



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN
COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY ON**

21 JANUARY 2019

MEMBERS PRESENT

Cr D Proleta (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Cr A Duncan
Cr K Grenfell
Cr P Jensen (Deputy Chairman)
Cr J Woodman

STAFF

General Manager Business Excellence, Mr C Mansueto
A/General Manager City Development, Mr C Zafiropoulos
Manager Governance, Mr M Petrovski

The meeting commenced at 8.25pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr D Hood.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr J Woodman

The Minutes of the Resources and Governance Committee Meeting held on 10 December 2018, be taken and read as confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr J Woodman
Seconded Cr A Duncan

1. The information be received.

CARRIED

Development Control Administration

3.2.1 Appointment of Independent Members on the Council Assessment Panel

Cr B Brug declared a material conflict of interest on the basis of being a Council Assessment Panel member and the agenda item discussed remuneration of members. Cr Brug left the meeting at 8.26 pm.

Moved Cr A Duncan
Seconded Cr K Grenfell

1. For the purposes of the Expression of Interest process for the appointment of the members to the Salisbury Council Assessment Panel, Council endorse the draft *Council Assessment Panel Terms of Reference* as set out in Attachment 1 to this report (Resources and Governance 3.2.1, 21/01/2019), and the Terms of Reference be resubmitted to Council at a later date for further consideration and adoption.
2. The remuneration for Panel members not be increased, with the exception of the remuneration for the Elected Member on the Panel to be increased to the same level as that of an independent member.
3. A report be provided to Council in April 2019 for the appointment of Independent Members to the Council Assessment Panel.

CARRIED

Cr Brug returned to the meeting at 8.48pm.

External Relations

3.4.1 Nominations Sought for two (2) casual vacancies of the Greater Adelaide Regional Organisation of Councils (GAROC)

Mayor G Aldridge declared a material conflict of interest on the basis of being a member of GAROC. Mayor Aldridge left the meeting at 8.49pm.

Moved Cr B Brug
Seconded Cr K Grenfell

1. The information be received.

CARRIED

Mayor Aldridge returned to the meeting at 8.52pm.

Corporate Governance

3.6.1 Variations to Delegations

Moved Cr A Duncan
Seconded Cr P Jensen

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 4 February 2019 of those powers and functions under the following:
 - 1.1 *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018*
 - Regulations 5(3), 5(6), 21(4), 21(5), 9(7), 25(6), 26(2), 33, Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3
2. In exercise of the powers contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2 and 3, Item No. 3.6.1, Resources and Governance Committee, 21/01/2019) are hereby delegated from 5 February 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018* as follows:

Liquor Licensing Act 1997

- Sections 131(ab), 131(ad) and 131(c) – Attachment 2
South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018.
- Regulations 5(3), 5(6), 9(7), 25(6), 26(2), Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3

3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018.*

CARRIED

3.6.2 Review of Flag Policy

Moved Cr J Woodman
Seconded Cr A Duncan

1. The information be received.
2. The Flag Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 21/01/2019), be endorsed.

CARRIED

3.6.3 Review of Protocol for Civic Events and Functions Policy

Moved Mayor G Aldridge
Seconded Cr J Woodman

1. The Information be received.
2. The Protocol for Civic Events and Functions Organised by the City of Salisbury as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 21/01/2019) be endorsed, subject to the deletion of the words “as a representative of an invited guest” in Section F of the draft policy.

CARRIED

3.6.4 Review of Informal Gatherings Policy

Moved Cr K Grenfell
Seconded Cr B Brug

1. The information be received.
2. The Informal Gatherings Policy, as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 21/01/2019) be endorsed.

CARRIED

3.6.5 Review of Hardship Policy for Residential Salisbury Water Customers

Moved Mayor G Aldridge
Seconded Cr B Brug

1. The information be received.
2. The Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Resources and Governance 3.6.5, 18/02/2019), be endorsed.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 9.08pm.

CHAIRMAN.....

DATE.....