partnerships Sub Committee Terms of Reference Review</b></p> <ol style="list-style-type: none"> <li>1. That staff review the Strategic and International Partnerships Sub Committee Terms of Reference for the purpose of providing a strategic focus that encourages and enables the identification of opportunities for the City of Salisbury to encourage knowledge transfer across economic, community, cultural and environmental themes, including any budget implications.</li> <li>2. That staff identify preliminary opportunities for Sub Committee consideration with potential for further assessment and pursuit.</li> <li>3. That a report be provided to the Sub Committee discussing these matters at its May 2019 meeting, and include advice on cost implications of any changed approach.</li> </ol> |
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| <p><u>Item No. 1.1.3</u><br/>Project to Develop a Coordinated Local Government Sector Approach to Disability Access and Inclusion Planning</p> | <p><b>SUMMARY:</b><br/>The SA Disability Inclusion Act 2018 requires all Councils to develop Disability Access and Inclusion Plans (DAIP) every 4 years in consultation with people with disability. The first plan is to be published by 31st October 2020.<br/>The Inclusion Project Officer and his counterpart at the City of Adelaide propose a project (see attached) to coordinate a response across the Local Government sector. This will benefit all Councils and their communities.<br/>Council can support this project by requesting the Greater Adelaide Region of Councils to recommend that the Local Government Association allocate staff time to this project. The project is dependent on funding from the March 2019 internal round of the LGA Research and Development Scheme. It will also be assisted by a \$5,000 contribution from up to 8 Councils which choose to join the Project Reference Group.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The Mayor, through the Greater Adelaide Region of Councils, requests the Local Government Association Board to support and resource the Disability Access and Inclusion Plan Project.</li> <li>2. Staff apply for an internal LGA Research and Development Scheme grant for the Disability Access and Inclusion Plan Project in collaboration with other members of the Greater Adelaide Region of Councils.</li> <li>3. Council endorse the preparation of a 4th Quarter budget bid for \$5000 to support the project, pending success of the LGA grant application.</li> </ol> |
| <p><u>Item No. 1.1.4</u><br/>Northern Workforce Blueprint</p>  | <p><b>SUMMARY:</b><br/>Northern Futures has approached Community development to participate in a refresh of the 2011 Northern Adelaide Skills, Workforce and Employment Blueprint. This report outlines the project outcomes being sought by Northern Futures and the benefits anticipated residents of the City of Salisbury.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That this report be received and noted.</li> </ol>  |
| <p><u>Item No. 1.1.5</u><br/>Safety in the City of Salisbury</p>   | <p><b>SUMMARY:</b><br/>This report provides an overview and further information on community safety across the City of Salisbury and advice from SAPol on community safety issues and measures for improving safety.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That this report be received and noted.</li> <li>2. That Council work with State and Federal Governments to identify appropriate funding for CCTV cameras.</li> </ol>   |

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| <p><u>Item No. 1.1.6</u><br/>City of Salisbury Events</p>                       | <p><b>SUMMARY:</b><br/>This report provides an update of events across the City of Salisbury and responds to Council resolution 2363/2018 for a future report be brought back discussing the potential to rotate location of events in future financial years, or contemplate alternating venues. The report also provides information about other event opportunities such as Tour Down Under, White Ribbon, and Remembrance Day and provides information regarding a successful funding application for a Marveloo (a mobile accessible toilet and change facility for people with a severe disability and their carers) is also contained.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The Salisbury Plays event schedule for Ingle Farm in May 2019 be rotated each year between Ingle Farm and the Paddocks in alternate years to provide equitable access for residents and community groups across the City.</li> <li>2. The Salisbury Plays event scheduled for Bridgestone Reserve in September 2019 and 2020 be relocated in 2021 to the Burton/Paralowie area to provide equitable access for residents and community groups across the City.</li> <li>3. Note that a budget bid for \$30,000 for a White Ribbon event has been prepared for consideration.</li> <li>4. Note that a funding application has been successful through the State Government for purchase of a Marveloo (a mobile accessible restroom catering for people with a severe disability and their carers) and a budget bid will be prepared for \$23,500 for operating costs.</li> </ol> |
| <p><u>Item No. 1.1.7</u><br/>Future Directions Indoor Recreation Facilities</p> | <p><b>SUMMARY:</b><br/>This paper outlines some key changes and priorities for consideration in relation to the future directions for councils Indoor recreation facilities and provides draft recommendations to be considered by Council in February 2019.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. A detailed feasibility study be undertaken to determine the future provision of indoor recreation wellness and aquatic facilities in the City of Salisbury which considers any unique selling proposition (wellness, rehabilitation, hydrotherapy).</li> </ol>   |

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| <p><u>Item No. 1.1.8</u><br/>Future Directions<br/>Community Hubs</p>           | <p><b>SUMMARY:</b><br/>This report provides information with respect to the future directions for the further development of Community Hubs and provides draft recommendations proposed to be considered by Council in February 2019. The report proposes the staging of Community Hub developments over a three year period and provides the rationale and context for Councils consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The report provided for information and discussion be received.</li> <li>2. Community Hubs be developed as follows: <ul style="list-style-type: none"> <li>• 2019/20 - Concurrent concept development for Burton and Ingle Farm wellness centre investigations (as recommended in the Indoor Recreation Centres future directions paper (Policy and Planning 1.1.7, 18/02/2019)), and detailed design development of Burton.</li> <li>• 2020/21 - Capital Delivery Burton and detailed design development Ingle Farm.</li> <li>• 2021/22 - Capital Delivery Ingle Farm.</li> </ul> </li> </ol> |
| <p><u>Item No. 1.2.1</u><br/>Approach to Supporting<br/>Business Networking</p> | <p><b>SUMMARY:</b><br/>This report provided an outline of a proposed approach for Council, through the Polaris Business and Innovation Centre, to support locally-focused networking events and programs. The proposed approach reflects a desire to support a range of high quality programs and events appropriate for a broader range of businesses. It also reflects the ability of Polaris to deliver its services in targeted manner consistent with program review recommendations, reduced staff resources and an increase in networking opportunities being delivered in the region and its surrounds.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That Council note this report</li> <li>2. That Council support the proposed approach to supporting locally-focused networking events.</li> <li>3. That Council consider allocation of \$35k to support the establishment of a local business network program as part of the 2019-20 budget process.</li> </ol>   |

Item No. 1.3.1

Salisbury Community Hub -  
Civic Square Placemaking  
Lighting and Cemetery  
Upgrade

**SUMMARY:**

The Salisbury Community Hub is a significant strategic project that will redefine how we provide services and interact with our community while also contributing towards the delivery of Council's endorsed Salisbury City Centre renewal agenda.

As reported in December 2017 (Item 1.3.2, Policy and Planning, 11/12/2017) a list of additional ideas for the Civic Square, outside the Hansen Yuncken contract scope of works, was identified by Elected Members and community feedback to further improve the major event capacity and evening activation in the Civic Square. A budget allocation was retained for potential future Civic Square works as part of Council's consideration of budgeted works (Item GB6.1 Confidential, Council, 28/05/2018).

As a result, Council set aside approximately \$234k of the Civic Square additional funds as a provisional sum budget for the delivery of feature placemaking lighting to the Civic Square. The release of the funds was subject to completion of a concept by specialist lighting design consultants NDY Light incorporating the associated cost estimates to demonstrate the scope is within the assigned Provisional Sum. The completed report is provided to Council as Attachment 1 for endorsement to finalise the project as a variation to the Hansen Yuncken contract within the allocated reserve budget allocation. Council endorsement is required on the placemaking lighting concept by the end of February 2019, to ensure detailed design and light fixture procurement can occur for delivery by Hansen Yuncken as part of the Principal Building Works by the project Practical Completion date.

Following Elected Member feedback and complementary to the placemaking lighting design, the administration has considered potential upgrades and improved maintenance opportunities for the Methodist Cemetery that sits immediately adjacent to the Salisbury Community Hub and Civic Square. This heritage cemetery is not owned by Council. Preliminary consultation has occurred with the land owner representatives including the Salisbury Uniting Church Minister and representative of the Uniting Church Head Office and a scope of works is included in this report for discussion. Subject to Council endorsement the administration can prepare a budget bid for Council consideration to undertake Phase 1 of works ahead of the opening of the Salisbury Community Hub in late 2019 as part of Budget 2019/20.

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|  | <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the Civic Square placemaking lighting concept provided as Attachment 1 (Item 1.3.1, Policy and Planning, 18/02/2019) be endorsed and the administration proceed to finalise the variation to the Contract Sum with Hansen Yuncken.</li> <li>2. That a new initiative operating bid be prepared for the 2019/20 Budget for Phase 1 of the Salisbury City Centre Methodist Cemetery Improvement Project for Council consideration.</li> <li>3. That staff explore options and report back for reducing the annual maintenance costs for the cemetery.</li> </ol>  |
| <p><u>Item No. 1.3.2</u><br/>Mawson Lakes Indented Car Parking Bays and Trader Car Parking</p> | <p><b>SUMMARY:</b></p> <p>Car parking provision has been a concern in the Mawson Lakes area, particularly for customer parking around the Interchange area. Commuter car parking has been overflowing into the areas around the Interchange which has been impacting on availability of the on-street parking. Additional time controls around the Interchange have been imposed, and the Parafield Station car park has been improved and increased in capacity by DPTI which will result in a transfer of commuters away from the Mawson Lakes Interchange.</p> <p>An investigation into indented car parking bays has been requested as a solution to provide additional parking and overcome movement conflicts. Indentation is an expensive hard pave solution that does not increase the number of spaces in the street, but may overcome movement issues. The application of designated verge parking allowances is considered to be a suitable solution on a case by case basis.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. That staff provide information regarding permit parking in the further report on parking scenarios.</li> </ol> |

**CO-ORDINATION**

Officer: MG  
Date:





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## 5.2 Works and Services Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### SUMMARY

The Works and Services Committee met on 18 February 2019 to consider 14 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, together with 2 other business items, are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 February 2019), and listed below:

#### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

#### **2.0.2 Road naming at Waterloo Corner**

1. That pursuant to Section 219 (1) of the Local Government Act 1999, the section of:

- a. Anjanto Road between Port Wakefield Road and the Northern Connector be renamed Davey Road;
- b. St Kilda Road between Port Wakefield Road and the Northern Connector be renamed Dunn Road;
- c. Undo Road between the Northern Connector and Robinson Road be renamed Driver Road;
- d. Summer Road between the Northern Connector and Robinson Road be renamed Robinson Road;

as shown in the plans forming Attachment 2 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019), and that the necessary statutory notifications take place.

2. Owners and occupiers be advised of the new road names and property numbers together with the checklist of notification of change of address as provided as Attachment 5 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019).

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3. Staff write to the Department of Transport, Planning and Infrastructure requesting:
    - a. Additional “St Kilda Attractions” signs be placed on the eastern side of Pt Wakefield Road, the exit from the Northern Connector to St Kilda and at the Northern Interchange.
    - b. Directional signage for St Kilda Township being placed at the intersection of St Kilda Road and Robinson Road.
    - c. Signage at the Northern Interchange clearly identifies the exit for Salisbury.

#### **2.4.1 Netball Courts**

1. Council notes the attached information.
2. A new initiative bid be submitted in the 2019/2020 budget consideration for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.
3. A new initiative bid be submitted in the 2019/2020 budget consideration for \$157,000 for the resurfacing of the netball courts at Salisbury Downs, as outlined in paragraphs 3.16 and 3.17 of the report.

#### **2.4.2 Little Corella Update**

1. The information be received.
2. The current short term deterrent methods be continued until the end of the Corella season, estimated to be April.
3. Consideration be given to assessing the streets most impacted in the Burton area by Little Corellas for possible inclusion in the 2019/2020 streetscape renewal program, depending on the condition and expected useful life of the street trees.
4. Committee notes that a Community Meeting with the residents in the Burton area to update them on Little Corella management actions has been organised on Thursday 21 February 2019.

#### **2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019.**

The information contained in the Minutes of the meeting held on be received and noted and that the following recommendations contained therein be adopted by Council:

##### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

##### **SPDSC2 Appointment of Deputy Chairperson - Strategic Property Development Sub Committee**

1. Cr Shiralee Reardon be appointed as Deputy Chair of the Strategic Property Development Sub Committee for a term of two years.

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- SPDSC3 Presentation on the Strategic Property Development Program**
1. The presentation be received.
- SPDSC4 Tranche 1 Update Report – Completion of Aboriginal Discovery Landscape Works at Emerald Green**
1. That \$2000 be transferred from 19739 Ryans Road – Emerald Green to 388122 Aboriginal Development Project Fund to enable the RAP Working Group to identify an appropriate recognition signage or other acknowledgement for the indigenous burial site, and that this be reflected in the second quarter budget review.
  2. That the close-out report for 19739 Ryans Road – Emerald Green will be presented to Strategic Property Development Sub-Committee in June 2019.
- SPDSC5 Tranche 2 - Boardwalk at Greentree Project Update Report**
1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.
- SPDSC6 Low Cost Affordable Housing Research**
1. That the report be received, and the Low Cost Affordable Housing Research Paper as provided in Attachment 1 (Item SPDSC6, Strategic Property Development Sub Committee, 12/02/2019) be noted.
  2. That an Affordable Housing Implementation Plan be developed as part of the two- year minor update of the Strategic Land Review for Council consideration in April 2019.
  3. That the Tranche 2 Lake Windemere project expression of interest process (Confidential Item: SPDSC6 – Lake Windemere Residential Update Report, Resolution No. 2077/2017) due to commence in early 2019 be expanded to include approaches to key stakeholders identified in the Low Cost Housing Research Report with the outcomes reported to Council by mid-2019.
- OB1 Framework Development for Additional Green Space in Salisbury**
1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury.

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### **2.6.1 Capital Works Report – January 2019**

1. Include the air conditioning replacement at Salisbury West Library, Salisbury Downs, within PR18097 Building Renewal Program.
2. As a non-discretionary 2018/19 third quarter budget bid, transfer \$15k from PR21409 Outdoor Sports Surface Renewal / Upgrade Program, together with \$63k from PR25046 Fitness Equipment Program; to PR21456 Reserve Upgrade Program to combine project funding associated with Settlers Park, Paralowie, reserve works.
3. That year two of PR22229 Major Flooding Mitigation Program be increased by \$639k, recognising that grant income for Paul's Drive, Valley View received is \$339k below expectations, and following concept design total project cost has increased by \$300k, to \$2,400k. To enable procurement and delivery of this project the revised 2019/20 budget of be included as a non-discretionary item.

### **2.6.2 Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View**

1. The information within the report be received.
2. The priority actions arising from the identified issues within the Petition be endorsed, namely:
  - a. Construct Proposed Stormwater Infrastructure (Attachment 1).
  - b. Regrade portion of kerb & gutter and road surface within Wendy Avenue.
  - c. Regrade portion of kerb & gutter and road surface within Avis Court.
  - d. Upgrade identified pram ramps in Wendy Avenue and Avis Court.
3. The optional actions arising from the identified issues within the Petition be endorsed, namely:
  - a. Re-surface entire length of Wendy Avenue and Avis Court, allowing time for the road surface to settle once stormwater works are undertaken.

### **2.6.3 Gulfview Heights Lake**

1. The information within the report be received.
2. Council consider reactivation of the Bay View Parade reserve irrigation, as part of the 2019/20 Budget Bid process (PSN000355).

### **2.6.4 Bridgestone Reserve Athletics Facility**

That Council note:

1. The information contained in the report, and adjustments included in the second quarter budget review being \$500,000 income gain from additional grant contribution, \$500,000 bid to enable delivery of the project meeting the requirements of the IAAF certification, and the retiming of the project.

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2. The increase to the 2019/20 budget bid for Bridgestone Reserve Athletics Facility of \$500,000 to enable lighting meeting IAAF certification, as a result of these funds being omitted from the Sports Field Lighting Program.
  3. If approved through the budget process outlined in Recommendation 1 and 2 of this report (Works and Services 2.6.4, 18/02/2019), the project now has anticipated expenditure of \$4.8M, with grant funding of \$1.5M, resulting in Council contribution to the project now revised from \$2.8Million to \$3.3Million.

#### **2.7.1 Traffic Safety – Anson Avenue, Parafield Gardens**

1. Council Staff to liaise with the shopping centre to extend the raised concrete median on the Anson Avenue approach to the roundabout, physically restricting the right turn out movement from the shops, **(Option 3)**.

#### **2.7.2 Alice Crescent, Burton – Request for indented parking bays**

1. Staff bring back a report examining the viability of indented parking bays or alternative actions to alleviate localised street congestion.
2. Further ongoing consultation be undertaken with residents along the street by Council traffic staff to reinforce the position of Council with respect to parking on the verge and footpath.
3. That the concerned resident who raised the matter of parking along Alice Crescent, Burton, be advised that Council staff have reviewed the request for indented parking bays along Alice Crescent and determined that they not warranted, and no further action is required.

#### **2.7.3 Traffic Safety – Melvina Road and Kings Road, Paralowie**

1. Council note that staff have been working with DPTI's Traffic Operation Investigations Team (asset owner) to improve the traffic control at this intersection through:
  - a. An extension of the existing concrete median at the protected right turn auxiliary lane on Kings Road near Melvina Road to provide a physical deterrent for motorists electing to complete an eastbound manoeuvre at this location.
  - b. Should this be unsuccessful, Council will request DPTI to install an additional raised median on the west of Kings Road, to ensure the left turn only out of Melvina Road.
2. Council note that staff were notified by DPTI on 11/02/2019 that the Council proposed option of extending the concrete median at the protected right turn auxiliary lane on Kings Road would be implemented at this site. DPTI have refined the concept design and are awaiting Contractor availability to construct this solution.

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#### **2.7.4 Installation of slow points on Daniel Avenue, Globe Derby Park**

1. That staff undertake a public consultation with the residents on Daniel Avenue and surrounding streets.
2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park.

#### **2.8.1 Investigation into Development of an App to Report Illegal Dumping**

1. Request NAWMA ascertain the cost to modify their service level agreement with SUEZ to include reporting of illegal activity.
2. Council receive regular feedback on the reporting of illegal dumping, graffiti and other reportable activity.
3. Council consider the approval of the proposed mobile CCTV budget bid as part of the 2019/20 budget review process.

#### **W&S-OB1 Modification of Traffic Island on Robinson Road, St Kilda**

1. Staff work with DPTI with a view to relocate or modify the traffic island on Robinson Road, St Kilda to enable residents and businesses to exit their properties from both directions

#### **W&S-OB2 Traffic Monitoring – Andrew Smith Drive, Parafield Gardens**

1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times.

OR

1. That Council adopt the recommendations of the Works and Services Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 February 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

#### **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <p align="center"><b><u>COMMITTEE<br/>AGENDA<br/>ITEM NO. and TITLE</u></b></p>      | <p align="center"><b><u>EXECUTIVE SUMMARY AND COMMITTEE<br/>RESOLUTION<br/>RECOMMENDED TO COUNCIL</u></b></p>   |
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| <p><u>Item No. 2.0.1</u><br/>Future Reports for the Works and Services Committee</p> | <p><b>SUMMARY:</b><br/>This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be received.</p>   |
| <p><u>Item No. 2.0.2</u><br/>Road Renaming at Waterloo Corner</p>                    | <p><b>SUMMARY:</b><br/>The Northern Connector has resulted in a number of roads at Waterloo Corner becoming no through roads or dead end roads (Anjanto Road, St Kilda Road, Undo Road and Summer Road). As a consequence it is necessary to consider renaming a section of these roads to avoid confusion of access to properties, particularly for emergency services access. This report seeks to inform Council about the outcomes of the public consultation process for the renaming of these roads and for Council to decide the names for the next step of the process.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>That:</p> <ol style="list-style-type: none"> <li>1. That pursuant to Section 219 (1) of the Local Government Act 1999, the section of:               <ol style="list-style-type: none"> <li>a. Anjanto Road between Port Wakefield Road and the Northern Connector be renamed Davey Road;</li> <li>b. St Kilda Road between Port Wakefield Road and the Northern Connector be renamed Dunn Road;</li> <li>c. Undo Road between the Northern Connector and Robinson Road be renamed Driver Road;</li> <li>d. Summer Road between the Northern Connector and Robinson Road be renamed Robinson Road;</li> </ol>               as shown in the plans forming Attachment 2 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019), and that the necessary statutory notifications take place.             </li> <li>2. Owners and occupiers be advised of the new road names and property numbers together with the checklist of notification of change of address as provided as Attachment 5 to this report (Item No. 2.0.2, Works and Services Committee, 18/02/2019).</li> </ol> |

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|  | <p>3. Staff write to the Department of Transport, Planning and Infrastructure requesting:</p> <ol style="list-style-type: none"> <li>a. Additional “St Kilda Attractions” signs be placed on the eastern side of Pt Wakefield Road, the exit from the Northern Connector to St Kilda and at the Northern Interchange.</li> <li>b. Directional signage for St Kilda Township being placed at the intersection of St Kilda Road and Robinson Road.</li> <li>c. Signage at the Northern Interchange clearly identifies the exit for Salisbury.</li> </ol>  |
| <p><u>Item No. 2.4.1</u><br/>Netball Courts</p>        | <p><b>SUMMARY:</b><br/>This report relates to a number of requests for the establishment of outdoor netball courts, including a request for a report regarding Salisbury North (per table Budget Workshop 1 – 28 February 2018 item WS1-17).</p> <p>The report canvasses the options relating to the three courts reinstatement at Salisbury Downs Oval with a budget estimate of around \$437,000 (including lighting, fencing, storage, and resurfacing) and \$605,000 for construction of a new single court with appropriate lighting and fencing at Salisbury North Oval (noting lack of off-street parking and access to change/toilet facilities). The report concludes that reinstatement of the courts would not be a practical investment for council due to the changing nature of the trend towards indoor facilities supported by the state and national netball codes.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council notes the attached information.</li> <li>2. A new initiative bid be submitted in the 2019/2020 budget consideration for \$240,000 for construction of a netball court at Salisbury North, as outlined in paragraphs 3.11 and 3.12 of the report.</li> <li>3. A new initiative bid be submitted in the 2019/2020 budget consideration for \$157,000 for the resurfacing of the netball courts at Salisbury Downs, as outlined in paragraphs 3.16 and 3.17 of the report.</li> </ol> |
| <p><u>Item No. 2.4.2</u><br/>Little Corella Update</p> | <p><b>SUMMARY:</b><br/>This report provides an overview of the status of the Little Corella population in the Burton precinct, including nuisance and impacts and short term actions put in place to curb the problem. The report highlights the need for an integrated longer term strategy and identifies a range of shorter and longer term options that are currently being evaluated and considered.</p>   |



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|   | <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The current short term deterrent methods be continued until the end of the Corella season, estimated to be April.</li> <li>3. Consideration be given to assessing the streets most impacted in the Burton area by Little Corellas for possible inclusion in the 2019/2020 streetscape renewal program, depending on the condition and expected useful life of the street trees.</li> <li>4. Committee notes that a Community Meeting with the residents in the Burton area to update them on Little Corella management actions has been organised on Thursday 21 February 2019</li> </ol>  |
| <p><u>Item No. 2.5.1</u><br/>Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019</p> | <p><b>SUMMARY:</b><br/>The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 12 February 2019 are presented for Works and Services Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 12 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council: <ul style="list-style-type: none"> <li><b>SPDSC1 Future Reports for the Strategic Property Development Sub Committee</b> <ol style="list-style-type: none"> <li>1. The information be received.</li> </ol> </li> <li><b>SPDSC2 Appointment of Deputy Chairperson - Strategic Property Development Sub Committee</b> <ol style="list-style-type: none"> <li>1. Cr Shiralee Reardon be appointed as Deputy Chair of the Strategic Property Development Sub Committee for a term of two years.</li> </ol> </li> <li><b>SPDSC3 Presentation on the Strategic Property Development Program</b> <ol style="list-style-type: none"> <li>1. The presentation be received.</li> </ol> </li> <li><b>SPDSC4 Tranche 1 Update Report – Completion of Aboriginal Discovery Landscape Works at Emerald Green</b> <ol style="list-style-type: none"> <li>1. That \$2000 be transferred from 19739 Ryans Road – Emerald Green to 388122 Aboriginal Development Project Fund to enable the RAP Working Group to identify an appropriate recognition signage or other acknowledgement for the indigenous burial site, and that this be reflected in the second</li> </ol> </li> </ul> </li> </ol> |

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|  | <p>quarter budget review.</p> <ol style="list-style-type: none"> <li>2. That the close-out report for 19739 Ryans Road – Emerald Green will be presented to Strategic Property Development Sub-Committee in June 2019.</li> </ol> <p><b>SPDSC5 Tranche 2 - Boardwalk at Greentree Project Update Report</b></p> <ol style="list-style-type: none"> <li>1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.</li> </ol> <p><b>SPDSC6 Low Cost Affordable Housing Research</b></p> <ol style="list-style-type: none"> <li>1. That the report be received, and the Low Cost Affordable Housing Research Paper as provided in Attachment 1 (Item SPDSC6, Strategic Property Development Sub Committee, 12/02/2019) be noted.</li> <li>2. That an Affordable Housing Implementation Plan be developed as part of the two- year minor update of the Strategic Land Review for Council consideration in April 2019.</li> <li>3. That the Tranche 2 Lake Windemere project expression of interest process (Confidential Item: SPDSC6 – Lake Windemere Residential Update Report, Resolution No. 2077/2017) due to commence in early 2019 be expanded to include approaches to key stakeholders identified in the Low Cost Housing Research Report with the outcomes reported to Council by mid-2019.</li> </ol> <p><b>OB1 Framework Development for Additional Green Space in Salisbury</b></p> <ol style="list-style-type: none"> <li>1. That staff develop a framework by end of July 2019, for identifying opportunities for the strategic acquisition of properties to provide additional green space and/or recreation areas within Salisbury</li> </ol> |
| <p><u>Item No. 2.6.1</u><br/>Capital Works Report –<br/>January 2019</p> | <p><b>SUMMARY:</b><br/>The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Include the air conditioning replacement at Salisbury West Library, Salisbury Downs, within PR18097 Building Renewal Program.</li> <li>2. As a non-discretionary 2018/19 third quarter budget bid, transfer \$15k from PR21409 Outdoor Sports Surface Renewal / Upgrade Program, together with \$63k from</li> </ol>  |

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|   | <p>PR25046 Fitness Equipment Program; to PR21456 Reserve Upgrade Program to combine project funding associated with Settlers Park, Paralowie, reserve works.</p> <p>3. That year two of PR22229 Major Flooding Mitigation Program be increased by \$639k, recognising that grant income for Paul’s Drive, Valley View received is \$339k below expectations, and following concept design total project cost has increased by \$300k, to \$2,400k. To enable procurement and delivery of this project the revised 2019/20 budget of be included as a non-discretionary item.</p>  |
| <p><u>Item No. 2.6.2</u><br/>Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View</p> | <p><b>SUMMARY:</b><br/>A petition was received on 14/12/2018 by Council which was signed by 49 residents of Wendy Avenue and Avis Court, Valley View. This petition highlighted a number of persistent issues for the residents, in particular road condition, continual disturbance due to works, inadequate communication and stormwater runoff problems. Council Staff have assessed Wendy Avenue and Avis Court in detail and explored each noted issue and propose options to address these.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information within the report be received.</li> <li>2. The priority actions arising from the identified issues within the Petition be endorsed, namely: <ol style="list-style-type: none"> <li>a. Construct Proposed Stormwater Infrastructure (Attachment 1).</li> <li>b. Regrade portion of kerb &amp; gutter and road surface within Wendy Avenue.</li> <li>c. Regrade portion of kerb &amp; gutter and road surface within Avis Court.</li> <li>d. Upgrade identified pram ramps in Wendy Avenue and Avis Court.</li> </ol> </li> <li>3. The optional actions arising from the identified issues within the Petition be endorsed, namely: <ol style="list-style-type: none"> <li>a. Re-surface entire length of Wendy Avenue and Avis Court, allowing time for the road surface to settle once stormwater works are undertaken.</li> </ol> </li> </ol> |
| <p><u>Item No. 2.6.3</u><br/>Gulfview Heights Lake</p>  | <p><b>SUMMARY:</b><br/>Gulfview Heights Lake, otherwise referred to as Bayview Parade Dam, is one of 15 flood control dams under the care and control of City of Salisbury. Fed only by rainfall runoff, the dam has the capacity for retention of water, and is also located in a recreational reserve. A notice of motion from Council on 24/9/2018 called for a report on any repairs required and service level of the wider reserve. Council staff have explored the issues raised and proposed actions to address them.</p>   |

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|   | <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information within the report be received.</li> <li>2. Council consider reactivation of the Bay View Parade reserve irrigation, as part of the 2019/20 Budget Bid process (PSN000355).</li> </ol>   |
| <p><u>Item No. 2.6.4</u><br/>Bridgestone Reserve Athletics Facility</p>                     | <p><b>SUMMARY:</b><br/>This report provides an update regarding the Bridgestone Athletics Facility scoping works.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b><br/>That Council note:</p> <ol style="list-style-type: none"> <li>1. The information contained in the report, and adjustments included in the second quarter budget review being \$500,000 income gain from additional grant contribution, \$500,000 bid to enable delivery of the project meeting the requirements of the IAAF certification, and the retiming of the project.</li> <li>2. The increase to the 2019/20 budget bid for Bridgestone Reserve Athletics Facility of \$500,000 to enable lighting meeting IAAF certification, as a result of these funds being omitted from the Sports Field Lighting Program.</li> <li>3. If approved through the budget process outlined in Recommendation 1 and 2 of this report (Works and Services 2.6.4, 18/02/2019), the project now has anticipated expenditure of \$4.8M, with grant funding of \$1.5M, resulting in Council contribution to the project now revised from \$2.8Million to \$3.3Million.</li> </ol> |
| <p><u>Item No. 2.7.1</u><br/>Traffic Safety – Anson Avenue, Parafield Gardens</p>           | <p><b>SUMMARY:</b><br/>Patrons from the local shops located on 24-38 Catalina Avenue, Parafield Gardens are electing to turn right at the egress point, which is in close proximity to the roundabout. For the safe traffic management of the site and intersection, traffic control devices should be installed to ensure patrons can only use this egress point as left out only.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Council Staff to liaise with the shopping centre to extend the raised concrete median on the Anson Avenue approach to the roundabout, physically restricting the right turn out movement from the shops, (Option 3).</li> </ol>   |
| <p><u>Item No. 2.7.2</u><br/>Alice Crescent, Burton – Request for indented parking bays</p> | <p><b>SUMMARY:</b><br/>A local resident has been in contact with the Ward Councillor regarding on-street parking provisions along Alice Crescent, Burton. A review has determined:</p> <ul style="list-style-type: none"> <li>• Current on-street parking provisions are adequate.</li> <li>• To ensure compliance with the South Australian Road Rules, specifically parking on the footpath and verge, Council’s inspectorate division will monitor the area.</li> </ul>   |

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|   | <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Staff bring back a report examining the viability of indented parking bays or alternative actions to alleviate localised street congestion.</li> <li>2. Further ongoing consultation be undertaken with residents along the street by Council traffic staff to reinforce the position of Council with respect to parking on the verge and footpath.</li> <li>3. That the concerned resident who raised the matter of parking along Alice Crescent, Burton, be advised that Council staff have reviewed the request for indented parking bays along Alice Crescent and determined that they not warranted, and no further action is required.</li> </ol>  |
| <p><u>Item No. 2.7.3</u><br/>Traffic Safety – Melvina Road and Kings Road, Paralowie</p>        | <p><b>SUMMARY:</b><br/>Motorists are electing to complete dangerous manoeuvres in order to travel eastbound along Kings Road from Melvina Road. To improve traffic road safety, additional traffic control is required at this location.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council note that staff have been working with DPTI’s Traffic Operation Investigations Team (asset owner) to improve the traffic control at this intersection through: <ol style="list-style-type: none"> <li>a. An extension of the existing concrete median at the protected right turn auxiliary lane on Kings Road near Melvina Road to provide a physical deterrent for motorists electing to complete an eastbound manoeuvre at this location.</li> <li>b. Should this be unsuccessful, Council will request DPTI to install an additional raised median on the west of Kings Road, to ensure the left turn only out of Melvina Road.</li> </ol> </li> <li>2. Council note that staff were notified by DPTI on 11/02/2019 that the Council proposed option of extending the concrete median at the protected right turn auxiliary lane on Kings Road would be implemented at this site. DPTI have refined the concept design and are awaiting Contractor availability to construct this solution.</li> </ol> |
| <p><u>Item No. 2.7.4</u><br/>Installation of slow points on Daniel Avenue, Globe Derby Park</p> | <p><b>SUMMARY:</b><br/>A recent Council resolution has requested that a traffic investigation be conducted into installing a suitable traffic control device along Daniel Avenue to reduce hoon driving. This investigation has now been completed and to install a suitable traffic control device would be expected to cost in the order of \$120,000 to \$130,000. The traffic analysis suggests that there is not a sufficient problem to warrant this cost.</p>  |

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|   | <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That staff undertake a public consultation with the residents on Daniel Avenue and surrounding streets.</li> <li>2. Subject to public consultation results, that Council give consideration in the 2019/2020 budget process of \$130,000 for calming devices or slow points on Daniel Avenue, Globe Derby Park.</li> </ol>   |
| <p><u>Item No. 2.8.1</u><br/>Investigation into<br/>Development of an App to<br/>Report Illegal Dumping</p> | <p><b>SUMMARY:</b><br/>Council requested staff report back on the cost of NAWMA developing an application for their truck drivers to report illegal activities such as dumping &amp; graffiti and also the cost to implement the application in Council vehicles. NAWMA sub-contracts the collection of waste to SUEZ who do have systems in place to report illegal activity, but currently do not use the full functionality of their reporting systems. Field staff have recently begun using tablets to capture asset and job data that can be used to report illegal activity. Considering systems are already in place, the development of an application is not warranted.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Request NAWMA ascertain the cost to modify their service level agreement with SUEZ to include reporting of illegal activity.</li> <li>2. Council receive regular feedback on the reporting of illegal dumping, graffiti and other reportable activity.</li> <li>3. Council consider the approval of the proposed mobile CCTV budget bid as part of the 2019/20 budget review process.</li> </ol> |
| <p><u>Item No. W&amp;S-OB1</u><br/>Modification of Traffic<br/>Island on Robinson Road,<br/>St Kilda</p>    | <p><b>COMMITTEE RECOMMENDATION:</b></p> <p>That a report be brought back:</p> <ol style="list-style-type: none"> <li>1. Staff work with DPTI with a view to relocate or modify the traffic island on Robinson Road, St Kilda to enable residents and businesses to exit their properties from both directions.</li> </ol>   |
| <p><u>Item No. W&amp;S-OB2</u><br/>Traffic Monitoring –<br/>Andrew Smith Drive,<br/>Parafield Gardens</p>   | <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That a report be brought back on traffic monitoring and parking on Andrew Smith Drive, Parafield Gardens, particularly in relation to The Pines School, including at peak times.</li> </ol>   |

## CO-ORDINATION

Officer: MG  
Date:

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## **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **SUMMARY**

The Resources and Governance Committee met on 18 February 2019 to consider 15 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

14 recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. . A 15<sup>th</sup> recommendation concerning Item 3.6.7 - Review of Representation of the City of Salisbury by Elected Members Policy, is now the subject of a Further Information item directly following this report.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 February 2019), and listed below:

#### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

#### **3.3.1 Footpath Trading Policy Review**

1. The information be received.
2. The Draft Footpath Trading Policy 2019 included as Attachment 1 and the Footpath Trading Permit Fees included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) be endorsed and adopted by Council.
3. In accordance with Section 188(1)(e) of the Local Government Act 1999 the Footpath Trading Policy Fees (included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) include:
  - a. An Annual “Footpath Trading Permit Fee” of \$80 (minimum fee) or \$10 per square metre (whichever is the greatest), capped at a maximum of \$200, with a 50% reduction for a Charity/Community Group.
  - b. A “Notification Fee” of \$100 for footpath trading applications that require notification of adjacent residential premises.

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- c. An “Energy Absorbing Bollard Fee” equal to the actual costs of the required Energy Absorbing Bollards (supply and installation) multiplied by a 50% rebate.
  - d. A “Temporary Footpath Trading Permit Fee” of \$20 for events up to five (5) days, with a 50% reduction for a Charity/Community Group.
4. That Council allocate a non-discretionary budget bid at the third quarter budget review for \$70,000 expenditure and \$35,000 income, with a net cost to Council of \$35,000 to provide a funding allocation in 2018/19 for Energy Absorbing Bollards associated with footpath trading applications.

### **3.3.2 Review of Food Act 2001 – Inspection Fees Policy**

1. The Information be received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Item No. 3.3.2, Resources and Governance Committee, 18/02/2019) be endorsed.

### **3.3.3 Dog Registration Fees 2019-2020**

1. The information be received.
2. That the maximum dog registration fee for a non-standard dog be set at \$65.00 for 2019-2020 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3.
3. The Other Fees relating to :
  - Replacement Disc Fee,
  - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration,
  - Puppies aged 6 months or less,
  - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area, and
  - Fee free registration period from 1 June to 30 Juneas presented in the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.
4. The Fees Unrelated to Registrations, namely:
  - Seizure Fee (Seizing a dog for the purposes of impounding),
  - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof)),
  - Veterinary Fees or other animal welfare related costs, and
  - Certified Extract from register (per page),as presented in the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.



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### **3.4.1 Nominations Sought for the Local Government Ministerial Advisory Committee**

1. Mayor G Aldridge be nominated as a local government member on the Local Government Ministerial Advisory Committee.

### **3.4.2 Nominations Sought for the Dog and Cat Management Board**

1. Cr S Reardon be nominated as a Local Government Member on the Dog and Cat Management Board.

### **3.5.1 Request to Attend Interstate Activity – Australian Local Government Women’s Association Bi-ennial Conference, Blacktown, New South Wales**

1. Attendance by Cr Julie Woodman at the Australian Local Government Women’s Association National Conference at West HQ, The Rooty Hill RSL, Blacktown, New South Wales from 15-17 May 2019 be approved.

### **3.6.1 Review of Enforcement Policy**

1. The Information be received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 18/02/2019), be endorsed.

### **3.6.2 Review of Private Parking Areas Act – Private Parking Agreements Policy**

1. The Information be received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 18/02/2019), be endorsed.

### **3.6.3 Review of Extreme Heat Policy**

1. The Information be received.
2. The Extreme Heat Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 18/02/2019), be endorsed

### **3.6.4 Review of Naming of Roads and Public Places Policy**

1. The Information be received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.4, 18/02/2019), be endorsed.

### **3.6.5 Review of Building and Swimming Pool Inspection Policy**

1. The Information be received.
2. The Building and Swimming Pool Inspection Policy as set out in Attachment 1 to this report (Resources and Governance, 18/02/2019), be endorsed.

### **3.6.6 Review of Internal Review of Council Decisions Policy**

1. The information be received.
2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.6, 18/02/2019), be endorsed.

### **3.6.8 Review of Transfer of Cemetery Licences Policy**

1. The Information be received.
2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Resources and Governance Committee Item No. 18/02/2019) be endorsed.

OR

2. That Council adopt the recommendations of the Resources and Governance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <b><u>COMMITTEE<br/>AGENDA<br/>ITEM NO. and TITLE</u></b>                                | <b><u>EXECUTIVE SUMMARY AND COMMITTEE<br/>RESOLUTION<br/>RECOMMENDED TO COUNCIL</u></b>  |
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| <u>Item No. 3.0.1</u><br>Future Reports for the<br>Resources and Governance<br>Committee | <b>SUMMARY:</b><br>This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.<br><br><b>COMMITTEE RECOMMENDATION:</b><br>1. The information be received.   |
| <u>Item No. 3.3.1</u><br>Footpath Trading Policy<br>Review                               | <b>SUMMARY:</b><br>The Draft Footpath Trading Policy endorsed for consultation by Council (Resources and Governance Committee 18/06/2018 Item 3.3.1), has undergone public and targeted stakeholder consultation. This report presents the results of the consultation and the amended draft policy and fee modelling for consideration and endorsement.<br><br><b>COMMITTEE RECOMMENDATIONS:</b><br>1. The information be received.<br>2. The Draft Footpath Trading Policy 2019 included as Attachment 1 and the Footpath Trading Permit Fees included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) be endorsed and adopted by Council.<br>3. In accordance with Section 188(1)(e) of the Local Government Act 1999 the Footpath Trading Policy Fees (included as Attachment 3 to this report (Resources and Governance Committee 18/02/2019 Item 3.3.1.) include: |

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|   | <ol style="list-style-type: none"> <li>a. An Annual “Footpath Trading Permit Fee” of \$80 (minimum fee) or \$10 per square metre (whichever is the greatest), capped at a maximum of \$200, with a 50% reduction for a Charity/Community Group.</li> <li>b. A “Notification Fee” of \$100 for footpath trading applications that require notification of adjacent residential premises.</li> <li>c. An “Energy Absorbing Bollard Fee” equal to the actual costs of the required Energy Absorbing Bollards (supply and installation) multiplied by a 50% rebate.</li> <li>d. A “Temporary Footpath Trading Permit Fee” of \$20 for events up to five (5) days, with a 50% reduction for a Charity/Community Group.</li> </ol> <p>4. That Council allocate a non-discretionary budget bid at the third quarter budget review for \$70,000 expenditure and \$35,000 income, with a net cost to Council of \$35,000 to provide a funding allocation in 2018/19 for Energy Absorbing Bollards associated with footpath trading applications.</p> |
| <p><u>Item No. 3.3.2</u><br/>Review of Food Act 2001<br/>– Inspection Fees Policy</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>Council Policies are subject to bi-annual reviews and re-endorsement by Council. The following report presents the Food Act Inspection Fees Policy for consideration and re-endorsement.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Information be received.</li> <li>2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Item No. 3.3.2, Resources and Governance Committee, 18/02/2019) be endorsed.</li> </ol>   |
| <p><u>Item No. 3.3.3</u><br/>Dog Registration Fees<br/>2019-2020</p>                  | <p><b>EXECUTIVE SUMMARY:</b><br/>The Dog and Cat Management Act provides that Council may set dog registration fees and discounts for the category of dog registration types and concessions established by The Dog and Cat Management Board. This report presents for Council’s consideration and endorsement dog registration fees for the 2019-2020 financial year. The proposed fees seek to balance revenue with the level of services provided to the community and provide rebates in prescribed circumstances to encourage increased registration.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. That the maximum dog registration fee for a non-standard dog be set at \$65.00 for 2019-2020 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3.</li> </ol>                 |

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|   | <p>3. The Other Fees relating to :</p> <ul style="list-style-type: none"> <li>• Replacement Disc Fee,</li> <li>• Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration,</li> <li>• Puppies aged 6 months or less,</li> <li>• Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area, and</li> <li>• Fee free registration period from 1 June to 30 June as presented in the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.</li> </ul> <p>4. The Fees Unrelated to Registrations, namely:</p> <ul style="list-style-type: none"> <li>• Seizure Fee (Seizing a dog for the purposes of impounding),</li> <li>• Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof)),</li> <li>• Veterinary Fees or other animal welfare related costs, and</li> <li>• Certified Extract from register (per page),</li> </ul> <p>as presented in the Dog Registration Fee Schedule Proforma 2019-2020 forming Attachment 4 to the Resources and Governance Committee agenda – 18/02/2019, Item no. 3.3.3. be endorsed and adopted by Council.</p> |
| <p><u>Item No. 3.4.1</u><br/>Nominations Sought for the Local Government Ministerial Advisory Committee</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>The Minister for Planning has written to the LGA requesting nominations for a local government member on the Local Government Ministerial Advisory Committee for a term commencing immediately upon appointment. Nominations must be forwarded to the LGA by COB Friday 8 March 2019.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. Mayor G Aldridge be nominated as a local government member on the Local Government Ministerial Advisory Committee.</p>  |

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| <p><u>Item No. 3.4.2</u><br/>Nominations Sought for the Dog and Cat Management Board</p>  | <p><b>EXECUTIVE SUMMARY:</b><br/>The Minister for Environment and Water has written to the LGA requesting nominations for two local government members on the Dog and Cat Management Board for a term of up to 3 years. Nominations must be forwarded to the LGA by 14 March 2019.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. Cr S Reardon be nominated as a Local Government Member on the Dog and Cat Management Board.</p>  |
| <p><u>Item No. 3.5.1</u><br/>Request to Attend Interstate Activity – Australian Local Government Women’s Association Bi-ennial Conference, Blacktown, New South Wales</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>Paragraph E17 of the Elected Member Training and Development Policy requires that for all interstate activities, regardless of total cost, approval is required by Council.</p> <p>This report seeks Council approval for Cr Julie Woodman to attend the Australian Local Government Women’s Association National Conference at West HQ, The Rooty Hill RSL, Blacktown, New South Wales from 15-17 May 2019.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. Attendance by Cr Julie Woodman at the Australian Local Government Women’s Association National Conference at West HQ, The Rooty Hill RSL, Blacktown, New South Wales from 15-17 May 2019 be approved.</p> |
| <p><u>Item No. 3.6.1</u><br/>Review of Enforcement Policy</p>   | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Enforcement Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be received.<br/>2. The Enforcement Policy, as set out in Attachment 1 to this report (Item No. 3.6.1, Resources and Governance Committee, 18/02/2019) be endorsed.</p>  |
| <p><u>Item No. 3.6.2</u><br/>Review of Private Parking Areas Act – Private Parking Agreements Policy</p>  | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Private Parking Areas Act - Private Parking Agreements Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes of substance are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The Information be received.<br/>2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Item No. 3.6.2, Resources and Governance Committee, 18/02/2019), be endorsed.</p>   |

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| <p><u>Item No. 3.6.3</u><br/>Review of Extreme Heat Policy</p>   | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Extreme Heat Policy to Council for consideration and endorsement. The Policy has been reviewed and no changes of substance are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Information be received.</li> <li>2. The Extreme Heat Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 18/02/2019), be endorsed.</li> </ol>  |
| <p><u>Item No. 3.6.4</u><br/>Review of Naming of Roads and Public Places Policy</p>                          | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Naming of Roads and Public Places Policy to Council for consideration and endorsement. The Policy has been reviewed no changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Information be received.</li> <li>2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.4, 18/02/2019), be endorsed.</li> </ol>               |
| <p><u>Item No. 3.6.5</u><br/>Review of Building and Swimming Pool Inspection Policy</p>                      | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Building and Swimming Pool Inspection Policy to Council for consideration and endorsement. The Policy has been reviewed and only minor changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Information be received.</li> <li>2. The Building and Swimming Pool Inspection Policy as set out in Attachment 1 to this report (Resources and Governance, 18/02/2019), be endorsed.</li> </ol> |
| <p><u>Item No. 3.6.6</u><br/>Review of Internal Review of Council Decisions Policy and Procedure</p>         | <p><b>EXECUTIVE SUMMARY:</b><br/>This report provides information with respect to the review of the Internal Review of Council Decisions Policy and Procedure and seeks Council endorsement.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.6, 18/02/2019), be endorsed.</li> </ol>        |
| <p><u>Item No. 3.6.7</u><br/>Review of Representation of the City of Salisbury by Elected Members Policy</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Representation of the City of Salisbury by Elected Members Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor editorial changes are required.</p> <p><i>Refer to Further Information Item 3.6.7FI</i></p>  |

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|---|--|
| <p><u>Item No. 3.6.8</u><br/>Review of Transfer of<br/>Cemetery Licences Policy</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>This report presents the Transfer of Cemetery Licences Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor editorial changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"><li>1. The information be received.</li><li>2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Resources and Governance Committee Item No. 18/02/2019) be endorsed.</li></ol> |
|---|--|

**CO-ORDINATION**

Officer:

MG

Date:

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**3.6.7FI****Review of Representation of the City of Salisbury by Elected Members Policy****AUTHOR**

Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance

**CITY PLAN LINKS**

4.3 Have robust processes that support consistent service delivery and informed decision making.

**SUMMARY**

This report presents the Representation of the City of Salisbury by Elected Members Policy to Council for consideration and endorsement. The Policy was considered by the Resource and Governance Committee on 18 February 2019 and in light of the discussions of the Committee this report provides further information and proposes further changes to the Policy to include reference to events and functions that Council has been notified are taking place in the Council area.

**RECOMMENDATION**

1. The Information be received.
1. The Representation of the City of Salisbury by Elected Members and Notification of Events and Functions Policy, as set out in Attachment 1 to this report (Resources and Governance 3.6.7FI, 18/02/2019), be endorsed.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Representation of the City of Salisbury by Elected Members and Notification of Events and Functions Policy

**1. BACKGROUND**

- 1.1 Council's Policy Framework provides for Council Policies to be reviewed within 12 months of a general election and two years thereafter.
- 1.2 The Representation of the City of Salisbury by Elected Members Policy, was last reviewed in February 2018, and therefore a report was provided to the Resource and Governance Committee on 18 February 2019 seeking approval for an update of the policy.

**2. CONSULTATION / COMMUNICATION****1.3 Internal**

- 1.3.1 Consultation with the Manager, Governance and the Executive Office has occurred as to the continuing relevance of the Policy and any changes that may be required.
- 1.3.2 Consultation with Elected Members, via email, has occurred.



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### **3. REPORT**

- 1.4 The Policy was been reviewed by the Policy Owner. No changes of substance were deemed necessary in the content of the Policy to ensure its continuing relevance with the exception of minor editing changes.
- 1.5 However, during consideration of this matter at the meeting of the Resource and Governance Committee on 18 February 2019, members of the Committee adopted the recommendation contained in the report, subject to further modification of the policy to incorporate a requirement for the Administration implementing a process for notifying Elected Members about events and functions that Council has been notified are taking place in the Council area.
- 1.6 Accordingly, the updated policy has been amended further to reflect the Committee discussion and the title of the policy has also been amended as follows; *Representation of the City of Salisbury by Elected Members and Notification of Events and Functions Policy*.

### **4. CONCLUSION / PROPOSAL**

- 4.1 The *Representation of the City of Salisbury by Elected Members and Notification of Events and Functions Policy*, as contained within Attachment 1 is recommended to Council for endorsement.

### **CO-ORDINATION**

Officer:

Date:



## Representation of the City of Salisbury by Elected Members - Policy

|                |                                      |                         |   |
|----------------|--------------------------------------|-------------------------|---|
| Policy Type:   | Policy                               |                         |   |
| Approved By:   | Council                              | Decision No:            | 2012/1390, 2016/0852, 2018/2307, <del>xxxx/2019</del> |
| Approval Date: | 17 December 2012                     | Last Reapproval Date:   | <del>26 February 2018</del> <u>25 February 2019</u>   |
| Review Date:   | February <del>2020</del> <u>2021</u> | Internal Reference No.: |   |
| Department:    | CEO and Governance                   | Division:               | Governance  |
| Function:      | 9 - Governance                       | Responsible Officer:    | Manager, Governance                                   |

### A - PREAMBLE

- 0.1. The City of Salisbury seeks to ensure that it is appropriately represented at events and functions hosted by schools, community groups and businesses throughout the City.

### B - SCOPE

1. This Policy applies to all City of Salisbury Elected Members, including the Mayor.

### C – POLICY PURPOSE/OBJECTIVES

1. This Policy provides guidance to ensure appropriate representation to the City of Salisbury at events/functions to which the Mayor has been invited and is unable to attend.

### D - DEFINITIONS

1. Elected Members mean the Mayor and Councillors of the City of Salisbury.

### E - POLICY STATEMENT

1. Where an invitation is received by the Mayor and the Mayor is not able to attend the event or function for which the invitation has been extended, the Deputy Mayor is the first call for attendance in the place of the Mayor, followed by both the relevant Ward Councillors.
2. Where an invitation has been accepted by the Mayor and the Mayor is subsequently no longer able to attend the event, the Deputy Mayor is the first call for attendance in the place of the Mayor, followed by both the relevant Ward Councillors.
3. In circumstances where the event occurs outside of the City of Salisbury, or there is a limited time available to confirm an alternative attendee, every effort will be made to contact members in accordance with the order of precedence. Where it is not possible to

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confirm an attendee from the order of precedence, guidance will be sought from the Mayor or Deputy Mayor as to who should be asked to attend the event/function.

- 4.—Where a Councillor accepts an invitation as an alternative attendee and then is subsequently not able to attend the event or function for **which the invitation has been extended, the Councillor is to contact the Executive Office to advise that they are unable to attend the event/function and to request an alternative attendee be approached to attend the event/function.**
- 5.—Details of invitations to events **received by the Mayor, including confirmed attendees, will be communicated to all Elected Members via the Elected Member Portal, providing the opportunity for an Elected Member to nominate to attend an event where an attendee has not been confirmed from the order of precedence set out above.**

#### F - LEGISLATION

1. Nil

#### G - REFERENCES

1. Nil

#### H - ASSOCIATED PROCEDURES

1. Nil

#### Document Control

|                 |  |
|-----------------|--|
| Document ID     | Representation of the City of Salisbury by Elected Members |
| Prepared by     | <a href="#">Mick Petrovski</a>                             |
| Release         | 34.00  |
| Document Status | <a href="#">Draft</a>                                      |
| Date Printed    |  |



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## 5.4 Audit Committee of Council

**HEADING** Audit Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### EXECUTIVE SUMMARY

The Audit Committee met on 12 February 2019 and considered 6 items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the Audit Committee meeting on 12 February 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 February 2019), and listed below:

#### **Item 4.0.1 – Future Reports of the Audit Committee of Council**

1. The information be received.

#### **Item 4.0.2 – Actions List**

1. The information be noted.

#### **Item 4.2.1 – Segregation of access to business systems**

1. That the information be received and noted.

#### **Item 4.2.2 – Update on Risk Management and Internal Controls Activities**

1. The information be received.
2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.2, Audit Committee, 12/02/2019) be endorsed for approval by Council.
3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 12/02/2019).
4. The Audit Committee notes the CEO's remarks regarding Risk 4 on the Strategic Risk Register. The risk will be updated and reported back through Executive.

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**Item 4.2.3 – Audit Committee Work Program for 2019**

1. The information be noted.

**Item 4.2.4 – Update on Internal Audit Plan**

1. That the updates made to the 2017-2019 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 12 February 2019) be endorsed and forwarded to Council for adoption.

OR

2. That Council adopt the recommendations of the Audit Committee meeting on 12 February 2019, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

(to be determined at the meeting as necessary).

**1. ATTACHMENTS**

There are no attachments to this report.

**2. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

| <b>COMMITTEE AGENDA<br/>ITEM NO. and TITLE</b>                                   | <b>EXECUTIVE SUMMARY AND COMMITTEE<br/>RESOLUTION RECOMMENDED TO COUNCIL</b>   |
|--|--|
| <u>Item No. 4.0.1</u><br>Future Reports for the<br>Audit Committee of<br>Council | <b>EXECUTIVE SUMMARY:</b><br>This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.<br><br><b>COMMITTEE RECOMMENDATION:</b><br>1. The information be received.   |
| <u>Item No. 4.0.2</u><br>Actions List  | <b>EXECUTIVE SUMMARY:</b><br>An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee.<br><br><b>COMMITTEE RECOMMENDATION:</b><br>1. The information be noted. |

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| <p><u>Item No. 4.2.1</u><br/>Segregation of access to business systems</p>                  | <p><b>EXECUTIVE SUMMARY:</b><br/>The Audit Committee requested that a report be prepared on existing processes for segregation of access to business systems.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. That the information be received and noted.</p>   |
| <p><u>Item No. 4.2.2</u><br/>Update on Risk Management and Internal Controls Activities</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>This report provides an update on the risk management and internal controls activities conducted in the 2018/19 financial year. The report also includes an update on the outstanding actions from internal audits.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be received.<br/>2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Item 4.2.2, Audit Committee, 12/02/2019) be endorsed for approval by Council.<br/>3. The Audit Committee notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Item 4.2.2, Audit Committee, 12/02/2019).<br/>4. The Audit Committee notes the CEO's remarks regarding Risk 4 on the Strategic Risk Register. The risk will be updated and reported back through Executive.</p> |
| <p><u>Item No. 4.2.3</u><br/>Audit Committee Work Program for 2019</p>                      | <p><b>EXECUTIVE SUMMARY:</b><br/>The purpose of this report is to link the responsibilities of the Audit Committee of Council, as defined in the Terms of Reference for the Committee; to the schedule of Committee meetings to identify in advance which matters will be considered and when, by the Committee.</p> <p>The Audit Committee Work Plan for 2019 shows that each meeting of the Audit Committee considers a number of responsibilities required by the Terms of Reference. The October Audit Committee meeting deals with the majority of the Committee's responsibilities, in particular the review of the audited Financial Statements and Financial Internal Controls.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be noted.</p>   |
| <p><u>Item No. 4.2.4</u><br/>Update on Internal Audit Plan</p>                              | <p><b>EXECUTIVE SUMMARY:</b><br/>The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Committee in July 2018.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. That the updates made to the 2017-2019 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 12 February 2019) be endorsed and forwarded to Council for adoption.</p>   |

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**3. CO-ORDINATION**

Officer: MG  
Date:



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**5.5 Council Assessment Panel**

*No Council Assessment Panel meeting was held in January 2019. The next meeting is scheduled on Tuesday 26 February 2019.*

**5.6 Budget and Finance Committee - Recommendations for Council Ratification**

**HEADING** Budget and Finance Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

**EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 18 February 2019 to consider 6 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. The 6<sup>th</sup> recommendation, presented to the Budget and Finance Committee in confidence forms part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council..

A draft recommendation has been provided for each approach.

**RECOMMENDATION**

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed below:

**6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

**6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019**

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 11 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

**IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

1. The information be received.

**IBDSC2 Auditing of Verge Cutting Services**

1. The information be received.

**6.1.1 Council Finance Report – January 2019**

1. Information be received.

**6.5.1 Second Quarter Budget Review 2018/19**

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,050,300 be credited to the Sundry Project Fund. This will bring the balance to **\$1,050,300**.
2. Funds be allocated for the following **non-discretionary** net bids:

## NON-DISCRETIONARY

**CAPITAL**

|   |                    |
|---|--------------------|
| • Confidential Item (s)   | \$450,500          |
| • Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System | \$60,000           |
| • Wright/Dulkara T-Junction Upgrade                             | \$112,000          |
| • Renewal of Feature Landscape Program                          | \$75,000           |
| • Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes    | \$50,000           |
| • Bicycle Network Improvement Program                           | \$118,000          |
| • Lease to Buy Laptop / PC's                                    | \$587,000          |
| <b>TOTAL</b>  | <b>\$1,452,500</b> |

*(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$402,200.)*

3. Funds be allocated for the following **discretionary** net bids:

## DISCRETIONARY

**OPERATING**

|   |           |
|---|-----------|
| • Provision for WHS Improvements            | \$136,000 |
| • Provision for Risk Management Initiatives | \$79,000  |

**CAPITAL**

|                       |           |
|-----------------------|-----------|
| • Bridgestone Reserve | \$500,000 |
|-----------------------|-----------|

**TOTAL** **\$715,000**

*(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$1,117,200.)*

4. Council approve the following transfers:
  1. Transfer \$80,000 from the Outdoor Furniture Program to Perry Street Reserve Autism Friendly Play Space to deliver the full scope of the project – Council Resolution 0072/2019.
  2. Transfer \$165,500 from Parks growth allocation and \$18,500 from Tree Inspections to the following operating areas to fund growth in services: Tree Pruning Units \$36,100, Irrigation Management \$10,000, Weed Control \$25,000, Residential Verges \$50,000 and Funding for 2 Field Services Trainees \$62,900.

3. Non-Discretionary transfer of \$95,000 operating lease budget to capital to contribute toward Budget Review Bid to enable the purchase of IT devices as part of transitioning away from Desktop PC's.
  4. Transfer \$40,000 operating from Northern Economic Plan to Salisbury City Centre Investment Attraction Works to undertake market assessment this financial year.
  5. Transfer \$36,900 of the Salisbury Events budgets from Contractual Services to Wages & Salaries which is a cheaper option than hiring contractors.
  6. Transfer \$636,000 from capital to operating within the Salisbury Community Hub, with no change in the overall budget.
  7. Transfer \$175,000 of the Digital Strategy from capital to operating.
  8. Transfer \$100,000 of excess operating funds from the Asset Management Improvement Project to capital for the Salisbury Community Hub Concierge Application.
  9. Transfer from Digital Strategy \$270,000, City Infrastructure consultancy \$100,000 and from Asset Management Improvement Project \$38,000 to Operational Readiness to support delivery of new operating model, which has no impact on existing service delivery.
  10. Transfer \$22,650 Inspectorate Wages and Salaries to Contractual Services for weekend coverage contract agreement.
  11. Transfer \$91,700 from Budget Bid System \$41,400 and Divisional Planning Project \$50,300, to the Project and Contract Systems Improvements (Resolution 2563/2018).
5. Council approve the following budget timing adjustment which results in a decrease in loan borrowings and increase in investments in the 2018/19 financial year and an increase in loan borrowings and decrease in investments in the 2019/20 financial year:
- Bridgestone Reserve           \$2,924,000
6. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

*(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2018/19 will decrease by \$1,806,800 to an overall indicative loan borrowing of \$33,131,515.)*

#### **6.6.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2019/20 and 2020/21**

1. Discretionary rebates be provided for 2019/20 and 2020/21 as follows:
  - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required).
  - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate.
  - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate.
  - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate.

- e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate.
  - f. Marra Murranga Kumangka Inc 75% discretionary rate rebate.
2. The Rate Rebate Policy as set out in Attachment 1 (Item No. 6.6.1, Budget and Finance Committee, 18/02/2019) be endorsed.

OR

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 18 February 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 February 2019), and listed above, with the exception of Items:

## and ##

which was/were withdrawn to be considered separately:

(to be determined at meeting as necessary)

## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <b><u>COMMITTEE<br/>AGENDA<br/>ITEM NO. and TITLE</u></b>   | <b><u>EXECUTIVE SUMMARY AND COMMITTEE<br/>RESOLUTION<br/>RECOMMENDED TO COUNCIL</u></b>  |
|---|--|
| <u>Item No. 6.0.1</u><br>Future Reports for the<br>Budget and Finance<br>Committee  | <b>SUMMARY:</b><br>This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.<br><br><b>COMMITTEE RECOMMENDATION:</b><br>1. The information be received.   |
| <u>Item No. 6.0.2</u><br>Minutes of the Innovation<br>and Business Development<br>Sub Committee meeting<br>held on Monday 11<br>February 2019 | <b>SUMMARY:</b><br>The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019 are presented for Budget and Finance Committee's consideration.<br><br><b>COMMITTEE RECOMMENDATIONS:</b><br>That:<br><br>1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 11 February 2019 be received and noted and that the following recommendations contained therein be adopted by Council: |

|  |  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
|--|--|-------------------------|-----------|---|----------|-------------------------------------|-----------|--|----------|--|----------|---------------------------------------|-----------|------------------------------|-----------|--------------|--------------------|
|  | <p><b>IBDSC1 Future Reports for the Innovation and Business Development Sub Committee</b></p> <p>1. The information be received.</p> <p><b>IBDSC2 Auditing of Verge Cutting Services</b></p> <p>1. The information be received.</p>  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| <p><u>Item No. 6.1.1</u><br/>Council Finance Report – January 2019</p> | <p><b>SUMMARY:</b><br/>This report provides key financial data as at 31 January 2019 for the information of Council.</p> <p><b>COMMITTEE RECOMMENDATION:</b><br/>1. The information be received.</p>   |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| <p><u>Item No. 6.5.1</u><br/>Second Quarter Budget Review 2018/19</p>  | <p><b>SUMMARY:</b><br/>This report provides the Second Quarter Budget Review for the 2018/19 financial year.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,050,300 be credited to the Sundry Project Fund. This will bring the balance to <b>\$1,050,300</b>.</p> <p>2. Funds be allocated for the following <b>non-discretionary</b> net bids:</p> <p><b>NON-DISCRETIONARY</b></p> <p><b>CAPITAL</b></p> <table data-bbox="638 1164 1410 1635"> <tr> <td>• Confidential Item (s)</td> <td>\$450,500</td> </tr> <tr> <td>• Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System</td> <td>\$60,000</td> </tr> <tr> <td>• Wright/Dulkara T-Junction Upgrade</td> <td>\$112,000</td> </tr> <tr> <td>• Renewal of Feature Landscape Program</td> <td>\$75,000</td> </tr> <tr> <td>• Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes</td> <td>\$50,000</td> </tr> <tr> <td>• Bicycle Network Improvement Program</td> <td>\$118,000</td> </tr> <tr> <td>• Lease to Buy Laptop / PC's</td> <td>\$587,000</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$1,452,500</b></td> </tr> </table> <p><i>(NB: If parts 1 &amp; 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects to a deficit balance of \$402,200.)</i></p> | • Confidential Item (s) | \$450,500 | • Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System | \$60,000 | • Wright/Dulkara T-Junction Upgrade | \$112,000 | • Renewal of Feature Landscape Program | \$75,000 | • Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes | \$50,000 | • Bicycle Network Improvement Program | \$118,000 | • Lease to Buy Laptop / PC's | \$587,000 | <b>TOTAL</b> | <b>\$1,452,500</b> |
| • Confidential Item (s)  | \$450,500  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System        | \$60,000   |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Wright/Dulkara T-Junction Upgrade                                    | \$112,000  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Renewal of Feature Landscape Program                                 | \$75,000   |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes           | \$50,000   |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Bicycle Network Improvement Program                                  | \$118,000  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| • Lease to Buy Laptop / PC's   | \$587,000  |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |
| <b>TOTAL</b>   | <b>\$1,452,500</b>   |                         |           |   |          |                                     |           |  |          |  |          |                                       |           |                              |           |              |                    |

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|  | <p>3. Funds be allocated for the following <b>discretionary</b> net bids:</p> <p><b>DISCRETIONARY</b></p> <p><b>OPERATING</b></p> <ul style="list-style-type: none"> <li>• Provision for WHS Improvements \$136,000</li> <li>• Provision for Risk Management Initiatives \$79,000</li> </ul> <p><b>CAPITAL</b></p> <ul style="list-style-type: none"> <li>• Bridgestone Reserve \$500,000</li> </ul> <p><b>TOTAL \$715,000</b></p> <p><i>(NB: If parts 1, 2 &amp; 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$1,117,200.)</i></p> <p>4. Council approve the following transfers:</p> <ol style="list-style-type: none"> <li>1. Transfer \$80,000 from the Outdoor Furniture Program to Perry Street Reserve Autism Friendly Play Space to deliver the full scope of the project – Council Resolution 0072/2019.</li> <li>2. Transfer \$165,500 from Parks growth allocation and \$18,500 from Tree Inspections to the following operating areas to fund growth in services: Tree Pruning Units \$36,100, Irrigation Management \$10,000, Weed Control \$25,000, Residential Verges \$50,000 and Funding for 2 Field Services Trainees \$62,900.</li> <li>3. Non-Discretionary transfer of \$95,000 operating lease budget to capital to contribute toward Budget Review Bid to enable the purchase of IT devices as part of transitioning away from Desktop PC's.</li> <li>4. Transfer \$40,000 operating from Northern Economic Plan to Salisbury City Centre Investment Attraction Works to undertake market assessment this financial year.</li> <li>5. Transfer \$36,900 of the Salisbury Events budgets from Contractual Services to Wages &amp; Salaries which is a cheaper option than hiring contractors.</li> <li>6. Transfer \$636,000 from capital to operating within the Salisbury Community Hub, with no change in the overall budget.</li> <li>7. Transfer \$175,000 of the Digital Strategy from capital to operating.</li> </ol> |
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|  | <ol style="list-style-type: none"> <li>8. Transfer \$100,000 of excess operating funds from the Asset Management Improvement Project to capital for the Salisbury Community Hub Concierge Application.</li> <li>9. Transfer from Digital Strategy \$270,000, City Infrastructure consultancy \$100,000 and from Asset Management Improvement Project \$38,000 to Operational Readiness to support delivery of new operating model, which has no impact on existing service delivery.</li> <li>10. Transfer \$22,650 Inspectorate Wages and Salaries to Contractual Services for weekend coverage contract agreement.</li> <li>11. Transfer \$91,700 from Budget Bid System \$41,400 and Divisional Planning Project \$50,300, to the Project and Contract Systems Improvements (Resolution 2563/2018).</li> </ol> <ol style="list-style-type: none"> <li>5. Council approve the following budget timing adjustment which results in a decrease in loan borrowings and increase in investments in the 2018/19 financial year and an increase in loan borrowings and decrease in investments in the 2019/20 financial year: <ul style="list-style-type: none"> <li>• Bridgestone Reserve      \$2,924,000</li> </ul> </li> <li>6. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.</li> </ol> <p><i>(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2018/19 will decrease by \$1,806,800 to an overall indicative loan borrowing of \$33,131,515.)</i></p> |
| <p><u>Item No. 6.6.1</u><br/>Rate Rebate Policy and Endorsement of Discretionary Rebates for 2019/20 and 2020/21</p> | <p><b>SUMMARY:</b><br/>This report provides Council with details of mandatory and discretionary rate rebates provided in accordance with the Local Government Act and Council Policy. Council is asked to approve the Policy and consider whether Discretionary Rate Rebates are to be provided for a further two year period.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Discretionary rebates be provided for 2019/20 and 2020/21 as follows: <ol style="list-style-type: none"> <li>a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)</li> <li>b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate</li> <li>c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate</li> </ol> </li> </ol>   |

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|  | <ul style="list-style-type: none"><li>d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate</li><li>e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate</li><li>f. Marra Murranga Kumangka Inc 75% discretionary rate rebate</li></ul> <p>2. The Rate Rebate Policy as set out in Attachment 1 (Item No. 6.6.1, Budget and Finance Committee, 18/02/2019) be endorsed.</p> |
|--|---|

**CO-ORDINATION**

Officer: MG  
Date:



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## 5.7 Sport, Recreation and Grants Committee – Recommendations for Council Ratification

**HEADING** Sport, Recreation and Grants Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 11 February 2019 to consider 6 items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, including two further motions are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1 That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 11 February 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 February 2019), and listed below:

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

#### **7.2.1 Community Grants Program Applications for February 2019**

1. The information be received and noted.

#### **7.2.2 01/2019: Walk With Wings Inc. – Community Grants Program Application**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the February 2019 round of Community Grants as follows:

- a. Grant No. 01/2019: Walk With Wings Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of **multifunction makeup cabinets, alginate and Hydrostone® for the Angel Impressions project** as outlined in the Community Grant Application and additional information.

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### **7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review**

1. The information be received and noted.
2. A new grant category be created for community and sporting groups to apply for up to \$2,000 for the purchase of defibrillators as part of the Community Grants Program, with an amount of \$10,000 of the overall budget allocation being made available for this purpose per financial year.
3. The performance of the new grant category as part of the Program be reviewed in two (2) years.
4. The Terms of Reference of the Community Grants Program be amended to reflect this change.

### **7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review Further motion**

That the Terms of Reference for the Community Grants Program be amended to include:

- 19.2 Early disbursement of funds, if requested, to be at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

### **7.2.3 Community Grants Program Guidelines and Eligibility Criteria Review Further Motion**

That staff bring back a report with amended draft Terms of Reference and advice on the cost implications of increasing community grants from \$2,500 to \$5,000, for consideration as part of the 2019/2020 budget process.

### **7.2.4 Review of Youth Sponsorship Application and Funding**

1. The current Youth Sponsorship Application/Guideline be endorsed with no changes.

### **7.2.5 Minor Capital Works Grant Program Review**

1. The information be received and noted.
2. That a report be provided to the April 2019 Sport, Recreation and Grants Committee meeting, on the cost and budget implications of increasing minor capital works funding support criteria from \$30,000 to \$50,000.

OR

2. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 11 February 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 25 February 2019), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

## **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

| <b>COMMITTEE AGENDA<br/>ITEM NO. and TITLE</b>  | <b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>  |
|---|---|
| <p><u>Item No. 7.0.1</u><br/>Future Reports for the Sport, Recreation and Grants Committee</p>        | <p><b>EXECUTIVE SUMMARY:</b><br/>This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>The information be received.</li> </ol>  |
| <p><u>Item No. 7.2.1</u><br/>Community Grants Program Applications for February 2019</p>              | <p><b>EXECUTIVE SUMMARY:</b><br/>This report outlines the Community Grants Program Applications submitted for the February 2019 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. One application is pending further information.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>The information be received and noted.</li> </ol>   |
| <p><u>Item No. 7.2.2</u><br/>01/2019: Walk With Wings Inc. – Community Grants Program Application</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>The Walk With Wings Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the February 2019 round of Community Grants as follows:             <ol style="list-style-type: none"> <li>Grant No. 01/2019: Walk With Wings Inc. be awarded the amount of <b>\$2,500.00</b> to assist with the purchase of <b>multifunction makeup cabinets, alginate and Hydrostone® for the Angel Impressions project</b> as outlined in the Community Grant Application and additional information.</li> </ol> </li> </ol> |
| <p><u>Item No. 7.2.3</u><br/>Community Grants Program Guidelines and Eligibility Criteria Review</p>  | <p><b>EXECUTIVE SUMMARY:</b><br/>This report provides historical context around the Community Grants Program Guidelines and Eligibility Criteria review and Recognition Event.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>The information be received and noted.</li> <li>A new grant category be created for community and sporting groups to apply for up to \$2,000 for the purchase of defibrillators as part of the Community Grants Program, with an amount of \$10,000 of the overall budget allocation being made available for this purpose per financial year.</li> </ol>  |

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|  | <p>3. The performance of the new grant category as part of the Program be reviewed in two (2) years.</p> <p>4. The Terms of Reference of the Community Grants Program be amended to reflect this change.</p> <p><b>FURTHER MOTION</b><br/>That the Terms of Reference for the Community Grants Program be amended to include:</p> <p>19.2 Early disbursement of funds, if requested, to be at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.</p> <p><b>FURTHER MOTION</b><br/>That staff bring back a report with amended draft Terms of Reference and advice on the cost implications of increasing community grants from \$2,500 to \$5,000, for consideration as part of the 2019/2020 budget process.</p> |
| <p><u>Item No. 7.2.4</u><br/>Review of Youth Sponsorship Application and Funding</p> | <p><b>EXECUTIVE SUMMARY:</b><br/>This report provides information with respect to a review of Youth Sponsorship application and funding.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p>1. The current Youth Sponsorship Application/Guideline be endorsed with no changes.</p>  |
| <p><u>Item No. 7.2.5</u><br/>Minor Capital Works Grant Program Review</p>            | <p><b>EXECUTIVE SUMMARY:</b><br/>The Minor Capital Works Grant Program has been reviewed and this report makes some suggestions for consideration to provide efficient service to potential applicants of the Program and support strategic decision making.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p>1. The information be received and noted.</p> <p>2. That a report be provided to the April 2019 Sport, Recreation and Grants Committee meeting, on the cost and budget implications of increasing minor capital works funding support criteria from \$30,000 to \$50,000.</p>  |

**CO-ORDINATION**

Officer: MG  
Date:

**5.8 CEO Review Committee – Recommendations for Council Ratification**

*No CEO Review Committee meeting was held in February 2019.*

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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 2019 National General Assembly of Local Government - Call for Motions**

**CITY PLAN LINKS** 4.1 Strengthen partnerships that enable us to better address our community's priorities.

**SUMMARY** The National General Assembly (NGA) of Local Government will take place in Canberra from 16 to 19 June 2019. Motions are being called for the NGA and close 29 March 2019.

**RECOMMENDATION**

That:

1. Council determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 16 to 19 June 2019.

**4. ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 2019 National General Assembly - Call for Motions Discussion Paper

**1. BACKGROUND**

- 1.1 The National General Assembly (NGA) of Local Government will be held 16 to 19 June 2019 at the National Convention Centre, Canberra. The theme for the 2019 NGA is 'Future Focused'.
- 1.2 The Australian Local Government Association Board has called for motions from Councils. They must be relevant to the work of local government nationally and must complement or build on the policy objectives of state and territory associations.
- 1.3 The deadline for submitting motions to the NGA is Friday 29 March 2019.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 CEO and General Managers.
- 2.2 External
  - 2.2.1 Nil.

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### 3. REPORT

- 3.1 The Australian Local Government Association (ALGA) is the national peak advocacy body for local government. ALGA's work includes, but is not limited to the establishment of national policy and extensive liaison and lobbying with departments, Ministers and other parliamentarians at the Commonwealth level to achieve better outcomes for local councils.
- 3.2 The ALGA Board is comprised of delegates from each member association who refer matters of national relevance to the ALGA Board for consideration at regular Board meetings.
- 3.3 The 2019 National General Assembly (NGA) of Local Government, to be held in Canberra from 16 to 19 June is an opportunity for individual councils to identify matters of national relevance to the sector and for these matters to be considered by ALGA as national policy, for its advocacy role or for more immediate action by ALGA on behalf of the sector.

#### **Submission of Motions for Debate**

- 3.4 The ALGA Board is calling for motions for the NGA under the theme of 'Future Focused'.
- 3.5 This will be the 25<sup>th</sup> National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.
- 3.6 To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:
  - 3.6.1 be relevant to the work of local government nationally;
  - 3.6.2 be consistent with the themes of the NGA;
  - 3.6.3 complement or build on the policy objectives of our state local government association;
  - 3.6.4 be from a council which is a financial member of our state local government association;
  - 3.6.5 propose a clear action and outcome; and
  - 3.6.6 not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
- 3.7 Once all motions have been received, they are reviewed by the ALGA Board's NGA Sub-Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. It should be noted that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.
- 3.8 A discussion paper prepared by the ALGA Board is attached for information.

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3.9 Motions that are accepted and placed on the Agenda for the NGA will be debated throughout the assembly.

**Attendance at Assembly**

3.10 Details are currently being finalised for the program. Elected Members will be advised once this has been released.

3.11 As the event is being held interstate, in accordance with the Elected Member Training and Development Policy, a report will be presented to Council for consideration in relation to attendance.

**4. CONCLUSION / PROPOSAL**

4.1 Council is asked to determine if there are any issues that warrant a motion being submitted to the 2019 NGA of Local Government.

**5. CO-ORDINATION**

Officer: MG  
Date: 19/02/19



# Future Focused

Call for Motions  
Discussion Paper 2019

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National General Assembly  
of Local Government **2019**

16—19 June 2019





## KEY DATES

**End of November 2018**  
Opening of Call for Motions

**29 March 2019**  
Acceptance of motions close

**16 - 19 June 2019**  
National General Assembly

## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

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## INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ( $\geq 1\%$  FAGs).

### KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
  - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
  - o What are the opportunities for leveraging regional, state and national partnerships?

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## THE PRESENT

### Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes<sup>1</sup>.

### Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas – nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women<sup>2</sup>.

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010<sup>3</sup>. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total<sup>4</sup>. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016<sup>5</sup>.

### Roles and funding

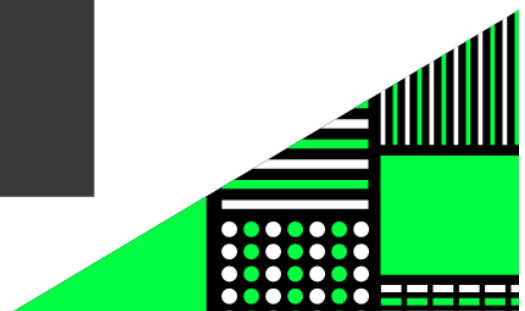
The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

Causes for the increase in functions undertaken by local government<sup>6</sup> include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

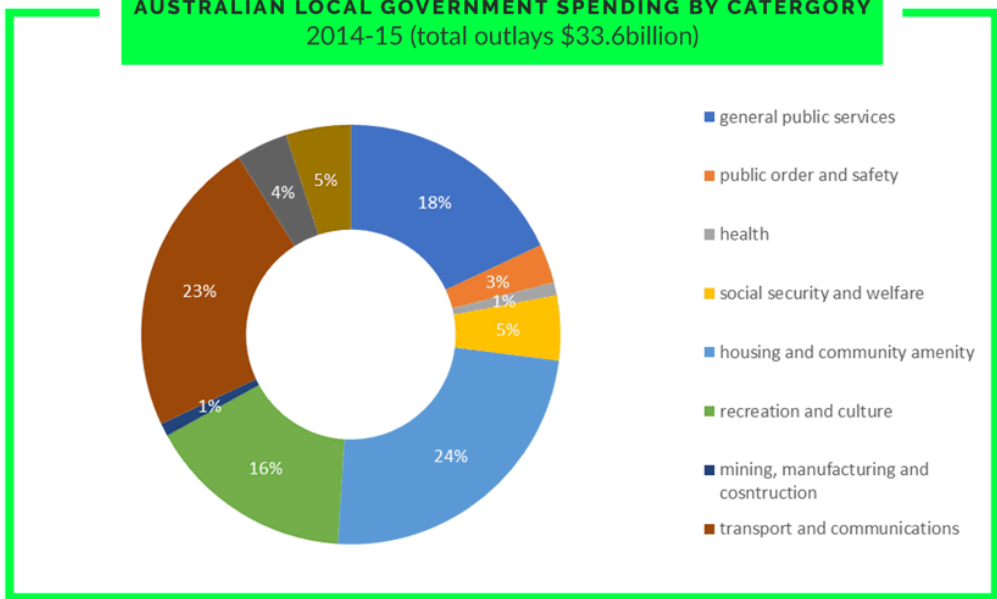
A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

### KEY QUESTION

*What can local governments do differently?*



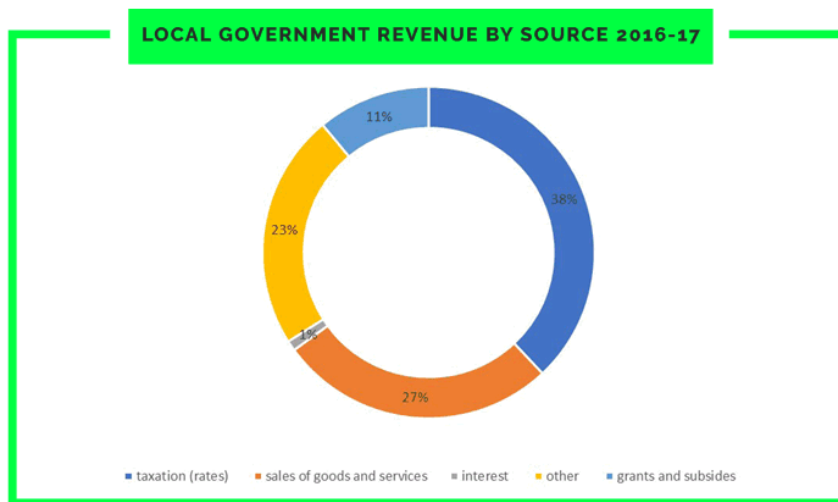
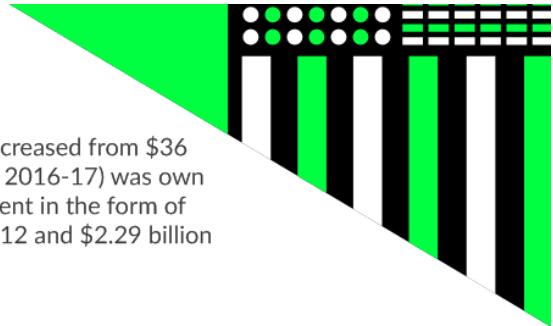
**AUSTRALIAN LOCAL GOVERNMENT SPENDING BY CATEGORY**  
2014-15 (total outlays \$33.6billion)



The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

| Expense by purpose                     | Proportion of total expenditure |         |
|--|---------------------------------|---------|
|  | 2011-12                         | 2016-17 |
| Transport and communications           | 23.7%                           | 21.5%   |
| Housing and community services         | 22.3%                           | 24.2%   |
| General public service                 | 18.3%                           | 17.6%   |
| Recreation and culture                 | 15%                             | 16.6%   |
| Social security and welfare            | 5.3%                            | 4.8%    |
| Other purpose                          | 3.9%                            | 4.2%    |
| Other economic affairs                 | 3.6%                            | 3.6%    |
| Public order and safety                | 2.6%                            | 2.5%    |
| Public debt transaction                | 2.1%                            | 1.8%    |
| Health                                 | 1.3%                            | 1.2%    |
| Mining, manufacturing and construction | 1.2%                            | 1.0%    |
| Education                              | 0.5%                            | 0.6%    |
| Fuel and energy                        | 0.1%                            | 0%      |
| Agriculture, forestry and fishing      | 0.1%                            | 0.1%    |
| Total in \$\$                          | \$30.6b                         | \$35.9b |

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue<sup>7</sup>. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



## KEY QUESTIONS

*How can the Commonwealth Government help local governments?*

*Why should they care?*

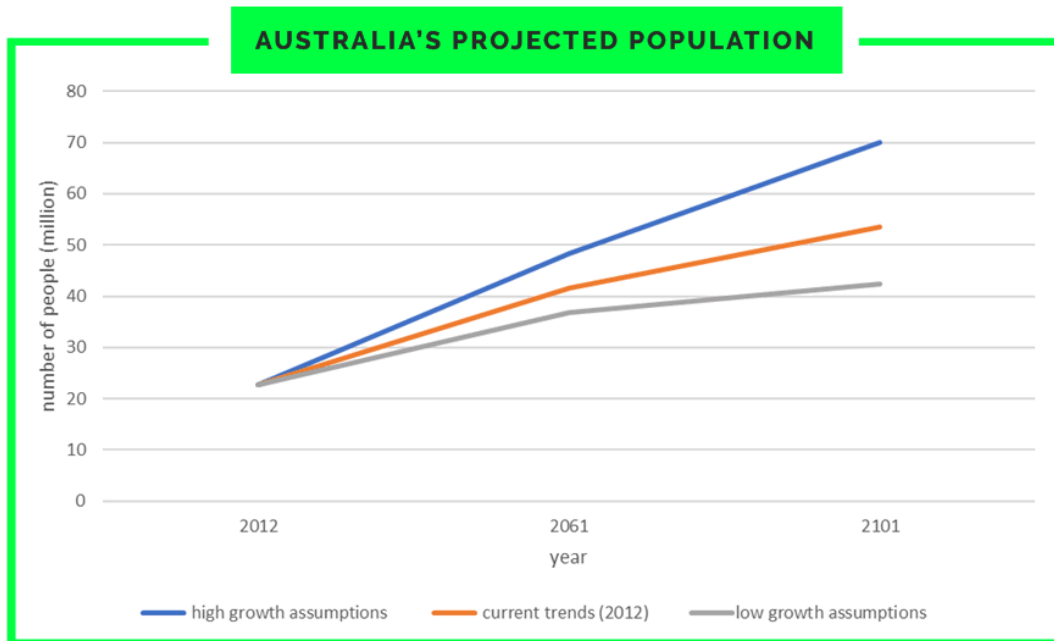
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting to support growth and meet service needs<sup>8</sup>.

## THE FUTURE

### Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.

**KEY QUESTIONS**

*What partnerships, business models can help local Government deliver more with less?*

| State                           | 2012        | 2061                     |                   |                      |
|---------------------------------|-------------|--------------------------|-------------------|----------------------|
|                                 |             | Low growth scenarios (C) | Current trend (B) | High growth scenario |
| <b>NSW total</b>                | 7.3 million | 10.8 million             | 11.5 million      | 12.6 million         |
| Sydney                          | 4.7 million | 8.0 million              | 8.5 million       | 8.9 million          |
| Balance                         | 2.6 million | 2.9 million              | 3 million         | 3.7 million          |
| <b>Victoria Total</b>           | 5.6 million | 9.0 million              | 10.3 million      | 12.1 million         |
| Melbourne                       | 4.2 million | 7.6 million              | 8.6 million       | 9.8 million          |
| Balance                         | 1.4 Million | 1.4 million              | 1.7 million       | 2.3 million          |
| <b>Queensland total</b>         | 4.6 million | 7.9 million              | 9.3 million       | 11.1 million         |
| Brisbane                        | 2.2 million | 3.8 million              | 4.8 million       | 5.6 million          |
| Balance                         | 2.4 million | 4.1 million              | 4.5 million       | 5.5 million          |
| <b>Western Australia total</b>  | 2.4 million | 5.4 million              | 6.4 million       | 7.7 million          |
| Perth                           | 1.9 million | 4.4 million              | 5.4 million       | 6.6 million          |
| Balance                         | 500,000     | 975,000                  | 950,800           | 1.1 million          |
| <b>South Australia total</b>    | 1.7 million | 2.1 million              | 2.3 million       | 2.6 million          |
| Adelaide                        | 1.3 million | 1.7 million              | 1.9 million       | 2.2 million          |
| Balance                         | 377,900     | 373,700 *                | 387,400           | 451,200              |
| <b>Tasmania Total</b>           | 512,200     | 460,900 #                | 565,700 #         | 714,000              |
| Hobart                          | 217,000     | 228,700                  | 270,600           | 339,300              |
| Balance                         | 295,400     | 232,200                  | 295,100           | 374,700              |
| <b>Northern Territory total</b> | 235,200     | 455,700                  | 453,000           | 457,800              |
| Darwin                          | 131,900     | 254,800                  | 225,900           | 182,000              |
| Balance                         | 103,200     | 203,000                  | 227,100           | 273,700              |
| <b>ACT Total</b>                | 375,100     | 612,400                  | 740,900           | 904,100              |

\* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

# In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards<sup>9</sup>.

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

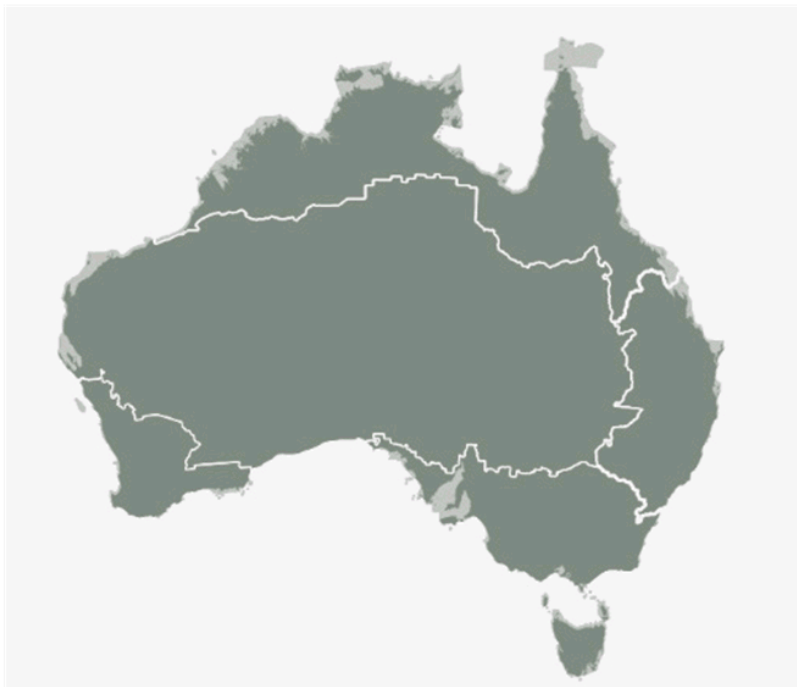


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## Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

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### Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

### The Rangelands

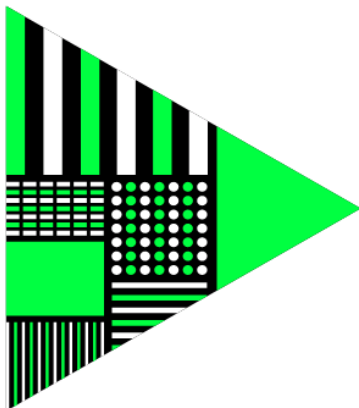
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).

### Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

### Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



### KEY QUESTIONS

*How can local governments collaborate, build partnerships to address climate change?*

Table 1 Climate Change Projections for selected Australian Cities

| Variable                       | 2030 (intermediate emission scenario) | 2090 (intermediate emission scenario) | 2090 (high emission scenario) |
|--------------------------------|---------------------------------------|---------------------------------------|-------------------------------|
| <b>Adelaide</b>                |                                       |                                       |                               |
| Temperate                      | 0.7                                   | 1.5                                   | 2.9                           |
| Rainfall (%)                   | -4                                    | -7                                    | -9                            |
| Days over 35°C (currently 20)  | 26                                    | 32                                    | 47                            |
| <b>Alice Springs</b>           |                                       |                                       |                               |
| Temperate                      | 1                                     | 2.1                                   | 4.4                           |
| Rainfall (%)                   | -2                                    | -5                                    | -4                            |
| Days over 35°C (currently 94)  | 113                                   | 133                                   | 168                           |
| <b>Brisbane</b>                |                                       |                                       |                               |
| Temperate                      | 0.9                                   | 1.8                                   | 3.7                           |
| Rainfall (%)                   | -4                                    | -9                                    | -16                           |
| Days over 35°C (currently 12)  | 18                                    | 27                                    | 55                            |
| <b>Cairns</b>                  |                                       |                                       |                               |
| Temperate                      | 0.7                                   | 1.4                                   | 2.9                           |
| Rainfall (%)                   | 0                                     | -2                                    | -2                            |
| Days over 35°C (currently 3)   | 5.5                                   | 11                                    | 48                            |
| <b>Canberra</b>                |                                       |                                       |                               |
| Temperate                      | 0.8                                   | 1.8                                   | 3.8                           |
| Rainfall (%)                   | -2                                    | -6                                    | -5                            |
| Days over 35°C (currently 20)  | 7.1                                   | 12                                    | 29                            |
| <b>Darwin</b>                  |                                       |                                       |                               |
| Temperate                      | 0.9                                   | 1.8                                   | 3.7                           |
| Rainfall (%)                   | 0                                     | -1                                    | +4                            |
| Days over 35°C (currently 11)  | 43                                    | 111                                   | 265                           |
| <b>Dubbo</b>                   |                                       |                                       |                               |
| Temperate                      | 1                                     | 2.1                                   | 4.2                           |
| Rainfall (%)                   | -2                                    | -4                                    | -6                            |
| Days over 35°C (currently 22)  | 31                                    | 44                                    | 65                            |
| <b>Hobart</b>                  |                                       |                                       |                               |
| Temperate                      | 0.6                                   | 1.4                                   | 2.9                           |
| Rainfall (%)                   | 1                                     | -1                                    | -2                            |
| Days over 35°C (currently 1.6) | 2                                     | 2.6                                   | 4.2                           |
| <b>Melbourne</b>               |                                       |                                       |                               |
| Temperate                      | 0.6                                   | 1.5                                   | 3                             |
| Rainfall (%)                   | -2                                    | -7                                    | -9                            |
| Days over 35°C (currently 11)  | 13                                    | 16                                    | 24                            |
| <b>Perth</b>                   |                                       |                                       |                               |
| Temperate                      | 0.8                                   | 1.7                                   | 3.5                           |
| Rainfall (%)                   | -6                                    | -12                                   | -18                           |
| Days over 35°C (currently 28)  | 36                                    | 43                                    | 63                            |
| <b>Sydney</b>                  |                                       |                                       |                               |
| Temperate                      | 0.9                                   | 1.8                                   | 3.7                           |
| Rainfall (%)                   | -3                                    | -2                                    | -3                            |
| Days over 35°C (currently 3.1) | 4.3                                   | 6                                     | 11                            |

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

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## Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

## Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots ( virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

## KEY QUESTIONS

*How can local government embrace disruption and innovation?*



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

## REFERENCES

PAGE FIVE - THE PRESENT:

<sup>1</sup> Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

<sup>2</sup> Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

<sup>3</sup> Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

<sup>4</sup> Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

<sup>5</sup> Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News [https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm\\_medium=email&utm\\_campaign=Newsletter%20-%2011th%20September%202018&utm\\_content=Newsletter%20-%2011th%20September%202018+Version+B+CID\\_250d36654e64011424c76af2e32234e8&utm\\_source=Campaign%20Monitor&utm\\_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away](https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away)

PAGE SEVEN - THE FUTURE:

<sup>6</sup> The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

<sup>7</sup> Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

<sup>8</sup> Australian Local Government Association (2015) National State of the Assets Report

PAGE SEVEN - POPULATION

<sup>9</sup> Source: ABS Catalogue, 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013 ) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice - Free Dump Day**

Cr Beau Brug has submitted the following Notice of Motion:

That:

1. That City of Salisbury report on the opportunity of establishing a free or subsidised Dump Day to help tackle illegal dumping, during which residents are not charged for bringing non-hazardous waste to any Council Waste Transfer Station/s on a business day later in 2019, to be determined by the Council.
2. That the report also consider the costs and benefits of establishing an ongoing annual dump day on a business day in future to coincide with the annual Clean Up Australia Day initiative; and consider other ways Council can support the agenda of reducing waste.

**ADMINISTRATION COMMENT:**

Staff have assessed the implications of a proposed additional designated dump day at the Pooraka Resource Recovery Park and advise that providing an additional designated day for residents to dispose of non-hazardous waste would be an increase of service level of the existing hard waste voucher/pickup services already being offered to all Salisbury households.

Currently, residents can dispose of non-hazardous hard waste twice annually via the use of Resource Recovery Park vouchers or by booking a kerbside pick-up. The City of Salisbury has over 50,000 households that could potentially use an additional designated day to dispose of waste. Assuming 10% of households take the opportunity to dispose of hard waste on this day, Council would incur additional costs of approximately \$850,000 + GST to handle and process this waste. Dedicating an additional day and location to dispose of waste will create congestion issues, as many residents will try to access the Research Road site at the same time. This contrasts with the current voucher system that spreads access over the year.

As an alternative, we would propose NAWMA encourage/facilitate targeted volunteer clean-up activities throughout the community for Clean Up Australia Day, and further promote the free drop off services that currently exist at the Resource Recovery Parks for items such as metal, e-waste, recyclables and paint.

**CO-ORDINATION**

Officer:

Date:





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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary Report****Recommendation**

1. That this information be noted.

| <b>Date</b> | <b>Time</b> | <b>Function</b>  |
|-------------|-------------|--|
| 26/01/2019  | 08:30 AM    | City of Salisbury's Australia Day Celebrations   |
| 26/01/2019  | 03:00 PM    | Equatorian Event - Football Match SA vs Victoria - Main Game at 5pm  |
| 29/01/2019  | 04:00 PM    | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries  |
| 29/01/2019  | 04:30 PM    | Media Issues - Regular Catch-up  |
| 29/01/2019  | 05:00 PM    | Pre Council Meeting Briefing   |
| 29/01/2019  | 06:30 PM    | Council Meeting  |
| 30/01/2019  | 10:00 AM    | Open Day - Student Accommodation   |
| 30/01/2019  | 11:00 AM    | Mayor/CEO/EA   |
| 30/01/2019  | 12:30 PM    | Meeting with PA - Letter to sign and Diary appointments  |
| 30/01/2019  | 12 Noon     | Meeting with Staff Member  |
| 31/01/2019  | 01:00 PM    | 1pm LGA Board of Directors planning session and meeting  |
| 31/01/2019  | 12 Noon     | Optional lunch prior to the LGA Board of Directors meeting   |
| 2/02/2019   | 06:00 PM    | Dinner with Residents  |
| 4/02/2019   | 09:30 AM    | Opening Service – Endeavour College  |
| 4/02/2019   | 11:00 AM    | Channel 7 Interview  |
| 4/02/2019   | 03:45 PM    | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries  |
| 4/02/2019   | 04:00 PM    | Pippa to Brief Mayor - Secret Garden   |
| 4/02/2019   | 04:30 PM    | Meeting with St Josephs and Joe Caruso - please see attached email   |
| 5/02/2019   | 10:30 AM    | PBA FM Radio - Spotlight on Salisbury  |
| 5/02/2019   | 02:00 PM    | Meeting with resident  |
| 6/02/2019   | 10:00 AM    | Regular Catchup to Discuss Current/Upcoming Planning/Building Issues   |
| 6/02/2019   | 10:30 AM    | Mayor/CEO/EA   |
| 6/02/2019   | 11:15 AM    | Meeting with staff   |
| 6/02/2019   | 01:00 PM    | Meeting with local business  |
| 6/02/2019   | 03:30 PM    | Resident meeting   |
| 6/02/2019   | 12 Noon     | Office Time with PA  |
| 8/02/2019   | 09:30 AM    | Meeting with Resident  |
| 8/02/2019   | 11:00 AM    | Resident enquiring about tender processes  |
| 8/02/2019   | 06:30 PM    | Dinner to celebrate new restaurant   |
| 9/02/2019   | 05:00 PM    | Vietnamese TeT Festival - Opening Ceremony - Year of the Pig   |
| 9/02/2019   | 07:00 PM    | 2019 TAB SA Pacing Cup   |
| 11/02/2019  | 03:00 PM    | Meeting with Resident  |
| 11/02/2019  | 04:00 PM    | Project to Develop a Coordinated Local Government Sector Approach to Disability Access and Inclusion Planning report |
| 11/02/2019  | 04:30 PM    | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries  |
| 11/02/2019  | 06:30 PM    | Sport, Recreation & Grants Committee meeting   |

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| 11/02/2019 | 06:30 PM | Innovation & Business Development Sub Committee  |
| 12/02/2019 | 10:30 AM | Meeting with - resident - Paralowie area cleanliness and fencing concerns 0414 590 628 |
| 12/02/2019 | 11:00 AM | MEETING - Local Residents  |
| 12/02/2019 | 11:30 AM | Owner of business  |
| 12/02/2019 | 06:00 PM | Business Dinner  |
| 13/02/2019 | 10:00 AM | Invitation to open Japanese Garden at PH High School                                   |
| 13/02/2019 | 11:00 AM | Mayor/CEO/EA   |
| 15/02/2019 | 01:30 PM | Salisbury Secret Garden Walk Through and Briefing                                      |
| 15/02/2019 | 06:00 PM | Dinner with Vietnamese business  |
| 16/02/2019 | 09:00 AM | Elected Members' Strategic Workshop  |
| 16/02/2019 | 06:30 PM | EM Dinner  |
| 17/02/2019 | 09:00 AM | Elected Members' Strategic Workshop  |
| 18/02/2019 | 02:00 PM | Pre-Recording of Radio Show  |
| 18/02/2019 | 04:00 PM | OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries          |
| 18/02/2019 | 06:30 PM | Standing Committee Meetings  |
| 19/02/2019 | 09:45 AM | Bombing of Darwin Commemoration  |
| 19/02/2019 | 10:00 AM | Launch of Well Versed Poetry Series - Mayor to launch and read Kaurna Welcome          |
| 19/02/2019 | 12 Noon  | Media Issues - Regular Catch-up  |
| 20/02/2019 | 11:00 AM | Mayor/CEO/EA   |
| 20/02/2019 | 01:00 PM | Meeting with Jon Gee, Member for Taylor  |
| 20/02/2019 | 05:00 PM | Save the Date - LGA President's Mayor's Networking Event                               |
| 20/02/2019 | 05:30 PM | Copy: LGA President's Mayor's Networking Event   |
| 20/02/2019 | 12 Noon  | Meeting with Blair Boyer   |

**Events attended by Elected Members on behalf of the Mayor**

| <b>Date</b> | <b>Member</b> | <b>Function</b>   |
|-------------|---------------|---|
| 14/02/2019  | Cr J Woodman  | Thomas More Academic Awards Ceremony, Thomas More College     |
| 17/02/2019  | Cr J Woodman  | 2019 Chinese New Year Dinner – Angkor Hall, Parafield Gardens |

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**ITEM 11: QUESTIONS ON NOTICE**

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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## ITEM 13: CONFIDENTIAL ITEMS

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### 13.1 Budget and Finance Committee - Confidential Recommendation for Council Ratification

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this item will protect commercially sensitive information the disclosure of which at this time may prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*