



AGENDA

COUNCIL

*meeting to be held on 28 May 2018 at 6:30 pm
in the Council Chamber, 12 James Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr L Caruso (Deputy Mayor)

Cr D Balaza, Cr S Bedford, Cr B Brug, Cr D Bryant, Cr C Buchanan,
Cr G Caruso, Cr R Cook, Cr E Gill, Cr D Pilkington, Cr D Proleta,
Cr S Reardon, Cr G Reynolds, Cr S White, Cr J Woodman, Cr R Zahra

Apologies: Cr B Brug

Leave of Absence: Nil

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.

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- ITEM 1: PUBLIC QUESTION TIME**
- ITEM 2: PRESENTATIONS**
- ITEM 2.1 DEPUTATIONS
Parafield Airport (Mr Tony Fitzpatrick)
- ITEM 2.2 VERBAL REPRESENTATIONS - 2018/19 ANNUAL PLAN
- ITEM 2.3 CR BUCHANAN SERVICE AWARD
The following service award will be presented by the Mayor:
15 years – Cr Chad Buchanan
- ITEM 3: PETITIONS**
- ITEM 3.1 Objecting to Telecommunications Tower at 138-140 Salisbury Highway
(Mr Mustafa Anwari).....page 7
- ITEM 4: CONFIRMATION OF MINUTES**
23 April 2018 Council Minutes
23 April 2018 Confidential Council Minutes
- ITEM 5: COMMITTEE REPORTS**
- ITEM 5.1 CEO Review Committee – 8 May 2018
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- Future Reports for the CEO Review Committee
 - CEO Annual Performance Review Process FY2018
 - CEO Key Performance Indicators Status Update
- ITEM 5.2 Audit Committee – 8 May 2018
Cr G Reynolds (Chair).....page 55
- Actions list
 - Future Reports for the Audit Committee of Council
 - Strategic Development Projects Audit - Final Report
 - Business Systems and Solutions Audit - Final Report
 - Strategic Risk Register Workshop
 - Draft Unsolicited Proposal Procedure
 - Risk and Governance Program
 - Update on the Risk Management and Internal Controls Activities for the 2017-18 financial year and outstanding Internal Audit actions
 - Update on Internal Audit Plan

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- ITEM 5.3 Sport, Recreation and Grants Committee – 14 May 2018
Cr J Woodman (Chair).....page 61
- Future Reports for the Sport, Recreation and Grants Committee
 - Salisbury North Football Club - Minor Capital Works Application
 - Youth Sponsorship Applications - April 2018
 - Community Grants Program Applications for May 2018
 - 09/2018: Cat Adoption Foundation Inc. - Community Grants Program Application
- ITEM 5.4 Policy and Planning Committee – 21 May 2018
Cr D Pilkington (Chair).....page 65
- Future Reports for the Policy and Planning Committee
 - Salisbury Secret Garden 2019
 - Request for Sponsorship Support - Vietnamese Boat People Monument Association
 - Reconciliation Action Plan Status Report and Next Iteration Draft
 - Provision of Telephone for use in Domestic Violence and Other Emergency Situations
 - Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 15 May 2018
 - Cities Power Partnership Program
 - Statement of Justification - Privately Funded Development Plan Amendment - Globe Derby Park - SA Harness Racing Club c/- Intro
 - Response to Coventry Street, Mawson Lakes land use change petition
 - Salisbury Community Hub - Status Update Report
- ITEM 5.5 Budget and Finance Committee – 21 May 2018
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- Future Reports for the Budget and Finance Committee
 - Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018
 - Loan Borrowings
 - Draft Fees and Charges 2018/19
 - Council Finance Report – April 2018
 - Higher Value Property Review
 - *See Further Information Item 6.4.1FI*page 83
 - NAWMA 2018/19 Budget, Service Agreement and Business Plan
 - Belgravia Leisure 2018/19 Business Plan
 - Council Solutions 2018/19 Budget
 - Third Quarter Budget Review 2017/18
 - Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate

ITEM 5.6	Resources and Governance Committee – 21 May 2018 Cr S Bedford (Chair)page 89
	– Future Reports for the Resources and Governance Committee
	– Immunisation Services – Review of Clinics
	– Review of Compliments, Comments and Complaints Handling Procedure
	– Review of Prudential Management Policy
	– Review of Temporary Road Closures Policy
	– Variations to Delegations
ITEM 5.7	Works and Services Committee – 21 May 2018 Cr G Reynolds (Chair)page 95
	– Future Reports for the Works and Services Committee
	– Community Gardens in Reserves
	– Disability Programs
	– Sporting and Community Clubs – Lease Agreement Renewals
	– Grant of Easement – Portion of Edinburgh North Detention Basin Reserve
	– Capital Works Report – May 2018
	– Para Hills Community Hub Project Update
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Updatepage 127

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 3.1
COUNCIL
DATE 28 May 2018
HEADING Petition Objecting to a Proposed Telecommunications Tower at 138-140 Salisbury Highway, Salisbury (361/1999/2017/3B)

Petition Details

Petition Register Number 112
Date Received 20 April 2018
First Signatory's Name Mustafa Anwari
Number of Signatories 17
Nature of Petition Objecting to a Proposed Telecommunications Tower at 138-140 Salisbury Highway, Salisbury (361/1999/2017/3B)

Action

General Manager Responsible General Manager City Development, Terry Sutcliffe
Response The petition has been submitted in response to the public notification process that has been undertaken for the development application for a new telecommunications tower. The development application has been lodged under the *Development Act 1993* and will be assessed by the independent Council Assessment Panel as required by this legislation.
Eleven representations have been received in relation to the development application. The representors will be invited to attend the meeting when the application is considered by the Panel and the representors that have requested to make a verbal submission to the Panel will be provided that opportunity before the Panel determines the application.
Report to Council Expected Not required – to be considered through the Council Assessment Panel, and the outcomes of the assessment of the development application will be reported to Council via the Panel minutes.

RECOMMENDATION

1. The notice of petition in relation to Development Application 361/1999/2017/3B – Application for Telecommunications Tower at 138-140 Salisbury Highway, Salisbury be received, noting that the matters raised in the petition will be considered by the Council Assessment Panel in its assessment of the development application.
2. That the lead petitioner be advised of Council’s action in relation to the petition.

CO-ORDINATION

Officer:

Date:



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

23 APRIL 2018

Minutes - Council Meeting - 23 April 2018

MEMBERS PRESENT

Mayor G Aldridge
Cr L Caruso (Deputy Mayor)
Cr D Balaza
Cr B Brug
Cr C Buchanan
Cr G Caruso
Cr R Cook
Cr D Pilkington
Cr D Proleta (*from 6:46 pm*)
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr S Bedford, Cr D Bryant and Cr E Gill.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

No Deputations have been received.

PRESENTATION OF MINUTES

Moved Cr D Pilkington

Seconded Cr S Reardon

The Minutes of the Council Meeting held on 26 March 2018, be taken and read as confirmed.

**CARRIED
2431/2018**

Moved Cr D Pilkington

Seconded Cr J Woodman

The Minutes of the Confidential Council Meeting held on 26 March 2018, be taken and read as confirmed.

**CARRIED
2432/2018**

Cr D Balaza entered the meeting at 6:31 pm.

QUESTIONS ON NOTICE

QON1 Question on Notice - Hollywood Plaza Sign

Cr Beau Brug has submitted the following questions:

1. Has anything been approved to be on the former Hollywood plaza sign site?
2. What zoning is that location?

General Manager City Development, Mr Terry Sutcliffe has provided the following responses:

1. Council has not been advised of any proposed development for this site at this stage. As per the response to your Questions on Notice in the February 2018 Council agenda, we understand that the removal of the existing sign is proposed by the owner to manage risk and the cost of repair of the existing sign.
2. The site of the existing sign is located in the District Centre Zone, and in the Bulky Goods Policy Area within that zone. The Development Regulations 2008 define ‘bulky goods’ as: “premises used primarily for the sale, rental, display or offer by retail of goods, other than foodstuffs, clothing, footwear or personal effects goods, unless the sale, rental, display or offer by retail of the foodstuffs, clothing, footwear or personal effects goods is incidental to the sale, rental, display or offer by retail of other goods”. Examples cited in the Development Regulations of Bulky Goods include:
 - (a) automotive parts and accessories;
 - (b) furniture;
 - (c) floor coverings;
 - (d) window coverings;
 - (e) appliances or electronic equipment;
 - (f) home entertainment goods;
 - (g) lighting and electric light fittings;
 - (h) curtains and fabric;
 - (i) bedding and manchester;
 - (j) party supplies;
 - (k) animal and pet supplies;
 - (l) camping and outdoor recreation supplies;
 - (m) hardware;
 - (n) garden plants (primarily in an indoor setting);

- (o) office equipment and stationery supplies;
- (p) baby equipment and accessories;
- (q) sporting, fitness and recreational equipment and accessories;
- (r) homewares;
- (s) children's play equipment

If/when Council receives a development application for this site, this and other relevant provisions of the Development Plan will be applied to the assessment of the application.

QON2 Question on Notice - City Renewal

Cr Chad Buchanan has submitted the following question:

1. Can the Mayor please advise how much ratepayers money Council, on behalf of all ratepayers and residents, has invested in infrastructure, amenities and on maintenance in the city centre since 2012?

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

Since 2012 there has been \$7.2m spent in maintenance activities and \$4.2m in capital initiatives

QON3 Question on Notice - Commemoration of the Anniversary of World War I

At the 26/03/2018 Council Meeting, Cr S Reardon asked a question in relation to whether Council had any plans in place to commemorate the 100th anniversary of the ending of World War 1.

The Question was taken on Notice.

General Manager Community Development, Ms Pippa Webb has provided the following response:

Council resolved at its meeting on 26/03/2018 (Resolution Number 2416/2018), to form a working party to plan for the 100th anniversary of the commemoration of World War 1. Divisions across Community Development will develop a collaborative event series with the members of the working group. Community Development will work in collaboration to deliver a range of experiences for the community which commemorate the anniversary and seek budget if required to deliver.

QON4 Question on Notice - Development of Land in O'Grady Drive in The Paddocks Precinct

At the 26/03/2018 Council Meeting, Cr D Bryant asked a question in relation to who owned the parcel of land in O'Grady Drive and whether there were any plans to develop this land.

The Question was taken on Notice.

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

The land referred to is known as Hoyle Green located at 8 O'Grady Drive Para Hills, and is owned by Council. The community land classification was revoked in accordance with Section 194 of the Local Government Act in July 2008. The site has been identified in Council's Strategic Land Review Implementation Plan (SPDSC4, Strategic Property Development, 11/04/2017) for investigation for development, and a business case for the residential proposal is to be presented to the next meeting of the Strategic Property Development Sub-Committee in 2018

QUESTIONS WITHOUT NOTICE**QWON1 Transitional Arrangements with Belgravia**

Cr C Buchanan asked a question in relation to the transitional arrangements with Belgravia - what level of subsidy Council is providing, and for how long?

The Question was taken on Notice

NOTICES OF MOTION**NOM1 Connection and Safety in Mawson Lakes**

Moved Cr B Brug

Seconded Cr C Buchanan

That a report be brought forward providing advice on:

1. Options for improving the way that estates of Mawson Lakes are connected for pedestrian use.
2. Ways to improve safety at the crossing of Elder Smith Road, between Cascades and Shoalhaven estates.

**CARRIED
2433/2018**

NOM2 Mawson Lakes Traders

Moved Cr B Brug
Seconded Cr J Woodman

1. That a report be brought forward providing advice on options for maximising parking space available for customers to assist the traders of Mawson Lakes.

CARRIED
2434/2018

NOM3 Mawson Lakes Community Garden

Moved Cr B Brug
Seconded Cr C Buchanan

1. That a report be brought forward advising Council on the process for establishing Community Gardens and identifying potential locations in Mawson Lakes.

CARRIED
2435/2018

NOM4 Improving Parking

Cr D Proleta entered the meeting at 6:46 pm.

Cr B Brug sought leave of the meeting to speak for a second time and leave was granted.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Cr G Reynolds sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr B Brug
Seconded Cr J Woodman

1. That the City of Salisbury write to the Minister for Planning urging him to review the current requirement for development applications of car parking spaces from 0.75 cars per residence to at least 2 cars per residence.

Cr S White moved an AMENDMENT:

1. That Council raise a report on the change of the urban core zone to apply a standard of one car per residence.

Seconded Cr L Caruso

The AMENDMENT was CARRIED

The MOTION as AMENDED was CARRIED

CARRIED
2436/2018

NOM5 Charge for Large Waste Bins

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr D Balaza left the meeting at 07:24 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr D Proleta

That:

1. Council notes that rubbish collection is a core basic service that residents rightly expect the costs to be included in their Council rates.
2. Council notes the current 140ltr bin for general waste is inadequate for some families.
3. Council note how much it has increased the costs for residents to upgrade/change to a 240ltr bin is \$115 and acknowledge that this cost is unaffordable for a number of families.
4. Staff bring back a report and costs to cap the transfer from a 140ltr bin to a 240ltr bin at a once off cost of \$50 or at no cost at all.

**CARRIED
2437/2018**

The majority of members present voted IN FAVOUR of the MOTION.

Cr J Woodman voted AGAINST the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs L Caruso, B Brug, C Buchanan, R Cook, D Pilkington, D Proleta, S Reardon, G Reynolds and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs G Caruso, S White and J Woodman

*The Mayor declared the **MOTION** was **CARRIED***

Cr D Balaza returned to the meeting at 07:49 pm.

Cr R Cook left the meeting at 07:49 pm.

NOM6 Green Waste

Cr R Cook returned to the meeting at 7:51 pm.

Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr D Balaza left the meeting at 7:52 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interests of the community.

Cr J Woodman declared an actual conflict of interest on the basis of being a member of the NAWMA Board. Cr J Woodman left the meeting at 7:52 pm.

Moved Cr C Buchanan

Seconded Cr D Pilkington

1. That staff and NAWMA to provide a report and costings for the introduction of a free green waste bin for all households for consideration in the 2018/19 budget. Costings to include 140ltr and 240ltr options.

**CARRIED
2438/2018**

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted FOR the MOTION.

Cr D Balaza returned to the meeting at 07:53 pm.

Cr J Woodman returned to the meeting at 07:53 pm.

NOM7 Half Court Basketball Ring - Cascade Village

Cr R Zahra sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr B Brug
Seconded Cr S White

1. That a report be brought forward which investigates the appropriateness/feasibility of establishing a “half-court” basketball court at the Cascade Village reserve adjacent the playground at Mawson Lakes.

LOST

*A **DIVISION** was requested by Cr B Brug and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs B Brug, C Buchanan, D Proleta, G Reynolds, S White and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs L Caruso, D Balaza, G Caruso, R Cook, D Pilkington, S Reardon and R Zahra

*The Mayor declared the **MOTION** was **LOST***

NOM8 Increased Use of Public Transport

Moved Cr B Brug
Seconded Cr D Balaza

1. That the City of Salisbury write to the Minister for Transport requesting that appropriate measures be implemented to accommodate the increased use of public transport and to alleviate overcrowding on trains travelling along the Gawler Line.

CARRIED
2439/2018

NOM9 Purchase of Alcohol

Moved Cr D Pilkington

Seconded Cr R Cook

1. That ratepayer funded expenditure on alcohol, be limited to purchases for:
 - hosted civic events and other official functions involving external guests and stakeholders,
 - where appropriate, for the purpose of presenting gifts, and
 - formal recognition occasions for employees of the City of Salisbury.

Moved Cr G Caruso

That the MOTION be PUT

Seconded Cr D Proleta

The FORMAL MOTION was CARRIED

The MOTION was PUT and CARRIED

**CARRIED
2440/2018**

*A **DIVISION** was requested by Cr G Caruso and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs L Caruso, D Balaza, B Brug, G Caruso, R Cook, D Pilkington, D Proleta, G Reynolds, S White and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs C Buchanan, S Reardon and R Zahra

*The Mayor declared the **MOTION** was CARRIED*

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 8:40 pm.

Cr R Cook left the meeting at 08:40 pm and did not return.

The meeting reconvened at 8:50 pm.

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 16 April 2018 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr D Pilkington
Seconded Cr J Woodman

1. The information be received.

CARRIED
2441/2018

1.0.2 Planning Reforms - Introduction of Accredited Professionals Scheme

Moved Cr D Pilkington
Seconded Cr B Brug

1. The Accredited Professionals Scheme Discussion Paper be generally supported with feedback to be provided to the Local Government Association and State Government that further consideration be given to:
 - a. The proposed *Land Division Accredited Professional* who may act as a private certifier to be able to take into consideration issues such infrastructure to be donated to councils and building rules issues that may arise from the realignment of property boundaries.
 - b. The minimum experience for an accredited professional to become a private certifier.
 - c. An effective process for monitoring and enforcement of professional conduct to maintain confidence in the planning system that places the same obligations upon state and local government and private accredited professionals, reflecting that the new accreditation system will increase the potential for private certification of development applications.

CARRIED
2442/2018

Community Development

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 10 April 2018

1.1.1-YC1 Youth Council Membership

Moved Cr D Pilkington
Seconded Cr S White

1. That Council accept the mentor application from Amanda O’Sullivan for the balance of a two year term until 31 December 2019.

**CARRIED
2443/2018**

1.1.1-YC2 Project Teams Update

Moved Cr D Pilkington
Seconded Cr S White

1. The information be received and noted.

**CARRIED
2444/2018**

1.1.1-YC3 Youth Programs and Events Update

Moved Cr D Pilkington
Seconded Cr S White

1. The information be received and noted.

**CARRIED
2445/2018**

YCSC-OB1 Community Hub Update

Moved Cr D Pilkington
Seconded Cr S White

1. That staff provide a report to the Youth Council Sub Committee in June 2018 with an update on the Community Hub.

**CARRIED
2446/2018**

YCSC-OB2 University Partnership Project Update

Moved Cr D Pilkington
Seconded Cr S White

1. That staff provide a report to the Youth Council Sub Committee in June 2018 with an update on the University Partnership Project.

CARRIED
2447/2018

1.1.2 Reconciliation Action Plan Status Report and Next Iteration Draft

Cr Proleta returned to the meeting at 8:55 pm.

Moved Cr D Pilkington
Seconded Cr L Caruso

That this item be deferred for one month to allow further development.

CARRIED
2448/2018

1.1.3 Bowls SA - South Australian Super League

Moved Cr D Pilkington
Seconded Cr L Caruso

1. The report be noted.
2. Staff be authorised to negotiate a three year, \$15,000 (per year) sponsorship with Bowls SA to secure the inaugural SA Super League in 2018, 2019 and 2020.
3. A budget bid be included in the Draft Annual Plan and Budget for Public Consultation for the amount of \$15k per annum for 3 years, with a copy of the bid to be provided at the May 2018 Budget and Finance Committee.
4. The sponsorship agreement be prepared on the basis of principles outlined in paragraphs 7.3 of the report.

CARRIED
2449/2018

Strategic Asset Management

1.5.1 The Paddocks Masterplan

Moved Cr D Pilkington
Seconded Cr S Reardon

1. Council note the report.
2. Council approves the draft Paddocks masterplan and engagement material as contained in Attachments 3 and 4 to this report (Policy and Planning Committee, 16/04/2018 Item No 1.5.1) for consultation.

CARRIED
2450/2018

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 16 April 2018 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr G Caruso
Seconded Cr J Woodman

1. The information be received.

**CARRIED
2451/2018**

Landscaping

2.4.1 Reserves and Public Areas - Provision of Facilities

Moved Cr S Reardon
Seconded Cr C Buchanan

1. The information within the report be received and noted.
2. That Council endorse installation of barbecues at the following sites; The Paddocks as part of the Masterplan implementation, Pitman Park in 2019/20 and Kentish Green in 2020/21, subject to budget approval.
3. The Council endorse installation of toilet facilities at the following sites; The Paddocks as part of the Masterplan implementation, Unity Park in 2019/20 and Kentish Green in 2020/21, subject to budget approval.
4. That further investigation and scoping be undertaken in 2018/19 to better determine costs and locations for each of the above to be included in subsequent years budget deliberations.

**CARRIED
2452/2018**

2.4.2 Tree Removal Appeal Sub-Committee Information Report Further Information Item 2.4.2FI

Moved Cr C Buchanan
Seconded Cr J Woodman

1. The information within the report be received.
2. That tree removal procedure continue to be administratively managed in accordance with the endorsed policy and procedures.
3. The revised and updated tree management policy and tree removal procedure forming Attachments 3 and 4 to this report (Works and Services Committee, 16/04/2018 item 2.4.2) be endorsed, subject to 3.1.1 of the criteria being amended to the original wording.

**CARRIED
2453/2018**

2.4.3 Dedicated Dog Friendly Park at St Kilda

Moved Cr J Woodman
Seconded Cr C Buchanan

1. The information within the report be received and noted, and that Council not proceed with the development of a dedicated dog park at St Kilda.

**CARRIED
2454/2018**

Property

2.5.1 Lease Portion of Lindblom Park to Metro United Women's Football Club

Moved Cr S White
Seconded Cr B Brug

1. Council endorse a further lease be offered to Pooraka Football Club from 1st October 2018 to 30th September 2023 for the whole of the facility outlined in red and marked B, C and D and a further two sheds outlined in red and a licence for the two ovals outlined in blue on the attachment 1 to this report (Works and Services Committee, 16/04/2018, Item 2.5.1).
2. Subject to Council consent, Pooraka Football Club enter into sub licences with Metro United Women's Soccer Club and Gleeson College Soccer Club under terms established in Council's Sub-licence Policy.

**CARRIED
2455/2018**

Public Works

2.6.1 Capital Works Report - April 2018

Moved Cr R Zahra
Seconded Cr G Reynolds

1. Include within the 2017/18 Third Quarter Budget Review a non-discretionary bid to transfer \$30k available budget from PR17040 Irrigation Renewal Program to PR17147 Tree Screen Renewal Program.
2. Include within the 2017/18 Third Quarter Budget Review a non-discretionary bid to transfer \$150k of available operating budget from Field Services Civil Contractual Services lines to PR12000 Road Reseal Program, plus a non-discretionary \$150k Third Quarter Operating Budget Bid for PR12000 Road Reseal Program to complete the required kerb maintenance prior to asphalt works.

**CARRIED
2456/2018**

2.6.2 Flood Planning Discussion Paper and Update of Council's Flood Management Strategy

Moved Cr J Woodman
Seconded Cr S White

1. The information within the report be received.
2. The priority actions arising from the Flood Planning Discussion Paper be endorsed, namely:
 - a. The continued identification and management of critical sites affected by known flooding
 - b. The finalisation of flood mapping with risk indicators of High, Medium and General in a form required for the Planning and Design Code
 - c. Updating of the Stormwater Management Plans
 - d. Implementation of actions in the Stormwater Management Plans
 - e. Introduction of flood mapping into the Development Plan through transition to the Planning and Design Code
 - f. Community Engagement strategy for information based on the Community Engagement Charter as introduced through the State's planning reform process.
3. The Major Flood Mitigation Projects outlined in this report be considered as part of the Major Flooding Program New Initiative Bid, 2018/19 and onwards.

-
4. Property and Buildings staff be approved to undertake preliminary negotiations with Private and Government Agencies with respect to the purchase of land for Flood Mitigation Purposes, prior to formal Council approval.

**CARRIED
2457/2018**

Other Business

W&S-OB1 Rollout of Library Catalogue Computer Systems

Moved Cr R Zahra
Seconded Cr G Reynolds

That:

1. Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.

**CARRIED
2458/2018**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

2.9.1 Former Council Road Reserve, Ryans Road, Greenfields

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 16 April 2018 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr D Proleta
Seconded Cr J Woodman

1. The information be received.

**CARRIED
2459/2018**

3.0.2 Proposed changes to Council agendas

Moved Cr Woodman

That the the order of business listed for consideration on Council's agendas for all future meetings, as proposed in Attachment 1 to this report (Resources and Governance, 16/04/2018, Item No. 3.0.2) be adopted.

The motion lapsed for want of a seconder.

Moved Cr R Zahra
Seconded Cr S White

That the the order of business listed for consideration on Council's agendas for all future meetings, as proposed in Attachment 1 to this report (Resources and Governance, 16/04/2018, Item No. 3.0.2) be adopted subject to Questions Without Notice and Questions on Notice being held before Other Business and not at the start of the meeting.

**CARRIED
2460/2018**

*A **DIVISION** was requested by Cr Pilkington and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs L Caruso, D Balaza, B Brug, G Caruso, D Proleta, S Reardon, G Reynolds, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs C Buchanan and D Pilkington

*The Mayor declared the **MOTION** was **CARRIED***

Health, Animal Management and By-laws

3.3.1 Parking Technology Trials

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr R Zahra

Seconded Cr G Reynolds

1. The information be received.
2. An in ground parking sensor trial for a period of 12 months be endorsed for the Mawson Lakes area on Euston Walk, Metro Parade and other streets adjacent to the Mawson Lakes interchange (or other suitable areas as identified), for 50 in-ground sensors.
3. A Licence Plate Recognition trial for a period of 6 months (up to 2 days per week) be endorsed for the Salisbury Town Centre Precinct to include monitoring of Council car parks and on street parking.
4. The Chief Executive officer be authorised to engage an appropriate firm(s) to implement the trials, within Council's normal procurement processes, with funding for the trials to be sourced from the Carparking Reserve Fund.
5. A further report presenting the outcomes of the trials be presented to Council at the conclusion of the trials.

**CARRIED
2461/2018**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza voted IN FAVOUR the MOTION.*

Corporate Governance

3.6.1 Disposal of Assets other than Land Policy

Moved Cr R Zahra

Seconded Cr G Caruso

1. The information be received
2. The Disposal of Assets other than Land Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 16/04/2018), be endorsed.

**CARRIED
2462/2018**

3.6.2 Variations to Delegations

Moved Cr D Pilkington

Seconded Cr L Caruso

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 29 April 2018 of those powers and functions under the following:
 - 1.1 *Expiation of Offences Act 1996*
 - Sections 8A(4), 9(2), 9(12), 11(1), 11A(1), 12, 13(1), 13(4), 16(6), 16(11), and 18 – Shaded areas of Attachment 2.
 2. In exercise of the powers contained in Section 44 of the Local Government Act 1999, the powers and functions under the following Acts and contained in the proposed Instruments of Delegation forming attachments to this report (Attachments 2 and 3, Item No. 3.6.2, Resources and Governance Committee, 16/04/2018) are hereby delegated from 30 April 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instruments of Delegation under the *Expiation of Offences Act 1996* and the *Fines Enforcement and Debt Recovery Act 2017* as follows:
 - 2.1 *Expiation of Offences Act 1996*
 - 8A(4), 8A(6a), 11(1), 11A(1), 12, 16(1), 16(6), 16(11), and 18 – Shaded areas of Attachment 2.
 - 2.2 *Fines Enforcement and Debt Recovery Act 2017*
 - Entire Instrument of Delegation – Attachment 3
3. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Expiation of Offences Act 1996* and the *Fines Enforcement and Debt Recovery Act 2017*.

CARRIED
2463/2018

3.6.3 Media Policy Review

Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr G Caruso

Seconded Cr B Brug

1. The Media Policy, as set out at Attachment 2 to this report (Item No. 3.6.3, Resources and Governance Committee, 16/04/2018) be deferred to June 2018.

**CARRIED
2464/2018**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza voted FOR the MOTION.*

3.6.4 Review of 'City of Salisbury Code of Practice for Meeting Procedures'

Moved Cr G Caruso

Seconded Cr J Woodman

1. The information be received.
2. The updated Code of Practice for Meeting Procedures (as set out in Attachment 1, Resources and Governance Committee, Item No. 3.6.4, 16/04/2018) be endorsed, subject to the changes suggested by Cr Woodman.

With leave of the meeting and consent of the seconder Cr G Caruso VARIED the MOTION as follows

1. The information be received.
2. The updated Code of Practice for Meeting Procedures (as set out in Attachment 1, Resources and Governance Committee, Item No. 3.6.4, 16/04/2018) be endorsed, subject to minor amendments identified in discussion, and paragraph 1(c) in the section titled "remote Participation in Committee Meetings" being amended to allow an Elected Member participating remotely for up to two consecutive meetings.
3. The Remote Access Policy be amended to reflect changes.

**CARRIED
2465/2018**

3.6.5 Review of the Affordable Housing Policy for Council Owned Surplus Land

Moved Cr D Pilkington
Seconded Cr L Caruso

1. That the report be noted.
2. That the 'Affordable Housing Policy – Development of Surplus Council Owned Land' provided as Attachment 1 to this report (Item No. 3.6.5, Resources and Governance Committee, 16/04/2018) be endorsed.

**CARRIED
2466/2018**

4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 10 April 2018 were considered by Council.

Reports

4.2.1 Draft 2018/19 Annual Plan and Budget

Moved Cr R Zahra

Seconded Cr J Woodman

1. The information be received
2. It be noted that the Audit Committee have reviewed the Council's Annual Plan and Long Term Financial Plan in accordance with S126(4)(ab) of the Local Government Act 1999 and has provided comment for Budget and Finance Committee consideration in the following paragraph 3.
3. It is the assessment of the Audit Committee that:
 - a) A rate increase at CPI+0.6% provides for ongoing financial sustainability and enables the Council to continue to respond to Community's changing needs, improve service levels, and maintain and improve infrastructure to meet contemporary standards.
 - b) Recognising that City of Salisbury is in a strong financial position, a 2% rate increase in 2018/19, followed by CPI+0.6% in following years can maintain Councils long term financial sustainability.
 - c) The risks posed by Council adopting a one-off low increase at or below CPI are significant, and include:
 - The compounding effect of lower income over the life of the long term financial plan;
 - Increased financial uncertainty created by State Government's likely introduction of a Council rate cap for future years (after 2018/19).
 - The uncertainty surrounding State Government policy direction for funding infrastructure, and the implications for councils.
 - A one-off low increase at or below CPI makes it likely that at a point during the 10 year Long Term Financial Plan, Council will have to run a deficit budget.
 - Placing the burden of restoring financial stability on future Councils, this may involve higher rate increases, and/or reductions in services or service standards.
 - Negatively impact on Council's ability to invest in infrastructure.
4. It be noted that Access Economics forecast CPI for South Australia for the year ended 2017/18 is 2.08% (Deloitte Access Economics, *Business Outlook*, Dec 2017).

CARRIED
2467/2018

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 4 April 2018 were considered by Council.

6.4.1 Belgravia Presentation

Cr L Caruso declared an actual conflict of interest on the basis of owning a Par 3 golf course. Cr L Caruso left the meeting at 09:30 pm.

Moved Cr D Proleta

Seconded Cr J Woodman

1. That the presentation by Belgravia be noted.
2. Council give further consideration of proposed Belgravia fees and charges as part of ongoing budget process.
3. Council provide in principle support on the proposed liquor licensing as proposed by Belgravia for Parafield Gardens Recreation Centre and Little Para Golf Course and bring back a further report.
4. Investigate if there is any assistance Council can offer the Salisbury Tennis Club in relation to fees being charged to the Club and provide a report to Council.

**CARRIED
2468/2018**

Cr L Caruso returned to the meeting at 09:31 pm.

Cr G Reynolds left the meeting at 09:31 pm.

Cr G Reynolds returned to the meeting at 09:32 pm.

6.4.2 Long Term Financial Plan Update

Moved Cr L Caruso

Seconded Cr G Caruso

1. The information be received.

**CARRIED
2469/2018**

6.4.3 Budget Status Update

Moved Cr R Zahra

Seconded Cr G Caruso

1. The information be received.

**CARRIED
2470/2018**

6.4.4 Fees and Charges

Moved Cr J Woodman
 Seconded Cr G Caruso

1. The information be received.

**CARRIED
 2471/2018**

B&F-OB1 Revised Budget Summary

Moved Cr R Zahra
 Seconded Cr G Caruso

1. That staff provide a revised budget summary reflecting no increase in fees and charges in 2018/19.

**CARRIED
 2472/2018**

Minutes of the Budget and Finance Committee Meeting held on **16 April 2018** were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr L Caruso
 Seconded Cr G Caruso

1. The information be received.

**CARRIED
 2473/2018**

Financial Sustainability

6.2.1 Financial Sustainability Indicators

Moved Cr R Zahra
 Seconded Cr D Pilkington

1. The Operating Ranges for Financial Sustainability Indicators be set as follows
 - a. Operating Surplus Ratio: between 0.5% and 5%
 - b. Net Financial Liabilities Ratio: less than 40%
 - c. Asset Sustainability Ratio: between 90% and 110%
2. The Operating Ranges for Financial Sustainability Indicators be reviewed as part of considering future Long Term Financial Plan updates.
3. A report be brought back for the 2019/20 budget on changing the operating surplus ratio to a fixed dollar from a percentage ratio.

**CARRIED
 2474/2018**

Annual Plan and Budget

6.4.1 Budget Bids 2018/19

OPN213: Hard Waste – Change of Service Level for Home Collection Service - \$220,000

Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr D Balaza left the meeting at 09:35 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr G Reynolds left the meeting at 09:35 pm.

Cr J Woodman declared an actual conflict of interest on the basis of being a member of the NAWMA Board. Cr J Woodman left the meeting at 09:36 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

That the budget bid OPN213: Hard Waste – Change of Service Level for Home Collection Service, as contained in Attachment 1 to this report (Budget and Finance Committee, 16 April 2018, Item 6.4.1), be endorsed for inclusion in the Draft 2018/19 Annual Plan and Budget.

**CARRIED
2475/2018**

Cr D Balaza returned to the meeting at 09:36 pm.

Cr J Woodman returned to the meeting at 09:36 pm.

Cr G Reynolds returned to the meeting at 09:36 pm.

DWR097: Watercourse Management Works Program - \$758,000

Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr D Balaza left the meeting at 09:37 pm.

Moved Cr S White

Seconded Cr R Zahra

That the budget bid DWR097 – Watercourse Management Works Program, as contained in Attachment 1 to this report (Budget and Finance Committee, 16 April 2018, Item 6.4.1), be endorsed for inclusion in the Draft 2018/19 Annual Plan and Budget.

**CARRIED
2476/2018**

Cr D Balaza returned to the meeting at 09:37 pm.

TRN131: St Kilda Master Plan - \$200,000 net (\$300,000 expenditure, \$100,000 funding)

Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Moved Cr C Buchanan
Seconded Cr D Proleta

That the budget bid TRN131 – St Kilda Master Plan, as contained in Attachment 1 to this report (Budget and Finance Committee, 16 April 2018, Item 6.4.1), be endorsed for inclusion in the Draft 2018/19 Annual Plan and Budget.

CARRIED
2477/2018

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza DID NOT VOTE on the MOTION.*

6.4.1 Budget Bids 2018/19

Cr C Buchanan declared a perceived conflict of interest on item PBN214 on the basis of being a member of the Club’s Board. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interests of the community.

Cr D Balaza declared a perceived conflict of interest on items STN117, TRN208, OPN182 and INT170 on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interests of the community.

Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr G Caruso
 Seconded Cr B Brug

1. The four year Budget Bid Program as per Attachment 1 to this report (Budget and Finance Committee, 16 April 2018 Item 6.4.1), be endorsed for inclusion in the Draft 2018/19 Annual Plan and Budget, with 2018/19 net expenditure totalling:

• Capital	\$38,076,000
• Information Technology	\$893,000
• Plant, Furniture and Equipment	\$3,066,000
• Operating	\$1,423,480

**CARRIED
2478/2018**

6.4.2 Budget Status Update

Moved Cr L Caruso
 Seconded Cr S White

1. Information be received.
2. The Long Term Financial Plan be set with an ongoing rate increase of CPI+0.6% for years two to ten, noting that year one is to be set at the level determined through the consideration of Item 6.4.3 Rating Strategy April 2018.

**CARRIED
2479/2018**

6.4.3 Rating Strategy 2018/19

Cr G Caruso declared a perceived conflict of interest on the basis of owning properties he believes will be on minimum rates.

Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr L Caruso

Seconded Cr S White

1. Information be received.
2. The rate increase based on a 2.0% average increase, and no change to the minimum rate, be endorsed as the basis for setting rates in 2018/19 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.3, Budget and Finance Committee, 16/04/2018) remains unchanged for 2018/19.

**CARRIED
2480/2018**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs L Caruso, G Caruso, D Pilkington, G Reynolds, S White and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, B Brug, C Buchanan, D Proleta, S Reardon and R Zahra

*The Mayor declared the **MOTION** was **TIED***

*The Mayor exercised her **CASTING VOTE** and voted **FOR** the **MOTION**.*

*The Mayor declared the **MOTION** was **CARRIED***

6.4.4 Higher Value Property Review

Moved Cr S White
 Seconded Cr B Brug

1. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate
Adjustment		
1	0- \$500,000	0
2	\$500,001 - \$605,000	15%
3	>\$605,000	35%

**CARRIED
 2481/2018**

6.4.4 Further Motion: Higher Value Property Review

Moved Cr S White
 Seconded Cr B Brug

That a further report be provided informing Council of the effect of amending the value range of tier 2 to \$450,000, and increasing the rate adjustment for the middle tier to 20% and 25%.

**CARRIED
 2482/2018**

6.4.5 Draft 2018/19 Annual Plan and Budget

Cr D Balaza left the meeting at 09:44 pm.

Moved Cr R Zahra
 Seconded Cr S White

1. Information be received.
2. Draft 2018/19 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Budget and Finance Meeting 16 April 2018 and Council 23 April 2018.
3. The Draft 2018/19 Annual Plan to reference the Salisbury Community Hub be amended to refer to the total project cost, not the net cost.

**CARRIED
 2483/2018**

6.4.6 2018-19 New Initiative Bid Variance with Endorsed Asset Management Plans

Moved Cr L Caruso
Seconded Cr G Caruso

1. The Strategic Asset Management Plans endorsed in 2015 and revised in 2017 be revised and updated to reflect changes outlined in this report and attachments, and these revised figures be used as the basis of future Asset Sustainability Ratio calculations for the 2018/19 financial year.
2. Staff be authorised to adjust the Asset Management Plans to reflect any further changes to New Initiative Bids for the 2018/19 Annual Budget.
3. Staff develop a new suite of Asset Management Plans commencing in 2018/19 for endorsement with year one reflecting the endorsed renewal budget.

CARRIED
2484/2018

6.4.7 Long Term Financial Plan and Budget Workshops Actions Update

Moved Cr J Woodman
Seconded Cr G Caruso

1. Information be received and noted.

CARRIED
2485/2018

Rating Matters

6.6.1 Public Awareness - Rates Notice Information

Moved Cr R Zahra
Seconded Cr G Caruso

1. That the information be received.
2. That staff coordinate and display timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with Local Government Elections being the focus for the Quarter 1 and 2 2018/19 rate notices which are posted to our ratepayers in July and October as per the requirements under the Local Government Act.

CARRIED
2486/2018

Other Business

6.8.1 Project Budget Delegations

Moved Cr S White
Seconded Cr R Zahra

1. A Financial Delegation (the Project Budget Delegation) continue to be provided to the relevant General Manager to increase an approved budget of an individual capital project in the financial year provided that the program (Information Technology, Transportation, Property and Buildings, Drainage and Waterways, Parks and Streetscapes, Plant, Furniture and Equipment, Water Business Unit, Strategic Projects and Strategic Property) and sub-classification (new, renewal) will not exceed budget, and that there is no change in project scope as a result.
2. The Project Budget Delegation limit continue to be set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.
3. In any quarter when the Project Budget Delegation is exercised a separate standalone report continue to be presented to the Budget and Finance Committee at the end of that quarter with details also to be reported in the Quarterly Budget Review.
4. The Project Budget Delegation be reviewed during the 2019/20 Budget process.

**CARRIED
2487/2018**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.9.1 NAWMA Presentation – 04 April 2018

6.9.1 Outstanding Sundry Debt - Write Off Request – 16 April 2018

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 9 April 2018 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr D Pilkington
Seconded Cr R Zahra

1. The information be received.

CARRIED
2488/2018

Community Grants

7.2.1 Youth Sponsorship Applications - March 2018

Moved Cr D Pilkington
Seconded Cr R Zahra

1. The information be received.

CARRIED
2489/2018

7.2.2 Community Grants Program Applications for April 2018

Moved Cr B Brug
Seconded Cr R Zahra

1. The information be received and noted.

CARRIED
2490/2018

7.2.3 03/2018: St Joseph Italian Community Centre Inc. - Community Grants Program Application

Cr G Caruso declared a perceived conflict of interest on the basis of being a volunteer at St Joseph Community Centre festival. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr J Woodman
Seconded Cr S White

1. The information be received and noted.

CARRIED
2491/2018

GENERAL BUSINESS

GB1 Section 270 Review of a Council Decision – 18 December 2017 – Community Hub

Cr D Balaza returned to the meeting at 09:49 pm.

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interests of the community.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Cr B Brug left the meeting at 10:23 pm.

Cr B Brug returned to the meeting at 10:24 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

That the report be deferred for one month.

LOST

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, B Brug, C Buchanan and D Proleta

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs L Caruso, G Caruso, D Pilkington, S Reardon, G Reynolds, S White, J Woodman and R Zahra

*The Mayor declared the **MOTION** was **LOST***

GB1 - Further Recommendation

Section 270 Review of a Council Decision – 18 December 2017 – Community Hub

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr D Pilkington
Seconded Cr S White

That:

1. the report be received and noted;
2. the findings of the section 270 (of the *Local Government Act 1999*) review of the Council decision of 18 December 2017, regarding the Community Hub, be accepted;
3. no further action be taken in relation to the matters raised by the applicants for the section 270 review of the decision to proceed with the Hub; and
4. the applicants for the section 270 review be advised within five days of the decision.

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 10:40 pm.

The meeting reconvened at 10:46 pm.

With leave of the meeting and consent of the seconder Cr Pilkington
VARIED the MOTION as follows:

That:

1. the report be received and noted;
2. the findings of the section 270 (of the *Local Government Act 1999*) review of the Council decision of 18 December 2017, regarding the Community Hub, be accepted;
3. no further action be taken in relation to the matters raised by the applicants for the section 270 review of the decision to proceed with the Hub; and
4. the applicants for the section 270 review be advised within five days of the decision.
5. That Elected Members be invited to discuss any concerns or issues with the Chief Executive Officer regarding the process.

**CARRIED
2492/2018**

*Cr S White left the meeting at 10:48 pm and did not return.
Cr C Buchanan left the meeting at 10:48 pm.*

OTHER BUSINESS

QWON1 Burton House

Cr D Proleta asked a question regarding Burton House - who was the builder who did the improvements for Burton House, and who is going to do the maintenance to it?

The Question was taken on Notice.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr L Caruso
Seconded Cr D Proleta

1. That this information be noted.

CARRIED
2493/2018

REPORTS FROM COUNCIL REPRESENTATIVES

Cr L Caruso:

17/04/2018: Attended the visit by HRH Prince Edward at Twelve25 for the Duke of Edinburgh Awards with the Mayor and CEO, involving Parafield Gardens High School, Mission Australia (FLO Program), Temple Christian College, Mark Oliphant College and Baptist Care (FLO Program). It was an honour representing the City of Salisbury as your Deputy Mayor.

CONFIDENTIAL ITEMS

2.9.1 Former Council Road Reserve, Ryans Road, Greenfields

Moved Cr D Pilkington

Seconded Cr R Zahra

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this information would protect Council's commercial position and confidential information provided by a third party and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined

*On that basis the public's interest is best served by not disclosing the **Former Council Road Reserve, Ryans Road, Greenfields** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
2494/2018

The meeting moved into confidence at 11:14 pm.

The meeting moved out of confidence at 11:16 pm.

6.9.1 NAWMA Presentation – 04 April 2018

Moved Cr D Pilkington

Seconded Cr R Zahra

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by NAWMA relating to proposed commercial negotiations regarding waste management and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **NAWMA Presentation** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
2495/2018

The meeting moved into confidence at 11:16 pm.

The meeting moved out of confidence at 11:24 pm.

6.9.1 Outstanding Sundry Debt - Write Off Request – 16 April 2018

Moved Cr R Zahra

Seconded Cr D Pilkington

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council

*On that basis the public's interest is best served by not disclosing the **Outstanding Sundry Debt - Write Off Request** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
2496/2018**

The meeting moved into confidence at 11:24 pm.

The meeting moved out of confidence and closed at 11:25 pm.

CHAIRMAN.....

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DATE.....

ITEM CR5.1
COUNCIL
DATE 28 May 2018
HEADING CEO Review Committee - Recommendations for Council Ratification
AUTHOR Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The CEO Review Committee met on 8 May 2018 and considered 3 items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the CEO Review Committee meeting on 8 May 2018, contained in the report to Council (Item No. CR5.1 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 8.1.1 – Future Reports for the CEO Review Committee

Item 8.1.2 – CEO Annual Performance Review Process FY2018

Item 8.1.3 – CEO Key Performance Indicators Status Update

OR

1. That Council adopt the recommendations of the CEO Review Committee meeting on 8 May 2018, contained in the report to Council (Item No. CR5.1 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
<p>Item No. 8.1.1 Future Reports for the CEO Review Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the CEO Review Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATIONS: That the information be received.</p>
<p>Item No. 8.1.2 CEO Annual Performance Review Process FY2018</p>	<p>EXECUTIVE SUMMARY: This report provides details and timing of the CEO Annual Performance Review Process for 2017/2018.</p> <p>COMMITTEE RECOMMENDATIONS: That:</p> <ol style="list-style-type: none"> 1. The Performance Appraisal Survey be distributed to Elected Members, direct reports to the CEO and three external industry peers on 14 May 2018, to be completed by 28 May 2018. 2. The industry peers agreed are noted. 3. Hender Consulting will conduct interviews with each Elected Member during the period 29 May 2018 to 15 June 2018. 4. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2018, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2017/2018. 5. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2018, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements and incentive payments as provided for within the contract of employment.
<p>Item No. 8.1.3 CEO Key Performance Indicators Status Update</p>	<p>EXECUTIVE SUMMARY: This report provides an update on progress towards achieving endorsed Key Performance Indicators for the Chief Executive Officer for the 2017/2018 performance review period.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. Information be received. 2. Progress towards achievement of the 2017/2018 Key Performance Indicators be noted and endorsed.

CO-ORDINATION

Officer:

Date:

ITEM CR5.2
COUNCIL
DATE 28 May 2018
HEADING Audit Committee - Recommendations for Council Ratification
AUTHOR Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 8 May 2018 and considered 8 items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Audit Committee meeting on 8 May 2018, contained in the report to Council (Item No. CR5.2 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 4.0.1 – Actions List

Item 4.0.2 – Future Reports of the Audit Committee of Council

Item 4.2.1 – Strategic Development Projects Audit – Final Report

Item 4.2.2 – Business Systems and Solutions Audit

Item 4.2.4 – Draft Unsolicited Proposal Procedure

Item 4.2.5 – Risk and Governance Program

Item 4.2.6 – Update on the Risk Management and Internal Controls Activities for the 2017-18 financial year and outstanding Internal Audit actions

Item 4.2.7 – Update on Internal Audit Plan

OR

1. That Council adopt the recommendations of the Audit Committee meeting on 8 May 2018, contained in the report to Council (Item No. CR5.2 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
Item No. 4.0.1 Actions List	<p>EXECUTIVE SUMMARY: An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee.</p> <p>COMMITTEE RECOMMENDATIONS: That: 1. The information be noted.</p>
Item No. 4.0.2 Future Reports for the Audit Committee of Council	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATIONS: That: 1. The information be received.</p>
Item No. 4.2.1 Strategic Development Projects Audit – Final Report	<p>EXECUTIVE SUMMARY: An audit on strategic development projects was conducted to provide assurance on the strategic risk; “Strategic and operational outcomes are not delivered”. Holmes Dyer Pty. Ltd. conducted the audit on behalf of the Governance Division and the findings from the audit were overwhelmingly positive. Three opportunities for improvement were identified. Each of the findings and recommendations arising from the audit were accepted. Work has commenced on the agreed actions, with two of the three actions already completed.</p>

	<p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That the final report for the Strategic Development Projects Audit as set out in Attachment 1 to this report (Audit Committee 4.2.1, 8/05/2018) be noted, and recommend that Council accept the report and endorse the responses of the Administration contained therein.
<p>Item No. 4.2.2 Business Systems and Solutions Audit – Final Report</p>	<p>EXECUTIVE SUMMARY:</p> <p>An audit on Business Systems and Solutions was conducted to provide assurance on the strategic risk; “Lack of alignment and integrity of IT systems for support of business needs”. BDO conducted the audit on behalf of the Governance Division. Three high, five medium and two low risk findings were identified by the audit. The high risk findings related to IT governance, Disaster Recovery Plans and the use of a generic administration account. Many findings and recommendations are made in the report and actions and responses are also detailed in the report to address the findings.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That the final report for the Business Systems and Solutions Audit as set out in Attachment 1 to this report (Audit Committee 4.2.2, 8/05/2018) be noted, and recommend that Council accept the report and endorse the responses of the Administration contained therein.
<p>Item No. 4.2.4 Draft Unsolicited Proposals</p>	<p>EXECUTIVE SUMMARY:</p> <p>A draft Unsolicited Proposal Procedure has been developed by Strategic Procurement and reviewed internally through the Procurement Steering Group. The procedure is based on the State government and LGA model amended to reflect the City of Salisbury environment.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <p>That:</p> <ol style="list-style-type: none"> 1. Note and receive the report. 2. Recommend the draft attached Unsolicited Proposal Procedure to Council for consideration and approval.

<p>Item 4.2.5 Risk and Governance Program</p>	<p>EXECUTIVE SUMMARY A proposal to review the Governance and Executive Office program of Council's administration was endorsed by Council in May 2017. The report informing Council of the results of the program review was provided to Council in November 2017. A report was provided to the Audit Committee in February 2018 to inform on those aspects of the program review that focused on the Governance Division, and in particular our approach to the risk and governance management component. This report provides an update to the Audit Committee on the progress of developing the risk management and governance framework.</p> <p>COMMITTEE RECOMMENDATIONS</p> <ol style="list-style-type: none"> 1. That the report be received. 2. That the intention to provide the Audit Committee with an update on the progress of developing the risk management and governance framework at the 13 November 2018 meeting be noted.
<p>Item 4.2.6 Update on the Risk Management and Internal Controls Activities for the 2017-18 financial year and outstanding Internal Audit Actions</p>	<p>EXECUTIVE SUMMARY This report provides an update on the risk management and internal controls activities to be conducted in the 2017-18 financial year. The report also includes an update on the outstanding actions from internal audits.</p> <p>COMMITTEE RECOMMENDATIONS</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Update on Risk Management and Internal Controls Activities, as set out in Attachment 1 to this report (Audit Committee 4.2.6, 8/05/2018) be endorsed for approval by Council. 3. Governance Division give due consideration as to how to address legislative compliance. 4. The Local Government Association Mutual Liability Scheme (LGA MLS) Risk Evaluation Report be presented to the Audit Committee of Council at the meeting on 10 July 2018.
<p>Item 4.2.7 Update on Internal Audit Plan</p>	<p>EXECUTIVE SUMMARY The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Committee in February 2018.</p> <p>COMMITTEE RECOMMENDATIONS</p> <ol style="list-style-type: none"> 1. The information be received. 2. The updated Internal Audit Plan, for the period commencing 1 January 2016 up to and including 31 December 2018, as set out in Attachment 1 to this report (Audit Committee, 8/05/2018), be endorsed and forwarded to Council for adoption.

	<p>3. The Capital Works Projects Audit – Final Report be presented to the Audit Committee meeting on 10 July 2018 for endorsement, and subsequently to Council for approval.</p> <p>4. The Internal Audit Plan for 2019 be presented to the Audit Committee meeting on 10 July 2018 for endorsement, and subsequently to Council for adoption.</p>
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CO-ORDINATION

Officer:

Date:

ITEM	CR5.3
	COUNCIL
DATE	28 May 2018
HEADING	Sport Recreation and Grants Committee - Recommendations for Council Ratification
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER	Chief Executive Officer

EXECUTIVE SUMMARY

The Sport Recreation and Grants Committee met on 14 May 2018 and considered 5 items on its Agenda. The Sport Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 14 May 2018, contained in the report to Council (Item No. CR5.3 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 7.0.1 – Future Reports for the Sport Recreation and Grants Committee

Item 7.1.1 – Salisbury North Football Club - Minor Capital Works Application

Item 7.2.1 – Youth Sponsorship Applications - April 2018

Item 7.2.2 – Community Grants Program Applications for May 2018

Item 7.2.3 – 09/2018: Cat Adoption Foundation Inc. - Community Grants Program Application

OR

1. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 14 May 2018, contained in the report to Council (Item No. CR5.3 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:
(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
Item No. 7.0.1 Future Reports for the Sport Recreation and Grants Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Sport Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATIONS: That the information be received.
Item No. 7.1.1 Salisbury North Football Club - Minor Capital Works Application	EXECUTIVE SUMMARY: The application from the Salisbury North Football Club for the supply and installation of safety netting behind the northern goals and upgrade of existing safety netting behind southern goals at an estimated cost of \$13,200.00 is recommended for funding under the 2017/18 Minor Capital Works Grant Program. COMMITTEE RECOMMENDATIONS: That: 1. The report be received. 2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2017/18 Minor Capital Works Grant budget as follows: a. The Salisbury North Football Club: an amount up to \$30,000 for the supply and installation of safety netting behind the northern goals and upgrade of existing safety netting behind southern goals, noting that any additional costs are to be funded by the Salisbury North Football Club or external grant programs, as per the funding agreement.
Item No. 7.2.1 Youth Sponsorship Applications - April 2018	EXECUTIVE SUMMARY: This report lists all the Youth Sponsorship grants approved. COMMITTEE RECOMMENDATIONS: 1. The information be received.

<p>Item No. 7.2.2 Community Grants Program Applications for May 2018</p>	<p>EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications for the May 2018 round. One Application is submitted for consideration by the Sport, Recreation and Grants Committee for May 2018.</p> <p>COMMITTEE RECOMMENDATIONS: That: 1. The information be received and noted.</p>
<p>Item No. 7.2.3 09/2018: Cat Adoption Foundation Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: This report provides information with respect to the application for a Community Grant from the Cat Adoption Foundation Inc.</p> <p>COMMITTEE RECOMMENDATIONS: That: 1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the May 2018 round of Community Grants as follows: a. Grant No. 09/2018: Cat Adoption Foundation Inc. be awarded the amount of \$2,500.00 to assist with the purchase of a signage, flyers and mascot costume for the Salisbury Kittykon event as outlined in the initial and revised Community Grant Applications.</p>

CO-ORDINATION

Officer:

Date:

ITEM	CR5.4
	COUNCIL
DATE	28 May 2018
HEADING	Policy and Planning Committee - Recommendations for Council Ratification
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER	Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 21 May 2018 and considered 9 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 May 2018, contained in the report to Council? (Item No. CR5.4 on the agenda for the Council meeting held on 28 May 2018), and listed below:
 - Item 1.1.1 – Salisbury Secret Garden 2019
 - Item 1.1.2 – Request for Sponsorship Support – Vietnamese Boat People Monument Association
 - Item 1.1.3 – Reconciliation Action Plan Status Report and Next Iteration Draft
 - Item 1.1.4 – Provision of Telephone for use in Domestic Violence and Other Emergency Situations
 - Item 1.2.1 – Cities Power Partnership Program
 - Item 1.3.1 – Statement of Justification – Privately Funded Development Plan Amendment – Glove Derby Park – SA Harness Racing Club c/- Intro
 - Item 1.3.2 - Response to Coventry Street, Mawson Lakes land use change petition
 - Item 1.3.3 - Salisbury Community Hub – Status Update Report

Item 1.3.3 – Salisbury Community Hub – Status Update Report – Further Recommendation

OR

2. That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.4 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exception of Items ## and ## which will be considered separately:
(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: That: 1. The information be received.</p>
<p><u>Item No. 1.1.1</u> Salisbury Secret Garden 2019</p>	<p>EXECUTIVE SUMMARY: This report provides information regarding the 2018 Salisbury Secret Garden program and provides options for the 2019 program.</p> <p>COMMITTEE RECOMMENDATION: That: 1. Note the information contained in this report. 2. Note that an advisory group will be established for the 2019 Salisbury Secret Garden program to assist with attracting sponsorship, securing partners and ensuring the strategic alignment of the event with Council’s vision. 3. The 2019 Salisbury Secret Garden be held in Pitman Park. 4. That a late budget bid be included for consideration in the 2018/19 budget deliberations in the amount of \$83,000.</p>

<p><u>Item No. 1.1.2</u> Request for Sponsorship Support – Vietnamese Boat People Monument Association</p>	<p>EXECUTIVE SUMMARY: The Vietnamese Boat People Monument Association is seeking \$20,000 support from council assist them to construct a monument which is accessible to all South Australian to celebrate, acknowledge and recognize the contribution of the Vietnamese Community to South Australia.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the report be noted. 2. That Council provide a \$20,000 contribution towards the construction of the Vietnamese Boat People Monument, conditional upon practical completion of the monument, with funding included in the 2018/19 Third Quarter Budget Review.
<p><u>Item No. 1.1.3</u> Reconciliation Action Plan Status Report and Next Iteration Draft</p>	<p>EXECUTIVE SUMMARY: This report provides a status report on Council’s current Reconciliation Action Plan. It provides an overview of the process followed to develop the next iteration of Council’s RAP, and presents a draft Innovate RAP that was developed in accordance with Reconciliation Australia’s Innovate level guidelines.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. That this report be received. 2. That the RAP Status Report as contained in Attachment 1 to this report (Policy and Planning, 21/05/2018, Item 1.1.3) be noted. 3. That the next RAP Innovate draft as contained in Attachment 3 to this report (Policy and Planning, 21/05/2018 Item 1.1.3) be endorsed for submission to Reconciliation Australia for review. 4. That Council investigate and report back by February 2019 on possible costs and suitable sites/venues for a cultural community centre for indigenous people of the Northern Adelaide Plains where artwork could be created, displayed and sold; language learned; history recorded; consultative committees meet and tourists are encouraged. 5. That input be sought from potential stakeholders and in particular the Reconciliation Action Plan Working Group and the Salisbury Tourism and Visitor Sub Committee

<p><u>Item No. 1.1.4</u> Provision of Telephone for use in Domestic Violence and Other Emergency Situations</p>	<p>EXECUTIVE SUMMARY: At its August 2017 meeting Council moved the following resolution:</p> <p><i>That, as part of the consideration of White Ribbon Australia Workplace Accreditation (refer Council resolution 1893/2017), staff investigate options and costs associated with the establishment of a telephone(s) located outside of council buildings which can be used by people fleeing domestic violence or other emergencies situations to obtain assistance from relevant emergency service providers. (Council resolution 1958/2017).</i></p> <p>This report provides costings and considerations associated with the provision of telephone facilities for use by community members experiencing domestic violence and other emergency situations.</p> <p>It provides an overview of the policy context relating to domestic violence; supports and services currently provided by Council to the community; an overview of domestic and family violence initiatives provided by other Councils within Australia; and feedback from local service providers on potential roles for Councils to undertake in relation to domestic and family violence.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. That this report be received. 2. That neither option for telephone provision be endorsed for implementation due to the costs and risks associated with each. 3. That staff investigate, in collaboration with the local domestic and family violence sector, opportunities for programs and initiatives that align with Council’s White Ribbon accreditation processes. 4. Council give further consideration to the Telstra Safe Connections Program and the administration consult with community centres about including the Telstra Safe Connections Program as a service delivered by community centres.
<p><u>Item No. 1.2.1</u> Cities Power Partnership Program</p>	<p>EXECUTIVE SUMMARY: The Climate Council’s <i>Cities Power Partnership Program (CPP)</i> would duplicate Council’s commitment to climate change actions already agreed to within the State Government’s action plan <i>Towards a Resilient State: South Australian Government’s Climate Change Adaptation Plan</i>, and reflected in Council’s endorsed <i>Adapting Northern Adelaide Plan</i>.</p>

	<p>In addition to replicating climate change adaptation initiatives in the <i>Adapting Northern Adelaide Plan</i>, the CPP Program would commit Council to climate change mitigation initiatives that are yet to be finalized and endorsed in the City of Salisbury's <i>Energy Management Plan</i> that will be delivered in 2018-19. Council should only consider becoming a partner in the CPP program after existing Council Climate change adaptation and mitigation programs are confirmed.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council re-consider becoming a partner of the <i>Cities Power Partnership</i> program once the City of Salisbury's <i>Energy Management Plan</i> has been finalised and endorsed during 2018/19.
<p><u>Item No. 1.3.1</u> Statement of Justification – Privately Funded Development Plan Amendment – Glove Derby Park – SA Harness Racing Club c/- Intro</p>	<p>EXECUTIVE SUMMARY:</p> <p>The SA Harness Racing Club c/- Intro has provided a Statement of Justification for a proposed Development Plan Amendment at Globe Derby Park.</p> <p>Council administration asked the proponent to address issues outlined in section 4.2 of this report and the proponent's response noted these requirements, with the issues proposed to be addressed in a preliminary fashion within the Statement of Intent.</p> <p>A further report will be provided to Elected Members when the Statement of Intent is received, should Council decide to proceed with the DPA.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the Statement of Justification forming Attachment 1 to this report (Policy and Planning, Item 1.3.1, 21 May 2018) be noted. 2. That the scope of the proposed Development Plan Amendment be discussed further with the Department of Planning, Transport and Infrastructure to gauge their level of support for the proposal, timing, and relationship between the proposed Globe Derby Development Plan Amendment and planning in relation to the Dry Creek Salt Fields and the Northern Connector/Port Wakefield Road corridor. 3. That further information be requested to be provided by the proponent to Council, namely: <ul style="list-style-type: none"> • A preliminary site plan indicating the current and proposed road networks, including internal service roads and access points to racing track (Zone 3 as shown in the SOJ). • An indicative analysis of the potential impacts upon the existing rural living zoned land to the north of the subject site.

	<ul style="list-style-type: none"> • An indicative analysis of the potential impacts upon residential neighbourhoods in terms of social integration. • Correspondence from the relevant supplier(s) of sewer, power, water, gas, telecommunications to confirm availability and serviceability of the area subject to the DPA. • A preliminary plan for management of stormwater and flood risk. • Information in relation to any encumbrances that may apply to the land, in particular information relating to encumbrances that may support or preclude the attainment of the objectives of the proposed DPA, including evidence of support for the proposed DPA from any parties with a legal interest in the land. • Mechanisms that can provide a high level of certainty of continuation of the harness racing activity on the land, such as a land management agreement under the Development Act. <p>4. That Council write to the Harness Racing Association of SA seeking their views and interest on the proposed DPA statement of justification.</p> <p>5. That a further report be provided to Council upon receipt of further information from the proponent and receipt of feedback from the Department of Planning Transport and Infrastructure regarding the proposed Development Plan Amendment, prior to a decision by Council to proceed or not proceed with the Development Plan Amendment as proposed.</p>
<p><u>Item No. 1.3.2</u> Response to Coventry Street, Mawson Lakes land use change petition</p>	<p>EXECUTIVE SUMMARY: Resolution 2345/2018 sought a response to the petition received from Mr Michael Slattery considered by Council on 26 March 2018 regarding land at 4-8 Coventry Street, Mawson Lakes. The petitioners requested the land 4-8 Coventry St be rezoned as open land and that parking issues be addressed within Mawson Lakes.</p> <p>Council staff have reviewed concerns relating to illegally parked vehicles and have issued a number of infringements. Staff will continue to monitor the area. Residents can also contact council and report any suspected illegal parking activity.</p> <p>Rezoning of the site would not be required for Council to change its classification to community land (open space), however due to it being privately owned it is likely Council would need to purchase the site for this to occur. The purchase by Council of 4-8 Coventry street for use as open space or additional parking is considered unnecessary and would be highly unlikely to meet a more detailed cost-benefit assessment.</p>

	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. A letter box drop be undertaken to Coventry Street residents providing information about appropriate parking and parking rules in relation to Coventry Street. 3. That line marking be undertaken in Coventry Street to delineate parking bays to improve parking efficiency and compliance. 4. That the Inspectorate team continue to monitor the area for car parking compliance as part of regular patrols and complaint responses.
<p><u>Item No. 1.3.3</u> Salisbury Community Hub – Status Update Report</p>	<p>EXECUTIVE SUMMARY:</p> <p>The Salisbury Community Hub is a significant strategic project that will redefine how we provide services and interact with our community while also contributing towards the delivery of Council’s endorsed Salisbury City Centre renewal agenda.</p> <p>A site for the Community Hub was confirmed by Council in July 2016 (Item 1.10.2 Policy and Planning 18/07/2016) and subsequent negotiations completed to execute a land contract with the DiMauro Group and resolve the conditions precedent required to secure the preferred site adjacent the Civic Square that is part of the Parabanks Shopping Centre. The land settlement is scheduled to occur in the week concluding 18 May 2018 following practical completion of the electrical relocation works required under the terms of the contract. An update on status of land settlement will be provided at the meeting.</p> <p>An updated decision milestone program with identified project hold points was endorsed by Council (Item 1.10.2, Policy and Planning Committee 17/07/2017) as part of Council outlining a structured design program to take the design through to approximately 50% detailed design status, including concurrent community engagement and pre-determined Council decision hold points. The final hold point was achieved in December 2017 with the decision to proceed to tender and construction of the Salisbury Community Hub project in 2018, subject to the final negotiated tender being within the total capital budget of \$43.82 million (Item 1.3.2, Policy and Planning, 11/12/2017).</p> <p>This report provides an update on the status of the Salisbury Community Hub project and works undertaken concurrent with the Principal Contractor Request for Tender process since the last update report in December.</p>

	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the report be received, and the current status of the Salisbury Community Hub project be noted. 2. That quarterly information and status reports be provided to Council through the Salisbury Community Hub construction period. 3. That a market approach be undertaken commencing June 2018 to identify the level of interest in the café offer framed by the Café Principles outlined in Section 9.6 (Item 1.3.3, Policy and Planning, 21/05/18), with a further report on the outcomes of the market approach to be brought back to Council.
<p><u>Item No. 1.3.3</u> Salisbury Community Hub – Status Update Report</p>	<p>FURTHER COMMITTEE RECOMMENDATION:</p> <p>That ‘Salisbury Community Hub’ be endorsed as the name to be applied to the precinct incorporating the Community Hub Building and Civic Square.</p>

CO-ORDINATION

Officer:

Date:

ITEM	CR5.5
	COUNCIL
DATE	28 May 2018
HEADING	Budget and Finance Committee - Recommendations for Council Ratification
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER	Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 21 May 2018 and considered 11 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.5 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 6.0.1 – Future Reports for the Budget and Finance Committee

Item 6.0.2 - Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018

Item 6.1.1 – Loan Borrowings

Item 6.1.2 – Draft Fees and Charges 2018/19

Item 6.1.3 – Council Finance Report – April 2018

Item 6.4.1 – Higher Value Property Review

Item 6.4.2 – NAWMA 2018/19 Budget, Service Agreement and Business Plan

Item 6.4.3 – Belgravia Leisure 2018/19 Business Plan

Item 6.4.4 – Council Solutions 2018/19 Budget

Item 6.5.1 – Third Quarter Budget Review 2017/18

Item 6.6.1 – Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate

OR

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.5 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:
(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
Item No. 6.0.1 Future Reports for the Budget and Finance Committee	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. The information be received
Item No. 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018	<p>EXECUTIVE SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018 are presented for Budget and Finance Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 14 May 2018 be received and noted and that the following recommendations contained therein be adopted by Council: <p>IBDSC1 Future Reports for the Innovation and Business Development Sub Committee</p> <ol style="list-style-type: none"> 1. The information be received. <p>IBDSC2 Waste Transfer Station Update</p> <ol style="list-style-type: none"> 1. That the information be received.

	<p>2. That Green Waste Subsidies continue to be provided to City of Salisbury residents in 2018/19, with subsidised fees remaining unchanged and endorsed as outlined in attachment 1, Pooraka Waste Transfer Station Gate Fees 2018/19.</p> <p>3. At the June 2018 Council meeting adjustments be made to the 2018/19 operating budget to reflect the transfer of operations of the Waste Transfer Station to NAWMA effective 2nd July 2018.</p> <p>4. Note a lease has been executed in accordance with approved conditions, commencing 2 July 2018.</p> <p>IBDSC3 Program Review Status</p> <p>1. That the Program Review Update report be noted.</p> <p>2. That the current funding balance of \$130,984 for the Program Review initiative be transferred to Innovation and Business Development to provide funding for initiatives and reviews identified within the Terms of Reference of the Innovation and Business Development sub committee.</p>
<p>Item No. 6.1.1 Loan Borrowings</p>	<p>EXECUTIVE SUMMARY: This report, required as part of the Treasury Management Policy, provides Council with information regarding any proposed borrowings that may be required to fund the 2017/18 revised budget. Due to the revisions made as part of this year's Budget Reviews, the level of property development proceeds received and the estimated end of year balance of the Property Disposal Reserve, there are no new borrowings required at this time.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The information be received.</p> <p>2. No new loan borrowing facilities be established for the 2017/18 Financial Year, and that the balance of the Property Development Reserve at the end of the 2017/18 Financial Year be held to offset future borrowings in future years.</p>
<p>Item No. 6.1.2 Draft Fees and Charges 2018/19</p>	<p>EXECUTIVE SUMMARY: This report is to enable the endorsement of the 2018/19 Fees and Charges.</p>

COMMITTEE RECOMMENDATION:

That:

1. The Fees and Charges as set out in Attachment 1 to this report (Item No. 6.1.2, Budget and Finance Committee, 21/05/2018) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2018/2019 Fees and Charges Booklet accordingly.
2. The Manager Community Health & Wellbeing be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
3. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 by existing permanent user groups in accordance with the Memorandum of Understanding with Council.
4. The Manager Community Capacity and Learning be delegated authority to vary Library fees or Twelve25 fees for the purpose of introducing new programs and /or allowing for increases in supply costs.
5. The General Manager Community Development be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
6. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document as set out in the Access to Information section of the Fees and Charges document.
7. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
8. The Manager Economic Development be delegated authority to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
9. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking

	<p>of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing ‘in kind’ support to an event or activity or there is a community benefit to be achieved.</p> <p>10. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.</p>															
<p>Item No. 6.1.3 Council Finance Report – April 2018</p>	<p>EXECUTIVE SUMMARY: This report provides key financial data as at 30 April 2018 for the information of Council.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. The information be received 															
<p>Item No. 6.4.1 Higher Value Property review</p>	<p>EXECUTIVE SUMMARY: This report provides financial analysis of additional Higher Property Rate Remission scenarios as resolved in April when Council considered Budget and Finance Item 6.4.4 Higher Value Property Review, resolution 2482/2018.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. Information be received. 2. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis: <table border="1" data-bbox="662 1131 1316 1310"> <thead> <tr> <th>Tier</th> <th>Value Range</th> <th>Rate Adjustment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0-\$450,000</td> <td>0</td> </tr> <tr> <td>2</td> <td>\$450,001-\$500,000</td> <td>10%</td> </tr> <tr> <td>3</td> <td>\$500,001-\$605,000</td> <td>15%</td> </tr> <tr> <td>4</td> <td>>\$605,000</td> <td>35%</td> </tr> </tbody> </table>	Tier	Value Range	Rate Adjustment	1	0-\$450,000	0	2	\$450,001-\$500,000	10%	3	\$500,001-\$605,000	15%	4	>\$605,000	35%
Tier	Value Range	Rate Adjustment														
1	0-\$450,000	0														
2	\$450,001-\$500,000	10%														
3	\$500,001-\$605,000	15%														
4	>\$605,000	35%														
<p>Item No. 6.4.2 NAWMA 2018/19 Budget, Service Agreement and Business Plan</p>	<p>EXECUTIVE SUMMARY: This report provides a summary and highlights key aspects of the NAWMA 2018/19 Budget, NAWMA 2018/19 Business Plan and the 2018/19 Service Level Agreement between NAWMA and the City of Salisbury, which are attached for constituent Council endorsement.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Northern Adelaide Waste Management Authority Annual Budget and Business Plan 2018/19, as set out in Attachment 1 to this report, be endorsed. 3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2018), as set out in Attachment 2 to this report, be endorsed. 															

<p>Item No. 6.4.3 Belgravia Leisure 2018/19 Business Plan</p>	<p>EXECUTIVE SUMMARY: This report provides the Business Plans and proposed Fees and Charges for the three Recreation Centres and one Golf Course managed by Belgravia Leisure on Council’s behalf.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The 2017/18 Business Plans for the: <ul style="list-style-type: none"> • Gardens Recreation Centre, • Ingle Farm Recreation Centre, • Salisbury Recreation Precinct and; • Little Para Golf Course as set out in Attachments 1-4 to this report be approved, excluding the Fees and Charges components of the business plans. 3. The application for a liquor licence at the Little Para Golf Course be endorsed. 4. That staff bring back a report in June 2018 which details the financial implications if fees and charges are set at the same rates for like services (at the lowest rate) and with no increases from the 2017/18 rates. 										
<p>Item No. 6.4.4 Council Solutions 2018/19 Budget</p>	<p>EXECUTIVE SUMMARY: Council as a member of the Council Solutions Regional Subsidiary receives each year the proposed budget of the Authority for consideration. This report provides the draft budget and seeks consideration from Council.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The proposed Council Solutions Regional Subsidiary 2018/19 Annual Budget be noted. 										
<p>Item No. 6.5.1 Third Quarter Budget Review 2017/18</p>	<p>EXECUTIVE SUMMARY:</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$2,916,368 be credited to the Sundry Project Fund. This will bring the balance to \$2,916,368. 2. Funds be allocated for the following non-discretionary net bids: <table style="margin-left: 20px;"> <tr> <td colspan="2">OPERATING</td> </tr> <tr> <td>Road Reseal Program</td> <td style="text-align: right;">\$ 150,000</td> </tr> <tr> <td colspan="2">CAPITAL</td> </tr> <tr> <td>Waste Transfer Station Civil Works and Transformer</td> <td style="text-align: right;">\$ 560,000</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$ 710,000</td> </tr> </table> 	OPERATING		Road Reseal Program	\$ 150,000	CAPITAL		Waste Transfer Station Civil Works and Transformer	\$ 560,000	TOTAL	\$ 710,000
OPERATING											
Road Reseal Program	\$ 150,000										
CAPITAL											
Waste Transfer Station Civil Works and Transformer	\$ 560,000										
TOTAL	\$ 710,000										

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,206,368.)

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

Infrastructure South Australia

Submission	\$	40,000
Vietnamese Boat People Memorial	\$	20,000
TOTAL	\$	60,000

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,146,368.)

4. Council approve the following transfers:

1. Transfer \$12,000 Commonwealth HAF Revenue from Ryans Road – Emerald Green to Diment Road – The Reserve, as per Council Resolution 2423/2018.
2. Transfer \$54,869 to Walpole Road – Greentree Walk, \$21,932 to Ryans Road – Emerald Green, \$150,267 to Diment Road – The Reserve and \$65,326 to Whites Road – Riverwalk from Walpole Road Infrastructure Upgrade to a total value of \$292,394, as per Council Resolution 2423/2018.
3. Transfer \$150,000 operating from Field Services contractual services to the operating components of the Road Reseal Program, as per Council Resolution 2456/2018.
4. Transfer \$599,800 Capital income from Plant and Fleet Replacement Program to Asset Disposals and Fair Value Adjustments to reflect the appropriate accounting treatment in the current year, and transfer the residual of \$726,245 from the Plant and Fleet Replacement Program to Accumulated Surplus, reflecting that this income has already been received in the prior years.
5. Transfer \$30,000 from Irrigation Renewal to Tree Screen Renewal to address additional costs as a result of traffic control and increased tree removals, as per Council Resolution 2456/2018.
6. Transfer \$166,000 Wages and Salaries operating funds to capital to enable staff to capitalise time into the Asset Management Improvement Project, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.

	<p>7. Transfer \$140,000 from various capital projects to the Asset Management Improvement Project to fund the business case and initial project management resources, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.</p> <p>8. Transfer \$130,984 consulting expenditure from the Program Review Initiative to consulting expenditure within Innovation and Business Development, as per Item IBDSC3 Innovation and Business Development Sub Committee 14 May 2018.</p> <p>9. Transfer \$60,000 Internal Labour Recovery from Waste Transfer Station to Field Services.</p> <p>5. Council approve the following budget timing adjustments, that will result in a decrease in loan borrowings/increase in investments in the 2017/18 financial year and an increase in loan borrowings/decrease in investments in the 2018/19 financial year:</p> <table data-bbox="619 846 1310 1066"> <tr> <td colspan="2">Salisbury Oval Master Plan</td> </tr> <tr> <td>Implementation</td> <td>\$1,200,000</td> </tr> <tr> <td>Mawson Lakes Inter-change</td> <td>\$ 800,000</td> </tr> <tr> <td>Fleet – Sweepers</td> <td>\$ 700,000</td> </tr> <tr> <td>Waste Transfer Station Civil Works and Transformer</td> <td>\$ 560,000</td> </tr> </table> <p>6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.</p> <p><i>(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2017/18 will decrease by \$5,406,368 to an overall investment of \$5,723,570.)</i></p>	Salisbury Oval Master Plan		Implementation	\$1,200,000	Mawson Lakes Inter-change	\$ 800,000	Fleet – Sweepers	\$ 700,000	Waste Transfer Station Civil Works and Transformer	\$ 560,000
Salisbury Oval Master Plan											
Implementation	\$1,200,000										
Mawson Lakes Inter-change	\$ 800,000										
Fleet – Sweepers	\$ 700,000										
Waste Transfer Station Civil Works and Transformer	\$ 560,000										

<p>Item No. 6.6.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate</p>	<p>EXECUTIVE SUMMARY: This report details the Natural Resources Management (NRM) Levy for 2018/19, collected by way of a separate rate as required by the <i>Natural Resources Management Act 2004</i>. The report is for information with Council’s declaration of the separate rate planned for the June 2018 Council Meeting.</p> <p>COMMITTEE RESOLUTION:</p> <ol style="list-style-type: none"> 1. The information be received and the resolution for the Natural Resources Management separate rate be prepared for the June 2018 meeting of Council.
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CO-ORDINATION

Officer: CEO MG
Date:

ITEM 6.4.1FI

BUDGET AND FINANCE COMMITTEE

DATE 21 May 2018

PREV REFS Budget and Finance Committee 6.4.1 21/05/2018

HEADING Higher Value Property Review

AUTHOR Kate George, Manager Financial Services, Business Excellence

CITY PLAN LINKS 4.3 Have robust processes that support consistent service delivery and informed decision making.

SUMMARY This report provides financial analysis on the Higher Value Property Rate Remission as recommended by the Budget and Finance Committee meeting 21 May 2018 (Item 5.5 in this Council agenda).

RECOMMENDATION

1. Information be received.
2. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$450,000	0
2	\$450,001 - \$500,000	10%
2	\$500,001 - \$605,000	15%
3	>\$605,000	35%

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 For many years Council has recognised that higher value residential properties are subject to unreasonably high rates compared to similar properties in other Councils. This has been due to the relatively low average values of property in Salisbury compared to some other local government areas.
- 1.2 In order to address this problem and to ensure that there is a proper mix of development within the City, Council has provided a rate remission for residential properties above a certain value.

- 1.3 In April Council considered Budget and Finance Item 6.4.4 Higher Value Property Review and resolved that:

That a further report be provided informing Council of the effect of amending the value range of tier 2 to \$450,000, and increasing the rate adjustment for the middle tier to 20% and 25% (2482/2018)

- 1.4 A report was prepared for consideration at the May Budget and Finance Meeting, which detailed the financial impacts of these additional scenarios, with the recommendation being to remain with the tiers endorsed in April. A further option was proposed from the floor for consideration, and was recommended for Council consideration, and is reflected in the recommendation of this Further Information Item.
- 1.5 This report details the impacts of the further option proposed from the floor to enable an appropriate level of due diligence in the preparation of financial information and for this information to be considered by Council.
- 1.6 At the Budget and Finance meeting an estimate was provided of the financial impact of the proposed change. This estimate has been revised based on more detailed analysis and is provided for consideration in this report.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 N/A

2.2 External

2.2.1 Tier Remissions forms part of the rating strategy included in the Annual Plan which is available for Public Consultation during May 2018.

3. REPORT

- 3.1 Council resolved the Tier remissions in April 2018, with the extract of the minutes detailed below:

6.4.4 Higher Value Property Review

Moved Cr S White
Seconded Cr B Brug

1. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$500,000	0
2	\$500,001 - \$605,000	15%
3	>\$605,000	35%

**CARRIED
2481/2018**

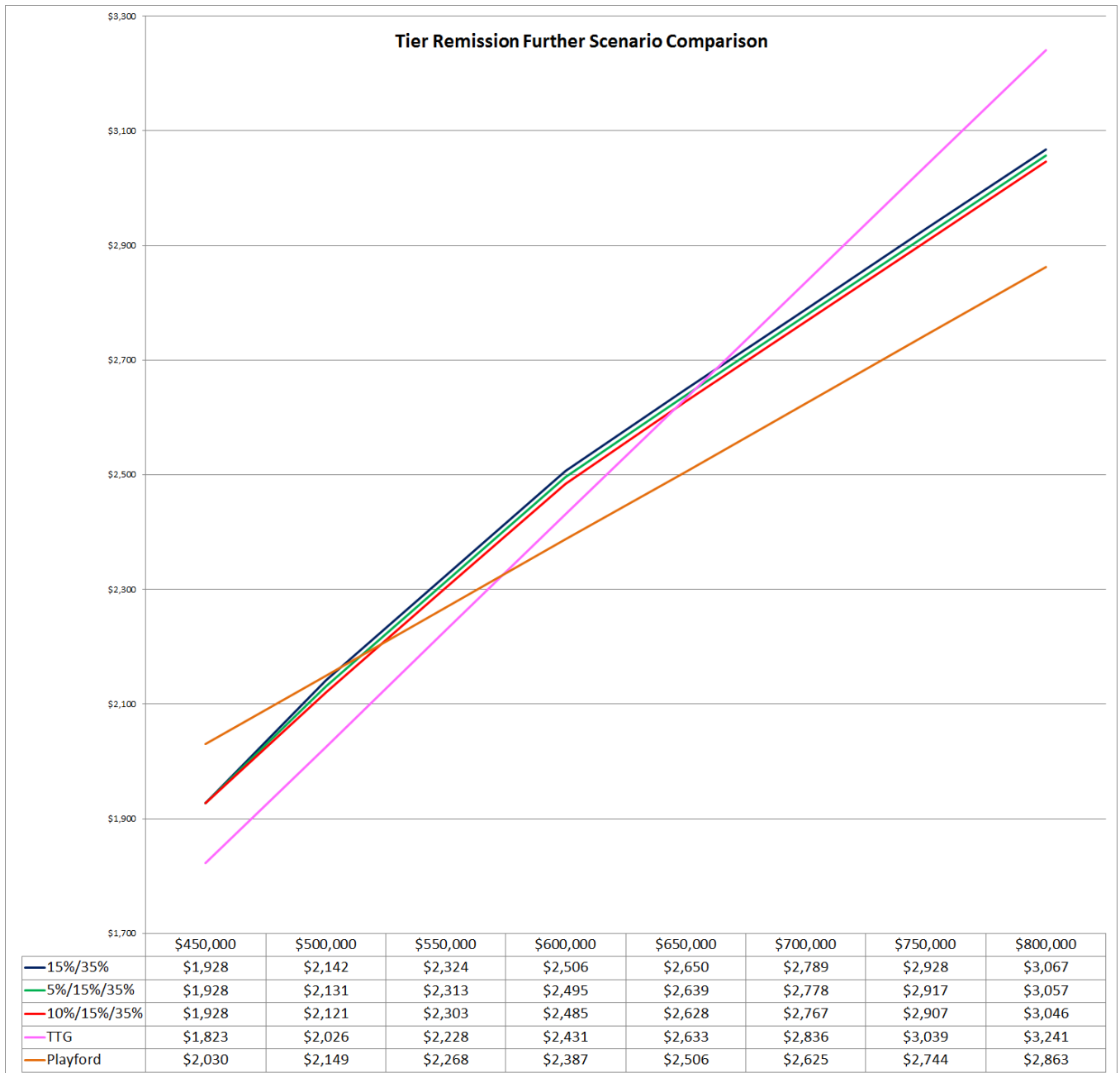
- 3.2 At that time Council also resolved through a separate motion that a further report on alternative scenarios be provided,.
- 3.3 Council considered the additional scenarios requested at the May Budget and Finance Meeting, at which time a further scenario was proposed, introducing an additional Tier.
- 3.4 The further option is detailed as:

Further Scenario 21/5/18		
2018/2019 Tier Remissions		
Tier	Value Range	Rate Adjustment
1	\$0 - \$450,000	0
2	\$450,001 - \$500,000	10% reduction
2	\$500,001 - \$605,000	15% reduction
3	> \$605,000	35% reduction

- 3.5 The table below provides the additional scenario proposed on the floor (red) together with the scenario current endorsed (navy), and a further scenario of 5% remission (green), and a graph of these results follows the table:

Higher Value Property Rebate - Impact on Sample Property Values						
Property Value	2018/19 Salisbury		Endorsed		2018/19 Salisbury	
	No Remission	15%/35%	5%/15%/35%	10%/15%/35%	TTG	Playford
<i>Rate in \$*</i>	0.004284	\$500 15% & \$605 35%	450 5% & 500 15% & 605 35%	450 10% & 500 15% & 605 35%	0.003972 2.00%	0.002332 + Fix Chg \$941 2.00%
\$450,000	\$1,928	\$1,928	\$1,928	\$1,928	\$1,823	\$2,030
\$500,000	\$2,142	\$2,142	\$2,131	\$2,121	\$2,026	\$2,149
\$550,000	\$2,356	\$2,324	\$2,313	\$2,303	\$2,228	\$2,268
\$600,000	\$2,570	\$2,506	\$2,495	\$2,485	\$2,431	\$2,387
\$650,000	\$2,785	\$2,650	\$2,639	\$2,628	\$2,633	\$2,506
\$700,000	\$2,999	\$2,789	\$2,778	\$2,767	\$2,836	\$2,625
\$750,000	\$3,213	\$2,928	\$2,917	\$2,907	\$3,039	\$2,744
\$800,000	\$3,427	\$3,067	\$3,057	\$3,046	\$3,241	\$2,863
\$900,000	\$3,856	\$3,346	\$3,335	\$3,324	\$3,646	\$3,101
\$1,000,000	\$4,284	\$3,624	\$3,614	\$3,603	\$4,051	\$3,338

* NB TTG & Playford rates 2017/18, increased by 2.00% to provide approx 2018/19 rates.



3.6 The table below illustrates the cost and number of properties that will benefit under each additional scenario and compared to the current financial year:

	2017/18 \$490k/\$595k	2018/19 Endorsed \$500k 15%/ \$605k 35%	2018/19 Scenario 4 \$450k 5%/ \$500k 15%/ \$605k 35%	2018/19 Scenario 5 \$450k 10%/ \$500k 15%/ \$605k 35%
Cost	\$277k	\$264k	\$301k	\$339k
No of properties	2,827	2,670	4,176	4,176

3.7 The additional cost associated with \$450k tier being introduced at a 5% remission and 10% remission compared with the endorsed scenario is \$37k and \$75k respectively, with the benefit provided to owners with property valued between \$450k and \$500k is \$9k and \$18k respectively. The total cost of introducing an additional tier is the equivalent of 0.04% and 0.08% rate increase respectively.

4. CONCLUSION / PROPOSAL

4.1 Council may wish to resolve as recommended by the Budget and Finance Committee that:

The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	\$0-\$450,000	0%
2	\$450,001-\$500,000	10%
3	\$500,001-\$605,000	15%
4	>\$605,000	35%

CO-ORDINATION

Officer:

Date:

ITEM	CR5.6
	COUNCIL
DATE	28 May 2018
HEADING	Resources and Governance Committee - Recommendations for Council Ratification
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER	Chief Executive Officer

EXECUTIVE SUMMARY

The Resources and Governance Committee met on 21 May 2018 and considered 6 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.6 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 3.0.1 – Future Reports for the Resources and Governance Committee

Item 3.3.1 – Immunisation Services – Review of Clinics

Item 3.6.1 – Review of Compliments, Comments and Complaints Handling Procedure

Item 3.6.2 – Review of Prudential Management Policy

Item 3.6.3 – Review of Temporary Road Closures Policy

Item 3.6.4 – Variations to Delegations.

OR

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.6 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
Item No. 3.0.1 Future Reports for the Resources and Governance Committee	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATIONS: That:</p> <ol style="list-style-type: none">1. The information be received
Item No. 3.3.1 Immunisation Services – Review of Clinics	<p>EXECUTIVE SUMMARY: Recently Councils Immunisation services were reviewed as part of procurement process to offer a tender for the service and also to address a strategic recommendation from the Public and Environmental Health Services Program Review to conduct a detailed review of the current immunisation service delivery with the aim to improve participant volume per clinic hours.</p> <p>This report presents the outcomes of the review and opportunities to review clinic times in order to maximise participation rates at each clinic along with opportunity for alternative catch up evening clinic. Any amendments to clinic times and service levels would be introduced from 1 July 2018.</p> <p>COMMITTEE RECOMMENDATIONS: That:</p> <ol style="list-style-type: none">1. The information be received.2. The amended childhood immunisation clinics from 1 July 2018 be endorsed as follows:<ol style="list-style-type: none">a. Ingle Farm Clinic - every 1st and 3rd Friday 9am – 12noon.b. Burton Clinic - every 2nd and 4th Wednesday 9am - 12noon.c. Salisbury East Clinic – every 2nd and 4th Wednesday - 1.30pm – 4.30pm.d. Mawson Lakes – once a month (night to be determined) 4pm – 7pm.

	Noting that a publicity campaign in relation to the revised clinic hours and services will be initiated in the lead up to the changes.
Item No. 3.6.1 Review of Compliments, Comments and Complaints Handling Procedure	<p>EXECUTIVE SUMMARY: This report provides information regarding the review of the Compliments, Comments and Complaints Handling Procedure.</p> <p>COMMITTEE RECOMMENDATIONS:</p> <ol style="list-style-type: none"> 1. The information be received 2. That the Compliments, Comment and Complaints Handling Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 21/05/2018) be endorsed.
Item No. 3.6.2 Review of Prudential Management Policy	<p>EXECUTIVE SUMMARY: This report presents the Prudential Management Policy to Council for consideration and endorsement, following the results of the Legislative Compliance Audit performed as part of the Program Review conducted on the CEO and Governance Department.</p> <p>COMMITTEE RECOMMENDATIONS: That:</p> <ol style="list-style-type: none"> 1. The Prudential Management Policy as set out in Attachment 1 to this report (Resources and Governance Committee 3.6.2, 21/05/2018), be endorsed.
Item No. 3.6.3 Review of Temporary Road Closures Policy	<p>EXECUTIVE SUMMARY: This report presents the Temporary Road Closures Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and only minor editorial changes are required.</p> <p>COMMITTEE RECOMMENDATIONS: That:</p> <ol style="list-style-type: none"> 1. The Information be received. 2. The Temporary Road Closures Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 21/05/2018), be endorsed.
Item No. 3.6.4 Variations to Delegations	<p>EXECUTIVE SUMMARY: The Local Government Association (LGA) periodically distributes information relating to delegations that require changes to be actioned by Council. These changes are usually as a result of legislative amendment or to correct errors that have been identified.</p> <p>Norman Waterhouse has updated the delegations templates to reflect changes to legislation as contained within LGA Circular 19.6 dated 8 May 2018.</p> <p>This report sets out changes required to City of Salisbury delegations in response to the changes made to the delegations templates.</p>

COMMITTEE RECOMMENDATIONS:

That:

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 4 June 2018 of those powers and functions under the following:

1.1 *Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008*

- Regulation 83(3) – Attachment 2

1.2 *Local Government Act 1999*

- Sections 224 and 225(1), – Attachment 3

Delegations made under Development Act 1993

2. In exercise of the powers contained in Sections 20 and 34(23) of the *Development Act 1993*, the powers and functions under the *Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008* contained in the proposed Instrument of Delegation forming Attachment 2 to this report (Attachment 2, Item No. 3.6.4, Resources and Governance Committee, 21/05/2018) are hereby delegated from 5 June 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008* as follows:

- Regulation 83(3) – Attachment 2

3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008*.

Delegations Made under the Local Government Act 1999

4. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the *Local Government Act 1999* contained in the proposed Instrument of Delegation forming attachment 3 to this report (Attachment 3, Item No. 3.6.4, Resources and Governance Committee, 21/05/2018), are hereby delegated from 5 June 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions

	<p>and / or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the following Act:</p> <p><i>Local Government Act 1999</i></p> <ul style="list-style-type: none"> • Sections 224, 225(1), 225(4), 225A(1) and 225A(4) – Attachment 3 <p>5. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the <i>Local Government Act 1999</i></p>
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CO-ORDINATION

Officer:

Date:

ITEM	CR5.7
	COUNCIL
DATE	28 May 2018
HEADING	Works and Services - Committee Resolutions for Council Ratification
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
APPROVING OFFICER	Chief Executive Officer

EXECUTIVE SUMMARY

The Works and Services Committee met on 21 May 2018 and considered 7 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

1. That Council adopt the recommendations of the Works and Services Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.7 on the agenda for the Council meeting held on 28 May 2018), and listed below:

Item 2.0.1 - Future Reports for the Works and Services Committee

Item 2.1.1 - Community Gardens in Reserves

Item 2.2.1 - Disability Programs

Item 2.5.1 - Sporting and Community Clubs - Lease Agreement Renewals

Item 2.5.2 - Grant of Easement - Portion of Edinburgh North Detention Basin Reserve

Item 2.6.1 - Capital Works Report - May 2018

Item 2.6.2 - Para Hills Community Hub Project Update

OR

1. That Council adopt the recommendations of the Works and Services Committee meeting on 21 May 2018, contained in the report to Council (Item No. CR5.7 on the agenda for the Council meeting held on 28 May 2018), and listed below, with the exemption of Items ## and ## which will be considered separately:
(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<u>COMMITTEE AGENDA ITEM NO. and TITLE</u>	<u>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</u>
Item No. 1.0.1 Future Reports for the Works and Services Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: That: 1. The information be received.
Item No. 2.1.1 Community Gardens in Reserves	EXECUTIVE SUMMARY: This report provides a response to council resolution 1842/2017 which stated: <i>Staff report back on a comprehensive review of community gardens in reserves.</i> COMMITTEE RECOMMENDATION: That: 1. The report be noted. 2. Staff prepare a business case which explores options and cost implications for the establishment of a Salisbury Community Gardens program. 3. That staff liaise with the local schools around Heyford Reserve to see if they will take ownership of the community garden.
Item No. 2.2.1 Disability Programs	EXECUTIVE SUMMARY: The roll out of the NDIS in the Northern region from 1 July 2017 resulted in changes in funding arrangements for the three disability specific programs – Fun on Friday, The Shed and Salisbury Social Group. Under the Community Health and Wellbeing division the City of Salisbury has become a registered NDIS provider to continue supporting participants as they transition to NDIS scheme funding arrangements.

	<p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. Information to be received. 2. Note the successful grant application for Information, Linkages and Capacity Building (ILC) Program for \$364,040.00 (GST exclusive) to build capacity of people with disability to access NDIS services. 3. That support continues for disability services provision in 2018-19 as staff explore further options under NDIS. 4. Staff to provide an update report on the Salisbury Home and Community Care Business Model with recommendations on future options for the council in regarding disability and ageing sectors in December 2018.
<p>Item No. 2.5.1 Sporting and Community Clubs – Lease Agreement Renewals</p>	<p>EXECUTIVE SUMMARY: This report recommends that Council resolve to enter into a new standard lease agreement with clubs for a term of five (5) years commencing on 1 October 2018, with changes to the standard lease agreement as outlined in the attached.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 202 of the Local Government Act 1999, it is recommended that Community and Sporting Clubs occupying Council facilities as contained in Attachment 1 to this report (Works and Services, 21/05/2018 Item 2.5.1) be offered the new standard Lease Agreement and Sub License Agreement reflecting the changes noted in Attachment 2 to this report (Works and Services, 16/04/2018 Item 2.5.1) (if applicable to that Club) for a term of five years, commencing on 1 October 2018 with rent to be calculated using Council’s current Club Fee Policy. 2. The Salisbury Invitation Racing Pigeon Club are to be offered the new standard Lease Agreement reflecting the changes noted in the Attachment 2 to this report (Works and Services, 21/05/2018 Item 2.5.1) (if applicable to that club) for a term of 12 months commencing on 1 October 2018 with rent to be calculated using Council’s current Club Fee Policy. 3. The Hungarian Culture Welfare Club are to be offered the new standard Lease Agreement reflecting the changes noted in Attachment 2 to this report (Works and Services, 21/05/2018 Item 2.5.1) (if applicable to that club) for a term of two years commencing on 1 October 2018 with rent to be calculated using Council’s current Club Fee Policy. 4. The Grounds Leases currently in place with Scouts SA be renewed in their current format. 5. Amendments be made to the existing Lease Agreement to better reflect the responsibilities of both Council and Lessees as defined in Attachment 2 to this report (Works and Services, 21/05/2018 Item 2.5.1).

<p>Item No. 2.5.2 Grant of Easement – Portion of Edinburgh North Detention Basin Reserve</p>	<p>EXECUTIVE SUMMARY: This report recommends that Council grant an easement in favor of Pondeen Pty Ltd over a portion of land known as Edinburgh North Detention Basin Reserve, for water supply and sewerage purposes.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. Council grant an easement to Pondeen Pty Ltd for water supply and sewerage purposes over portion of Allotment 102 Deposited Plan 84266 as delineated in the attached plan Attachment 1 (Item 2.5.2 Works and Services Committee 21 May 2018) for consideration of \$5,000 plus GST with the applicant responsible for all costs associated with the preparation and lodgement of necessary documentation and plans. 2. The Manager Property and Buildings be authorised to arrange all necessary consents required for the granting of the requested easement.
<p>Item No. 2.6.1 Capital Works Report – May 2018</p>	<p>EXECUTIVE SUMMARY: The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 21 May 2018) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.
<p>Item No. 2.6.2 Para Hills Community Hub Project Update</p>	<p>EXECUTIVE SUMMARY: This report contains an update on the Para Hills Community Hub project, including the change management process to date, the proposed management model and facility business plan.</p> <p>COMMITTEE RECOMMENDATION: That:</p> <ol style="list-style-type: none"> 1. The report is noted. 2. That the ‘lead tenant’ (City of Salisbury acting as lead tenant) governance and management model to operate the Para Hills Community Hub be endorsed. 3. That a new formal partnership is established through a detailed Memorandum of Understanding (MOU) which is negotiated and developed in relation to the strategic and operational outcomes for the Para Hills Community Hub between Council and The Paddocks Centre Association.

	<ol style="list-style-type: none"> 4. Approve the room 2018/2019 hire rates (contained Attachment 1), for the Para Hills Community Hub and adopt for inclusion in the Council’s fees and charges. 5. That the Para Hills Community Hub increase operating span of hours across 7 days, from 42.5 to 57 hours per week, being a service level increase of 14.5 hours per week to improve community accessibility and to maximise community use of the Para Hills Hub and that a budget bid for \$40,000 reflecting the cost impact of the service level increase be included in the 2018/19 budget deliberations. 6. To enable the service delivery change at the Para Hills Community Hub a New Initiative Bid of \$40,000 be included in the 2018/19 budget deliberations as a late item. 7. That an update report detailing any cost impacts and income, including the governance model, be brought back to Council after 3 months of operation of the Para Hills Community Hub.
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CO-ORDINATION

Officer:

Date:

ITEM	6.1		
	COUNCIL		
DATE	28 May 2018		
PREV REFS	STCSC	STCSC3	09/07/2012
	STCSC	STCSC1	13/08/2012
	PRSC	PRSC3	10/02/2014
	Policy and Planning Committee	1.3.3	20/04/2015
	Policy and Planning Committee	1.10.2	20/07/2015
	Policy and Planning Committee	1.10.1	21/09/2015
	Policy and Planning Committee	1.10.1	20/06/2016
	Policy and Planning Committee	1.10.2	18/07/2016
	Policy and Planning Committee	1.3.1	15/08/2016
	Policy and Planning Committee	1.10.1	12/12/2016
	Policy and Planning Committee	1.10.1	20/02/2017
	Policy and Planning Committee	1.10.1	17/07/2017
	Policy and Planning Committee	1.7.1	21/08/2017
	Policy and Planning Committee	1.3.4	18/09/2017
	Policy and Planning Committee	1.3.1	16/10/2017
	Policy and Planning Committee	1.3.2	11/12/2017
	Policy and Planning Committee	1.10.1	11/12/2017
	Resources and Governance Committee	3.6.1	16/04/2018
	Council	GB1	23/04/2018
	Policy and Planning Committee	1.3.3	21/05/2018

HEADING	Salisbury Community Hub – Principal Contractor Engagement and Program Update
AUTHOR	Chantal Milton, Manager Strategic Development Projects, City Development
CITY PLAN LINKS	1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice. 3.2 Have interesting places where people want to be. 4.4 Embed long term thinking, planning and innovation across the organisation.

SUMMARY The Principal Contractor procurement process has been completed with Hansen Yuncken engaged on 21 May 2018 as the Principal Contractor for the Salisbury Community Hub.

Hansen Yuncken have, as part of their tender, provided an indicative construction program to finalise the design to 100% and complete construction under the novated Design and Construct procurement model with a target Practical Completion date in July 2018, representing an improvement on the initial program presented to Council.

The budget position achieved through the competitive commercial tendering, is presented under a separate confidential report (Item GB2, Council, 28/05/2018), to protect Council’s and the Principal Contractor’s commercial interests.

This report should be read in conjunction with the Salisbury Community Hub project update report provided to the Policy and Planning Committee (Item 1.3.3, Policy and Planning, 21/05/2018).

RECOMMENDATION

1. That the report be received, and the current status of the Salisbury Community Hub project be noted.

1. ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Salisbury Community Hub is a significant strategic project that will redefine how we provide services to and interact with our community while also contributing towards the delivery of Council’s endorsed Salisbury City Centre renewal agenda.

- 1.2 A site for the Community Hub was confirmed by Council in July 2016 (Item 1.10.2 Policy and Planning 18/07/2016) and subsequent negotiations commenced to enter into a land contract with the DiMauro Group and resolve the conditions precedent required to secure the preferred site adjacent the Civic Square that is part of the Parabanks Shopping Centre. The land settlement was completed on 17 May 2018.
- 1.3 An updated decision milestone program with identified project hold points was endorsed by Council (Item 1.10.2, Policy and Planning Committee 17/07/2017) as part of Council outlining a structured design program to take the design through to approximately 50% detailed design status, including concurrent community engagement and pre-determined Council decision hold points. The final hold point was achieved in December 2017 with the decision to proceed to tender and construction of the Salisbury Community Hub project in 2018 subject to the negotiated tender being within Council's allocated capital budget (Item 1.3.2, Policy and Planning, 11/12/2017).
- 1.4 This report provides an update and confirms the engagement of Hansen Yuncken as the project Principal Contractor and details of the negotiated construction program.

2. CITY PLAN CRITICAL ACTION

- 2.1 The Salisbury City Centre Community Hub project relates directly to the following City Plan critical actions:
 - 2.1.1 Progress the revitalisation of the Salisbury City Centre including:
 - resourcing place management and activation; and
 - encouraging and supporting private sector investment.
 - 2.1.2 Deliver a new community hub in the Salisbury City Centre incorporating library, civic facilities, offices and commercial space to stimulate investment opportunities.

3. CONSULTATION / COMMUNICATION

- 3.1 Internal
 - 3.1.1 The Executive Group, key Divisional Managers and specialist disciplines across Council continue to be closely involved in this project.
 - 3.1.2 Elected Members were provided with an update on the status of the tender process at a confidential informal briefing on Monday 21 May 2018 ahead of a public announcement of the successful tenderer and construction program on Wednesday 23 May 2018.
- 3.2 External
 - 3.2.1 A media and key stakeholder event was held with joint media releases and briefings released through both Council and Hansen Yuncken on 23 May 2018 announcing the engagement of the Principal Contractor and timing for commencement of construction.

- 3.2.2 An ongoing campaign of media stories relating to the project, with a focus on Northern Adelaide Economic benefit and Salisbury City Centre renewal investment, will be released over coming weeks and months as construction commences.
- 3.2.3 Trader information packages with information on the project were distributed to Salisbury City Centre owners and traders in close proximity to the Salisbury Community Hub site in tandem with the announcement of the Principal Contractor. Hansen Yuncken will work closely with Council staff to prepare all the necessary traffic management plans and stakeholder communication and engagement information, informed by a detailed Site Management Plan, to pro-actively manage communication and sharing of information throughout construction.
- 3.2.4 A ground breaking event is to be held in June 2018 (date to be confirmed), to celebrate the official commencement of works on the Salisbury Community Hub project.

4. PRINCIPAL CONTRACTOR ENGAGEMENT

- 4.1 The official announcement of Hansen Yuncken as the Principal Contractor for the Salisbury Community Hub was undertaken on 23 May 2018, with this major project milestone communicated through a range of media communication channels.
- 4.2 Hansen Yuncken is a “Tier 1” construction company that has been in business in Australia for 100 years. They have a significant portfolio of projects ranging in value from \$0.5m to \$500m, including community, universities and schools delivered under a range of contracting models. Hansen Yuncken has previous experience working within the Northern Region of Adelaide and has established contacts within Northern Adelaide suppliers. Hansen Yuncken demonstrated significant experience working within constrained city centre locations with high pedestrian volumes, and in building proactive relationships with local traders and communities to minimise impacts of construction.
- 4.3 The Principal Contractor procurement process was structured to maximise local procurement and construction resourcing from the northern Adelaide region. Both the open Expression of Interest (EOI) and select Request for Tender (RFT) included assessment weightings relating to local job policies and sought demonstrated previous experience with local suppliers and contractors. The tender field was required to demonstrate commitment to work with Council to further increase the benefits returned to the northern region as a result of the project. The negotiated contractual obligations with Hansen Yuncken include:
- Maximising local labour hours, with a minimum target set for the project of 15% total labour hours to be undertaken by apprentices, trainees, Aboriginal and Torres Strait Islander people, local people with barriers to employment and for upskilling. This commitment is a contract condition and will be monitored through a Workforce Participation Plan that will be prepared by Hansen Yuncken.

- Hansen Yuncken has committed to a minimum of 40% of total labour hours (including sub-contractor labour) being sourced from the Northern Adelaide Region. This outcome will be monitored quarterly through the Project Control Group and be transferred as a contractual commitment between the Principal Contractor and their nominated sub-contractors.
 - Hansen Yuncken has committed to the production of a Local Supply Plan, to detail the sourcing of local supply items including, but not limited to, supply assembly, raw materials, lease/hire of major equipment, heavy machinery and consumables, purchase of items of merchandise and safety equipment, food and beverage. The minimum target is for 20% of the value of the materials supply component of the construction contract to be via Northern Adelaide suppliers with an objective to exceed this target.
 - Hansen Yuncken has also committed to Australian steel comprising 90% of the steel to be used in the construction of the Hub.
- 4.4 With the appointment of Hansen Yuncken as the Principal Contractor site establishment and demolition works have a target commencement date of June 2018. Concurrent with early works on site, design documentation will be undertaken by the Principal Contractor to complete the drawings to 100%, applying the Principal Contractor's construction knowledge to the final construction design. The finalisation of the design process will include staged building rules approval.

5. ORDER OF COSTS ANALYSIS

- 5.1 Rider Levett Bucknall (RLB) was engaged directly by Council for the life of the project as cost managers on the project, responsible for managing the cost plan and providing monthly reports against this cost plan and allocated capital budget for review by the Project Control Group. The Cost Manager also has a direct involvement with the Project Client Representative (PCR), Design Team and Principal Contractor, providing ongoing monitoring of evolving construction design and documentation against cost targets and typical project benchmarks, analysis of life cycle costs, value management workshops, negotiation and evaluation of tender schedule of rates and the Principal Contractor negotiated contract sum. During construction the Cost Manager will have an active role in assessing any variations and evaluation of monthly progress payment claims.
- 5.2 As part of selecting the preferred site for the Salisbury Community Hub (Item 1.10.2, Policy and Planning 18/07/2016), Rider Levett Bucknall (RLB) in their role on the Advisory Group prepared a preliminary order of costs using benchmark values against the starting floor area assumptions. This order of costs established the total capital budget of \$43.82 million adopted in the 2016/17 Annual Plan.
- 5.3 RLB prepared a pre-tender estimate at approximately 50% design completion (Item 1.3.2, Policy and Planning, 11/12/2017) and confirmed that the 50% drawings were within the established project capital budget, retaining construction contingencies, prior to the release to tender. The competitive Request for Tender (RFT) process and final negotiated Contract Sum with the Principal Contractor was within the overall project capital budget. Further details of project budget position is presented separately under confidential report (Item 13.2, Council, 28/05/17) to protect Council's commercial negotiation position through the administration of the contract to Final Completion and to protect the Principal Contractor's commercial interests.

- 5.4 Further documentation and investigation continues to refine cost estimates on additional items not covered by the Principal Contractor scope, within the overall project capital budget, including: demolition of 12 James Street and replacement carparking construction; furniture, fittings and equipment (FF&E); decanting; telecommunication and authority charges that are the responsibility of the Principal; and the potential for additional Civic Square works linked to future grant funding applications as outlined (Item 1.3.3, Policy and Planning, 21/05/2018).
- 5.5 The capital expenditure for a building of this scale needs to be balanced against operational costs. As design is completed through to 100% with the Principal Contractor, Council will continue to closely monitor and inform selections seeking to find operational efficiencies and reduced maintenance costs. As documentation is completed it will also be possible for Council to better understand final lifecycle cost (including operational costs) for final selections of plant and equipment.
- 5.6 The Principal's Project Requirements that formed the tender package upon which Hansen Yuncken was engaged requires the Principal Contractor to achieve ESD initiatives that reflect equivalent 5 star Green-star approach and performance specifications. It is not intended to formally certify the Green Star rating but it will be the responsibility of the Principal Contractor to demonstrate the building achieves the set sustainability rating as part of the completion of documentation and selection of final mechanical plant and equipment.
- 5.7 Value management/value engineering was a key component of the tender evaluation with a range of improved value outcomes, operational efficiencies and cost savings in the design and specification identified by both the Contractor and Council during the tender negotiation phase that formed the final contract sum. Noting that not all of these items resulted in a cost saving but also items adopted at a cost but considered to improve the value for money outcome for the community.
- 5.8 Value management has been a core focus across all phases of the design and tender period seeking to identify potential savings on the project without impacting on the facility design, quality or functionality. This value management focus will continue through the balance of the design completion with the Principal Contractor who will continue to implement a structured value management process with a cost sharing contract term negotiated for any further value management items that are identified. This process will continue to look not only for further potential savings against the total capital budget but also improved scope or service offering for the same funds to maximise the value from the investment delivered to the community through this project.

6. CONSTRUCTION PROGRAM

- 6.1 The construction program for the completion of design and construction phases has been updated to reflect the outcomes of the Principal Contractor Tender. Hansen Yuncken as part of their Tender offered a project delivery program that establishes a project Practical Completion date of July 2019. This may result in both a time saving and potential cost saving (through reduced monthly fees associated with project management across the construction period) to the original forecasts.

- 6.2 A compressed construction program compared to that originally envisaged has a range of benefits to the project and broader Salisbury City Centre stakeholders, reducing the period of inconvenience for city centre traders / visitors, reflected in the summary table below. The proposed construction program includes standard allowances for weather and other delay factors within the construction contract.

Key Program Phases and Council Decision Milestones – Design & Construction Program	Forecast Project Timeline
Concept Design (15% Design) Endorsement and Section 48 Prudential Report - Complete	April – June 2017 Council decision 24 July 2017 –Endorsed project to proceed to design development
Design Team – Design Development Phase (30% Design) - Complete	Late July – Mid September 2017 Council decision 25 September 2017 – Endorsed project to proceed to detailed design
Principal Contractor Engagement – Step 1 - Complete	Expression of Interest Open Market Call November 2017
Development Plan Consent target date City of Salisbury Development Assessment Panel	Staged Consents Tree Removal Approved 17 November 2017 Salisbury Community Hub Approved 23 January 2018
Pre-Tender Cost Estimate – 50% Design (FINAL HOLD POINT) - Complete	Late September to Mid December 2017 Council decision 18 December 2017 – Endorsed project to proceed to Request for Tender and Principal Contractor engagement.
Principal Contractor Engagement and novation of Design Team -Request for Tender Process	Completed 21 May 2018, Principal Contractor contract executed with negotiated tender submission within the approved project capital budget of \$43.82million
Building Works / Fit-out and external landscape and streetscape upgrades NOTE: Council election caretaker period September-November 2018	Late May 2018 –July 2019 Community Hub target open date August 2019. Updated to reflect the saving offered by the Tender Program
Target date for EOI Market Approach for Council Owned Sites (Len Beadell Library and others to be determined)	Target date mid/late 2018
Demolition of existing Civic Centre and construction of new carpark	Target date December 2019

7. CONCLUSION / NEXT STEPS

- 7.1 This report presents the outcomes of the Principal Contract procurement phase for the Salisbury Community Hub project and should be read in association with the

detailed procurement and budget update presented confidentially (Item GB2, Council, 28/05/2018).

2. **CO-ORDINATION**

Officer: EXECUTIVE GROUP

Date: 23.05.18

MOTION ON NOTICE 7.1

COUNCIL

HEADING Cardboard Box Recycling Collection Scheme

AUTHOR David Bryant, Councillor - Hills Ward, Mayor & Elected Members

Cr David Bryant has submitted the following Notice of Motion:

Councillor Bryant will move the following motion and seek a seconder to facilitate consideration by the Council:

1. That staff provide a report to Council to look into costs and logistics of introducing a cardboard box recycle collection scheme similar to what is currently being used in the Adelaide City Council.

ADMINISTRATION COMMENT:

This type of service is not contained within the NAWMA Business Plan or longer term strategy.

A new dedicated collection vehicle would need to be purchased to service a cardboard-only stream.

Preliminary investigations indicate that the City of Adelaide are looking to move away from a specialised cardboard recycling scheme.

NAWMA's Materials Recovery Facility (MRF) recycling plant is designed for small cardboard boxes that are able to fit inside a wheel bin. The MRF is not designed to accommodate the larger sized and stacked business generated cardboard. Any business generated cardboard would need to be separately baled, or presented to an alternative recycling facility.

NAWMA understands that many commercial recycling collection companies provide cardboard-only bins at no cost, or even a small rebate for business owners. This may be an option that could be promoted for the business community.

Providing accurate costs of such a service would require detailed modelling.

CO-ORDINATION

Officer: MG

Date:

ITEM 8

COUNCIL

DATE 28 May 2018

HEADING Mayor's Diary

RECOMMENDATION

1. That this information be noted.

Date	Time	Function
21/04/2018	10:00 AM	Youth week Market
22/04/2018	10:00 AM	Cross of Sacrifice Service
22/04/2018	01:00 PM	Ramsay Volunteers Thank You BBQ
23/04/2018	02:30 PM	Catch up with PA - Documents to be signed etc
23/04/2018	03:00 PM	Meeting with Resident
23/04/2018	03:30 PM	Pre-Council Meeting
23/04/2018	04:00 PM	Meeting with Michael Brown - New MP for Playford
23/04/2018	05:30 PM	Briefing by President and CEO of LGA
23/04/2018	06:30 PM	Council Meeting
24/04/2018	10:00 AM	Watershed Art Prize Judging
24/04/2018	11:30 AM	Briefing for Mayor - Watershed Art Prize
24/04/2018	03:00 PM	Meeting with resident re zoning
24/04/2018	12 Noon	Meet with PA - Minutes for signing and paperwork
25/04/2018	06:00 AM	ANZAC Day - Dawn Service
26/04/2018	11:00 AM	Resident re safety and cameras
26/04/2018	06:30 PM	Neighbourhood Watch - Community Safety Forum
27/04/2018	06:30 PM	Watershed Art Prize Exhibition Opening and Prize Presentation
28/04/2018	10:00 AM	Salisbury Motorcycle Showcase
1/05/2018	09:30 AM	Save the Date: Coastal Forum
1/05/2018	10:00 AM	5 PBA FM Radio - Spotlight on Salisbury
1/05/2018	11:30 AM	Time with PA - Signing and Speeches
1/05/2018	01:00 PM	Meeting with Stuart Zyhajlo, Business Development Manager' Hot Property Group
2/05/2018	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
2/05/2018	11:00 AM	Mayor/CEO/EA
2/05/2018	03:00 PM	Salisbury Service Awards Ceremony
2/05/2018	12 Noon	Meeting with Staff from Polaris

3/05/2018	11:00 AM	Resident
3/05/2018	01:00 PM	Salisbury medical Centre
3/05/2018	01:30 PM	Jean Bates from Helping Hand Age Care Mawson Lakes
4/05/2018	06:00 PM	INFORMAL SPEECH - Farewell to Paddocks Dinner
4/05/2018	08:00 PM	Northern Districts Athletics Club 2017/2018 Seniors Presentation Evening
5/05/2018	10:00 AM	Meeting residents
5/05/2018	11:00 AM	Salisbury Stitchers - Biggest Morning Tea
5/05/2018	11:30 AM	Funeral of Domonic Calabria
7/05/2018	09:30 AM	Meeting with Resident
7/05/2018	10:30 AM	SPEECH - Netherlands Liberation Day Ceremony
7/05/2018	11:00 AM	National Military Vehicle Museum - Visit
7/05/2018	01:00 PM	Meeting with resident
7/05/2018	04:00 PM	Marketing and Communications Review
7/05/2018	06:30 PM	Informal Strategy
8/05/2018	09:00 AM	Photo & Video Opportunity for Walking Challenge
8/05/2018	10:30 AM	SPEECH - The South Australian Country Women's Association Morning Tea
8/05/2018	06:30 PM	Audit Committee of Council
8/05/2018	06:30 PM	CEO Review Committee
10/05/2018	12:45 PM	Resident business
11/05/2018	09:30 AM	Meeting with Jon Gee
11/05/2018	10:30 AM	Office Time with PA - signing and Invitations
11/05/2018	06:00 PM	2018 Channel 9 Young Achiever Awards Gala Presentation Dinner
12/05/2018	03:30 PM	SPEECH NOTES - Bhutanese Association 10th Settlement Day
14/05/2018	09:00 AM	Meeting
14/05/2018	04:00 PM	Advice from Mayor re protocols/gift giving/speeches etc for delegation to Japan
14/05/2018	06:30 PM	Innovation and Business Development Sub Committee
14/05/2018	06:30 PM	Sport, Recreation & Grants Committee
18/05/2018	09:30 AM	Briefing with Michael Bennington - Channel 7 Interview
18/05/2018	10:00 AM	Channel 7 Interview - RAAF PFAS Contamination
18/05/2018	10:30 AM	Meeting with PA - Signing etc
18/05/2018	04:00 PM	Dinner with resident
19/05/2018	12 Noon	Kirat Ubhauri Festival 2018
20/05/2018	10:30 AM	Commemoration of the Genocide of Pontos
20/05/2018	04:30 PM	Iftar Dinner (Partner invited)
21/05/2018	09:30 AM	Opening of Family Centre and Childrens Art Exhibition
21/05/2018	11:00 AM	Meeting with Hon Zoe Bettison

21/05/2018	12:30 PM	Catch up re a Code of Conduct
21/05/2018	01:30 PM	Felicia from Norman Waterhouse re Code of Conduct Matter re a Councillor
21/05/2018	04:00 PM	Meet and greet Mark Rosenboom with John
21/05/2018	05:00 PM	Briefing for Mayor on Hub Launch
21/05/2018	06:00 PM	Elected Members Briefing: Salisbury Community Hub Update
21/05/2018	12 Noon	Meeting with Resident - Ms Dianne Rishworth
22/05/2018	03:00 PM	National Volunteer Week
22/05/2018	06:30 PM	National Volunteer Week
23/05/2018	01:00 PM	ICE WaRM '10 Year Exhibition' Luncheon
23/05/2018	12 Noon	Hold for possible media event

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
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ITEM	11.1
	COUNCIL
HEADING	Question on Notice - Transitional Arrangements with Belgravia
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance

Cr C Buchanan asked a question in relation to the transitional arrangements with Belgravia - what level of subsidy Council is providing and for how long?

The Question was taken on Notice.

General Manager Community Development, Pippa Webb has provided the following response:

The average overall expenditure for the last 3 years of Council operating the Recreation Centres is \$1.25m, and when compared to the first full year of operation by Belgravia of \$905k, the savings to Council is approximately \$300k to \$350k.

This arrangement is due to expire with the agreement in 2021.

ITEM 11.2

COUNCIL

HEADING Question on Notice - Burton House

AUTHOR Michelle Woods, Projects Officer Governance, CEO and Governance

Cr D Proleta asked a question at the 23 April 2018 Council Meeting regarding Burton House - who was the builder who did the improvements for Burton House, and who is going to do the maintenance to it?

The Question was taken on Notice.

General Manager City Infrastructure, Mark van der Pennen has provided the following response:

Cox Construction undertook the new computer room and entry works in 2011. There were façade and minor internal works done in 2013 by multiple contractors.

Mykra have been contracted to undertake the 2017/18 renewal/maintenance works.

ITEM 11.3

COUNCIL

HEADING Question on Notice - Cost of S.270 Review

AUTHOR Betty Gill, Councillor - Central Ward, Mayor & Elected Members

Cr Gill has submitted the following question:

1. What was the cost to Council for the independent reviewer to undertake the section 270 review of the 18 December 2017 decision by Council to proceed with the Salisbury City Centre Community Hub?

Manager Governance, Mick Petrovski has provided the following response:

The cost to Council for the independent reviewer to undertake the section 270 review was \$3,960.

ITEM 11.4
COUNCIL
HEADING Question on Notice - Operating Surplus for 2017/18
AUTHOR Betty Gill, Councillor - Central Ward, Mayor & Elected Members

Cr Betty Gill has submitted the following question:

1. What is the current forecast for Council's Operating Surplus for 2017/18 and what has caused any variance to the budgeted 2017/18 Operating Surplus?

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

2017/18 Operating Budget Forecast	\$
Original Budget Operating Surplus	3,859,000
Early Receipt of FAG and ULR	(3,995,000)
2016/17 Operating Carry forwards	(2,046,000)
 2017/18 Operating Carry Forward Funds - Estimate	 1,200,000
 Adjustments	
<u>First Quarter</u>	
First Quarter Adjustments (exluding Operating Bids)	1,166,000
First Quarter Operating Bids	
Australia Day Celebrations January 2018	
<i>(Item 1.1.1, 1961/2017, August 2017)</i>	(35,000)
Salisbury Secret Garden 2018	
<i>(Item 1.1.3, 2044/2017, September 2017)</i>	(45,000)
Digital Strategy Consultancy	(12,000)
Dogs and Cats Management Levy	(163,000)
Costs Associated with Reduction of Floorspace at Polaris Business Centre	(36,000)
<hr/> Total First Quarter Operating Bids	<hr/> (291,000)
Total First Quarter Adjustments	875,000
 <u>Second Quarter</u>	
Second Quarter Adjustments (excluding Operating Bids)	671,000
Second Quarter Operating Bids	
Youth Sponsorship	
<i>(Item 7.2.1, Resolution 2270/2018, January 2018)</i>	(20,000)
Polaris Office Fitout	(20,000)
Provision for WHS Improvements	(135,000)
Provision for Risk Management Initiatives	(79,000)
<hr/> Total Second Quarter Operating Bids	<hr/> (254,000)
Total Second Quarter Adjustments	417,000

<u>Third Quarter</u>	
Third Quarter Adjustments (excluding Operating Bids)	2,257,000
Third Quarter Operating Bids	
Road Reseal Program	
(Council Resolution 2456/2018, March 2018)	(150,000)
Infrastructure South Australia Submission	(40,000)
Vietnamese Boat People Memorial	(20,000)
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Total Third Quarter Operating Bids	(210,000)
Total Third Quarter Adjustments	2,047,000
Forecast Operating Surplus / (Deficit)	2,358,000

ITEM	13 – 2.9.1
	COUNCIL
DATE	28 May 2018
HEADING	The Watershed, Greenfields Wetlands - New Lease Arrangements
AUTHOR	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
SUMMARY	<p>Pursuant to section 83(5) of the Local Government Act 1999 the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the Local Government Act 1999.</p> <p>This report seeks Council endorsement to consider an item in confidence.</p>

RECOMMENDATION

- Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
- In weighing up the factors related to disclosure,

 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information provided by a third party and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.

On that basis the public's interest is best served by not disclosing the *The Watershed, Greenfields Wetlands - New Lease Agreement* item and discussion at this point in time.
- Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

ATTACHMENTS

There are no attachments to this report.

CO-ORDINATION

Officer:

Date:

ITEM 13 – 2.9.2
COUNCIL
DATE 28 May 2018
HEADING Former Council Road Reserve, Ryans Road, Greenfields
AUTHOR Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
SUMMARY Pursuant to section 83(5) of the Local Government Act 1999 the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the Local Government Act 1999.

This report seeks Council endorsement to consider an item in confidence.

RECOMMENDATION

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information provided by a third party and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined..

On that basis the public's interest is best served by not disclosing the *Former Council Road Reserve, Ryans Road, Greenfields* item and discussion at this point in time.
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

ATTACHMENTS

There are no attachments to this report.

CO-ORDINATION

Officer:

Date:

ITEM 13.2
COUNCIL
DATE 28 May 2018
HEADING Salisbury Community Hub Principal Contractor Outcome and Budget Position Update
AUTHOR Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance

SUMMARY Pursuant to section 83(5) of the Local Government Act 1999 the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the Local Government Act 1999.

This report seeks Council endorsement to consider an item in confidence.

RECOMMENDATION

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - This report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.

On that basis the public's interest is best served by not disclosing the *Salisbury Community Hub Principal Contractor Outcome and Budget Position Update* item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

ATTACHMENTS

There are no attachments to this report.

CO-ORDINATION

Officer:

Date: