



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN COMMITTEE
ROOMS, 12 JAMES STREET, SALISBURY ON**

17 JULY 2018

MEMBERS PRESENT

Mayor G Aldridge (Chairman)
Cr S Bedford
Cr L Caruso (Deputy Chairman)
Cr D Pilkington
Cr G Reynolds
Cr Julie Woodman
Cr R Zahra

OBSERVERS

Cr D Proleta
Andrew Reed, Hender Consulting

STAFF

Chief Executive Officer, Mr J Harry
Manager People and Culture, Ms G Page

The meeting commenced at 6:38 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr D Proleta
Seconded Cr L Caruso

The Minutes of the CEO Review Committee Meeting held on 08 May 2018, be taken and read as confirmed.

Note: Minutes of the meeting held on 8 May 2018 will need to be reconfirmed at the next meeting on account of Cr Proleta's observer status at the meeting held on 17 July 2018.

REPORTS

Reports

8.1.1 Future Reports for the CEO Review Committee

Moved Cr R Zahra
Seconded Cr G Reynolds

1. The information be received.

CARRIED

8.1.2 CEO Personal Evaluation System 2017/2018

Moved Cr R Zahra
Seconded Cr L Caruso

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2017/18 Key Performance Indicators;
 - for the seventh year achieved consistently positive results (in broad terms, performing in the "very good or above" category), in relation to the Performance Appraisal Survey; and as a result
 - achieved Rating 4 as a result of the assessment of CEO Performance according to the Personal Evaluation System.
2. The CEO Position Description as set out in Attachment 2 to this Report, remains unchanged.
3. A Report is provided on possible new Key Result Areas incorporating key observations and feedback from the CEO Performance Appraisal Report 2018.

CARRIED

The Chief Executive Officer left the meeting at 07:32 pm and did not return.

8.1.3 Annual Review of CEO Total Remuneration 2017/2018

Moved Cr G Reynolds
Seconded Cr L Caruso

1. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, an amendment to the CEO Total Remuneration be made, with that amendment being 2.2% to apply from the 2018 anniversary of the CEO Commencement Date (effective 9 May 2018).

CARRIED

The meeting closed at 7:40 pm.

CHAIRMAN.....

DATE.....