



## **AGENDA**

### **FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 16 JULY 2018 AT THE CONCLUSION OF THE BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr G Reynolds (Chairman)  
Mayor G Aldridge (ex officio)  
Cr C Buchanan  
Cr G Caruso  
Cr E Gill  
Cr S Reardon (Deputy Chairman)  
Cr S White  
Cr J Woodman  
Cr R Zahra

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 18 June 2018.

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## REPORTS

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## OTHER BUSINESS

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## CONFIDENTIAL ITEMS

### 2.9.1 Salisbury Bowling Club - Acquisition of Land

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to costings of this acquisition*

*On that basis the public's interest is best served by not disclosing the **Salisbury Bowling Club - Acquisition of Land** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

## 2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 9 July 2018

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non-disclosure of this item and discussion at this time would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 9 July 2018** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**



## **MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 JUNE 2018**

### **MEMBERS PRESENT**

Cr G Reynolds (Chairman)  
Cr C Buchanan  
Cr G Caruso  
Cr E Gill  
Cr S Reardon (Deputy Chairman)  
Cr S White  
Cr R Zahra

### **STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
General Manager Business Excellence, Mr C Mansueto (*from 9.20pm*)  
Manager Technical Services, Mr D Roy  
Manager Field Services, Mr M Purdie  
Manager Infrastructure Delivery, Mr M Schmidt  
Manager Governance, Mr M Petrovski (*from 9.20pm*)  
Governance Support Officer, Ms K Boyd

The meeting commenced at 9.08 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

### **APOLOGIES**

Apologies were received from Mayor G Aldridge and Cr J Woodman.

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## LEAVE OF ABSENCE

Nil

## PRESENTATION OF MINUTES

Moved Cr R Zahra  
Seconded Cr S White

The Minutes of the Works and Services Committee Meeting held on 21 May 2018, be taken and read as confirmed.

**CARRIED**  
**UNANIMOUSLY**

*Cr C Buchanan left the meeting at 9.08 pm.*

Moved Cr S Reardon  
Seconded Cr R Zahra

The Minutes of the Confidential Works and Services Committee Meeting held on 21 May 2018, be taken and read as confirmed.

**CARRIED**  
**UNANIMOUSLY**

*Cr C Buchanan returned to the meeting at 9.09 pm.*

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr R Zahra  
Seconded Cr S Reardon

1. The information be received.

**CARRIED**

### *Landscaping*

#### **2.4.1 Automated 24 Hour Public Toilets**

Moved Cr R Zahra  
Seconded Cr G Caruso

1. The information within this report be received and noted.
2. That at present no automated 24 hour facilities be established.

**CARRIED**  
**UNANIMOUSLY**

*Property***2.5.1 Grant of Easement to SA Power Networks - Portion of Liberator Drive Reserve Paralowie**

*Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and not voting on the item.*

Moved Cr R Zahra

Seconded Cr C Buchanan

1. Council grant to SA Power Networks an easement for the installation of a switching cubicle and associated underground cables over portion of Liberator Drive Reserve identified as Allotment 1000 in Deposited Plan 30780 as described in Certificate of Title Volume 5376 Folio 82 for \$5,000 plus GST, and delineated in red in Attachment 1 Item 2.5.1 Works and Services Committee 18 June 2018. SA Power Networks are to be responsible for all costs.
2. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easements and arrange consent of the Letter of Agreement and Grant of Easement documentation.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr G Caruso DID NOT VOTE on the MOTION.*

*Public Works***2.6.1 Greater Edinburgh Parks Interim Drainage**

Moved Cr S White

Seconded Cr G Caruso

1. Council allocate \$180,000 from the 2017/18 Watercourse Management Program to begin works on the GEP drain and carry forward into 2018/19 for delivery.
2. Council seek funding from City of Playford to complete the works next financial year (2018/19).
3. Council continue to develop an Infrastructure Deed of Agreement with City of Playford for the future GEP Development.

**CARRIED  
UNANIMOUSLY**

## 2.6.2 Capital Works Report - June 2018

Moved Cr R Zahra  
Seconded Cr G Caruso

1. The report be received.

**CARRIED**  
**UNANIMOUSLY**

## Waste Management

### 2.8.1 Provision of General Waste and Green Bins

*Cr G Reynolds declared an actual conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and not voting on the item.*

Moved C Buchanan

1. The information be received.
2. The fee for service for general waste bin upgrades remain unchanged and becomes a once-off fee of \$115.00 to upgrade from a 140 litre to a 240 litre bin, and \$184.00 for an additional 240 litre bin for residents as per agreed fees and charges.
3. The provision of green waste bins be considered in accordance with NAWMA's transformational waste strategy in 2018/19.

The Motion lapsed for want of a seconder

Moved Cr R Zahra  
Seconded Cr S White

1. That the information be received.
2. The current arrangements of an annual fee for service for general waste bin upgrades remain unchanged.
3. The provision of green waste bins be considered in accordance with NAWMA's transformational waste strategy in 2018/19.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr Reynolds DID NOT VOTE on the MOTION.*

## OTHER BUSINESS

Nil

The meeting closed at 9.49 pm.

CHAIRMAN.....

DATE.....



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<b>ITEM</b>	2.0.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	16 July 2018
<b>HEADING</b>	Future Reports for the Works and Services Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
14/12/2015 NOM3	<b>Traffic monitoring, Kesters Road between Main North Road and Ceafield Road</b> 1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of: a. The requirement for additional parking restrictions in the area b. Vehicle movements of heavy and long vehicles through the area c. Risks to public safety as a result of changed traffic patterns. <b>Due:</b> June 2019	Dameon Roy
29/03/2016 2.2.2	<b>Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings</b> 3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years. <b>Due:</b> March 2019	Adam Trottman
22/05/2017 2.1.1	<b>Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct</b> 2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities. <b>Due:</b> December 2018	Adam Trottman
24/07/2017 NOM1	<b>Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2</b> 3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council. <b>Due:</b> February 2019	Greg Ratsch

23/10/2017 Cnl-OB1	<b>Salisbury United Football Club</b> That a report be brought forward advising how Council can support the Salisbury United Football Club with advice/assistance regarding to the issues presented to Council by the Club Secretary in an email dated 22 October 2017. <b>Due:</b> July 2018 <b>Deferred to:</b> August 2018 Staff are finalising options and the report will be presented in August 2018.	Karen Pepe
26/02/2018 NOM1	<b>Compostable and Reusable Containers Incentive Scheme</b> That staff undertake a report on the viability of a pilot project and detailing opportunities for a Salisbury business incentive scheme supporting compostable and reusable containers. The scheme would offer businesses financial or other inducements to stock compostable and reusable takeaway coffee and food containers. <b>Due:</b> August 2018	Mark Purdie
26/02/2018 NOM3	<b>Investigation into Development of an App to Report Illegal Dumping</b> 2. Subject to the response from NAWMA, a report be provided to Council advising the costs of implementing the application across the Council's fleet of vehicles. <b>Due:</b> July 2018 <b>Deferred to:</b> December 2018 <b>Reason:</b> NAWMA has incorporated this into their annual business plan. Preliminary discussions have commenced with the collection contractor.	Andrew Legrand
26/02/2018 NOM7	<b>Recycling Opportunities for the Disposal of Coffee Pods</b> 1. That a report be brought forward identifying recycling opportunities for the disposal of coffee pods, and advising of the estimated costing of establishing a program that diverts them from going into land fill. <b>Due:</b> August 2018	Andrew Legrand
26/02/2018 2.4.3	<b>Cleaning of Creeks and Waterways</b> 2. A review of the service levels be conducted after 12 months in March 2019. <b>Due:</b> March 2019	Mark Purdie
26/03/2018 NOM2	<b>Mawson Lakes Indented Parking Bays</b> 1. That staff report into areas in Mawson Lakes that indented parking bays could be implemented to ease parking and traffic issues. <b>Due:</b> August 2018	Greg Ratsch / Dameon Roy

26/03/2018	<b>Revocation Portion of Edinburgh Reserve South to Facilitate Construction of Haulmark Trailers Manufacturing Facility</b>	Tim Starr
2.5.1	3. A further report be presented to Council for consideration of any objections received. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.	
<b>Due:</b>	August 2018	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Craig Johansen
6.4.1	2. A report on the success of the Reserve Upgrade Program and consideration of future sites be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-9).	
<b>Due:</b>	December 2018	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Craig Johansen
6.4.1	3. A report on the program of sites for Fitness Equipment Program be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-13).	
<b>Due:</b>	December 2018	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Craig Johansen
6.4.1	4. A report on the program of sites for Autism Friendly Playspaces be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-15).	
<b>Due:</b>	December 2018	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Adam Trottman
6.4.1	5. A report on Salisbury North Netball Club be included on the Works and Services Future Reports with a due date of November 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-17).	
<b>Due:</b>	November 2018	
26/03/2018	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Greg Ratsch
6.4.1	6. A report on signage at Edinburgh Parks be included on the Works and Services Future Reports with a due date of August 2018 (per table Budget Workshop 2 – 5 March 2018 item WS2-13).	
<b>Due:</b>	August 2018	

26/03/2018	<b>Budget Bids 2018/2019 - Streetscape Renewal - PSN107</b>	Craig Johansen
6.4.2	That a further report come back considering an increase in funding to the Street Tree Program bid PSN107 looking at improving outcomes and quality.	
<b>Due:</b>	December 2018	
23/04/2018	<b>Connection and Safety in Mawson Lakes</b>	Dameon Roy
NOM1	That a report be brought forward providing advice on: 1. Options for improving the way that estates of Mawson Lakes are connected for pedestrian use. 2. Ways to improve safety at the crossing of Elder Smith Road, between Cascades and Shoalhaven estates.	
<b>Due:</b>	August 2018	
23/04/2018	<b>Rollout of Library Catalogue Computer Systems</b>	Jo Cooper
WS-OB1	1. Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.	
<b>Due:</b>	December 2018	
28/05/2018	<b>Community Gardens in Reserves</b>	Adam Trottmann
2.1.1	2. Staff prepare a business case which explores options and cost implications for the establishment of a Salisbury Community Gardens program.	
<b>Due:</b>	December 2018	
28/05/2018	<b>Disability Programs</b>	Vesna Haracic
2.2.1	4. Staff to provide an update report on the Salisbury Home and Community Care Business Model with recommendations on future options for the council in regarding disability and ageing sectors in December 2018.	
<b>Due:</b>	December 2018	
28/05/2018	<b>Para Hills Community Hub Project Update</b>	Jo Cooper
2.6.2	7. That an update report detailing any cost impacts and income, including the governance model, be brought back to Council after 3 months of operation of the Para Hills Community Hub.	
<b>Due:</b>	October 2018	
28/05/2018	<b>Cardboard Box Recycling Collection Scheme</b>	Andrew Legrand
MON1	1. That staff provide a report to Council to look into costs and logistics of introducing a cardboard box recycle collection scheme similar to what is currently being used in the Adelaide City Council.	
<b>Due:</b>	December 2018	

**4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

**CO-ORDINATION**

Officer: Executive Group

Date: 09/07/2018

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<b>ITEM</b>	2.3.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	16 July 2018
<b>HEADING</b>	Outcome of the 'YourTutor' Trial
<b>AUTHOR</b>	Jo Cooper, Manager Community Capacity & Learning, Community Development
<b>CITY PLAN LINKS</b>	1.1 Have a community with the skills, knowledge and agility to participate in a rapidly changing economy.
<b>SUMMARY</b>	This information report presents the outcomes of the 'YourTutor' trial conducted in 2016/17, and review in 2017/18 financial year.

## **RECOMMENDATION**

1. Information be received and noted.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 The 'YourTutor' product is an Australian subscription based online tutoring support and study resource tool for students. This product is offered through public libraries, schools and other educational institutions.
- 1.2 Salisbury Library Service first subscribed to 'YourTutor' in 2015 in response to the lack of affordable homework help available to students with City of Salisbury.
- 1.3 In April 2016 a new initiative bid was prepared to seek provision of funding for the 'YourTutor' product for 3 years with a total cost of \$69,000 (\$23,000 per year).
- 1.4 It was determined by Council to provide budget for one year subject to an evaluation of the product's performance and outcomes. It was also determined that the product be made only available to those who reside or study within the City of Salisbury.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Salisbury Library Service – Community Learning Programs
  - 2.1.2 Twelve25 Youth Enterprise Centre
- 2.2 External
  - 2.2.1 Salisbury Library Service – Community Learning Programs team consulted with local schools and community organisations.

**3. REPORT**

- 3.1 The trial period for the ‘YourTutor’ product commenced in October 2016, due to technical issues with implementing an authentication process to ensure that only City of Salisbury students or residents had the ability to use the service.
- 3.2 There was minimal use of the product between the 1 October and the 31 January 2017 as this was during the long school holiday period.
- 3.3 Both the delay in implementation and the school holiday period made it difficult for staff to evaluate the use of the product.
- 3.4 The contractual arrangements for the ‘YourTutor’ product are that minutes of tutor time are purchased and accessed by students. For the three month period between February 2017 and May 2017 – 3,423 minutes were consumed. This was short of the predicted 10,000 minutes subscription block purchased.
- 3.5 Although feedback received from students was positive, it was determined that the product was too expensive in relation to the return on investment. That combined, with intermittent use and technical issues the product was not renewed beyond June 30, 2017.
- 3.6 Research was undertaken to identify similar products in the market, although no suitable replacement was found.
- 3.7 As the digital content and online learning tools market is continuously evolving, staff investigated customer needs more broadly in relation to online services and products.
- 3.8 Council has requested a report to the Innovation and Business Development Sub-Committee regarding “current service levels of the Library functions which also considers external trends and initiatives since the program review that impact on the delivery of services into the future”. This report will consider eContent and resources and will be tabled in December 2018. The report will be informed by the findings and future directions of the Digital Strategy, currently being prepared.
- 3.9 Staff will continue to work with Public Library Services as part of the One Card network to acquire eContent and online learning tools at best cost so that the City of Salisbury community have access to new and emerging formats and technologies.

**4. CONCLUSION / PROPOSAL**

- 4.1 That the information be received and noted.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 09/07/2018



<b>ITEM</b>	2.5.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>HEADING</b>	Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 July 2018
<b>AUTHOR</b>	Chantal Milton, Manager Strategic Development Projects, City Development
<b>CITY PLAN LINKS</b>	3.4 Be a proud, accessible and welcoming community. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Monday 9 July 2018 are presented for Works and Services Committee's consideration.

### RECOMMENDATION

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 9 July 2018 be received and noted and that the following recommendations contained therein be adopted by Council:

#### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

#### **SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update**

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

#### **SPDSC3 Strategic Property Projects Tranche 2 and Salisbury Oval Update**

1. That the report be received, and the status of the Hoyle Green, Lake Windemere and Salisbury Oval projects and revised timelines be noted and endorsed.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Strategic Property Development Sub Committee - 9 July 2018

### CO-ORDINATION

Officer: GMCID  
Date: 10.07.18





**MINUTES OF STRATEGIC PROPERTY DEVELOPMENT SUB COMMITTEE  
MEETING HELD IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**9 JULY 2018**

**MEMBERS PRESENT**

Cr S White (Chairman)  
Mayor G Aldridge (ex officio)  
Cr G Caruso  
Cr E Gill  
Cr D Bryant (*proxy for Cr S Reardon*)  
Cr G Reynolds (Deputy Chairman)  
Cr J Woodman  
Cr R Zahra

**OBSERVERS**

Cr L Caruso

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Development, Mr T Sutcliffe  
Manager Strategic Development Projects, Ms C Milton

The meeting commenced at 7:34 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr D Proleta and Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr G Reynolds

The Minutes of the Strategic Property Development Sub Committee Meeting held on 13 March 2018, be taken and read as confirmed.

**CARRIED**

Moved Cr R Zahra  
Seconded Cr J Woodman

The Minutes of the Confidential Strategic Property Development Sub Committee Meeting held on 13 March 2018, be taken and read as confirmed.

**CARRIED****REPORTS****SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr G Reynolds  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**  
**UNANIMOUSLY**

**SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update**

Moved Mayor G Aldridge  
Seconded Cr J Woodman

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED**  
**UNANIMOUSLY**

**SPDSC3 Strategic Property Projects Tranche 2 and Salisbury Oval Update**

Moved Cr G Caruso  
Seconded Mayor G Aldridge

1. That the report be received, and the status of the Hoyle Green, Lake Windemere and Salisbury Oval projects and revised timelines be noted and endorsed.

**CARRIED**

## OTHER BUSINESS

Nil

## CONFIDENTIAL ITEMS

### SPDSC4 Strategic Land Review - Bi-Annual Update Report & Program Timing

Moved Cr J Woodman  
Seconded Cr E Gill

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of this item and discussion at this time would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Strategic Land Review - Bi-Annual Update Report & Program Timing** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8:00 pm.

The meeting moved out of confidence and closed at 8:04 pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	2.6.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	16 July 2018
<b>PREV REFS</b>	Works and Services Committee 2.6.2 16/04/2018
<b>HEADING</b>	Capital Works Report - July 2018
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

## RECOMMENDATION

1. The combined balance of \$91k from PR22380 Budget Bid System and PR23470 Business Planning Software be retained for further corporate system enhancements in relation to project and contract management.
2. The Ingle Farm Recreation Centre be included within the 2018/19 Building Renewal Program, encompassing the replacement of a failing air-conditioning unit to Court 1.
3. The construction of a new footpath at Stanley Avenue, Salisbury, as part of PR14498 Council Funded New Footpath Program, be deferred and reconsidered in future years.
4. The renewal of Patterson Court Reserve, Paralowie within PR17040 Irrigation Renewal Program be deferred and bring forward the urgent re-wire of the existing irrigation system at Dry Creek Linear Park, Mawson Lakes.
5. The Street Tree Program, Dog Parks for Small Dogs and Road Reseal / Reconstruction Program in section 4 of this report (Works and Services, 16/07/2018, Item 2.6.1) be noted.

## ATTACHMENTS

There are no attachments to this report.

## 1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

## 2. CONSULTATION / COMMUNICATION

- 2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publication *Salisbury Aware*.

## 3. REPORT

- 3.1 A map and listing of all 2018/19 capital infrastructure projects is available on the EM Portal. This information is also provided by the current Ward boundaries and will be available on the public internet this month. In addition, work is underway to include the previous 3 financial years of 2015/16, 2016/17 and 2017/18.
- 3.2 As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

### Amendment to Program

#### PR22380 Budget Bid System

#### PR23470 Business Planning Software

The development and implementation of new software to manage budget bids and organisational business planning was successfully completed via additions to existing corporate systems. Approval is sought to divert the balance of funds from these two completed projects, \$91k, towards further system development for improved efficiency of project and contract management. This will aid in the improved delivery efficiency of the capital works program and increase status reporting capabilities.

Recommendation: Retain the combined balance of \$91k from PR22380 Budget Bid System and PR23470 Business Planning Software for further corporate system enhancements in relation to project and contract management.

Impact: No impact

#### PR18097 Building Renewal Program

Due to significant faults and failures, one air-conditioning unit at Ingle Farm Recreation Centre, Court 1, requires replacement at an estimated value of \$35k. It is proposed to include this replacement within the 2018/19 Building Renewal Program where unallocated funding is available to undertake this reactive work.

Recommendation: Include Ingle Farm Recreation Centre within the 2018/19 Building Renewal Program, encompassing the replacement of a failing air-conditioning unit to Court 1.

Impact: No impact



**Amendment to Program****PR14498 Council Funded New Footpath Program**

It was proposed to construct a new footpath at Stanley Avenue, Salisbury, as part of the Council Funded New Footpath Program, however, upon consultation and receipt of some feedback it is recommended to defer this for future consideration in alignment with the Street Tree Program in an endeavor to make a holistic decision for the entire street and associated residents.

Recommendation: Defer the construction of a new footpath at Stanley Avenue, Salisbury, as part of PR14498 Council Funded New Footpath Program, and reconsider in future years.

Impact: No impact

**PR17040 Irrigation Renewal Program**

To reprioritise renewal works to bring forward the re-wire of the existing irrigation system at Dry Creek Linear Park, Mawson Lakes in lieu of upgrade to Patterson Court Reserve, Paralowie. Patterson Court Reserve, Paralowie, is proposed to be included in the 2019/20 Irrigation Renewal Program.

Upon decommissioning of the irrigation system at Dry Creek Linear Park, Mawson Lakes, for Winter 2018 staff noted an increased number of faults in the control system. This control system is located within the very harsh environment of Dry Creek, which experiences stormwater flows with such force that water ingress to the wiring has occurred and is now causing maintenance concerns. The re-wire will bring the system in alignment with current installations and by installing less wiring, there is reduced likelihood of faults/ breaks in the system.

Recommendation: Defer the renewal of Patterson Court Reserve, Paralowie within PR17040 Irrigation Renewal Program and bring forward the urgent re-wire of the irrigation system at Dry Creek Linear Park, Mawson Lakes.

Impact: No impact

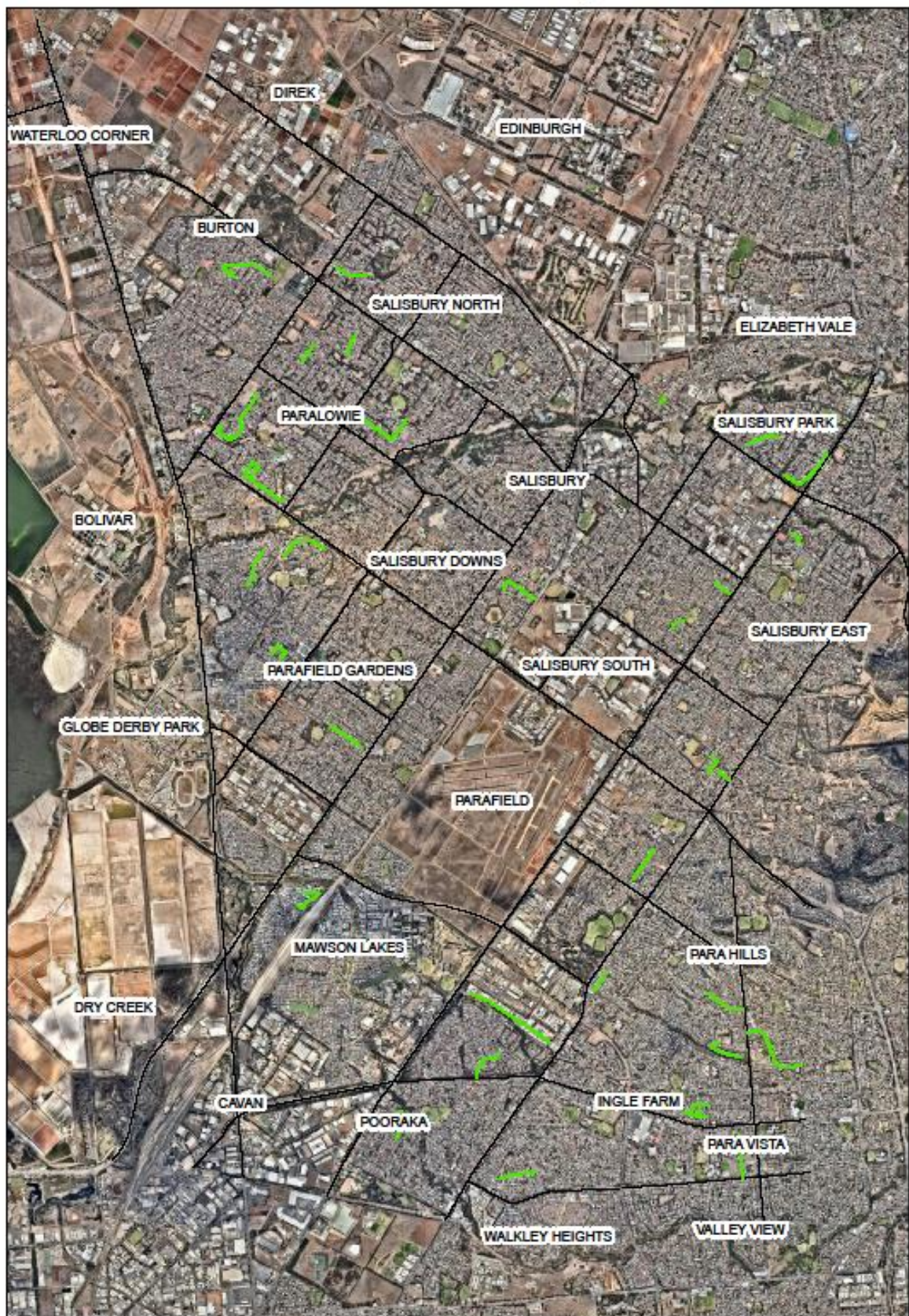
**4. FOR INFORMATION**

Item 2.6.1

2018/19 Street Tree Program	
Brahma Lodge	Angela Avenue
Burton	Hopner Avenue
Ingle Farm	Debney Avenue
Ingle Farm	Dodd Place
Ingle Farm	Elinga Avenue
Ingle Farm	Prosser Street
Mawson Lakes	MacMillan Avenue
Para Hills	Jennier Crescent
Para Hills	Rialto Avenue
Para Hills West	Warren Road
Para Vista	Malbanda Avenue
Parafield Gardens	Browning Crescent
Parafield Gardens	Carson Street
Parafield Gardens	Denver Drive
Parafield Gardens	Halifax Avenue
Paralowie	Bartlett Avenue
Paralowie	Gerrard Avenue
Paralowie	Lennox Drive
Paralowie	McQueen Court
Paralowie	Reynolds Drive
Paralowie	Tintara Road
Pooraka	Cowan Drive
Pooraka	Day Street
Pooraka	Langford Street
Pooraka	Violet Drive
Salisbury Downs	Heidenreich Avenue
Salisbury East	Christine Avenue
Salisbury East	Debra Crescent
Salisbury East	Kathleen Court
Salisbury Heights	The Grove Way
Salisbury North	Spaans Crescent
Salisbury Park	Arndell Road
Salisbury Park	Cooradilla Drive



# 2018/19 Street Tree Program







2018/19 Road Reseal / Reconstruction Program	
Brahma Lodge	The Strand
Burton	Cutting Crescent
Cavan/Mawson Lakes	Cross Keys Road
Dry Creek	Vater Street
Globe Derby Park	Grayling Court
Globe Derby Park	Alabar Crescent
Gulfview Heights	Olde Drive
Ingle Farm	Furner Avenue
Ingle Farm	Dove Avenue, Ingle Farm
Ingle Farm	Evans Court, Ingle Farm
Ingle Farm	Gray Street
Ingle Farm	Trenerry Avenue
Ingle Farm	Bergan Avenue
Ingle Farm	Adrian Street
Ingle Farm	Pinda Street
Ingle Farm	Yirra Crescent
Ingle Farm	Myara Avenue
Ingle Farm	Dulkara Road
Ingle Farm	Winara Drive
Mawson Lakes	Heard Avenue
Mawson Lakes	Iluka Crescent
Mawson Lakes	Junction Street
Mawson Lakes	Antigua Court
Mawson Lakes	Martinique Walk
Mawson Lakes	Nelson Crescent
Mawson Lakes	Borduy Place
Mawson Lakes	Santorini Walk
Mawson Lakes	Cozumel Street
Mawson Lakes	Bimini Crescent
Mawson Lakes	Gomera Street
Mawson Lakes	Atiu Street
Mawson Lakes	Evia Court
Mawson Lakes	Isla Circuit
Para Hills	Barkey Street
Para Hills	Maxwell Court
Para Vista	Jan Avenue
Para Vista	Waters Place

### 2018/19 Road Reseal / Reconstruction Program

Para Vista	Polst Avenue
Para Vista	Marriott Avenue
Para Vista	Kalina Avenue
Para Vista	Malbanda Avenue
Parafield Gardens	Nalimba Avenue
Parafield Gardens	Magnolia Crescent
Parafield Gardens	Trumper Avenue
Parafield Gardens	O'Reilly Street
Parafield Gardens	Redwood Drive
Parafield Gardens	Rankine Street
Parafield Gardens	Tregenza Court
Parafield Gardens	Pelican Road
Parafield Gardens	Japonica Crescent
Parafield Gardens	Sharon Avenue
Parafield Gardens	Jocelyn Terrace
Parafield Gardens	Susan Street
Parafield Gardens	Gurney Street
Parafield Gardens	Bauhinia Drive
Parafield Gardens	Denver Drive
Parafield Gardens	Raner Avenue
Paralowie	Ryans Road
Paralowie	Elder Court
Paralowie	Morris Street
Paralowie	Burgundy Road
Paralowie	Charlotte Drive
Paralowie	St Cora Crescent
Paralowie	Kain Court
Paralowie	Petersen Court
Paralowie	Yaldara Road
Paralowie	Vincent Road
Paralowie	Martins Road (Service)
Paralowie	Manuella Court
Paralowie	Barassi Street
Paralowie	Shelley Drive
Paralowie	Giradof Street
Salisbury Downs	Boyara Crescent
Salisbury Downs	Leitrim Street

2018/19 Road Reseal / Reconstruction Program	
Salisbury Downs	Metro Street
Salisbury North	Compton Street
Salisbury Park	Cooradilla Drive
Salisbury Park	Goldthorn Road
Salisbury Park	Graylon Way
Salisbury Park	Inglebrae Crescent
Valley View	Wendy Avenue
Valley View	Avis Court
Valley View	O'Loughlin Road
Valley View	Geoffrey Avenue
Valley View	Wright Road
Waterloo Corner	Mumford Road
Waterloo Corner	Robinson Road



2018/19 Road Reseal / Reconstruction Program





**5. CONCLUSION / PROPOSAL**

- 5.1 This summary report regarding the City Infrastructure Capital Works Program be received.

**CO-ORDINATION**

Officer: Executive Group  
Date: 09/07/2018