



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

16 APRIL 2018

MEMBERS PRESENT

Cr G Reynolds (Chairman)
Cr C Buchanan
Cr G Caruso
Cr S Reardon (Deputy Chairman)
Cr J Woodman
Cr R Zahra

OBSERVERS

Cr L Caruso (*from 9:07 pm*)
Cr S Bedford (*from 9:32 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Property and Buildings, Ms K Pepe
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 9:03 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr E Gill and Cr S White.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr C Buchanan

The Minutes of the Works and Services Committee Meeting held on 19 March 2018, be taken and read as confirmed.

CARRIED

Moved Cr J Woodman
Seconded Cr G Caruso

The Minutes of the Confidential Works and Services Committee Meeting held on 19 March 2018, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr R Zahra
Seconded Cr G Caruso

1. The information be received.

**CARRIED
UNANIMOUSLY**

Landscaping

2.4.1 Reserves and Public Areas - Provision of Facilities

Moved Cr J Woodman
Seconded Cr C Buchanan

1. The information within the report be received and noted.
2. That Council endorse installation of barbecues at the following sites; The Paddocks as part of the Masterplan implementation, Pitman Park in 2019/20 and Kentish Green in 2020/21, subject to budget approval.
3. The Council endorse installation of toilet facilities at the following sites; The Paddocks as part of the Masterplan implementation, Unity Park in 2019/20 and Kentish Green in 2020/21, subject to budget approval.
4. That further investigation and scoping be undertaken in 2018/19 to better determine costs and locations for each of the above to be included in subsequent years budget deliberations.

CARRIED

2.4.2 Tree Removal Appeal Sub-Committee Information Report

Moved Cr C Buchanan
Seconded Cr S Reardon

1. The information within the report be received.
2. That tree removal procedure continue to be administratively managed in accordance with the endorsed policy and procedures as outlined in option 1 of this report.
3. The revised and updated tree management policy and tree removal procedure forming Attachments 3 and 4 to this report (Works and Services Committee, 16/04/2018 item 2.4.2) be endorsed.

With leave of the meeting and consent of the seconder Cr C Buchanan
VARIED the MOTION as follows:

1. The information within the report be received.
2. That tree removal procedure continue to be administratively managed in accordance with the endorsed policy and procedures as outlined in option 1 of this report.
3. The revised and updated tree management policy and tree removal procedure forming Attachments 3 and 4 to this report (Works and Services Committee, 16/04/2018 item 2.4.2) be endorsed.
4. Further information be provided at the Council meeting to be held on Monday 23 April 2018 canvassing options in relation to regulated trees.

CARRIED

2.4.3 Dedicated Dog Friendly Park at St Kilda

Moved Cr J Woodman
Seconded Cr C Buchanan

1. The information within the report be received and noted, and that Council not proceed with the development of a dedicated dog park at St Kilda.

CARRIED

Property

2.5.1 Lease Portion of Lindblom Park to Metro United Women's Football Club

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr C Buchanan

Seconded Cr J Woodman

1. Council endorse a further lease be offered to Pooraka Football Club from 1st October 2018 to 30th September 2023 for the whole of the facility outlined in red and marked B, C and D and a further two sheds outlined in red and a licence for the two ovals outlined in blue on the attachment 1 to this report (Works and Services Committee, 16/04/2018, Item 2.5.1).
2. Subject to Council consent, Pooraka Football Club enter into sub licences with Metro United Women's Soccer Club and Gleeson College Soccer Club under terms established in Council's Sub-licence Policy.

CARRIED

Public Works

2.6.1 Capital Works Report - April 2018

Moved Cr J Woodman

Seconded Cr S Reardon

1. Include within the 2017/18 Third Quarter Budget Review a non-discretionary bid to transfer \$30k available budget from PR17040 Irrigation Renewal Program to PR17147 Tree Screen Renewal Program.
2. Include within the 2017/18 Third Quarter Budget Review a non-discretionary bid to transfer \$150k of available operating budget from Field Services Civil Contractual Services lines to PR12000 Road Reseal Program, plus a non-discretionary \$150k Third Quarter Operating Budget Bid for PR12000 Road Reseal Program to complete the required kerb maintenance prior to asphalt works.

CARRIED

2.6.2 Flood Planning Discussion Paper and Update of Council's Flood Management Strategy

Moved Cr G Caruso

Seconded Cr S Reardon

1. The information within the report be received.
2. The priority actions arising from the Flood Planning Discussion Paper be endorsed, namely:
 - a. The continued identification and management of critical sites affected by known flooding
 - b. The finalisation of flood mapping with risk indicators of High, Medium and General in a form required for the Planning and Design Code
 - c. Updating of the Stormwater Management Plans
 - d. Implementation of actions in the Stormwater Management Plans
 - e. Introduction of flood mapping into the Development Plan through transition to the Planning and Design Code
 - f. Community Engagement strategy for information based on the Community Engagement Charter as introduced through the State's planning reform process.
3. The Major Flood Mitigation Projects outlined in this report be considered as part of the Major Flooding Program New Initiative Bid, 2018/19 and onwards.
4. Property and Buildings staff be approved to undertake preliminary negotiations with Private and Government Agencies with respect to the purchase of land for Flood Mitigation Purposes, prior to formal Council approval.

CARRIED

OTHER BUSINESS

W&S-OB1 Rollout of Library Catalogue Computer Systems

Cr C Buchanan declared a perceived conflict of interest. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the residents.

Cr Woodman declared a conflict of interest on the basis of being a member of Burton Centre. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the residents.

Moved Cr C Buchanan

Seconded Cr R Zahra

That:

1. Staff bring back a report with costings and a proposed timeframe for the rollout of necessary system connections with community centres to enable reservations to be made on the library catalogue computer system and an item delivery system for those sites.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION

Cr C Buchanan voted IN FAVOUR of the MOTION

Cr J Woodman voted IN FAVOUR of the MOTION

CONFIDENTIAL ITEMS

2.9.1 Former Council Road Reserve, Ryans Road, Greenfields

Moved Cr R Zahra
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this information would protect Council's commercial position and confidential information provided by a third party and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined*

*On that basis the public's interest is best served by not disclosing the **Former Council Road Reserve, Ryans Road, Greenfields** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 9:52 pm.

The meeting moved out of confidence and closed at 10:11 pm.

CHAIRMAN.....

DATE.....