



## AGENDA

# COUNCIL

*meeting to be held on 29 January 2019 at 6:30 pm  
in the Council Chamber, 12 James Street, Salisbury*

### Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman,

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.*

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.*

**Apologies:** Cr B Brug

**Leave of Absence:** Nil

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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- 2.1 Deputation – New Road Surface Trial – The Bridges, Mawson Lakes
- 2.2 Deputation – Neales Green
- 2.3 Deputation – Retention of Green Space

**ITEM 3: PETITIONS**

*No Petitions have been received.*

**ITEM 4: CONFIRMATION OF MINUTES**

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- 17 December 2018 Council Minutes
- 17 December 2018 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 21 January 2019**  
**Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.1.1 Sport and Recreation Network
- 1.1.2 Single Use Straws
- 1.1.3 Future Directions Indoor Recreation Facilities
- 1.1.4 Future Directions Community Hubs
- 1.1.5 Youth Council Membership 2019
- 1.3.1 Salisbury Oval – Property Dedication Investigations and Project Background Report
- 1.3.2 Planning Reforms – Productive Economy Discussion Paper
- 1.3.3 Salisbury Community Hub – Room Naming

**5.2 Works and Services Committee: 21 January 2019**  
**Cr S Reardon (Chair)**

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- 2.0.1 Future Reports for the Works and Services Committee
- 2.1.1 Para Hills Community Hub Information Update
- 2.4.1 Review of the Tree Removal Procedure
- 2.4.2 Use of Thermal Methods for Weed Control
- 2.5.1 Maxwell Road Widening Requiring Revocation of Community Land Classification and Rededication of the Paddocks
- 2.5.2 Revocation of Community Land Classification – Wright Road Reserve
- 2.5.3 Land Transfer Portion of Bolivia Crescent Drainage Reserve, Bolivar
- 2.5.4 Future Use of Leased Area – Underdown Park
- 2.5.5 Revocation Portion of Edinburgh Road Reserve South to Facilitate Construction of Haulmark Trailers Manufacturing Facility
- 2.5.6 Grant of Easement to SA Power Networks – Main North Road (Central) Reserve
- 2.6.1 Capital Works Report – December 2018

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- 2.6.2 CoolSeal Pavement Preservation Trial
  - 2.6.3 Salisbury Oval Master Plan Implementation – Sport & Recreation Civil and Landscape Works
  - 2.7.1 Left Turning Lane onto Salisbury Highway
  - W&S-OB1 Use of Mulch and Compost in Council Maintained Spaces
  - W&S-OB2 Reduction of Illegal Dumping
  - W&S-OB3 Traffic Management Solutions – Jesse Road and Tracey Avenue, Paralowie

**5.3 Resources and Governance Committee: 21 January 2019**

**Cr D Proleta (Chair)**

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- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.2.1 Appointment of Independent Members on the Council Assessment Panel
- 3.4.1 Nominations Sought for two (2) casual vacancies of the Greater Adelaide Regional Organisation of Councils (GAROC)
- 3.6.1 Variations to Delegations
- 3.6.2 Review of Flag Policy
- 3.6.3 Review of Protocol for Civic Events and Functions Policy
- 3.6.4 Review of Informal Gatherings Policy
- 3.6.5 Review of Hardship Policy for Residential Salisbury Water Customers

**5.4 Audit Committee of Council**

*No Audit Committee of Council meeting was held in January 2019*

**5.5 Council Assessment Panel:**

*No Council Assessment Panel meeting was held in January 2019.*

**5.6 Budget and Finance Committee: 21 January 2019**

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**Cr B Brug (Chair)**

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Minutes of the Innovation and Business Development Sub Committee
  - IBDSC-OB1 Review of Verge Maintenance Program
  - IBDSC-1 Future Reports for the Innovation and Business Development Sub Committee
  - IBDSC-2 Appointment of Deputy Chair – Innovation and Business Development Sub Committee
  - IBDSC-3 Continuous Improvement Framework – Progress Report
- 6.1.1 Budget Process 2019/2020

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**5.7 Sport, Recreation and Grants Committee: 14 January 2019**

**Cr A Duncan (Chair)**

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- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Youth Sponsorship Applications – November & December 2018
- 7.2.2 Community Grants Program Applications for January 2019
- 7.2.3 27/2018: UniSA Eagles Gridiron Club – Community Grants Program Report
- 7.2.4 29/2018: North Pines Sports and Social Club – Community Grants Program Application
- 7.2.5 Community Event Sponsorship Funding  
SRG-OB1 Grants for Defibrillators

**5.8 CEO Review Committee: 15 January 2019**

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- 8.1.1 Future Reports for the CEO Review Committee
- 8.1.2 CEO Key Performance Indicators Status Update
- 8.1.3 CEO Performance Appraisal Survey 2018/2019

**ITEM 6: GENERAL BUSINESS REPORTS**

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- 6.1 Local Government Association Ordinary General Meeting – 12/04/2019 – Call for Proposed Items of Business

**ITEM 7: MOTIONS ON NOTICE**

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- 7.1 Motion on Notice: Portable CCTV Cameras

**ITEM 8: MAYOR'S DIARY**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

*Page 72*

- 11.1 Question on Notice – Salisbury Park Shopping Centre

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

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*There are no Confidential items.*

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**2.1 Deputation - New Road Surface Trial - The Bridges, Mawson Lakes**

Mr Phil Moir will be in attendance as a deputation in relation to a trial of a new road surface in The Bridges, Mawson Lakes (refer Item 2.6.2 - CoolSeal Pavement Preservation Trial – on the 21/01/2019 Works and Services Agenda).

**2.2 Deputation – Neales Green**

Mr Joe Bivone will be in attendance as a deputation to clarify points from his previous deputation at the 17/12/2018 Council Meeting.

**2.3 Deputation – Retention of Green Space**

Mr Gino Capogreco will be in attendance as a deputation in relation to the retention of greenspace in the City of Salisbury for the youth of the area.

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**ITEM 3: PETITIONS**

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*No Petitions have been received.*





**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**17 DECEMBER 2018**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen (*from 6.34 pm*)  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
A/General Manager Business Excellence, Ms G Page  
A/General Manager City Development, Mr G Ratsch  
General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr J Devine  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

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## **APOLOGIES**

There were no Apologies.

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

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## **ITEM 2: DEPUTATIONS / PRESENTATIONS**

### **2.1 Deputation - Proposed Salisbury Community Hub Café**

*Cr P Jensen entered the meeting at 6.34 pm.*

Mr David Waylen, Executive Officer of the Salisbury Business Association Inc. addressed Council in relation to a proposed Salisbury Community Hub Cafe.

### **2.2 Deputation - In relation to Petition opposing sale of Neales Green and Portions of Salisbury Oval**

Mr Guiseppe (Joe) Bivone addressed Council in relation to the petition lodged opposing the sale of Neales Green and portions of Salisbury Oval.



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**ITEM 3: PETITIONS**

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**3.1 Petition Opposing the Sale of Land at Neales Green and Portions of Salisbury Oval**

*Cr B Brug declared a perceived conflict of interest on the basis of being a signatory on the petition. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr C Buchanan declared a perceived conflict of interest on the basis of previously voting against the sale of Neales Green during the previous term of Council and has public stated that he will be opposing the sale of Neales Green. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of all residents of the City of Salisbury.*

*Cr L Braun declared a perceived conflict of interest on the basis of being a signatory on the petition. Cr Braun managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr N Henningsen declared a perceived conflict of interest on the basis of being a signatory on the petition on the premise that the land was bequeathed to the people. Cr Henningsen managed the conflict by remaining in the meeting and voting in the best interest of the community as a whole.*

*Cr S Reardon declared a perceived conflict of interest on the basis of being a signatory on the petition. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr A Duncan declared a perceived conflict of interest on the basis of being a signatory on the petition and has public stated that he would like to save Neales Green. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Proleta declared a perceived conflict of interest on the basis of being a signatory on the petition and attending the rally during caretaker mode. Cr Proleta managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr B Brug

1. The attached notice of petitions in relation to opposing the sale of land at Neales Green and portions of Salisbury Oval be received.
2. Council note that staff propose to report back to Council addressing the petition in March 2019 via the Strategic Property Development Sub-Committee.
3. A copy of the report that is due in January 2019, addressing the history of the Neales Green land ownership, be sent to the head petitioner and to identified members of the Save Neales Green Committee.
4. The report in January 2019 provide background information in the context of the Salisbury Oval Master Plan.

**CARRIED**  
**0001/2018**  
UNANIMOUSLY

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**3.2 Petition Protesting Road Surfacing in Wendy Avenue and Avis Court, Valley View**

Moved Cr J Woodman  
Seconded Cr A Duncan

1. The attached notice of petitions in relation to residents opposing the condition of the road surfacing in Wendy Avenue and Avis Court, Valley View be received.
2. Council note that staff propose to report back to Council addressing the petition in February 2019.

**CARRIED  
0002/2018**

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**ITEM 4: PRESENTATION OF MINUTES**

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Moved Cr L Braun  
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 26 November 2018, be taken and read as confirmed.

**CARRIED  
0003/2018**

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**ITEM 5: COMMITTEE REPORTS**

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**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr B Brug  
Seconded Cr L Braun

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 October 2018, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 October 2018), and listed below:
  - 1.0.1 Future Reports for the Policy and Planning Committee
  - 1.0.2 Appointment of Deputy Chair – Policy and Planning Committee
  - 1.0.3 Membership of the Strategic and International Partnerships Sub Committee
  - 1.0.4 Membership of the Tourism and Visitor Sub Committee
  - 1.1.1 Future Reports for the Youth Council Sub Committee
  - 1.1.2 Youth Council Membership – Resignations
  - 1.1.3 Youth Council Project Team Updates
  - 1.1.4 Youth Programs and Events Update October 2018 – January 2019
  - 1.3.1 Annual Report of the Council Assessment Panel for 2017/2018
  - 1.3.2 Planning Reforms Update
  - 1.3.3 Salisbury Community Hub – Project and Construction Progress Report

**CARRIED**  
**0004/2018**

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## 5.2

### **Works and Services Committee - Recommendations for Council Ratification**

*Cr Reardon indicated that she would like Item 2.0.3 in the report of the Works and Services Committee to be withdrawn and dealt with separately.*

*Cr Blackmore indicated that she would like Item W&S-OB3 in the report of the Works and Services Committee to be withdrawn and dealt with separately.*

Moved Cr C Buchanan

Seconded Cr B Brug

1. That Council adopt the recommendations of the Works and Services Committee meeting on 10 December 2018, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 17 December 2018), and listed below, with the exception of Items **2.0.3 – Membership of the Strategic Property Development Sub Committee**, and **W&S-OB3 – New Sub-Committee – to consider play space renewal/upgrade program, the streetscape renewal program and the footpath program**, which will be considered separately:
  - 2.0.1 Appointment of Deputy Chair – Works and Services Committee
  - 2.0.2 Future Reports for the Works and Services Committee
  - 2.2.1 The Salisbury Home and Community Services Business Model Project (Aged and Disability Services)
  - 2.6.1 Capital Works Report – November 2018
  - W&S-OB1 Parking Options – Alice Crescent, Burton
  - W&S-OB2 Traffic Measures – Intersection of Kings Road and Melvina Avenue, Paralowie

**CARRIED  
0005/2018**

### **2.0.3 Membership of the Strategic Property Development Sub Committee**

*Cr B Brug left the meeting at 07:48 pm.*

*Cr B Brug returned to the meeting at 07:51 pm.*

Moved Cr S Reardon

Seconded Cr J Woodman

1. The Membership of the Strategic Property Development Sub Committee comprise:
  - Cr N. Henningsen (Chairperson as resolved by Council 26/11/18)
  - Cr Reynolds
  - Cr Proleta
  - Cr Braun
  - Cr Grenfell
  - Cr S Reardon

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2. The Mayor be appointed as an ex-officio member of the Strategic Property Development Sub Committee.
  3. The Terms of Reference be amended to reflect the updated membership of six (6).

With leave of the meeting and consent of the seconder, Cr S Reardon VARIED the MOTION as follows:

1. The Membership of the Strategic Property Development Sub Committee comprise:
  - Cr N. Henningsen (Chairperson as resolved by Council 26/11/18)
  - Cr Reynolds
  - Cr Proleta
  - Cr Braun
  - Cr Grenfell
  - Cr S Reardon
  - Cr M Blackmore
2. The Mayor be appointed as an ex-officio member of the Strategic Property Development Sub Committee.
3. The Terms of Reference be amended to reflect the updated membership of seven (7).

**CARRIED**  
UNANIMOUSLY  
**0006/2018**

**W&S-OB3 New Sub-Committee – to consider play space renewal/upgrade program, the streetscape renewal program and the footpath program**

*Cr J Woodman left the meeting at 08:06 pm.*

Moved Cr C Buchanan  
Seconded Cr M Blackmore

That:

1. Staff bring back a report creating a new sub-committee, including the Terms of Reference, to look at reviewing the play space renewal/upgrade program, the streetscape renewal program and the footpath program.
2. That street tree removal be included in the draft Terms of Reference.

**CARRIED**  
**0007/2018**

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**5.3 Resources and Governance Committee - Recommendations for Council Ratification**

*Cr Brug indicated that he would like Item 3.0.1 in the report of the Resources and Governance Committee to be withdrawn and dealt with separately.*

Moved Cr B Brug

Seconded Cr P Jensen

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 10 December 2018, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 17 December 2018), and listed below, with the exception of **Item 3.0.1 – Appointment of Deputy Chair – Resources and Governance Committee**, which will be considered separately:

3.0.2 Future Reports for the Resources and Governance Committee

3.4.1 Local Government Association Annual General Meeting  
Voting Advice to Council.

**CARRIED  
0008/2018**

**3.0.1 Appointment of Deputy Chair - Resources and Governance Committee**

Moved Cr B Brug

Seconded Cr C Buchanan

1. Cr P Jensen be appointed as Deputy Chairman of the Resources and Governance Committee for a two year term.

**CARRIED  
0009/2018**

**5.4 Audit Committee of Council**

*No Audit Committee of Council meeting was held in December 2018.*

**5.5 Council Assessment Panel Meeting**

Minutes of the Council Assessment Panel Meeting held on 4 December 2018 were noted by Council.

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## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr B Brug  
Seconded Cr N Henningsen

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 10 December 2018, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 17 December 2018), and listed below:
  - 6.0.1 Appointment of Deputy Chair – Budget and Finance Committee
  - 6.0.2 Future Reports for the Budget and Finance Committee
  - 6.0.3 Membership of the Innovation and Business Development Sub Committee

**CARRIED  
0010/2018**

## **5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr L Braun  
Seconded Cr N Henningsen

1. That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 4 December 2018, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 17 December 2018), and listed below:
  - 7.0.1 Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 10 September 2018
  - 7.0.2 Appointment of Deputy Chair – Sport, Recreation and Grants Committee
  - 7.0.3 Future Reports for the Sport, Recreation and Grants Committee
  - 7.2.1 Youth Sponsorship Applications - September and October 2018
  - 7.2.2 Community Grants Program Applications for December 2018
  - 7.2.3 24/2018: Pontian Brotherhood of South Australia Inc. - Community Grants Program Application
  - 7.2.4 25/2018: The Dutch Community (Dutch Social And Welfare Club) Inc. - Community Grants Program Application
  - 7.2.5 26/2018: Meals on Wheels (SA) Inc. - Community Grants Program Application
  - 7.2.6 28/2018: Uniting In Care Salisbury Inc. - Community Grants Program Application
  - 7.2.7 30/2018: Bhutanese Australian Association of South Australia Inc. - Community Grants Program Application
  - 7.2.8 31/2018: Para Hills Brass Band Inc. - Community Grants Program Application
  - 7.2.9 32/2018: Life Church SA Inc. - Community Grants Program Application
  - 7.2.10 33/2018: Uniting Church in Australia Salisbury - Community Grants Program Application

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7.2.11 34/2018: One Life Community Assist - Community Grants  
Program Application  
SRG-OB1 Review of Policies

**CARRIED**  
**0011/2018**

**5.8 CEO Review Committee**

*No CEO Review Committee meeting was held in December 2018.*

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**ITEM 6: GENERAL BUSINESS REPORTS**

*There were no General Business Reports.*

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**ITEM 7: MOTIONS ON NOTICE**

**7.1 Motion on Notice - Collective Bargaining for Better Electricity Prices**

*Cr J Woodman returned to the meeting at 08:12 pm.*

*Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.*

Moved Cr S Reardon

Seconded Cr C Buchanan

1. That the Administration investigate and provide advice to Council on the prospect of creating a critical mass of residential properties that would enable collective bargaining to effect a better electricity price for the residents of the City of Salisbury.

**CARRIED**  
**0012/2018**

**Further Motion: Council Buildings Powered by Renewable Energy**

Moved Cr A Duncan

Seconded Cr C Buchanan

1. That a report be provided by the administration with advice about all Council owned buildings being powered by 100% renewable energy.

**CARRIED**  
**0013/2018**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.45 pm.

*Cr B Brug left the meeting at 8.45 pm and did not return.*

The meeting reconvened at 8.58 pm.



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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr D Proleta  
Seconded Cr J Woodman

1. That this information be noted.

**CARRIED  
0014/2018**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**Cr Buchanan:**

- Attended Burton Community Centre AGM and was re-elected as Chairperson of the Committee. Thanks and appreciation to General Manager Community Development and staff, particularly Christine and Mel.

**Cr Reardon:**

- Attended Historical Society Christmas Event and asked the Mayor to send letter of congratulations.

**Cr Duncan:**

- Attended Salisbury Christmas pageant

**Cr Braun:**

- Attended St Kilda and Surrounds Development and Tourism Association Inc. and joined the committee
- Attended Mawson Lakes Christmas Carols

**Cr Jensen:**

- Attended Asbestos Victims Memorial on 30 November 2018

**Cr Blackmore:**

- Attended Mawson Lakes Christmas Carols – great event
- Attended Every Life Matters meeting – next meeting will be held on 18 December 2018 at the Council Offices

**Cr Woodman:**

- Attended Friends of Dry Creek meeting and presented an award to staff member

**Cr Henningsen:**

- Attended Mayor's Christmas Breakfast

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**QWON1 Salisbury Park Shopping Centre**

Cr A Duncan asked a question in relation to whether staff were aware of any applications to demolish the Salisbury Park Shopping Centre.

The Question was taken on Notice.

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice - Female Friendly Facilities at Sporting Clubs**

Cr Shiralee Reardon submitted the following question:

1. Can the Administration advise how many sporting clubs and their locations currently have female friendly facilities across the city and those that would require an upgrade to achieve this level of amenity?

General Manager City Infrastructure, Mr John Devine has provided the following response:

Council's current facilities upgrade program includes consideration of the needs and desires of the club users and also both female friendly and accessibility requirements. This means that when a building is being considered for an upgrade an audit is conducted against relevant standards and guidelines, including areas such as toilets, change rooms, showers, etc against female friendly and DDA guidelines.

Over the last few years upgrades to Council facilities (such as those located at Walkleys Park, Burton Park, Rowe Park, Parafield Gardens Oval, Andrew Smith Drive Oval, and Underdown Park) have ensured that our facilities are suitable for current and future users and have included items such as separate shower cubicles, male, female and DDA compliant toilets.

Recently female friendly guidelines have been released which recommend a separating wall in addition to the separate toilet cubicles, and our new designs ensure that this is included.

Many of the older Council facilities which are yet to be upgraded, while fit for purpose, do not meet these new recently released female friendly guidelines. However, when they are scheduled to be upgraded the facility will be assessed against these new guidelines.

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## 11.2 Question on Notice - Increasing Occurrence of Severe Weather Events and Storms

Cr Shiralee Reardon submitted the following question:

What plans/procedures do Council have in place to cope with the increasing occurrence of severe weather events and storms? When they were last updated?

The General Manager City Infrastructure has provided the following response:

- The City of Salisbury has a suite of emergency response plans to deal with weather related and non-weather related emergencies or events, including:
  - The Emergency Management Response Plan,
  - The Bushfire Management Plan,
  - The Business Continuity Plan.
- Our Asset Management Plans take into account change in climate as part of the considerations for asset upgrades.
- Our field services team have a range of procedures, including pre-emptive and responsive work practices, to assist preventing and managing the impacts of weather events.
- Engineering and technical standards are regularly updated to deal with or respond to changes in climate. This is done in association with organisations such as CSIRO, and the Bureau of Meteorology.
- The City of Salisbury is a member of the Northern Adelaide Zone Emergency Management Committee, which is co-ordinated by the State Government and has representation on it from other Councils in the northern region, as well as State and Federal agencies.
- Climate change is also recognized in our Strategic Risk Register, and as a consequence the Administration has controls in place to mitigate the impact of severe events. The Register is reviewed on a quarterly basis and was last reviewed in November 2018.

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### 11.3 Question on Notice - Verge Cutting Standards

Cr Shiralee Reardon submitted the following question:

Can the Administration advise the frequency and how the standard of the work performed is assessed under current arrangements for verge cutting and comment on the practical implications of creating smaller work teams taking ownership and responsibility for maintaining standards in a defined area?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The verge contract works are currently audited on a daily basis with approximately one hour of auditing per contract, totalling two hours per day. (Two contracts East & West). An audit form is utilised to assess the performance standards against the contract specifications. Street sweepers are scheduled to follow soon after the contract cutting.

The verge mowing service is delivered as outcome based contracts with some specific program requirements to enable a consistent service level and to facilitate associated street sweeping programs. It is a service aimed at keeping the verges safe and tidy by not allowing uncontrolled growth.

Altering the size of the contract areas would only be possible with contractor agreement until the existing contracts expire in 2022. There are many factors that would need to be considered in reviewing the size of contract areas including administration, costs, market conditions, and impacts to street sweeping programs.

It is proposed to provide an update presentation to Elected Members on the Verge Cutting Program at an upcoming Innovation and Business Development Sub Committee, to confirm service levels and explore some options.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**12.1 Audits of Verge Cutting**

Moved Cr L Braun  
Seconded Cr C Buchanan

That a report on regular audits for verge cutting be presented to the Innovation and Business Development Sub Committee.

**CARRIED  
0015/2018**

**12.2 Acknowledgement of Past Elected Members**

Moved Cr C Buchanan  
Seconded Cr S Reardon

1. That Council acknowledge and thank all former Councillors for their contribution to Council.
2. The Mayor invite all former Councillors to the opening of the Salisbury Community Hub.

**CARRIED  
0016/2018**

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Budget and Finance Committee - Confidential Recommendation for Council Ratification**

Moved Cr K Grenfell

Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0017/2018**

The meeting moved into confidence at 9.35 pm.

The meeting moved out of confidence at 9.37 pm

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**13.2 Request for Extension of Confidentiality Order: Red Jam Pty Ltd - Legal Costs**

*Mayor G Aldridge declared a conflict of interest on the basis of receiving a campaign donation from Red Jam Pty Ltd four years ago. Mayor Aldridge left the meeting at 09:38 pm.*

*Deputy Mayor J Woodman assumed the chair at 9.38 pm.*

Moved Cr N Henningsen

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
  - *legal advice.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non disclosure of this information will protect legal advice provided to the Council along with commercial information regarding the operations of Salisbury Water.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: Red Jam Pty Ltd - Legal Costs** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0018/2018**

The meeting moved into confidence at 9.39 pm.

The meeting moved out of confidence at 9.40 pm.

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Mayor Aldridge returned to the meeting at 9.40 pm and resumed the Chair.

**13.3 Code of Conduct Complaint - 03/2018**

Moved Cr J Woodman

Seconded Cr K Grenfell

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 03/2018** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED  
0019/2018**

The meeting moved into confidence at 9.41 pm.

The meeting moved out of confidence and closed at 10.23 pm.

CHAIRMAN.....



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**ITEM 5: COMMITTEE REPORTS**

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**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

**SUMMARY**

The Policy and Planning Committee met on 21 January 2019 to consider 9 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

**RECOMMENDATION**

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 29 January 2019), and listed below:

**1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

**1.1.1 Sport and Recreation Network**

1. The report is received and the information contained in the report be noted.

**1.1.2 Single Use Straws**

1. Council ban the provision of single use straws at food and beverage outlets at Council events and facilities with a six month introduction period.
2. Note that the ban does not apply to provision of a biodegradable straw upon request to ensure people with an inability to drink without a straw are not disadvantaged.
3. Note that in these cases Council would encourage the use of bio degradable or purchase of multiple-use straws.
4. An article be posted to social media, and printed in Salisbury Aware and Discover Salisbury to raise awareness of sustainable practices and the impact of single use straws.
5. Council request that the Salisbury Business Association assist to promote the initiative with their members.

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### **1.1.3 Future Directions Indoor Recreation Facilities**

1. The information be received.
2. Council defer consideration of this item (Policy and Planning 1.1.3, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019

### **1.1.4 Future Directions Community Hubs**

1. The report provided for information and discussion be received.
2. Council defer consideration of this item (Policy and Planning 1.1.4, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019.

### **1.1.5 Youth Council Membership 2019**

1. That the information be received and noted.
2. That the resignation of youth members Taylor Sawtell and Sam Field be received and noted.
3. That the re-appointment of Youth Council members Reem Daou, Tyler Rutka-Hudson, Mon Maya Chamlagai and Tom Wood be endorsed for a further two year maximum term.
4. That the appointment of new Youth Council members; Hayley Williams, James Wood, Joseph Medcalf and Rahmatullah Tawassoli be endorsed for a two year maximum term.
5. That Taylor Sawtell, Eric Ngirimana, Damien Walker and Mimona Abdalla be appointed as Youth Council mentors for a maximum of a two year term.

### **1.3.1 Salisbury Oval – Property Dedication Investigations and Project Background Report**

1. That the report be noted.
2. Council endorses the continued implementation of the projects within the Salisbury Oval Master Plan.
3. Administration consider future use options for Neales Green as part of the overall consideration of the REOI process and report to Council via the Strategic Property Development Sub-Committee in March 2019.
4. That the timing for consideration of the residential urban development proposals at Salisbury Oval, as set out in Section 6 of this report (Item 1.3.1, Policy and Planning, 21/01/19) be noted.

### **1.3.2 Planning Reforms – Productive Economy Discussion Paper**

1. The Submission on the Productive Economy Discussion Paper set out in Attachment 2 to this report (Policy and Planning 1.3.2, 21/01/2019) be endorsed for submission to the Department of Transport, Planning and Infrastructure.

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### 1.3.3 Salisbury Community Hub

1. That the report and principles that will inform the recognition of notable Salisbury Community members through both room naming and exhibition display and curation in the Salisbury Community Hub be noted
2. That the following room names be adopted for the Salisbury Community Hub and the associated signage included within the building:
  - John Harvey Community Hall and John Harvey Entry; and
  - Len Beadell Room - Multi-Purpose Room 1; and
  - The Pedler Room – Multi-Purpose Room 2; and
  - Helen Barnes Training Room.
3. That the Community Terrace and associated outdoor meeting space be given a name with associated signage:
  - Settlers Terrace.
4. That the community decision making rooms within the Salisbury Community Hub be named as follows and the associated signage included within the building:
  - The Wittber Room - Meeting Room 6 (Committee Room); and
  - Dr Ruby Davy Room - Meeting Room 7 (Committee Room); and
  - Little Para Conference Rooms - Conference Rooms 1 and 2; and
  - Kaurna Rooms - Flex Rooms 1 and 2.

OR

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 29 January 2019), and listed above, with the exception of Items ## and ## which will be considered separately:  
(to be determined at meeting as necessary)

### ATTACHMENTS

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	<b>SUMMARY:</b> The item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. Reports to be deferred to a subsequent month will be indicated, along with reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 1.1.1</u> Sport and Recreation Network	<b>SUMMARY:</b> The Sport and Recreation Network, administered through the Community Planning and Vitality Division, provides development opportunities for local sport and recreation organisations. Following a review that was conducted in mid-2018, the network (which had already been expanded through a partnership with the City of Tea Tree Gully) was expanded to include the City of Playford and the City of Port Adelaide. Attached are the planned activities for 2019. <b>COMMITTEE RECOMMENDATION:</b> 1. The report is received and the information contained in the report be noted.
<u>Item No. 1.1.2</u> Single Use Straws	<b>SUMMARY:</b> A Motion on Notice from the 27th August 2018 Council meeting sought a report regarding the banning of the usage of single use straws at Council events. This report outlines how this policy might be implemented on July 01 2019. <b>COMMITTEE RECOMMENDATIONS:</b> 1. Council ban the provision of single use straws at food and beverage outlets at council events and facilities with a six month introduction period. 2. Note that the ban does not apply to provision of a biodegradable straw upon request to ensure people with an inability to drink without a straw are not disadvantaged. 3. Note that in these cases Council would encourage the use of bio degradable or purchase of multiple-use straws. 4. An article be posted to social media, and printed in Salisbury Aware and Discover Salisbury to raise awareness of sustainable practices and the impact of single use straws. 5. Council request that the Salisbury Business Association assist to promote the initiative with their members.

<p><u>Item No. 1.1.3</u> Future Directions Indoor Recreation Facilities</p>	<p><b>SUMMARY:</b> This paper outlines some key changes and priorities for consideration in relation to the future directions for councils Indoor recreation facilities and provides draft recommendations to be considered by Council in February 2019.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. Council defer consideration of this item (Policy and Planning 1.1.3, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019.</li> </ol>
<p><u>Item No. 1.1.4</u> Future Directions Community Hubs</p>	<p><b>SUMMARY:</b> This report provides information with respect to the future directions for the further development of Community Hubs and provides draft recommendations proposed to be considered by Council in February 2019. The report proposes the staging of Community Hub developments over a three year period and provides the rationale and context for Councils consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The report provided for information and discussion be received.</li> <li>2. Council defer consideration of this item (Policy and Planning 1.1.4, 21 January 2019) for a period of one month, to enable Elected Members the opportunity to seek further feedback and information before Council consideration in February 2019.</li> </ol>
<p><u>Item No. 1.1.5</u> Youth Council Membership 2019</p>	<p><b>SUMMARY:</b> This report provides an update and recommendations for Youth Council membership for 2019.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received and noted.</li> <li>2. That the resignation of youth members Taylor Sawtell and Sam Field be received and noted.</li> <li>3. That the re-appointment of Youth Council members Reem Daou, Tyler Rutka-Hudson, Mon Maya Chamlagai and Tom Wood be endorsed for a further two year maximum term.</li> <li>4. That the appointment of new Youth Council members; Hayley Williams, James Wood, Joseph Medcalf and Rahmatullah Tawassoli be endorsed for a two year maximum term.</li> <li>5. That Taylor Sawtell, Eric Ngirimana, Damien Walker and Mimona Abdalla be appointed as Youth Council mentors for a maximum of a two year term.</li> </ol>

Item No. 1.3.1

Salisbury Oval - Property Dedication Investigations and Project Background Report

**SUMMARY:**

Council endorsed an integrated recreation and residential masterplan for the development of Salisbury Oval as a key destination within the Salisbury City Centre Renewal (Item 1.3.1, Policy and Planning, 20/03/17 following extensive community engagement.

Having complied with all the legislative requirements under the community land revocation process and consideration of the submissions, Council resolved to submit the necessary report and documentation to the Minister for approval to revoke the community land classification pursuant to Section 194 (3) of the Local Government Act 1999. The final decision following Ministerial Approval of the process followed, including the required investigations on the land status was made by Council in 2018 (Item .5.1, Works and Services, 19/02/18).

As a result of the resolution of Council at its October 2018 meeting (Council, MON7.2, Resolution 2669/2018), and a petition (Item 3.1 – Resolution 0042/2018) and supporting deputation made to Council in December 2018 by a Mr Guiseppe (Joe) Bivone, a report was required to be presented by Council staff in January 2019 providing background information and context on the Salisbury Oval Master Plan. Further staff were requested to revisit property investigations to determine whether any trusts or dedications can be found based on the individual claims in the petition that were not identified as part of the revocation investigation process.

The further investigations have not found any information or evidence to support the claims made in the petition. While the petition suggests some community concern, it would appear following further confirmation of the history of Neales Green regarding its transfer to Council ownership the claims are not supported by the records of Lands Title. It should be noted that Council's process has been robust and in accord with extensive engagement throughout the various phases of the masterplan and subsequent implementation stages of the project.

It is acknowledged that there is a continued and significant level of community interest that exists in the future use of Neales Green. The master plan endorsed by Council proposes specific areas surrounding the Salisbury Oval to be used for residential development. In accord with the implementation of the masterplan an Expression of Interest (EOI) for the residential urban development was sought, with submissions closing on 17 December 2018. These are currently being assessed, as per the process set out in Section 6 of this report.

	<p>No decision on moving forward can be made until conclusion of the initial assessment process and consideration of the proposals is scheduled and on track for consideration by the Strategic Property Development sub-committee in March 2019.</p> <p>Thus any consideration of the future of Neales Green other than for residential property development should be addressed within the report to the Strategic Property Development Sub-Committee as it will materially affect the overall delivery of the urban development aspects of the masterplan and in turn the integrated functionality of the oval precinct and business investment case.</p> <p>Accordingly it is concluded that Council specifically direct the administration to examine options for the future use and development of Neales Green, including that already proposed in the Masterplan, that this be presented at the March 2019 Strategic Property Development Sub-Committee.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. Council endorses the continued implementation of the projects within the Salisbury Oval Master Plan.</li> <li>3. Administration consider future use options for Neales Green as part of the overall consideration of the REOI process and report to Council via the Strategic Property Development Sub-Committee in March 2019.</li> <li>4. That the timing for consideration of the residential urban development proposals at Salisbury Oval, as set out in Section 6 of this report (Item 1.3.1, Policy and Planning, 21/01/19) be noted.</li> </ol>
<p><u>Item No. 1.3.2</u>          Planning Reforms –          Productive Economy          Discussion Paper</p>	<p><b>SUMMARY:</b></p> <p>This report provides information on the State Government’s Planning Reform recently released Policy Discussion Paper – Productive Economy, which is on consultation until 22 February 2019.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Submission on the Productive Economy Discussion Paper set out in Attachment 2 to this report (Policy and Planning 1.3.2, 21/01/2019) be endorsed for submission to the Department of Transport, Planning and Infrastructure.</li> </ol>

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**Item No. 1.3.3**

Salisbury Community Hub  
– Room Naming

**SUMMARY:**

The Salisbury Community Hub is a significant strategic project that will redefine how we provide services and interact with our community while also contributing towards the delivery of Council’s endorsed Salisbury City Centre renewal agenda.

As part of this report, a decision is required on naming for key rooms within the building, which is an opportunity to recognise City of Salisbury historical features / person(s) (Item 1.3.3, Policy and Planning 21/05/2018). Recommendation 2 has been prepared based on collated suggestions from Elected Members, Community Reference Groups and administration. Timing for this decision is critical so as not to delay the signage package and Principal Contractor.

**COMMITTEE RECOMMENDATIONS:**

1. That the report and principles that will inform the recognition of notable Salisbury Community members through both room naming and exhibition display and curation in the Salisbury Community Hub be noted.
2. That the following room names be adopted for the Salisbury Community Hub and the associated signage included within the building:
  - John Harvey Community Hall and John Harvey Entry; and
  - Len Beadell Room - Multi-Purpose Room 1; and
  - The Pedler Room –Multi-Purpose Room 2; and
  - Helen Barnes Training Room.
3. That the Community Terrace and associated outdoor meeting space be given a name with associated signage:
  - Settlers Terrace.
4. That the community decision making rooms within the Salisbury Community Hub be named as follows and the associated signage included within the building:
  - The Wittber Room - Meeting Room 6 (Committee Room); and
  - Dr Ruby Davy Room - Meeting Room 7 (Committee Room); and
  - Little Para Conference Rooms - Conference Rooms 1 and 2; and
  - Kaurna Rooms - Flex Rooms 1 and 2.

**CO-ORDINATION**

Officer:

MG

Date:



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## **5.2 Works and Services Committee - Recommendations for Council Ratification**

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **SUMMARY**

The Works and Services Committee met on 21 January 2019 to consider 14 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, together with three (3) other business items, are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the Works and Services Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 29 January 2019), and listed below:

#### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

#### **2.1.1 Para Hills Community Hub Information Update**

1. The information update report be noted.

#### **2.4.1 Review of the Tree Removal Procedure**

1. The information be received.
2. The Tree Removal Procedure as contained in Attachment 1 to this report (Works and Services Item 2.4.1, 21/01/2019) be endorsed with the amendment of the proposed new paragraph 6.2 of the Tree Removal Procedure be amended to replace the words six months with two months.

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#### **2.4.2 Use of Thermal Methods for Weed Control**

1. Information to be received.
2. Thermal weed control methods be available to Council staff as an alternative where there are significant environment or health issues, as determined by staff. (Such examples could include community produce gardens or where a member of the public registers a health issue and requests no herbicide application nearby).
3. Staff provide a report on the outcomes of steam technology after a 12 month period in relation to its uses outlined in part 2.
4. Staff continue to keep abreast of technological advances in alternative weed control methods.

#### **2.5.1 Maxwell Road Widening Requiring Revocation of Community Land Classification and Rededication of the Paddocks**

1. That Council endorse:
  - a. The process by which the Minister for Environment and Water intends to revoke the community land classification over the portion of land known as Lot 100 in Deposited Plan 23933 as described in Crown Record Volume 5752 Folio 719 and more commonly known as The Paddocks;
  - b. That the balance of land shall be rededicated back into Council's care and control and that the rededication allow for the future development in line with the Paddocks Masterplan;
  - c. That the Manager Property and Buildings or a delegate be authorised to sign the appropriate acknowledgement of the above recommendations when received from the Department for Environment and Water

#### **2.5.2 Revocation of Community Land Classification – Wright Road Reserve**

1. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the classification of Community Land over a portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres.
2. A portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres is to be removed from the City of Salisbury's Community Land Register and be declared as Road.
3. The Manager Property and Buildings be authorised to prepare all necessary documentation for rededicating the portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres, as road.

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### **2.5.3 Land Transfer Portion of Bolivia Crescent Drainage Reserve, Boliver**

1. Bolivia Crescent Drainage Reserve located at Port Wakefield Road, Bolivar identified as Allotment 8 in Deposited Plan 20967 and described in Certificate of Title Volume 5887 Folio 42 be revoked of its community land classification.
2. The attached report (attachment 3 Item 2.5.3) be adopted for the purposes of Section 194 of the Act and the Manager Property and Buildings be authorised to implement the Public Consultation Program, comprising of a public notice in the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council's website. In addition, letters with the attached report are to be posted to property owners likely to be impacted within the immediate vicinity and that no signage be erected.
3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.

### **2.5.4 Future Use of Leased Area – Underdown Park**

1. Information in this report is received.
2. Staff be authorised to undertake an expressions of interest process to enter into a Lease Agreement for the Northern portion of the Underdown Park Building and License Agreement for the North Eastern playing pitch as outlined in this report.
3. A further report to be presented to Council on the outcome of the public registration of expressions of interest process and recommendations for Council's consideration.

### **2.5.5 Revocation Portion of Edinburgh Road Reserve South to Facilitate Construction of Haulmark Trailers Manufacturing Facility**

1. Pursuant to the provisions of Section 194 (3)(b) of the Local Government Act 1999, and having dealt with all requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South and described in Certificate of Title Volume 5997 Folio 904.
2. Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South is to be removed from Council's Community Land Register.
3. The Manager Property and Buildings be authorised to arrange preparation and execution of all required documentation to transfer the revoked portion of land being portion of Allotment 905 Deposited Plan 75400 from Council ownership to Haulmark Manufacturing Co Pty Ltd. The applicant will pay consideration of \$100 for the land and all associated costs to finalise the transfer.

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### **2.5.6 Grant of Easement to SA Power Networks – Main North Road (Central) Reserve**

1. Council grant to SA Power Networks an easement for the installation of underground cables over a portion of Main North Road (Central) Reserve, identified as Allotment 9 in Deposited Plan 11342 as described in Certificate of Title Volume 5539 Folio 345, and delineated in red in Attachment 1, Aerial View, Main North Road (Central) Reserve for \$5,000 plus GST.
2. SA Power networks are to be responsible for all costs associated with the lodgement and documentation of the Easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents

### **2.6.1 Capital Works Report – December 2018**

1. Amend the 2018/19 Building Renewal Program to include Pine Lakes Centre New Shade Shelter and change Skate Park Toilet Renewal from Unity Park to Salisbury North.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item 2.6.1 Works and Services Committee, 21 January 2019) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.
3. Submission of a non-discretionary 2018/19 second quarter budget review bid to reflect the additional \$180k of capital income and expenditure associated with the new Greater Edinburgh Parks drainage infrastructure within PR17205 Watercourse Management Works.
4. Submission of a non-discretionary 2018/19 second quarter operating budget review bid for an additional \$100k as a result of the clean-up associated with the inclement weather occurring in spring 2018, enabling the engagement of contractors to complete the backlog of regular tree maintenance services.
5. Submission of an approved non-discretionary 2018/19 second quarter capital budget review bid for an additional \$75k for PR17103 City Pride – Renewal of Feature Landscapes Program, Keyhole Park Reserve and Mawson Lakes Boulevard projects, with staff having the authority to action these projects with approval of this report (Works and Services, Item 2.6.1 21 January 2019).
6. Transfer \$80k of available capital expenditure budget from the PR17055 Outdoor Furniture Program to PR25044 Autism Friendly Play Space Program to enable full scope delivery of the Perry Street Reserve Project

### **2.6.2 CoolSeal Pavement Preservation Trial**

1. The report be received.

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**2.6.3 Salisbury Oval Master Plan Implementation – Sport and Recreation Civil and Landscape Works**

1. That the report be noted.
2. That the 2019/2020 budget for the Salisbury Oval Project be increased to \$1.68M, and that this be reflected in the budget bid, which is to be included as a non-discretionary item into the 2019/20 budget process.
3. That construction of the proposed access road from Brown Terrace be commenced this financial year.

**2.7.1 Left Turning Lane onto Salisbury Highway**

1. This report be received and noted.
2. Staff to monitor changes in traffic conditions at the conclusion of the Department of Planning, Transport and Infrastructure's (DPTI) project to install a right turn lane at this location. It is expected that delays for left-turning motorists will be reduced as part of this project.
3. Staff to liaise with DPTI should significant delays for left-turning motorists still exist at the conclusion of this project, which is currently scheduled to be completed within the 2018/19 financial year.

**W&S-OB1 Use of Mulch and Compost in Council Maintained Spaces**

1. That Council provides a report on maximising the use of mulch and compost sourced from green waste and chipped trees in Council maintained spaces.
2. The report includes reference to viability of providing free mulch or compost to residents when surplus is available.

**W&S-OB2 Reduction of Illegal Dumping**

1. That Council bring back a report looking at proactive ways of reducing illegal dumping (such as CCTV and increasing awareness of alternative waste services) and associated costs by March 2019 to enable an appropriate budget bid to be prepared.

**W&S-OB3 Traffic Management Solutions – Jessie Road and Tracy Avenue, Paralowie**

1. That staff undertake traffic counting and speed measures on Jessie Road and Tracy Avenue, Paralowie.
2. Staff provide a report on traffic management solutions regarding hoon driving on these roads.

OR

2. That Council adopt the recommendations of the Works and Services Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 29 January 2019), and listed above, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	<b>SUMMARY:</b> This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 2.1.1</u> Para Hills Community Hub Information Update	<b>SUMMARY:</b> This report summarises the activity and engagement results for the Para Hills Community Hub. An update is provided on the management model and facility business plan to date. <b>COMMITTEE RECOMMENDATION:</b> That: 1. The information update report be noted.
<u>Item No. 2.4.1</u> Review of the Tree Removal Procedure	<b>SUMMARY:</b> This report is to review the Tree Removal Procedure to incorporate the removal of dead trees. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received. 2. The Tree Removal Procedure as contained in Attachment 1 to this report (Works and Services Item 2.4.1, 21/01/2019) be endorsed with the amendment of the proposed new paragraph 6.2 of the Tree Removal Procedure be amended to replace the words six months with two months.

<p><u>Item No. 2.4.2</u> Use of Thermal Methods for Weed Control</p>	<p><b>SUMMARY:</b> This report summarises herbicide and thermal weed control techniques, providing comparisons where applicable.</p> <p>Herbicides are considered to be more cost effective, have better kill rates, and are better suited to large scale weed treatments. Their usage is considered to not present any undue risk to people and the environment provided appropriate measures are in place.</p> <p>Thermal weed control techniques are estimated to be up to four (4) times more costly and appear best suited for use where there are significant environment and health issues and on a smaller scale.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. Thermal weed control methods be available to Council staff as an alternative where there are significant environment or health issues, as determined by staff. (Such examples could include community produce gardens or where a member of the public registers a health issue and requests no herbicide application nearby).</li> <li>3. Staff provide a report on the outcomes of steam technology after a 12 month period in relation to its uses outlined in part 2.</li> <li>4. Staff continue to keep abreast of technological advances in alternative weed control methods..</li> </ol>
<p><u>Item No. 2.5.1</u> Maxwell Road Widening Revocation of Community Land Classification and Rededication of the Paddocks</p>	<p><b>SUMMARY:</b> The Department of Planning, Transport and Infrastructure (DPTI) has identified a need to upgrade the intersection located at the corner of Maxwell / Bridge Road, Para Hills in order to meet traffic needs.</p> <p>This upgrade will necessitate the revocation of a portion of community land and allow for road widening. There is also a need to seek a re-classification of the dedication in which this land has been vested in Council's care and control in order to allow for future implementation of the Paddocks Masterplan.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That Council endorse: <ol style="list-style-type: none"> <li>a. The process by which the Minister for Environment and Water intends to revoke the community land classification over the portion of land known as Lot 100 in Deposited Plan 23933 as described in Crown Record Volume 5752 Folio 719 and more commonly known as The Paddocks;</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>b. That the balance of land shall be rededicated back into Council's care and control and that the rededication allow for the future development in line with the Paddocks Masterplan;</li> <li>c. That the Manager Property and Buildings or a delegate be authorised to sign the appropriate acknowledgement of the above recommendations when received from the Department for Environment and Water.</li> </ul>
<p><u>Item No. 2.5.2</u> Revocation of Community Land Classification - Wright Road Reserve</p>	<p><b>SUMMARY:</b> Having complied with all legislative requirements consideration can now be given to the revocation of the Community Land Classification over approximately 281 square metres of Wright Road Reserve identified as allotment 282 in Deposited Plan 7897 and described in certificate of title Volume 5810 Folio 887.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having dealt with all the requirements, the City of Salisbury revoke the classification of Community Land over a portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres.</li> <li>2. A portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres is to be removed from the City of Salisbury's Community Land Register and be declared as Road.</li> <li>3. The Manager Property and Buildings be authorised to prepare all necessary documentation for rededicating the portion of allotment 282 in Deposited Plan 7897 identified in Certificate of Title Volume 5810 Folio 887, also known as Wright Road Reserve and measuring approximately 281 square metres, as road.</li> </ol>



<p><u>Item No. 2.5.3</u> Land Transfer Portion of Bolivia Crescent Drainage Reserve, Bolivar</p>	<p><b>SUMMARY:</b> This report is to advise Council of an encroachment which has been discovered over portion of Council land known as Bolivia Crescent Drainage Reserve and provide options to resolve this matter.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Bolivia Crescent Drainage Reserve located at Port Wakefield Road, Bolivar identified as Allotment 8 in Deposited Plan 20967 and described in Certificate of Title Volume 5887 Folio 42 be revoked of its community land classification.</li> <li>2. The attached report (attachment 3 Item 2.5.3) be adopted for the purposes of Section 194 of the Act and the Manager Property and Buildings be authorised to implement the Public Consultation Program, comprising of a public notice in the Northern Messenger and State Government Gazette with a copy of this wording to appear on Council’s website. In addition, letters with the attached report are to be posted to property owners likely to be impacted within the immediate vicinity and that no signage be erected.</li> <li>3. A further report be presented to Council for consideration of any objections received in response to community consultation. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.</li> </ol>
<p><u>Item No. 2.5.4</u> Future Use of Leased Area - Underdown Park</p>	<p><b>SUMMARY:</b> This report is to recommend Council enter into an Expression of Interest process for the lease and license agreement over a portion of the Underdown Park facility (building and pitch).</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Information in this report is received.</li> <li>2. Staff be authorised to undertake an expressions of interest process to enter into a Lease Agreement for the Northern portion of the Underdown Park Building and License Agreement for the North Eastern playing pitch as outlined in this report.</li> <li>3. A further report to be presented to Council on the outcome of the public registration of expressions of interest process and recommendations for Councils consideration.</li> </ol>

<p><u>Item No. 2.5.5</u>  Revocation Portion of  Edinburgh Road Reserve  South to Facilitate  Construction of Haulmark  Trailers Manufacturing  Facility</p>	<p><b>SUMMARY:</b>  Having complied with all the legislative requirements consideration can now be given to the revocation of the community land classification of Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South and described in Certificate of Title Volume 5997 Folio 904.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Pursuant to the provisions of Section 194 (3)(b) of the Local Government Act 1999, and having complied with all requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South and described in Certificate of Title Volume 5997 Folio 904.</li> <li>2. Allotment 905 Deposited Plan 75400 known as Edinburgh Road Reserve South is to be removed from Council's Community Land Register.</li> <li>3. The Manager Property and Buildings be authorised to arrange preparation and execution of all required documentation to transfer the revoked portion of land being portion of Allotment 905 Deposited Plan 75400 from Council ownership to Haulmark Manufacturing Co Pty Ltd. The applicant will pay consideration of \$100 for the land and all associated costs to finalise the transfer.</li> </ol>
<p><u>Item No. 2.5.6</u>  Grant of Easement to SA  Power Networks - Main  North Road (Central)  Reserve</p>	<p><b>SUMMARY:</b>  This report seeks Council endorsement to grant an easement over a portion of Council land known as Main North Road (Central) Reserve.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Council grant to SA Power Networks an easement for the installation of underground cables over a portion of Main North Road (Central) Reserve, identified as Allotment 9 in Deposited Plan 11342 as described in Certificate of Title Volume 5539 Folio 345, and delineated in red in Attachment 1, Aerial View, Main North Road (Central) Reserve for \$5,000 plus GST.</li> <li>2. SA Power networks are to be responsible for all costs associated with the lodgement and documentation of the Easement.</li> <li>3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents.</li> </ol>

<p><u>Item No. 2.6.1</u> Capital Works Report - December 2018</p>	<p><b>SUMMARY:</b> The monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Amend the 2018/19 Building Renewal Program to include Pine Lakes Centre New Shade Shelter and change Skate Park Toilet Renewal from Unity Park to Salisbury North.</li> <li>2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item 2.6.1 Works and Services Committee, 21 January 2019) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.</li> <li>3. Submission of a non-discretionary 2018/19 second quarter budget review bid to reflect the additional \$180k of capital income and expenditure associated with the new Greater Edinburgh Parks drainage infrastructure within PR17205 Watercourse Management Works.</li> <li>4. Submission of a non-discretionary 2018/19 second quarter operating budget review bid for an additional \$100k as a result of the clean-up associated with the inclement weather occurring in spring 2018, enabling the engagement of contractors to complete the backlog of regular tree maintenance services.</li> <li>5. Submission of an approved non-discretionary 2018/19 second quarter capital budget review bid for an additional \$75k for PR17103 City Pride – Renewal of Feature Landscapes Program, Keyhole Park Reserve and Mawson Lakes Boulevard projects, with staff having the authority to action these projects with approval of this report (Works and Services, Item 2.6.1 21 January 2019).</li> <li>6. Transfer \$80k of available capital expenditure budget from the PR17055 Outdoor Furniture Program to PR25044 Autism Friendly Play Space Program to enable full scope delivery of the Perry Street Reserve Project.</li> </ol>
<p><u>Item No. 2.6.2</u> CoolSeal Pavement Preservation Trial</p>	<p><b>SUMMARY:</b> The City has undertaken road rehabilitation within Mawson Lakes and Salisbury North trialing a new pavement preservation product CoolSeal.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The report be received.</li> </ol>

<p><u>Item No. 2.6.3</u> Salisbury Oval Master Plan Implementation - Sport &amp; Recreation Civil and Landscape Works</p>	<p><b>SUMMARY:</b> With the Salisbury Oval Master Plan endorsed in 2017, a program of works, including improvements to the recreational facilities at the site, environmental outcomes and Expression of Interest for residential developments, commenced to enable the vision to be delivered. This Salisbury Master Plan Implementation Program is well underway, including the delivery of sporting and recreational improvements and, it is timely to construct related amenities at this central precinct, including the bringing forward of the construction of a new main access roadway to the oval. The design of the improvements as set out in the Master Plan, including a Council funded access road, playground, car parks and shared pathway, will cost an additional \$850k to the approved budget. Works on the facilities, including the access road are planned to be completed this calendar year.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the 2019/2020 budget for the Salisbury Oval Project be increased to \$1.68M, and that this be reflected in the budget bid, which is to be included as a non-discretionary item into the 2019/20 budget process.</li> <li>3. That construction of the proposed access road from Brown Terrace be commenced this financial year.</li> </ol>
<p><u>Item No. 2.7.1</u> Left Turning Lane onto Salisbury Highway</p>	<p><b>SUMMARY:</b> Staff have been requested to provide a report to Council identifying options to introduce a left turning lane onto Salisbury Highway when heading north-east from Spains Road, Salisbury Downs.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. This report be received and noted.</li> <li>2. Staff to monitor changes in traffic conditions at the conclusion of the Department of Planning, Transport and Infrastructure's (DPTI) project to install a right turn lane at this location. It is expected that delays for left-turning motorists will be reduced as part of this project.</li> <li>3. Staff to liaise with DPTI should significant delays for left-turning motorists still exist at the conclusion of this project, which is currently scheduled to be completed within the 2018/19 financial year.</li> </ol>
<p><u>Item No. W&amp;S-OB1</u> Use of Mulch and Compost in Council Maintained Spaces</p>	<p><b>COMMITTEE RECOMMENDATION:</b> That:</p> <ol style="list-style-type: none"> <li>1. That Council provides a report on maximising the use of mulch and compost sourced from green waste and chipped trees in Council maintained spaces.</li> <li>2. The report includes referenced to viability of providing free mulch or compost to residents when surplus is available.</li> </ol>

<p><u>Item No. W&amp;S-OB2</u> Reduction of Illegal Dumping</p>	<p><b>COMMITTEE RECOMMENDATION:</b> That:</p> <ol style="list-style-type: none"> <li>1. That Council bring back a report looking at proactive ways of reducing illegal dumping (such as CCTV and increasing awareness of alternative waste services) and associated costs by March 2019 to enable an appropriate budget bid to be prepared.</li> </ol>
<p><u>Item No. W&amp;S-OB3</u> Traffic Management Solutions – Jessie Road and Tracy Avenue, Paralowie</p>	<p><b>COMMITTEE RECOMMENDATION:</b> That:</p> <ol style="list-style-type: none"> <li>1. That staff undertake traffic counting and speed measures on Jessie Road and Tracey Avenue, Paralowie.</li> <li>2. Staff provide a report on traffic management solutions regarding hoon driving on these roads.</li> </ol>

**CO-ORDINATION**

Officer:

MG

Date:



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### **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **SUMMARY**

The Resources and Governance Committee met on 21 January 2019 to consider 8 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 29 January 2019), and listed below:

##### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

##### **3.2.1 Appointment of Independent Members on the Council Assessment Panel**

1. For the purposes of the Expression of Interest process for the appointment of the members to the Salisbury Council Assessment Panel, Council endorse the draft *Council Assessment Panel Terms of Reference* as set out in Attachment 1 to this report (Resources and Governance 3.2.1, 21/01/2019), and the Terms of Reference be resubmitted to Council at a later date for further consideration and adoption.
2. The remuneration for Panel members not be increased, with the exception of the remuneration for the Elected Members on the Panel to be increased to the same level as an independent member.
3. A report be provided to Council in April 2019 for the appointment of Independent Members to the Council Assessment Panel.

##### **3.4.1 Nominations Sought for two (2) casual vacancies of the Greater Adelaide Regional Organisation of Councils (GAROC)**

1. The information be received.

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### 3.6.1 Variation to Delegations

1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 4 February 2019 of those powers and functions under the following:
  - 1.1 *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018*
    - Regulations 5(3), 5(6), 21(4), 21(5), 9(7), 25(6), 26(2), 33, Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3
2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2 and 3, Item No. 3.6.1, Resources and Governance Committee, 21/01/2019) are hereby delegated from 5 February 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018* as follows:

*Liquor Licensing Act 1997*

  - Sections 131(ab), 131(ad) and 131(c) – Attachment 2

*South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018.*

  - Regulations 5(3), 5(6), 9(7), 25(6), 26(2), Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3
3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018.*



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**3.6.2 Review of Flag Policy**

1. The information be received.
2. The Flag Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 21/01/2019), be endorsed.

**3.6.3 Review of Protocol for Civic Events/Functions Policy**

1. The Information be received.
2. The Protocol for Civic Events and Functions Organised by the City of Salisbury as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 21/01/2019) be endorsed, subject to the deletion of the words “as a representative of an invited guest” in Section F of the draft policy.

**3.6.4 Review of Informal Gatherings Policy**

1. The information be received.
2. The Informal Gatherings Policy, as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 21/01/2019) be endorsed.

**3.6.5 Review of Hardship Policy for Residential Salisbury Water Customers**

1. The information be received.
2. The Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Resources and Governance 3.6.5, 18/02/2019), be endorsed.

OR

2. That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee	<b>SUMMARY:</b> This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.  <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 3.2.1</u> Appointment of Independent Members on the Council Assessment Panel	<b>SUMMARY:</b> This report recommends Council commence a process to appoint the Independent Members to the Salisbury Council Assessment Panel and endorse a Terms of Reference and remuneration for members to the Panel.  <b>COMMITTEE RECOMMENDATIONS:</b> <ol style="list-style-type: none"><li>1. For the purposes of the Expression of Interest process for the appointment of the members to the Salisbury Council Assessment Panel, Council endorse the draft Council Assessment Panel Terms of Reference as set out in Attachment 1 to this report (Resources and Governance 3.2.1, 21/01/2019), and the Terms of Reference be resubmitted to Council at a later date for further consideration and adoption.</li><li>2. The remuneration for Panel members not be increased, with the exception of the remuneration for the Elected Members on the Panel to be increased to the same level as an independent member.</li><li>3. A report be provided to Council in April 2019 for the appointment of Independent Members to the Council Assessment Panel.</li></ol>
<u>Item No. 3.4.1</u> Nominations Sought for two (2) casual vacancies of the Greater Adelaide Regional Organisation of Councils (GAROC)	<b>EXECUTIVE SUMMARY:</b> The Local Government Association (LGA) has called for nominations to fill two (2) positions on the Greater Adelaide Regional Organisation of Councils (GAROC) to commence office from the declaration of this election and to remain in office until the conclusion of the 2020 Annual General Meeting. Nominations must be received by the LGA by 5:00pm Friday 22 February 2019.  <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.

Item No. 3.6.1

Variations to Delegations

**EXECUTIVE SUMMARY:**

The Local Government Association (LGA) periodically distributes information relating to delegations that require changes to be actioned by Council. These changes are usually as a result of legislative amendment or to correct errors that have been identified.

Norman Waterhouse has updated the delegations templates to reflect changes to legislation as contained within LGA Circular 49.6 dated 6 December 2018.

This report sets out changes required to City of Salisbury delegations in response to the changes made to the delegations templates.

**COMMITTEE RECOMMENDATION:**

1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 4 February 2019 of those powers and functions under the following:

1.1 *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018*

- Regulations 5(3), 5(6), 21(4), 21(5), 9(7), 25(6), 26(2), 33, Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3

2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2 and 3, Item No. 3.6.1, Resources and Governance Committee, 21/01/2019) are hereby delegated from 5 February 2019 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Liquor Licensing Act 1997* and the *South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018* as follows:

*Liquor Licensing Act 1997*

- Sections 131(ab), 131(ad) and 131(c) – Attachment 2

	<p><i>South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations 2018.</i></p> <ul style="list-style-type: none"> <li>• Regulations 5(3), 5(6), 9(7), 25(6), 26(2), Clauses 2(1) and 2(2) of Schedule 1 – Attachment 3</li> </ul> <p>3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the <i>Liquor Licensing Act 1997</i> and the <i>South Australian Public Health Act 2011, South Australian Public Health (Legionella) Regulations 2013, South Australian Public Health (Wastewater) Regulations 2013, South Australian Public Health (General) Regulations 2013 and South Australian Public Health (Fees) Regulations</i>.</p>
<p><u>Item No. 3.6.2</u> Review of Review of Flag Policy</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents the Flag Policy to Council for consideration and endorsement. The Policy has been reviewed and only minor changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Flag Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 21/01/2019), be endorsed.</li> </ol>
<p><u>Item No. 3.6.3</u> Review of Protocol for Civic Events/Functions Policy</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents the Protocol for Civic Events/Functions Policy to Council for consideration and endorsement. The Policy has been reviewed and only minor changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Protocol for Civic Events and Functions Organised by the City of Salisbury as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 21/01/2019) be endorsed, subject to the deletion of the words “as a representative of an invited guest” in Section F of the draft policy.</li> </ol>

<p><u>Item No. 3.6.4</u> Review of Informal Gatherings Policy</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents the Informal Gatherings Policy to Council for consideration and endorsement. The Policy has been reviewed and only minor editorial changes are required.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Informal Gatherings Policy, as set out in Attachment 1 to this report (Item No. 3.6.4, Resources and Governance Committee, 21/01/2019) be endorsed.</li> </ol>
<p><u>Item No. 3.6.5</u> Review of Hardship Policy for Residential Salisbury Water Customers</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents the Hardship Policy for Residential Salisbury Water Customers to Council for endorsement. The Policy has been approved by the Essential Services Commission of South Australia (ESCOSA) in accordance with the requirements of the Water Industry Act, 2012.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Resources and Governance 3.6.5, 18/02/2019), be endorsed.</li> </ol>

## CO-ORDINATION

Officer: MG  
Date:

### 5.4 Audit Committee of Council

*No Audit Committee of Council meeting was held in January 2019.*

### 5.5 Council Assessment Panel

*No Council Assessment Panel meeting was held in January 2019.*



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## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 21 January 2019 to consider 3 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council..

A draft recommendation has been provided for each approach.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 29 January 2019), and listed below:

#### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

#### **6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 January 2019**

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 14 January 2019 be received and noted and that the following recommendations contained therein be adopted by Council:

##### **IBD-OB1 Review of Verge Maintenance Program**

1. Council undertake a formal program review of the verge cutting activity.
2. The review to include:
  - (a) An overview of current service levels and investigate cost and level of service trends, cost and quality of service by employees versus contractors.
  - (b) The review to give consideration to litter collection from the verge as part of the mowing process.

- 
- (c) Council undertaking city-wide public consultation to better understand community expectations of service levels and to propose alternatives.
  - (d) Consideration of City of Port Adelaide Enfield and City of Charles Sturt models as comparisons of verge maintenance delivery.
  - (e) Consideration of the use of incentive for residents to maintain and develop their own verges.

**IBDSC1      Future Reports for the Innovation and Business Development Sub Committee**

- 1. The information be received.

**IBDSC2      Appointment of Deputy Chair - Innovation and Business Development Sub Committee**

- 1. Cr C Buchanan be appointed as Deputy Chair of the Innovation and Business Development Sub Committee for a term of two (2) years.

**IBDSC3      Continuous Improvement Framework - Progress Report**

- 1. That the information be received and noted.

**6.1.1 Budget Process 2019/2020**

- 1. Information be received.

OR

- 1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 January 2019, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 29 January 2019), and listed above, with the exception of Items ## and ## which will be considered separately:  
(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.



## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<p><u>Item No. 6.0.1</u> Appointment of Deputy Chair for the Budget and Finance Committee</p>	<p><b>SUMMARY:</b> This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 6.0.2</u> Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 January 2019</p>	<p><b>SUMMARY:</b> The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 January 2019 are presented for Budget and Finance Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b> That:</p> <p>1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 14 January 2019 be received and noted and that the following recommendations contained therein be adopted by Council:</p> <p><b>IBD-OB1 Review of Verge Maintenance Program</b></p> <ol style="list-style-type: none"><li>1. Council undertake a formal program review of the verge cutting activity.</li><li>2. The review to include:<ol style="list-style-type: none"><li>(a) An overview of current service levels and investigate cost and level of service trends, cost and quality of service by employees versus contractors.</li><li>(b) The review to give consideration to litter collection from the verge as part of the mowing process.</li><li>(c) Council undertaking city-wide public consultation to better understand community expectations of service levels and to propose alternatives.</li><li>(d) Consideration of City of Port Adelaide Enfield and City of Charles Sturt models as comparisons of verge maintenance delivery.</li><li>(e) Consideration of the use of incentive for residents to maintain their own verges.</li></ol></li></ol>

	<p><b>IBDSC1 Future Reports for the Innovation and Business Development Sub Committee</b></p> <p>1. The information be received.</p> <p><b>IBDSC2 Appointment of Deputy Chair - Innovation and Business Development Sub Committee</b></p> <p>1. Cr C Buchanan be appointed as Deputy Chair of the Innovation and Business Development Sub Committee for a term of two (2) years.</p> <p><b>IBDSC3 Continuous Improvement Framework - Progress Report</b></p> <p>1. That the information be received and noted.</p>
<p><u>Item No. 6.1.1</u> Budget Process 2019/2020</p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>A series of workshops and meetings are scheduled for the coming months to support the development and endorsement of the 2019/2020 budget and annual plan. This report provides summaries of the agendas of these meetings and workshops and sample reports from prior years are also provided to assist. The schedule and agendas support the adoption of the 2019/2020 Budget at the June 2019 Council meeting.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. The information be received.</p>

**CO-ORDINATION**

Officer:

MG

Date:

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## **5.7 Sport, Recreation and Grants Committee – Recommendations for Council Ratification**

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Sport, Recreation and Grants Committee met on 14 January 2019 to consider 6 items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee, including one other business item are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1 That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 14 January 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 29 January 2019), and listed below:

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

#### **7.2.1 Youth Sponsorship Applications - November and December 2018**

1. The information be received.

#### **7.2.2 Community Grants Program Applications for December 2018**

1. The information be received and noted.

#### **7.2.3 27/2018: UniSA Eagles Gridiron Club - Community Grants Program Report**

1. The information be received and noted.

#### **7.2.4 29/2018: North Pines Sports and Social Club - Community Grants Program Application**

1. The information be received and noted.

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### **7.2.5 Community Event Sponsorship Funding**

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, that the following applications are approved through Round two (2) of Community Events Sponsorship Program:
  - a. Grant No. 1/2019: Karrendi Primary School, application for \$4,077 for the 50th Anniversary Celebration (Parafield Gardens).
  - b. Grant No. 2/2019: Australian Refugee Association, application for \$5,000 for the ARA's Healthy Living Expo (Salisbury Primary School).
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, the following application is provided in principle support and will be considered for approval through Round two (2) of Community Events Sponsorship Program subject to the provision of a more detailed budget in February 2019:
  - a. Grant No. 3/2019: Game Fishing Club of South Australia application for \$5,000 for the Mawson Lakes Carp Fishing Competitions (held in conjunction with Salisbury Plays (Mawson Lakes)).
3. Note that the following acquittals be received;
  - a. Mawson Lakes Community Church, Project Acquittal Report for The John Maxwell Team Global Youth Initiative (Mawson Lakes).
  - b. Para Vista Preschool – 7, Project Acquittal Report for the 50th Anniversary Celebration
  - c. United Way South Australia for the Read Aloud Open Day @ Parafield Airport.
4. Note that the following acquittal remains outstanding due to timing of the event;
  - a. The Gilles Plains Lions Club (who auspiced the application from the Mawson Lakes Lions sub-branch) for the Mawson Lakes Carols.

#### **SRG-OB1 Grants for Defibrillators**

1. That a report be provided regarding the establishment of a new grant funding program for assisting sporting and community clubs in the City of Salisbury to purchase defibrillators.
- OR
2. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 14 January 2019, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Items ## and ## which will be considered separately:

*(to be determined at meeting as necessary)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 7.2.1</u> Youth Sponsorship Applications – November and December 2018	<b>EXECUTIVE SUMMARY:</b> This report provides information with respect to Youth Sponsorship Applications – November and December 2018. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<u>Item No. 7.2.2</u> Community Grants Program Applications for January 2019	<b>EXECUTIVE SUMMARY:</b> This report outlines the Community Grants Program Applications submitted for the January 2019 round. There are no applications submitted for consideration by the Sport, Recreation and Grants Committee. Two applications are submitted for information. <b>COMMITTEE RECOMMENDATIONS:</b> 1. The information be received and noted.
<u>Item No. 7.2.3</u> 27/2018: UniSA Eagles Gridiron Club - Community Grants Program Report	<b>EXECUTIVE SUMMARY:</b> The UniSA Eagles Gridiron Club Application is submitted to the Sport, Recreation and Grants Committee for information. <b>COMMITTEE RECOMMENDATIONS:</b> 1. The information be received and noted.
<u>Item No. 7.2.4</u> 29/2018: North Pines Sports and Social Club - Community Grants Program Application	<b>EXECUTIVE SUMMARY:</b> The North Pines Sport and Social Club Application is submitted to the Sport, Recreation and Grants Committee for information. <b>COMMITTEE RECOMMENDATIONS:</b> 1. The information be received and noted.

Item No. 7.2.5

Community Event  
Sponsorship Funding

**EXECUTIVE SUMMARY:**

This report outlines the Community Event Sponsorship Program (CESP) applications for Round 2. Three (3) applications are submitted for consideration by the Sport, Recreation and Grants Committee. This report also outlines one of the Community Event Sponsorship Program (CESP) Acquittals received from Round 1 of the funding program.

**COMMITTEE RECOMMENDATIONS:**

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, that the following applications are approved through Round two (2) of Community Events Sponsorship Program:
  - a. Grant No. 1/2019: Karrendi Primary School, application for \$4,077 for the 50th Anniversary Celebration (Parafield Gardens).
  - b. Grant No. 2/2019: Australian Refugee Association, application for \$5,000 for the ARA's Healthy Living Expo (Salisbury Primary School).
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee, the following application is provided in principle support and will be considered for approval through Round two (2) of Community Events Sponsorship Program subject to the provision of a more detailed budget in February 2019:
  - a. Grant No. 3/2019: Game Fishing Club of South Australia application for \$5,000 for the Mawson Lakes Carp Fishing Competitions (held in conjunction with Salisbury Plays (Mawson Lakes).
3. Note that the following acquittals be received;
  - a. Mawson Lakes Community Church, Project Acquittal Report for The John Maxwell Team Global Youth Initiative (Mawson Lakes).
  - b. Para Vista Preschool – 7, Project Acquittal Report for the 50th Anniversary Celebration
  - c. United Way South Australia for the Read Aloud Open Day @ Parafield Airport.
4. Note that the following acquittal remains outstanding due to timing of the event;
  - a. The Gilles Plains Lions Club (who auspiced the application from the Mawson Lakes Lions sub-branch) for the Mawson Lakes Carols.

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<u>Item No. SRG-OB1</u> Grants for Defibrillators	<b>COMMITTEE RECOMMENDATION:</b> 1. That a report be provided regarding the establishment of a new grant funding program for assisting sporting and community clubs in the City of Salisbury to purchase defibrillators.
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**CO-ORDINATION**

Officer: MG  
Date:





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## 5.8 CEO Review Committee – Recommendations for Council Ratification

**DATE** 29 January 2019

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### SUMMARY

The CEO Review Committee met on 15 January 2019 and considered 3 items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the CEO Review Committee meeting on 15 January 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 29 January 2019), and listed below:

#### **8.1.1 – Future Reports for the CEO Review Committee**

1. The information be received

#### **8.1.2 – CEO Key Performance Indicators Status Update**

1. Information be received.
2. Progress towards achievement of the endorsed 2018/2019 Key Performance Indicators be noted and endorsed.
3. Professional Development activity for the CEO be endorsed.

#### **8.1.3 - CEO Performance Appraisal Survey 2018/2019**

1. Information be received.
2. The CEO Performance Appraisal Survey 2019 is provided to Elected Members.
3. The CEO Performance Appraisal Survey 2019 (attached) be endorsed, noting new organisational Values will be substituted prior to issue.

OR

2. That Council adopt the recommendations of the CEO Review Committee meeting on 15 January 2019, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 29 January 2019), and listed below, with the exception of Items ## and ## which will be considered separately:

*(To be determined at the meeting)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<u>Item No. 8.1.1</u> Future Reports for the CEO Review Committee	<b>SUMMARY:</b> This item details reports to be presented to the CEO Review Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.  <b>COMMITTEE RECOMMENDATIONS:</b> That: 1. The information be received
<u>Item No. 8.1.2</u> CEO Key Performance Indicators Status Update	<b>SUMMARY:</b> This report provides a status update on progress towards achievement of endorsed Key Performance Indicators for the Chief Executive Officer for the 2018/2019 performance review period. It also seeks approval for Professional Development activities for 2018/2019 performance review period.  <b>COMMITTEE RECOMMENDATIONS:</b> 1. Information be received. 2. Progress towards achievement of the endorsed 2018/2019 Key Performance Indicators be noted and endorsed. 3. Professional Development activity for the CEO be endorsed.
<u>Item No. 8.1.3</u> CEO Performance Appraisal Survey 2018/2019	<b>SUMMARY:</b> This report outlines details of the CEO Performance Appraisal Survey as part of the CEO Personal Evaluation System for the 2018/2019 performance review period.  <b>COMMITTEE RECOMMENDATIONS:</b> 1. Information be received. 2. The CEO Performance Appraisal Survey 2019 is provided to Elected Members. 3. The CEO Performance Appraisal Survey 2019 (attached) be endorsed, noting new organisational Values will be substituted prior to issue.

## CO-ORDINATION

Officer:

MG

Date:

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## **ITEM 6: GENERAL BUSINESS REPORTS**

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### **6.1 Local Government Association Ordinary General Meeting 12/04/2019 - Call for Proposed Items of Business**

**City Plan Links** 4.3 Have robust processes that support consistent service delivery and informed decision making.

**Summary** This report presents information with respect to the Ordinary General Meeting (OGM) of the Local Government Association (LGA) to be held on Friday 12 April 2019 and seeks information concerning any proposed items of business that Council wishes to submit.

### **RECOMMENDATION**

1. That Council determine if there are items of business it wishes to submit to the Local Government Association Ordinary General Meeting being held on 12 April 2019.

### **ATTACHMENTS**

There are no attachments to this report.

### **1. BACKGROUND**

- 1.1 The LGA Ordinary General Meeting will be held on Friday 12 April 2019 at the Adelaide Entertainment Centre. When the draft program for this event is available, all Elected Members will have an opportunity to review and determine if they wish to attend.

### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Nil.
- 2.2 External
  - 2.2.1 Nil.

### **3. REPORT**

- 3.1 The purpose of the OGM is to consider items of strategic importance to local government and the LGA, as recommended by the South Australian Region Organisation of Councils (SAROC), the Greater Adelaide Regional Organisation of Councils (GAROC) or the Board of Directors.
- 3.2 Member Councils are invited to propose an item of business for the OGM for consideration by SAROC, GAROC or the Board of Directors.
- 3.3 Proposals must be received by the LGA no later than 5pm on Friday 22 February 2019 in order to be considered for inclusion on the OGM agenda, which will be provided to Councils at least 30 days prior to the meeting.

- 
- 3.4 All items of business must be approved by either, SAROC, GAROC or the Board of Directors in order for them to be brought before a General Meeting.
  - 3.5 Therefore, proposals should be accompanied by sufficient supporting information to assist SAROC, GAROC or the Board of Directors to make informed decisions and recommendations about whether the matter will be brought before the General meeting.

#### **Voting Guidance**

- 3.6 With regard to voting at the General Meetings, current practice, following a previous Council decision, is for the council to direct the City of Salisbury's voting delegate in relation to voting on Local Government Association (LGA) General Meeting recommendations.
- 3.7 To give effect to this resolution a report is prepared prior to each LGA Ordinary General Meeting (OGM) and Annual General Meeting (AGM) that summarises the matters being considered and puts forward a recommended position for each matter, based on advice from the Chief Executive Officer (CEO).

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Council is asked to determine if there are any issues which warrant submission to the LGA Ordinary General Meeting being held 12 April 2019.

#### **CO-ORDINATION**

Officer: MG  
Date: 24/01/2019

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## **ITEM 7: MOTIONS ON NOTICE**

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### **7.1 Motion on Notice – Portable CCTV Cameras**

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. As part of Council’s strategy to combat illegal dumping, hoon driving and graffiti:
  - a report be provided informing Council of the cost for the purchase, installation and utilisation of portable hidden CCTV cameras to capture on video and ultimately prosecute offenders;
  - the report be provided in time for consideration of the matter as part of the 2019/2020 budget process;
  - Ward Councillors be consulted to identify illegal dumping, hoon driver and graffiti hot spots in the City of Salisbury.

#### **ADMINISTRATION COMMENT:**

If this motion is adopted by Council, the administration will aim to prepare the report for the March 2019 meeting cycle. The report will also be drafted to incorporate and respond to the separate decision of the Works and Services Committee of 21 January 2019, and recommended to Council as part of the Committee’s report on the agenda for this Council meeting.

#### **CO-ORDINATION**

Officer:

Date:



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**ITEM 8: MAYOR'S DIARY**

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**RECOMMENDATION**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
14/12/2018	07:30 AM	Mayor's Christmas Breakfast
14/12/2018	07:00 PM	Christmas dinner with community
15/12/2018	05:00 PM	Christmas party
17/12/2018	03:00 PM	VERIFICATION OF ID - City of Salisbury Mayor - VOI
17/12/2018	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
17/12/2018	04:30 PM	ID Verification Check
17/12/2018	05:00 PM	Pre-Council meeting
17/12/2018	06:30 PM	Council Meeting
18/12/2018	10:30 AM	PBA FM Radio - Spotlight on Salisbury
18/12/2018	11:10 AM	Meet with Women's group
19/12/2018	09:15 AM	Copy: Hosting Minister Ridgway
19/12/2018	05:30 PM	Post SAROC / GAROC Workshop Dinner
19/12/2018	12 Noon	SAROC / GAROC workshop
21/12/2018	12:30 PM	Staff Lunch - Raffle Draw
7/01/2019	06:30 PM	Informal Strategy Meeting
8/01/2019	11:50 AM	Arrive 11:50AM Presiding over Citizenship Ceremony to be held at Hindmarsh Stadium
10/01/2019	10:00 AM	Channel 7 Story - Smart Bins
14/01/2019	12:30 PM	Return call to resident footpath in Eliza St Salisbury and the pavers he spoke to you about last year.
14/01/2019	02:30 PM	Resident meeting
14/01/2019	03:00 PM	Meeting with Salisbury Inters Soccer Club rep
14/01/2019	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
14/01/2019	06:30 PM	Innovation & Business Development Sub Committee
14/01/2019	06:30 PM	Sport, Recreation & Grants Committee meeting
15/01/2019	10:15 AM	PBA Radio Interview Australia Day Breakfast
15/01/2019	04:30 PM	3pm Meeting with Jafarin Islamic Society Board Members to Discuss proposal to build a place of worship Pooraka
15/01/2019	05:30 PM	Pre CEO Review Meeting
15/01/2019	06:30 PM	CEO Review Committee
15/01/2019	12 Noon	Media Issues - Regular Catch-up
17/01/2019	02:00 PM	Bill Cochrane and President SA Harness Racing and Deputy President
17/01/2019	02:30 PM	Catch up with PA - signing etc
17/01/2019	03:00 PM	Mayor/CEO/EA

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19/01/2019	08:00 AM	Itinerary Attached - City of Salisbury Bus Tour (NOTE - BUS DEPARTS AT 8:45am)
21/01/2019	09:30 AM	Meeting with local business
21/01/2019	02:00 PM	Australia Day run through
21/01/2019	03:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
21/01/2019	04:00 PM	White Ribbon Working Group Meeting
21/01/2019	06:30 PM	Standing Committee Meetings
23/01/2019	01:00 PM	Meeting with Hon Zoe Bettison
23/01/2019	02:00 PM	Meeting with Indian Shop Owner
23/01/2019	03:00 PM	Mayor/CEO/EA
23/01/2019	04:00 PM	Meeting with Resident George Joseph 0413 829 238

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice - Salisbury Park Shopping Centre**

At the 17/12/2018 Council meeting, Cr Adam Duncan asked the following question, which was taken on notice:

Whether staff were aware of any applications to demolish the Salisbury Park Shopping Centre.

Acting General Manager City Development, Mr Chris Zafiroopoulos has provided the following response:

Council has not received a development application to demolish the Salisbury Park Shopping Centre.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**ITEM 13: CONFIDENTIAL ITEMS**

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*There are no Confidential Items for discussion.*