



## **AGENDA**

### **FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON**

**13 MARCH 2018 AT 6:30 PM**

**IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr J Woodman (Chairman)  
Mayor G Aldridge (ex officio)  
Cr D Balaza  
Cr B Brug  
Cr D Bryant  
Cr L Caruso  
Cr D Pilkington  
Cr D Proleta (Deputy Chairman)  
Cr R Zahra

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms P Webb  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 12 February 2018.

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**REPORTS**

*Administration*

7.0.1 Future Reports for the Sport, Recreation and Grants Committee ..... 7

*Sport and Recreation*

7.1.1 Salisbury Villa Sports Club Minor Capital Works Application ..... 9

*Community Grants*

7.2.1 Youth Sponsorship - February Applications ..... 33

7.2.2 Community Grants Program Applications for March 2018 ..... 35

7.2.3 02/2018: Northern Districts Athletics Club Inc. - Community Grants Program Application ..... 37

7.2.4 04/2018: The South Sudanese Equatorians Communities Association in South Australia Inc. - Community Grants Program Application ..... 79

7.2.5 05/2018: Mawson Lakes Cricket Club Inc. - Community Grants Program Application ..... 107

7.2.6 06/2018: Mawson Lakes Model Yacht Club Inc. - Community Grants Program Application ..... 123

7.2.7 07/2018: Mawson Lakes Photography Club Inc. - Community Grants Program Application ..... 151

7.2.8 08/2018: Rowe Park United - Community Grants Program Application ..... 173

**OTHER BUSINESS**

**CLOSE**



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD  
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**12 FEBRUARY 2018**

**MEMBERS PRESENT**

Cr J Woodman (Chairman)  
Mayor G Aldridge (ex officio) (from 6:48 pm)  
Cr D Balaza  
Cr D Bryant  
Cr L Caruso  
Cr D Pilkington  
Cr D Proleta (Deputy Chairman)  
Cr R Zahra

**OBSERVERS**

Nil

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms P Webb  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:45 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr B Brug.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr D Pilkington  
Seconded Cr D Proleta

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 15 January 2018, be taken and read as confirmed.

**CARRIED**  
**UNANIMOUSLY**

## REPORTS

### *Administration*

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

Moved Cr D Pilkington  
Seconded Cr R Zahra

1. The information be received.

**CARRIED**  
**UNANIMOUSLY**

#### **7.0.2 Administrative Changes to Minor Capital Works Grants**

Moved Cr R Zahra  
Seconded Cr D Proleta

1. That the information be received and noted.

**CARRIED**  
**UNANIMOUSLY**

### *Community Grants*

#### **7.2.1 Youth Sponsorship - January Applications**

Moved Mayor G Aldridge  
Seconded Cr L Caruso

1. The information be received.

**CARRIED**  
**UNANIMOUSLY**

#### **7.2.2 Community Grants Program Applications for February 2018**

Moved Cr D Pilkington  
Seconded Mayor G Aldridge

1. The information be received and noted.

**CARRIED**  
**UNANIMOUSLY**



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**7.2.3 38/2017: Para Hills YMCA OSHC P-7 - Community Grants Program Application**

Moved Cr D Pilkington  
Seconded Cr L Caruso

1. The information be received and noted.

**CARRIED**  
UNANIMOUSLY

**OTHER BUSINESS**

Nil

The meeting closed at 6:50 pm.

CHAIRMAN.....

DATE.....



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<b>ITEM</b>	7.0.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	Future Reports for the Sport, Recreation and Grants Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

**3. REPORT**

- 3.1 The following table outlines reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution:

<b>Meeting Item</b>	<b>- Heading and Resolution</b>	<b>Officer</b>
24/07/2017	<b>Review of Youth Sponsorship Funding and Allocation Cap and Youth Sponsorship Policy</b>	Mechelle Potter
7.2.2	1. That the changes to the Youth Sponsorship Policy and associated Guidelines endorsed by Council at its April 2017 meeting be monitored for a period of 12 months and a report be brought back for consideration at the end of this review period.	
<b>Due:</b>	October 2018	

**4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP GMBE  
 Date: 06/03/2018 01/03/2018

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<b>ITEM</b>	7.1.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	Salisbury Villa Sports Club Minor Capital Works Application
<b>AUTHOR</b>	William McInerney, Acting Community Planner Sport and Recreation, Community Development
<b>CITY PLAN LINKS</b>	3.1 Be an adaptive community that embraces change and opportunities. 3.2 Have interesting places where people want to be. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
<b>SUMMARY</b>	The application from the Salisbury Villa Soccer Club for the replacement and upgrade of current fencing at an estimated cost of \$30,000 is recommended for funding under the 2017/18 Minor Capital Works Grant Program.

#### **RECOMMENDATION**

1. The report be received.
2. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2017/18 Minor Capital Works Grant budget as follows:
  - a. The Salisbury Villa Soccer Club: an amount up to \$30,000 for the replacement and upgrade of current fencing, noting that any additional costs are to be funded by the Salisbury Villa Soccer Club or external grant programs, as per the funding agreement.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Salisbury Villa Sports Club Minor Capital Works - Application
2. Salisbury Villa Sports Club Minor Capital Works - Updated Quotes

#### **1. BACKGROUND**

- 1.1 The Salisbury Villa Soccer Club, located at Reg Groth Reserve, Parafield Gardens has a total membership of 271. The proposal is to replace and upgrade their current chain-link security fencing with pressed form spear security fencing, security gates and concrete plinths.

- 1.2 The club has indicated that the current security fencing is inadequate and they have reported vandalism including break-ins to the club and grounds. Upgrading the existing fence to pressed form security fencing (consistent with fencing that surrounds schools/Department of Education and Child Development sites) will allow for better security of the facility and make the club more aesthetically pleasing. Public access will remain as is currently the case but the site will be better secured overnight to reduce vandalism.

## **2. CONSULTATION / COMMUNICATION**

### **2.1 Internal**

- 2.1.1 Property and Buildings Division, City Infrastructure
- 2.1.2 Technical Services Division, City Infrastructure
- 2.1.3 Community Planning and Vitality Division, Community Development

### **2.2 External**

- 2.2.1 Salisbury Villa Sports Club
- 2.2.2 Bargain Steel Centre
- 2.2.3 Complete Fencing Solutions
- 2.2.4 Adelaide Fence Co Pty Ltd

## **3. REPORT**

### **3.1 The proposed scope of works include:**

- 3.1.1 Installation of pressed form spear security fencing and security gates

### **3.2 The Salisbury Villa Soccer Club will be contributing in-kind support for the project, including:**

- 3.2.1 All preparation works
- 3.2.2 Removal and disposal of existing fence
- 3.2.3 Installation of concrete plinth for fencing

### **3.3 The Salisbury Villa Soccer Club has provided the City of Salisbury 3 quotes ranging in value from \$26,900.50 to \$30,360.00 to complete the required works.**

### **3.4 The Club has agreed to cover any costs above the \$30,000 grant funding, from either club contributions or from external grant funding programs.**

### **3.5 A draft scope for the purposes of quotes has been prepared. Full scope will be prepared by City Infrastructure, in collaboration with the club if approval is given to receive the grant.**

### **3.6 Staff have sighted the full financial details of Salisbury Villa Soccer Club however have removed details within the attachments to this report for confidentiality.**

## **4. CONCLUSION / PROPOSAL**

- 4.1 The application by the Salisbury Villa Soccer Club meets the guidelines for the Minor Capital Works Grants and can be completed within the allocated budget.

ITEM 7.1.1

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- 4.2 It is recommended that the application to the 2017/18 Minor Capital Works Grant by the Salisbury Villa Soccer Club be approved and an amount up to \$30,000 be allocated for the replacement of existing security fencing at the club.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018





Organisation Information		
<b>1. GROUP / ORGANISATION DETAILS</b>		
Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	SALISBURY VILLA SOCCER CLUB	
Incorporation Number:		
ABN:	79 996 694 035	
Postal Address: <small>Registered postal address of the organisation</small>	PO BOX 2018	
Suburb:	SALISBURY DOWNS	Postcode: 5108
<b>2. CONTACT PERSON DETAILS</b>		
Name of Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> SARAH CALDWELL BUD COSTANZO	
Title / Office:		
Phone:	Landline:	
	Mobile:	
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>		
<b>3. ABOUT YOUR MEMBERSHIP</b>		
	Junior	Senior / Master
Male	162	40
Female	12	17
Social	40	
Total membership	271	
Funding Category		
<b>4. FUNDING CATEGORY</b>		
<b>Category A – up to \$30,000</b> <small>Clubs that meet <u>one</u> of the following may apply for Category A funding:</small>		
<ul style="list-style-type: none"> <li>• have a current lease or sub-lease of a Council owned building; or</li> <li>• licence or sub-licence over Council owned land; or</li> <li>• have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or</li> <li>• operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land.</li> </ul>	<input checked="" type="checkbox"/>	
<b>Category B – up to \$2,000</b> <small>Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.</small>	<input type="checkbox"/>	
Have you sought, or do you intend to seek, funds from another source for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

About the Project	
<b>5. PROJECT DETAILS</b>	
Name of Project	FENCING
What does your project involve? <small>Describe what you are planning to do</small>	<p>Replacing existing hurricane fencing with press form spear security fencing, security gates and concrete plinths.</p> <p>Removal and disposal of existing fencing.</p>
Why is the project needed?	<p>For better security after frequent vandalism and a break in.</p> <p>To minimise teasing and bullying from opposing teams</p> <p>To make the club more aesthetically pleasing to entice more hall hire and generate funds to aid self sustainability.</p>

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

About the Project		
<p>How will your project increase participation opportunities for sport and recreation?</p>	<p>Better security and improved appearance at the club will help change public opinion. Which in turn should hopefully increase numbers of members.</p>	
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p> <p>Attach letters of support where applicable</p>	Community Group	How they will benefit
	CECT	They lost items in the recent break in which has had an impact on finances.
	Hirers of the hall	Better appearance for events. eg. weddings, birthdays.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Budget Information		
6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE		
Item	Amount	Quote Used
see enclosed quote.		
Bargain Steel Centre	26,900.50	

a. Total Project Cost

\$ 26,900.50

b. Your Contribution

\$

c. Other grants / funds secured

\$ —

Total Grant Requested (= a – b – c)

\$ 26,900.50

\* Club is contributing all prep work and concrete plinth for fencing

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



**BARGAIN  
STEEL  
CENTRE  
.COM.AU**

LOT 10 HEASLIP ROAD BURTON. SA 5110 Phone: 8280 6000 Fax: 8280 5689 Email: sales@bargainsteelcentre.com  
 Postal Address: PO Box 264 BROMPTON, SA 5007 ABN: 65 119 942 497  
 Adelaide Fencing & Steel Supplies Pty Ltd.

23/10/2017

\*\*\* QUOTE NO: 579384 \*\*\*

Account Code TUBULAR CASH SA

Deliver to

TUBULAR CASH SALES  
 LOT 10 HEASLIP RD  
 BURTON  
 5110 SA

SALISBURY VILLA  
 SOCCER CLUB  
 CORNER MARTINS ROAD  
 KINGS ROAD PARAFIELD GARDENS

Contact : bud - 0423555595

Phone: .

Required : 23/10/2017

Cust. Ref: bud

SC  
 Page 1

Items	Description	Quan	Length	Per	Weight	Rate	Amount
TEXT	### Supply and install the following  ### 142 meters of pressed spear panels at 2100mm high \$11969 inc GST  ### Zinc phosphate undercoated finished in black top coat \$3131.10 inc GST  ### 65mm by 65mm by 2.0mm square posts for panels \$3000 inc GST  ### 100mm by 100mm by 3.0mm for Gates and Sliding gates 3 at 6.0 meters by 2.1 meters high with locking rings \$6300 in GST  ### 2 swing gates at 1800mm by 2100mm with locking rings \$2000 inc GST  ### security screws on all panels \$500 inc GST  ### Sliding gates excavated for concrete no charge  ### Existing fence to be removed be owner  ### \$24455.00 plus gst  DEPOSIT \$1000  BALANCE DUE ON COMPLETION \$25900.50	1.00				\$26,900.50	\$26,900.50
EFT Payment is to be made to "Adelaide Fencing & Steel Supplies"						TOTAL inc GST:	\$26,900.50
Reference No. - Q579384							

For conditions of sale refer to the Bargain Steel Centre website at [www.bargainsteelcentre.com](http://www.bargainsteelcentre.com)

**Application Declaration**

On behalf of S.V.S.C.

and

TONY PERRE - PRESIDENT                      SARAH CALDWELL

T. Perre    S Caldwell

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*





**Salisbury Villa Soccer Club Financial Report**  
**Jun-17**

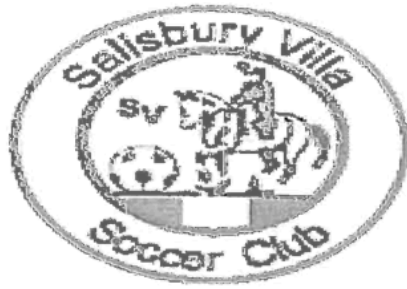
<u>Income</u>		<u>Expenses</u>	
OPENING BALANCE 1st June	\$18,006.52		
Interest	\$11.27		
<b>Total Deposits :</b>	<b>\$3,566.27</b>	<b>Total Expenses :</b>	<b>\$6,901.32</b>
<b>Profit / Loss for June 2017 :</b>		<b>-\$</b>	<b>3,335.05</b>
<b>Current Bank balance as at 30/06/17 :</b>			<b>\$14,671.47</b>



**Salisbury Villa Cash Flow June 2017**

<u>Date</u>	<u>Description</u>	<u>Profit</u>	<u>Expenses</u>
3/06/17			
4/06/2017			
17/06/2017			
22/06/2017			
24/06/2017			
25/06/2017			
<b>Total</b>		<b>\$2,860.00</b>	<b>\$2,230.50</b>
		<b>Total profit/loss</b>	<b>\$629.50</b>





**2017 YTD Income**

<u>Description</u>	<u>Year to Date Income</u>
<b>Total</b>	<b>\$109,355.86</b>

**Complete Fencing Solutions (SA)**

2 Orietta Crt  
 Angle Vale SA 5117  
 0433423115  
 info@completefencingsolutions.com.au  
 www.completefencingsolutions.com.au  
 ABN: 81898299196

**CFS** COMPLETE FENCING SOLUTIONS

**QUOTE**

**ADDRESS**

Bud Costanzo  
 Salisbury Villa Soccer Club  
 14 Rachel Road  
 Salisbury Downs  
 via email:  
 budcostanzo@hotmail.com

**QUOTE NO. 2283**  
**DATE 20/05/2017**

ACTIVITY	QTY	RATE	GST	AMOUNT
Style - 2100 High Pressed Arrow - 40 square rail 25 square upright Drilled				
<b>Sales</b>	1	27,600.00	GST	27,600.00
*Approximately 143 metres of 2100 high panels*				
*2 Sliding Gates x 6000 x 2400*				
*2 Sliding Gates x 1800 x 2400*				
*1 Sliding Gate x 5200 x 2400*				
*1 PA Gate x 1000 x 2400*				
<b>*Notes*</b>				
Concrete Plinth by others to be 200 high				
All Gates have locks				
Line posts 65 square				
posts for 6 metre sliding gates to be 100 square				
posts for other gates to be 75 square				
6 metre sliding gate to have 50 square frame and 100x50 square bottom rail for strength				
other gates to have 40 square frame and 80x40 square bottom rail				
security screws included				
In-Ground Track				
*quote is based on a clear level site*				

Thank You on the opportunity on quoting on your fencing project.  
If you have any questions please contact us be email or phone.

**SUBTOTAL** 27,600.00  
**GST TOTAL** 2,760.00  
**TOTAL** **A\$30,360.00**

**BAS SUMMARY**

	<b>RATE</b>	<b>GST</b>	<b>NET</b>
GST @ 10%		2,760.00	27,600.00

Accepted By

Accepted Date



## QUOTE

Salisbury Villa Soccer Club

**Date**  
18 Jun 2017

Adelaide Fence Co Pty Ltd  
Unit 1 12 Mengel Ct

**Expiry**  
18 Jul 2017

Salisbury South SA 5106  
AUSTRALIA

**Quote Number**  
QU-0775

**Reference**  
Adam Perre

**ABN**  
22 600 085 998

Ph 0412392889 Adam Perre E [tonyperre@adam.com.au](mailto:tonyperre@adam.com.au)

Description	Quantity	Unit Price	GST	Amount AUD
Press form Spear security Fence 2100mm Height. Posts 3000mm x 65 x 65 x 2.5mm Security Brackets Security Screws. Supply and install Client to do plinth under fence.	142.00	116.00	10%	16,472.00
Press form Spear Sliding Gate 6000mm x 2100mm Inserted gate track Roller gate kit. No automation 100 x 100 gate posts Supplied and installed. Concrete done by client	1.00	2,400.00	10%	2,400.00
Press Form Spear sliding gate 5200mm x 2100mm Inserted gate track Roller gate kit No automation 100 x 100 gate posts Supplied and installed. Concrete done by client	1.00	2,030.00	10%	2,030.00
Press Form Spear sliding gate 6300mm x 2100mm Inserted gate track Roller gate kit No automation 100 x 100 gate posts Supplied and Installed Concrete done by client	1.00	2,500.00	10%	2,500.00
Press Form Spear Swing Gate. 1700mm x 2100mm H	2.00	1,025.00	10%	2,050.00

Description	Quantity	Unit Price	GST	Amount AUD
Includes gate hinges Includes pro lock Supplied and Installed. 100 x 100 posts.				
			Subtotal	25,452.00
			TOTAL GST 10%	2,545.20
			<b>TOTAL AUD</b>	<b>27,997.20</b>

#### Terms

Prices subject to change from manufacturer's increases quote valid for 30 days. Terms and conditions apply.

- Clear access to site is required.
- Existing fence already removed.
- No allocation for rock/hard holes.
- Client should provide Heights & fence line.
- All care taken but no responsibility accepted for underground services.

Final Price is subject to site inspection.  
Breaking Job up into stages will incur additional labour costs.  
Standard Down Time to be charged as a variation  
Errors and Omissions Exempt

Site Re-establishment fee of \$500.00 charged for jobs not allowed to progress as quoted.

50% Deposit to be paid on all supply and install jobs to secure all product needed.

Payment To: Adelaide Fence Co  
BSB: 105152  
ACC:047651140



**Complete Fencing Solutions (SA)**  
 2 Orietta Crt  
 Angle Vale SA 5117  
 0433423115  
 info@completefencingsolutions.com.au  
 www.completefencingsolutions.com.au  
 ABN: 81898299196



## QUOTE

**ADDRESS**

Bud Costanzo  
 Salisbury Villa Soccer Club  
 14 Rachel Road  
 Salisbury Downs  
 via email:  
 budcostanzo@hotmail.com

**QUOTE NO.** 2283  
**DATE** 20/05/2017

ACTIVITY	QTY	RATE	GST	AMOUNT
Style - 2100 High Pressed Arrow - 40 square rail 25 square upright Drilled				
<b>Sales</b>	1	27,600.00	GST	27,600.00

\*Approximately 143 metres of 2100 high panels\*

\*2 Sliding Gates x 6000 x 2400\*

\*2 Sliding Gates x 1800 x 2400\*

\*1 Sliding Gate x 5200 x 2400\*

\*1 PA Gate x 1000 x 2400\*

**\*Notes\***  
 Concrete Plinth by others to be 200 high  
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\*quote is based on a clear level site\*

Thank You on the opportunity on quoting on your fencing project.  
 if you have any questions please contact us be email or phone.

SUBTOTAL	27,600.00
GST TOTAL	2,760.00
<b>TOTAL</b>	<b>A\$30,360.00</b>

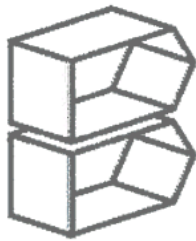
BAS SUMMARY

	RATE	GST	NET
GST @ 10%		2,760.00	27,600.00

Accepted By

Accepted Date





**BARGAIN  
STEEL  
CENTRE  
.COM.AU**

LOT 10 HEASLIP ROAD BURTON. SA 5110 **Phone:** 8280 6000 **Fax:** 8280 5689 **Email:** sales@bargainsteelcentre.com  
**Postal Address:** PO Box 264 BROMPTON, SA 5007 **ABN:** 65 119 942 497  
 Adelaide Fencing & Steel Supplies Pty Ltd.

23/10/2017

\*\*\* QUOTE NO: 579384 \*\*\*

Account Code      TUBULAR CASH SA  TUBULAR CASH SALES LOT 10 HEASLIP RD BURTON 5110 SA	Deliver to  SALISBURY VILLA SOCCER CLUB CORNER MARTINS ROAD KINGS ROAD PARAFIELD GARDENS
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Contact : bud - 0423555595  
 Phone: .  
 Cust. Ref: bud

Required : 23/10/2017

SC  
 Page 1

Items	Description	Quan	Length	Per	Weight	Rate	Amount
TEXT	### Supply and install the following  ### 142 meters of pressed spear panels at 2100mm high \$11969 inc GST  ### Zinc phosphate undercoated finished in black top coat \$3131.10 inc GST  ### 65mm by 65mm by 2.0mm square posts for panels \$3000 inc GST  ### 100mm by 100mm by 3.0mm for Gates and Sliding gates 3 at 6.0 meters by 2.1 meters high with locking rings \$6300 in GST  ### 2 swing gates at 1800mm by 2100mm with locking rings \$2000 inc GST  ### security screws on all panels \$500 inc GST  ### Sliding gates excavated for concrete no charge  ### Existing fence to be removed be owner  ### \$24455.00 plus gst  DEPOSIT \$1000  BALANCE DUE ON COMPLETTION \$25900.50	1.00				\$26,900.50	\$26,900.50
EFT Payment is to be made to "Adelaide Fencing & Steel Supplies"						TOTAL inc GST:	\$26,900.50
Reference No. - Q579384 BSB: 065 139 Account Number: 1034 2388							

For conditions of sale refer to the Bargain Steel Centre website at [www.bargainsteelcentre.com](http://www.bargainsteelcentre.com)



## QUOTE

Salisbury Villa Soccer Clubi

**Date**  
18 Jun 2017

**Expiry**  
18 Jul 2017

**Quote Number**  
QU-0775

**Reference**  
Adam Perre

**ABN**  
22 600 085 998

Adelaide Fence Co Pty Ltd  
Unit 1 12 Mengel Ct  
Salisbury South SA 5106  
AUSTRALIA

Ph 0412392889 Adam Perre E [tonyperre@adam.com.au](mailto:tonyperre@adam.com.au)

Description	Quantity	Unit Price	GST	Amount AUD
Press form Spear security Fence 2100mm Height. Posts 3000mm x 65 x 65 x 2.5mm Security Brackets Security Screws. Supply and install Client to do plinth under fence.	142.00	116.00	10%	16,472.00
Press form Spear Sliding Gate 6000mm x 2100mm Inserted gate track Roller gate kit. No automation 100 x 100 gate posts Supplied and installed. Concrete done by client	1.00	2,400.00	10%	2,400.00
Press Form Spear sliding gate 5200mm x 2100mm Inserted gate track Roller gate kit No automation 100 x 100 gate posts Supplied and installed. Concrete done by client	1.00	2,030.00	10%	2,030.00
Press Form Spear sliding gate 6300mm x 2100mm Inserted gate track Roller gate kit No automation 100 x 100 gate posts Supplied and Installed Concrete done by client	1.00	2,500.00	10%	2,500.00
Press Form Spear Swing Gate. 1700mm x 2100mm H	2.00	1,025.00	10%	2,050.00

Description	Quantity	Unit Price	GST	Amount AUD
Includes gate hinges Includes pro lock Supplied and Installed. 100 x 100 posts.				
			Subtotal	25,452.00
			TOTAL GST 10%	2,545.20
			<b>TOTAL AUD</b>	<b>27,997.20</b>

**Terms**

Prices subject to change from manufacturer's increases quote valid for 30 days. Terms and conditions apply.

- Clear access to site is required.
- Existing fence already removed.
- No allocation for rock/hard holes.
- Client should provide Heights & fence line.
- All care taken but no responsibility accepted for underground services.

Final Price is subject to site inspection.  
Breaking Job up into stages will incur additional labour costs.  
Standard Down Time to be charged as a variation  
Errors and Omissions Exempt

Site Re-establishment fee of \$500.00 charged for jobs not allowed to progress as quoted.

50% Deposit to be paid on all supply and install jobs to secure all product needed.

Payment To: Adelaide Fence Co  
BSB: 105152  
ACC:047651140



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<b>ITEM</b>	7.2.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	Youth Sponsorship - February Applications
<b>AUTHOR</b>	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate.

### **RECOMMENDATION**

1. The information be received.

### **ATTACHMENTS**

There are no attachments to this report.

### **1. BACKGROUND**

- 1.1 The Sports, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Elected Members
- 2.2 External
  - 2.2.1 Youth Sponsorship applicants

### **3. REPORT**

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in February 2018.

<b>Funding per application</b>	<b>Event</b>	<b>Total Funding</b>
1 @ \$250	One application has been received to represent South Australia at the 2018 National Women's Baseball Championships to be held in Geelong, Victoria in March 2018.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the Australia Junior National Athletics Championships to be held in Sydney in March 2018.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the Australian National Drilldance Championships to be held in Hobart, Tasmania in April 2018.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the Australian Mens and Mixed Netball Association Tourament to be held in Sydney in April 2018.	\$250.00
1 @ \$1,000	One application has been received to represent South Australia at the Saitama International Football Festival to be held in Japan in March 2018.	\$1,000.00
<b>Total Funding for February 2018:</b>		<b>\$2,000.00</b>

3.2 The following applications were received, however, are deemed ineligible:

3.2.1 Two applications to participate at the Mediterranean International Cup competition to be held in Barcelona, Spain in March 2018 are considered ineligible as the applicants have not provided a letter from the peak sporting body confirming their selection/representation.

#### **4. CONCLUSION / PROPOSAL**

4.1 The 2017/18 Youth Sponsorship budget allocation is \$65,000 (increased by \$20,000 per resolution 2328/2018 Council 26/02/2018) less expenditure to date of \$36,750 (including February applications) which leaves a balance remaining of \$28,250.

#### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018

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<b>ITEM</b>	7.2.2
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	Community Grants Program Applications for March 2018
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report outlines the Community Grants Program Applications for the March 2018 round. Each Application is submitted for review by the Sport, Recreation and Grants Committee in an individual report.

## **RECOMMENDATION**

1. The information be received and noted.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 Five (5) applications were received for the March 2017 round of Community Grants.
- 1.2 One (1) application received for the February 2017 round of Community Grants required further information. The further information has been received and the application is submitted for consideration.<sup>1</sup>

## **2. REPORT**

- 2.1 Four (4) applications are presented for the March 2018 round of Community Grants for consideration, all of which are deemed compliant and listed below:
  - 2.1.1 02/2018: Northern Districts Athletics Club Inc. <sup>1</sup>
  - 2.1.2 06/2018: Mawson Lakes Model Yacht Club Inc.
  - 2.1.3 07/2018: Mawson Lakes Photography Club Inc.
  - 2.1.4 08/2018: Rowe Park United

- 2.2 Two (2) applications are presented for the March 2018 round of Community Grants for information. The applications are deemed ineligible and listed below:
- 2.2.1 04/2018: The South Sudanese Equatorians Communities Association in South Australia Inc.
- 2.2.2 05/2018: Mawson Lakes Cricket Club Inc.
- 2.3 The Community Grant Funding budget allocation for 2017/2018 is \$82,000. In 2017/2018 monies approved for grant funding is \$44,973.00 which leaves an unspent balance of \$37,027.00.
- 2.4 The monies committed to the four (4) compliant applications for the March 2018 round, if approved, is **\$9,248.00**.
- 2.5 The remaining balance of the grant funding if the four (4) applications are approved is **\$27,779.00**.

### **3. CONCLUSION / PROPOSAL**

- 3.1 Four (4) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee in March 2018.
- 3.2 Two (2) Community Grants Program applications are deemed ineligible and submitted to the Sport, Recreation and Grants Committee in an individual report for information.

### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018



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<b>ITEM</b>	7.2.3
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>PREV REFS</b>	Sport, Recreation and Grants Committee      7.2.2      12/02/2018
<b>HEADING</b>	02/2018: Northern Districts Athletics Club Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Northern Districts Athletics Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

#### RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2018 round of Community Grants as follows:
  - a. Grant No. 02/2018: Northern Districts Athletics Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of traffic management and racing bibs as outlined in the Community Grant Application and additional information.

#### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 02/2018: Northern Districts Athletics Club Inc. - Application
2. 02/2018: Northern Districts Athletics Club Inc. - Additional Information

#### 1. BACKGROUND

- 1.1 The Northern Districts Athletics Club Inc. Application was originally received for the February 2018 round of Community Grants Program funding however the Application was incomplete and required further information.
- 1.2 The additional information has been received and is attached to this report.
- 1.3 Northern Districts Athletics Club Inc. has not received previous Community Grants Program funding.

## 2. REPORT

- 2.1 The original 02/2018: Northern Districts Athletics Club Inc. Application was received for the February 2018 round of Community Grants Program funding however the Application required further information:
- evidence that the Committee has *endorsed* submission of the Community Grant Application was not provided;
  - the branch location for the financial institution was not provided;
  - a detailed, current quote was not provided for all items;
  - The signatory check box for ‘S2’ had not been checked/ticked.
- 2.2 The Northern Districts Athletics Club Inc. Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

## 3. CONCLUSION / PROPOSAL

- 3.1 The Northern Districts Athletics Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 06/03/2018



# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



*Live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Northern Districts Athletics Club		
Address:	Rundle Reserve, Rundle Rd		
Suburb:	Salisbury South <span style="float: right;">Postcode: 5106</span>		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Dr <input type="checkbox"/> Nathan Rout-Pitt		
Title (your role with the group/organisation):	Vice-President, Grants Officer		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	Dr <input type="checkbox"/> Nathan Rout-Pitt		
Title (role with the group/organisation):	Vice-President, Grants Officer		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	The club is managed by an elected executive committee		
<b>Is your organisation:</b>			
a) Incorporated:	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> <b>Yes</b>  <input checked="" type="checkbox"/>            (go to question c)         </td> <td style="text-align: center; width: 50%;"> <b>No</b>  <input type="checkbox"/>            (go to question b)         </td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A43373		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> <b>Yes</b>  <input type="checkbox"/>            (go to question c)         </td> <td style="text-align: center; width: 50%;"> <b>No</b>  <input type="checkbox"/>            (go to question c)         </td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)		
<b>Parent Organisation</b>			
Name:			
ASIC Registration Number:			

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Grants</i>	
f) Purpose:	<i>To build athletics and good health in the Northern Suburbs</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Northern Districts Athletics Club</i>  <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <div style="background-color: black; width: 100px; height: 15px;"></div>	Branch Location:
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Bridget Senyszyn</i>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 15px;"></div>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



<b>GST Declaration</b>		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i>  9 9 1 0 5 3 8 3 5 0 0 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> <span style="margin-left: 100px;">No <input type="checkbox"/></span> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$ 354
Organisation's contribution:	\$ 0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 500 <i>This was the approximate income from sponsors for the event in 2017. Sponsors are yet to be finalised for the 2018 event.</i>
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 854</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The group will be organising our own volunteers as course marshalls, bib collection, marking out the course, event preparation and organisation.</i>
<b>EXPENSES</b> <small>(specify the proposed expense budget by item:)</small>	<b>\$ AMOUNT</b>
<i>Traffic Control</i>	\$ 2,330
<i>Finisher medals</i>	\$ 500
<i>racing bibs</i>	\$ 250
<i>fruit and water</i>	\$ 50
<i>publicity</i>	\$ 200
<b>TOTAL (including GST):</b>	<b>\$ 3,330</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>Salisbury Half Marathon</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>8th April 2018</i>
Total cost of Project/Event	<i>\$ 3,500</i>
Amount of Community Grant Funding Requested	<i>\$ 2,500</i>
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? (If Yes - when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
<b>Group/Organisation Information</b>	
Group/Organisation Name	Northern Districts Athletics Club
Group/Organisation Description	Community sporting club
Group/Organisation Registered Address	Number/Street: Rundle reserve, Rundle rd Suburb: Salisbury South Postcode: 5106
Is the Club Incorporated?	yes
Number of Members	200
% of Membership that reside in the City of Salisbury	90 % An approximate
<b>Project/Event Details</b>	
Project/Event Name	Salisbury Half marathon
Project/Event Summary	This is a fun run event, providing a half marathon and smaller distances
Date(s) of Project/Event	8/4/2018
Location of Project/Event:	Number/Street: Carisbrooke park, Main north rd Suburb: Salisbury Park Postcode: 5109
How will the Project/Event benefit the residents of the City of Salisbury?	This is the only half marathon event in the city of salisbury and promotes healthy living for its residents.
How many individuals will benefit from the Project/Event?	300 Based on last years numbers and the growth running has seen in the last 12 months, we expect to get close to 300.
% of project/event participants that reside in the City of Salisbury	99 % This is hard to gauge, but we do expect participants for the southern suburbs who run the sister event at Aldinga.
If it is an Event, is it open to the public?	Yes <input type="button" value="v"/>
How will the Project/Event be promoted?	Promotion through facebook, athletics community and The Messenger

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



### Project or Event Scope

Provide a description of the proposed project or event:

*The Salisbury half marathon is the only half marathon provided within the city of Salisbury which will also have a 5km and 10km distances available for those who are not comfortable running longer distances.*

*The event will be primarily organised, managed and run by volunteers from the Northern Districts Athletics Club. The Half Marathon course extends from Carisbrooke park along the little para trail towards Little Para Linear Park (Lower) and back.*

*The course is predominantly along the trail, however participants must briefly exit at Jenkins reserve on to Porter St, making a left hand turn onto Brian St and then returning onto the trail near Woodman Green.*

*As a result, we require Traffic management on Porter st and Brian st for upto 4 hours to ensure the safety of participants.*

#### Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. *map of planned traffic managemnet*
  - 2.
  - 3.

### Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

*By Providing a fun run with Distances including 5km, 10km and 21.1km, we are promoting a healthy life style for the residents of Salisbury. We will have a training workshop once a week for up to 12 weeks in the lead up to the event to try and encourage people to train with accredited coaches.*

*We are also offering opportunities for Salisbury businesses to set up stalls at the event for promotion to try and link local residents to their local businesses.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The event is supported by the athletics state governing body, Athletics South Australia and will be promoted by a subsidiary of them (RunningSA) which focuses on increasing recreational running in South Australia and promotes affiliated events.</i></p> <p><i>The event will also be supported by the South Australian Little Athletics Association, since Northern Districts Athletics Club supports both Little Athletics and Senior Athletics.</i></p> <p><i>Teh event will also be supported by our club sponsors PhysioFit Modbury, EFM Parafield Gardens, FastTwitch Performance Centre, Curves Elizabeth, Accelerate Performance Running, David Clayton Remedial Massage. With other local businesses donating prizes for our raffle and fruit for our runners. This event is also run in conjunction with the Southern Athletics Club who run a half marathon in Aldinga. A champion is announced after both events have been run by the participnat with the lowest cummulative tme.</i></p> <p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>The project is predominantly volunteer run and therefore costs are significantly reduced. Previously the city of Salisbury council has paid for traffic management but withdrew guranteed funding after last years event, and asking us to apply for it with future events.</i></p> <p><i>Traffic managemnet is a highly important aspect of this event to ensure the safety of all participants, however the costs of traffic managemnet mean that we need to find external sources of funding for it.</i></p> <p><i>This event has been run for the previous two years with approximately 100 participants each year.</i></p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

**Application Declaration**

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Northern District Athletics Club (Group/Organisation)

Nathan Rout-Pitt / Vice-President and Jenni Dansié / President  
 (Name/Position) (Name/Position)

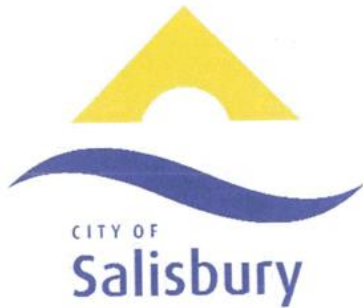
[Signature] (Signature 1) [Signature] (Signature 2)

9-1-18 (Date) 9-1-18 (Date)

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Northern Districts Athletics Club  
(Group/Organisation)

Nathan Rout-Pitt/ Vice-President  
(Name/Position)

  
(Signature)

08 January 2018  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Hi Nathan,

On behalf of [REDACTED] wish to apologise for the delay in our response regarding your upcoming athletics marathon though due to a recent continual busy agenda we have had to prioritise based on the date of the works. Over the last two years our company has managed traffic at your event on behalf of the City of Salisbury which always commenced on a Sunday(looking to confirm this year it shall be on a Sunday? For quoting purposes).

Last year like the previous year booked 8 staff to cover your event, having discussed with a senior staff member since your email that was in attendance last year we now believe we may manage the marathon with 6 people saving costs. This may be depending on your changes mentioned regarding the course for the marathon?

Please see the relevant charges pertaining to the Amateur Athletics Marathon below:

### **Amateur Athletics Marathon. Option (1).**

- (1) 8 Traffic controllers utilised in the event
- (2) 3 x 2 Traffic Controllers & 1 Traffic Vehicle (each 2 man crew is charged at \$135.00 per hour Excluding GST./ Weekend Penalty rate applies.)
- (3) 2 Additional Traffic Controllers (No Vehicle). charged at \$70.00 per hour Excluding GST./ Weekend Penalty rate applies.

This event was a 4 Hour min. only . **Subtotal for the event:\$2180.00** Excluding GST.

### **Amateur Athletics Marathon. Option (2).**— possible 2<sup>nd</sup> option after recent discussions though we can never underestimate safety.

- (1) 6 Traffic controllers utilised in the event
- (2) 3 x 2 Traffic Controllers & 1 Traffic Vehicle (each 2 man crew is charged at \$135.00 per hour Excluding GST./ Weekend Penalty rate applies.)

This event was a 4 Hour min. only . **Subtotal for Traffic at the event:\$1620.00** Excluding GST.

### **Additional Costs:**

Traffic Management Plans. Plans are charged at \$75.00 per plan Excluding GST (Two traffic management Plans required).

**Traffic Management Plans Subtotal:\$150.00** Excluding GST.



Please do not hesitate contacting me in regards to any queries with the information provided in this email or if you would wish to express any changes that you have planned for this year's event. I can be reached anytime convenient to you.

Sincere Regards

[Redacted signature block]



DREAMS START HERE

9<sup>th</sup> January 2018

Community Grants Program  
City of Salisbury

**RE: Letter of Support for Community Grants Program - Salisbury Half Marathon**

To whom it may concern:

I'm writing to confirm Athletics South Australia's support for the Northern Districts Athletics Club's application within the City of Salisbury's Community Grants Program for the Salisbury Half Marathon.

The Northern Districts Athletic Club is one of South Australia's leading clubs when it comes to the development of athletics in both the local community and throughout the northern metropolitan region of South Australia. The Salisbury Half Marathon is one of the great initiatives that has come from the extremely hard-working committee at the Northern Districts Athletics Club.

The Salisbury Half Marathon is a fantastic family fun event, and is the only half marathon held within the City of Salisbury. This year, the club hopes that the event continues to grow and provide opportunities for the community to be active in a fun, enjoyable and inclusive format.

As there is a need for the event to expand due to growing popularity and participant numbers, additional finances are required to fund traffic management, publicity and other administrative costs.

Athletics SA commends the Northern Districts Athletics Club on having the foresight to pursue this grant and to continue to support athletics and active recreation in the City of Salisbury. Please contact me on 08 8354 3477 if you require additional information to support this grant application.

Sincerely,

Bridget Senyszyn  
Acting Chief Executive Officer, Athletics South Australia  
E: [ceo@athleticssa.com.au](mailto:ceo@athleticssa.com.au)  
P: 08 8352 1871 (direct)

PO Box 84  
Torrensville Plaza, SA 5031  
T 08 8354 3477  
F 08 8354 1219  
[info@athleticssa.com.au](mailto:info@athleticssa.com.au)  
[www.athleticssa.com.au](http://www.athleticssa.com.au)

Become a fan  
[twitter.com/Athleticssa](https://twitter.com/Athleticssa)  
[facebook.com/Athleticssa](https://facebook.com/Athleticssa)



**From:** Nathan Rout-Pitt [REDACTED]  
**Sent:** Tuesday, 13 February 2018 12:46:20 PM  
**To:** City of Salisbury  
**Subject:** Community grants program application form.

To Whom it may concern,

please find attached an application form for the community grants program from the Northern Districts Athletics Club for help with our annual Salisbury Half Marathon event.

Also attached is a quote for traffic management, racing bibs, Committee meeting minutes showing approval to apply for grant as well as a letter of support from the Athletics South Australia CEO.

Also attached is a quote for participant medals. The quote is in US dollars but where referenced in the grant, i have converted it to Australian dollars.

kind regards,  
Nathan

--

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



*Live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Northern Districts Athletics Club		
Address:	Rundle Reserve, Rundle Rd		
Suburb:	Salisbury South <span style="float: right;">Postcode: 5106</span>		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Dr <input type="checkbox"/> Nathan Rout-Pitt		
Title (your role with the group/organisation):	Vice-President, Grants Officer		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	Dr <input type="checkbox"/> Nathan Rout-Pitt		
Title (role with the group/organisation):	Vice-President, Grants Officer		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	The club is managed by an elected executive committee		
<b>Is your organisation:</b>			
a) Incorporated:	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> <b>Yes</b>  <input checked="" type="checkbox"/>            (go to question c)         </td> <td style="text-align: center; width: 50%;"> <b>No</b>  <input type="checkbox"/>            (go to question b)         </td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A43373		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> <b>Yes</b>  <input type="checkbox"/>            (go to question c)         </td> <td style="text-align: center; width: 50%;"> <b>No</b>  <input type="checkbox"/>            (go to question c)         </td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)		
<b>Parent Organisation</b>			
Name:			
ASIC Registration Number:			

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 3 of 13



Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(go to question e & f)		
e) Funding source/s:	<i>Grants</i>	
f) Purpose:	<i>To build athletics and good health in the Northern Suburbs</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Northern Districts Athletics Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Bridget Senyszyn</i>	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 4 of 13

<b>GST Declaration</b>		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN  <i>(If Yes - Please Quote ABN:)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<div style="border-bottom: 1px dashed black; margin-bottom: 5px;"> <span style="font-family: monospace; font-size: 0.8em;">9 9 1 0 5 3 8 3 5 0 0</span> </div> <i>(If No, the ABN Declaration Form attached must be signed)</i>		
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13



Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> <span style="margin-left: 100px;">No <input type="checkbox"/></span> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$ 354
Organisation's contribution:	\$ 0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 500 <i>This was the approximate income from sponsors for the event in 2017. Sponsors are yet to be finalised for the 2018 event.</i>
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 854</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The group will be organising our own volunteers as course marshalls, bib collection, marking out the course, event preparation and organisation.</i>
<b>EXPENSES</b> <small>(specify the proposed expense budget by item:)</small>	<b>\$ AMOUNT</b>
Traffic control (option 2)	\$ 2,180
Traffic control (Additional costs below option2)	\$ 150
Finisher medals (AUD *quote in USD)	\$ 1,159
racing bibs	\$ 184
<b>TOTAL (including GST):</b>	<b>\$ 3,673</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>Salisbury half marathon</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>8th April 2018</i>
Total cost of Project/Event	<i>\$ 3,673</i>
Amount of Community Grant Funding Requested	<i><del>\$ 2,500</del> 2,514</i>
Is there any other information that you may feel is relevant to your application?  <input type="checkbox"/> There are no relevant attachments.	<p><i>The minutes state that i was approved by the committee to apply for this grant for 'signage and equipment' it was later clarified off the minutes to be for Salisbury half marathon funding.</i></p> <p><i>Previous submission stated that the traffic control quote did not match the figure on the previous page. The figure on this quote was actually option 2 plus the additional cost for the traffic management plans which is also on the quote.</i></p> <p><input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached:</p> <ol style="list-style-type: none"> <li><i>1. Minutes from committee, racing bibs quote</i></li> <li><i>2. traffic control quote, medals quote (in USD) i converted to AUD.</i></li> </ol>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details		
<b>Previous Community Grants Program Funding</b>		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
<b>Group/Organisation Information</b>		
Group/Organisation Name	Northern Districts Athletics Club	
Group/Organisation Description	Community sporting club	
Group/Organisation Registered Address	Number/Street: Rundle reserve, Rundle rd Suburb: Salisbury South Postcode: 5106	
Is the Club Incorporated?	yes	
Number of Members	200	
% of Membership that reside in the City of Salisbury	90 % An approximate	
<b>Project/Event Details</b>		
Project/Event Name	Salisbury Half marathon	
Project/Event Summary	This is a fun run event, providing a half marathon and smaller distances	
Date(s) of Project/Event	8/4/2018	
Location of Project/Event:	Number/Street: Carisbrooke park, Main north rd Suburb: Salisbury Park Postcode: 5109	
How will the Project/Event benefit the residents of the City of Salisbury?	This is the only half marathon event in the city of salisbury and promotes healthy living for its residents.	
How many individuals will benefit from the Project/Event?	300 Based on last years numbers and the growth running has seen in the last 12 months, we expect to get close to 300.	
% of project/event participants that reside in the City of Salisbury	99 % This is hard to gauge, but we do expect participants for the southern suburbs who run the sister event at Aldinga.	
If it is an Event, is it open to the public?	Yes <input type="button" value="v"/>	
How will the Project/Event be promoted?	Promotion through facebook, athletics community and The Messenger	

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Grant Money Requested	
Amount Requested	\$ 2,514
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Traffic management option 2	\$ 2,180
traffic management plans	\$ 150
racing bibs	\$ 184
	\$
	\$
	\$
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	\$
	\$
	\$
	\$
	\$
	\$
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	\$
	\$
TOTAL (including GST):	\$ 2,514
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>The Salisbury half marathon is the only half marathon provided within the city of Salisbury which will also have a 5km and 10km distances available for those who are not comfortable running longer distances.</i></p> <p><i>The event will be primarily organised, managed and run by volunteers from the Northern Districts Athletics Club. The Half Marathon course extends from Carisbrooke park along the little para trail towards Little Para Linear Park (Lower) and back.</i></p> <p><i>The course is predominantly along the trail, however participants must briefly exit at Jenkins reserve on to Porter St, making a left hand turn onto Brian St and then returning onto the trail near Woodman Green.</i></p> <p><i>As a result, we require Traffic management on Porter st and Brian st for upto 4 hours to ensure the safety of participants.</i></p>
<p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li>1. <i>map of planned traffic managemnet</i></li> <li>2.</li> <li>3.</li> </ol>

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>By Providing a fun run with Distances including 5km, 10km and 21.1km, we are promoting a healthy life style for the residents of Salisbury. We will have a training workshop once a week for up to 12 weeks in the lead up to the event to try and encourage people to train with accredited coaches.</i></p> <p><i>We are also offering opportunities for Salisbury businesses to set up stalls at the event for promotion to try and link local residents to their local businesses.</i></p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

*The event is supported by the athletics state governing body, Athletics South Australia and will be promoted by a subsidiary of them (RunningSA) which focuses on increasing recreational running in South Australia and promotes affiliated events.*

*The event will also be supported by the South Australian Little Athletics Association, since Northern Districts Athletics Club supports both Little Athletics and Senior Athletics.*

*The event will also be supported by our club sponsors PhysionFit Modbury, EFM Parafield Gardens, FastTwitch Performance Centre, Curves Elizabeth, Accelerate Performance Running, David Clayton Remedial Massage.*

*With other local businesses donating prizes for our raffle and fruit for our runners.*

*This event is also run in conjunction with the Southern Athletics Club who run a half marathon in Aldinga. A champion is announced after both events have been run by the participant with the lowest cumulative time.*

#### Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

### Project or Event Management

#### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*

*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

#### One-off Projects or Events

*Describe how the proposed project or event will be managed:*

*(outline how you will achieve outcomes for the project or activity)*



*The project is predominantly volunteer run and therefore costs are significantly reduced. Previous years, the Salisbury council has paid for traffic management voluntarily but this year we are seeking funds through the community grant for funds towards the traffic management.*

*The council after the last two years has asked us to apply for the funding in this way for future events. This is our first application for traffic management funding and we have not previously been denied funding.*

*Traffic management is a highly important aspect of this event to ensure the safety of all participants, however the costs of traffic management mean that we need to find external sources of funding for it.*

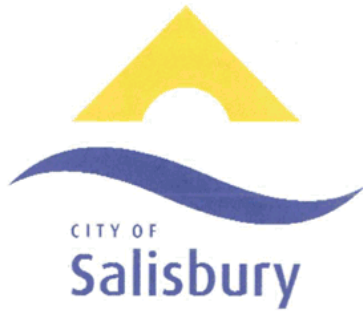
*This event has been run for the previous two years with approximately 100-150 participants each year.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Application Declaration	
<p><b>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</b></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Northern District Athletics Club</u> (Group/Organisation)</p>	
<p style="text-align: center;">Nathan Rout-Pitt / Vice-President <small>(Name/Position)</small></p>	<p>Jenni Dansie / President <small>(Name/Position)</small></p>
<p style="text-align: center;"> _____ <small>(Signature 1)</small></p>	<p style="text-align: center;"> _____ <small>(Signature 2)</small></p>
<p style="text-align: center;">9-1-18 _____ <small>(Date)</small></p>	<p style="text-align: center;">9-1-18 _____ <small>(Date)</small></p>
<p><small>Contact (phone number):</small> [REDACTED]</p>	<p><small>Contact (phone number):</small> [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Northern Districts Athletics Club  
(Group/Organisation)

Nathan Rout-Pitt/ Vice-President  
(Name/Position)

  
(Signature)

08 January 2018  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*





DREAMS START HERE

9<sup>th</sup> January 2018

Community Grants Program  
City of Salisbury

**RE: Letter of Support for Community Grants Program - Salisbury Half Marathon**

To whom it may concern:

I'm writing to confirm Athletics South Australia's support for the Northern Districts Athletics Club's application within the City of Salisbury's Community Grants Program for the Salisbury Half Marathon.

The Northern Districts Athletic Club is one of South Australia's leading clubs when it comes to the development of athletics in both the local community and throughout the northern metropolitan region of South Australia. The Salisbury Half Marathon is one of the great initiatives that has come from the extremely hard-working committee at the Northern Districts Athletics Club.

The Salisbury Half Marathon is a fantastic family fun event, and is the only half marathon held within the City of Salisbury. This year, the club hopes that the event continues to grow and provide opportunities for the community to be active in a fun, enjoyable and inclusive format.

As there is a need for the event to expand due to growing popularity and participant numbers, additional finances are required to fund traffic management, publicity and other administrative costs.

Athletics SA commends the Northern Districts Athletics Club on having the foresight to pursue this grant and to continue to support athletics and active recreation in the City of Salisbury. Please contact me on 08 8354 3477 if you require additional information to support this grant application.

Sincerely,

Bridget Senyszyn  
Acting Chief Executive Officer, Athletics South Australia  
E: [ceo@athleticssa.com.au](mailto:ceo@athleticssa.com.au)  
P: 08 8352 1871 (direct)

PO Box 84  
Torrensville Plaza, SA 5031  
T 08 8354 3477  
F 08 8354 1219  
[info@athleticssa.com.au](mailto:info@athleticssa.com.au)  
[www.athleticssa.com.au](http://www.athleticssa.com.au)

Become a fan  
[twitter.com/Athleticssa](https://twitter.com/Athleticssa)  
[facebook.com/Athleticssa](https://facebook.com/Athleticssa)



[Redacted]

Feb 12 (1 day ago)

to Mark, Nathan

Hi Nathan,

Thank you for your email quotation request.

I am pleased to supply you with the following quotation:-  
400 Race Bibs numbered Black and White front only.  
Size A5. Black number. Printed on Synthetic material. Round corners and punch holes.

\$184.00 + GST  
Courier is \$28

\* Please see our terms and conditions below  
Thanks and regards

Aaron

[Redacted]

10 January 2018 at 12:25 pm



Re: Re: Naomi Mathiesen Finalising Order

To: Naomi Mathiesen

Hi Naomi,

Please check attached updated invoice for your payment.

Total is 910USD, 50% is 405USD, please send **422USD** to PayPal [REDACTED]  
17USD is the handling charge, after payment please let us know.

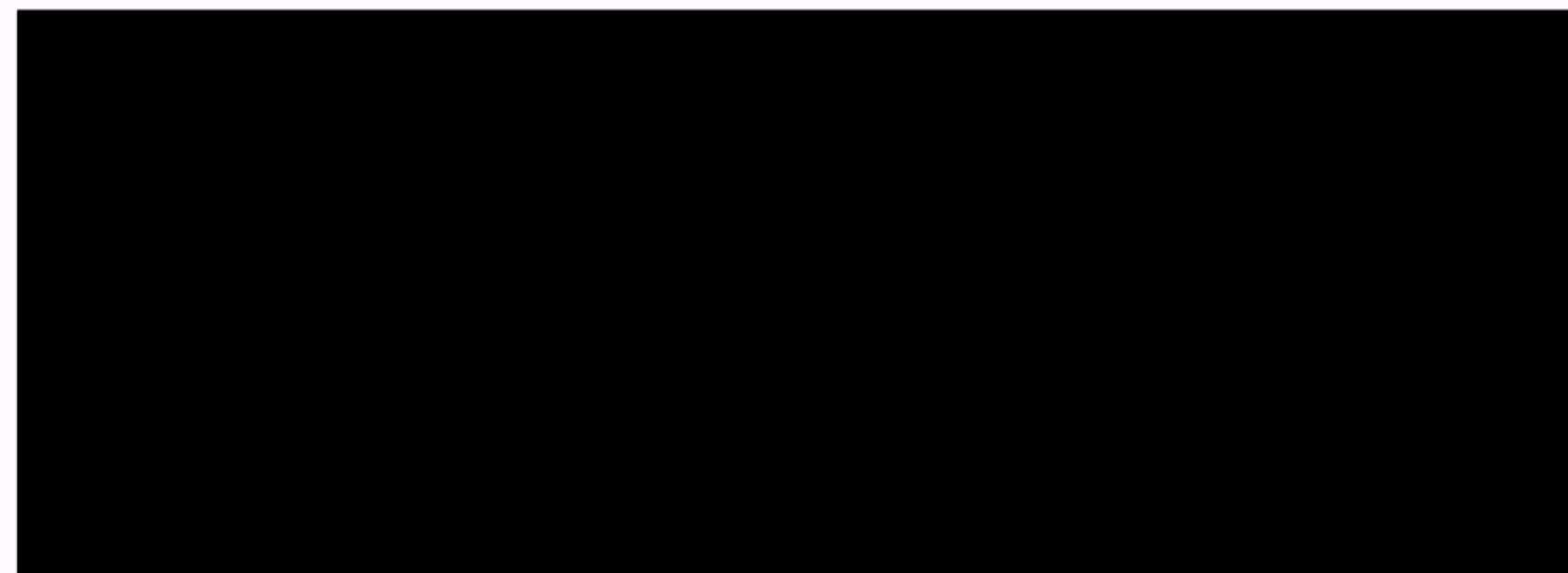
Waiting for your reply.

**2018 CNY holiday will be from Feb. 5 to Feb. 25**

Best Regards

**Ms. Sophie P**

General Sales Director





Hi Nathan,

On behalf of [REDACTED] wish to apologise for the delay in our response regarding your upcoming athletics marathon though due to a recent continual busy agenda we have had to prioritise based on the date of the works. Over the last two years our company has managed traffic at your event on behalf of the City of Salisbury which always commenced on a Sunday(looking to confirm this year it shall be on a Sunday? For quoting purposes).

Last year like the previous year booked 8 staff to cover your event, having discussed with a senior staff member since your email that was in attendance last year we now believe we may manage the marathon with 6 people saving costs. This may be depending on your changes mentioned regarding the course for the marathon?

Please see the relevant charges pertaining to the Amateur Athletics Marathon below:

### **Amateur Athletics Marathon. Option (1).**

- (1) 8 Traffic controllers utilised in the event
- (2) 3 x 2 Traffic Controllers & 1 Traffic Vehicle (each 2 man crew is charged at \$135.00 per hour Excluding GST./ Weekend Penalty rate applies.)
- (3) 2 Additional Traffic Controllers (No Vehicle). charged at \$70.00 per hour Excluding GST./ Weekend Penalty rate applies.

This event was a 4 Hour min. only . **Subtotal for the event:\$2180.00** Excluding GST.

### **Amateur Athletics Marathon. Option (2).** – possible 2<sup>nd</sup> option after recent discussions though we can never underestimate safety.

- (1) 6 Traffic controllers utilised in the event
- (2) 3 x 2 Traffic Controllers & 1 Traffic Vehicle (each 2 man crew is charged at \$135.00 per hour Excluding GST./ Weekend Penalty rate applies.)

This event was a 4 Hour min. only . **Subtotal for Traffic at the event:\$1620.00** Excluding GST.

### **Additional Costs:**

Traffic Management Plans. Plans are charged at \$75.00 per plan Excluding GST (Two traffic management Plans required).

**Traffic Management Plans Subtotal:\$150.00** Excluding GST.

Please do not hesitate contacting me in regards to any queries with the information provided in this email or if you would wish to express any changes that you have planned for this year's event. I can be reached anytime convenient to you.

Sincere Regards

[Redacted signature block]



## Minutes

<b>Purpose</b>	Joint Executive, Senior and Junior subcommittees meeting		
<b>Date</b>	13 <sup>th</sup> June 2017		
<b>Start Time</b>	7.30pm		
<b>Venue</b>	NDAC clubrooms Rundle Road Salisbury South		
<b>Attendees</b>	Executive committee: Jenni Dansie (Chair), Nathan Rout-Pitt, Andrew Walas, Ben Kilpatrick, Paul Russell (Secretary), Naomi Mathiesen and Simon Moran.		
<b>Apologies</b>	Jenny Plunkett Jones and Micheal Fraser		
<b>Absent</b>	Nil		
<b>No.</b>	<b>Item and Decision Statement</b>	<b>Time (mins)</b>	<b>Responsibility (who)</b>
1.	APOLOGIES	1	Jenni
2.	ADOPTION OF MEETINGS – 17 <sup>th</sup> May 2017	5	Jenni
3.	REVIEW ACTION ITEMS FROM PREVIOUS MINUTES	1	Jenni
4.	CORRESPONDENCE IN & OUT	1	Jenni
5.	EQUIPMENT REQUESTS, & DISCUSSION TOPICS	1	Jenni
6.	REGULAR REPORTS 4.1 President's report 4.2 Treasurer's report 4.3 Other reports	1	Jenni & Jenny
7.	OTHER DISCUSSION TOPICS / UPDATES 7.1 Other Business	80	All
8.	NEXT MEETING - TUESDAY 11 JULY 2017 at 7.30 pm		

Meeting commenced at 7.33pm



## Minutes

### 1. APOLOGIES

Jenny Plunkett-Jones and Micheal were noted as apologies

### 2. CONFIRMATION OF MINUTES

The minutes for the meeting held on the 17<sup>th</sup> May were adopted

### 3. REVIEW ACTION ITEMS FROM PREVIOUS MINUTES

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### 4. CORRESPONDENCE IN & OUT

[REDACTED]

### 5. EQUIPMENT REQUESTS & DISCUSSION TOPICS / PAPERS

[REDACTED]

### 6. REGULAR REPORTS

[REDACTED]

[REDACTED]

[REDACTED]





## Minutes

[REDACTED]

### 7. OTHER DISCUSSION TOPICS / UPDATES

#### 7.1 Other business

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]



## Minutes

- [REDACTED]
- Nathan will apply for the Community Grant of \$2,500 which we will use for signage and equipment..
- [REDACTED]
- [REDACTED]

### 8. NEXT MEETING

[REDACTED]

Meeting closed at 8.56 pm

### ACTION ITEMS CARRIED FORWARD:

Date	Task	Responsibility	Due
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
June 17	Apply for new \$2,500 Community Grant	Nathan	Aug 17

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<b>ITEM</b>	7.2.4
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	04/2018: The South Sudanese Equatorians Communities Association in South Australia Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The South Sudanese Equatorians Communities Association in South Australia Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.

#### **RECOMMENDATION**

1. The information be received and noted.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 04/2018: The South Sudanese Equatorians Communities Association in South Australia Inc. - Application

#### **1. BACKGROUND**

- 1.1 The South Sudanese Equatorians Communities Association in South Australia Inc. received \$2,000 Community Grants Program funding in October 2015 to assist with the purchase of hall hire (exclusive of bond), food, beverages, music system hire and promotional flyers for the Equatorian Day Launch Celebration.

## 2. REPORT

- 2.1 The South Sudanese Equatorians Communities Association in South Australia Inc. Application meets the eligibility criteria for funding consideration for the requested Community Grants Program funding, however it is noted that:
- 2.1.1 While the Application states the International Women's Day 2018 event is taking place on 24 March 2018, the Applicant's website and Facebook page has the event listed as taking place on 03 March 2018 and therefore deems the event ineligible for funding (*Guidelines and Eligibility Criteria section 8.2 Funding will not be considered for money already spent or funding of existing debts or shortfalls*); and
- 2.1.2 The Application states that there is \$0 project or event generated income (e.g. ticket sales, entry fee etc. – page 6) however the Applicant's website states a fee for tickets.
- 2.2 The Applicant was contacted and confirmed that the event was brought forward to the 3<sup>rd</sup> of March, due the venue being double-booked for 24 March 2018. Consequently the Applicant was advised the Application is therefore ineligible and encouraged to apply for any future projects or events.

## 3. CONCLUSION / PROPOSAL

- 3.1 The South Sudanese Equatorians Communities Association in South Australia Inc. Application meets the eligibility criteria however as a result of further research is deemed **ineligible** for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria document section 8 due to the organisations event taking place prior to the applicable round for consideration.
- 3.2 The South Sudanese Equatorians Communities Association in South Australia Inc. Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

*Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.*

## CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 06/03/2018

**From:** South Sudan Equatoria Community Association in South Australia SSECASA

**Sent:** Wednesday, 24 January 2018 6:17:45 AM

**To:** City of Salisbury

**Subject:** Community Grant Application: International Women's Day Event

Dear Grant Officer,

Please find, attached, our application requesting a grant to support International Women's Day event being organised by our association.

Attached to the email are:

- (1) Grant application
- (2) A quote from Parafield Gardens Community Club
- (3) A combined support letter from community organisation

Please don't hesitate to contact me directly if you require further information.

We look forward to hearing from you soon.

Kind regards,

William Mude

-----  
Chairperson

South Sudanese Equatorians Community Association of SA Inc. (SSECASA)

-----  
P.O.Box 4001, Elizabeth South, SA 5112

Ph: [REDACTED]

Email: [ssecasa@gmail.com](mailto:ssecasa@gmail.com)

Website: [www.ssecasa.org.au](http://www.ssecasa.org.au)

file:///C:/DataWrks/temp/4697615/dwa6CE5.htm

24/01/2018



# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury  
The Living City

*Live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	<i>South Sudanese Equatorians Community Association of South Australia</i>		
Address:	<i>P O BOX 4001; Shop 1B, 100 Philip Highway</i>		
Suburb:	<i>Elizabeth South</i> Postcode: <i>5112</i>		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	<i>Mr William Mude</i>		
Title (your role with the group/organisation):	<i>Chairperson</i>		
Address:	<i>P O BOX 4001; Shop 1B, 100 Philip Highway, Elizabeth South, SA, 5112</i>		
Phone:	Landline: Mobile: <span style="background-color: black; color: black;">XXXXXXXXXX</span>		
Email:	<i>ssecasa@gmail.com</i>		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	<i>Mr William Mude</i>		
Title (role with the group/organisation):	<i>Chairperson</i>		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	<i>By 5 elected Board of Governors and 10 Executive Committee members</i>		
<b>Is your organisation:</b>			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;"><b>Yes</b> <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;"><b>No</b> <input type="checkbox"/> (go to question b)</td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	<i>A40236</i>		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0"> <tr> <td style="text-align: center;"><b>Yes</b> <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;"><b>No</b> <input checked="" type="checkbox"/> (go to question c)</td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)		
<b>Parent Organisation</b>			
Name:			
ASIC Registration Number:			

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 3 of 13



Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<b><i>Your organisation must have its own Bank/Credit Union Account or similar</i></b>		
Full Account Name: <i>South Sudan Equatoria Community Association in SA</i> <b><i>*do not provide account or BSB numbers*</i></b>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<b>6. REFEREE INFORMATION</b>		
<b><i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i></b>		
Referee's Name:	<i>William Achura</i>	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

<b>GST Declaration</b>		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN  <i>(If Yes - Please Quote ABN:)</i>  9 4 6 3 5 2 9 4 8 4 6 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> <span style="margin-left: 100px;">No <input checked="" type="checkbox"/></span> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 3,845
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	0
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 3,845</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The non-financial or in-kind contributions from the organiser will be the time taken to engage women, organizing speakers, inviting special guests, and coordinating the event.</i>
<b>EXPENSES</b> <small>(specify the proposed expense budget by item:)</small>	<b>\$ AMOUNT</b>
<i>Catering</i>	<i>\$ 4,800</i>
<i>Hall Hire</i>	<i>\$ 400</i>
<i>Music/PA system</i>	<i>\$ 500</i>
<i>Projector hire</i>	<i>\$ 145</i>
<b>TOTAL (including GST):</b>	<b>\$ 5,845</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>International Women's Day 2018</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>24 March 2018</i>
Total cost of Project/Event	<i>\$ 5,845</i>
Amount of Community Grant Funding Requested	<i>\$ 2,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached:  1. <i>Quotes</i> 2. <i>Support letter from participating sub-community organizations</i>
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <span style="margin-left: 100px;"><input type="checkbox"/> No</span> <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	October 2015
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	April 2016
<b>Group/Organisation Information</b>	
Group/Organisation Name	South Sudanese Equatorians Community Association of SA
Group/Organisation Description	CALD community organisations
Group/Organisation Registered Address	Number/Street: PO Box 4001; Shop 1B, 100 Philip Highway Suburb: Elizabeth South <span style="float: right;">Postcode: 5112</span>
Is the Club Incorporated?	Yes
Number of Members	1,000
% of Membership that reside in the City of Salisbury	60 %
<b>Project/Event Details</b>	
Project/Event Name	International Women's Day 2018
Project/Event Summary	Celebrating women's achievement and roles in the community
Date(s) of Project/Event	24 March 2018
Location of Project/Event:	Number/Street: <span style="background-color: black; color: black;">XXXXXXXXXX</span> Suburb: Parafield Gardens <span style="float: right;">Postcode: 5107</span>
How will the Project/Event benefit the residents of the City of Salisbury?	Promotes gender equality within the community
How many individuals will benefit from the Project/Event?	100
% of project/event participants that reside in the City of Salisbury	60 %
If it is an Event, is it open to the public?	Yes <i>But participants need to register as seat are limited</i>
How will the Project/Event be promoted?	Flyers, facebook, and verbal messages

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 8 of 13

Grant Money Requested	
<b>Amount Requested</b>	<b>\$ 2,000</b>
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Catering	\$ 4,800
Hall Hire	\$ 400
Music/PA system	\$ 500
Projector hire	\$ 145
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 5,845</b>
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

### Project or Event Scope

Provide a description of the proposed project or event:

*International Women's Day is a worldwide event that celebrates women's achievements – from the political to the social – while calling for gender equality. Our association has planned to organise an event to celebrate this important day for women in our society.*

*International Women's Day is important for us to celebrate because women in our society still face challenges of different dimensions. For example, full gender equality for women in our community has not been realized. There are still gaps in employment opportunities and women are still underrepresented at all levels of leadership within the community - whether in a family household or in the society, women are underrepresented. Figures show that locally, women in the community still have fewer opportunities for education, employment and social opportunities, and there is still more violence towards women within the community.*

*The vision of the International Women's Day event we are organizing is meant to inspire, engage and empower directly 100 women and girls from at least 3 different CALD communities living mainly in the City of Salisbury.*

*The main objectives of the event are to:*

- (1) Acknowledge and celebrate sacrifices made by women in our community and society*
- (2) Show support for and stand in solidarity with women who are oppressed and victims of all types of violence*
- (3) Encourage women to inspire, educate and motivate younger women to fulfil their full potentials.*
- (4) Change attitudes of men towards women in the community*

*Activities and Venues:*

*As an important part of our association to empower women, we will organise a reception dinner for women and men. We have booked [REDACTED] to celebrate the day. We will invite different community-based organizations to join us for this important event. Each community will select a woman who will give a speech on their behalf as a show of solidarity with each other. The speeches will be video recorded and edited before being loaded onto the community website and facebook page.*

#### Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
- 1.
  - 2.
  - 3.

### Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

*The current event will benefit the community b promoting gender equality within the community and the following benefits will be realized from the event:*

- (1) Acknowledge and celebrate sacrifices made by women in our community and society*
- (2) Show support for and stand in solidarity with women who are oppressed and victims of all types of violence*
- (3) Encourage women to inspire, educate and motivate younger women to fulfil their full potentials.*

*The outcomes of the event will be the following:*

- (1) Motivational video will be made from the speeches of the night*
- (2) Women will develop social networks and collaboration with women from other communities*
- (3) Women will become more aware about the importance of social justice, dignity, hope, equality, respect, tenacity, empathy and forgiveness*
- (4) Gain information about the central role of women in our society and for them to transfer this information information to younger women within their networks.*
- (5) Men will change their attitudes towards women and women's place within the community*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

*Within the City of Salisbury, our association is at the forefront of leading collaboration, partnerships, and integration of services to realize maximum benefits for vulnerable people within the community. Over the years, we have developed extensive networks with other service providers within the city of Salisbury and they have been invited to celebrate the day.*

*Our association is comprised of 8 incorporated community organizations. We consulted widely last year and have agreed that we organise this event. Each of the 8 community organization has their own women's leader. All the women's leaders are currently involved in the planning of the event. These women's leaders hold regular meetings with women and they will engage the women in their meetings. All of the 8 community organizations have agreed to provide a joint letter to support this application. Please find the support letter attached.*

#### Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:

1. *Support letter from 8 community organizations*
- 2.
- 3.

### Project or Event Management

#### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*

*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

#### One-off Projects or Events

*Describe how the proposed project or event will be managed:*

*(outline how you will achieve outcomes for the project or activity)*

*Our association is the one managing the event. The 8 community organizations will participate in recruiting and managing participants from within their community. Women's leaders from each of the 8 community organization are currently involved planning of the event. They liaise with women in their community.*

*We will also send out information to the different community organizations who will then inform women in their communities to attend the event. As a CALD community organization, we will also send out the invitation to other CALD communities inviting their women to attend the planned International Women's Day. Apart from the information sent to community leaders, we will also utilise our Facebook page and website to disseminate information about the event.*

*There will be a two minute speech from each of the community represented. We also have two guest speakers who will address the event. Two of our volunteers will take video of the speeches and edited to be loaded on to Facebook page and website to provide further education in the community.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*







## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

SSECASA  
*(Group/Organisation)*

William Mude/Chairperson  
*(Name/Position)*

  
*(Signature)*

19 January 2018  
*(Date)*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Shop 1B, 100 Philip Highway  
Elizabeth South, SA, 5112  
6<sup>th</sup> January, 2018

Dear Grants' Officer,

**International Women's Day 2018: Press for Progress**

On the 9<sup>th</sup> December 2017, we the undersigned were consulted by our umbrella association in South Australia about organising International Women's Day in 2018. Our umbrella association is South Sudanese Equatorians Community Association of South Australia Inc (SSECASA Inc). We are writing this letter to approve the event as a community and to confirm that we will work with SSECASA to promote the event.

We need such event in our community to help empower our women and educate men about women's right. There are so many challenges our women are facing including domestic violence, employment challenges, lack of opportunities, and social isolation. This event will encourage women to stand up for what they believe is right and aim to reach their full potentials without fear of being a woman.

As a community, we are grateful for any opportunity to make this event a wonderful occasion for women in our community.

Regards,

1. Juma Abuyi, Chairperson, Acholi Community Association of SA
2. Simon Mboki, D/Chairperson, Azande Community Association of SA
3. Jacob Kei, Chairperson, Kuku Welfare Association of SA
4. Idris Jacob, Chairperson, Ba Alu Association of SA
5. Felix Lubari, Chairperson, Pojulu Community Association of SA
6. Tereka Taban, Chairperson, Kakwa Community Association of SA
7. Isbon Modi, Chairperson, Bari Community Association of SA
8. James Taban, Chairperson, Otuho Community Association of SA
9. Rebecca Simon Dudu, Chairperson, Moru Welfare Association of SA



## *Cocktail Party Menu*

**\$28 per person**

**Additional choices - \$7 per person**

**Choice of 4 selections**

**Canapés – Hot**

- **Beef & Potato Pie**
- **Thai Chicken Sausage Roll**





- **Potato Spun Prawns**
- **Mini Cheese Burger**
- **Crab Cake with Wasabi Avocado**
- **Barramundi Burgers with Lemon Myrtle  
Mayonnaise**
- **Thai Chicken Ball**
- **Chicken Yakitori Skewer**
- **Satay Beef Skewer**
- **Southern Fried Chicken Drumettes**





### Canapés – Cold

- Caesar Salad Tartlet
- Smoked Salmon & Caper Bruschetta
- Assorted Sushi
- Italian Meatball with Tomato Relish
- Smoked Salmon Crustini with Wasabi

Cream



**From:** South Sudan Equatoria Community Association in South Australia SSECASA

**Sent:** Tuesday, 30 January 2018 12:07:46 AM

**To:** City of Salisbury

**Subject:** Community Grants Programs. Ref: 04/2018 (BMH)

Dear Community Grants Program Officer,

Please accept the attached documents as a reply to the letter we received from your office dated 24 January 2018. The attached documents include a reply letter, a meeting minutes, and a management structure for our association.

Should you require more information, please don't hesitate to contact us.

Kind regards,

William W Mude

-----  
Chairperson

South Sudanese Equatorians Community Association of SA Inc. (SSECASA)

-----  
P.O.Box 4001, Elizabeth South, SA 5112

Ph: [REDACTED]

Email: [ssecasa@gmail.com](mailto:ssecasa@gmail.com)

Website: [www.ssecasa.org.au](http://www.ssecasa.org.au)

file:///C:/DataWrks/temp/4703411/dwaEA06.htm

5/02/2018





SOUTH SUDANESE EQUATORIANS COMMUNITY  
ASSOCIATION OF SOUTH AUSTRALIA INC (SSECASA)  
SHOP 1B 100 PHILIP HIGHWAY, P O BOX 4001, ELIZABETH SOUTH, SA 5112



30 January 2018

**Attention:**

Community Grants Program  
City of Salisbury

Dear Community Grants Program Officer,

**Re: Community Grant Application**

I write to respond to your letter dated 24 January 2018, **Ref: 04/2018 (BMH)**, requesting evidence our committee has endorsed submission of the Community Grant Application.

Accompanying this reply letter is the minutes for a committee meeting held on 28 December 2017 from where the community grant application was endorsed. I have highlighted section 11 (iii), showing the endorsement for the community grant application by all the executive and Board of Governor's teams. Also, we have consulted with our key leaders on the 09 January 2018 to have an input to the application. These key leaders have written a joined letter of support which we sent with the original application.

Our association has a robust leadership structure. We have 10 members of the executive team, 5 members of Board of Governors including the chairperson, and 8 sub-community leaders to whom the leadership of the association is accountable. Please find the attached leadership structure for your assessment. We also have information about our leadership structure on our website at <https://www.ssecasa.org.au/copy-of-about-us>

If you require further information, please don't hesitate to contact us.

We look forward to hearing from you soon.

Kind regards,

William Mudé

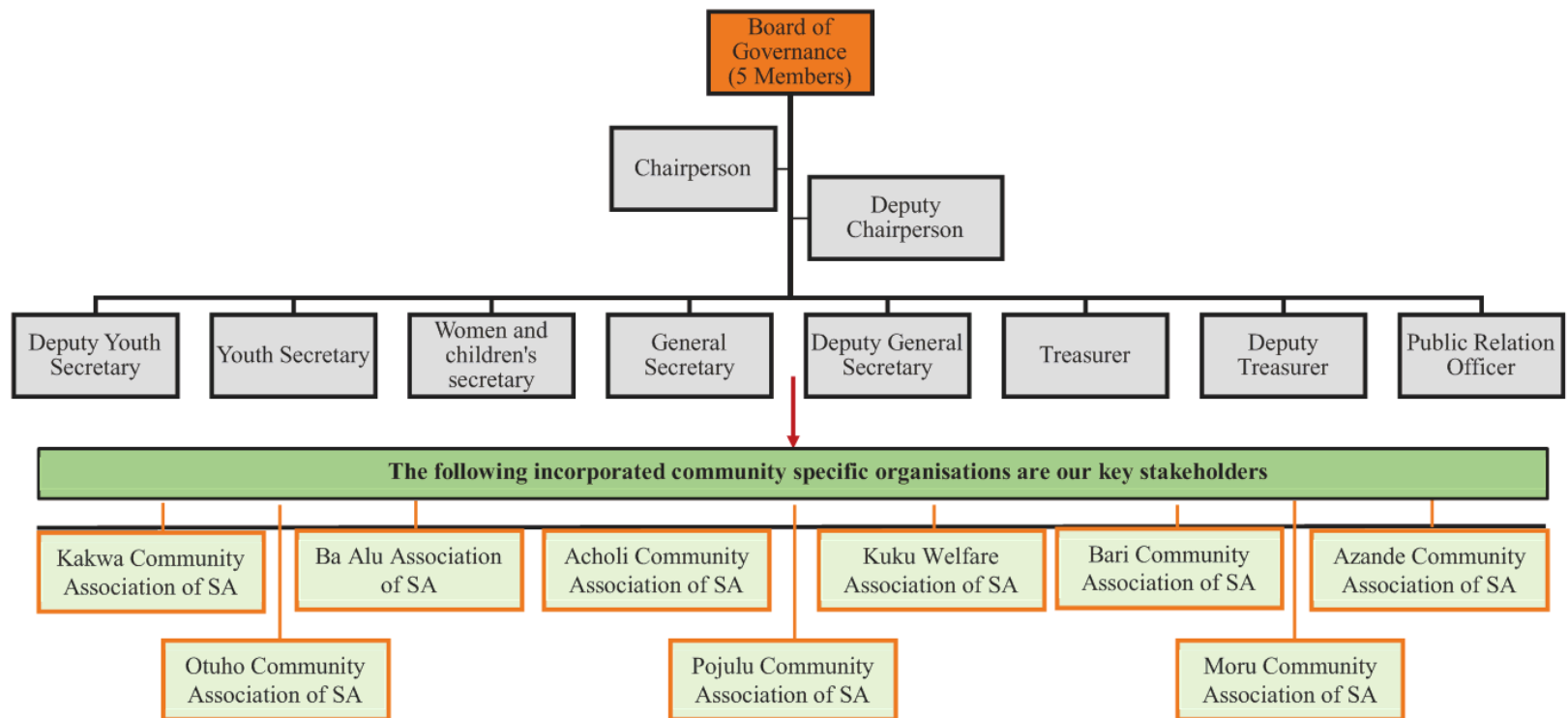
Chairperson  
SSECASA

ABN 94 635 294 846 | T +61 [REDACTED] | E [ssecasa@gmail.com](mailto:ssecasa@gmail.com) | W [www.ssecasa.org.au](http://www.ssecasa.org.au)

**SSECASA’s Organisational Governance Structure:**

- (1) Board of governance oversees the overall governance and smooth running of the organisation. The board of governance consists of six elected members including chair of the board, deputy chair of the board, secretary of the board, chairperson for the executive body, and two other members.
- (2) The executive body is elected by the general assembly and consists of ten members including the chairperson and deputy chairperson, youth and deputy youth secretaries, women and children’s affairs secretary, general and deputy general secretaries, treasurer and deputy treasurer, and public relations officer. The executive is tasked with managing the affairs of the organisation.
- (3) The general assembly (consists of members of sub-community specific incorporated organisations) are registered members of the organisation. They are tasked with holding the elected members accountable for the smooth running of the organisations. They ensure that the association is run based on its intended objectives. The general assembly holds the power to elect executive and board of governance members.

**GOVERNANCE STRUCTURE**  
**South Sudanese Equatorians Community Association of South Australia (SSECASA)**



Item 7.2.4 - Attachment 1 - 04/2018: The South Sudanese Equatorians Communities Association in South Australia Inc. - Application



**SOUTH SUDANESE EQUATORIANS COMMUNITY  
ASSOCIATION OF SOUTH AUSTRALIA INC (SSECASA)  
SHOP 1B 100 PHILIP HIGHWAY, P O BOX 4001, ELIZABETH SOUTH, SA 5112**



**MINUTE**

Minutes of SSECASA Executive Committee & Board of Governor (BOG) meeting that was held on Thursday 28 Dec 2017 at [REDACTED] EVANSTON GARDENS. The meeting commenced at 8:20pm. Prepared by Jonas.

1. **PRESENT:** Taban Tereka (Deputy Chairperson), Francis Lemi (Treasurer), Samson Aluma (Public Relations Officer), Andrew Lodiog (Youth Secretary), William Achura (Board of governor), Dr. James Wani (Board of governor), William Mude (Chairperson), Jonas Magaya (General secretary)
2. **APOLOGIES:** Nadia Luete (Deputy treasurer), Celian Kidega (Board of governor), Nora Darius (Women and Children’s secretary)
3. **ABSENT:** Rose Ilika (Board of governor), Candice Khelapa (deputy youth secretary), Ompelio Yugu (deputy general secretary)
4. **MEMBER OBSERVERS:** Victoria Yeno, Susan Donga
5. **CONFIRMATION OF PREVIOUS MINUTES:** No confirmation of previous meeting
6. **BUSINESS ARISING FROM MINUTES:** No previous minutes were discussed
7. **CORRESPONDANCE:** No official presentation of correspondence. Some correspondences are mentioned in the *GENERAL BUSINESS* section
8. **REPORTS:** [REDACTED]
9. **ITEMS FOR DISCUSSION:** Addressed in *GENERAL BUSINESS* section
10. **GENERAL BUSINESS**
  - i. [REDACTED]
  - ii. [REDACTED]
  - iii. [REDACTED]
  - iv. [REDACTED]

ABN 94 635 294 846 | T +61 [REDACTED] | E ssecasa@gmail.com | W www.ssecasa.org.au

v. [Redacted]

vi. [Redacted]

[Redacted]

vii. [Redacted]

viii. [Redacted]

ix. [Redacted]

**11. SSECASA 2017 CHALLENGES**

**i. Absence of the Chairperson & the Treasurer**

[Redacted]

[Redacted]

ii. Inactive Executive Office Members

[Redacted]

[Redacted]

iii. Grant Applications

None of the two responses we have received about SSECASA's grant applications made in 2017 was successful. No responses have been received for the other three grant application. It is possible that no single positive results on all applications will be received.

**Proposal:** Continue to apply in 2018 and identify reasons behind rejection to approve previous grant applications. For the upcoming International Women's Day in 2018, all SSECASA's executive members agreed that a grant be sought to support the event.

**Action:**

William and Jonas to put up grant application to City of Salisbury requesting financial support specifically for the International Women's Day 2018 event.

iv. Delays of 2017 Census & Needs Assessment

[Redacted]

[Redacted]

v. Overworking of the Executive Committee

[Redacted]

[Redacted]

[REDACTED]

**vi. Public liability**

[REDACTED]

**12. DATE, TIME OF THE NEXT MEETING**

General Assembly Meeting


Saturday 13 January, 2018. 12:30pm – 2:00pm

Elizabeth Church of Christ

**13. MEETING CLOSURE**

11:28pm

Signature and confirmation as an accurate record

  
\_\_\_\_\_  
William Mude      03 / 01 / 2018

*Signature of Chairperson      Date Signed*





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<b>ITEM</b>	7.2.5
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	05/2018: Mawson Lakes Cricket Club Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Mawson Lakes Cricket Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for information.

#### **RECOMMENDATION**

1. The information be received and noted.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 05/2018: Mawson Lakes Cricket Club Inc. - Application

#### **1. BACKGROUND**

- 1.1 The Mawson Lakes Cricket Club Inc. has not received prior Community Grants Program funding.
- 1.2 The Mawson Lakes Cricket Club Inc. Application has been assessed against the Community Grants Program Guidelines and Eligibility Criteria and is deemed ineligible under section 10. Ineligible Items.

#### **2. REPORT**

- 2.1 The Mawson Lakes Cricket Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with section 10. of the Guidelines and Eligibility Criteria as the application requests funding for repairs to equipment (*section 10.4.1 funding will not be considered for an organisation's ongoing business, administration or day-to-day running costs, including: maintenance and repairs*).
- 2.2 The Mawson Lakes Cricket Club Inc. has been advised that the application is ineligible.

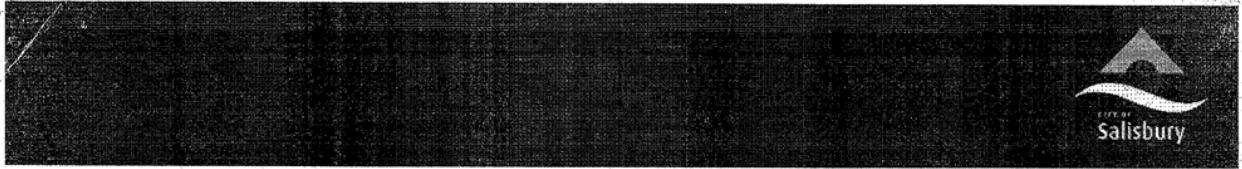
**3. CONCLUSION / PROPOSAL**

- 3.1 The Mawson Lakes Cricket Club Inc. Application is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria document section 10 due to the organisations request for funding to repair equipment.
- 3.2 The Mawson Lakes Cricket Club Inc. Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

*Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.*

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018

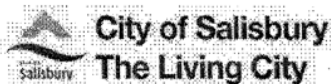


# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.**



*live it up*

Application Eligibility Checklist			
Is the Funding For:		Yes	No
• Money already spent?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.		<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	Mawson Lakes Cricket Club
Address:	Mawson Lakes Oval Cnr of Mawson Lakes Blvd & Main North Rd
Suburb:	Mawson Lakes SA Postcode: 5095
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input checked="" type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Kelly Williams
Title (your role with the group/organisation):	Treasurer
Address:	[REDACTED]
Phone:	Landline: Mobile: [REDACTED]
Email:	[REDACTED]
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input checked="" type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Kelly Williams
Title (role with the group/organisation):	Treasurer
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed:	Committee
<b>Is your organisation:</b>	
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)      No <input type="checkbox"/> (go to question b)
ASIC Registration Number:	A41002
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c)      No <input checked="" type="checkbox"/> (go to question c)
<b>Parent Organisation</b>	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Organisation Information (continued)			
c) Community/Non-Profit:		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<i>(evidence must be attached to this application)</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in part e &amp; f)</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
		<i>(go to question e &amp; f)</i>	
e) Funding source/s:			
f) Purpose:			
g) Other (please specify):		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>			
<b>Your organisation must have its own Bank/Credit Union Account or similar</b>			
Full Account Name: <i>Mawson Lakes Cricket Club Inc</i> <small>*do not provide account or BSB numbers*</small>	Financial Institution Name:		
	Branch Location:		
<b>6. REFEREE INFORMATION</b>			
<b>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</b>			
Referee's Name:	<i>Andrew Plumridge</i>		
Referee's Contact Information:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration			
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.			
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>  64 944 742 452 <small>(If No, the ABN Declaration Form attached must be signed)</small>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>NB: GST Registration</b> If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.			

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13



Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$
Organisation's contribution:	\$
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$
<b>TOTAL (including GST):</b>	<b>\$</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Time to organise the project.
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
roller repairs	\$ 2,400
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 2,400</b>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Fix Roller
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	asap
Total cost of Project/Event	\$ 2400
Amount of Community Grant Funding Requested	\$ 2400
Is there any other information that you may feel is relevant to your application?	Roller is old and due for an overhaul. It is a vital piece of equipment used to prepare the pitch for our games to be played on.
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. quote for repairs 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details		
<b>Previous Community Grants Program Funding</b>		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:	\$	
When was the previous Grant acquitted (month & year):		
<b>Group/Organisation Information</b>		
Group/Organisation Name	Mawson Lakes Cricket Club	
Group/Organisation Description	Sporting club that plays cricket	
Group/Organisation Registered Address	Number/Street: Mawson Lakes Oval Cnr of Mawson Lakes Blvd & Main Nth Rds Suburb: Mawson Lakes Postcode: 5095	
Is the Club Incorporated?	Yes	
Number of Members	90	
% of Membership that reside in the City of Salisbury	80%	
<b>Project/Event Details</b>		
Project/Event Name	Roller repairs	
Project/Event Summary	" "	
Date(s) of Project/Event	asap	
Location of Project/Event:	Number/Street: Suburb: Postcode:	
How will the Project/Event benefit the residents of the City of Salisbury?	club is located in the city of Salisbury which is a cricket club for all residents	
How many individuals will benefit from the Project/Event?	100	
% of project/event participants that reside in the City of Salisbury	80%	
If it is an Event, is it open to the public?	Yes	
How will the Project/Event be promoted?	<del>on</del> on social media	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,400
<b>Itemised Breakdown of Costs:</b> <small>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</small>	
Repairs to equipment	\$ 2,400
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (Including GST):</b>	<b>\$ 2,400</b>
Quote Attached: <small>A detailed, current quote <u>must</u> be provided with the application.</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</small>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



**Project or Event Scope**

*Provide a description of the proposed project or event:*

Our roller which is a vital piece of equipment/machinery is used to prepare our cricket pitch every week for the members of the club to play cricket. The roller is very old and in need of some repairs.

**Attachments**

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

1. Quote for repairs
- 2.
- 3.

**Benefits and Outcomes of the Project or Event**

*Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:*

The roller repairs will provide the club with its necessary equipment to prepare the cricket pitch for all club members, which are majority located in the city of Salisbury to enjoy the game of cricket which is a sporting and recreational game open to the whole community.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Support for the Project or Event	
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i>                      (include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</p> <p>without the roller repairs the pitch cannot effectively be prepared and therefore the game of cricket cannot be played. All members will enjoy the cricceet game on the prepared pitch by the roller once the repairs are done. The club benefits from a well prepared pitch by encouraging and maintaining members.</p>	
<p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>	

Project or Event Management	
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i>                      (outline how you will ensure sustainability and achieve outcomes for the project or activity)</p>	
<p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i>                      (outline how you will achieve outcomes for the project or activity)</p> <p>* get a quote                      * have repairs done to the roller                      * roller will be used to prepare the pitch each week to provide the game of cricket to continue</p>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Mawson Lakes Cricket Club (Group/Organisation)

Kelly Williams and Jason Holliday, President  
 (Name/Position) Treasurer (Name/Position)

[Signature 1] (Signature 1) [Signature 2] (Signature 2)

15/1/18 (Date) 15/1/18 (Date)

Contact (phone number): [REDACTED] Contact (phone number): [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*





## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

\_\_\_\_\_  
*(Group/Organisation)*

\_\_\_\_\_  
*(Name/Position)*

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 13 of 13



**Attention:** Jason

**Company:** Cricket club

**Date:** 1/2/18

**Quotation Number:** MH1218-001

**Quotation Subject:** Roller

Hi Jason

Thank you for your enquiry, we are pleased to offer the following:

- To replace hydraulic hoses
- To remove and strip, re seal cylinder and replace.
- To remove pump and change rotation and to make sure it is pumping.
- Total cost \$2400 incl.

Any queries please feel free to contact me on any of the methods listed below.

Regards



---

<b>ITEM</b>	7.2.6
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	06/2018: Mawson Lakes Model Yacht Club Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Mawson Lakes model Yacht Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

#### **RECOMMENDATION**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2018 round of Community Grants as follows:
  - a. Grant No. 06/2018: Mawson Lakes model Yacht Club Inc. be awarded the amount of **\$2,250.00** to assist with the purchase of racing buoys, gazebo, battery, whiteboard and materials as outlined in the Community Grant Application.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 06/2018: Mawson Lakes Model Yacht Club Inc. - Application

#### **1. BACKGROUND**

- 1.1 The Mawson Lakes Model Yacht Club Inc. has not received previous Community Grants Program funding.

## 2. REPORT

2.1 The Mawson Lakes Model Yacht Club Inc. Application meets the eligibility criteria for funding consideration for the requested Community Grants Program funding for eligible items:

- racing buoys;
- gazebo;
- battery (spare); and
- whiteboard and materials.

2.2 Items deemed ineligible for funding under section 10. of the Community Grants Program Guidelines and Eligibility Criteria:

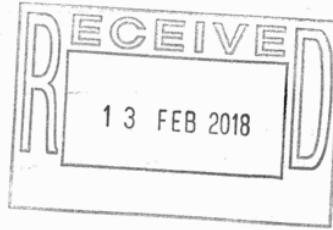
- rewiring recovery boat trolling motor (*section 10.4.1 funding will not be considered for an organisation's ongoing business, administration or day-to-day running costs, including: maintenance and repairs*); and
- raffle ticket printing (*section 10.4.1 funding will not be considered for an organisation's ongoing business, administration or day-to-day running costs, including: fundraising activities (for commercial, competition and/or event door prizes)*).

## 3. CONCLUSION / PROPOSAL

3.1 The Mawson Lakes Model Yacht Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 06/03/2018

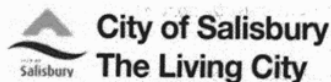


# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Mawson Lakes Model Yacht Club		
Address:	First Avenue		
Suburb:	Mawson Lakes <span style="float: right;">Postcode: 5096</span>		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Mr Adrian Heard		
Title (your role with the group/organisation):	ARYA RC Laser Class Coordinator - Management Committee Member		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	Mr Chris Levi		
Title (role with the group/organisation):	Secretary/Treasurer		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	Executive and committee of management		
<b>Is your organisation:</b>			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> <b>Yes</b>  <input checked="" type="checkbox"/>                      (go to question c)                 </td> <td style="text-align: center;"> <b>No</b>  <input type="checkbox"/>                      (go to question b)                 </td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A39996 - see attachment 1		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> <b>Yes</b>  <input type="checkbox"/>                      (go to question c)                 </td> <td style="text-align: center;"> <b>No</b>  <input checked="" type="checkbox"/>                      (go to question c)                 </td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)		
<b>Parent Organisation</b>			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <small>(evidence must be attached to this application)</small>	No <input checked="" type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e &amp; f)</small>	Yes <input type="checkbox"/>  <small>(go to question e &amp; f)</small>	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Membership fees</i>	
f) Purpose:	<i>Recreational radio controlled model yachting</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>MLMYC special purpose account</i> <small>*do not provide account or BSB numbers*</small>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Ian Heard (not related) President Nthn District Canoe Club</i>	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

<b>GST Declaration</b>		
<b>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</b>		
<b>Does your group/organisation have an ABN</b> <small>(If Yes - Please Quote ABN:)</small>  <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is your group/organisation registered for GST</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>NB: GST Registration</b> <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	<b>4000</b>
Organisation's contribution:	<b>600</b>
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>0</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Planning and managing the event, running the race program, arranging catering &amp; accommodation, provision of recovery boat, setting up the site each day, providing access to the club (shed) facilities for toilets, boat storage etc.</i>
<b>EXPENSES</b> <small>(specify the proposed expense budget by item:)</small>	<b>\$ AMOUNT</b>
<i>Racing buoys</i>	<b>291</b>
<i>6 x 3m gazebo</i>	<b>1408</b>
<i>Lunches for 4 days</i>	<b>1500</b>
<i>Drinks (water) for 4 days</i>	<b>500</b>
<i>Extra battery and wiring for recovery boat</i>	<b>399</b>
<i>Whiteboard for race officer</i>	<b>220</b>
<i>Trophies and medallions</i>	<b>500</b>
<i>Raffle tickets</i>	<b>190</b>
<b>TOTAL (including GST):</b>	<b>0</b> 5008

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Summary of Project/Event Information	
Is the funding for: <small>(please tick which is applicable)</small>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<b>RC Laser National Titles</b>
Date(s) of Project/Event <small>(if ongoing please state "ongoing")</small>	<b>28/9/18 - 1/10/18</b>
Total cost of Project/Event	<b>0</b>
Amount of Community Grant Funding Requested	<b>2500</b>
Is there any other information that you may feel is relevant to your application?  <input type="checkbox"/> There are no relevant attachments.	<i>This will be the first National Title radio controlled model yachting event hosted at Mawson Lakes and is to be preceeded by the first ever State Title event in June. The MLMYC is the largest RC yacht club in SA with 75 members (3 times the next largest) and vies with a Victorian &amp; Qld club to be the largest. Participants from all states and NZ are expected, many of whom will be accompanied by partners and likely to extend their stay in SA. This event will firmly establish MLMYC as the premiere site for RC Laser sailing in Australia.</i>  <input type="checkbox"/> There are relevant attachments and the following documents are attached:  1. 2.
<b>Which category best describes your project/event?</b> <small>(please check all that apply)</small>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <span style="margin-left: 100px;"><input type="checkbox"/> No</span> <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	2010 / 11
What amount of Grant funding was provided:	2500
When was the previous Grant acquitted (month & year):	2011
<b>Group/Organisation Information</b>	
Group/Organisation Name	Mawson Lakes Model Yacht Club
Group/Organisation Description	Recreation club with senior membership
Group/Organisation Registered Address	Number/Street: First Avenue Suburb: Mawson Lakes <span style="float: right;">Postcode: 5096</span>
Is the Club Incorporated?	Yes
Number of Members	75
% of Membership that reside in the City of Salisbury	30 %
<b>Project/Event Details</b>	
Project/Event Name	2018 RC Laser National Titles
Project/Event Summary	Radio controlled sailing event
Date(s) of Project/Event	28/9/18 - 1/10/18
Location of Project/Event:	Number/Street: First Ave Suburb: Mawson Lakes <span style="float: right;">Postcode: 5096</span>
How will the Project/Event benefit the residents of the City of Salisbury?	Will provide a significant community event on the lake over the October long weekend
How many individuals will benefit from the Project/Event?	45 <sup>45 participants, around 20 accompanying partners, 20 volunteers and residents/casual observers up to 200.</sup>
% of project/event participants that reside in the City of Salisbury	5 %
If it is an Event, is it open to the public?	No <i>Open viewing but not participation without prior registration</i>
How will the Project/Event be promoted?	To the RC Laser sailors & community on web sites and in local media

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Grant Money Requested	
<b>Amount Requested</b>	\$ 02,500
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Racing buoys	\$ 291
6 x 3m gazebo	\$ 1408
Spare battery for recovery boat	\$ 329
Rewiring recovery boat trolling motor	\$ 70
Whiteboard and materials	\$ 220
Printing raffle tickets	\$ 190
NB. No other sponsors for raffle.	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	\$ 2507
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project or Event Scope
<p><b>Provide a description of the proposed project or event:</b></p> <p><i>The event is a national radio controlled yachting title with 45 entrants expected. Up to 30 of the entrants will be from interstate. The 3 days of racing will provide a model sailing spectacle on MawsonLakes over the October long weekend. It is also planned to provide opportunities for the general public to try radio controlled sailing in the Mawson Lakes promenade area. It is expected that there will be around 100 people in the vicinity of the yacht club and each contestant will sail at least 16 races over the 3 days. Media releases may promote some TV News coverage and some vision will be posted on various websites including You Tube. There will be a significant carnival presence around the yacht club with tear drop event banners flying and marquees in front of the club and on the lawn to the northern side of the club. There will be a dedicated control area for participants at the car park level, leaving the lake side path unencumbered for people walking around the lake and those stopping to watch the event. The event will conclude with presentations on Monday afternoon and it is intended to get the mayor of Salisbury to present trophies to the winning sailors.</i></p>
<p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li>1. <i>The document used to promote the event to interstate participants - Attachment 2</i></li> <li>2.</li> <li>3.</li> </ol>

Benefits and Outcomes of the Project or Event
<p><b>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</b></p> <p><i>The event will bring about 35 people from interstate and New Zealand into the city of Salisbury and they will be seeking local accommodation and dining options. The event will help provide a festive atmosphere around Mawson Lakes over an important holiday weekend period. Radio controlled sailing is an activity of growing interest to seniors and the disabled in the Salisbury area, and this event will further promote it as an enjoyable activity. Having a rather small coastal frontage, Salisbury Council is not an area normally associated with sailing and other water sport activities. Radio controlled sailing at Mawson Lakes has the potential to promote a new hobby and interest available to Salisbury Council residents in their local government area.</i></p> <p><i>The MLMYC, the biggest radio sailing club in SA and in the top 3 in Australia has recently adopted the RC Lasers as one of the classes it sails regularly. It is intended to be an adjunct to the unique hand built Mawson Lakes 45's and 60's that the club is widely recognised for as well as the other numerous classes they feature. As the home club of the National RC Laser Coordinator, a hoped for outcome is recognition of Mawson Lakes as the premiere venue for RC Laser sailing and best host site for future National events.</i></p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



**Support for the Project or Event**

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

*Key partners have been the Mawson Lakes Sports and Recreation Assn, the South Australian Radio Yachting Association (SARYA), the Australian Radio Yachting Assn (AYRA), RC Sailing Australia (the RC Laser importers) and the Mawson Lakes Model Yacht Club. With the exception of MLSRA, all have endorsed the event on their web sites. A letter of community support is attached from Mr John Signore the immediate neighbour to the boat shed.*

**Attachments**

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

1. *Letter from local resident, John Signore - Attachment 3*
2. *Letter from Cliff Bromiley, Radiosail Australia - Attachment 4*
- 3.

**Project or Event Management**

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*  
*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:*  
*(outline how you will achieve outcomes for the project or activity)*

*The event will be widely publicised in the RC Laser sailing community and in the local Salisbury community. The Mawson Lakes Model Yacht Club executive committee and the Committee of management of the event will oversee the financial and logistical management of the titles, the registration of participants, the conduct of racing and the presentation of trophies, potential involvement of Councilors etc. There will be a particular emphasis on keeping participants away from the lakeside footpaths, so that residents can have right of thoroughfare around the lake. The club is extremely aware of its privileged status in the community and the need to maintain the goodwill of residents.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

### Application Declaration

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Mawson Lakes Model Y C (Group/Organisation)

Dean Bonnett / President and (Name/Position)

Chris Levi / Treasurer (Name/Position)

DB Bonnett  
(Signature 1)

[Signature]  
(Signature 2)

13/2/18  
(Date)

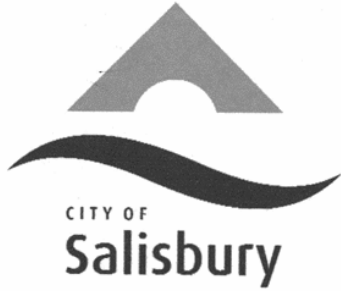
13/2/18  
(Date)

Contact (phone number): [Redacted]

Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

M. L. M. Y. C. Inc.

(Group/Organisation)

CHRISTOPHER R. LEVI

(Name/Position)

(Signature)

13/2/18

(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



11/02/2018

Certificate of Incorporation MLMYC.jpg

Attachment 1



Government of South Australia  
Office of Consumer and  
Business Affairs

**SOUTH AUSTRALIA**  
Associations Incorporation Act 1985  
Section 20(1)

Incorporation Number: A39996

**Certificate of Incorporation**

This is to certify that

**MAWSON LAKES MODEL YACHT CLUB  
INCORPORATED**

is, on and from the twelfth day of August 2008  
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this  
twelfth day of August 2008

Commissioner of Corporate Affairs



<https://mail.google.com/mail/u/0/?tab=lm#inbox/16173ee30459f5ca?projector=1&messagePartId=0.1>

1/1



INVOICE *Quote 1*

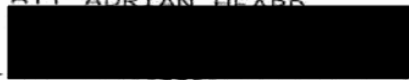
IMPORTANT: CLAIMS FOR WARRANTY, EXCHANGE OR REFUND MUST BE ACCOMPANIED BY THIS SALES RECEIPT. ELECTRONIC ITEMS MAY REQUIRE TESTING PRIOR TO REFUND. CONTACT DETAILS ARE REQUIRED FOR ALL REFUNDS. EXCHANGES OR REFUNDS TO BE MADE WITHIN 30 DAYS OF PURCHASE.

Mon-Fri:8.30am-5.30pm  
Sat:8.30am-1.00pm

PRO-FORMA TAX INVOICE

Date: 5 February 2018 Time: 15:31:29 SALE No: 153129

To: MAWSON LAKES MODEL YACHT CLUB  
ATT ADRIAN HEARD



QTY	SKU/DPT	DESCRIPTION	PRICE	TOTAL
8	51466	MOOR BUOY 8"& HANDLE	\$32.95	\$263.60
1	72155N	SILVER BLUE 8mm/50m	\$26.90	\$26.90

Sub-Total: \$290.50  
Total Amount Payable: \$290.50  
Cash Tendered: \$290.50  
No Change

Total Includes GST of: \$26.41

PRO-FORMA TAX INVOICE

You were served by

Thank you for shopping at

Item 7.2.6 - Attachment 1 - 06/2018: Mawson Lakes Model Yacht Club Inc. - Application

Quote 2



### Quote 25952

This price is valid for 60 days from Jan 14, 2018

CLIENT DETAILS	YOUR ADVISER
Adrian Heard	

IMAGE	DESCRIPTION	QTY	PRICE (EX GST)	DISC	LEAD TIME*	SUBTOTAL (EX GST)
	<b>3x6m 35 Series Polyester Marquee (Frame, Top &amp; Walls)</b> 1 x 35 series frame 1 x 3m x 6m top (waterproof, UPF50+) 4 x 3m sidewalls (solid) 1 x PVC carry bag 1 x Kit: pegs, ropes and instructions M-360MPP	1	\$1,213.64	0%	Stock Item	\$1,213.64
	<b>Delivery - </b> Delivery - To 5067  (Non-refundable purchase)  NOTE: All deliveries are done between 9am and 5pm, Monday to Friday. If an attempt to deliver your order is made, and no one is available to accept the delivery, redelivery fees will apply.	1	\$66.23	0%		\$66.23

Subtotal (ex GST) **\$1,279.87**  
 GST (10%) **\$127.99**  
**Grand Total (Inc GST) \$1,407.86**

**NOTES**

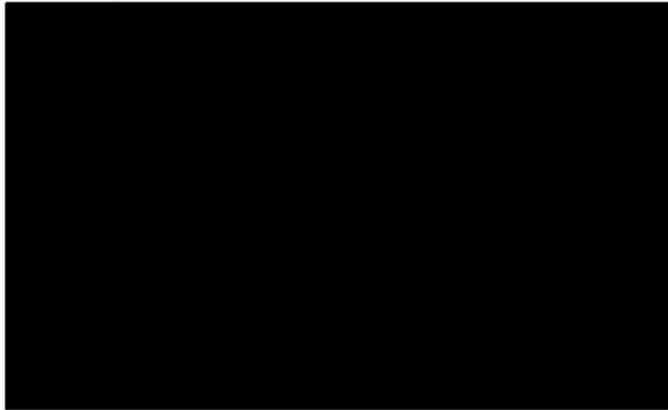
\* Rush production is available for most items. Discuss with us your deadline requirements.



Quote 3

**Tax Invoice**

Invoice No.: 00047950




**Bill To:**  
Adrian Heard

**Ship To:**  
Adrian Heard

Salesperson	Order Number	Ship Via	Ship Date	Terms	Date
				Net 30th after EOM	3/02/2018

QTY.	Code	Description	Price	Unit	Disc %	Item Total	
1	8001	Thumper 120ah Redback Standard	\$329.00	each		\$329.00	GST
1	8001	Battery Box with 50Amp Anderson and 50Amp Circuit Breaker Fit Anderson to Mincota	\$70.00	each		\$70.00	GST

**Comment:**

Thank you for shopping at 

**Customer ABN:**

<b>Sale Amt.</b>	\$399.00
<b>Freight</b>	\$0.00 GST
<b>GST</b>	\$36.27
<b>Total Amt.</b>	\$399.00
<b>Paid Today</b>	\$0.00
<b>Balance Due</b>	<b>\$399.00</b>





Quote 4

# Sales Quote

Account Code: CASH SALE \*\*COD\*\*  
 Date: 09-02-18  
 Quote No: ADRIAN HEARD  
 Our Reference Number: QTE00522

CASH SALE ACCOUNT

Australia

**Delivery:**  
 ADRIAN HEARD  
 C/O MAWSON LAKES MODEL YACHT CLUB  
 CASH SALE ACCOUNT

\*\*\*\*\*C.O.D.\*\*\*\*\*

Code	Description	Ordered	Unit Price (excl)	Discount	Tax	Total Inc Tax
WELDING	WELDING SPECIAL STAND 750W X 1700H AS DRAWN	EACH 1.0000	200.00	0.00	20.00	AU\$220.00

Terms: Monthly

TOTAL EX TAX: AU\$200.00  
 TAX: AU\$20.00  
**TOTAL INC TAX: AU\$220.00**



Quote 5

## Sailing Raffle Ticket

Raise the mast — and more money — at your next sailing-themed fundraiser with the [redacted]. Featuring the convenience of security numbering, booklet stapling, and a detachable stub with room for your guests' info, this ticket also has rich blue and red tones and a classic anchor.

- Sailing Raffle Ticket
- 143mm by 50mm approximately
- 48mm perforated stub
- Individual numbering
- Booklet stapling available

All aboard for event success with the right ticket from [redacted]

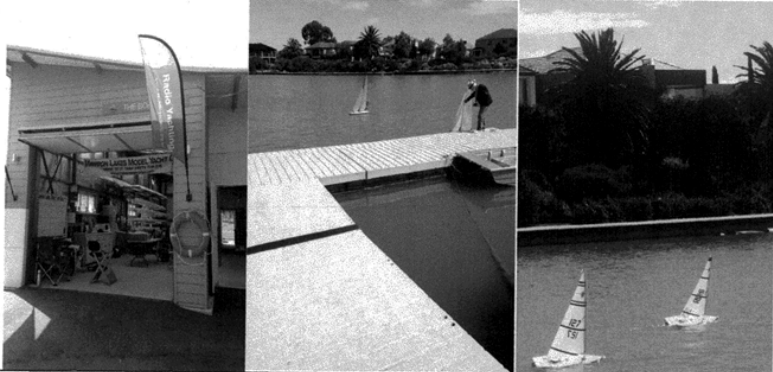
QTY	PRICE
50	\$20.85
250	\$33.83
500	\$62.13
1000	\$97.85
2500	\$190.25
5000	\$345.72
10000	\$610.45

Available in any quantity above 50

### Similar Design Categories

- All Purpose Sports
- View All Raffle Tickets

Attachment 2

<p><i>Whatever it takes, a pleasure awaits at</i>  <b>Mawson Lakes, South Australia</b>  <b>2018 RC Laser Nationals</b>  <b>from 28<sup>th</sup> September to 1<sup>st</sup> October</b></p>	
	<p><b>The Venue</b> – Mawson Lakes Model Yacht Club (MLMYC) is one of the hidden gems of radio yachting in Australia. Located near Salisbury in the northern suburbs of Adelaide, it is one of Australia’s largest radio yachting clubs and yet one of the least known. We race two classes of RC yachts at the club, the locally developed Mawson Lakes 45 (ML45) and the RC Laser, and while we may not be the fastest sailors in the country we may be the happiest. The club encourages friendship and fun ahead of competitiveness, and it has been a winning formula for developing a large membership.</p> <p><b>The Facilities</b> – MLMYC has excellent facilities. The large lake has a cement walking path around its perimeter. There is a well-equipped boat shed with room for eating and conversing and a very practical boat ramp for easy launching of model yachts.</p>
<p><b>The People</b> – We have an enthusiastic club executive and RC Laser sub-committee who are committed to running this event. We also have a couple of great radio controlled yachting characters in John Johnson (ARCYRC, SA) and Mario Gulic (PLRMYC, Vic) officiating for the titles, and they will bring great experience to ensure that the event runs smoothly.</p> <p><b>The Titles</b> - The National Titles will run over four days from Friday September 28<sup>th</sup> to Monday October 1<sup>st</sup>. Friday will be a practice day and will include many members of MLMYC, and it will be followed by three days of racing. We are expecting a fleet of 45 boats and we consider that with A, B and C fleets we will need three days to complete sufficient races.</p>	<p><b>The Extras</b> - The titles will feature a number of innovations. As part of your \$75 registration fee you will receive \$20 worth of tickets in a raffle for an RC Laser used only at the Championship of Nations, complete with new B rig and boat bag. The 2018 national champion will also receive a similar prize. The event dinner will be held on the Sunday evening, and will be an optional extra for contestants. The RC Laser raffle will be drawn at the dinner.</p> <p><b>To receive updates of this event please send an SMS with your sail number to [REDACTED] during CON17</b>  <b>See you there in 2018!</b>  <a href="http://www.mawsonlakesmyc.com">www.mawsonlakesmyc.com</a></p>

Attachment 3

John Signore



14, January 2018

I wish to write a letter of support for the Mawson Lakes Model Yacht Club to conduct the State and National RC Laser sailing championships this June and October.

I have purchase the above property in April 2017 next to the boat shed and I have seen the sail boats from my back yard a few days per week and on weekends in the water and it is my belief that it brings the community a lot closer together with the amount of people walking around the lake and stoping to see the model yachts in action. All the members of the Mawson Lakes Model Yacht Club that I have seen at the Boat Shed have been so helpful to the general public young or old and the surrounding areas and parks. They members just can't seem to never to enough in the area. All the best to them.

The more we bring into the community the better the attraction is for everyone including the Salisbury Council.

Regards

A handwritten signature in cursive script, appearing to read 'John Signore'.

John Signore

Attachment 4.



RADIO CONTROL SAILING AUSTRALIA PTY LTD  
NORTH SYDNEY NSW 2060  
t: [REDACTED] e: Radiosail@bigpond.com  
ABN : 27 104 941 424

## Letter of Support

12 February 2018

Salisbury Council  
South Australia

**Attention: Community Grants Committee**

**Subject: 2018 RC Laser National Championship  
Mawson Lakes ~ 28<sup>th</sup> September – 1<sup>st</sup> October**

Our Company has been promoting model yacht sailing and racing in Australia since 2003. This has included providing support to clubs hosting State and National events.

The sport of 'radio yachting' has participants throughout Australia, most of whom sail with clubs such as the Mawson Lakes Model Yacht Club (MLMYC).

MLMYC has volunteered to host the 2018 Australian Championship.

We are aware that MLMYC is applying for a Community Grant to assist with the costs of hosting this important event. The purpose of this letter is to support MLMYC's application.

Radio Yachting is a rapidly growing sport throughout Australia and offers opportunities for people to develop or continue an interest in sailing without needing large financial resources or proximity to the ocean or large waterways. It also enables people who are no longer able to handle a full size yacht or dinghy the opportunity to continue to enjoy sailing.

Most new housing developments in Australia, like Mawson Lakes, are incorporating waterways suitable for recreations such as radio yachting.

In our view, based on our many years of experience, radio yachting is more important as a social recreation than as a competitive sport. It is equally true that the social and community benefits are developed on the foundation provided by local, State and National competitions.

Radio yachting provides an important recreation to participants. It also provides a quiet and picturesque scene for members of the public. There are many benefits for communities such as Mawson Lake. This is evidenced by the increasing number of developers incorporating facilities for radio yachting into new housing estates.

ctd./





RADIO CONTROL SAILING AUSTRALIA PTY LTD  
NORTH SYDNEY NSW 2060  
t: [REDACTED] e: Radiosail@bigpond.com  
ABN : 27 104 941 424

The MLMYC is one of the most active radio yachting clubs in Australia with a growing membership. The club is very well run and provides an important recreation for the community.

It is a credit to the professional way that the club is administered that led to MLMYC being granted the rights to host the 2018 National Championship.

In our estimation it is almost certain that participants will come from all States of Australia and from New Zealand to participate in the event. We expect there are likely to be 40-50 competitors. The visitors to South Australia will likely all seek accommodation in the Mawson Lakes locality. Most will be accompanied by family members and will include other tourism activities in their trip. This will create significant economic benefits for the City of Salisbury local area.

Perhaps the greatest potential benefit to the City of Salisbury's community will be the opportunity to observe and learn about this unique and compelling sport. We (Radio Control Sailing Australia) are planning to promote in the City of Salisbury area including at local shopping precincts. We are bringing additional boats to the event for the purpose of giving members of the local community the opportunity to try out sailing at no charge. We, and MLMYC, will be promoting this opportunity in the lead-up to the event. We will be working with MLMYC to identify other opportunities to make the championship an event with as wide a reach as possible to the local City of Salisbury Community.

In conclusion, we would like to state our strong support for the event and for the MLMYC Community Grant Application. This is an important event that will deliver significant economic and community development benefits. This will include introducing more people to a community-run recreation that has great benefits for physical and mental wellbeing.

Yours sincerely

Cliff Bromiley  
**Managing Director**  
**Radio Control Sailing Australia Pty Ltd**

**From:** A Heard & M Reardon [REDACTED]  
**Sent:** Wednesday, 14 February 2018 2:27:29 PM  
**To:** City of Salisbury  
**Subject:** Addendum to MLMYC submission

Dear Bronwyn,  
The following is an addendum to the Mawson Lakes Model Yacht Club submission for a community grant.

Under the heading '-Will the project or event generate income (eg. ticket sales, entry fee etc.?)'  
The national titles will have an entry fee of \$75, and we are also aiming to sell 1500-2000 raffle tickets at \$2 each.

On that basis, can our project or event generated income, please be revised upwards to \$6000, not \$4000.

Thank you for your assistance with this. I will get the minutes of the meeting to you on Friday.

Regards, Adrian Heard

file:///C:/DataWrks/temp/4730968/dwa941B.htm

15/02/2018





**Mawson Lakes Model Yacht Club**  
**Special Executive Meeting**  
**Tuesday 13 February 2018 2pm**

**1. Convening of Meeting**

The meeting of the Executive opened at 2pm and a quorum was present.

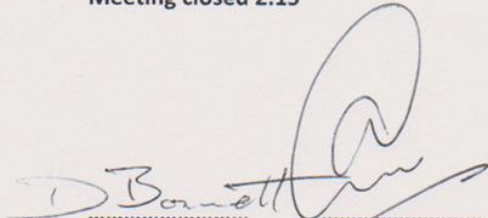
**2. Attendees:**

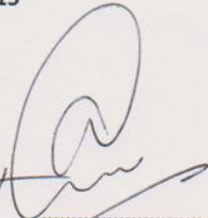
- Club President Dean Bonnett
- Secretary Treasurer Chris Levi
- Asst. Secretary Gerry Giebel
- Asst. Treasurer Ken Stone
- Committee Members Bob Goldie, John Dockerill and Adrian Heard

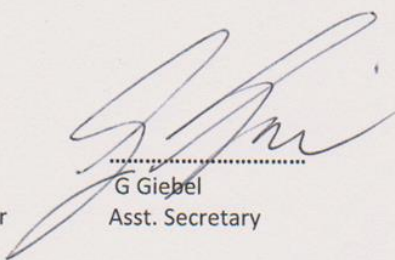
**3. Formal Business**

The Grant Application for the RC Laser State & Nationals titles to be organized and hosted by the Club was outline and approved for lodgment with Council.

**Meeting closed 2:15**

  
.....  
D Bonnett  
President

  
.....  
C Levi  
Secretary Treasurer

  
.....  
G Giebel  
Asst. Secretary

13/2/18.



---

<b>ITEM</b>	7.2.7
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	07/2018: Mawson Lakes Photography Club Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Mawson Lakes Photography Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

#### **RECOMMENDATION**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2018 round of Community Grants as follows:
  - a. Grant No. 07/2018: Mawson Lakes Photography Club Inc. be awarded the amount of **\$1,998.00** to assist with the purchase of a laptop computer for ongoing use as outlined in the Community Grant Application and additional information.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 07/2018: Mawson Lakes Photography Club Inc. - Application

#### **1. BACKGROUND**

- 1.1 The Mawson Lakes Photography Club Inc. received \$2,500 Community Grants Program funding in November 2016 to assist with the purchase of a projector, projection screen, anti-theft projector mount and wireless LAN adaptor for ongoing use.

#### **2. REPORT**

- 2.1 The Mawson Lakes Photography Club Inc. Application meets the eligibility criteria for funding consideration for the requested Community Grants Program funding.

**3. CONCLUSION / PROPOSAL**

- 3.1 The Mawson Lakes Photography Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018

**From:** Attwood, Alison [REDACTED]  
**Sent:** Tuesday, 13 February 2018 3:59:55 PM  
**To:** City of Salisbury  
**Subject:** Community Grant Enquiry from Website

Please find attached the filled application for a community grant from the Mawson Lakes photography club.

Can you please email receipt of this application to [REDACTED]

Thanks Alison Attwood (club president)

file:///C:/DataWrks/temp/4728237/dwaD7B7.htm

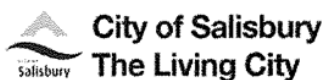
14/02/2018



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.**



*Live it up*



Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Mawson Lakes Photography Club		
Address:	Mawson Centre, 2-8 Main street		
Suburb:	Mawson Lakes Postcode: 5095		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Ms Alison Attwood		
Title (your role with the group/organisation):	Club President		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	<i>Other:</i> Alison Attwood		
Title (role with the group/organisation):	Club president		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	Government by constitution		
<b>Is your organisation:</b>			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;"><b>Yes</b> <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;"><b>No</b> <input type="checkbox"/> (go to question b)</td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A41632		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0"> <tr> <td style="text-align: center;"><b>Yes</b> <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;"><b>No</b> <input type="checkbox"/> (go to question c)</td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)		
<b>* Parent Organisation</b>			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Membership Fee Based/Fundraising	
f) Purpose:	Teaching, social, for anyone interested in photography, supports all le	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Mawson Lakes Photography Club inc  <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]  Branch Location: [REDACTED]	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Jackie Allender - SAPF secretary	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 4 of 13

<b>GST Declaration</b>		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN.)</small>  ----- <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> <span style="margin-left: 100px;">No <input checked="" type="checkbox"/></span> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	0
Organisation's contribution:	0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	0
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 0</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	The club is run by volunteers who dedicate time, equipment, transport, knowledge to provide service to the community. The club will fund the installation of computer software related to photography, security software and storage (bag)
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
Laptop computer	\$1998.
DELL Z511272AU Inspiron 15 7000 GA	
Total	\$1998.
<b>TOTAL (including GST):</b>	<b>\$ 0</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Mawson Lakes Photography Club Laptop purchase
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	Ongoing
Total cost of Project/Event	\$ 0
Amount of Community Grant Funding Requested	1998
Is there any other information that you may feel is relevant to your application?  <input checked="" type="checkbox"/> There are no relevant attachments. <input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.	This equipment will allow our club to grow and offer more services to the community by allowing us to safely store images from community events, produce better images and upload free content to our website to educate the community and reach a greater audience. Currently the club borrows the use of members personal laptops
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <span style="margin-left: 100px;"><input type="checkbox"/> No</span> <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	December 2016
What amount of Grant funding was provided:	2500
When was the previous Grant acquitted (month & year):	December 2016
<b>Group/Organisation Information</b>	
Group/Organisation Name	Mawson Lakes Photography Club
Group/Organisation Description	Photography Club
Group/Organisation Registered Address	<b>Number/Street:</b> 2-8 Main street <b>Suburb:</b> Mawson Lakes <span style="float: right;"><b>Postcode:</b> 5095</span>
Is the Club Incorporated?	yes
Number of Members	35
% of Membership that reside in the City of Salisbury	90 %
<b>Project/Event Details</b>	
Project/Event Name	Equipment Purchase
Project/Event Summary	Equipment Purchase
Date(s) of Project/Event	Ongoing
Location of Project/Event:	<b>Number/Street:</b> 2-8 Main street <b>Suburb:</b> Mawson Lakes <span style="float: right;"><b>Postcode:</b> 5095</span>
How will the Project/Event benefit the residents of the City of Salisbury?	Education, entertainment, community services
How many individuals will benefit from the Project/Event?	100%
% of project/event participants that reside in the City of Salisbury	90 %
If it is an Event, is it open to the public?	Yes (Club membership open to public/public events)
How will the Project/Event be promoted?	community presence, Mawson centre advertising, club website

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 8 of 13



Grant Money Requested	
Amount Requested	\$ 0     \$ 1998
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Laptop computer	\$ 1998
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$ 1998
<b>TOTAL (including GST):</b>	<b>\$ 0</b>
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <span style="margin-left: 200px;"><input type="checkbox"/> No</span> <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p>Mawson Lakes Photography Club, provides meetings twice a month to members with an open invitation to people wanting to join a Photography Club. We provide educational and training sessions in a safe and supportive environment ranging from basic to advance techniques, we provide knowledgeable and experienced guest speakers. The club has also had members volunteer in community projects such as the Loving me Loving You pets and Domestic Violence project (<a href="http://www.rasa.org.au/loving-loving-companion-animals-domestic-violence-exhibition/">http://www.rasa.org.au/loving-loving-companion-animals-domestic-violence-exhibition/</a>) in collaboration with the NDVS, relationships SA and Flinders University with photos from club members used in the exhibition that was presented in various south Australian locations and also in Melbourne.</p> <p>The Mawson Lakes photography club proposes to buy a laptop computer to aid in running club meetings and general club business. Currently we borrow a club members available laptop which is not ideal. As our club is growing we need a dedicated club laptop for the following uses:</p> <p>The club uses a laptop to link to our projector and project images for club competitions, to allow speakers to present power point talks, to display images, to run digital editing classes, store member photos, keep financial records, produce flyers and information/educational documents, update the club website, moderate the club FB page. The club is also looking into producing educational videos viewable to the community via our club website or YouTube.</p> <p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>The Mawson Lakes Photography clubs main member base are residents of the Salisbury council area.</p> <p>Residents of Salisbury will benefit as the club will be able to offer more services including digital imaging classes, you tube tutorial videos and produce club events such as the exhibition in which the wider community can enjoy. The club will also offer better storage of photos taken at community events.</p> <p>An example of this includes the Xmas market photos that the club takes each year which could be stored on the club computer and easily assessable to distribute to vendors/Mawson centre instead of the images being on multiple individual members computers.</p> <p>The laptop will enable the club to promote itself and its members, at Community Events, and therefore Promote the Events indirectly. Members will benefit greatly by the Club being able to use this equipment in the monthly educational meetings, currently we are relying on Members equipment which is not ideal.</p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 10 of 13

#### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

The club members (majority of which are Salisbury council residents) and the committee support the purchase of a club laptop.

The residents of the City of Salisbury and the wider Community are exposed to the Mawson Lakes Photography Club through events such as our annual exhibition in the Mawson Centre that is free to view. Residents are invited to join and participate, are made aware of Community Events by our Members Images, the Club is open to all interested parties and with any level of skills.

A laptop will also enable us to store images taken for community projects and events in a central location that can be referenced in future years.

#### Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:
- 1.
  - 2.
  - 3.

#### Project or Event Management

##### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:  
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

##### One-off Projects or Events

*Describe how the proposed project or event will be managed:  
(outline how you will achieve outcomes for the project or activity)*

The club will manage the storage and protection of the laptop by storing it long term at the home residence of either the President, Secretary or Treasurer of the club as our club room is hired on a nightly basis. When in use the laptop will be at the Mawson Centre under supervision of the aforementioned club members and not left unattended. The club will purchase a laptop bag for safe transportation between venues. Anti virus software will be installed and updated and be absorbed as part of the ongoing club running costs.

The Club is under a Constitution and is also affiliated with the South Australian Photography Federation, we have an Elected Committee, run Committee Meetings with appropriate records, the items would become Mawson Lakes Photography Club property, listed as assets and recorded correctly.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 11 of 13

### Application Declaration

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1   S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Mawson Lakes Photography Club (Group/Organisation)

Aileen Attwood president and PETER FOALE, SECRETARY

(Name/Position) (Name/Position)

[Signature 1] (Signature 1) [Signature 2] (Signature 2)

5/2/18 (Date) 7/2/18 (Date)

Contact (phone number): [REDACTED] Contact (phone number): [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



### Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Mawson Lakes photography club  
(Group/Organisation)

club president  
(Name/Position)

[Handwritten Signature]  
(Signature)

5/2/18  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



# TAKE TO THE COUNTER FOR PAYMENT

24 January 2018

*This is not a Tax Invoice*

Staff Code: 43305

Payment Method: Cash



Customer Name:

Mawson lakes photography club.

Company:

Customer Address:

Post Code:

Customer Phone:

Email:

*This is not a Tax Invoice*

QTY	Stock Code	Supplier SKU	Description	Price
① 1	329913	Z511272AU	DELL - Z511272AU INSPIRON 15 7000 GA	\$1,998.00
1	560269	560269	ASUS - TP410UR-EC131T VIVOBOK FLII	\$1,599.00
1	421348	80X6008RAU	LENOVO - YOGA720 13" i7 FHD GREY	\$1,949.00
1	421356	3610608	MSI - GL62M 7RDX 15" GAMING NB	\$1,999.00
3/ 1	452500	2FK73PA#ABG	HP - 15-CB059TX 15" Power Pavillion	\$1,797.00
1	505729	2XR22PA#ABG	HP - 15-BS649TX 15" Notebook	\$1,197.00

\*\* PRICING ONLY VALID ON WEDNESDAY, 24 JANUARY 2018 \*\*

① prefered. laptop

Item 7.2.7 - Attachment 1 - 07/2018: Mawson Lakes Photography Club Inc. - Application

## Mawson Lakes Photography Club

### Meeting Minutes

7 FEBRUARY 2018

Meeting opened 7:05pm

Apologies: Chris, Deb, Lesley

Attendees: Alison, Peter, Stuart, Michael, Rhonda

Meeting facilitator: Alison Attwood

Minutes taken by Peter Foale

Approval of last general meeting: Alison. 2<sup>nd</sup>: Michael.

Open issues:

a) COMPETITION RUN THROUGH

[REDACTED]



b) CLUB E-MAILS

[Redacted text block]

c) CITY WALK 10<sup>th</sup> Feb

[Redacted text block]

SALISBURY COUNCIL GRANT

- d) Alison is in the process of completing the council grant paperwork, which was tabled to all present committee members, and a vote was taken, whereby all members present at this meeting, (Alison, Peter, Stuart, Michael, Rhonda) were in favour of submitting the grant once completed, to the Salisbury Council. It was voted that the grant application be submitted to Salisbury Council by the required date in February 2018.
- e) Peter has acquired several quotes from 3 different suppliers, and Stuart has picked the top 3 quotes based on club requirements. These quotes were also tabled to the committee, whom all agreed that the selected quotes were fair and appropriate, and should be submitted along with the completed grant application. Alison is to forward a copy of the completed grant application to the committee for final approval, before submitting. The grant is then to be countersigned by Peter.

OTHER BUSINESS

- f) [REDACTED]

Meeting was closed at 8:34pm

Peter Foale  
Secretary  
Mawson Lakes Photography Club



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<b>ITEM</b>	7.2.8
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	13 March 2018
<b>HEADING</b>	08/2018: Rowe Park United - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Rowe Park United Application is submitted to the Sport, Recreation and Grants Committee for consideration.

#### **RECOMMENDATION**

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2018 round of Community Grants as follows:
  - a. Grant No. 08/2018: Rowe Park United be awarded the amount of **\$2,500.00** to assist with the purchase of uniforms for ongoing use as outlined in the Community Grant Application.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 08/2018: Rowe Park United - Application

#### **1. BACKGROUND**

- 1.1 Rowe Park United has not received previous Community Grants Program funding.

#### **2. REPORT**

- 2.1 The Rowe Park United Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

#### **3. CONCLUSION / PROPOSAL**

- 3.1 The Rowe Park United Application is submitted for consideration by the Sport, Recreation and Grants Committee.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/03/2018





# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.**



*Live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
<ul style="list-style-type: none"> <li>• Money already spent?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Recurrent administration costs?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Upgrading facilities which belong to Local, State or Commonwealth Governments?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Application from Public / Private Schools?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• An organisation trading as a sole trader/individual?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Rowe Park UNITED		
Address:	PO BOX 31		
Suburb:	INGLE FARM Postcode: 5098		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> SAM BINYON		
Title (your role with the group/organisation):	Seceratry		
Address:	PO BOX 31 INGLEFARM 5098		
Phone:	Landline: Mobile: [REDACTED]		
Email:	roweparkunited@gmail.com		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> SAM BINYON		
Title (role with the group/organisation):	Seceratry		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:	COMMITTEE		
<b>Is your organisation:</b>			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"><b>Yes</b> <input checked="" type="checkbox"/> (go to question c)</td> <td style="width: 50%;"><b>No</b> <input type="checkbox"/> (go to question b)</td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A43157		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"><b>Yes</b> <input type="checkbox"/> (go to question c)</td> <td style="width: 50%;"><b>No</b> <input checked="" type="checkbox"/> (go to question c)</td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input checked="" type="checkbox"/> (go to question c)		
<b>Parent Organisation</b> Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	<b>Yes</b> <input checked="" type="checkbox"/>	<b>No</b> <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	<b>Yes</b> <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	<b>No</b> <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	<b>Yes</b> <input type="checkbox"/>  (go to question e & f)	<b>No</b> <input checked="" type="checkbox"/>
e) Funding source/s:	MEMBERSHIP	
f) Purpose:	COMMUNITY SPORT	
g) Other (please specify):	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <b>ROWE PARK UNITED</b> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<b>Liliana Skeens</b>	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>  46 952 048 349 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>NB: GST Registration</b> If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/> <span style="margin-left: 100px;">No <input checked="" type="checkbox"/></span>
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$
Organisation's contribution:	\$ 2735
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$
<b>TOTAL (including GST):</b>	<b>\$2735</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	- Additional funds - organisation of orders
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
Training tops	\$1800
Shorts	\$1680
Socks	\$385
Jerseys	\$1170
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 5235</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 6 of 13



Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	ASSISTANCE WITH APPAREL FUNDING
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	02/2018
Total cost of Project/Event	\$ 5235
Amount of Community Grant Funding Requested	\$ 2500
Is there any other information that you may feel is relevant to your application?	<input type="checkbox"/> There are no relevant attachments. <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. KAPPA QUOTE 2. TOA QUOTE
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 7 of 13



Project/Event Details		
<b>Previous Community Grants Program Funding</b>		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	/	
What amount of Grant funding was provided: \$		
When was the previous Grant acquitted (month & year):		
<b>Group/Organisation Information</b>		
Group/Organisation Name	Rowe Park United	
Group/Organisation Description	Soccer Club	
Group/Organisation Registered Address	Number/Street: PO BOX 31 Suburb: Ingle Farm Postcode: 5098	
Is the Club Incorporated?	Yes	
Number of Members	60	
% of Membership that reside in the City of Salisbury	85%	
<b>Project/Event Details</b>		
Project/Event Name	APPAREL FUNDING	
Project/Event Summary	ASSIST WITH COST OF TOPS/SHORTS/SHOES	
Date(s) of Project/Event	02/2018	
Location of Project/Event:	Number/Street: PO Box 31 Suburb: INGLE FARM Postcode: 5098	
How will the Project/Event benefit the residents of the City of Salisbury?	ASSIST TO KEEP SPORTING ACTIVITIES AFFORDABLE	
How many individuals will benefit from the Project/Event?	60	
% of project/event participants that reside in the City of Salisbury	85%	
If it is an Event, is it open to the public?	N/A	
How will the Project/Event be promoted?	N/A	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
<b>Amount Requested</b>	\$ 2500
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Training Tops	\$ 1800
Jerseys	\$ 1170
Socks	\$ 585
Shorts	\$ 1680
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	\$ 5235
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*  
 Community Grant Application - Page 9 of 13

**Project or Event Scope**

*Provide a description of the proposed project or event:*

Project applied for is to assist in the purchase of tops, socks and shorts for 2018 to ensure affordable membership can be achieved for members and residents  
 Due to increased demand and teams in 2018

**Attachments**

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

- 1.
- 2.
- 3.

**Benefits and Outcomes of the Project or Event**

*Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:*

The main benefit will include ensuring to keep sport affordable in the city of Salisbury for our members and any future members from the community

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

**Support for the Project or Event**

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*  
*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

Key partners will be  
 - BRZ Apparel (KAPPA)  
 - TOA FOOTBALL

**Attachments**

There are no attachments relating to Support for the Project or Event.  
 The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

**Project or Event Management**

Ongoing Projects or Events  
*Describe how the proposed project or event will be managed into the future:*  
*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events  
*Describe how the proposed project or event will be managed:*  
*(outline how you will achieve outcomes for the project or activity)*

Project will be managed by committee ensuring best value is achieved to maximise benefit to members.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

**Application Declaration**

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Rowe Park United (Group/Organisation)

SAM BINYON / SECRETARY and TONY GRAML / PRESIDENT  
 (Name/Position) (Name/Position)

[Signature] (Signature 1) [Signature] (Signature 2)

6/11/2017 (Date) 6/11/2017 (Date)

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



# QUOTE/INVOICE

**Invoice no:** RPU001      **Invoice date:** 6 November, 2017

**Billin Details**

**Contact:** Tony Graml club President  
**Company:** ROWE PARK UNITED SOCCER CLUB  
**Address:**  
**Email:** [Redacted]

**Payment Methods**

**Payment by Cheque**  
 Please address Cheque to:  
 [Redacted]

**Payment by Account Transfer**  
 [Redacted]

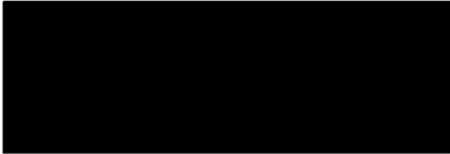
Qty	Product Description	Amount Each	Amount
60	TOA brand Rowe Park United training tops discounted flat rate	\$ 30.00	\$ 1800.00
		<b>Sub total:</b>	\$ 1800.00
		<b>Tax:</b>	\$ 0.00
		<b>Total amount Owning:</b>	\$ 1800.00

**Additional Information:**

**Please complete payment within 14 days. Thank you and we appreciate your business**  
**Please note:**  
 If you have a deadline, we will endeavour to complete the job and deliver within 15-20 working days.  
 The 15-20 working days period starts as per date of payment to the manufacturer.







Rowe Park United 2018 Quote

GARMENT	CODE	Cost (INCGST)	Quantity	Total
Sublimated Pro Jersey	K4T-001-PROSUB	\$ 39.00	30	1170
Sublimated Shorts	K4T-002-SUB	\$ 28.00	60	1680
Kappa4Team Socks	K4T-003	\$ 9.75	60	585
			<b>Total</b>	<b>\$3435</b>







<b>Treasurer's Report</b>	[REDACTED]	[REDACTED]
<b>Registrar's Report</b>	[REDACTED]	[REDACTED]
<b>Secretary's Report</b>	[REDACTED]	
<b>Any other reports</b>	[REDACTED]	[REDACTED]
<b>General Business</b>	Bar	[REDACTED]
	Sponsorship	MF secured [REDACTED] as major sponsor for 2018/19 timeframe. Business will be advertised on all player 'training' shirts and 2 x teardrop banners. Total invoice \$3000 to be paid at \$1500 in 2018 & \$1500 in 2019
	Kit	[REDACTED]
	Equipment	[REDACTED]

<b>CLOSED.</b>	<b>7.50PM</b>
<b>NEXT MEETING.</b>	<b>23/01/2018</b>

Chairman \_\_\_\_\_

Secretary \_\_\_\_\_