



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

19 MARCH 2018

MEMBERS PRESENT

Cr R Zahra (Chair)
Mayor G Aldridge
Cr D Balaza
Cr D Bryant
Cr C Buchanan
Cr L Caruso
Cr E Gill (Deputy Chair) (*from 8:38 pm*)
Cr D Pilkington (*from 8:44 pm*)
Cr D Proleta
Cr S Reardon
Cr G Reynolds (*from 9:14 pm*)
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 8:37 pm.

The Chair welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Bedford, Cr B Brug, Cr G Caruso and Cr R Cook.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr S White.

PRESENTATION OF MINUTES

Moved Cr D Pilkington
Seconded Cr J Woodman

The Minutes of the Budget and Finance Committee Meeting held on 19 February 2018, be taken and read as confirmed.

CARRIED

Moved Cr D Pilkington
Seconded Cr L Caruso

The Minutes of the Confidential Budget and Finance Committee Meeting held on 19 February 2018, be taken and read as confirmed.

CARRIED

Cr Gill entered the meeting at 8:38 pm.

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr L Caruso
Seconded Cr J Woodman

1. The information be received.

CARRIED

6.0.2 Closure of the Program Review Sub Committee and Establishment of the Innovation and Business Development Sub Committee

Cr Pilkington entered the meeting at 8:44 pm.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr L Caruso

Seconded Mayor G Aldridge

1. That the Program Review Sub Committee be disbanded as of 31 March 2018
2. That the Innovation and Business Development Sub Committee be established in line with the attached Terms of Reference (Budget and Finance Committee Item No. 6.0.2, 19/03/2018) effective from 1 April 2018.

CARRIED

*A **DIVISION** was requested by Cr D Bryant and the following members responded to the Chairman's call as having voted in favour of the **MOTION**:*

Mayor G Aldridge, Crs R Zahra, D Balaza, L Caruso, E Gill, D Pilkington, D Proleta, S Reardon and J Woodman

*The following members responded to the Chairman's call as having voted against the **MOTION**:*

Crs D Bryant and C Buchanan

*The Chairman declared the **MOTION** was **CARRIED***

Annual Plan and Budget

6.4.1 Long Term Financial Plan and Budget Workshops Actions Update

Moved Mayor G Aldridge
Seconded Cr J Woodman

1. Information be received and noted.
2. A report on the success of the Reserve Upgrade Program and consideration of future sites be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-9).
3. A report on the program of sites for Fitness Equipment Program be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-13).
4. A report on the program of sites for Autism Friendly Playspaces be included on the Works and Services Future Reports with a due date of December 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-15).
5. A report on Salisbury North Netball Club be included on the Works and Services Future Reports with a due date of November 2018 (per table Budget Workshop 1 – 28 February 2018 item WS1-17).
6. A report on signage at Edinburgh Parks be included on the Works and Services Future Reports with a due date of August 2018 (per table Budget Workshop 2 – 5 March 2018 item WS2-13).

CARRIED

MEETING SUSPENDED

The Chair, with the consent of the meeting, suspended the formal meeting procedures to enable discussion on the proposed Budget Bids.

Formal meeting procedures were suspended at 9:03 pm.

CARRIED

Cr G Reynolds entered the meeting at 9:14 pm.

Cr D Balaza left the meeting at 09:18 pm.

Cr D Balaza returned to the meeting at 09:23 pm.

Cr J Woodman left the meeting at 09:34 pm.

Cr J Woodman returned to the meeting at 09:36 pm.

Formal meeting procedures resumed at 9:50 pm.

6.4.2 Budget Bids 2018/19

With the consent of the meeting, the Chair requested that Members to nominate specific budget bids that are to be considered individually to either, enable Elected Members to declare a conflict of interest, or for the Committee to indicate a preferred action specific to that bid.

Following the Committee's resolution of those individual bids, the Chair indicated he would then seek a motion to deal with the remaining bids as contained in the recommendation to Item No. 6.4.2 on the Agenda.

The following individual bids were identified and dealt with by the Committee:

Streetscape Renewal – PSN107

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That a further report come back considering an increase in funding to the Street Tree Program bid PSN107 looking at improving outcomes and quality.

CARRIED**Upgrade to Website - ITN212**

Moved Cr C Buchanan
Seconded Cr D Bryant

1. That the Upgrade to Website bid – ITN212 be deferred for one year.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. That a report be brought back on the implications of deferring the Upgrade to Website bid – ITN212 for one year.

CARRIED**Additional Solar Installations for Sporting Clubrooms - PBN172**

Cr C Buchanan declared a perceived conflict of interest for PBN172, PSN107 and ITN212 on the basis of being President of a sports and social club which might be one of the clubs to receive solar panels. Cr C Buchanan left the meeting at 09:58 pm.

Moved Cr J Woodman
Seconded Cr D Pilkington

That the budget bid PBN172 as contained in Attachment 1 to Item No. 6.4.2, Budget and Finance Committee, 19/03/2018, be endorsed for final consideration for inclusion in the Draft 2018/19 Annual Plan and Budget for Public Consultation.

CARRIED

Cr C Buchanan returned to the meeting at 10:01 pm.

St Kilda Master Plan – TRN131

Cr D Balaza declared a perceived conflict of interest for TRN131 on the basis of being employed by a company that is experienced in boat ramp construction. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Moved Mayor G Aldridge
Seconded Cr J Woodman

That the budget bid TRN131 as contained in Attachment 1 to Item No. 6.4.2, Budget and Finance Committee, 19/03/2018, be endorsed for final consideration for inclusion in the Draft 2018/19 Annual Plan and Budget for Public Consultation.

CARRIED

Salisbury City Centre Regional Community Hub – STN117

Salisbury City Centre Revitalisation – TRN208

Smart City Initiatives – ITN170

City of Salisbury Events - OPN182

Cr D Balaza declared a perceived conflict of interest for STN117, TRN208, ITN170 and OPN182 on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr J Woodman
Seconded Mayor G Aldridge

That the budget bids STN117, TRN208, ITN170 and OPN182, as contained in Attachment 1 to Item No. 6.4.2, Budget and Finance Committee, 19/03/2018, be endorsed for final consideration for inclusion in the Draft 2018/19 Annual Plan and Budget for Public Consultation.

CARRIED

Moved Cr C Buchanan
Seconded Cr J Woodman

That, with the exception of Budget Bids PBN172, TRN131, STN117, TRN208, ITN170 and OPN182, which have been the subject of a separate decisions:

1. The four year Capital Budget Bids, with 2018/19 totalling \$26,041,000 net expenditure, be endorsed for final consideration for inclusion in the Draft 2018/19 Annual Plan and Budget for Public Consultation.
2. The four year IT Budget Bids, with 2018/19 totalling \$643,000 net expenditure, be endorsed for final consideration for inclusion in the 2018/19 Draft Annual Plan Budget for Public Consultation.
3. The four year Plant, Furniture and Equipment Budget Bids, with 2018/19 totalling \$2,990,000 net expenditure, be endorsed for final consideration for inclusion in the 2018/19 Draft Annual Plan and Budget for Public Consultation.

4. The four year Operating Budget Bids, with 2018/19 totalling \$1,140,980 net expenditure, be endorsed for final consideration for inclusion in the 2018/19 Draft Annual Plan and Budget for Public Consultation.
5. Elected Member Bids be incorporated into the relevant renewal programs as listed below:-
 - PSN000197 Salisbury North Oval Shelter and Seats – be included in the Outdoor Furniture Program funding for 2018/19.
 - PSN000204 Allen Green Reserve Upgrade – be included in the Reserve Upgrade and Play Space/Playground Programs funded in 2019/20.
 - PSN000206 Mobarra Park additional Picnic Shelter – be included in Outdoor Furniture Program funding for 2018/19
 - TRN000200 Connector Road, Halba Crescent and Correena Ave – be incorporate into DWN000096 Major Flooding Mitigation Projects with inclusion of \$90,000 DECS funding.
6. Budget Bids requiring further clarification and or reports as detailed in paragraphs 3.4 and 3.5 be brought back to the relevant Committee meeting for further consideration, with these bids being:-
 - PSN000154 Mawson Lakes Drinking Fountain (April Budget & Finance, revised costing)
 - PSN000156 Pooraka Nature Play Spaces (April Budget & Finance, further details to be provided)
 - PSN000196 Perry Street Reserve – Playground Upgrade Program (April Budget and Finance, bid to be expanded to become a program)
 - PSN000158 AGH Cox Reserve Fitness Equipment – Fitness Equipment Program (April Budget and Finance, bid to be expanded to become a program)
 - PSN000159 Mawson Lakes – Skate, Bike, Basketball Facility – Regional Facility West of the City and Rage Cage at Unity Park (to be considered in May as an element of the Game Plan)
7. The following bids to be removed from further consideration for the 2018/19 Budget: -
 - PSN000199 Salisbury Oval Netball Court
 - TRN000155 Dry Creek Bridge Replacement (Park Way)
 - TRN000202 Wayfinding Signage Purling Ave and Commercial Road.

CARRIED

Business Units

6.7.1 Salisbury Water Budget 2018/19 Report

Moved Cr D Pilkington
Seconded Cr J Woodman

1. The Salisbury Water 2018/19 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2018/19 Council Budget.
2. Endorse staff to commence an Expression of Interest process to assess market interest in working with Council to expand water harvesting and customer demand opportunities, particularly the Dry Creek catchment.

CARRIED

6.7.2 Building Rules Certification Unit Budget 2018/2019 Report

Moved Cr D Pilkington
Seconded Mayor G Aldridge

1. The Building Rules Certification Unit Budget and fees and charges be endorsed for consideration in the 2018/19 Council Budget.

CARRIED

6.7.3 Salisbury Memorial Park Budget 2018/19 Report

Moved Cr E Gill
Seconded Cr D Pilkington

1. The Salisbury Memorial Park 2018/19 Budget and fees and charges be endorsed for consideration in the 2018/19 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

With leave of the meeting and consent of the seconder Cr E Gill
VARIED the MOTION as follows:

1. The Salisbury Memorial Park 2018/19 Budget and fees and charges be endorsed for consideration in the 2018/19 Council Budget.
2. The General Manager Community Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.
3. That a further report be brought back on the level of surplus income transferred to general reserve in the past five years.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

6.9.1 Request for Extension of Confidentiality Order: SA Water Expression of Interest

Moved Cr S Reardon

Seconded Cr D Pilkington

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
 - *legal advice.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non disclosure of this information will protect legal advice provided to the Council along with commercial information regarding the operations of Salisbury Water.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: SA Water Expression of Interest** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 10:09 pm.

The meeting moved out of confidence and closed at 10:10 pm.

CHAIRMAN.....

DATE.....