



## **AGENDA**

### **FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 19 MARCH 2018 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr G Reynolds (Chairman)  
Mayor G Aldridge (ex officio)  
Cr C Buchanan  
Cr G Caruso  
Cr E Gill  
Cr S Reardon (Deputy Chairman)  
Cr S White  
Cr J Woodman  
Cr R Zahra

#### **REQUIRED STAFF**

General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

An apology has been received from Cr G Caruso.

#### **LEAVE OF ABSENCE**

Leave of absence for this meeting was previously granted to Cr S White.

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 19 February 2018.

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**REPORTS**

*Administration*

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*Landscaping*

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*Traffic Management*

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**OTHER BUSINESS**

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## CONFIDENTIAL ITEMS

### 2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 March 2018

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 March 2018** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**





**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**19 FEBRUARY 2018**

**MEMBERS PRESENT**

Cr G Reynolds (Chairman)  
Cr C Buchanan  
Cr G Caruso  
Cr E Gill  
Cr S Reardon (Deputy Chairman)  
Cr S White  
Cr J Woodman  
Cr R Zahra

**OBSERVERS**

Mayor G Aldridge (*from 8:34 pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Field Services, Mr M Purdie  
Team Leader Landscape Design, Mr C Johansen  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:27 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

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**PRESENTATION OF MINUTES**

Moved Cr S Reardon  
Seconded Cr E Gill

The Minutes of the Works and Services Committee Meeting held on 22 January 2018, be taken and read as confirmed.

**CARRIED**

Moved Cr R Zahra  
Seconded Cr J Woodman

The Minutes of the Confidential Works and Services Committee Meeting held on 22 January 2018, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**2.0.1 Future Reports for the Works and Services Committee**

Moved Cr R Zahra  
Seconded Cr C Buchanan

1. The information be received.

**CARRIED  
UNANIMOUSLY**

*Landscaping*

**2.4.1 Bike Racks in the City of Salisbury**

Moved Cr R Zahra  
Seconded Cr E Gill

1. The information within this report be received and noted.
2. An additional budget figure of \$28,000 for the sites listed in 3.11 has been identified in the Outdoor Furniture budget for the installation of two bike racks per location, for consideration as part of the budget 2018/19 deliberation process.
3. That future installation of bike racks within the city will be considered as part of the roll out of the City Wide Trails project as well as other capital projects within reserves.

**CARRIED**

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**2.4.2 Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens**

Moved Cr R Zahra  
Seconded Cr E Gill

1. Information within this report be received and noted.

**CARRIED**

**2.4.3 Cleaning of Creeks and Waterways**

*Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.*

*Cr S White left the meeting at 08:09 pm.*

*Cr S White returned to the meeting at 08:12 pm.*

Moved Cr C Buchanan  
Seconded Cr S White

1. That the information be received.

With leave of the meeting and consent of the seconder Cr C Buchanan  
VARIED the MOTION as follows:

1. That the information be received.
2. A review of the service levels be conducted after 12 months in March 2019.

**CARRIED**  
**UNANIMOUSLY**

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*Property*

**2.5.1 Revocation of Community Land Classification for the whole of Neales Green, a portion of Salisbury Oval and the whole of St Jays Recreation Centre**

Moved Cr J Woodman  
Seconded Cr G Caruso

1. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999, and having complied with all the requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre.
2. Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre is to be removed from Council's register of community land.

**CARRIED**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Chairman's call as having voted in favour of the **MOTION**:*

*Crs G Reynolds, G Caruso, E Gill, S Reardon, S White and J Woodman*

*The following members responded to the Chairman's call as having voted against the **MOTION**:*

*Crs C Buchanan and R Zahra*

*The Chairman declared the **MOTION** was **CARRIED***



**2.6.1 Capital Progress Report - February 2018**

Moved Cr R Zahra  
Seconded Cr S White

1. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 19<sup>th</sup> February 2018) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
2. Within the 2017/18 PR20864 Plant and Fleet Replacement Program and the associated available program funds, discontinue the use of three utility spray mounted units and in lieu install two larger units on the bodies of two utilities purchased this financial year to aid in weed control.
3. Within the 2017/18 Watercourse Management Works Program and available program budget, include the revegetation and desilting of Shoalhaven Wetlands, Mawson Lakes.
4. Council endorse a budget submission as part of the 2018 / 2019 Budget to consider demand and scope for indoor venues at other strategic locations for future recreation and wellness needs.

**CARRIED  
UNANIMOUSLY**

*Waste Management*

**2.8.1 Hard Waste Services & Illegal Dumping**

*Cr J Woodman declared a material conflict of interest on the basis of being a Member of the NAWMA Board. Cr J Woodman left the meeting at 8:31 pm.*

*Cr E Gill declared a material conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr E Gill left the meeting at 8:31 pm.*

*Cr G Reynolds declared a material conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr Reynolds left the meeting at 8:32 pm.*

*The Deputy Chair, Cr S Reardon assumed the Chair.*

*Mayor G Aldridge left the meeting at 8:37 pm.*

Moved Cr C Buchanan  
Seconded Cr R Zahra

1. That the information be received.
2. Further discussion be held with NAWMA requesting an at-call booking service be implemented for the Hard Waste home collection service commencing 1<sup>st</sup> July 2018.

3. The Hard Waste period for free services move from a calendar year to the 1<sup>st</sup> July to 30<sup>th</sup> June each year.
4. Hard waste services for home collections move to an at call service from 1<sup>st</sup> July 2018 (Option 2) and a non-discretionary budget bid of \$255k be considered as part of the 2018/19 budget process to fund the projected increase in participation arising from the recent removal of the \$10 fee and the move to an at-call service.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. That the information be received.
2. Further discussion be held with NAWMA requesting an at-call booking service be implemented for the Hard Waste home collection service commencing 1<sup>st</sup> July 2018.
3. The Hard Waste period for free services move from a calendar year to the 1<sup>st</sup> July to 30<sup>th</sup> June each year.
4. Hard waste services for home collections move to an at call service from 1<sup>st</sup> July 2018 (Option 1 and increase services from one to two free services per year as Option 2) and a non-discretionary budget bid of \$220k be considered as part of the 2018/19 budget process to fund the projected increase in participation arising from the recent removal of the \$10 fee and the move to an at-call service.

**CARRIED**  
**UNANIMOUSLY**

*Cr G Reynolds returned to the meeting at 8:45 pm and resumed the Chair.*  
*Cr J Woodman returned to the meeting at 8:45 pm.*  
*Cr E Gill returned to the meeting at 8:45 pm.*  
*Cr C Buchanan left the meeting at 08:45 pm.*

**OTHER BUSINESS**

Nil

The meeting closed at 8:47 pm.

CHAIRMAN.....

DATE.....

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<b>ITEM</b>	2.0.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	19 March 2018
<b>HEADING</b>	Future Reports for the Works and Services Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
28/02/2011 2.1.3	<b>Update of Council's Flood Management Strategy</b> 4. On completion of the Flood Plain Mapping an amended Stormwater Management Plan be submitted to Council for endorsement. <b>Due:</b> March 2018 <b>Deferred to:</b> April 2018 <b>Reason:</b> Finalisation of the strategy is underway and will be reported in April 2018.	Dameon Roy
14/12/2015 NOM3	<b>Traffic monitoring, Kesters Road between Main North Road and Ceafield Road</b> 1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of: a. The requirement for additional parking restrictions in the area b. Vehicle movements of heavy and long vehicles through the area c. Risks to public safety as a result of changed traffic patterns. <b>Due:</b> June 2018	Dameon Roy
29/03/2016 2.2.2	<b>Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings</b> 3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years. <b>Due:</b> March 2019	Adam Trottman
26/04/2016 6.4.3	<b>Your Tutor Trial</b> 2. Report on Outcomes of the Your Tutor Trial to be included on the futures report for Works and Services, and scheduled for March 2017. <b>Due:</b> June 2018	Jo Cooper
22/05/2017 2.1.1	<b>Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct</b> 2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities. <b>Due:</b> June 2018	Adam Trottman

24/07/2017 NOM1	<b>Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2</b> 3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council. <b>Due:</b> February 2019	Greg Ratsch
28/08/2017 3.3.1 Further Motion <b>Due:</b>	<b>Dedicated Dog Park at St Kilda</b> 1. That staff report back on options for installation of a dedicated dog park at St Kilda. April 2018	John Darzanos / Craig Johansen
25/09/2017 NOM3 <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Flood Management</b> 1. That Staff report back with a comprehensive report providing details of areas within the City of Salisbury that are currently subject to flooding or inundation during periods of heavy rainfall and any planned and ongoing work undertaken to mitigate the impact of flooding across the City. March 2018 April 2018 Finalisation of the strategy is underway and will be reported in April 2018.	Dameon Roy
25/09/2017 2.5.3 <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Expressions of Interest - Facility (Southern End) and fenced playing field at Adams Oval, Salisbury North</b> 6. That a further report be brought back to Council outlining discussions with the Pooraka Football Club and the Metro United Football Club. March 2018 April 2018 Further information being obtained in relation to funding available for sub-licencees occupying Council buildings.	Tim Starr
23/10/2017 Cnl-OB1 <b>Due:</b>	<b>Salisbury United Football Club</b> That a report be brought forward advising how Council can support the Salisbury United Football Club with advice/assistance regarding to the issues presented to Council by the Club Secretary in an email dated 22 October 2017. May 2018	Karen Pepe
27/11/2017 2.5.1 <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Revocation of Portion of Wright Road Reserve, Known as Allotment 282 in Deposited Plan 7897</b> 6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval. March 2018 June 2018 Public consultation process is yet to finish.	Liz Lynch

18/12/2017 NOM4	<b>Reserves and Public Areas – Provision of Facilities</b> 1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use. 2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process.	Craig Johansen
<b>Due:</b>	March 2018	
<b>Deferred to:</b>	April 2018	
<b>Reason:</b>	Staff are currently collating information and will report back in April.	
18/12/2017 2.1.1	<b>Salisbury North Skate Park Upgrade</b> 3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018.	Craig Johansen
<b>Due:</b>	April 2018	
26/02/2018 NOM3	<b>Investigation into Development of an App to Report Illegal Dumping</b> 2. Subject to the response from NAWMA, a report be provided to Council advising the costs of implementing the application across the Council's fleet of vehicles.	Mark van der Pennen
<b>Due:</b>	July 2018	
26/02/2018 NOM7	<b>Recycling Opportunities for the Disposal of Coffee Pods</b> 1. That a report be brought forward identifying recycling opportunities for the disposal of coffee pods, and advising of the estimated costing of establishing a program that diverts them from going into land fill.	Mark van der Pennen
<b>Due:</b>	May 2018	

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

#### CO-ORDINATION

Officer: Executive Group

Date: 13/03/2018

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<b>ITEM</b>	2.1.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	19 March 2018
<b>HEADING</b>	Resources and Services Provided to Homeless, Low Income and Unemployed People
<b>AUTHOR</b>	Julie Douglas, Senior Social Planner, Community Development
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 1.1 Have a community with the skills, knowledge and agility to participate in a rapidly changing economy. 3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	This report provides an overview of resources and services provided to people who are homeless, on low incomes and/or unemployed.

#### **RECOMMENDATION**

1. That this report be received and noted.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Resources and services provided by Council and Community Centres

#### **1. BACKGROUND**

- 1.1 In response to a deputation made by the Anti-Poverty Network at Council's October 2017 meeting it was resolved:

1. *That the City of Salisbury thank the Anti-Poverty Network for addressing Council regarding the Newstart Allowance and how it affects City of Salisbury residents.*
2. *That Council will write to the relevant Federal Government Minister and/other local Federal Members of Parliament within the City of Salisbury in support of increasing the Newstart Allowance.*
3. *That Council staff bring back a report on what resources and services it currently provides to homeless, low income and unemployed.*
4. *Council recognises that the Newstart Allowance is a Federal Government issue, but believes that Council has a responsibility on behalf of our local unemployed residents to support the current campaign by the Anti Poverty Network to be urgently raised.*

- 1.2 This report responds to part 3 of the resolution, providing an overview of resources and services provided to people who are homeless, on low incomes and/or are unemployed.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 Community Development – Community Capacity and Learning
- 2.1.2 Community Development – Community Health and Wellbeing
- 2.1.3 City Development – General Inspectorate

### 2.2 External

- 2.2.1 N/A

## 3. REPORT

- 3.1 The City of Salisbury and its Community Centres provide significant resources and services to the community at low or nil cost to meet a broad range of community needs and expectations. Quantifying the financial investment in providing resources and services to community members specifically experiencing homelessness, or who are on low incomes or unemployed cannot be easily disaggregated from Council and Community Centre's overall investment in resources and services offered to the whole community.

- 3.2 An overview of the resources and services provided to members of the community who are experiencing homelessness, low income and/or unemployment is provided in attachment 1 to this report. Summarising the major areas of service provision to community members who are experiencing homelessness, low income and/or unemployment indicates the following areas of provision:

#### 3.2.1 Supports to people experiencing homelessness include:

- Housing support program available to senior residents of the northern Adelaide region;
- Information and referral services;
- Use of telephones and facilities;
- Code Red and Code Blue activation; and
- Membership of the regional inter-sectoral Homelessness and Violence against Women collaboration for the Adelaide Inner North region.

#### 3.2.2 Supports to people on low incomes include:

- No interest loans and emergency relief offered through Community Centres as part of the Salisbury Community Organisation Against Poverty Inc (SCOAP) partnership;
- Free or low cost courses and activities at libraries, Community Centres and Seniors Centres;
- Free computer and Wi-Fi access;
- Free resources on loan through Libraries;



- Information and referral services;
- Low cost meals and meal packs;
- Low cost child care and crèche services; and
- Driver's licence supports.

3.2.3 Supports for unemployed people:

- Free or low cost Foundation Skills courses;
- Free or low cost Work Ready courses;
- Workplace essentials courses;
- Job Search courses
- Adult Community Education funded programs;
- Microsoft Office Bootcamp courses;
- Language and Literacy classes;
- Numeracy classes;
- Volunteering opportunities;
- Computer courses;
- Support for new business intenders and start ups;
- Drivers licence supports;
- Social enterprise training for young people; and
- Interview skills supports for young people.

3.3 In addition to the resources and services outlined above the City of Salisbury has taken a strategic role in developing affordable housing options within the Council area. In 2012, Council adopted the Affordable Housing – Surplus Council Owned Land Policy that sets out the Council commitment for the delivery of Affordable Housing as part of the delivery of projects on surplus Council land. This policy has guided our approach to affordable housing on our Strategic Development Projects to date, which has included the following outcomes under a range of different models:

- Council secured Housing Affordability Funding from the Commonwealth Government for a total of \$3,020,000 that is being returned in full as grants to purchasers in the Council land development projects to assist in affordability and entry into the housing market;
- Fifteen shared equity model affordable housing outcomes have been delivered to date, in which Council has retained an interest in the land and will receive a portion of the property's sale value in years to come;
- Three Habitat for Humanity homes have been constructed and supported via the Habitat for Humanity Sweat Equity Model;
- Sixteen two bedroom apartments are under delivery at The Reserve on Diment Road, with affordable housing packages offered to market below \$200k for house and land;

- Delivery of Jewel Living House and Land Packages at Council's newest residential development project, Boardwalk at Greentree that has delivered 30 homes with a starting house and land price of \$229,990 for a two bedroom turn-key product, some of which were offered through the Renewal SA Affordable Housing Program;
  - Delivery of a range of affordable housing packages and land advertised to eligible buyers through the Renewal SA Affordable Housing Property Locator website as voluntary listings; and
  - Other community housing providers have been active on Council's Development Projects including Community Housing Limited.
- 3.4 As part of all future feasibilities and business cases, the Strategic Development Projects Division will continue to consider a range of opportunities to support affordable housing both through new housing product innovation and finance package in line with Council's Affordable Housing – Surplus Council Owned Land Policy.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 This report provides a summary and overview of resources and services currently provided by the City of Salisbury and Community Centres to community members experiencing homelessness, low incomes and/or unemployment.

#### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 13/03/2018

**RESOURCES AND SERVICES PROVIDED BY THE CITY OF SALISBURY AND COMMUNITY CENTRES FOR COMMUNITY MEMBERS EXPERIENCING HOMELESSNESS, LOW INCOME AND/OR UNEMPLOYMENT**

Venue or Divisional Responsibility	Homelessness Supports	Low Income Supports	Unemployed Supports
Salisbury Libraries		<ul style="list-style-type: none"> <li>• Free computer &amp; Wi-Fi access</li> <li>• Free resources for loan</li> <li>• English as a Second Language Classes</li> </ul>	<ul style="list-style-type: none"> <li>• Ready for Work Programs:                             <ul style="list-style-type: none"> <li>○ Beginners IT</li> <li>○ Workplace Essentials</li> <li>○ Job Search Start Point</li> <li>○ Microsoft Office Bootcamp</li> <li>○ Digital Basics one on one mentoring</li> <li>○ Generation Connect</li> </ul> </li> <li>• Online Resources:                             <ul style="list-style-type: none"> <li>○ My Career Match</li> <li>○ Lynda.com</li> </ul> </li> <li>• Free resources</li> <li>• Free computer &amp; Wi-Fi access</li> <li>• English Language &amp; Literacy Classes</li> <li>• Volunteering Opportunities</li> </ul>
Bagster Road Community Centre	<ul style="list-style-type: none"> <li>• Information &amp; Referral Service</li> <li>• Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>• SCOAP Partnership to provide:                             <ul style="list-style-type: none"> <li>○ NILS loans</li> <li>○ Emergency Relief</li> </ul> </li> <li>• Information &amp; Referral Service</li> <li>• Provision of meals for people in crisis</li> <li>• Fast &amp; fresh food packs</li> <li>• Low cost meals</li> <li>• Getting your L's program</li> <li>• Wheels in Motion getting your P's program</li> <li>• Cooking on a budget programs</li> <li>• Nutritional programs for families</li> <li>• Child care services</li> </ul>	<ul style="list-style-type: none"> <li>• Foundation Skills Programs</li> <li>• Information &amp; Referral Service</li> <li>• Getting your L's program</li> <li>• Wheels in Motion getting your P's program</li> <li>• Child Care Services</li> <li>• Volunteering Opportunities</li> </ul>

## Item 2.1.1 - Attachment 1 - Resources and services provided by Council and Community Centres

Venue or Divisional Responsibility	Homelessness Supports	Low Income Supports	Unemployed Supports
Burton Community Centre	<ul style="list-style-type: none"> <li>Information &amp; Referral Service</li> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>Information &amp; Referral Service</li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer skills classes</li> <li>English Language &amp; Literacy Classes</li> <li>Art &amp; craft courses</li> </ul>	<ul style="list-style-type: none"> <li>Foundation Skills Programs</li> <li>Information &amp; Referral Service</li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer skills classes</li> <li>English Language &amp; Literacy Classes</li> <li>Volunteering Opportunities</li> </ul>
Mawson Centre	<ul style="list-style-type: none"> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>English Language &amp; Literacy Classes</li> <li>Movies at Mawson School Holiday Program</li> <li>Seniors digital learning programs</li> <li>Health &amp; fitness programs</li> </ul>	<ul style="list-style-type: none"> <li>Foundation Skills Programs</li> <li>English Language &amp; Literacy Classes</li> <li>Volunteering Opportunities</li> </ul>
Morella Community Centre	<ul style="list-style-type: none"> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>Computer classes</li> <li>Free computer &amp; Wi-Fi access</li> <li>English language &amp; Literacy Classes</li> <li>Art &amp; Craft Activities</li> <li>Health &amp; Fitness Activities</li> <li>Social Support Activities</li> </ul>	<ul style="list-style-type: none"> <li>Foundations Skills programs</li> <li>Ready for Work Program</li> <li>Computer classes</li> <li>Free computer &amp; Wi-Fi access</li> <li>English language &amp; Literacy Classes</li> <li>Volunteering Opportunities</li> </ul>
The Paddocks Centre	<ul style="list-style-type: none"> <li>Information &amp; Referral Service</li> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>SCOAP Partnership to provide: <ul style="list-style-type: none"> <li>NILS loans</li> <li>Emergency Relief</li> </ul> </li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer skills classes</li> <li>English Language &amp; Literacy Classes</li> <li>Numeracy Classes</li> <li>Art &amp; Craft Activities</li> <li>Health &amp; Fitness Activities</li> </ul>	<ul style="list-style-type: none"> <li>Information &amp; Referral Service</li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer Skills Classes</li> <li>English Language &amp; Literacy Classes</li> <li>Numeracy Classes</li> <li>Volunteering Opportunities</li> </ul>
Pooraka Farm Community Centre	<ul style="list-style-type: none"> <li>Information &amp; Referral Service</li> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>English Language &amp; Literacy Classes</li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer skills classes</li> </ul>	<ul style="list-style-type: none"> <li>Foundation Skills Programs</li> <li>Job readiness classes</li> <li>Transition to work, volunteering and further education project</li> <li>English Language &amp; Literacy Classes</li> <li>Free computer &amp; Wi-Fi access</li> <li>Computer skills classes</li> </ul>

Venue or Divisional Responsibility	Homelessness Supports	Low Income Supports	Unemployed Supports
			<ul style="list-style-type: none"> <li>Volunteering Opportunities</li> </ul>
Salisbury East Neighbourhood Centre	<ul style="list-style-type: none"> <li>Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>English Language &amp; Literacy Classes</li> <li>Health &amp; Fitness Activities</li> <li>Art &amp; Craft Activities</li> </ul>	<ul style="list-style-type: none"> <li>English Language &amp; Literacy Classes</li> <li>Ready for Work Program</li> <li>Volunteering Opportunities</li> </ul>
Twelve25 Youth Enterprise Centre	<ul style="list-style-type: none"> <li>Membership of the Inner North Homelessness &amp; Violence Against Women Regional Collaboration – Youth Homelessness Working Group                             <ul style="list-style-type: none"> <li>Video Resource Development</li> <li>Referral Pathways Development</li> <li>Advocacy</li> <li>Community Monitoring</li> <li>Research partnerships</li> <li>Service Partnerships</li> <li>Sector Development</li> </ul> </li> <li>Support for Rotary/CWA pilot project trialling temporary transportable housing pods</li> <li>Information &amp; Referral Service</li> <li>Use of Telephones &amp; Facilities</li> </ul>	<p><u>Available to Young people Aged 12 to 25</u></p> <ul style="list-style-type: none"> <li>Getting your L's program</li> <li>Getting your P's program</li> <li>Free computer &amp; Wi-Fi access</li> <li>Youth Tutoring</li> <li>SCOAP Partnership to provide:                             <ul style="list-style-type: none"> <li>Emergency Relief</li> </ul> </li> <li>Venue for Fred's Van meals</li> </ul>	<p><u>Available to Young people Aged 12 to 25</u></p> <ul style="list-style-type: none"> <li>Social Enterprise Training and Employment:                             <ul style="list-style-type: none"> <li>Coffee Connoisseurs</li> <li>Pizza Gioventu</li> <li>Airbrush Tattoo</li> <li>Tutoring</li> </ul> </li> <li>Jibba Jabba Radio Training Program</li> <li>Interview Me (mock interviews)</li> <li>Family Conversations (family centric employment conversations)</li> <li>Getting your L's</li> <li>Getting your P's</li> <li>Free computer &amp; Wi-Fi access</li> <li>Volunteering Opportunities</li> </ul>
Community Health & Wellbeing	<p><u>Available to seniors only</u></p> <ul style="list-style-type: none"> <li>Housing support program available to assist senior residents of Salisbury, Playford, &amp; Gawler with securing appropriate housing &amp; supports (federally funded program)</li> </ul>	<p><u>Available to seniors only</u></p> <ul style="list-style-type: none"> <li>Low cost activities</li> <li>Low cost meals &amp; meal packs</li> <li>Health &amp; Wellbeing programs</li> <li>Arts and craft groups</li> <li>Cultural groups</li> <li>Computer lessons</li> <li>English Language &amp; Literacy Classes</li> </ul>	<ul style="list-style-type: none"> <li>Volunteering Opportunities</li> </ul>
Social Policy	<ul style="list-style-type: none"> <li>Membership of the Inner North Homelessness &amp; Violence Against Women Regional Collaboration – Homelessness, Boarding Houses and Violence</li> </ul>		

Item 2.1.1 - Attachment 1 - Resources and services provided by Council and Community Centres

Venue or Divisional Responsibility	Homelessness Supports	Low Income Supports	Unemployed Supports
	against Women Working Groups <ul style="list-style-type: none"> <li>○ Community Awareness Events</li> <li>○ Advocacy</li> <li>○ Community Monitoring</li> <li>○ Research partnerships</li> <li>○ Service Partnerships</li> <li>○ Sector Development</li> </ul>		
Environmental Health & Safety – General Inspectorate	<ul style="list-style-type: none"> <li>● Referral Information Provided to Rough Sleepers</li> </ul>		
Customer Centre	<ul style="list-style-type: none"> <li>● Information &amp; Referral Service</li> <li>● Use of Telephones &amp; Facilities</li> </ul>	<ul style="list-style-type: none"> <li>● Information &amp; Referral Service</li> <li>● Use of Telephones &amp; Facilities</li> </ul>	
Strategic Development Projects		<ul style="list-style-type: none"> <li>● Affordable Housing – Surplus Council Owned Land Policy                             <ul style="list-style-type: none"> <li>○ Commonwealth Housing Affordability Funding grants administration</li> <li>○ Affordable housing and land package development and delivery</li> <li>○ Shared Equity housing products</li> <li>○ Habitat for Humanity Sweat Equity Model housing products</li> </ul> </li> </ul>	
Polaris Centre			<ul style="list-style-type: none"> <li>● Support for new business intenders and start ups:                             <ul style="list-style-type: none"> <li>○ Business Fundamentals workshops</li> <li>○ Advice</li> <li>○ Mentoring</li> <li>○ Digital business supports</li> <li>○ Networking events</li> </ul> </li> </ul>

<b>ITEM</b>	2.4.1		
	<b>WORKS AND SERVICES COMMITTEE</b>		
<b>DATE</b>	19 March 2018		
<b>PREV REFS</b>	Council	GB2	25/09/2017
	Council	1.1.1	29 Jan 2018 6:30pm
<b>HEADING</b>	Fund My Neighbourhood Project - Ingle Farm Sporting Club		
<b>AUTHOR</b>	Craig Johansen, Team Leader Landscape Design, City Infrastructure		
<b>CITY PLAN LINKS</b>	<p>3.1 Be an adaptive community that embraces change and opportunities.</p> <p>3.2 Have interesting places where people want to be.</p> <p>4.1 Strengthen partnerships that enable us to better address our community's priorities.</p>		
<b>SUMMARY</b>	<p>At the January meeting, Council was informed that the Ingle Farm Sporting Club has secured funds of \$122,000, for a new playspace, as part of the Fund My Neighbourhood initiative of the State Government in 2017. This report provides further information about this project following staff conversations with the clubs representative.</p>		
<b>RECOMMENDATION</b>	<ol style="list-style-type: none"> <li>1. Information within this report be received and noted.</li> <li>2. That staff continue to support and collaborate with the Ingle Farm Sporting Club in the delivery of the project works.</li> </ol>		
<b>ATTACHMENTS</b>	<p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> <li>1. Rowe Park Playground Site Plan</li> </ol>		
<b>1. BACKGROUND</b>	<ol style="list-style-type: none"> <li>1.1 The state government announced its 'Fund My Neighbourhood' program through the second half of 2017. Ingle Farming Sporting Club was informed in December 2017 that their project was successful in the public voting process.</li> <li>1.2 The Project Sponsor (Ingle Farm Sporting Club) had until mid-February to provide further details of proposed scope of works as well as land owners consent where required.</li> </ol>		

- 1.3 As part of the further details that the club provided back to the Department of Premier and Cabinet, was the site plan (attached) that had been developed by the playground supplier/installer for the site.
- 1.4 The grant funding agreement for the project can only be entered into by the State Government with an organisation, such as Community sporting/recreation clubs, as is the case for the Ingle Farm Sporting Club.
- 1.5 The 'Fund My Neighbourhood' website states that grant agreements will be finalised by late April 2018. With projects to commence between April and June 2018.

## 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 Community Development Staff
  - 2.1.2 Field Services Staff
- 2.2 External
  - 2.2.1 Ingle Farm Sporting Club representative

## 3. REPORT

- 3.1 The Ingle Farm Sporting Club, located at Rowe Park, contacted Council late in December 2017 to discuss the project. Staff contacted the clubs representative prior to the Christmas and New Year period stating that Council would contact them back in January 2018.
- 3.2 The clubs representative received the concept design for the playspace and forwarded to Council for review. This information was provided to Community Development staff for their information and to Field Services for comment. The comments have been fed back to the clubs representative to guide the works.
- 3.3 The consideration of the concept plan internally, was also supported by an onsite visit/inspection with Council staff. This meeting confirmed the location of the proposed installation which is on the slope west of the clubroom, with access to the playspace being from the apron under the verandah of the club, as shown marked in yellow on the following aerial image.





- 3.4 Staff, having been to the site and in considering the proposal, provided specialist advice to the club representative about access to the proposed elements including their siting, user safety while the club is operational and when it is not, and passive surveillance of the location.
- 3.5 The club representative is a local play equipment provider who has worked for Council in the past and has delivered installations which have been accepted by Council.
- 3.6 As the new asset will be on Council land, maintenance and auditing of the new playspace will be included in the program by Field Services, post installation, to minimise the risk to Council.
- 3.7 Maintenance activity of \$3,500 per year can be funded from within existing operational budgets for 2018/19 financial year.
- 3.8 Depreciation will be included as part of the end of financial year asset capitalisation process. It is expected this will in the order of \$6,000/year and will be included in the future Parks and Landscape Asset Management Plan.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Staff have reviewed the proposal and the location proposed by the club. The Land Owner consent form has been signed and provided to the club, so that the project continued in accordance with the funding arrangements as mentioned above in 1.2.
- 4.2 Ongoing engagement with the club representative has confirmed that the club has lodged the further information with the State Government and is awaiting the transfer of funds for the project to commence.
- 4.3 As part of the ongoing collaboration, the club will notify staff prior to commencement of on-site works so that other stakeholders can be informed.
- 4.4 Staff will continue to liaise with the clubs representative to support the timely and compliant installation of the playspace.

#### **CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018





Item 2.4.1 - Attachment 1 - Rowe Park Playground Site Plan





- 1.3 The Tree Removal Procedure was reviewed in 2011, addressing a number of issues raised by the former Tree Management Appeals Sub-Committee (TMAS), to include empathy for aged residents, damage caused by tree roots, thinning of over planted verges and a consistent process for assessment of tree removal appeals.
- 1.4 Twelve months on from the new procedure being adopted, a further report was presented to Council which resolved to continue the application of the revised procedure based on the effective application of the procedure and the balanced outcomes it delivered.
- 1.5 At the April 2016 Council meeting, information was presented for a new Tree Management Framework, the resolution of Council (No. 1014/2016) was as follows: *The revised and updated Tree Removal Procedure ... be endorsed; with option 1, the Development Assessment Unit, as the preferred mechanism for processing requests to review tree removal decisions related to Regulated/ Significant trees where removal is supported (Clause 2.7 of Tree removal Procedure).*
- 1.6 Staff have been operating under this procedure since this date. This has involved City Infrastructure staff (Field Services and Technical Services) and City Development staff reviewing requests for tree removals twice a month.

## **2. CONSULTATION / COMMUNICATION**

### **2.1 Internal**

- 2.1.1 Field Services Staff – City Infrastructure
- 2.1.2 City Development Staff
- 2.1.3 Governance Staff

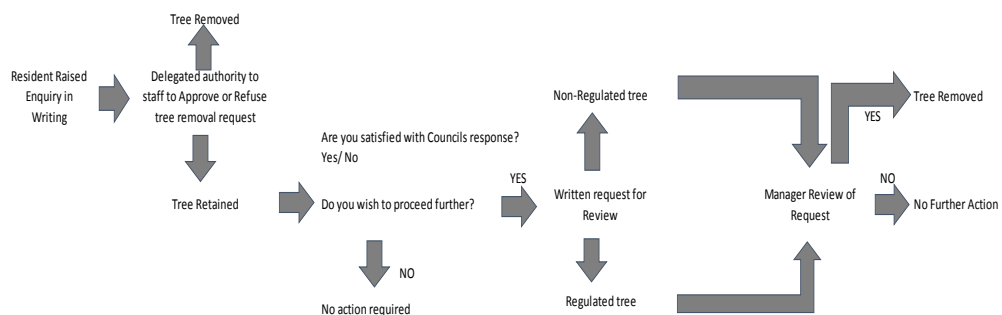
## **3. REPORT**

- 3.1 Under the process implemented in 2013 the number of requests considered by the Tree Removal Committee has risen from 879 requests to 1223 requests in 2017, with the number of approvals being maintained above 1000 for the last four years, (2014 to 2017).
- 3.2 In 2017, of the 1223 requests considered by the Tree Removal Committee (TRC) on first review, 715 were approved (58.5%) and 476 were refused (39%) with 32 deferred (2.5%) pending further investigation/seeking further information. Of those that were refused, 39 proceeded to further review on appeal, of which 17 were approved on review. The current process is working well with approximately 3% of requests requiring the full review process and 22 (less than 2%) that were not supported against the criteria.
- 3.3 It is important to note that of the 22 trees not removed, 10 were Regulated and 12 were standard trees. This result is 1% (that were not Regulated or Significant) of the total requests that did not meet the criteria for removal.
- 3.4 The current process requires communication from the resident/ property owner to the Customer Centre, either in writing, phone call or counter enquiry. This provides the opportunity for the customer to track progress of their request if they contact Council again.

- 3.5 The Field Services and Technical Services program review has established a new structure for the management of all parks and landscape assets, to which responsibility for trees has been allocated.
- 3.6 As an outcome of the program reviews, if Council were to continue to apply the existing process it would need to be updated to reflect the new structure and accountability that all requests and assessments will be managed in the one area. This is within the Infrastructure Management Division.
- 3.7 The tree management process maintains communication with the community, and adheres to the tree removal criteria as approved by Council in April 2016.
- 3.8 The City Landscape Plan (which is currently being reviewed and renamed to Green Infrastructure Plan) and the Adapting Northern Adelaide Plan contributes to the health and wellbeing of our community, through the management of canopy cover, as staff work towards the 20% increase in urban green cover by 2045, a key performance indicator of The 30-year Plan for Greater Adelaide 2017.
- 3.9 The Green Infrastructure Plan to be developed in 2018 will ensure that the City’s streetscapes and open spaces will provide health and wellbeing to our community now and into the future and also ensure Council’s green assets are well managed and maintained.
- 3.10 This method of managing Green Infrastructure will also consider the heat island effect mitigation as well as ensuring biodiversity contribution across the city through corridors, refuges and links from escarpment to estuary for fauna movement within these corridors. These corridors, refuges and links, which may include specific trees in a streetscape, are critical for the city to be able to adapt to future climate change for both the natural and urban assets within the city and region, ensuring accountability to balance strategy for the long term community well-being with individual needs.
- 3.11 The tree removal process maintains, balances and enhances the quality of the City’s urban forest in accordance with the Street Tree Asset Management Plan and Tree Management Policy endorsed in 2016.

Existing Process

3.12 The existing process is as follows:



- 3.13 The initial review will be conducted by key Parks and Open Space Assets staff with the delegated authority to approve or refuse tree removal requests, when considered against the Tree Removal Policy and Procedure criteria.
- 3.14 Involvement of City Development staff will be sought where the tree needs to address the criteria of the Development Act, as a ‘Regulated or Significant’ Tree.

- 3.15 If the applicant is not satisfied with the outcome of this request, a further review will be conducted on appeal by the Manager Infrastructure Management, who will make the decision in relation to the tree within a determined timeframe.
- 3.16 If the applicant/resident is not satisfied with the decision of this review this would be the end of the process unless the matter is raised with an Elected Member and discussed further with staff.

*Alternate process including a Tree Removal Appeals Sub-Committee*

- 3.17 An alternate process which includes the establishment of the Tree Removal Appeals Sub-Committee, could be considered after the above current removal process is completed adding a further review.
- 3.18 The membership of the sub-committee should consist of four Elected Members plus one independent member being an arborist or planner, having necessary qualifications, skills and capacity to provide technical and advisory skills. This will provide appropriate transparency and probity to the determination of Council. City Infrastructure and City Development staff members will be in attendance in an advisory role only. It is envisaged that the sub-committee will meet quarterly.
- 3.19 To have an independent in the sub-committee will require an annual budget of \$1,200 or \$300 per meeting, based on similar fees which are paid for the DAC independent members.
- 3.20 It is expected that the sub-committee will consider between 10 to 25 trees annually, based on the number of previous requests that complete the full review process currently.
- 3.21 Draft terms of reference for a sub-committee are attached to this report.
- 3.22 The first meeting of the new Sub-Committee could be scheduled for May 2018 should it be established.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Tree management is critical as part of Council's services to the community into the future. The Green Infrastructure Plan is key in meeting the larger strategy of the state across the metropolitan area, providing intergenerational equity, creating landscapes that are resilient to climate change, particularly with respect to heat island effect, for future generations.
- 4.2 The current tree removal process and implementation of the approved policy and procedure results in approximately 1% or 12 trees (that are not Regulated) of current requests being retained, i.e. only 1% of requests are refused.
- 4.3 With nearly 1200 requests and 12 not supported for removal against the criteria, the application of the current process is considered to be working well.

#### **CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018





## **DRAFT Terms of Reference**

### ***Tree Removal Appeal Sub-Committee***

**2018 March**

#### **1. Background/Preamble**

- 1.1 Trees form an integral part of the landscape and public domain within the City of Salisbury providing a wide range of social, cultural, functional and environmental benefits for the City and wider community.
- 1.2 Trees within urban environments may also present a level of risk and can be an emotive issue for communities, with conflict commonly occurring when trees contribute to public and private infrastructure damage. Trees may also be perceived as creating nuisance in urban environments.
- 1.3 Tree management in the urban environment seeks to achieve a balance of minimising risks and nuisances, whilst maximising benefits to ensure the best community outcome.
- 1.4 The removal of trees under certain circumstances is a relevant tree management tool in mitigating risks and ensuring an appropriate balance between the benefits and nuisances of trees in the urban environment.

#### **2. Aims/Purpose**

The Tree Removal Appeal Sub-Committee:

- 2.1. Has delegated authority to make decisions in relation to tree removal appeals instigated by a resident or property owner, except where the appeal involves a tree classified as a 'Regulated or Significant Tree' in accordance with the Development Act 1993 and Development (Regulated Trees) Variation Regulations 2011.
- 2.2. Will adopt a risk management focus in its considerations, delivery and recommendations to Council. The advice to Council will reflect both the risk and opportunities of the issue to enable Council to act as an informed and responsible decision maker representing the interests of the community.
- 2.3. Will provide an avenue of appeal by property owners and / or residents against Council City Infrastructure staff decisions in relation to tree management and in particular tree removal.
- 2.4. Will operate in accordance with the endorsed 'Tree Management Policy'.
- 2.5. Will ensure consistent application of tree management decisions by Council. With removals being considered against the below criteria consistent with Council's endorsed Tree Removal Policy;

- 1) The tree is in an unsuitable location and is unreasonably obstructing approved infrastructure or traffic sight lines.
- 2) The tree is inconsistent with the landscape style and character of the local area and/or does not contribute substantially to the landscape or streetscape.
- 3) The spacing of tree planted on a standard width verge is inconsistent with the 'Street Tree Planting Guide' for that species of tree.
- 4) The tree is diseased and/or has a short life expectancy or is dead and has no significant landscape or habitat value.
- 5) The tree is structurally poor and/or poses an unacceptable risk to public or private safety and/or has a history of major limb failure.
- 6) The tree roots are shown to be causing or threatening to cause damage exceeding two thousand dollars to adjacent infrastructure.
- 7) The tree roots have resulted in damage to Council's kerb or footpath that has required replacement or substantial repair works on more than one occasion within a 5 year period.
- 8) The tree is in the location of a first single driveway of a property (sub-division excluded).
- 9) The tree is in the location of an approved Council development.
- 10) The tree has been assessed for removal as part of the 'Streetscape or Landscape Redevelopment/ Renewal Program'.
- 11) The tree, according to a medical specialist or GP, has been determined to be the cause of a detrimental effect on the health of a nearby resident. Such advice must be in writing.
- 12) Genuine Hardship
  - a. The person/ resident is receiving HACC or a community care service or;
  - b. The person/ resident does not have the functional ability to relieve the nuisance caused by the tree or;
  - c. The person/ resident is aged or frail and has moderate, severe or profound disabilities which prevent them from relieving the nuisance caused by the tree or;
  - d. The person/ resident is a carer of a person that meets the above criteria.

Where an applicant is particularly aggrieved with the decision not to remove a Regulated or Significant Tree, the applicant may request a review of that decision. If as part of the Review it is concluded the removal request meets the tree removal criteria (E3), a Development Application may be lodged for removal of the tree and the application will be assessed against the provisions of the City of Salisbury Development plan.

### **3. Status of the Committee**

The Tree Removal Appeal Sub-committee is formed under section 41 of the Local Government Act as an advisory committee to Council for the purpose of providing advice to Council in regard to the areas listed above.

#### **4. Meeting Procedures**

All meetings of the Tree Removal Appeal Sub-Committee will be held in accordance with the Local Government Act 1999, the City of Salisbury Code of Practice for Meeting Procedures and the City of Salisbury Code of Practice for Access to Meetings and Documents.

#### **5. Meeting Frequency**

The Tree Removal Appeal Sub-Committee will meet quarterly or as required to assess appeals for Tree Removal.

#### **6. Location of Meeting**

The meetings will be held in the committee rooms of Council.

#### **7. Membership**

The membership of the Tree Removal Appeal Sub-committee will be comprised of the Chairs of all standing committees (4 Elected Members) and an independent member. The independent member will be an Arborist or other professional with the appropriate technical skills and experience to provide benefit to the Sub-Committee. City Infrastructure and City Development staff attend the sub-committee only in an advisory capacity.

#### **8. Quorum**

A quorum shall be 50% of the membership of the committee plus one.

#### **9. Meeting Attendance**

All members will attend the meeting unless an apology is received prior to the meeting.

#### **10. Voting Rights**

All members have equal voting rights. A question arising for a decision will be decided by a majority of votes cast by all members present. Each member must vote on a question arising for a decision. The Chairman has a deliberative vote, but does not; in the event of an equality of votes have a casting vote.

An appeal will only be upheld where there is a majority vote of the sub-committee. Where the vote is tied the appeal is dismissed and the original decision of Council staff stands. Any staff attending the sub-committee meeting do so only in an advisory capacity and do not have voting rights.

#### **11. Chairman**

The Chairman will be the Works and Services Committee Chair and the position of Deputy Chairman to be determined by the Sub-Committee at its first meeting. The Deputy Chairman will be re-appointed on an annual basis.

#### **12. Term of Committee**

This sub-committee will stand for the term of the Council.

#### **13. Review Process**

The Tree Removal Appeal Sub-Committee will review its performance at its last meeting prior to a periodic election for Council.

#### **14. Reporting Requirements**

This Committee informs Council of its decisions, through the Works and Services Standing Committee.



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<b>ITEM</b>	2.4.3		
	<b>WORKS AND SERVICES COMMITTEE</b>		
<b>DATE</b>	19 March 2018		
<b>PREV REFS</b>	Council	NOM2	28 Aug 2017 6:30 pm
<b>HEADING</b>	Reduction of Damage Caused by Fish/Animals in Mawson Lakes		
<b>AUTHOR</b>	Dameon Roy, Manager Technical Services, City Infrastructure		
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.		
<b>SUMMARY</b>	<p>Council has requested that staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.</p> <p>Sir Douglas Mawson Lake was built in the 1990's as part of the overall development of Mawson Lakes. This report reviews the current status of the lake and associated challenges in the management of it.</p>		

## RECOMMENDATION

1. That current management practices of Sir Douglas Mawson Lake continue, with netting of the lake to be implemented yearly, budgeted through the existing Water Course Management Plan.
2. That carp removal from Sir Douglas Mawson Lake be reassessed post the implementation of the National Carp Control Plan (2019/20).

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Mawson Lakes Remedial Works
2. The National Carp Control Plan Fact Sheet

## 1. BACKGROUND

- 1.1 The following Resolution was made at the Council meeting held 16/10/17:

*That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.*

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

### 2.2 External

#### 2.2.1 DEWNR

## 3. REPORT

### **Current Management around the Lake**

3.1 In 2011/12 prior to Delfin/Lendlease leaving the development, a number of locations on the Sir Douglas Mawson Lake wall were identified as having moved. At the time, it was considered that the issues around the lake were the result of 15 years of carp digging in and creating voids under the wall. These voids were confirmed by divers.

3.2 This resulted in works being undertaken primarily by the developer to ensure the integrity of the lake wall, which included grout filling of the voids and the construction of a rock barrier and using ballast around the base of the wall, as outlined in attachment 1. The areas identified in black had no treatment, because there was existing ballast at the toe of the wall and no sign of damage from carp.

3.3 Council has used netting in the past to reduce carp numbers in the main lake. It is seen as an ongoing reduction strategy reducing the numbers of adult carp but is not considered as a long term total eradication strategy, primarily because:

(a) There were a number of sections of the lake being unable to be drag netted, enabling easy escape.

(b) The mature female carp can lay up to 300,000 eggs at a time which means at any given time there is a significant number of carp and fingerlings not netted.

### **Water Quality**

3.4 The lake, being ornamental is designed so that no piped stormwater enters the lake. It was determined by the designers to minimise stormwater inflow which carries significant pollutants and nutrients that affect water quality.

3.5 The lake itself is kept topped up by a local bore. The resultant fill water has a reasonably high salt level, with the salinity concentration increasing as the bore is used to replace evaporated water.

3.6 This concentration assists to reduce the algae blooms, keeping the lake reasonably sterile. The salinity and the existence of the carp are considered as preventing successful stocking of the lake by native fish.

3.7 Whilst the walls have been protected, the lake has an exposed clay liner. There are locations where the carp still dig however this does not significantly impact on the integrity of the lake. Similarly, wind and wave action keeps the silts and sediments in suspension causing the water often to be turbid in appearance.

### **Carp Removal Methods**

- 3.8 Council has used netting in the past to reduce carp numbers in the main lake. It was found to not allow complete eradication primarily because there were a number of sections of the lake that are unable to be drag netted, enabling some escape. The mature female carp can lay up to 300,000 eggs at a time which means at any given time there is a significant number of carp and fingerlings not netted. It is proposed to increase the netting to a yearly program beginning in 2018/19, funded through the Water Course Management Plan. The cost for netting is \$5,000, and \$2,000 for disposal.
- 3.9 The South Australian Research and Development Institute (SARDI) and Primary Industries and Regions SA (PIRSA) conducted a successful trial between 2014-16 using “rotenone” effectively as a toxin specific for fish species. It is easily spread in powder form over the surface of a water body and then sinks being ingested through the gills and then disrupts cellular respiration and causes the fish to rise to the surface to be caught. During the application for the wetlands, access was restricted to the community during and after application for a number of days. Rotenone is mildly toxic to human beings and therefore applications in environments such as the Main Lake, which has high human interaction, is seen as a high risk given difficulties around isolating the lake for up to a week at a time during and post applications that would need to be completed over a number of years.
- 3.10 Council does deliberately dry out wetlands as a method to control carp. This is not an option due to the significant risk of wall slide failure, given the wall has been designed based on a balanced load with water on either side of the wall.

### **Use of Carp Virus Cyprinid Herpesvirus-3, or CyHV-3**

- 3.11 A National Carp Control Plan is being developed based on the introduction of a virus that uniquely targets carp populations, as outlined in the attachment 2 fact sheet.
- 3.12 In discussions with the Department of Environment, Water and Natural Resources (DEWNR) representatives, it is proposed to wait until the trials have been completed and the virus introduced across the Murray Darling Systems. If the national trials are successful, Council would seek further discussions with DEWNR and Primary Industries and Regions South Australia (PIRSA) to determine the suitability of the treatment being introduced into the main lake. The timing would be early 2020, subject to the successful national trial.

### **Introduction of Native Fish**

- 3.13 The main lake is unsuitable for the stocking of native fish species due to poor water quality and the carp. The introduction of native fish would compete with the carp that rarely eat fish, but consume fish eggs and larvae and disturb breeding sites. There is also no natural predator for adult carp.
- 3.14 It is proposed to continue the current management of the main lake in the immediate future, undertake annual netting and continue to liaise with DEWNR with respect to options for improving native fish habitats once the national carp plan has been implemented.

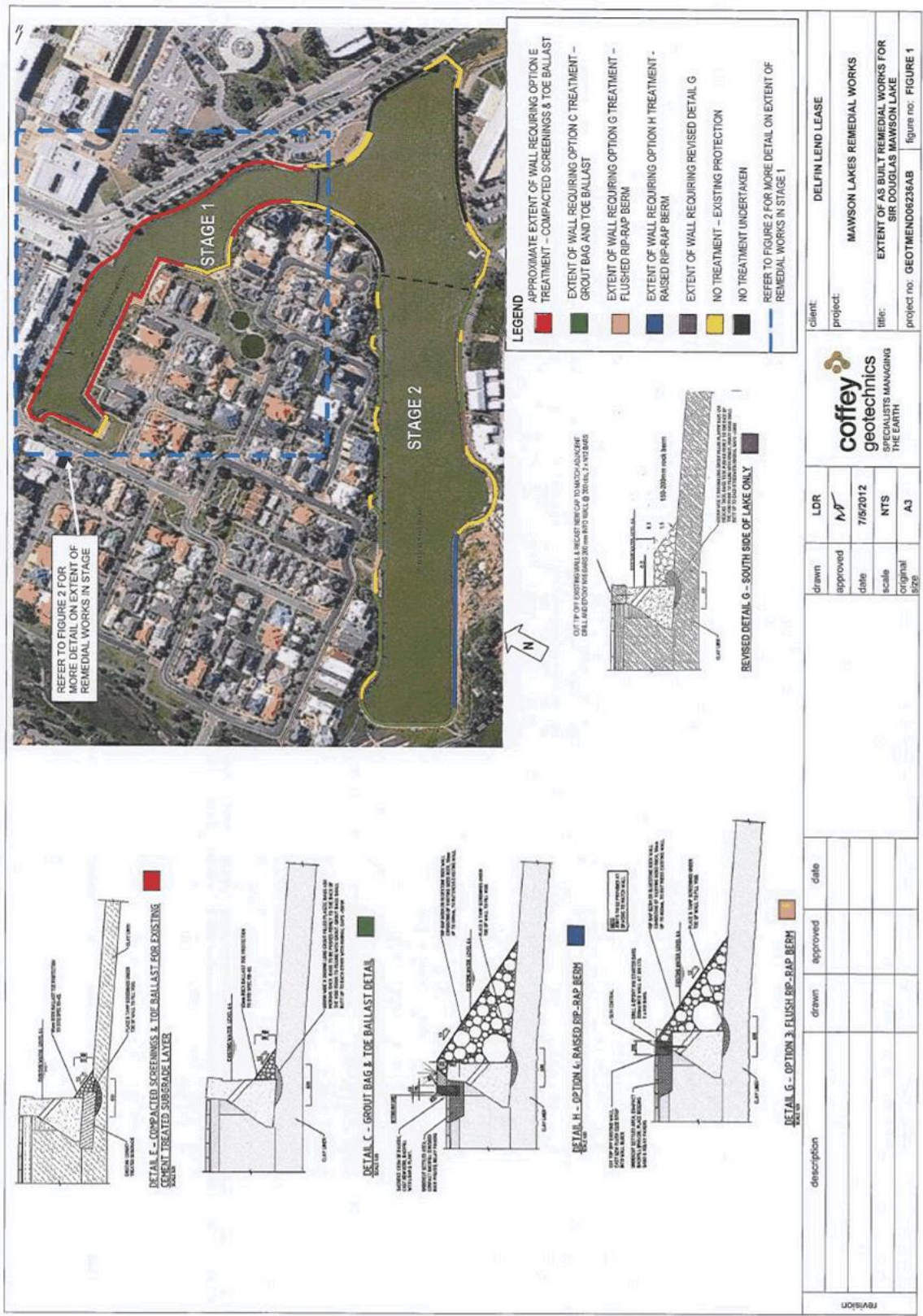
**4. CONCLUSION / PROPOSAL**

- 4.1 There are currently no low risk options to completely remove carp. It is proposed to increase netting to yearly with this activity funded through the Water Course Management Plan.
- 4.2 There is a proposed national trial to introduce the CyHV-3 virus by DEWNR and PIRSA. It is recommended to determine the suitability of the treatment to the main lake and associated water systems after this is completed.
- 4.3 Due to the predatory nature of the carp on fish eggs and larvae and the disturbing of breeding sites, the removal or minimising of carp in the lake should occur before any consideration is given to the introduction of native fish. The timing is likely to be early 2020.

**CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018









# The National Carp Control Plan

## What is the National Carp Control Plan?

Carp are one of the most destructive introduced pest species in Australia and cause major damage to native fish populations and the water quality of our waterways. Different methods have been tried for decades to control carp without widespread success.

However, a new approach is now being considered: a naturally occurring species-specific virus that occurs naturally overseas and has the potential to reduce carp numbers by over 70 per cent. This would help aquatic habitats damaged by carp to recover, allowing native fish, yabbies, crayfish, and even water bird populations to rejuvenate.

A National Carp Control Plan (NCCP) is being prepared to explore the release of the carp virus cyprinid herpesvirus-3, or CyHV-3.

The Fisheries Research and Development Corporation (FRDC) is leading the \$15 million planning process, on behalf of the Australian Government, over two years.

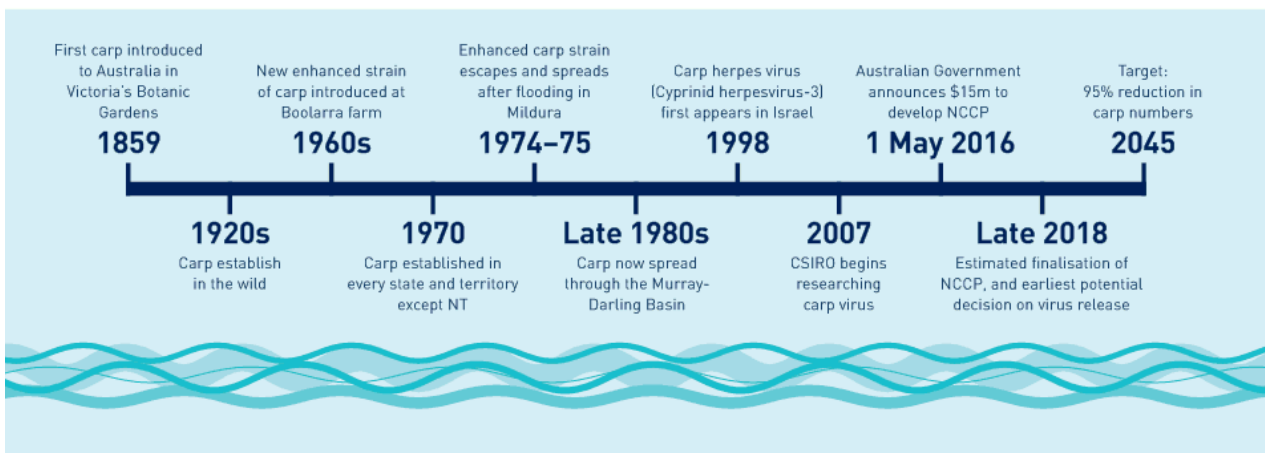
Significant work is needed to make sure the virus is the best option to control carp and that, if it goes ahead, it is as effective as possible.

Developing the NCCP will require:

- accurately assessing the biomass of carp;
- accurately calculating the current economic cost of the effects of carp in the waterways;
- determining the costs involved in releasing the virus and benefits of the release;
- modelling how the virus will spread if it is released to determine the most effective method to distribute the virus; and
- developing strategies to manage disposal of dead carp.

Through the planning process the NCCP project team will consult extensively to keep the community informed of the plan's development. Suggestions and feedback on proposed strategies will be important in shaping the final plan.

At the end of 2018, the FRDC will provide the completed NCCP to the Australian Government, which will then decide whether or not to go ahead with the virus release.





### Why are carp a problem?

Carp are an introduced fish species and wild populations first established in Australia's rivers in the 1960s. Since then they have become the dominant species in many rivers and streams.

Carp grow rapidly, mature early, tolerate extremes of both temperature and water quality and can travel long distances. This means they can often out-compete native freshwater fish species, nearly half of which are now listed as rare or threatened under environmental legislation for the Murray-Darling Basin. It is estimated carp now make up 80 per cent of fish biomass in many waterways.

#### Water quality

Carp are bottom feeders; they stir up sediment in the water, making it muddy or turbid. This reduces the amount of sunlight reaching aquatic vegetation. The sediment also smothers vegetation and native fish eggs, which can impact on food availability and reproduction of invertebrates and small-bodied fish.

Carp also increase nutrient levels in the water by stirring up silt and prey on zooplankton that eat algae, which can increase the frequency and extent of harmful algal blooms.

#### Economic impacts

The presence of carp is estimated to cost affected communities millions of dollars a year.

By reducing water quality they increase the cost of treating water to make it suitable for human consumption. More than three million people rely on water drawn from the Murray-Darling Basin.

Large numbers of juvenile carp can block irrigation pumps and other equipment. Turbid water also increases wear on this equipment and increases maintenance costs for farmers and water providers dependent on rivers.

By outcompeting native fish, carp pose a major threat to the recreational fishing sector. This sector has been valued at \$1.3 billion in the Murray-Darling Basin alone. If native fish numbers were able to recover, this sector of the economy could increase significantly.

Carp contribute to the water conditions that lead to toxic algal outbreaks in waterways. The algal toxins make swimming, fishing and boating in affected waterways dangerous to human health and can result in lost recreational and tourism opportunities. The FRDC will quantify these costs more precisely as part of the NCCP planning process.

#### Where are carp impacts worst?

While carp are present in every state and territory except the Northern Territory, they affect the Murray-Darling Basin the most severely. They occupy – and dominate – almost all of the Murray-Darling Basin waterways. There are also isolated populations in Western Australia, Tasmania, south east Queensland and coastal rivers in eastern Australia.

Studies have shown carp numbers tend to be highest in places with high levels of environmental disturbance such as the conditions found in regulated rivers.

#### Why a virus?

CSIRO research has shown the carp virus has potential to quickly reduce the fish's population, and suppress it for many years. A number of other methods have been tried to control carp in recent decades without widespread success.

#### What other options have been explored?

- **Commercial fishing** fills niche markets for human consumption, fish leather, aquaculture feedstock, bait and fertiliser. Local consumer demand for carp is limited to 50-60 tonnes a year. Demand from these niche markets is not enough to make any significant reduction in the current carp population.

- **Manual carp removal**, including trapping and controlling access to breeding grounds, has seen some success in Tasmania's Lake Crescent and Lake Sorell. Lake Crescent was declared free of carp in 2007 after 12 years of manual removal work. Carp removal work is continuing in Lake Sorell. The cost of the program to the end of 2013 was \$9.6 million; and
- The **'Daughterless Carp'** and **'Trojan Y'** programs have explored ways to genetically alter fish to produce offspring of only a single sex. This approach does not kill affected fish, but merely pushes a population to extinction by reducing breeding opportunities. But as carp have a lifespan of 35 years, it would take more than a century using this approach by itself to significantly reduce the population. Both show promise, however, and are being investigated as potential long-term control measures in combination with the carp virus.

#### How does the virus work?

The carp virus is highly contagious for carp and is most effectively transmitted through carp-to-carp contact. The virus will also survive in water without a host for approximately three days.

If the virus is released in Australia, it is expected to initially kill more than 70 per cent of infected carp. Carp that survive will carry the virus for life and, when stressed, may eventually succumb to disease. They will also continue to pass the virus on to uninfected carp. This is expected to help control carp populations for many years after the initial release.

#### Water temperature

Overseas, the virus is most effective when water temperatures are 18°C to 28°C. At temperatures above 30°C or below 15°C carp can become infected but not die. When temperatures return to the effective range the virus can be reactivated and fish can develop signs of disease.

#### Signs of infection

The virus damages the kidneys, skin and gills of carp. Damage to the gills is the primary cause of death. After a carp is infected, the virus multiplies in the fish for seven to 12 days, depending on the water temperature.

During this time the fish will develop signs of disease, including darkening of the skin and reddened gills. Infected fish will die as soon as 24 hours after these signs develop.

#### Is the virus harmful to other species?

The carp virus is highly specific to a single species – common carp. It does affect ornamental koi, which are a brightly coloured strain of carp. It does not appear to affect the closely related goldfish. Australia has no native fish closely related to carp.

The CSIRO has tested the effect of the virus on 13 native bony fish species (including Murray Cod, Silver Perch, Golden Perch, eels and catfish), on Rainbow Trout, lampreys, freshwater yabbies, two frog species, one lizard species, a freshwater turtle species, as well as on chickens and mice.

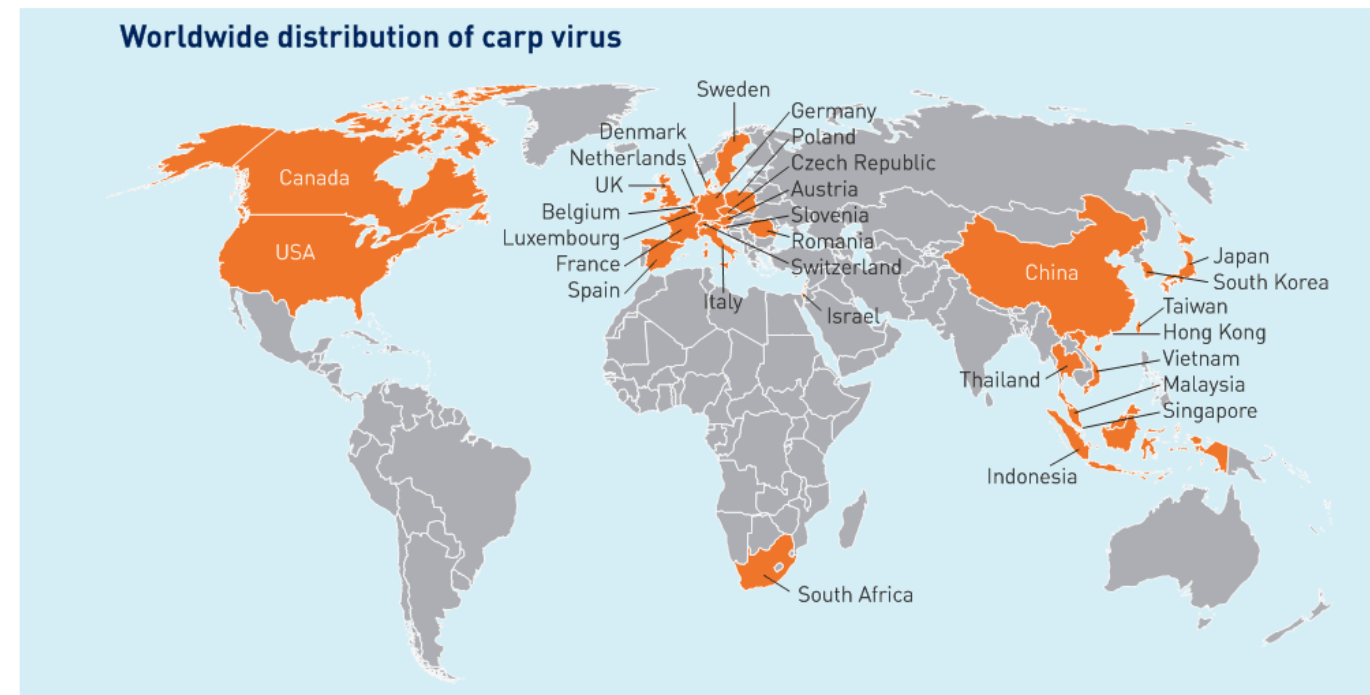
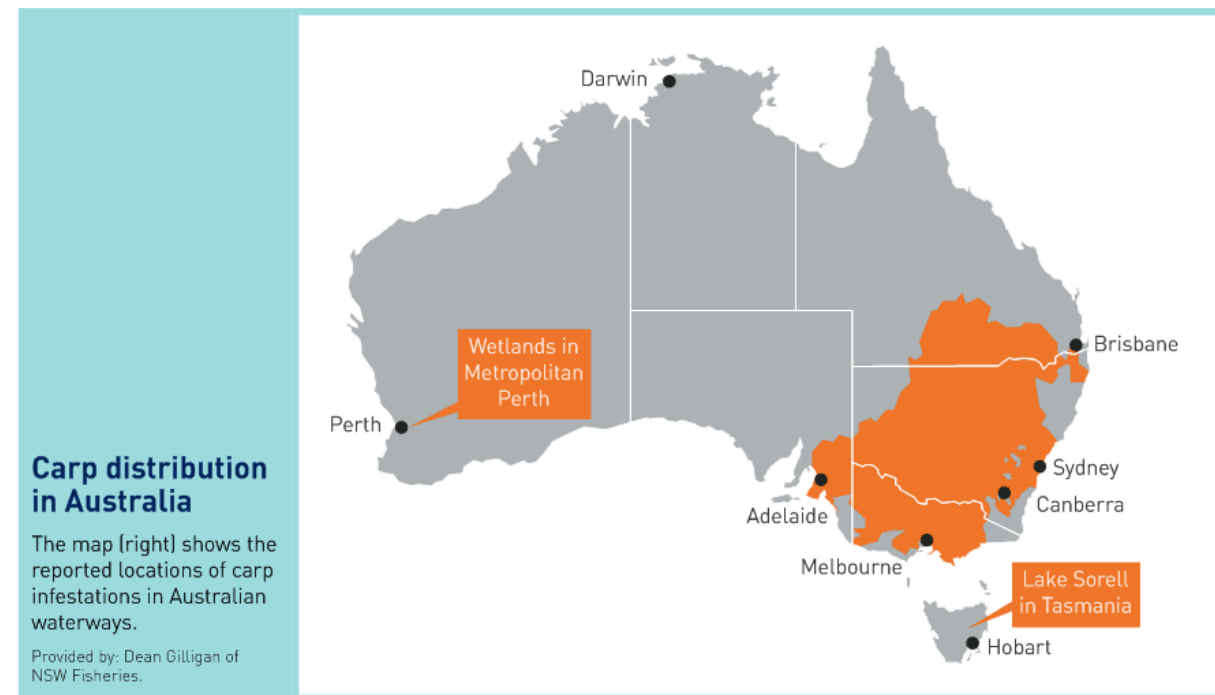
These species were exposed to 100 to 1000 times the amount of virus required to cause disease in carp, with no evidence of replication of the virus in any of the species tested.

Before the NCCP is finalised, further testing is planned by CSIRO including a small number of native species in Western Australia and Queensland.

#### Is it harmful to humans?

The carp virus has been present in Israel, Europe, Asia and the UK for several decades, and is now found in 33 countries. The map below shows where the carp virus is known to exist.

Many people have had contact with and eaten infected carp in these countries over many years, but no human health issues have been reported.





### What do we need to know?

The NCCP needs to identify the economic costs and benefits of releasing the carp virus to inform the Australian Government's decision. To do this, the NCCP project team needs to answer several key questions.

#### How much carp and where?

The CSIRO developed a trial mathematical model for a virus release in the Lachlan River catchment in NSW. To extend that model to other affected areas we need accurate data on where the carp are concentrated, to see how the virus might spread. This will be part of the NCCP planning.

#### How to manage?

A large volume of carp is likely to be killed if the virus is released. Determining how to manage this is a key focus for the NCCP. Careful planning, research and stakeholder consultation will investigate possible solutions.

The CSIRO's research in the Lachlan River catchment suggests a staged release of the virus. This would make collecting the dead carp more manageable. Modelling in the Lachlan catchment also suggests that releasing the virus in spring

and early summer in carp breeding sites when the fish are juveniles would allow a concentrated and efficient collection effort. Managing dead carp will be a key focus of research under the NCCP.

#### How long will the virus control carp?

If the virus is released it is expected to initially kill more than 70 per cent of carp. In the following one to four years the virus and fish will settle into a balance that allows both to survive.

As with myxomatosis and calicivirus in rabbits, the virus will then continue to cause a lower level of mortality in carp, such that the fish's numbers are likely to never recover to their original levels.

The large decline in carp numbers following a possible release of the virus will also provide a window of opportunity to employ supplementary measures to further suppress carp numbers over the long term.

These could include commercial fishing, and also reducing the reproductive capacity of the remaining population using techniques such as the 'Daughterless Carp' and 'Trojan Y' projects and projects to increase populations of native fish.



SOURCE: Tom Chesson

### HOW CAN YOU GET INVOLVED?

During the two years of the NCCP's development, the NCCP project team will speak to stakeholders and visit regional centres to provide updates on the progress of the plan and gather community feedback.

The project team wants to understand your local waterways, what's important about them and how you use them, and your concerns and questions so that they can be addressed in the plan.

For more information, or if you would like someone to speak to your community group, contact Tom Chesson at the FRDC's National Carp Control Plan team at [carp@frdc.com.au](mailto:carp@frdc.com.au).

To stay up-to-date with progress and submit comments online;

  
visit  
[www.carp.gov.au](http://www.carp.gov.au)

  
follow us on Facebook  
(FRDCAustralia)

  
call  
1800 CARPLAN





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<b>ITEM</b>	2.5.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	19 March 2018
<b>HEADING</b>	Revocation Portion of Edinburgh Reserve South to Facilitate Construction of Haulmark Trailers Manufacturing Facility
<b>AUTHOR</b>	Tim Starr, Coordinator Property, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally. 1.3 Have a thriving business sector that supports community wellbeing, is globally oriented and creates job opportunities. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	This report considers a request from Haulmark Trailers to construct a driveway crossover from their property at 97 to 99 West Avenue, Edinburgh over Councils reserve, to allow access directly to Edinburgh Avenue. To facilitate this request it is necessary to revoke the community land classification of 2.1 square metres of Council land and amalgamate it into the Haulmark Trailers property.
<b>RECOMMENDATION</b>	
	<ol style="list-style-type: none"><li>1. Portion of Allotment 905 Deposited Plan 75400 known as Edinburgh Drive Reserve South, Edinburgh as delineated in attachment 3 to this report Item 2.5.1 measuring approximately 2.1 square metres, be declared surplus to Council's requirements and Council propose to revoke the classification as community land. Council accept compensation of \$100.00 for the land and the applicant be responsible for all costs.</li><li>2. Attachment 4 to this report Item 2.5.1 be adopted for the purposes of Section 194 of the Local Government Act 1999, and the Manager Property and Buildings be authorised to implement the public consultation process, consisting of notices appearing in the Northern Messenger Paper and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters and the attached section 194 report will be posted to property owners likely to be impacted in the immediate vicinity.</li><li>3. A further report be presented to Council for consideration of any objections received. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.</li></ol>

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 Proposed Development
2. Attachment 2 Plan showing Allotment 905 DP 75400 as Reserve
3. Attachment 3 Portion of Allotment 905 DP 75400 Required for Driveway
4. Attachment 4 Section 194 Report
5. Attachment 5 Proposed Consultation Area

### 1. BACKGROUND

- 1.1 An application has been received from Haulmark Manufacturing Co Pty Ltd known as Haulmark Trailers to construct a semi-trailer servicing facility at 97-99 West Avenue, Edinburgh. Established in 1963, Haulmark Trailers manufactures and designs high quality Semi Trailers in Queensland
- 1.2 The City of Salisbury provided support to Defence SA and Investment Attraction South Australia in respect to Haulmark Trailers interstate expansion plans. South Australia was identified as a potential site for their interstate expansion, along with Townsville.
- 1.3 The site selected in Edinburgh Parks was the preferred location, resulting in an estimated investment in a new facility of \$10 million, for maintenance of trailers, particularly those used by the Defence force. It is anticipated that 20 jobs will be formed as a part of the initially investment, potentially raising to another 50 if they decide to also undertake manufacturing on this site.
- 1.4 A requirement of the manufacturing facility design is that B-double access is available to the site. In principle support was provided by Council staff subject to technical design requirements being resolved. These requirements were resolved with the assistance of Councils Development Services Department and included a driveway over Council's adjacent land known as Allotment 905 Deposited Plan 75400 (see attachment 1)
- 1.5 Council owns Allotment 905 in Deposited Plan 75400 known as Edinburgh Road Reserve South, Edinburgh (see attachment 2) as described in Certificate of Title Volume 5997 Folio 904. This allotment is a buffer reserve measuring approximately 10cm wide running the full length of the boundaries of the adjacent properties for a total area of 27 square metres and separates 97-99 West Avenue from Edinburgh Road.
- 1.6 Buffer reserves are generally created to prevent access to the road without the approval from Council's Planning Division. Access can then only be given by way of a permit allowing access or revocation of the Community Land Classification and sale to the adjacent owner.

### 2. CITY PLAN CRITICAL ACTION

- 2.1 Promote a positive image of Salisbury to attract investment, visitors and tourists, and increase community pride.

**3. CONSULTATION / COMMUNICATION**

## 3.1 Internal

3.1.1 Council staff from various divisions within Council have been consulted with no objections received in regard to the proposal.

## 3.2 External

3.2.1 Service providers including Telstra, Electranet, Australian Pipeline Trust, SA Water and SA Power Networks were all consulted with no objections received in relation to the proposal.

**4. REPORT**

4.1 Council staff held discussions with representatives of Haulmark Trailers discussing the costs involved and process of a Community Land Revocation. Haulmark trailer representatives agreed to meet all costs involved in the revocation as well as the costs to prepare plans and transfer ownership. They have also agreed to pay consideration as determined by a licenced valuer.

4.2 As the portion of land proposed to be disposed into Haulmark Trailers Ownership is relatively small (please see attachment 3) measuring 15 metres long by 14cm wide for a total of 2.1 square metres, engaging the services of a licenced valuer is not justifiable. An estimate of the value for the land being sold based on the Capital Value of the adjoining land is approximately \$100.00.

4.3 The Local Government Act provides that the classification as community land must be revoked prior to the property being offered for disposal. Public consultation must be carried out in accordance with Council's Public Consultation Policy. A further requirement is the adoption of a Section 194 report (please see attachment 4) for the purposes of public consultation and submission to the Minister for approval, Council may then make formal resolutions to revoke the classification.

4.4 It is intended that in accordance with Council's policy approved by Council 23<sup>rd</sup> November 2015 Decision Number 0744, public consultation will consist of public notices appearing in the Northern Messenger Paper and State Government Gazette with a copy of this wording to appear on Council's website. In addition letters and the attached section 194 report will be posted to property owners in the immediate vicinity (see attachment 5) inviting submissions in relation to the proposal for Council's further consideration. Staff propose that a sign not be erected on the reserve in accordance with Council's Public Consultation policy to avoid any confusion as to which piece of land is proposed for revocation. This is due to the small size of the portion of reserve proposed for revocation and its location along the busy Edinburgh Road.

4.5 In the event that no objections are received Council is requested to authorise the Manager Property and Buildings to prepare and submit the necessary documentation to the Minister for approval pursuant to Section 194 of the Local Government Act 1999.

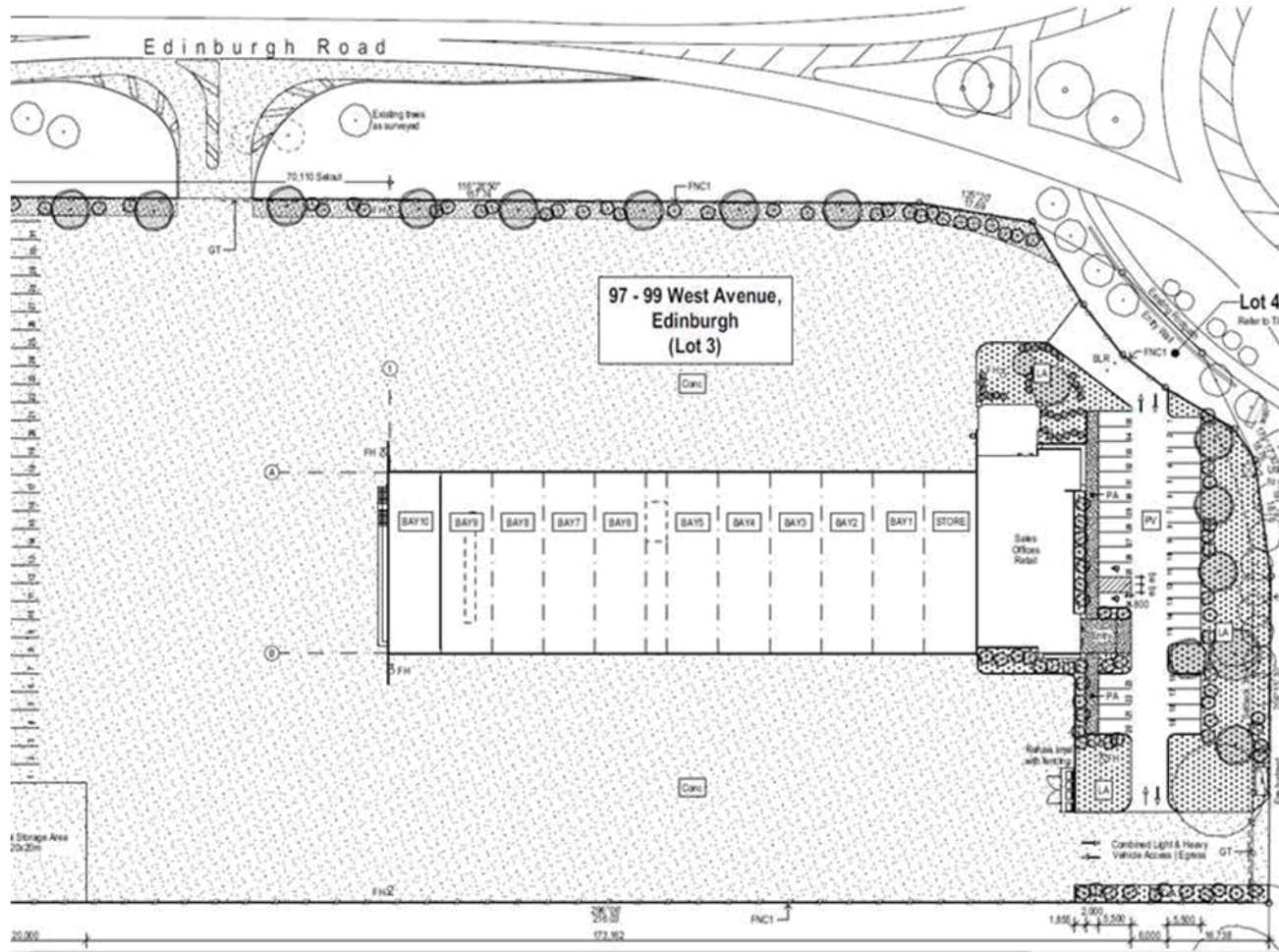
**5. CONCLUSION / PROPOSAL**

- 5.1 This report seeks Council's endorsement to declare portion of Allotment 905 in Deposited Plan 75400 as delineated on the attached plan (attachment 3) surplus to Council's requirements and approve staff to undertake the provisions of the Local Government Act 1999 to revoke the community land classification of the subject land.

**CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018

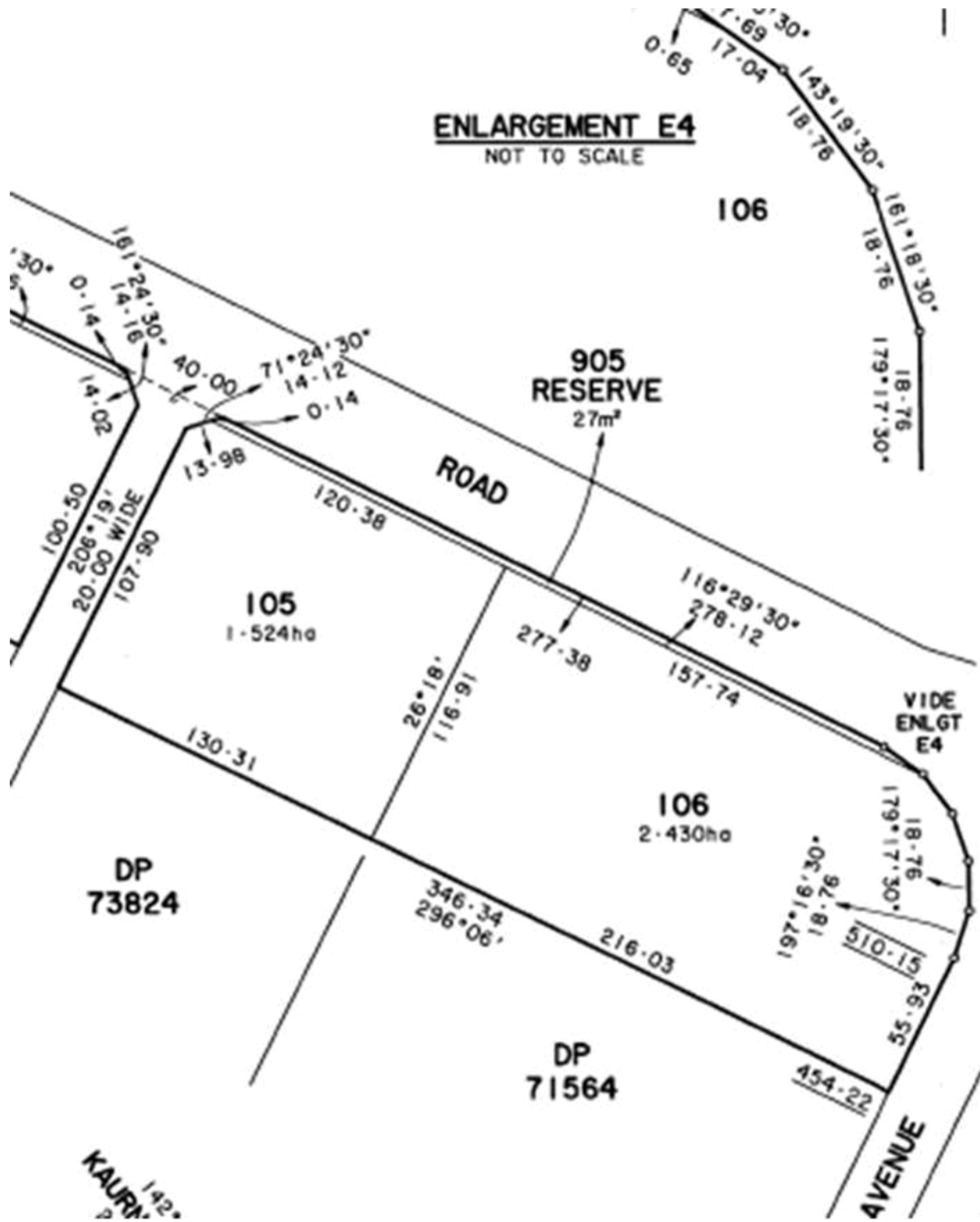
Attachment 1 Proposed Development



Item 2.5.1 - Attachment 1 - Attachment 1 Proposed Development



Attachment 2 Section of DP 75400 Showing Allotment 905 Reserve



Item 2.5.1 - Attachment 2 - Attachment 2 Plan showing Allotment 905 DP 75400 as Reserve





Attachment 3 Portion of Allotment 905 DP 75400 Required By Haulmark Trailers for Driveway



Item 2.5.1 - Attachment 3 - Attachment 3 Portion of Allotment 905 DP 75400 Required for Driveway



## PROPOSAL FOR REVOCATION OF CLASSIFICATION AS COMMUNITY LAND

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### Edinburgh Drive Reserve South – Edinburgh Road, Edinburgh Contained in Certificate of Title Volume 5997 Folio 904

#### Section 194 Local Government Act 1999

#### REPORT

##### 1. Reasons for the Proposal.

Council owns a significant number of properties throughout the city ranging from developed sporting complexes incorporating modern clubroom buildings, playing fields and supporting infrastructures, to single undeveloped allotments of land, most of which are classified as community land. Council has specific statutory management requirements in regard to its community land.

The whole of the land (Allotment 905 Deposited Plan 75400 as described in Certificate of Title Volume 5887 Folio 904) is an undeveloped buffer reserve with a total area of 27m<sup>2</sup> and serves as a buffer reserve to the adjacent industrial land.

Council has been approached by Haulmark Trailers with an application to construct a manufacturing and servicing facility on their site at 97 to 99 West Avenue Edinburgh with a driveway exit to Edinburgh road over the subject land. This application has been approved under the Development Act SA 1993.

##### 2. Statement of any Dedication, Reservation or Trust

The subject property being Reserve 905 in Deposited Plan No 75400 and described as Reserve in Certificate of Title Volume 5997 Folio 904 was vested in to the Corporation of the City of Salisbury Council of Salisbury in 2007 by virtue of a land division process with the intended purpose to restrict access directly onto Edinburgh Road unless otherwise approved by Council and new certificates of titles issued.

No Government assistance was provided to acquire the land.

##### 3. Purpose of Proposal.

To seek community comment on the revocation of a portion of approximately 2.1m<sup>2</sup> of Edinburgh Road Reserve South, for the purpose of construction of a driveway cross over to provide access to the land situated at 97-99 Edinburgh Road, Edinburgh. Should it be determined that the land is not required for public use then Council will consider disposal of approximately 2.1m<sup>2</sup> of the land to Haulmark Trailers.

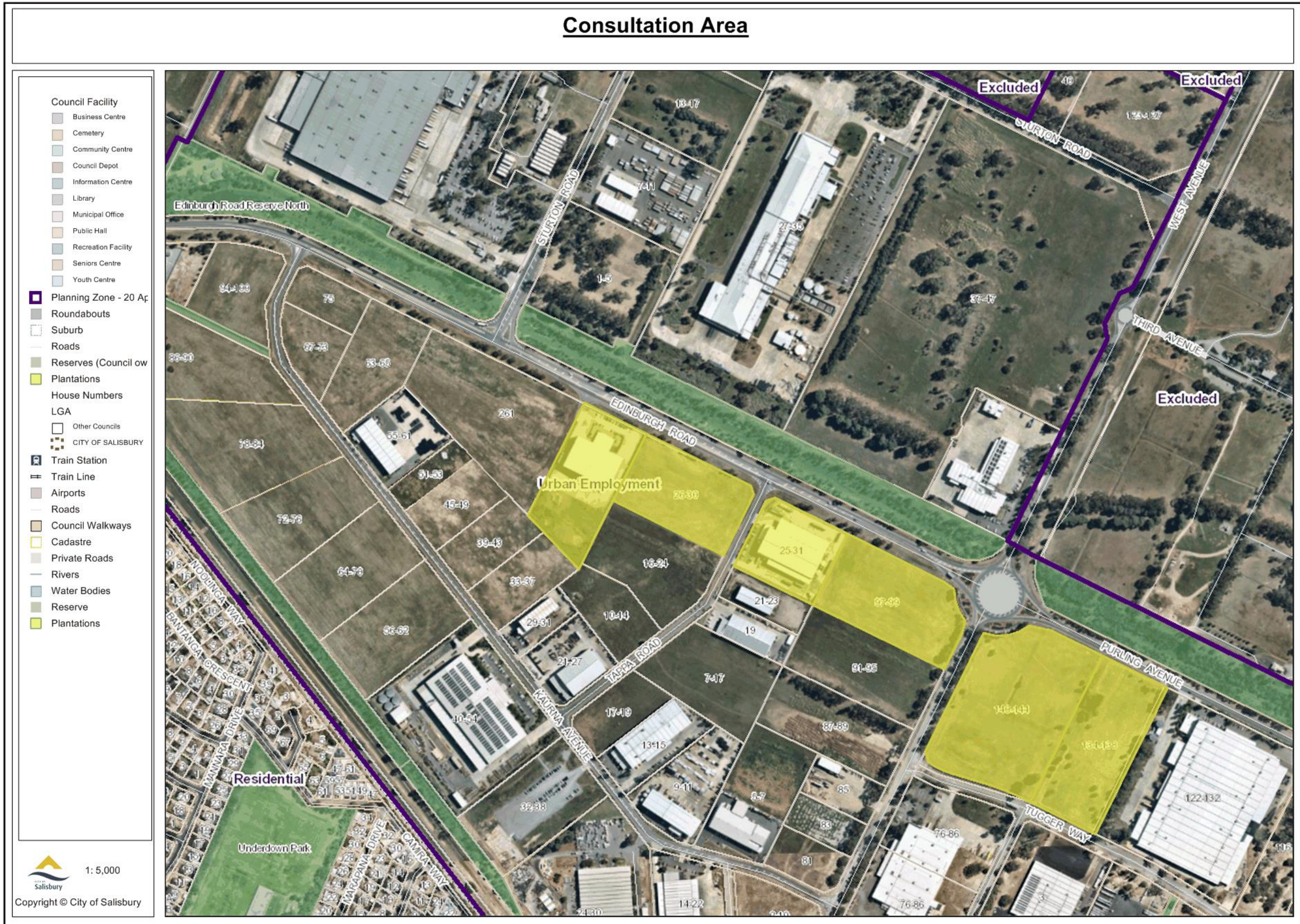
##### 4. Affect of the Proposal.

Edinburgh Drive Road Reserve South is currently utilised as a buffer reserve. The Proposal to revoke a portion of approximately 2.1m<sup>2</sup> of community land will allow for construction of a driveway crossover. It is not anticipated that this proposal will impact on the communities' use of this land.

##### 5. Owner of the Land.

The subject land is owned by the City of Salisbury.







<b>ITEM</b>	2.5.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>HEADING</b>	Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 13 March 2018
<b>AUTHOR</b>	Chantal Milton, Manager Strategic Development Projects, City Development
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.2 Have interesting places where people want to be. 1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice.
<b>SUMMARY</b>	The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 March 2018 are presented for Works and Services Committee's consideration.

#### **RECOMMENDATION**

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 March 2018 be received and noted and that the following recommendations contained therein be adopted by Council:

**SPDSC1      Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

**SPDSC-OB1      Low Cost Housing - Role of Council**

That a scoping report be presented to the Strategic Property Development Sub Committee on options for provision and management of low cost housing as a component of future Council strategic property development projects.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Strategic Property Development Sub Committee - 13 March 2018

#### **CO-ORDINATION**

Officer:	GMCID	CEO
Date:	14.03.18	14.03.18







**MINUTES OF STRATEGIC PROPERTY DEVELOPMENT SUB COMMITTEE  
MEETING HELD IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**13 MARCH 2018**

**MEMBERS PRESENT**

Cr S White (Chairman)  
Mayor G Aldridge (ex officio)  
Cr E Gill  
Cr D Pilkington (*proxy for Cr G Caruso*)  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds (Deputy Chairman)  
Cr J Woodman  
Cr R Zahra

**OBSERVERS**

Cr L Caruso

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Development, Mr T Sutcliffe  
General Manager Business Excellence, Mr C Mansueto  
Manager Governance, Mr M Petrovski  
Manager Strategic Development Projects, Ms C Milton  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:59 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr G Caruso.

**LEAVE OF ABSENCE**

Nil

## **PRESENTATION OF MINUTES**

Moved Cr G Reynolds  
Seconded Cr R Zahra

The Minutes of the Strategic Property Development Sub Committee Meeting held on 16 January 2018, be taken and read as confirmed.

**CARRIED**  
**UNANIMOUSLY**

Moved Cr R Zahra  
Seconded Cr E Gill

The Minutes of the Confidential Strategic Property Development Sub Committee Meeting held on 16 January 2018, be taken and read as confirmed.

**CARRIED**  
**UNANIMOUSLY**

## **REPORTS**

### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr R Zahra  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED**  
**UNANIMOUSLY**

**CONFIDENTIAL ITEMS**

**SPDSC2 Tranche 1 Close Out Reports and Program Status Update**

Moved Cr J Woodman  
Seconded Mayor G Aldridge

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Tranche 1 Close Out Reports and Program Status Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7:01 pm.

The meeting moved out of confidence at 7:02 pm.

*Cr S Reardon entered the meeting at 7:04 pm.*

**OTHER BUSINESS**

**SPDSC-OB1 Low Cost Housing - Role of Council**

Moved Cr E Gill  
Seconded Cr D Pilkington

That a scoping report be presented to the Strategic Property Development Sub Committee on options for provision and management of low cost housing as a component of future Council strategic property development projects.

**CARRIED**

**CLOSE**

The meeting closed at 7:42 pm.

CHAIRMAN.....

DATE.....

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<b>ITEM</b>	2.6.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	19 March 2018
<b>HEADING</b>	Capital Progress Report - March 2018
<b>AUTHOR</b>	Christy Martin, Senior Coordinator Project Administration, City Infrastructure
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

### RECOMMENDATION

1. Within the 2017/18 Road Reseal Program, defer O’Loughlin Road and Geoffrey Road, Valley View, to 2018/19, with the associated budgets being retained within the 2017/18 program budget.
2. Within the 2017/18 Building Renewal Program and associated available program funds, include the replacement air conditioning units for the John Harvey Gallery, Municipal Offices, and defer the renewal works at Para Hills Senior Citizens Club until 2018/19.
3. To enable future site developments to be explored, reduce the scope of works at Andrew Smith Drive Oval, Parafield Gardens, to playground renewal and minor reserve upgrade works as part of the 2017/18 Reserve Upgrade Program, with the inclusion of \$180k declaration at the 2017/18 Third Quarter Budget Review.
4. Within the 2017/18 Third Quarter Budget Review, include a nil effect adjustment of \$225k and a declaration of \$225k of Council funds from PR23484 Autism Friendly Play Space to reflect the unsuccessful grant application, with this play space to be considered in next financial year 2018/19 and a new grant application be developed for a matching contribution.

### ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

## 2. CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publications of Salisbury Aware.

## 3. REPORT

### 3.1 PROGRAM AMENDMENTS

As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

#### Amendment to Program

##### **PR12000 Road Reseal Program**

Within the 2017/18 Road Reseal Program, it was proposed to renew O'Loughlin Road and Geoffrey Avenue, Valley View. Whilst preparing for this work, it has been determined that current drainage issues in this location require review and full detailed design to resolve. As a result, works at these locations are recommended to be deferred until 2018/19 so the work can be completed in its entirety. The budget to construct these two roads is sought to be retained within the 2017/18 Road Reseal Program to offset current additional spend incurred as a result of traffic control and management of high profile locations to minimise the impact to the community.

Recommendation: Within the 2017/18 Road Reseal Program, defer O'Loughlin Road and Geoffrey Road, Valley View, to 2018/19, with the associated budgets being retained within the 2017/18 program budget.

Impact: Deferral of works to enable drainage solutions to be designed and rectified.

##### **PR18097 Building Renewal Program**

With the recent failure of two air conditioning units which supply the John Harvey Gallery at the Municipal Offices, replacement units had to be urgently sourced. Approval is sought to include the replacement units within the 2017/18 Building Renewal Program. These replacement units have been identified for salvage prior to demolition of the Municipal Offices and future re-purposing in other buildings.

In addition, the proposed work at Para Hills Senior Citizens Club has been placed on hold pending the completion of the Para Hills Hub. This work will now occur in 2018/19 and has been included in the NIB with budget to include renewal of kitchen and amenities within the existing building.

Recommendation: Within the 2017/18 Building Renewal Program and associated available program funds, include the replacement air conditioning units for the John Harvey Gallery, Municipal Offices, and defer the renewal works at Para Hills Senior Citizens Club until 2018/19.

Impact: No impact

**Amendment to Budget****PR21456 Reserve Upgrade Program**

As reported in August 2017, a series of work was proposed for Andrew Smith Drive Oval, Parafield Gardens, including playground renewal, sports court resurface and reserve upgrade. As part of the consultation process for these works, feedback was received. From this feedback it was determined that further work is required to ascertain the future sporting needs for the area whilst also considering future residential development opportunities. It is therefore proposed to undertake the playground renewal and minor reserve upgrade works only, which can be achieved without impacting future reserve developments. It is proposed to relocate the playground closer to the existing clubrooms. To enable this to occur, it will require relocating storage shed facilities associated with the clubrooms. To enable this work to be completed and for design and consultation costs incurred to be covered, \$235k is required of the original \$415k budget. As part of the 2017/18 Third Quarter Budget Review, \$180k capital budget is proposed to be declared.

Recommendation: To enable future site developments to be explored, reduce the scope of works at Andrew Smith Drive Oval, Parafield Gardens, to playground renewal and minor reserve upgrade works as part of the 2017/18 Reserve Upgrade Program, with the inclusion of \$180k declaration at the 2017/18 Third Quarter Budget Review.

Impact: Reduced scope enabling future development opportunities to be explored.

**PR20018 Play Space / Playground Program**

In 2017/18 it was proposed for Council to apply for grant funding towards the construction of a new \$450k Autism Friendly Play Space at Para Hills. Notification has been received that the application for \$225k State Government grant funding via the 2017/18 Planning and Development Fund was unsuccessful. In accordance with the 2017/18 New Initiative Bid, it is therefore proposed to return the \$225k balance of Council contribution for this project as part of Third Quarter Budget Review, with the project to be reconsidered in the next financial year, 2018/19, including matching grant funding.

Recommendation: Within the 2017/18 Third Quarter Budget Review, include a nil effect adjustment of \$225k and a declaration of \$225k of Council funds from PR23484 Autism Friendly Play Space to reflect the unsuccessful grant application, with this play space to be considered in next financial year 2018/19 and a new grant application be developed for a matching contribution.

Impact: Return project balance and reconsider project for future years funding and grant application.

### 3.2 PROGRAM HIGHLIGHTS

#### In Construction

Cross Keys / Frost Road Bicycle Network Improvement



Post Avenue, Salisbury, Flood Mitigation Works





**In Construction**

Canterbury Drive Reserve, Salisbury Heights, Sports Court Renewal



**4. CONCLUSION / PROPOSAL**

- 4.1 This summary report regarding the City Infrastructure Capital Works Program be received.

**CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018

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<b>ITEM</b>	2.7.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	19 March 2018
<b>PREV REFS</b>	Council NOM6 27 Nov 2017 6:30 pm
<b>HEADING</b>	State Government Investment in Local Schools
<b>AUTHOR</b>	Dameon Roy, Manager Technical Services, City Infrastructure
<b>CITY PLAN LINKS</b>	3.1 Be an adaptive community that embraces change and opportunities.
<b>SUMMARY</b>	This report gives a briefing to the Council on the works proposed for the Schools in the City of Salisbury, identified as part of the Better Schools Funding Program and the challenges and opportunities identified at the preliminary level.

## RECOMMENDATION

1. That liaison continue with each of the schools identified in the Better Schools Funding Program, to discuss the changes to be undertaken and what impacts may arise for the community.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. School Funding Map March 2018
2. Building Better Schools Spreadsheet

### 1. BACKGROUND

- 1.1 At the November 2017 meeting of Council it was resolved:

*“That staff report into the implications to Council of the recent State Government announcement of school investment in the Salisbury Council area, including any planned capacity increases and the effects on local traffic management and other Council provided infrastructure and services.”*

*Resolution No. 2148/2017*

### 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 Infrastructure Management Division

### 3. REPORT

- 3.1 Attached is a map and list of the State Schools the State Government have announced significant investment within the Salisbury Council area. It is noted that the projects are in preliminary concept design at this stage and are likely to be completed over the next two years.
- 3.2 The early timing of the announcements enables Council staff to work closely with the schools to help manage any traffic or infrastructure impacts on the wider community.
- 3.3 Table 1 shows each school that has been allocated funding, what is proposed and the potential effect on the City of Salisbury's infrastructure.
- 3.4 In reviewing the schools in general with respect to infrastructure, there are no immediate concerns with respect to flooding however; as new buildings are developed Council will be monitoring the increase of runoff from the sites.
- 3.5 There are three schools that are proposed to build facilities to allow for expansion - Parafield Gardens Primary School, Settlers Farm Junior Primary and Paralowie R-12.
- 3.6 Staff are active in engaging with individual schools to develop working relationships to best manage and support the school's and the community's needs.
- 3.7 Council has continued to support the School Crossing Program and has budgeted to construct a new school crossing at Settlers Farm in the 2018/19 Budget. This will continue to improve the traffic management in the area. Council will continue to be working closely with the school to ensure both the successful construction but more importantly, proper use of the facilities once installed.
- 3.8 The two school expansions at Parafield Gardens Primary School and Paralowie R-12 require discussions, particularly with respect to pedestrian and school traffic.
- 3.9 Council has identified in the 2018/19 Budget the construction of a floodway through a reserve near the Paralowie R-12 School. This could also serve as a one way kiss and drop zone for the eastern side of the school. It is proposed Council seek assistance with funding for the Kiss and Drop zone, from the school.
- 3.10 There continues to be some concern with unsafe behaviour of older students along Whites Road, which Council staff are continuing to work with the school to educate and address.
- 3.11 Council has also recently installed an additional safety barrier on Correena Avenue to improve channelisation of students to the appropriate crossing.
- 3.12 Parafield Gardens R-7 School is one of five schools within two kilometers of each other along Shepherdson Road. Council has worked closely with all of the schools to manage the traffic issues, including improvements to parking, pedestrian crossings and the modifications of timing at particular traffic signals in recent times to improve pedestrian safety at peak periods.
- 3.13 Given that there are limited opportunities to expand traffic/parking facilities on Shepherdson Road, Council staff will liaise with the school to ensure Casuarina Street traffic infrastructure is suitable for any future expansion at the school.

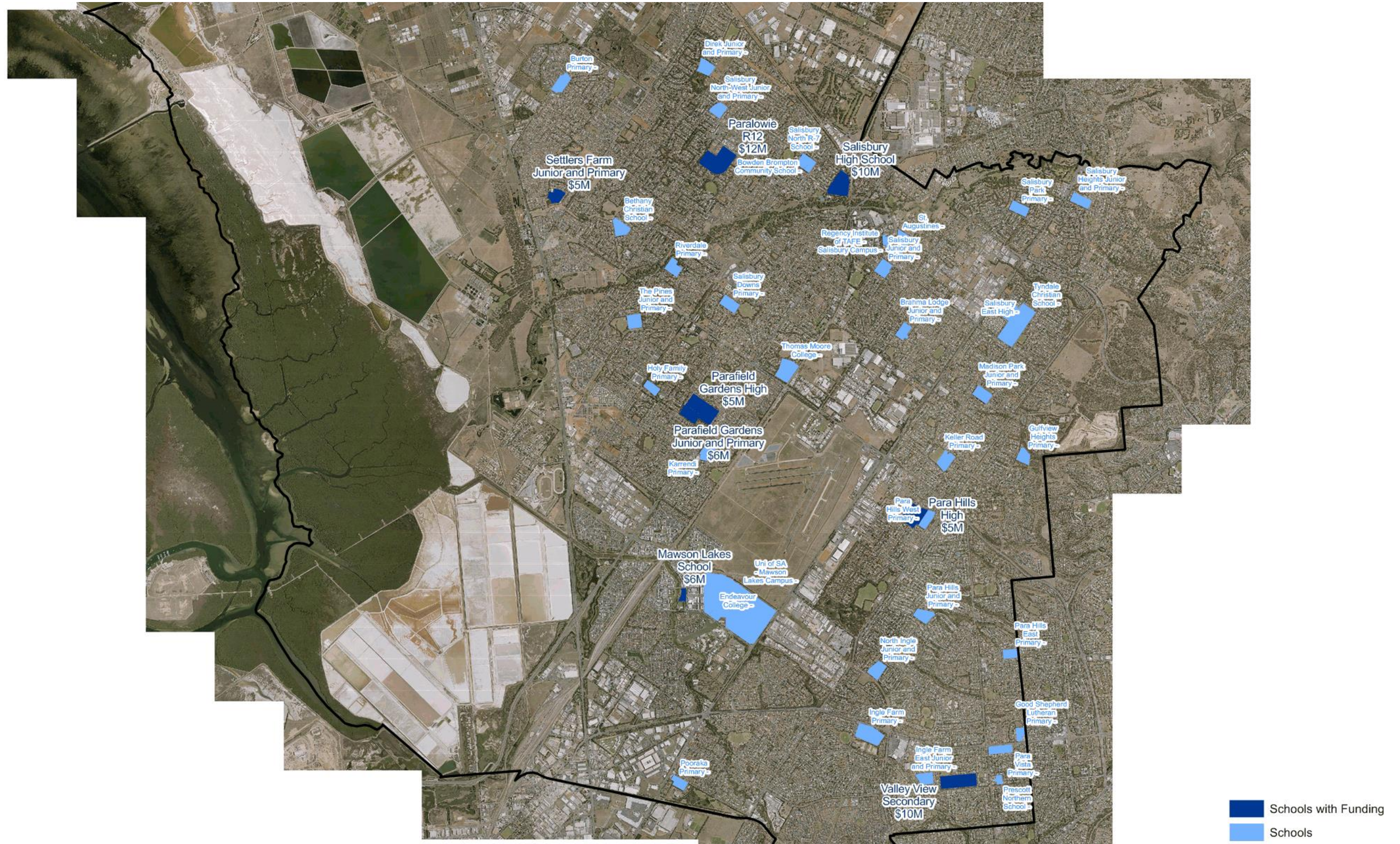
**4. CONCLUSION / PROPOSAL**

- 4.1 In the past, the State Government has not necessarily advised Council of impending changes to its schools. These announcements enable Council to take a more proactive approach to working with the schools to identify potential issues and future infrastructure needs.

**CO-ORDINATION**

Officer: Executive Group  
Date: 13/03/2018





 **School Funding Locations**





SALISBURY SCHOOLS IN BETTER SCHOOLS FUNDING PROGRAM	Budget	Description	Implications for Council	Comments	Action
Mawson Lakes Primary School	\$6,000,000	Shared learning hub, canteen, storage, expanded resource centre	Caters for existing numbers no obvious net increase, therefore no additional spending for Council.	Council has invested in improving the roads at Garden Terrace and the Strand in the last 3 years to significantly improve the school traffic management	NA
Parafield Gardens High School	\$10,000,000	Performing Arts Complex and improved teacher facilities/ Learning areas, remove transportables	Caters for existing numbers no obvious net increase, therefore no additional spending for Council.	Council has invested in Shepherdson Road over the last 5 years. DPTI have also modified the timing for pedestrian access near Salisbury Highway	NA
Parafield Gardens R-7 School	\$6,000,000	Construction of new facility to allow for additional growth and reconfiguration of existing buildings	Shepherdson Road already has significant issues with Pedestrian/ School Traffic.,	Council has invested in Shepherdson Road over the last 5 years. DPTI have also modified the timing for pedestrian access near Salisbury Highway	Council to Liaise with School with respect to increase in numbers and allocation of parking within the school area.
Settlers Farm Junior Primary	\$5,000,000	Multipurpose hall, nature play area and refurbishment to 3 Buildings	None at this stage	Council is constructing a new crossing at Settlers Farm in 2018/19	Continue to liaise with School concerning installation of crossing
Valley View Secondary College	\$10,000,000	Refurbishment of existing resource centre and new 2 storey drama facility	None at this stage	NA	NA
Paralowie R-12	\$12,000,000	Dedicated junior primary precinct including new performing arts centre, new health and wellbeing centre and additional learning spaces to allow for growth	Council has significant challenges around this school from Whites Road through to Halba.	Council has a NIB to construct a Major Floodway through a reserve for Halba Road residents. It is proposed to include a oneway kiss and drop zone, as the floodway costing an extra \$100,000.	Council to negotiate for Paralowie to assist with the funding of the oneway kiss and drop zone
Para Hills High School	\$5,000,000	Dedicated drama, dance and music spaces and refurbishment, including removal of transportables, and improved presence on Beafield Road	None at this stage	Council has built significant traffic control and pedestrian activated crossing in Beafield	NA
Salisbury High School	\$10,000,000	Replacement of existing transportables, contemporary learning spaces for art, home economics and languages, upgrade to various outdoor spaces and main building administration area	None at this stage	NA	NA