



## **AGENDA**

**FOR BUDGET AND FINANCE COMMITTEE MEETING TO BE HELD ON**

**4 JUNE 2018 AT 6:30 PM**

**IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

### **MEMBERS**

Cr R Zahra (Chairman)  
Mayor G Aldridge  
Cr D Balaza  
Cr S Bedford  
Cr B Brug  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr R Cook  
Cr E Gill (Deputy Chairman)  
Cr D Pilkington  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr S White  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Governance, Mr M Petrovski  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Support Officer, Ms K Boyd

### **APOLOGIES**

An apology has been received from Cr J Woodman.

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**LEAVE OF ABSENCE**

**PRESENTATION OF MINUTES**

Presentation of the Minutes of the Budget and Finance Committee Meeting held on 21 May 2018.

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## REPORTS

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## OTHER BUSINESS

## CLOSE





**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**21 MAY 2018**

**MEMBERS PRESENT**

Cr R Zahra (Chairman)  
Cr D Balaza  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr D Pilkington  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr S White  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Governance, Mr M Petrovski  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Support Officer, Ms K Boyd

The meeting commenced at 9:18pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge, Cr S Bedford, Cr B Brug, Cr R Cook and Cr E Gill.

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**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr D Pilkington  
Seconded Cr S Reardon

The Minutes of the Budget and Finance Committee Meeting held on 16 April 2018, be taken and read as confirmed.

**CARRIED**

Moved Cr D Pilkington  
Seconded Cr J Woodman

The Minutes of the Confidential Budget and Finance Committee Meeting held on 16 April 2018, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr D Pilkington  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**

**6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018**

**6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr G Caruso  
Seconded Cr L Caruso

1. The information be received.

**CARRIED**

## 6.0.2-IBDSC2 Waste Transfer Station Update

*Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Caruso

Seconded Cr L Caruso

1. That the information be received.
2. That Green Waste Subsidies continue to be provided to City of Salisbury residents in 2018/19, with subsidised fees remaining unchanged and endorsed as outlined in attachment 1, Pooraka Waste Transfer Station Gate Fees 2018/19.
3. At the June 2018 Council meeting adjustments be made to the 2018/19 operating budget to reflect the transfer of operations of the Waste Transfer Station to NAWMA effective 2<sup>nd</sup> July 2018.
4. Note a lease has been executed in accordance with approved conditions, commencing 2 July 2018.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr D Balaza voted IN FAVOUR of the MOTION.*

*Cr J Woodman voted IN FAVOUR of the MOTION.*

*Cr G Reynolds voted IN FAVOUR of the MOTION.*

*Cr G Caruso voted IN FAVOUR of the MOTION.*

### **6.0.2-IBDSC3 Program Reviews Status**

Moved Cr G Caruso  
Seconded Cr L Caruso

1. That the Program Review Update report be noted.
2. That the current funding balance of \$130,984 for the Program Review initiative be transferred to Innovation and Business Development to provide funding for initiatives and reviews identified within the Terms of Reference of the Innovation and Business Development sub committee

**CARRIED**

#### *Finance*

### **6.1.1 Loan Borrowings 2017/18**

Moved Cr L Caruso  
Seconded Cr D Proleta

1. The information be received.
2. No new loan borrowing facilities be established for the 2017/18 Financial Year, and that the balance of the Property Development Reserve at the end of the 2017/18 Financial Year be held to offset future borrowings in future years.

**CARRIED**

### **6.1.2 Draft Fees and Charges 2018/19**

Moved Cr S White  
Seconded Cr D Bryant

1. The Fees and Charges as set out in Attachment 1 to this report (Item No. 6.1.2, Budget and Finance Committee, 21/05/2018) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2018/2019 Fees and Charges Booklet accordingly.
2. The Manager Community Health & Wellbeing be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
3. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 by existing permanent user groups in accordance with the Memorandum of Understanding with Council.



4. The Manager Community Capacity and Learning be delegated authority to vary Library fees or Twelve25 fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
5. The General Manager Community Development be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
6. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document as set out in the Access to Information section of the Fees and Charges document.
7. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
8. The Manager Economic Development be delegated authority to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
9. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
10. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.

**CARRIED**

### **6.1.3 Council Finance Report - April 2018**

Moved Cr L Caruso  
Seconded Cr D Pilkington

1. The information be received.

**CARRIED**

*Annual Plan and Budget*

**6.4.1 Higher Value Property Review**

Moved Cr C Buchanan

Seconded Cr S White

1. Information be received.
2. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0-\$450,000	0
2	\$450,001-\$500,000	10%
3	\$500,001-\$605,000	15%
4	>\$605,000	35%

**CARRIED**

**6.4.2 NAWMA 2018/19 Budget, Service Agreement and Business Plan**

*Cr D Bryant left the meeting at 9:38 pm.*

*Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr D Balaza left the meeting at 9:38 pm.*

*Cr J Woodman declared an actual conflict of interest on the basis of being a member of the NAWMA Board. Cr J Woodman left the meeting at 9:38 pm.*

*Cr G Reynolds declared an actual conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr G Reynolds left the meeting at 9:39 pm.*

*Cr D Bryant returned to the meeting at 9:39 pm.*

*Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr L Caruso

1. The information be received.
2. The Northern Adelaide Waste Management Authority Annual Budget and Business Plan 2018/19, as set out in Attachment 1 to this report, be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2018), as set out in Attachment 2 to this report, be endorsed.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr G Caruso voted IN FAVOUR of the MOTION.*

*Cr S White left the meeting at 09:42 pm.*

*Cr G Reynolds returned to the meeting at 09:43 pm.*

*Cr D Balaza returned to the meeting at 09:43 pm.*

*Cr J Woodman returned to the meeting at 09:43 pm.*

*Cr S White returned to the meeting at 09:43 pm.*

**6.4.3 Belgravia Leisure 2018/19 Business Plan**

*Cr L Caruso declared an actual conflict of interest on the basis of owning a par 3 golf course and also holding a liquor license.*

*Cr L Caruso left the meeting at 9:43 pm.*

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The information contained in this report be noted.
2. The 2017/18 Business Plans for the:
  - Gardens Recreation Centre,
  - Ingle Farm Recreation Centre,
  - Salisbury Recreation Precinct and;
  - Little Para Golf Course
 as set out in Attachments 1-4 to this report be approved, excluding the Fees and Charges components of the business plans.
3. The application for a liquor licence at the Little Para Golf Course be endorsed.
4. That staff bring back a report in June 2018 which details the financial implications if fees and charges are set at the same rates for like services (at the lowest rate) and with no increases from the 2017/18 rates.

**CARRIED**

*Cr L Caruso returned to the meeting at 09:55 pm.*

**6.4.4 Council Solutions 2018/19 Budget**

*Cr C Buchanan left the meeting at 09:54 pm.*

Moved Cr G Caruso

Seconded Cr J Woodman

1. The proposed Council Solutions Regional Subsidiary 2018/19 Annual Budget be noted.

**CARRIED**

*Budget Review*

**6.5.1 Third Quarter Budget Review 2017/18**

*Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.*

Moved Cr D Bryant  
 Seconded Cr S White

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$2,916,368 be credited to the Sundry Project Fund. This will bring the balance to **\$2,916,368**.
2. Funds be allocated for the following **non-discretionary** net bids:

**OPERATING**

Road Reseal Program	\$ 150,000
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**CAPITAL**

Waste Transfer Station Civil Works and Transformer	\$ 560,000
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<b>TOTAL</b>	<b>\$ 710,000</b>
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*(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,206,368.)*

3. Funds be allocated for the following **discretionary** net bids:

**OPERATING**

Infrastructure South Australia Submission	\$ 40,000
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Vietnamese Boat People Memorial	\$ 20,000
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<b>TOTAL</b>	<b>\$ 60,000</b>
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*(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,146,368.)*

4. Council approve the following transfers:
  1. Transfer \$12,000 Commonwealth HAF Revenue from Ryans Road – Emerald Green to Diment Road – The Reserve, as per Council Resolution 2423/2018.
  2. Transfer \$54,869 to Walpole Road – Greentree Walk, \$21,932 to Ryans Road – Emerald Green, \$150,267 to Diment Road – The Reserve and \$65,326 to Whites Road – Riverwalk from Walpole Road Infrastructure Upgrade to a total value of \$292,394, as per Council Resolution 2423/2018.
  3. Transfer \$150,000 operating from Field Services contractual services to the operating components of the Road Reseal Program, as per Council Resolution 2456/2018.
  4. Transfer \$599,800 Capital income from Plant and Fleet Replacement Program to Asset Disposals and Fair Value Adjustments to reflect the appropriate accounting treatment in the current year, and transfer the residual of \$726,245 from the Plant and Fleet Replacement Program to Accumulated Surplus, reflecting that this income has already been received in the prior years.
  5. Transfer \$30,000 from Irrigation Renewal to Tree Screen Renewal to address additional costs as a result of traffic control and increased tree removals, as per Council Resolution 2456/2018.
  6. Transfer \$166,000 Wages and Salaries operating funds to capital to enable staff to capitalise time into the Asset Management Improvement Project, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.
  7. Transfer \$140,000 from various capital projects to the Asset Management Improvement Project to fund the business case and initial project management resources, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.
  8. Transfer \$130,984 consulting expenditure from the Program Review Initiative to consulting expenditure within Innovation and Business Development, as per Item IBDSC3 Innovation and Business Development Sub Committee 14 May 2018.
  9. Transfer \$60,000 Internal Labour Recovery from Waste Transfer Station to Field Services.

5. Council approve the following budget timing adjustments, that will result in a decrease in loan borrowings/increase in investments in the 2017/18 financial year and an increase in loan borrowings/decrease in investments in the 2018/19 financial year:

Salisbury Oval Master Plan Implementation	\$1,200,000
Mawson Lakes Inter-change	\$ 800,000
Fleet – Sweepers	\$ 700,000
Waste Transfer Station Civil Works and Transformer	\$ 560,000

6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

*(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2017/18 will decrease by \$5,406,368 to an overall investment of \$5,723,570.)*

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
 Cr D Balaza DID NOT VOTE on the MOTION.  
 Cr J Woodman DID NOT VOTE on the MOTION.  
 Cr G Reynolds DID NOT VOTE on the MOTION.*

*Rating Matters*

**6.6.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate**

Moved Cr G Caruso  
 Seconded Cr L Caruso

1. The information be received and the resolution for the Natural Resources Management separate rate be prepared for the June 2018 meeting of Council.

**CARRIED**

*Cr C Buchanan returned to the meeting at 9:59 pm.*

**OTHER BUSINESS**

Nil

The meeting closed at 9:59pm.

CHAIRMAN.....

DATE.....

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<b>ITEM</b>	6.0.1
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Future Reports for the Budget and Finance Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

**3. REPORT**

- 3.1 The following table outlines the reports to be presented to the Budget and Finance Committee as a result of a Council resolution:

<b>Meeting Item</b>	<b>- Heading and Resolution</b>	<b>Officer</b>
23/04/2018 6.2.1 (16/04/18)	<b>Financial Sustainability Indicators</b> 3. A report be brought back for the 2019/20 budget on changing the operating surplus ratio to a fixed dollar from a percentage ratio. <b>Due:</b> April 2019	Kate George
28/05/2018 6.4.3	<b>Belgravia Leisure 2018/19 Business Plan</b> 4. That staff bring back a report in June 2018 which details the financial implications if fees and charges are set at the same rates for like services (at the lowest rate) and with no increases from the 17/18 rates. <b>Due:</b> June 2018 <b>Comment:</b> Staff are awaiting the provision of financial figures from Belgravia to inform the report. Should the information be received in time, a report will be prepared for Council for consideration in June.	Adam Trottman

**4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Budget and Finance Committee have been reviewed and are presented to Council for noting.

**CO-ORDINATION**

Officer: Exec Group  
Date: 29/05/2018



<b>ITEM</b>	6.4.1
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Annual Plan Public Consultation Report
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.1 Strengthen partnerships that enable us to better address our community's priorities. 4.2 Develop strong capability and commitment to continually improve Council's performance. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The 2018/19 Annual Plan and Budget has been out for Public Consultation and this report contains details of submissions made for information and consideration.

#### **RECOMMENDATION**

1. Information be received and note the one submission received.
2. The draft response to the 2018/19 annual plan and budget consultation submission be endorsed.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Submission and Draft Response to Mr Peter Stokes
2. Submission Photo's - Mr Peter Stokes

#### **1. BACKGROUND**

- 1.1 At the April 23 Meeting Council endorsed the 2018/19 Draft Annual Plan and Budget for public consultation. This report details the consultation process and its results, including any submissions received and draft replies.

#### **2. CONSULTATION / COMMUNICATION**

##### 2.1 Internal

- 2.1.1 N/A

##### 2.2 External

- 2.2.1 The Annual Plan and Budget 2018/19 has been out for public consultation since 2 May 2018 with the closing date for submissions being Friday 25 May 2018.

- 2.2.2 Advertisement was placed in the Messenger on Wednesday 2 May 2018, and copies of the Annual Plan were made available on the City of

Salisbury Web site, social media pages Twitter and Facebook, Council Office, Recreation Centres, Libraries and Community Centres. Public comment was invited via the website, by letter, email, or phone. Council also provided an opportunity at the commencement of the Council meeting on Monday 28 May 2018 for verbal representations.

**3. REPORT**

3.1 Verbal representations

3.1.1 There was no verbal representation made at the Council Meeting on Monday 28 May 2018.

3.2 Written submissions

3.2.1 Council has received 1 written submission regarding the Annual Plan and Budget, with a copy of correspondence provided for members' information together with the draft reply in the attachments to the report.

3.2.2 There is a separate attachment, Submission Photo's - Mr Peter Stokes, which includes a visual representation of the walking trail, which has also been available on the Elected Members Portal.

3.2.3 This submission has no impact on the proposed budget due to the degree of further investigation work required, but it may form part of the Green Trail program for consideration during the 2019/20 budget process.

**4. CONCLUSION / PROPOSAL**

4.1 The submissions from the public consultation are provided for information.

4.2 Draft responses are provided for Council consideration prior to being finalised.

4.3 It is not proposed to amend the budget as the submission is able to be considered / responded to within the 2019/20 budget process.

**CO-ORDINATION**

Officer:

Date:

**From:** Peter Stokes [REDACTED]  
**Sent:** Friday, 30 March 2018 6:09:05 PM  
**To:** City of Salisbury  
**CC:** Beau Brug; Steve White; David Bryant; Shiralee Reardon; Gillian Aldridge  
**Subject:** Resident Response to the City of Salisbury 2018/2019 Draft Annual Plan

Hi,

Although I am an employee of the City of Salisbury, this is an early response to the City of Salisbury 2018/2019 Draft Annual Plan as a Resident and Ratepayer.

I am 58 years old and I have had ankylosing spondylitis (arthritis) since my late teens. I am able to walk for long durations (up to 8 hours a day), which I enjoy, but jogging and running aggravates my condition. So to get my heart rate up while exercising my health advisor suggested swimming, cycling or walking uphill. Living in Parafield Gardens being fairly flat means I sometimes walk to the Para Escarpment gullies and walk to the top of the escarpment, often creating a loop using a different gully on my return. This morning, Good Friday, I walked to the Para Hills Community Hub and undertook a loop via Webb Reserve and Wilkins Reserve.

Therefore, my response to the City of Salisbury 2018/2019 Draft Annual Plan is as follows:

My suggestion is for a new initiative bid for the establishment of a walking/hiking loop entirely within the City of Salisbury with signposted official start-finish to be near the Para Hills Community Hub (although local residents could start and finish anywhere depending upon where they live).

I have produced a PowerPoint presentation with photographs I took this morning showing the route in a clockwise direction but the route could also be undertaken counter-clockwise with various options, including extensions to The Paddocks and the Para Vista Shopping Centre on Nelson Road, also various options to cut-short the full loop. The PowerPoint file size is too large to attach via this email so I will hand in a USB to reception on Tuesday morning.

Mindful of Council's budget situation in the next year or two with construction of the Para Hills Community Hub and Salisbury Community Hub, I am proposing expenditure across the four-year budget horizon as follows:

1. 2018/2019: Community consultation, confirmation of loop route and construction of rubble paths in Carol Drive Reserve.
2. 2019/2020: Construction of rubble path in Webb Reserve.
3. 2020/2021: Provision of seating at rest points.
4. 2021/2022: Provision of wayfinding and promotion.

At this time, I feel this loop can be delivered for less than \$100k, say \$25k per annum over four years.

I feel that this suggestion sits well with the excellent work the City of Salisbury is doing with the Heart Foundation and also with revitalising and servicing the Para Hills area in association with the Para Hills Community Hub and associated works/programs.

The route would also be suitable for Para Hills Primary School students to have a low-cost excursion for exercise and to experience and appreciate nature.

Encouraging walking and hiking is good for the community and helps to prevent crime, such as graffiti, theft, illegal dumping and fire arson through Crime Prevention Through Environmental Design (CPTED) principles (passive surveillance and community pride).

I am sending this response to the City of Salisbury 2018/2019 Draft Annual Plan early so any interested Elected Member or relevant senior staff can obtain a copy of my PowerPoint presentation and undertake the walk/hike in full, or part, to fully appreciate the suggestion prior to finalisation of 2018/2019 budget deliberations.

If successful, further loops in other gullies, possibly in partnership with the City of Tea Tree Gully and the State Government (Open Space Program funding), could follow.

Date

Mr Peter Stokes

Dear Mr Stokes

Thank you for your recent feedback on the 2018/19 Draft Annual Plan and Budget, and making the time to make an email submission to Council. Further to your email, we wanted to formally respond to your feedback.

The proposal aligns with Council's active living principles, and could provide additional activity based from the new Para Hills Hub.

Additional scoping and risk management will be required to be assessed around pedestrian safety, including sight lines, lighting, wayfinding and accessibility, including consultation with respect to increased activity in the proposed streets. Therefore the proposal is unable to be considered as part of the 2018/19 budget process, but may be considered as part of the Green Trail program during the 2019/20 budget process subject to satisfactory outcomes in relation to the matters identified and other Council priorities for this program.

Again, we appreciate your time in providing feedback on the 2018/19 Draft Annual Plan and Budget which was formally considered by Council in June 2018.

Yours sincerely,

John Harry  
Chief Executive Officer  
Phone: 8406 8212  
Email: [jharry@salisbury.sa.gov.au](mailto:jharry@salisbury.sa.gov.au)

# Webb/Wilkins Hiking Loop

Para Hills, South Australia

# Para Hills Community Hub –Start Here





# Walk to Maves Road



# Walk to Prettejohn Reserve





# Follow footpath to Frances Avenue



# Cross Frances Avenue to Webb Reserve



# Follow footpath to Allen Drive





When reaching Allen Drive walk up the gully



There is currently no path up the gully





# Webb Reserve is a 'hidden gem'



# Follow the footpath to Frances Avenue



# Walk to Sleep Road





# Walk to Edward Street



# Walk to McMahon Avenue



# Walk to Arthur Street





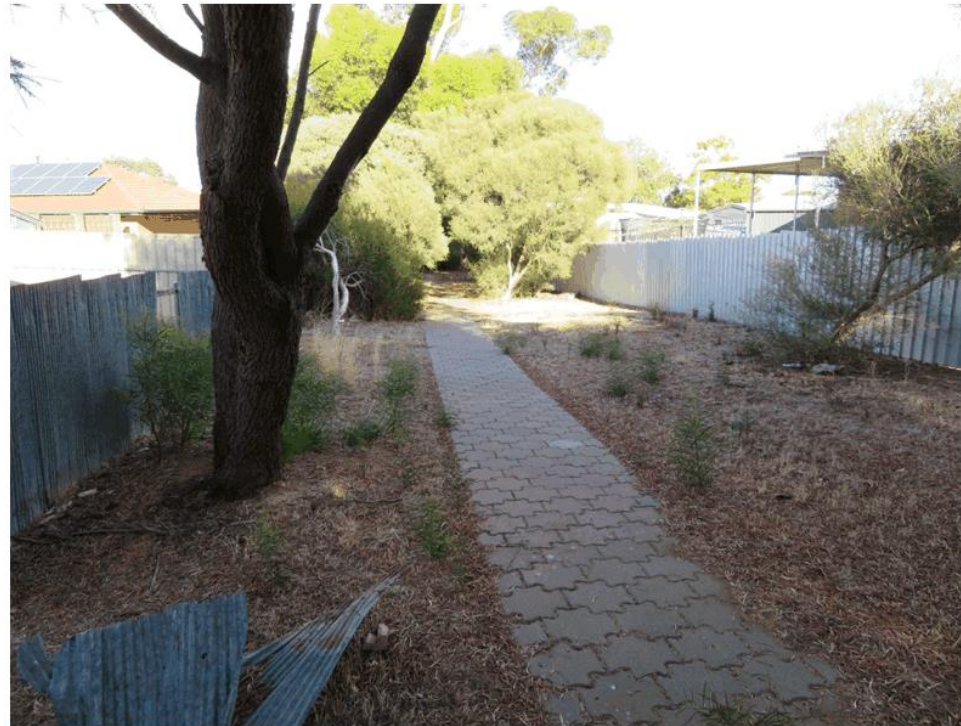
# Walk to Rialto Avenue



# Follow footpath to Clayton Crescent



## Follow footpath to Phillips Avenue





# Follow footpath to Stevens Avenue

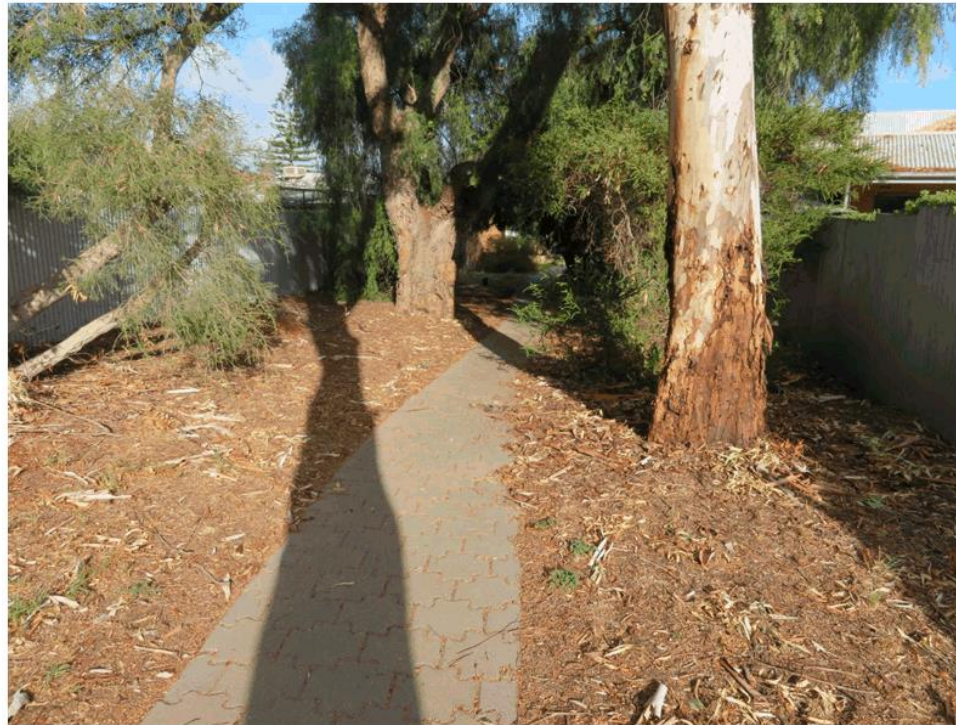


# Cross Stevens Avenue





## Follow footpath in Wilkins Reserve



# Cross Marsh Avenue



# Continue to follow path downhill





# Cross Sleep Road



# Continue along footpath in Wilkins Reserve





# Cross Robert Court



# Continue downhill to Filmer Avenue



# Cross Filmer Avenue





# Walk to Richard Street



# Walk to concrete footpath across reserve





# Follow footpath across Carol Drive Reserve



## Walk to Carol Drive (path to be constructed)





# Follow Carol Drive to Williamson Road



# Walk to Wilkinson Road





# Back to the Para Hills Community Hub!





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<b>ITEM</b>	6.6.1
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Budget Update
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report provides an update on the changes to the status of the budget since the Budget and Finance Committee on 16 April 2018.

### RECOMMENDATION

1. Information be received and it be noted that the following recent resolutions of Council have been reflected in the Draft 2018/19 budget:-
  - OPN000218 Salisbury Secret Garden 2019 (Resolution 2508/2018)
  - OPN000219 Para Hills Change in Service Level (Resolution 2516/2018)
2. The Consolidated Budget Summary and Proposed Budget Adjustments to the Consolidated Summary be endorsed by Council.
3. The Manager Community Capacity and Learning be delegated authority to:-
  - assess events and functions to be held at the Para Hills Community Hub to determine whether the booking is low or high risk and vary hire fees on this basis.
  - vary the bond for hiring the Para Hills Community Hub depending on type of activity, the rate of subsidy and additional services as requested by the hirer.
4. The Manager Environmental Health and Safety and Team Leader General Inspectorate be delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Consolidated Budget Summary 2018/19
2. Proposed Budget Adjustment to Consolidated Summary 2018/19
3. Budget Bid OPN000217 Bowls SA Super League
4. Budget Bid OPN000218 Salisbury Secret Garden 2019
5. Budget Bid OPN000219 Para Hills Change in Service Level

## 1. BACKGROUND

- 1.1 At each stage of the budget process Members are provided with an updated Consolidated Budget Summary which gives details of the overall financial position of the budget including the Operating Surplus/Deficit and borrowings. The changes between the latest Consolidated Summary, and that immediately prior are detailed on the second page of the attached consolidated summary to ensure that all changes are disclosed.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 Various staff to ensure Council is provided with well-formed information for consideration during all stages of the budget and prior to the formal adoption of the budget in June.

### 2.2 External

- 2.2.1 The Consolidated Summary provides a snapshot of the budget, which was available for Public Consultation in May 2018, and has been updated to reflect further decisions of Council.

## 3. REPORT

- 3.1 Members will find attached the updated Consolidated Summary reflecting changes resolved by Council prior to public consultation, including the Operating Budget Bid OPN000217 Bowls SA South Australian Super League (Resolution 2449/2018)
- 3.2 In addition there have been a number of adjustments to the recurrent budget (Refer to Attachment 2) with the more significant items being:
  - 3.2.1 Kerb and Gutter repairs have been reviewed and increased by \$300k to better reflect how the Road Reseal program is delivered. The Road Reseal program has seen an increase in microsurface treatments being applied, which results in more roads being renewed each year in line with the Asset Management Plan. Associated with this are the kerb and gutter repairs which are also higher due to the higher number of roads that are incorporated into the program each year, and given that typically the lengths being repaired do not meet the capitalisation criteria, they are expensed. There was a similar impact reported in the Third Quarter Budget review for 2018/19 which was considered and approved by Council in May 2018.
  - 3.2.2 Election Costs increased in response to update from the Electoral Commission – \$164k
  - 3.2.3 Increase in operating expenditure resulting from changes in proportion of roles being capitalised within City Infrastructure - \$76k
  - 3.2.4 Waste Management budget increased in response to budget update from NAWMA – \$76k
  - 3.2.5 Tier Remissions – \$75k (Resolution 2511/2018)
  - 3.2.6 Waste Transfer Station – there is an overall budget saving of \$37k which is made up of the following elements:



- Removal of the WTS surplus \$153k and replacing that surplus with the lease income \$118k, net impact is \$35k unfavourable, noting that we also will receive approximately 57% share of the net result from NAWMA, which is not budgeted for.
  - Reduction in hard waste voucher usage is anticipated with a saving of \$98k as a result of the inclusion of a bid for \$220k kerb side hard waste service
  - Disposal of Council's dump rubbish costs have been reviewed and increased by \$26k to match current year trends.
  - It should be noted that already incorporated into the budget is the resident green waste subsidy paid by Council, which is expected to cost Council \$55k in 2018/19.
- 3.3 Still pending at the time of preparing this report is the potential impact of holding Belgravia fees at the 2017/18 level, and also equalising like fees across the facilities. Depending on the timing of this information and the decision of Council it is likely that this impact will need to be referred to the second quarter budget review in 2018/19 as a non-discretionary item noting that we will be in caretaker mode for first quarter budget review.

#### New Bids

- 3.4 Budget Bid OPN000218 Salisbury Secret Garden 2019 - \$83k, which was a resolution of Council in May 2018 (Policy and Planning Committee Item 1.1.1, Resolution 2508/2018).
- 3.5 Budget Bid OPN000219 Para Hills Change in Service Level - \$40k, which was a resolution of Council in May 2018 (Works and Services Committee Item 2.6.2, Resolution 2516/2018).

#### Operating Surplus

- 3.6 The financials for 2018/19 are based on a proposed rate increase of 2.0% which is consistent with that used for public consultation, together with growth of 1.3%, which is based on the latest data from the State Valuation Office.
- 3.7 The current forecast rate revenue is higher than anticipated at public consultation by \$730k as a direct result of increasing growth from 0.6% to 1.3%, with further details contained in the Rating Strategy Report.
- 3.8 The changes to the recurrent budget (Refer to Attachment 2) have together resulted in a slight decrease in the operating surplus from \$3.749M per public consultation to \$3.702M, and noting that this excludes any potential reduction for Belgravia Fees. Removing the Adjustments, interest saving from property development and the returns from Business units, the surplus is \$1.6M.
- 3.9 A rate increase of 2% provides for ongoing financial sustainability, and maintains the strong financial position that Council have worked hard to achieve. Further it enables Council to have capacity to respond to changing needs and requirements of the community, including potential new infrastructure. It also provides

capacity to respond to legislative changes from either State or Federal Government.

Fees and Charges

3.10 The Para Hills Community Hub Fees & Charges were endorsed by Council as part of the Para Hills Community Hub Project Update report in May 2018 (Resolution 2516/2018). The report Para Hills Community Hub Project Update Report, Works and Services Item 2.6.2, included delegations to be provided as part of the body of the report, but these were not included in the recommendations. This has been remedied with these delegations being included in the recommendations of this report and detailed below.

The Manager Community Capacity and Learning be delegated authority to:

3.10.1 assess events and functions to be held at the Para Hills Community Hub to determine whether the booking is low or high risk and vary hire fees on this basis.

3.10.2 vary the bond for hiring the Para Hills Community Hub depending on type of activity, the rate of subsidy and additional services as requested by the hirer.

3.11 Also omitted from the Fees and Charges delegations is the ability to refund for dog registrations, in the event of a dog passing away. The refund is the amount of the fee retained by Council, noting that 24% of the fee is retained by the Dog and Cat Management Board and consequently is not available to refund.

3.11.1 The Manager Environmental Health and Safety and Team Leader General Inspectorate be delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date.

ITEM 6.6.1

Consolidated Budget Summary 2018/19 as at 4th June 2018							
	2017/18	2018/19		2018/19		2018/19	
	Budget	Option 1		Option 2		Option 3	
	\$	\$	%	\$	%	\$	%
<b>OPERATING BUDGET SUMMARY</b>							
<b>Base Operating Budget (excluding rates)</b>							
Expenditure as at 16th April 2018		113,970,005	0.4%	113,970,005	0.4%	113,970,005	0.4%
Efficiency Dividend		(500,000)		(500,000)		(500,000)	
Further Expenditure Adjustments		650,284		650,284		650,284	
Operating New Initiatives		1,786,700		1,786,700		1,786,700	
<b>Expenditure</b>	<b>113,519,822</b>	<b>115,906,989</b>	<b>2.1%</b>	<b>115,906,989</b>	<b>2.1%</b>	<b>115,906,989</b>	<b>2.1%</b>
Income as at 16th April 2018		22,665,359	-3.1%	22,665,359	-3.1%	22,665,359	-3.1%
Further Income Adjustments		(3,102)		(3,102)		(3,102)	
Operating New Initiatives		5,220		5,220		5,220	
<b>Income</b>	<b>23,390,217</b>	<b>22,667,477</b>	<b>-3.1%</b>	<b>22,667,477</b>	<b>-3.1%</b>	<b>22,667,477</b>	<b>-3.1%</b>
<b>Operating Net Bid (excluding Rate Revenue)</b>	<b>90,129,605</b>	<b>93,239,512</b>	<b>3.5%</b>	<b>93,239,512</b>	<b>3.5%</b>	<b>93,239,512</b>	<b>3.5%</b>
<b>Rate Revenue</b>							
Proposed Rate Increase	3.00%	2.00%		2.50%		3.00%	
Growth	0.60%	1.30%		1.30%		1.30%	
<b>Total Increase</b>	<b>3.60%</b>	<b>3.30%</b>		<b>3.80%</b>		<b>4.30%</b>	
Rate Revenue - Base 2016/17 \$90,654,538	93,988,746	96,941,771		97,411,771		97,881,771	
<b>Operating Surplus/(Deficit) including Business Units</b>	<b>3,859,141</b>	<b>3,702,259</b>		<b>4,172,259</b>		<b>4,642,259</b>	
<b>Operating Surplus Ratio</b>	<b>3.29%</b>	<b>3.10%</b>		<b>3.47%</b>		<b>3.85%</b>	
<b>Adjustments</b>							
Water Business Unit Surplus - Transfer to Reserves	331,745	402,690		402,690		402,690	
Interest cost savings through application of PDR	1,324,600	1,704,600		1,704,600		1,704,600	
Additional Roads to Recovery Funding	1,104,900						
<b>Underlying Surplus/(Deficit)</b>	<b>1,097,896</b>	<b>1,594,969</b>		<b>2,064,969</b>		<b>2,534,969</b>	
<b>Underlying Operating Surplus Ratio</b>	<b>0.94%</b>	<b>1.33%</b>		<b>1.72%</b>		<b>2.10%</b>	

Item 6.6.1

Capital

3.12 The Capital Program totals \$45M, which includes the Salisbury City Centre Community Hub. The capital program comprises Business Unit Capital Bids of \$0.8M and Infrastructure Bids of \$39M, with Plant, Plant Furniture & Equipment and IT bids totaling \$4.0M.

Borrowings

3.13 At a 2.0% rate increase we are requiring indicative new borrowings of \$16.1M with our capital program largely funded from our depreciation \$26.6M, the operating surplus \$3.7M and with the balance offset by application of cash reserves, resulting in no new borrowings being proposed.

ITEM 6.6.1

Item 6.6.1

Consolidated Budget Summary 2018/19 as at 4th June 2018							
	2017/18	2018/19		2018/19		2018/19	
	Budget	Option 1 2.00%		Option 2 2.50%		Option 3 3.00%	
	\$	\$	%	\$	%	\$	%
<b>CAPITAL FUNDING SUMMARY</b>							
<b>Other - Non Operating Items</b>							
Add Back Depreciation - non cash item	26,645,133	26,629,463		26,629,463		26,629,463	
Transfer to Reserves - Property Disposals	(4,296,000)						
Transfer from Reserves - Footpath & Street Tree Reserve	84,000	200,000		200,000		200,000	
Transfer from Reserves - Open Space Reserve		100,000		100,000		100,000	
Transfer from Reserves - Drainage		360,000		360,000		360,000	
Transfer from Reserves - Property Disposals	2,788,800						
Loan Principal Repayments	(2,350,397)	(2,141,752)		(2,141,752)		(2,141,752)	
<b>Total Other</b>	<b>22,871,536</b>	<b>25,147,711</b>		<b>25,147,711</b>		<b>25,147,711</b>	
<b>Funding Available for Capital</b>	<b>26,730,677</b>	<b>28,849,970</b>		<b>29,319,970</b>		<b>29,789,970</b>	
<b>Indicative Borrowing Requirements</b>							
General Purpose Borrowings / (Investments)	25,254,478	15,280,920		14,810,920		14,340,920	
Business Unit Borrowings	1,262,400	821,000		821,000		821,000	
<b>Total Indicative Borrowings</b>	<b>26,516,878</b>	<b>16,101,920</b>		<b>15,631,920</b>		<b>15,161,920</b>	
Application of Property Development Reserve (Closing Bal	5,211,000						
Application of Cash Reserves		16,101,920		15,631,920		15,161,920	
<b>Net Borrowings/(Investment)</b>	<b>21,305,878</b>						
<b>Total Available for Capital</b>	<b>53,247,555</b>	<b>44,951,890</b>		<b>44,951,890</b>		<b>44,951,890</b>	
<b>Capital New Initiative Bids (Net)</b>							
Business Units Capital Investment	1,262,400	821,000		821,000		821,000	
Plant Furniture & Equipment	3,043,200	3,066,000		3,066,000		3,066,000	
Information Technology	35,000	893,000		893,000		893,000	
Capital Income on Strategic Property Projects	(4,061,115)						
Capital Works, including Project Support Team	52,968,070	40,171,890		40,171,890		40,171,890	
<b>Total</b>	<b>53,247,555</b>	<b>44,951,890</b>		<b>44,951,890</b>		<b>44,951,890</b>	
<b>Funding Surplus/(Deficit)</b>							

4. CONCLUSION / PROPOSAL

4.1 There have been a number of changes included in the budget to reflect the decisions that Council have made, and to reflect updated business information, these changes have been detailed above and the recommendations enable the provision of funding in the budget.

CO-ORDINATION

Officer: Executive Group

Date: 29/05/2018



Consolidated Budget Summary 2018/19 as at 4th June 2018						
	2017/18	2018/19		2018/19		2018/19
	Budget	Option 1 2.00%	Option 2 2.50%	Option 2 2.50%	Option 3 3.00%	
	\$	\$	%	\$	%	\$
<b>OPERATING BUDGET SUMMARY</b>						
<b>Base Operating Budget (excluding rates)</b>						
Expenditure as at 16th April 2018		113,970,005	0.4%	113,970,005	0.4%	113,970,005
Efficiency Dividend		(500,000)		(500,000)		(500,000)
Further Expenditure Adjustments		650,284		650,284		650,284
Operating New Initiatives		1,786,700		1,786,700		1,786,700
<b>Expenditure</b>	<b>113,519,822</b>	<b>115,906,989</b>	<b>2.1%</b>	<b>115,906,989</b>	<b>2.1%</b>	<b>115,906,989</b>
Income as at 16th April 2018		22,665,359	-3.1%	22,665,359	-3.1%	22,665,359
Further Income Adjustments		(3,102)		(3,102)		(3,102)
Operating New Initiatives		5,220		5,220		5,220
<b>Income</b>	<b>23,390,217</b>	<b>22,667,477</b>	<b>-3.1%</b>	<b>22,667,477</b>	<b>-3.1%</b>	<b>22,667,477</b>
<b>Operating Net Bid (excluding Rate Revenue)</b>	<b>90,129,605</b>	<b>93,239,512</b>	<b>3.5%</b>	<b>93,239,512</b>	<b>3.5%</b>	<b>93,239,512</b>
<b>Rate Revenue</b>						
Proposed Rate Increase	3.00%	2.00%		2.50%		3.00%
Growth	0.60%	1.30%		1.30%		1.30%
<b>Total Increase</b>	<b>3.60%</b>	<b>3.30%</b>		<b>3.80%</b>		<b>4.30%</b>
<b>Rate Revenue - Base 2016/17 \$90,654,538</b>	<b>93,988,746</b>	<b>96,941,771</b>		<b>97,411,771</b>		<b>97,881,771</b>
<b>Operating Surplus/(Deficit) including Business Units</b>	<b>3,859,141</b>	<b>3,702,259</b>		<b>4,172,259</b>		<b>4,642,259</b>
<b>Operating Surplus Ratio</b>	<b>3.29%</b>	<b>3.10%</b>		<b>3.47%</b>		<b>3.85%</b>
<b>Adjustments</b>						
Water Business Unit Surplus - Transfer to Reserves	331,745	402,690		402,690		402,690
Interest cost savings through application of PDR	1,324,600	1,704,600		1,704,600		1,704,600
Additional Roads to Recovery Funding	1,104,900					
<b>Underlying Surplus/(Deficit)</b>	<b>1,097,896</b>	<b>1,594,969</b>		<b>2,064,969</b>		<b>2,534,969</b>
<b>Underlying Operating Surplus Ratio</b>	<b>0.94%</b>	<b>1.33%</b>		<b>1.72%</b>		<b>2.10%</b>
<b>CAPITAL FUNDING SUMMARY</b>						
<b>Other - Non Operating Items</b>						
Add Back Depreciation - non cash item	26,645,133	26,629,463		26,629,463		26,629,463
Transfer to Reserves - Property Disposals	(4,296,000)					
Transfer from Reserves - Footpath & Street Tree Reserve	84,000	200,000		200,000		200,000
Transfer from Reserves - Open Space Reserve		100,000		100,000		100,000
Transfer from Reserves - Drainage		360,000		360,000		360,000
Transfer from Reserves - Property Disposals	2,788,800					
Loan Principal Repayments	(2,350,397)	(2,141,752)		(2,141,752)		(2,141,752)
<b>Total Other</b>	<b>22,871,536</b>	<b>25,147,711</b>		<b>25,147,711</b>		<b>25,147,711</b>
<b>Funding Available for Capital</b>	<b>26,730,677</b>	<b>28,849,970</b>		<b>29,319,970</b>		<b>29,789,970</b>
<b>Indicative Borrowing Requirements</b>						
General Purpose Borrowings / (Investments)	25,254,478	15,280,920		14,810,920		14,340,920
Business Unit Borrowings	1,262,400	821,000		821,000		821,000
<b>Total Indicative Borrowings</b>	<b>26,516,878</b>	<b>16,101,920</b>		<b>15,631,920</b>		<b>15,161,920</b>
Application of Property Development Reserve (Closing Balance)	5,211,000	16,101,920		15,631,920		15,161,920
Application of Cash Reserves						
<b>Net Borrowings/(Investment)</b>	<b>21,305,878</b>					
<b>Total Available for Capital</b>	<b>53,247,555</b>	<b>44,951,890</b>		<b>44,951,890</b>		<b>44,951,890</b>
<b>Capital New Initiative Bids (Net)</b>						
Business Units Capital Investment	1,262,400	821,000		821,000		821,000
Plant Furniture & Equipment	3,043,200	3,066,000		3,066,000		3,066,000
Information Technology	35,000	893,000		893,000		893,000
Capital Income on Strategic Property Projects	(4,061,115)					
Capital Works, including Project Support Team	52,968,070	40,171,890		40,171,890		40,171,890
<b>Total</b>	<b>53,247,555</b>	<b>44,951,890</b>		<b>44,951,890</b>		<b>44,951,890</b>
<b>Funding Surplus/(Deficit)</b>						

4. Consolidated Summary 2018-19 - 4 June 2018.xlsx



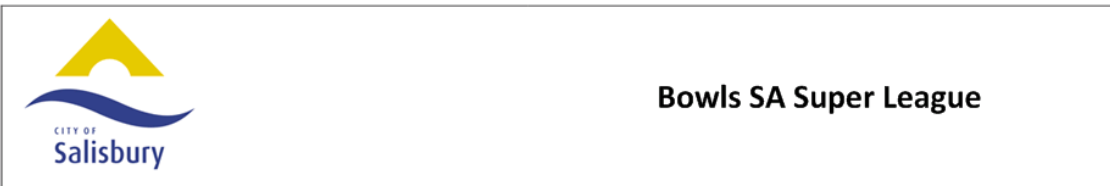
Proposed Budget Adjustments to Consolidated Summary as at 4th June 2018	
<b>Changes from Base Operating Budget as at 4th June 2018</b>	
<b>Expenditure</b>	<b>\$</b>
Expenditure as at 16th April 2018	113,470,005
<b>Adjustments:-</b>	
• Increased Kerb and Gutter Operating Costs	(300,000)
• Electoral Commission - Election Costs	(164,000)
• Review of Wages & Salaries Capitalisation within City Infrastructure	(76,520)
• Increase in Waste Management due to updated NAWMA budget	(75,900)
• Separate Rate - Adelaide Mount Lofty (Resolution 2511/2018)	(68,699)
• Revised Internet Connection - Wide Area Network	(16,600)
• Media Response and Liaison - Media Services	(4,000)
• Control Track - Licence Agreement	(2,000)
• Mawson Lakes Library Contribution Agreement	10,000
• Decrease in Development Services ePlanning Levy	10,000
• Waste Transfer Station - Adjustment for Lease Modelling	37,435
<b>Total Adjustments</b>	<b>(650,284)</b>
Expenditure as at 4th June 2018	114,120,289
<b>Income</b>	
Income as at 16th April 2018	22,665,359
<b>Adjustments:-</b>	
• Separate Rate - Adelaide Mount Lofty (Resolution 2511/2018)	89,898
• Decrease in Dog Pound income due to improved collection and lesser duration stays	(18,000)
• General Rates Tier Remission (Resolution 2511/2018)	(75,000)
<b>Total Adjustments</b>	<b>(3,102)</b>
Income as at 4th June 2018	22,662,257
<b>Changes from Operating New Initiatives as at 4th June 2018</b>	
<b>Operating New Initiatives</b>	<b>\$</b>
Operating New Initiatives (Expenditure) - as at 16th April 2018	1,648,700
<b>Adjustments:-</b>	
• OPN000217 Bowls SA South Australian Super League (Resolution 2449/2018)	(15,000)
• OPN000218 Salisbury Secret Garden 2019 (Resolution 2508/2018)	(83,000)
• OPN000219 Para Hills Change in Service Level (Resolution 2516/2018)	(40,000)
<b>Total Adjustments</b>	<b>(138,000)</b>
Operating New Initiatives (Expenditure) as at 4th June 2018	1,786,700
Operating New Initiatives (Income) - as at 16th April 2018	5,220
<b>Adjustments:-</b>	
• NA	
<b>Total Adjustments</b>	
Operating New Initiatives (Income) as at 4th June 2018	5,220
<b>Changes from Capital Works New Initiatives as at 4th June 2018</b>	
<b>Net Capital Works</b>	<b>\$</b>
Net Capital Works New Initiatives as at 16th April 2018	40,171,890
<b>Adjustments:-</b>	
• NA	
<b>Total Adjustments</b>	
Capital Works New Initiatives as at 4th June 2018	40,171,890
<b>Changes from PF&amp;E New Initiatives as at 4th June 2018</b>	
<b>PF&amp;E New Initiatives</b>	<b>\$</b>
PF&E New Initiatives as at 16th April 2018	3,066,000
<b>Adjustments:-</b>	
• NA	
<b>Total Adjustments</b>	
PF&E New Initiatives as at 4th June 2018	3,066,000
<b>Changes from IT New Initiatives as at 4th June 2018</b>	
<b>IT New Initiatives</b>	<b>\$</b>
IT New Initiatives as at 16th April 2018	893,000
<b>Adjustments:-</b>	
• NA	
<b>Total Adjustments</b>	
IT New Initiatives as at 4th June 2018	893,000

4. Consolidated Summary 2018-19 - 4 June 2018.xlsx





<b>2018/19 Financial Year</b>	<b>OPN000217</b>
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<b>Id Number:</b>	2427
<b>Program:</b>	Operating Bids
<b>Department:</b>	Community Development
<b>Key Direction:</b>	The Living City
<b>Est Completion Date:</b>	


<b>Financial Year:</b>	2019
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<b>Executive Summary:</b>	Bowls SA is launching a new elite level competition in South Australia and the City of Salisbury has the opportunity to be a key Sponsorship partner for 3 years.
<b>Scope:</b>	The new Bowls SA Super League will be based at the Salisbury Bowls Club as part of the Salisbury City Centre revitalisation strategy and the redevelopment of the Salisbury Oval sporting precinct. A sponsorship agreement to secure the Super League at Salisbury Bowls Club for a three year period will be entered into at \$15,000 per annum.
<b>Justification:</b>	<p>On 23 April 2018, Council endorsed:</p> <p>Staff be authorised to negotiate a three year, \$15,000 (per year) sponsorship with Bowls SA to secure the inaugural SA Super League in 2018 2019 and 2020. A budget bid be included in the Draft Annual Plan and Budget for Public Consultation for the amount of \$15k per annum for 3 years with a copy of the bid to be provided at the May 2018 Budget and Finance Committee</p> <p>The sponsorship agreement be prepared on the basis of principles outlined in paragraphs 7.3 of the report.</p>

<b>Project Stakeholders</b>	
<b>Manager:</b>	Adam Trottman
<b>General Manager:</b>	Pippa Webb
<b>Asset Owner:</b>	Adam Trottman
<b>Elected Member:</b>	

<b>Budget Bid Financial Summary</b>					
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Expenditure	15,000	15,000	15,000	0	<b>45,000</b>
Income	0	0	0	0	<b>0</b>
Transfer From Reserves	0	0	0	0	<b>0</b>
<b>Net Budget Bid</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>45,000</b>

<b>Budget Bid Projects</b>					
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Bowls SA Super League - Sponsorship	15,000	15,000	15,000	0	<b>45,000</b>
				<b>Total</b>	<b>45,000</b>

<b>2018/19 Financial Year</b>		<b>OPN000218</b>
		<b>Salisbury Secret Garden 2019</b>
<b>Id Number:</b>	2897	
<b>Program:</b>	Operating Bids	
<b>Department:</b>	Community Development	
<b>Key Direction:</b>	The Living City	
<b>Est Completion Date:</b>		
<b>Financial Year:</b>	2019	
<b>Executive Summary:</b>	Salisbury Secret Garden is the City of Salisbury's flagship arts and cultural festival. The festival is a place activation initiative that contributes to the Salisbury City Centre Renewal Strategy and is recognised in the State's Northern Economic Plan.	
<b>Scope:</b>	<p>Salisbury Secret Garden will be conducted in February/March 2019 to coincide with the Adelaide Fringe.</p> <p>The 2019 proposed format includes:</p> <ul style="list-style-type: none"> <li>Ticketed shows at community centres and other venues across the City of Salisbury (for example in Mawson Lakes, Ingle Farm, Para Hills, Burton, St Kilda) in the nine days leading up to the free Salisbury City Centre program. Shopping Centre performances (paid for by the shopping centres) will also take place across the council area.</li> <li>One weekend of activities and free performances in the Salisbury City Centre – Pitman Park (Friday night opening night, Saturday night music night and Sunday family fun day).</li> <li>Schools performance program will return to the Salisbury City Centre and offer a performance educating children on healthy lifestyles, a promotion for families to return for the free weekend program and other activities promoting local programs and services.</li> </ul> <p>The proposed location of the 2019 Salisbury Secret Garden program is Pitman Park to capitalize on the existing high amenity, exposure to passing traffic and to activate that part of the Salisbury City Centre.</p> <p>An advisory board will be established for the 2019 Salisbury Secret Garden to assist with attracting sponsorship, securing partners and ensuring the strategic alignment of the event with Council's vision. The advisory board will also confirm Salisbury Secret Garden dates once further information is available.</p>	
<b>Justification:</b>	<p>On 28 May 2018, Council endorsed the following:</p> <ul style="list-style-type: none"> <li>That an advisory group will be established for the 2019 Salisbury Secret Garden program to assist with attracting sponsorship, securing partners and ensuring the strategic alignment of the event with Council's vision.</li> <li>The 2019 Salisbury Secret Garden be held in Pitman Park.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• That a late budget bid be included for consideration in the 2018/19 budget deliberations in the amount of \$83,000.</li> </ul> <p>The improved Salisbury Secret Garden program will continue to generate significant positive media coverage, activate the Salisbury City Centre, contribute to the Salisbury City Centre Renewal Strategy and maintain Salisbury as the fringe hub for the North of Adelaide.</p> <p>Salisbury Secret Garden continues to be identified in South Australia's Northern Economic Plan as an important community event for the region.</p> <p>Highlights of the 2018 Salisbury Secret Garden program included:</p> <ul style="list-style-type: none"> <li>• Record number of patrons for a single weekend</li> <li>• Record media exposure</li> <li>• Over 11,000 attendees across the program</li> <li>• Awarded the Bank SA Adelaide Fringe Event of the Week (based on audience response, wow factor and overall production quality)</li> <li>• High levels of satisfaction with event from surveyed attendees (98% satisfaction far exceeding industry benchmarks)</li> <li>• High levels of positive feedback via social media</li> <li>• Increased positive Facebook engagement</li> <li>• A significantly reduced budget (around \$70,000 less) compared to 2017, with comparable outcomes highlighting innovative approaches taken</li> <li>• More focused programming, market stalls and activities</li> <li>• Fringe performances being held across the City of Salisbury</li> <li>• Successful launch of the Discover Salisbury brand</li> </ul> <p>The following are survey highlights from the Saturday night featuring Jebediah:</p> <ul style="list-style-type: none"> <li>• 100% enjoyed the night</li> <li>• 39% found out through social media</li> <li>• 26% found out through word of mouth</li> <li>• 25% follow Discover Salisbury on FB</li> <li>• 41% visit Salisbury City Centre once a fortnight or more</li> <li>• 33% visit rarely or it was their first time</li> <li>• 93% bought something either from on site or surrounding traders or were planning to <ul style="list-style-type: none"> <li>• 68% from immediate and surrounding area</li> <li>• 32% from further away including: Modbury, Lewiston, Panorama, Athelstone, Fulham, Kings Park, Broadview, Peterhead, Taperoo, Plympton, Moana/Seaford, Tanunda, Ridleyton, Marleston, Wallaroo, Kadina, Mildura/Paringi (Vic), Angaston</li> </ul> </li> </ul> <p>The following are survey highlights from the Sunday Family Fun Day:</p> <ul style="list-style-type: none"> <li>• 97% enjoyed themselves (the 3 people that said no asked for either more henna tattooists, face painters or balloon artists to shorten the lines - note these were free for patrons but will be addressed in future years)</li> <li>• 46% heard about Event through social media</li> <li>• 21% word of mouth (often through schools)</li> <li>• 12% other; mostly through schools</li> <li>• 41% follow Discover Salisbury on Facebook</li> <li>• 63% visit Salisbury more than once a month</li> <li>• 27% visit Salisbury a few times a year or less</li> <li>• 91% bought or were likely to buy something on the day</li> <li>• Most respondents lived within City of Salisbury</li> </ul>
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	<ul style="list-style-type: none"> <li>• Secondary audience mostly from adjoining Playford area</li> <li>• A small number were from outside the area including Hermitage, Aberfoyle Park, Findon, Kilburn, Kadina, Wasleys, Campbelltown</li> </ul>
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**Project Stakeholders**

<b>Manager:</b>	Adam Trottman
<b>General Manager:</b>	Pippa Webb
<b>Asset Owner:</b>	Adam Trottman
<b>Elected Member:</b>	


**Budget Bid Financial Summary**

	2019	2020	2021	2022	Total
Expenditure	83,000	0	0	0	<b>83,000</b>
Income	0	0	0	0	<b>0</b>
Transfer From Reserves	0	0	0	0	<b>0</b>
<b>Net Budget Bid</b>	<b>83,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83,000</b>

**Budget Bid Projects**

	2019	2020	2021	2022	Total
Secret Garden 2019	83,000	0	0	0	<b>83,000</b>
			<b>Total</b>		<b>83,000</b>



<b>2018/19 Financial Year</b>		<b>OPN000219</b>
		<b>Service level increase for Para Hills Community Hub</b>
<b>Id Number:</b>	3100	
<b>Program:</b>	Operating Bids	
<b>Department:</b>	Community Development	
<b>Key Direction:</b>	The Living City	
<b>Est Completion Date:</b>		
<b>Financial Year:</b>	2019	
<b>Executive Summary:</b>	Service level increase for operating hours at Para Hills Community Hub	
<b>Scope:</b>	<p>This budget bid is to ensure staffing levels and operating hours of the Para Hills Libraries are aligned to customer need/demand and meet the expected utilisation of the Para Hills Community Hub. It should be noted that 'operating hours' are defined as when the public can access the building and services, which excludes 'after hours' hire.</p> <p>Proposed opening hours:</p> <p>Monday: 9.00am - 6.00pm (existing hours: 9.30am - 5.00pm)  Tuesday: 9.00am - 6.00pm (existing hours: 9.30am - 5.00pm)  Wednesday: 9.00am - 6.00pm (existing hours: 9.30am - 5.00pm)  Thursday: 9.00am - 6.00pm (existing hours: 9.30am - 7.00pm)  Friday: 9.00am - 6.00pm (existing hours: 9.30am - 5.00pm)  Saturday: 10.00am - 4.00pm (existing hours: 10.00am - 1.00pm)  Sunday: 10.00am - 4.00pm (existing hours: closed)</p>	
<b>Justification:</b>	<p>New community buildings can increase visitation anywhere from 20-40% depending on a number of factors. For the purposes of analysis the estimated increase for Para Hills was calculated at 30%. Conservatively it would be expected that with program delivery from the Paddocks Centre and increase of visits the average weekly visitation rate would improve from 1,314 visits per week to an estimated 1,734 visits per week.</p> <p>Research indicates that weekend hours for similar community facilities are structured around the middle of the day (somewhere between 11.00am-4.00pm). Implications for staffing of rosters and breaks will require careful consideration. Programming will be run on weekends to activate spaces. Weekend hirers of the community meeting rooms and function space will flow into the Library during operating hours. It was assumed by the project team that there would be a community expectation that the hub will be open and accessible to the community 7 days a week.</p>	

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	<p>The new hours will allow customers to enter the building to seek respite use the public toilets and wait in comfort for service and programs to commence. The service level increase would mean that the Para Hills Community Hub would operate over a span of 7 days of 57 hours per week. This would require a service level increase of 14.5 hours per week from the existing Para Hills Library service level of 42.5 hours per week across 6 days. It should be noted that the Paddocks Centre committee representatives would prefer not to open or operate the Paddocks Centre on weekends. This would therefore mean that provision for weekend opening would be staffed by Council employees. These employees would also supervise volunteers who facilitate Council programs.</p> <p>Programming will be run on weekends to activate spaces. Weekend hirers of the community meeting rooms and function space will flow into the Library during operating hours. It was assumed by the project team that there would be a community expectation that the hub will be open and accessible to the community 7 days a week.</p>
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**Project Stakeholders**

<b>Manager:</b>	Jo Cooper
<b>General Manager:</b>	Pippa Webb
<b>Asset Owner:</b>	Jo Cooper
<b>Elected Member:</b>	

**Budget Bid Financial Summary**

	2019	2020	2021	2022	Total
Expenditure	40,000	41,000	42,000	43,000	<b>166,000</b>
Income	0	0	0	0	<b>0</b>
Transfer From Reserves	0	0	0	0	<b>0</b>
<b>Net Budget Bid</b>	<b>40,000</b>	<b>41,000</b>	<b>42,000</b>	<b>43,000</b>	<b>166,000</b>

**Budget Bid Projects**

	2019	2020	2021	2022	Total
Service level increase for Para Hills Community Hub	40,000	41,000	42,000	43,000	<b>166,000</b>
				<b>Total</b>	<b>166,000</b>



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<b>ITEM</b>	6.6.2
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Rating Strategy 2018/19
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.2 Develop strong capability and commitment to continually improve Council's performance. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	Rate Revenue for the Draft 2018/19 Annual Plan has been based on estimated valuation growth and an average rate increase of 2.00% for all rate types, except minimum rates which has no increase applied . Updated information from the State Valuation Office has now been received and this item provides a more accurate determination of expected rate revenue for 2018/19.

#### **RECOMMENDATION**

1. Information be received.
2. A rate increase based on no increase in minimum rates across all land use categories, a 2.00% average increase in residential rates, and a 2.00% increase for Commercial and Industrial properties with a 49.9% differential, and a 30% differential on vacant land, be endorsed as the basis for setting rates in 2018/19.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 In endorsing the Draft 2018/19 Annual Plan for public consultation in April 2018 rate revenue had been based on an estimated valuation growth of 0.6% and an average rate increase of 2.00%, except for minimum rates which has had no increase applied. Updated information has been received from the State Valuation Office so that we are now in a position to more accurately determine expected rate revenue. Further updates from the State Valuation Office may come through before final adoption although this is expected to have a minor impact.

#### **2. CITY PLAN CRITICAL ACTION**

- 2.1 N/A

#### **3. CONSULTATION / COMMUNICATION**

- 3.1 Internal

3.1.1 The rating strategy was reported on in the 16th April 2018 Budget and Finance Committee Meeting.

3.2 External

3.2.1 The rating strategy forms part of the Annual Plan which was available for Public Consultation throughout May 2018.

#### 4. REPORT

##### VALUATION CHANGES

4.1 Council has received updated property valuation details from the State Valuation Office. These are summarised below:

4.2 General Market Revaluation

4.2.1 The market movements for the latest valuation information has had some minor changes on the movements advised to Council in April, and appear in the table below for reference. These percentages are used to adjust last year's rate in the dollar before setting an average rate increase.

Main Categories	April 2018 % Change	May 2018 % Change
Average increase/(decrease) across <b>all</b> properties	2.0%	2.0%
Average increase/(decrease) across <b>residential</b> properties	1.8%	1.8%
Average increase/(decrease) across <b>Commercial/Industrial</b> properties	2.6%	2.7%
Average increase/(decrease) across <b>Vacant Land</b> properties	3.7%	3.0%

4.3 Valuation Growth

4.3.1 In addition to the market or 'price' increases/(decreases) in value, the value of the City increases each year from new development from both residential and industrial development, but is currently primarily driven through infill throughout the city.

4.3.2 The budget rate revenue estimate to date has been based on revenue growth of 0.6% from development within the city and was considered appropriate on the back of development approvals in recent years that would normally be expected to translate into 'on the ground' value for rating purposes this year. The State Valuation Office have largely completed their collection of the growth data, and it is 1.3%, which is higher than expectations, and results in a budget impact of \$730k more rate revenue.

4.4 Rate Increase

4.4.1 Members are aware that estimates for rate revenue used to prepare the Budget and Draft 2018/19 Annual Plan have been based on an average rate increase of 2.00%, excluding growth, and no increase to the minimum rate. By adding the estimated growth of 0.6%, our target for rate revenue was \$96.212M to produce an operating budget with a

surplus broadly aligned to our Long Term Financial Plan, with a lower rate increase in year 1.

- 4.4.2 Based on the latest valuation information and maintaining a 2.00% average increase in residential rates (except for minimum rates) the revenue projections have been modelled and the results summarised below. With higher growth the rate revenue included in the consolidated summary, rate revenue has been increased to \$96.942M and is discussed in the Budget Update (Budget and Finance Committee, 04/06/2018).
- 4.4.3 The rate revenue modelled on the latest information from the State Valuation Office is \$96.942M, which is \$730k higher than the original target in the Public Consultation version of the Annual Plan. However, there are other cost increases in the budget which offset this higher rate revenue, discussed in the Budget Update item (Budget and Finance Committee, 04/06/18).
- 4.4.4 There is an increase in net expenditure of \$777k reflected in the Budget Update item (Budget and Finance Committee, 04/06/2018), which is largely offset by the favorable adjustment of \$730k to anticipated rate revenue. This results in a revised surplus of \$3,702k (from \$3,749k), with an underlying surplus of \$1,595k, which is \$47k below the surplus included in the annual plan for public consultation. These figures exclude the potential adjustment for Belgravia fees which is pending at the time of preparing this report.
- 4.4.5 It is recommended that Council maintain the rate increase at the level used during public consultation as this maintains the principle set by Council of stable rate increases and reflects the building of future capacity for key strategic projects, the ability to respond to community needs and legislated changes that may impact Council's financial position.

Assumption	2017/18	2018/19
Average Rate Increase (all categories, except minimum rates)	3.0%	2.0%
Minimum Rates	3.0%	0.0%

Outcomes	2017/18	2018/19	Increase
Rate Revenue	\$93,873,037	\$96,941,771	\$3,068,734
Average Residential Rate	\$1,308	\$1,336	\$28
Residential Rate in \$	0.4275	0.4284	
Minimum Rate (0.0% increase)	\$987	\$987	\$0
Commercial/Industrial Rate in \$	0.6461	0.6419	
Commercial/Industrial rate differential	51.1%	49.9%	
Vacant Land Rate in \$	0.5558	0.5569	
Vacant Land Rate differential	30%	30%	

**5. CONCLUSION / PROPOSAL**

- 5.1 Given the higher growth percentage, which is more than offset by higher costs for kerb and gutter replacement, council elections, tier remission, late bids, NAWMA and other smaller items, as detailed in the Budget Update report (Budget and Finance Committee, 04/06/2018), since endorsement for public consultation, the operating surplus will be slightly lower than originally expected. Given this overall minor decrease in surplus it is recommended that the rate increase and vacant land differential used as the basis for public consultation be endorsed for 2018/19 rating purposes, as this provides consistency with the parameters that have been used for public consultation of the Draft 2018/19 Budget and Annual Plan. Further these increases achieve an operating surplus which achieves the principles established by Council.
- 5.2 The rate increase be based on no increase in minimum rates across all land use categories, a 2.00% average increase in residential rates, a 2.00% increase for Commercial and Industrial properties with a 49.9% differential, and a 30% differential on vacant land, be endorsed as the basis for setting rates in 2018/19.

**CO-ORDINATION**

Officer: Executive Group  
Date: 29/05/2018



<b>ITEM</b>	6.6.3
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Globe Derby Community Club 2018/19 Separate Rate
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	<p>4.1 Strengthen partnerships that enable us to better address our community's priorities.</p> <p>4.2 Develop strong capability and commitment to continually improve Council's performance.</p> <p>4.3 Have robust processes that support consistent service delivery and informed decision making.</p>
<b>SUMMARY</b>	<p>As part of setting the budget and declaration of rates Council declares a separate rate each year on behalf of the Globe Derby Community Club in accordance with the Land Management Agreement. This report seeks Council's support to prepare a declaration of the separate rate for 2018/19, following the receipt of the formal request from Globe Derby Community Club. This report provides a copy of the correspondence received and seeks support to prepare a declaration of the separate rate for 2018/19.</p>
<b>RECOMMENDATION</b>	<ol style="list-style-type: none"> <li>1. The proposed separate rate of \$100 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2018/19, be endorsed in principle, and a formal resolution be brought forward to the June 2018 Council meeting for adoption of the rate.</li> </ol>
<b>ATTACHMENTS</b>	<p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> <li>1. Globe Derby Community Club budget details 2018-19</li> <li>2. Minutes from the Globe Derby Community Club</li> <li>3. Globe Derby Community Club Budget 2018</li> <li>4. Globe Derby Allotment Plan</li> </ol>
<b>1. BACKGROUND</b>	<ol style="list-style-type: none"> <li>1.1 In the Land Management Agreement with the Globe Derby Community Club, Council has agreed to raise funds by way of separate rates on properties with an interest in an area of common land (63 shares). The rates raised are for use by the club to maintain the common land area.</li> </ol>

**2. CONSULTATION / COMMUNICATION**

## 2.1 Internal

2.1.1 N/A

## 2.2 External

2.2.1 Globe Derby Community Club has submitted their request to Council, a copy of which is included as an attachment to this report

**3. REPORT**

- 3.1 The Globe Derby Community Club (the Club) is a body consisting of owners of the allotments contained in DP9830 (lots 1-23 & 26-32), DP18972 (lots 50-51), DP9831 (lots 33-34 & 37-64) and FP14624 (lots 1-2) inclusive: 64 allotments in total.
- 3.2 Allotment 65 in DP9832 is common land (the Land) which is owned in 63 equal shares, held across the 64 allotments detailed in paragraph 3.1. The ownership is one share per allotment, except for lot 1 of FP14624 and lot 37 of DP9831 which has one share across the two allotments.
- 3.3 The Council and the Club entered into an Agreement in 1998 (the Agreement) for the management of the Land that requires, amongst other things, that the Club will maintain the Land. The Council agreed to assist the Club by declaring a separate rate for the purposes of funding the maintenance of the Land by the Club.
- 3.4 It should be noted that allotments and assessments are different concepts, and should land owners have multiple allotments that they seek to amalgamate as a single assessment, they will still be levied the separate rate on their respective share of the common land. Currently there are 64 allotments, 63 shares of interest in common land, and 62 assessments.
- 3.5 In the exercise of the power contained in section 154(2)(b) of the Local Government Act 1999 the Council may declare a separate rate based on a proportional basis related to the estimated benefit to the occupiers of the land in the part of the area subject to the rate.
- 3.6 A formal request from the Globe Derby Community Club (Attachment1) has been received and the separate rate required for 2018/19 will be the same as in previous years. Accordingly the Club are seeking a separate rate of \$100 per share of interest in the common land, providing a total revenue of \$6,300. This meets the requirements of a separate rate as it is based on a proportional basis related to the estimated benefits to the occupiers of the land in the part of the area subject to the rate.

- 3.7 A rate of \$100 per share of Common Land is required to generate the requested and required revenue of \$6,300 to enable the Globe Derby Community Club to maintain the common land area (the Land), and detailed below:

DP9830 Lots 1-23 & Lots 26-32	\$100 per allotment
DP18972 Lots 50-51	\$100 per allotment
DP9831 Lots 33-34 & Lots 38-64	\$100 per allotment
F14624 Lot 2	\$100 per allotment
FP14624 Lot 1 & DP 9831 Lot37	\$100 in total for the two lots combined

#### 4. CONCLUSION / PROPOSAL

- 4.1 Council endorse in principle, the proposed separate rate of \$100 per share of interest in common land in the relevant area for the Globe Derby Community Club for 2018/19, noting a formal resolution will be brought forward to the June 2018 Council meeting for adoption of the rate.

#### CO-ORDINATION

Officer: Executive Group  
Date: 29/05/2018







**GLOBE DERBY COMMUNITY CLUB**  
C/- THE SECRETARY  
30 ALABAR CRESCENT  
GLOBE DERBY PARK  
SA 5110  
TEL: 0411042206

The CEO  
Corporation of the City of Salisbury  
PO Box 8  
SALISBURY SA 5108  
Attention: Mechelle Potter

Dear Mechelle,

Enclosed are the documents you require to collect our common land rate. As per last year, the amount has been kept at \$100.00 per household as this has been deemed sufficient to allow us to maintain the common land and to recommence saving toward our goal of a replacement tractor.

The following has been approved by our Committee:

*For the purposes of raising revenue for the maintenance of the Land and management of the facilities on the Land, being Lot 65 in deposited plan no. 9832, the Globe Derby Community Club requests that the Council declare a separate rate, based on a proportional basis related to the estimated benefit to the occupiers of the Land in the part of the area subject to the rate, of \$100 for each allotment numbered 1 – 32 in deposited plan no. 9830 and 36 – 64 inclusive in deposited plan no. 9831, of portion of section 3070 of Hundred Port Adelaide (laid out as Bolivar), pursuant to s154(2)(b) of the Local Government Act 1999 for 2018/19.*

Yours faithfully,

*Fran Hurley*  
Secretary Globe Derby Community Club



**Globe Derby Community Club Annual General Meeting**

Held on Monday 18 December 2017, 7:30 pm

The meeting was scheduled for 11 December 2017 however due to lack of attendees a quorum was not met. In accordance with the GDCC constitution the AGM was postponed until the following week.

**Present:** W Dougherty, P & J Hodgson, N & G Heron, M Lee, A Fuller, A Hurley, L & A Copeland, L Farrow, J Cox, A Pizzino, J Tan, J Parkin, P & L Pavlovich, F Hurley, M Billenger, P & J Smith

**Apologies:** Nil

**Meeting opened** at 7:30 pm

President P Hodgson welcomed all to the meeting.

**Minutes**

The minutes of the previous AGM were tabled

Motion: that the minutes are a true and correct record of the previous AGM

Moved F Hurley/Seconded A Fuller - carried

**Business Arising from the minutes**

**Melaleucas at the end of the Laneway**

W Dougherty advised that three people have been approached to undertake the removal of the melaleucas but all have declined the job. P Pavlovich has been speaking with C Fuller and is hopeful that the removal will happen soon. W Dougherty said that it had not been an easy job to organise.

**Tyre Removal**

Approximately 800 tyres were removed from the common in the past 12 months.

**Chairman's Report**

Peter Hodgson presented the chairman's report.

Key points of the report were:

- Thanks extended to the committee and everyone assisting with work on the common this year, to the retiring committee members C Hardy and A Hurley, to W Dougherty for coordinating the tyre removal and to C Fuller for undertaking tractor maintenance and the slashing program.
- In the last year the committee has focused on
  - Sand top ups on the tracks
  - Bollards to replace the removed drums to assist with horse activities
  - Refreshing the jumps

**Motion:** F Hurley moved that the Chairman's report be accepted/Seconded P Pavlovich – carried.

**Setting of the Common Land Rate**

F Hurley opened this item with the previously circulated motion that there be no change to the common land rate set at \$100.

**Motion:** That there be no change to the common land rate (currently set at \$100)

Moved F Hurley/Seconded G Heron - **carried**

**Treasurers Report**

F Hurley distributed the treasurer's report (attached) for the financial year ending 30 June 2017.

Motion: that the Treasurer's report be accepted as correct

Moved F Hurley/Seconded P Hodgson – carried

**Appointment of Auditor**

R Bennett in Salisbury will be contacted for this work.

**Election of the Committee for 2017/2018**

No nominations for Committee were received by the Secretary

Chris Hardy and Alison Hurley have indicated they will step down from the committee – Chris and Alison were thanked for their service.

Committee members are: Peter Hodgson, Melva Lee, Fran Hurley, Allen Fuller, Annette Heron, Wendy Dougherty with 2 vacancies.

Nominations were sought from the floor,

A Pizzino was nominated and accepted

L Copeland was nominated and accepted

**Tractor**

The GDCC board employed C Fuller at a cost of \$500 to undertake a slashing program and perform maintenance on the tractor. The committee asked A Fuller to pass on thanks to Clinton as he has been doing a great job looking after the tractor.

**Other Business**

Incorporating General comments from the floor received throughout the night.

**Code of Conduct**

The board has been investigating the development of a code of conduct or general guidelines for use of the common land. J Hodgson has put together a draft set of rules but the board recognizes that prior to adoption of any guidelines it will need to go before an AGM. The board will distribute a draft of the guidelines including a map of the common showing the designated areas for activities to residents prior to next years AGM.

**Horse Safety**

P Pavlovich raised his concerns with the use of pallets for horse jumps on the common. It was noted that the pallets do not have a long life and fall apart quite easily and cause a safety hazard. W Dougherty will speak to the girls who have installed the pallet jumps and the boards proposed refresh with new and repainted jumps will replace pallets.

**Common land courtesy**

Users of the common land need to be aware that performance horses and harness horses can be prone to scaring easily and should adjust their behavior when on the common.

**Council land leasing proposal**

The triangle shaped piece of land between the northern boundary of the common land and Ryans Road was formerly owned by the Department of Transport. The GDCC historically enjoyed full use of the land in exchange for maintenance via a verbal agreement with the Department. In the 2010s this parcel of land was sold to the Salisbury Council who are now interested in leasing the parcel to the community club.

Council then proposed a land swap to make good the issues caused by their drilling activities which encroached upon the GDCC land. At the time the costs suggested by Council were too expensive and the proposal was rejected and the land swap proposal subsequently stalled.

The GDCC have recently been contacted by Council again to discuss a proposal for the GDCC to lease the land from Council initially at a cost of \$565 a year plus an establishment fee but this has been adjusted to \$250/year with no establishment fee and a right of renewal.

Discussion of the proposal was undertaken.

The majority of the residents at the meeting were in favour of the proposal at face value with the lease allowing control of the northern fence line and the ability to deter trespassers. Also, the track and arena will no longer require realignment. However, it was also noted that there are a number of questions to consider:

- Can the GDCC lease the land?
- Does the Salisbury Council need to contact each land owner?
- What happened to the encroachment issue?
- Can we cover the lease with the fees collected for maintenance of the common land?
- Is it against the constitution?
- Would a special general meeting be required to alter the constitution?

From the floor it was suggested that the GDCC engage a solicitor to answer the questions posed by the proposal. Then should the lease be viable, call a special meeting to vote on the lease.

- P Hodgson advised that at this point in time the board was reluctant to pay for a solicitor to answer the questions above.
- G Heron stated that with so many equestrian centres closing down, we have a great opportunity to expand our facilities. This is an opportunity that it would be worth changing the constitution if required.
- W Dougherty countered that with so much land at our disposal and the changes proposed to the land at the Globe Derby Park complex we would be better to spend our money on what we have.

Following discussion it was proposed that:

The GDCC board look in to the constitution to see if the leasing to the club was allowable or if the agreement needs to be with individual land owners.

If this was unable to be resolved the board would seek legal advice then if necessary call a special meeting to change the constitution. – this course of action was unanimously carried by all present.

P Hodgson will continue to liaise with Council on this issue.



**Roadway Resurfacing**

J Smith raised road way resurfacing as an issue the board needs to consider. The board is looking to use the stockpiled shell grit but J Smith believes that the road way next to his place requires substantial work including a new base, grading and covering.

It was noted that the damage being done to the laneway was due to increased traffic – residents will need to consider traffic restrictions to keep the tracks and laneways in good condition. This will require an education program to restrict visiting traffic using the common.

It was noted that the entry to the common land near B Giorgio's was also in poor repair. The board will consider work on this area in the coming year.

**Facebook Page for Residents**

It was noted that communication with residents about work on the common or upcoming events was not always easy – eg the turn out at the AGM. A facebook page was suggested as a new way to try and contact residents. J Hodgson agreed to set up a page.

**Community Gathering**

A Heron brought up the possibility of scheduling a community gathering on the common some time in February 2018. A show of hands indicated that the residents at the AGM were in favour of this initiative and A Hurley agreed to assist with a letter box drop.

Meeting ended at 9:25pm

## GLOBE DERBY COMMUNITY CLUB INC

### Budget 2018/2019

	Income	Expenditure
63 rateable properties @ \$100.00	\$6300.00	
bank interest	<u>\$ 10.00</u>	
Insurance - \$10M public liability \$2M Association & Officials Liability MV (Tractor) insurance		\$1500.00
Lease of parcel of land adj. common		\$ 250.00
Machinery Repairs		\$ 900.00
Tractor fuel & maintenance		\$1000.00
Maintenance & resurfacing of tracks & arenas		\$1100.00
Post & cash items		\$ 100.00
Rubbish removal from Common		\$ 610.00
Provision for future removal of tyres		\$ 100.00
Provision for future machinery replacement		<u>\$ 750.00</u>
<u>TOTAL</u>	\$6310.00	\$6310.00









<b>ITEM</b>	6.6.4
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Salisbury City Centre Business Association Separate Rate
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	As part of setting the budget and the declaration of rates, Council declares a separate rate on behalf of the Salisbury City Centre Business Association to enable them to undertake a range of activities. This report seeks Council's support to declare the separate rate for 2018/19.

### **RECOMMENDATION**

1. The separate rate proposal to raise \$161,950 (excluding GST) as requested by the Salisbury City Centre Business Association be supported and that this be subject to formal declaration at the June 2018 Council meeting.
2. The Salisbury City Centre Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Salisbury City Centre Business Association Request for 2018/19 Separate Rate

### **1. BACKGROUND**

- 1.1 Each year Council declares a separate rate on behalf of the Salisbury City Centre Business Association (SCCBA) to enable them to undertake a range of activities including:
  - 1.1.1 Salisbury Christmas Parade,
  - 1.1.2 Food and cultural festival,
  - 1.1.3 cross promotion of businesses in the area; and
  - 1.1.4 support small businesses and sole traders.

### **2. CONSULTATION / COMMUNICATION**

- 2.1 External

- 2.1.1 Salisbury City Centre Business Association has submitted their request to Council, a copy of which is included as an attachment to this report.

### **3. REPORT**

- 3.1 The SCCBA has written seeking the continued support of Council for the raising of a separate rate to fund the activities of the SCCBA. A copy of their request outlining their activities for the next year, together with a budget for the 2018/19 is attached for members' information.
- 3.2 The SCCBA proposes to raise \$178,145 in 2018/19 which is no increase on the 2017/18 separate rate (noting that 2017/18 amount was a 2% increase on the prior year). After allowing for the Goods and Services Tax (GST) of \$16,195, the net amount required in 2018/19 is \$161,950.
- 3.3 It should be noted that the SCCBA has indicated in its request on page two (Refer attachment 1) that their priorities for the upcoming financial year are:
- 3.3.1 Event contingency fund established to help offset unbudgeted and unforeseen costs relating to weather and other factors impacting on Association Events and Activities
- 3.3.2 Significant precinct marketing capitalising on the launch of the Salisbury City Centre branding and the Salisbury Community Hub.
- 3.4 The SCCBA has also created a database of the members of the SCCBA, and to support the SCCBA in keeping this database current it would be of assistance for Council to continue to provide assessment record details for the properties subject to the SCCBA separate rate free of charge, and that this information be provided at the time of generating the first quarter rate notices, and on specific request of the SCCBA.
- 3.5 If approved the formal resolution to declare the rate will be brought to the June Council meeting in conjunction with Council's rate declaration.

### **4. CONCLUSION / PROPOSAL**

- 4.1 Council approve the request of the SCCBA, noting that the formal resolution to declare the rate will be brought to the June Council meeting in conjunction with Council's rate declaration.
- 4.2 That Council support the SCCBA maintain its membership database by providing free of charge the assessment record details of properties subject to the separate rate.

### **CO-ORDINATION**

Officer: Executive Group  
Date: 29/05/2018



## Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108

M : 0414 813 202 Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)

30<sup>th</sup> March 2018

Mr. Charles Mansueto  
General Manager – Business Excellence  
City of Salisbury  
12 James Street, Salisbury SA 5108

Dear Charles,

### Re. Special Rate Levy 2018 - 2019

This letter is to formally request the continuance of the Special Rate Levy for 2018 - 2019.

At our last meeting, held on Wednesday 21<sup>st</sup> March, the Board was unanimous in its decision to request a **0% Levy Increase** for the coming financial year. This decision was made taking into the fact that during the 2017-2018 financial year although we added significant new initiatives and events to our portfolio and the coming financial year we will see us embarking on several new initiatives, we believe that we have sound financial management practices in place to manage our finances at the same level.

The 2018 – 19 Budget was also approved (as per 2017-2018) at the same meeting and is attached for your perusal. The Budget was reviewed by the current Board consisting of:

Prior to being submitted to Council, the Budget was reviewed by the current Board, comprising of:

- Stephan Knoll – Acting Chair  
*(Independent Institute of Food Processing)*
- Damian Pennino – Acting Deputy Chair  
*(Pennino & Associates)*
- Andrew Harvey - Treasurer *(Raine & Horne)*
- Joe Balawejder *(Property Owner)*
- Hari Pokhrel *(Namaste Supermarket)*
- Julie Attard *(Beyond Bank)*
- Julie Height *(Duncan Basheer Hannon Lawyers)*
- Julio Cordero *(Coffee Amigo)*
- Susan Knoll  
*(Independent Inst. Food Processing)*
- Lee-Anne Cox *(AtWork Australia)*
- Sgt. Deb Luetkens *(SA Police)*
- Stephen Bloor *(St Johns Anglican Church)*
- Kamal Dahal *(Ramsay Electorate Office)*
- David Balaza *(City of Salisbury representative)*
- David Waylen *Executive Officer*

Should you have any queries, please contact :

Andrew Harvey	Treasurer	Ph: 0412 088 850
Stephan Knoll	Acting Chairperson	Ph: 0430 033 836
David Waylen	Executive Officer	Ph: 0414 813 202

#### *Working for, and on behalf of, the Salisbury City Centre businesses*

*Events include: Aussie Era Salisbury Car Show, Salisbury Community Christmas Parade, Salisbury Motorcycle Showcase and Salisbury Food and Cultural Festival*

## Highlights of 2017-2018

Over the 2017 – 2018, the Board proposed and is delivering a significant long term, strategically focused plan for the Association through the following:

- 1) Re-establishing and developing crucial working partnerships with the City of Salisbury (both elected members and key staff) and other key stakeholders;
- 2) Ensuring that the Association is a professionally managed, progressive, relevant and engaged body of business identities committed to positioning Salisbury as the commercial and cultural capital of Adelaide's North;
- 3) Developing an engagement strategy based on quality and timely stakeholder communication and collaboration;
- 4) Developing and delivering a diverse range of activities and initiatives to support our traders and local businesses as well as attracting more and more people into the Salisbury City Centre.
- 5) Supporting property owners by supporting businesses to remain vibrant, dynamic and viable.

### **GOVERNANCE**

- 1) Following the AGM, we were successful in achieving a broad representative Board of 15 Members (our largest for many years).

### **PRUDENT FINANCIAL MANAGEMENT**

- 1) Secured sponsorship and grants totaling more than \$24,000 cash and \$12,000 in-kind
- 2) Budget reduction strategies implemented across the organisation, with more effective measures implemented to identify the success of otherwise of Association activities.
- 3) Developed a specific contingency fund to support events likely to be affected by factors such as adverse weather.
- 4) Training of EO in areas of traffic management and first aid to reduce operational costs for smaller scale activities.
- 5) Accrued income to consider major projects such as (a) John Street Public Address System and (b).contribution to streetscaping activities.
- 6) Re-use and re-purposing of signage to reduce annual event costs.

### **CONSULTATION and MEMBER ENGAGEMENT**

- 1) Worked closely with our members to provide coordinated and quality feedback on City of Salisbury initiatives such as the Salisbury Community Hub and the Salisbury Secret Garden.
- 2) Conducted the second annual Member's Networking Function and Christmas Drinks attended by more than 40 people

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### **COMMUNICATION**

- 1) Consolidated our communication strategy to keep members and key stakeholders aware of both the activities of the Association as a whole, and initiatives/events/activities which would be beneficial to their businesses;
  - a. Produced 24 editions of our fortnightly member e-newsletter **Spotlight on Salisbury City Centre**, renamed to **Salisbury City Centre Business News** including provision of 50+ printed copies to traders and local 'hot-spots'
  - b. Developed and launched our local business **Information and Welcome Kits** providing traders and business owners with key contacts and information about the services and support that might be available to them,
  - c. Maintained **6 Facebook pages** promoting various facets of the Salisbury City Centre and its events and targeting specific broader demographic groups.

### **MARKETING and PROMOTION**

- 1) Developed complimentary activities to support our Precinct-wide Marketing Strategy to 'sell' the virtues of making Salisbury your destination for commerce, culture, retail, education, entertainment and business needs. These included:
  - a. Spotlight on Salisbury City Centre fortnightly **Community Radio Program** on PBAFM,
  - b. Creation of new **3 new Facebook pages** to support our events and space activation initiative,
  - c. **Salisbury Secret Garden promotional stand**, showcasing 16 Salisbury City Centre businesses across the 3 day event,
  - d. Developed and distributed **3,500 Christmas Advent Calendars** showcasing 16 Salisbury City Centre businesses
  - e. Promotional materials included in expos and information sessions conducted by the Ramsay Electorate Office.
- 2) Developed and conducted the **Inaugural Salisbury Business Awards** (10 individually sponsored categories, 3,000+ votes, 2,500 voters, Awards dinner attended by 100+ people),
- 3) An active member of the **City of Salisbury's Tourism and Visitor Sub Committee**, including filling the role of Deputy Chairperson.
- 4) Pre and Post Election Lobbying and Advocacy for our **Moving Salisbury Forward strategy**.
- 5) Launched the **Shop Local** and **Support Small Businesses** campaigns across the City Centre.

### **SAFETY and SECURITY**

- 1) In conjunction with SA Police, the City of Salisbury and Titanium Security launched our **Precinct Safety and Security Strategy** including the launch of the **Salisbury City Centre Business Watch**;
- 2) Upgrading of James Lane/John Street Laneway with dusk to dawn **LED security flood lighting**.
- 3) Actively participated in the **City of Salisbury Dry Zone Committee** (now disbanded)

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#### ***Working for, and on behalf of, the Salisbury City Centre businesses***

***Events include: Aussie Era Salisbury Car Show, Salisbury Community Christmas Parade, Salisbury Motorcycle Showcase and Salisbury Food and Cultural Festival***



**EVENTS and SPACE ACTIVATION**

- 1) Launched 3 new family friendly FREE events for the Salisbury City Centre, aiming to attract people to visit the City Centre for the first time or return:
  - a. The highly successful Aussie Era Salisbury Car Show, attracting 170 entrants and 4,500+ attendees, winning the Australia Day Council of SA/City of Salisbury Community Event of the Year,
  - b. The Salisbury Motorcycle Showcase to be held on 28<sup>th</sup> April, oversubscribed event with 150+ motorcycles to be on display,
  - c. Superhero Saturday to be held on 5<sup>th</sup> May, with events scheduled at Parabanks Shopping Centre, Hoyts Salisbury Cinemas and the John Harvey Gallery Lawns;
- 2) Member of the City of Salisbury Australia Day Family Picnic Working Party
- 3) Resource sharing through the loan of Association outdoor furniture and generic signage for events including Salisbury Secret Garden, City of Salisbury Harmony Day, Salisbury Youth Council, Youth Week Youth Arts Market and the City of Salisbury Social Club Christmas Party. (Reciprocal sharing arrangements in place with City of Salisbury for equipment and logistics they hold).

The Association's reason for being is to promote Salisbury as a work, play, study, shop, invest, eat destination and our Board, through showcasing the cultural diversity and broad range of food, restaurant and cafes, seeks to position Salisbury as the place the rest of the world comes to shop.

Every initiative we undertake aims to create a place to meet, and place to be and a place to feel safe whilst doing business, enjoying our diverse cultural offerings and our unique 'Main Street' environment.

Over the coming financial year we will continue to build upon the strong foundation that we have created and our strengths by holding events, activities and programs throughout the year that meet the needs of various target audiences and continues to expose the wider community to a taste of what Salisbury has to offer.

We thank you for your continued support of the Salisbury Business Association Inc.

Kind regards,

Andrew Harvey (Treasurer) and David Waylen (Executive Officer)

***On behalf of the Salisbury Business Association Inc.***

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***Working for, and on behalf of, the Salisbury City Centre businesses***

***Events include: Aussie Era Salisbury Car Show, Salisbury Community Christmas Parade, Salisbury Motorcycle Showcase and Salisbury Food and Cultural Festival***



# Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108

M : 0414 813 202 Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)

## BUDGET

For the year 01/07/2018 to 30/06/2019

### Expenditure

<u>Item</u>	<u>Committed 2017/18</u>	<u>Budget 2018/19</u>
Office - Rent	19,500	19,500
Office - Power	2,200	2,500
Office – Phones & BBand	4,000	4,000
Office – Business Hardware	3,000	500
Office – Programmed Maint (1)	4,000	500
Software / I.T./Licences	1,000	500
Australia Post	800	800
Stationary / Printing	500	500
Misc	600	500
Accounting / Audit Fees	3,000	3,500
Staff Wages	70,000	70,000
Income Tax Withholding	15,000	15,000
Superannuation	6,650	6,650
Staff Training	500	750
Return to Work Levy	1,000	1,000
Insurances incl. Public Liability	3,800	4,000
Event Contingency Fund (1)	5,000	4,000
Food and Cultural Festival	0	12,500
Annual Christmas Parade	25,300	23,000
Aussie Era Car Show	\$4,500	\$4,500
Minor Events x 2	2,500	2,500
Precinct activation events	0	5,000
Business Awards Program	2,000	2,000
Precinct wide marketing (2)	3,000	9,000
GST less GST credits	13,000	13,200
<b><u>TOTAL EXPENDITURE</u></b>	<b><u>\$190,850</u></b>	<b><u>\$205,900</u></b>

### Income

<u>Item</u>	<u>Received 2017/18</u>	<u>Budget 2018/19</u>
Special Levy	\$178,145	\$178,145
Sponsorships	\$ 13,500	\$ 28,000
<b><u>TOTAL INCOME</u></b>	<b><u>\$191,645</u></b>	<b><u>\$206,145</u></b>

### TOTALS

+\$795

+\$245

*Working for, and on behalf of, the Salisbury City Centre businesses*

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## Notes to accompany the Budget 2018 - 19

- 1) **Event Contingency Fund** established to help offset unbudgeted and unforeseen costs relating to weather and other factors impacting on Association Events and Activities
- 2) **Significant precinct marketing** capitalising on the launch of the Salisbury City Centre branding and the building of the Salisbury Community Hub

## Retained Funds 2017 - 18

- a) Opportunity for a co-contribution to the City of Salisbury's Streetscaping program within the Salisbury City Centre
- b) Opportunity for a co-contribution to the City of Salisbury's Street Art program within the Salisbury City Centre
- c) Opportunity for long term infrastructure investment with the replacement of the PA system within John Street (no longer operational)

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*Working for, and on behalf of, the Salisbury City Centre businesses*

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<b>ITEM</b>	6.7.1
	<b>BUDGET AND FINANCE COMMITTEE</b>
<b>DATE</b>	04 June 2018
<b>HEADING</b>	Salisbury Memorial Park General Reserve Surplus Income
<b>AUTHORS</b>	Brian Gillies, Contracts and Project Officer, Community Development Tim Aplin, Senior Accountant, Business Excellence
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report provides an overview of the distribution of the Net Surplus/(Deficit) for Salisbury Memorial Park from 2013 to 2017.

#### **RECOMMENDATION**

1. The report be received and noted.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 At its meeting held 26 March 2018, Council resolved inter alia:

##### ***6.7.3 Memorial Park Budget 2018/19 Report***

3. *That a further report be brought back on the level of surplus income transferred to general reserve in the past five years.*

***Resolution Number 2405/2018***

#### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Financial Services

### 3. REPORT

- 3.1 The net surplus/(deficit) generated from the operations of Salisbury Memorial Park (SMP) is transferred to general surplus at the end of each financial year. The table below shows the financial results for SMP for the financial years 2013 to 2017 and the subsequent impact on the general surplus:

<b>Salisbury Memorial Park</b>					
Financial Results for the Years 2013 to 2017					
	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Income	\$ 537,540	\$ 439,503	\$ 606,978	\$ 385,095	\$ 383,910
Expenditure	\$ 409,474	\$ 407,099	\$ 439,631	\$ 361,194	\$ 394,170
Net Surplus/(Deficit)	<b>\$ 128,066</b>	<b>\$ 32,404</b>	<b>\$ 167,347</b>	<b>\$ 23,901</b>	<b>(\$ 10,260 )</b>

Note: The mausoleum is not included in these financials, they reflect purely SP operations

- 3.2 It should be noted that the future ongoing maintenance of Salisbury Memorial Park is to be funded from two sources. Initially a Maintenance Reserve was created for this purpose, and was subsequently replaced with a Maintenance Provision to better reflect the future costs into the current financials of SMP.
- 3.3 The Maintenance Reserve has a current balance of \$889k, and is increased each year through interest which is applied to the balance. The maintenance provision has a balance of \$70k, and is increased by \$10k each year.
- 3.4 The balance of the maintenance reserve and provision are reviewed periodically to consider the adequacy of funds available to ensure SMP is appropriately maintained into the future.

### 4. CONCLUSION / PROPOSAL

- 4.1 The Net Surplus/(Deficit) is transferred to general surplus at the end of each financial year.
- 4.2 The ongoing maintenance of Salisbury Memorial Park is to be funded by a combination of the exiting balance of the Maintenance Reserve as well as the allocation made each year to the Maintenance Provision.

### CO-ORDINATION

Officer: GMCD  
Date: 24/05/2018