



**MINUTES OF TOURISM AND VISITOR SUB COMMITTEE MEETING HELD IN  
COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**14 MARCH 2018**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Mr Kevin Collins  
Ms Marilyn Collins  
Mr Jeffrey Pinney  
Mr David Waylen  
Cr J Woodman  
Cr R Zahra

**OBSERVERS**

Cr L Caruso (6.02 pm)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Economic Development & Urban Policy, Mr G Ratsch  
Coordinator Urban Policy, Mr C Watchman  
Manager Governance, Mr M Petrovski (*from 5:12 pm*)  
Administrative Coordinator - Business Excellence, Mrs M Potter

The meeting commenced at 4:37 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies have been received from Mayor G Aldridge and Cr R Cook.

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**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr J Woodman

The Minutes of the Tourism and Visitor Sub Committee Meeting held on 12 February 2018, be taken and read as confirmed.

**CARRIED**

**REPORTS**

**TVSC1 Appointment of Deputy Chairman - Tourism and Visitor Sub Committee**

Moved Cr J Woodman  
Seconded Mr K Collins

1. Mr David Waylen be appointed as Deputy Chairman of the Tourism and Visitor Sub Committee for the remainder of the current Council term.

**CARRIED**

*Mr K Collins declared a material conflict of interest on Item TVSC2 and left the meeting at 4:50 pm. Mr K Collins returned to the meeting at 4:57 pm pending further information regarding the conflict of interest.*

*The Chair sought leave of the meeting to bring forward Item TVSC3 to this point in the Agenda and leave was granted.*

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**TVSC3 Draft Adelaide International Bird Sanctuary Management Plan**

Moved Mr D Waylen

Seconded Cr J Woodman

1. The City of Salisbury supports the formation of the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara and the related Draft Management Plan for the proposed National Park.
2. The response to the call for comment on the Draft Management Plan from the Department of Environment, Water and Natural Resources include:
  - a. Council’s Tourism and Visitor Strategy (2016- 2021);
  - b. Council’s St Kilda Stage 2 Master Plan;
  - c. The summary sheet of comments provided as Attachment 6 to Item TVSC3 of the Tourism and Visitor Sub-committee agenda dated 14 March 2018; and
  - d. A request for the Department of Environment, Water and Natural Resources to engage with the City of Salisbury in the future development of operational plans and actions of the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan.

**CARRIED**

*The Chair sought leave to suspend the meeting to enable the Manager Governance to discuss Conflict of Interest with Mr K Collins and Ms M Collins and leave was granted. The meeting was adjourned at 5.12 pm.*

*The meeting resumed at 5.25pm*

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**TVSC2 Recreational Vehicle (RV) Park Assessment for Pioneer Park**

*Mr K Collins declared a material Conflict of Interest due to his involvement with the Caravan and Motorhome Club of Australia and left the meeting at 5.26 pm.*

*Ms M Collins declared a perceived Conflict of Interest through her association with Mr K Collins. Ms M Collins managed the conflict by remaining in the meeting and voting on the item.*

Moved Cr R Zahra

Seconded Cr J Woodman

1. That the report be noted.
2. That a detailed feasibility assessment and design works be undertaken prior to Council making a decision on whether to proceed to public consultation on establishing an RV Park at Pioneer Park or Happy Home Reserve, with the feasibility assessment and design work to consider, but not be limited to, the following issues:
  - 2.1. Preparation of a concept design for a "Basic" level RV Park for Pioneer Park or Happy Home Reserve, Salisbury.
  - 2.2 Further validation and refinement of preliminary engineering and cost assessment of the concept design in terms of construction feasibility and estimated costs.
  - 2.3 An assessment of options for funding, procurement and delivery of an RV Park in Pioneer Park or Happy Home Reserve.
  - 2.4 An indicative project time line taking into account statutory processes and requirements under the Local Government Act 1999 and Development Act 1993.
  - 2.5 A consultation Plan.
3. That consultants be engaged to undertake the preparation of a concept design for a "Basic" level RV Park on Pioneer Park or Happy Home Reserve, and for costing of the concept design.
4. That a further report on the feasibility assessment be brought back to Council for further consideration by June 2018 or earlier if available.

**CARRIED  
UNANIMOUSLY**

*Mr K Collins returned to the meeting at 6.25 pm*

**OTHER BUSINESS**

The Chair advised that the resignation of Mr David Stockbridge from the Tourism and Visitor Sub Committee was endorsed by Council at its meeting held on 26 February 2018. A copy of Mr Stockbridge’s letter of resignation was tabled at the meeting.

The Chair also advised the appointment of Mr David Waylen as the Business Community Representative to the Tourism and Visitor Sub Committee was endorsed by Council at its meeting held on 26 February 2018.

**TVSC-OB1 Meeting Attendance**

Moved Cr R Zahra  
Seconded Cr J Woodman

That Members Jack Buckskin and Janine Kraehenbuehl be contacted regarding non attendance at meetings and report to Council on their membership status.

**CARRIED**

**TVSC-OB2 Secret Garden**

Moved Mr D Waylen  
Seconded Mr J Pinney

That the City of Salisbury be congratulated on the success of the Secret Garden and receiving the Bank SA Best Event Award for week three of the Adelaide Fringe.

**CARRIED**

**CLOSE**

The meeting closed at 6.42 pm.

CHAIRMAN.....

DATE.....