



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

19 MARCH 2018

MEMBERS PRESENT

Cr D Pilkington (Chair)
Mayor G Aldridge
Cr D Balaza
Cr D Bryant (*from 6:33 pm*)
Cr C Buchanan
Cr L Caruso
Cr E Gill
Cr S Reardon
Cr D Proleta
Cr J Woodman (Deputy Chair)
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:30 pm.

The Chair welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Bedford, Cr B Brug, Cr G Caruso, Cr R Cook and Cr G Reynolds.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr S White.

PRESENTATION OF MINUTES

Moved Cr L Caruso

Seconded Cr R Zahra

The Minutes of the Policy and Planning Committee Meeting held on 19 February 2018, be taken and read as confirmed.

CARRIED

Moved Mayor G Aldridge

Seconded Cr R Zahra

The Minutes of the Confidential Policy and Planning Committee Meeting held on 19 February 2018, be taken and read as confirmed.

CARRIED

REPORTS

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr R Zahra

Seconded Mayor G Aldridge

1. The information be received.

CARRIED

Cr D Bryant entered the meeting at 6:33 pm.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Wednesday 14 March 2018

Cr D Balaza declared a material conflict of interest on the basis of being a member of the governing body of the Salisbury Business Association

Cr D Balaza left the meeting at 6:34 pm.

Cr D Bryant left the meeting at 6:36 pm.

1.0.2-TVSC1 Appointment of Deputy Chairman - Tourism and Visitor Sub Committee

Moved Cr J Woodman

Seconded Cr S Reardon

1. Mr David Waylen be appointed as Deputy Chairman of the Tourism and Visitor Sub Committee for the remainder of the current Council term.

CARRIED

1.0.2-TVSC2 Recreational Vehicle (RV) Park Assessment for Pioneer Park

Moved Cr J Woodman

Seconded Cr S Reardon

1. That the report be noted.
2. That a detailed feasibility assessment and design works be undertaken prior to Council making a decision on whether to proceed to public consultation on establishing an RV Park at Pioneer Park or Happy Home Reserve, with the feasibility assessment and design work to consider, but not be limited to, the following issues:
 - 2.1. Preparation of a concept design for a “Basic” level RV Park for Pioneer Park or Happy Home Reserve, Salisbury.
 - 2.2 Further validation and refinement of preliminary engineering and cost assessment of the concept design in terms of construction feasibility and estimated costs.
 - 2.3 An assessment of options for funding, procurement and delivery of an RV Park in Pioneer Park or Happy Home Reserve.
 - 2.4 An indicative project time line taking into account statutory processes and requirements under the Local Government Act 1999 and Development Act 1993.
 - 2.5 A Consultation Plan.

3. That consultants be engaged to undertake the preparation of a concept design for a "Basic" level RV Park on Pioneer Park or Happy Home Reserve, and for costing of the concept design.
4. That a further report on the feasibility assessment be brought back to Council for further consideration by June 2018 or earlier if available.

CARRIED

1.0.2-TVSC3 Draft Adelaide International Bird Sanctuary Management Plan

Moved Cr J Woodman
Seconded Cr S Reardon

1. The City of Salisbury supports the formation of the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara and the related Draft Management Plan for the proposed National Park.
2. The response to the call for comment on the Draft Management Plan from the Department of Environment, Water and Natural Resources include:
 - a. Council's Tourism and Visitor Strategy (2016- 2021);
 - b. Council's St Kilda Stage 2 Master Plan;
 - c. The summary sheet of comments provided as Attachment 6 to Item TVSC3 of the Tourism and Visitor Sub-committee agenda dated 14 March 2018; and
 - d. A request for the Department of Environment, Water and Natural Resources to engage with the City of Salisbury in the future development of operational plans and actions of the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan.

CARRIED

TVSC-OB1 Meeting Attendance

Moved Cr J Woodman
Seconded Cr S Reardon

1. That Members Jack Buckskin and Janine Kraehenbuehl be contacted regarding non attendance at meetings and report to Council on their membership status.

CARRIED

TVSC-OB2 Secret Garden

Moved Cr J Woodman
Seconded Cr S Reardon

1. That the City of Salisbury be congratulated on the success of the Secret Garden and receiving the Bank SA Best Event Award for week three of the Adelaide Fringe.

CARRIED

Cr D Balaza returned to the meeting at 06:36 pm.

1.0.3 Proposed Changes to Council Agendas and Future Training for Elected Members

Cr D Bryant returned to the meeting at 6:39 pm.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That:

1. The changes to Council agendas as proposed in Attachment 1 to this report (Policy and Planning Item No.1.0.3 19/03/2018) be adopted for implementation at the May meeting of Council, namely:
 - enabling the “en bloc” adoption of Committee recommendations to Council, and
 - requiring the administration to comment and to provide key information to Council in relation to each Motion on Notice listed on the Council Agenda,
 - reordering the matters that are listed for consideration on the Council agenda.
2. Approve the following training workshops to be scheduled and provided to Elected Members:
 - Council meeting procedures - “refresh” workshop,
 - the conflict of interest provisions - “refresh” workshop,
 - Elected Members Code of Conduct, and
 - Local Government elections – “do and don’t”.

CARRIED

*A **DIVISION** was requested by Cr D Bryant and the following members responded to the Chairman’s call as having voted in favour of the **MOTION**:*

Mayor G Aldridge, Crs D Balaza, C Buchanan, L Caruso, E Gill, S Reardon, D Proleta and J Woodman

*The following members responded to the Chairman’s call as having voted against the **MOTION**:*

Crs D Pilkington, D Bryant and R Zahra

*The Chairman declared the **MOTION** was **CARRIED***

1.0.4 Elected Members Strategic Workshop - 24 February 2018

Moved Mayor G Aldridge

Seconded Cr J Woodman

That Council:

1. Note the summary of discussion points raised during the Elected Member Strategic Workshop held on Saturday, 24 February 2018 at the Mawson Lakes Centre, contained in Attachment 1 to this report (Policy and Planning Item No.1.0.4, 19/03/2018).

CARRIED

Community Development

1.1.1 Community Street Art Program

Cr L Caruso left the meeting at 7:01pm

Cr L Caruso returned to the meeting at 7:03pm

Moved Cr R Zahra

Seconded Cr L Caruso

1. That this item be deferred for one month.

CARRIED

1.1.2 City of Salisbury Events

Cr E Gill left the meeting at 07:12 pm.

Cr E Gill returned to the meeting at 07:14 pm.

Cr E Gill left the meeting at 07:27 pm.

Mayor G Aldridge left the meeting at 07:28 pm.

Cr E Gill returned to the meeting at 07:29 pm.

Mayor G Aldridge returned to the meeting at 07:32 pm.

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the governing body of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr L Caruso

Seconded Cr C Buchanan

1. That it be noted that:
 - a. the existing events currently resourced in the Community Planning and Vitality Review (resolution number 1824/2017) in the Program Review are listed in Section 4.2 of this report.
 - b. budget savings of \$35,000 from Australia Day will be reported at the 3rd quarter budget review.
2. That staff be authorised to prepare a three year New Initiative Bid for \$183,500 per year for consideration in the 2018/2019 Budget for the following:
 - Australia Day Picnic for \$59,500 each year.
 - Salisbury Food and Cultural Festival partnered event for \$20,000 each year
 - Salisbury Plays Bridgestone Reserve event for \$20,000 each year
 - Salisbury Plays at St Kilda event for \$22,500 each year
 - Salisbury Plays at Mawson Lakes event for \$22,500 each year
 - Salisbury Plays at Ingle Farm event for \$20,000 each year
 - Christmas Parade partnered event for \$9,000 each year
 - \$10,000 contingency for public safety, risk management and inclement weather associated with delivery of events.
3. That staff prepare a further report to be brought to Council in May 2018 regarding future delivery of Salisbury Secret Garden following a review of the 2018 event.
4. That an additional \$40,000 be made available to the Sport Recreation and Grants Committee to allow eight events per year with a maximum of \$5000 per event.

5. That if recommendation 4 is endorsed that staff be authorised to prepare a three year New Initiative Bid for \$63,000 comprising of increased funding for events with \$40,000 per year made available through the Sport Recreation and Grants Committee and \$23,000 to ensure events are supported with risk management, internal coordination, additional field services (eg. ancillary works, additional mowing, additional clean up) to maintain Councils reputation.
6. That a sponsorship policy, guidelines and application process for the new category of Grant consistent with funding criteria for events listed in Attachment 2 be prepared for Sport Recreation and Grants Committee consideration.

With leave of the meeting and consent of the seconder Cr L Caruso VARIED the MOTION as follows:

1. That it be noted that:
 - a. the existing events currently resourced in the Community Planning and Vitality Review (resolution number 1824/2017) in the Program Review are listed in Section 4.2 of this report.
 - b. budget savings of \$35,000 from Australia Day will be reported at the 3rd quarter budget review.
2. That staff be authorised to prepare a three year New Initiative Bid for \$183,500 per year for consideration in the 2018/2019 Budget for the following:
 - Australia Day Picnic for \$59,500 each year.
 - Salisbury Food and Cultural Festival partnered event for \$20,000 each year
 - Salisbury Plays Bridgestone Reserve event for \$20,000 each year
 - Salisbury Plays at St Kilda event for \$22,500 each year
 - Salisbury Plays at Mawson Lakes event for \$22,500 each year
 - Salisbury Plays at Ingle Farm event for \$20,000 each year
 - Christmas Parade partnered event for \$9,000 each year
 - \$10,000 contingency for public safety, risk management and inclement weather associated with delivery of events.
3. That staff prepare a further report to be brought to Council in May 2018 regarding future delivery of Salisbury Secret Garden following a review of the 2018 event.
4. That an additional \$60,000 be made available to the Sport Recreation and Grants Committee to allow eight events per year with a maximum of \$5000 per event, and two \$10,000 events.

5. That if recommendation 4 is endorsed that staff be authorised to prepare a three year New Initiative Bid for \$90,000 comprising of increased funding for events with \$60,000 per year made available through the Sport Recreation and Grants Committee and \$30,000 to ensure events are supported with risk management, internal coordination, additional field services (eg. ancillary works, additional mowing, additional clean up) to maintain Councils reputation.
6. That a sponsorship policy, guidelines and application process for the new category of Grant consistent with funding criteria for events listed in Attachment 2 be prepared for Sport Recreation and Grants Committee consideration.

CARRIED
UNANIMOUSLY

1.1.3 Status of Salisbury Active Community Network (SACNET)

Moved Cr R Zahra
Seconded Cr E Gill

1. A review of the Salisbury Support and Recreation Network be conducted.

CARRIED

1.1.4 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 14 March 2018

1.1.4-SIPSC1 Presentation of the Minutes of the Strategic and International Partnerships Sub Committee Meeting held on 14 November 2017

Moved Cr E Gill
Seconded Cr S Reardon

1. The Minutes of the Strategic and International Partnerships Sub Committee Meeting held on 14 November 2017, be taken and read as confirmed.

CARRIED

1.1.4-SIPSC2 Future Reports for the Strategic and International Partnerships Sub Committee

Moved Cr E Gill
Seconded Cr S Reardon

1. The information be received.

CARRIED

1.1.4-SIPSC3 Strategic and International Partnerships Sub Committee Membership

Moved Cr E Gill
Seconded Cr S Reardon

1. That;
 - a. the Sub-Committee note the correspondence from Fr O'Brien, and his change of parish from Salisbury to Port Adelaide-Enfield Council area.
 - b. Staff prepare a letter on behalf of the Mayor to thank Fr O'Brien for his participation on the Sub-Committee.
2. Staff seek a membership nomination from Northern Economic Leaders to fulfil the membership requirements as per the Strategic and International Partnerships Sub Committee Terms of Reference Clause 4.1.

CARRIED

1.1.4-SIPSC4 Strategic Civic Building Partnerships

Moved Cr E Gill
Seconded Cr S Reardon

1. That this report be received.
2. That the business case set out in Attachment 1 to this report (Item No. SIPSC, Strategic and International Sub Committee, 13/02/2018) be noted.
3. That best and continuing opportunity to deliver on the relationships suggested by the Sub Committee are within existing operations of Council under the Reconciliation Action Plan and Intercultural Strategic Action Plan.
4. That staff write to the RAP and intercultural working groups recommending that opportunities for the formation of strategic civic partnerships within their respective areas be investigated to achieve the aims as per para 1.1.ii of the report.

CARRIED

1.1.4-SIPSC5 Request for Development of a Sister City Relationship from Bharatpur Municipality, Nepal

Moved Cr E Gill

Seconded Cr S Reardon

1. That this report be received.
2. That the request for a Sister City relationship between the Bharatpur Municipality of Nepal and the City of Salisbury outlined in attachment 1 to this report (Item No, SIPSC1, Strategic Partnerships Sub Committee, 13/02.2018) be declined based on the assessment undertaken in attachment 4 to this report (Item No. SIPSC4, Strategic Partnerships Sub Committee, 13/02.2018).
3. That a letter be prepared for the Mayor's signature to advise the Embassy of Nepal of this decision.

CARRIED

1.1.4-SIPSC6 Delegation to Mobara July 2018

Cr J Woodman sought leave of the meeting to speak for a second time and leave was granted.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr E Gill

Seconded Cr S Reardon

1. That the duration of the itinerary delegation to Mobara, Japan be for a total of 7 days tentatively proposed for 26th July – 1st August 2018, to coincide with the Tanabata-Matsuri Festival which occurs 27th – 29th July 2018.
2. That membership of the delegation comprise of a maximum of 15 people.
3. That the delegation potentially consists of:
 - Mayor - Gillian Aldridge
 - CEO - John Harry
 - Jo Cooper – Manager Community Capacity and Learning (liaison and coordinator for the delegation);
 - the balance of the 15 member delegation be determined via an expression of interest process open to:
 - Members (and adult partners) of the Strategic and International Partnerships Sub Committee;
 - Elected Members (and adult partners); and
 - City of Salisbury Executive Team.

4. That costs associated with the participation in the Mobara delegation for Jo Cooper as the liaison and coordinator for the delegation be met by Council.
5. That costs associated with the participation in the Mobara delegation for members of the Strategic and International Partnerships Sub Committee; Mayor, Chief Executive and any other staff of Council (other than Jo Cooper), Elected Members and all adult partners be borne by those participants.

CARRIED

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Chairman's call as having voted in favour of the **MOTION**:*

Mayor G Aldridge, Crs D Pilkington, , L Caruso, S Reardon, D Proleta and J Woodman

*The following members responded to the Chairman's call as having voted against the **MOTION**:*

Crs D Balaza, D Bryant, C Buchanan, E Gill and R Zahra

*The Chairman declared the **MOTION** was **CARRIED***

1.1.4-SIPSC7 International Staff Exchange Program

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr E Gill

Seconded Cr S Reardon

1. Information be received.
2. An International Staff Exchange Program is undertaken as a two week program, with projects linked to key objectives in the City Plan.
3. A Staff representative on the Mobara Delegation be tasked to investigate the priority projects for the exchange for consideration by the Committee.
4. A New Initiative Bid for \$7,000.00 is put forward for Council consideration in the 2018/2019 budget.

CARRIED

Urban Development

1.3.1 Statutes Amendment (Decriminalisation of Sex Work) Bill 2015

Moved Cr S Reardon
Seconded Cr J Woodman

1. The information be received.

CARRIED

Environmental Sustainability

1.4.1 Cities Power Partnership Program

Moved Cr R Zahra
Seconded Cr L Caruso

1. That this report be noted.
2. That Council not proceed with becoming a partner of the Climate Council's Cities Power Partnership program.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 8:26 pm.

CHAIRMAN.....

DATE.....