



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 FEBRUARY 2019**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.16 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

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**APOLOGIES**

An apology was received from Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr M Blackmore

The Minutes of the Budget and Finance Committee Meeting held on 21 January 2019, be taken and read as confirmed.

**CARRIED**  
UNANIMOUSLY

**REPORTS**

*Administration*

**6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr J Woodman  
Seconded Mayor G Aldridge

1. The information be received.

**CARRIED**  
UNANIMOUSLY

**6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019**

**6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr K Grenfell  
Seconded Cr L Braun

1. The information be received.

**CARRIED**

**6.0.2-IBDSC2 Auditing of Verge Cutting Services**

Moved Cr K Grenfell  
Seconded Cr L Braun

1. The information be received.

**CARRIED**

Finance

**6.1.1 Council Finance Report - January 2019**

Moved Mayor G Aldridge  
 Seconded Cr A Duncan

1. The information be received.

**CARRIED**

Budget Review

**6.5.1 Second Quarter Budget Review 2018/19**

Moved Cr A Duncan  
 Seconded Cr M Blackmore

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$1,050,300 be credited to the Sundry Project Fund. This will bring the balance to **\$1,050,300**.

2. Funds be allocated for the following **non-discretionary** net bids:  
 NON-DISCRETIONARY

**CAPITAL**

• Confidential Item (s)	\$450,500
• Dry Creek Linear Park Mawson Lakes – Rewire Irrigation System	\$60,000
• Wright/Dulkara T-Junction Upgrade	\$112,000
• Renewal of Feature Landscape Program	\$75,000
• Mawson Lakes Pedestrian Bridge – East to West Mawson Lakes	\$50,000
• Bicycle Network Improvement Program	\$118,000
• Lease to Buy Laptop / PC's	\$587,000
<b>TOTAL</b>	<b>\$1,452,500</b>

*(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$402,200.)*

3. Funds be allocated for the following **discretionary** net bids:  
 DISCRETIONARY

**OPERATING**

• Provision for WHS Improvements	\$136,000
• Provision for Risk Management Initiatives	\$79,000

**CAPITAL**

• Bridgestone Reserve	\$500,000
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**TOTAL** **\$715,000**

*(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a deficit balance of \$1,117,200.)*

4. Council approve the following transfers:
  1. Transfer \$80,000 from the Outdoor Furniture Program to Perry Street Reserve Autism Friendly Play Space to deliver the full scope of the project – Council Resolution 0072/2019.
  2. Transfer \$165,500 from Parks growth allocation and \$18,500 from Tree Inspections to the following operating areas to fund growth in services: Tree Pruning Units \$36,100, Irrigation Management \$10,000, Weed Control \$25,000, Residential Verges \$50,000 and Funding for 2 Field Services Trainees \$62,900.
  3. Non-Discretionary transfer of \$95,000 operating lease budget to capital to contribute toward Budget Review Bid to enable the purchase of IT devices as part of transitioning away from Desktop PC's.
  4. Transfer \$40,000 operating from Northern Economic Plan to Salisbury City Centre Investment Attraction Works to undertake market assessment this financial year.
  5. Transfer \$36,900 of the Salisbury Events budgets from Contractual Services to Wages & Salaries which is a cheaper option than hiring contractors.
  6. Transfer \$636,000 from capital to operating within the Salisbury Community Hub, with no change in the overall budget.
  7. Transfer \$175,000 of the Digital Strategy from capital to operating.
  8. Transfer \$100,000 of excess operating funds from the Asset Management Improvement Project to capital for the Salisbury Community Hub Concierge Application.
  9. Transfer from Digital Strategy \$270,000, City Infrastructure consultancy \$100,000 and from Asset Management Improvement Project \$38,000 to Operational Readiness to support delivery of new operating model, which has no impact on existing service delivery.
  10. Transfer \$22,650 Inspectorate Wages and Salaries to Contractual Services for weekend coverage contract agreement.
  11. Transfer \$91,700 from Budget Bid System \$41,400 and Divisional Planning Project \$50,300, to the Project and Contract Systems Improvements (Resolution 2563/2018).

5. Council approve the following budget timing adjustment which results in a decrease in loan borrowings and increase in investments in the 2018/19 financial year and an increase in loan borrowings and decrease in investments in the 2019/20 financial year:
  - Bridgestone Reserve     \$2,924,000
6. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

*(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2018/19 will decrease by \$1,806,800 to an overall indicative loan borrowing of \$33,131,515.)*

**CARRIED**

### *Rating Matters*

#### **6.6.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2019/20 and 2020/21**

Moved Cr K Grenfell

Seconded Cr C Buchanan

1. Discretionary rebates be provided for 2019/20 and 2020/21 as follows:
  - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required).
  - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate.
  - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate.
  - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate.
  - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate.
  - f. Marra Murrangga Kumangka Inc 75% discretionary rate rebate.
2. The Rate Rebate Policy as set out in Attachment 1 (Item No. 6.6.1, Budget and Finance Committee, 18/02/2019) be endorsed.

**CARRIED**  
UNANIMOUSLY

**OTHER BUSINESS**

Nil

**CONFIDENTIAL ITEMS**

**6.9.1 Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019**

Moved Cr J Woodman  
Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item will protect commercially sensitive information the disclosure of which at this time may prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Monday 11 February 2019** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
UNANIMOUSLY

The meeting moved into confidence at 8.23 pm.

The meeting moved out of confidence and closed at 8.26 pm.

CHAIRMAN.....

DATE.....