



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

21 MAY 2018

MEMBERS PRESENT

Cr R Zahra (Chairman)
Cr D Balaza
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 9:18pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr S Bedford, Cr B Brug, Cr R Cook and Cr E Gill.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr D Pilkington
Seconded Cr S Reardon

The Minutes of the Budget and Finance Committee Meeting held on 16 April 2018, be taken and read as confirmed.

CARRIED

Moved Cr D Pilkington
Seconded Cr J Woodman

The Minutes of the Confidential Budget and Finance Committee Meeting held on 16 April 2018, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr D Pilkington
Seconded Cr G Caruso

1. The information be received.

CARRIED

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 14 May 2018

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr G Caruso
Seconded Cr L Caruso

1. The information be received.

CARRIED

6.0.2-IBDSC2 Waste Transfer Station Update

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr G Caruso

Seconded Cr L Caruso

1. That the information be received.
2. That Green Waste Subsidies continue to be provided to City of Salisbury residents in 2018/19, with subsidised fees remaining unchanged and endorsed as outlined in attachment 1, Pooraka Waste Transfer Station Gate Fees 2018/19.
3. At the June 2018 Council meeting adjustments be made to the 2018/19 operating budget to reflect the transfer of operations of the Waste Transfer Station to NAWMA effective 2nd July 2018.
4. Note a lease has been executed in accordance with approved conditions, commencing 2 July 2018.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr D Balaza voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr G Caruso voted IN FAVOUR of the MOTION.

6.0.2-IBDSC3 Program Reviews Status

Moved Cr G Caruso
Seconded Cr L Caruso

1. That the Program Review Update report be noted.
2. That the current funding balance of \$130,984 for the Program Review initiative be transferred to Innovation and Business Development to provide funding for initiatives and reviews identified within the Terms of Reference of the Innovation and Business Development sub committee

CARRIED

Finance

6.1.1 Loan Borrowings 2017/18

Moved Cr L Caruso
Seconded Cr D Proleta

1. The information be received.
2. No new loan borrowing facilities be established for the 2017/18 Financial Year, and that the balance of the Property Development Reserve at the end of the 2017/18 Financial Year be held to offset future borrowings in future years.

CARRIED

6.1.2 Draft Fees and Charges 2018/19

Moved Cr S White
Seconded Cr D Bryant

1. The Fees and Charges as set out in Attachment 1 to this report (Item No. 6.1.2, Budget and Finance Committee, 21/05/2018) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2018/2019 Fees and Charges Booklet accordingly.
2. The Manager Community Health & Wellbeing be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
3. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 by existing permanent user groups in accordance with the Memorandum of Understanding with Council.

4. The Manager Community Capacity and Learning be delegated authority to vary Library fees or Twelve25 fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
5. The General Manager Community Development be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
6. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document as set out in the Access to Information section of the Fees and Charges document.
7. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
8. The Manager Economic Development be delegated authority to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
9. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
10. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.

CARRIED

6.1.3 Council Finance Report - April 2018

Moved Cr L Caruso
Seconded Cr D Pilkington

1. The information be received.

CARRIED

*Annual Plan and Budget***6.4.1 Higher Value Property Review**

Moved Cr C Buchanan
Seconded Cr S White

1. Information be received.
2. The Higher Property Value Rate Remission for 2018/19 for residential properties be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0-\$450,000	0
2	\$450,001-\$500,000	10%
3	\$500,001-\$605,000	15%
4	>\$605,000	35%

CARRIED**6.4.2 NAWMA 2018/19 Budget, Service Agreement and Business Plan**

Cr D Bryant left the meeting at 9:38 pm.

Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr D Balaza left the meeting at 9:38 pm.

Cr J Woodman declared an actual conflict of interest on the basis of being a member of the NAWMA Board. Cr J Woodman left the meeting at 9:38 pm.

Cr G Reynolds declared an actual conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr G Reynolds left the meeting at 9:39 pm.

Cr D Bryant returned to the meeting at 9:39 pm.

Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan
Seconded Cr L Caruso

1. The information be received.
2. The Northern Adelaide Waste Management Authority Annual Budget and Business Plan 2018/19, as set out in Attachment 1 to this report, be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2018), as set out in Attachment 2 to this report, be endorsed.

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr G Caruso voted IN FAVOUR of the MOTION.*

Cr S White left the meeting at 09:42 pm.

Cr G Reynolds returned to the meeting at 09:43 pm.

Cr D Balaza returned to the meeting at 09:43 pm.

Cr J Woodman returned to the meeting at 09:43 pm.

Cr S White returned to the meeting at 09:43 pm.

6.4.3 Belgravia Leisure 2018/19 Business Plan

Cr L Caruso declared an actual conflict of interest on the basis of owning a par 3 golf course and also holding a liquor license.

Cr L Caruso left the meeting at 9:43 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The information contained in this report be noted.
2. The 2017/18 Business Plans for the:
 - Gardens Recreation Centre,
 - Ingle Farm Recreation Centre,
 - Salisbury Recreation Precinct and;
 - Little Para Golf Courseas set out in Attachments 1-4 to this report be approved, excluding the Fees and Charges components of the business plans.
3. The application for a liquor licence at the Little Para Golf Course be endorsed.
4. That staff bring back a report in June 2018 which details the financial implications if fees and charges are set at the same rates for like services (at the lowest rate) and with no increases from the 2017/18 rates.

CARRIED

Cr L Caruso returned to the meeting at 09:55 pm.

6.4.4 Council Solutions 2018/19 Budget

Cr C Buchanan left the meeting at 09:54 pm.

Moved Cr G Caruso

Seconded Cr J Woodman

1. The proposed Council Solutions Regional Subsidiary 2018/19 Annual Budget be noted.

CARRIED

Budget Review

6.5.1 Third Quarter Budget Review 2017/18

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Moved Cr D Bryant
 Seconded Cr S White

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$2,916,368 be credited to the Sundry Project Fund. This will bring the balance to **\$2,916,368**.
2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

Road Reseal Program	\$ 150,000
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CAPITAL

Waste Transfer Station Civil Works and Transformer	\$ 560,000
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TOTAL	\$ 710,000
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(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,206,368.)

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

Infrastructure South Australia Submission	\$ 40,000
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Vietnamese Boat People Memorial	\$ 20,000
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TOTAL	\$ 60,000
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(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$2,146,368.)

4. Council approve the following transfers:
 1. Transfer \$12,000 Commonwealth HAF Revenue from Ryans Road – Emerald Green to Diment Road – The Reserve, as per Council Resolution 2423/2018.
 2. Transfer \$54,869 to Walpole Road – Greentree Walk, \$21,932 to Ryans Road – Emerald Green, \$150,267 to Diment Road – The Reserve and \$65,326 to Whites Road – Riverwalk from Walpole Road Infrastructure Upgrade to a total value of \$292,394, as per Council Resolution 2423/2018.
 3. Transfer \$150,000 operating from Field Services contractual services to the operating components of the Road Reseal Program, as per Council Resolution 2456/2018.
 4. Transfer \$599,800 Capital income from Plant and Fleet Replacement Program to Asset Disposals and Fair Value Adjustments to reflect the appropriate accounting treatment in the current year, and transfer the residual of \$726,245 from the Plant and Fleet Replacement Program to Accumulated Surplus, reflecting that this income has already been received in the prior years.
 5. Transfer \$30,000 from Irrigation Renewal to Tree Screen Renewal to address additional costs as a result of traffic control and increased tree removals, as per Council Resolution 2456/2018.
 6. Transfer \$166,000 Wages and Salaries operating funds to capital to enable staff to capitalise time into the Asset Management Improvement Project, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.
 7. Transfer \$140,000 from various capital projects to the Asset Management Improvement Project to fund the business case and initial project management resources, reflecting February 2018 Budget and Finance Committee Item 6.5.1 Asset Management Improvement Project Update.
 8. Transfer \$130,984 consulting expenditure from the Program Review Initiative to consulting expenditure within Innovation and Business Development, as per Item IBDSC3 Innovation and Business Development Sub Committee 14 May 2018.
 9. Transfer \$60,000 Internal Labour Recovery from Waste Transfer Station to Field Services.

5. Council approve the following budget timing adjustments, that will result in a decrease in loan borrowings/increase in investments in the 2017/18 financial year and an increase in loan borrowings/decrease in investments in the 2018/19 financial year:

Salisbury Oval Master Plan Implementation	\$1,200,000
Mawson Lakes Inter-change	\$ 800,000
Fleet – Sweepers	\$ 700,000
Waste Transfer Station Civil Works and Transformer	\$ 560,000

6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2017/18 will decrease by \$5,406,368 to an overall investment of \$5,723,570.)

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza DID NOT VOTE on the MOTION.
Cr J Woodman DID NOT VOTE on the MOTION.
Cr G Reynolds DID NOT VOTE on the MOTION.*

Rating Matters

6.6.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate

Moved Cr G Caruso
Seconded Cr L Caruso

1. The information be received and the resolution for the Natural Resources Management separate rate be prepared for the June 2018 meeting of Council.

CARRIED

Cr C Buchanan returned to the meeting at 9:59 pm.

OTHER BUSINESS

Nil

The meeting closed at 9:59pm.

CHAIRMAN.....

DATE.....