



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN COMMITTEE
ROOMS, 12 JAMES STREET, SALISBURY ON**

8 MAY 2018

MEMBERS PRESENT

Mayor G Aldridge (Chairman)
Cr L Caruso (Deputy Chairman)
Cr D Pilkington
Cr G Reynolds
Cr Julie Woodman
Cr R Zahra

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
Manager People and Culture, Ms G Page

The meeting commenced at 6:30 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Bedford.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr R Zahra

The Minutes of the CEO Review Committee Meeting held on 16 January
2018, be taken and read as confirmed.

CARRIED

REPORTS

Reports

8.1.1 Future Reports for the CEO Review Committee

Moved Cr L Caruso
Seconded J Woodman

1. The information be received.

CARRIED

8.1.2 CEO Annual Performance Review Process FY2018

Moved Cr L Caruso
Seconded J Woodman

1. The Performance Appraisal Survey be distributed to Elected Members, direct reports to the CEO and three external industry peers on 14 May 2018, to be completed by 28 May 2018.
2. The industry peers agreed are noted.
3. Hender Consulting will conduct interviews with each Elected Member during the period 29 May 2018 to 15 June 2018.
4. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2018, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2017/2018.
5. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2018, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements and incentive payments as provided for within the contract of employment.

CARRIED

8.1.3 CEO Key Performance Indicators Status Update

Moved Cr R Zahra
Seconded Cr G Reynolds

1. Information be received.
2. Progress towards achievement of the 2017/2018 Key Performance Indicators be noted and endorsed.

CARRIED

The meeting closed at 7:30 pm.

CHAIRMAN.....

DATE.....