



AGENDA

FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 19 FEBRUARY 2018 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr G Reynolds (Chairman)
Mayor G Aldridge (ex officio)
Cr C Buchanan
Cr G Caruso
Cr E Gill
Cr S Reardon (Deputy Chairman)
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Works and Services Committee Meeting held on 22 January 2018.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 22 January 2018.

REPORTS

Administration

2.0.1	Future Reports for the Works and Services Committee.....	7
-------	--	---

Landscaping

2.4.1	Bike Racks in the City of Salisbury	13
2.4.2	Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens	17
2.4.3	Cleaning of Creeks and Waterways	21

Property

2.5.1	Revocation of Community Land Classification for the whole of Neales Green, a portion of Salisbury Oval and the whole of St Jays Recreation Centre	25
-------	---	----

Public Works

2.6.1	Capital Progress Report - February 2018	33
-------	---	----

Waste Management

2.8.1	Hard Waste Services & Illegal Dumping	43
-------	---	----

OTHER BUSINESS

CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

22 JANUARY 2018

MEMBERS PRESENT

Cr G Reynolds (Chairman)
Cr G Caruso
Cr E Gill
Cr S Reardon (Deputy Chairman)
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Acting Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:53 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge and Cr C Buchanan.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr E Gill

The Minutes of the Works and Services Committee Meeting held on 11 December 2017, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr J Woodman
Seconded Cr S White

1. The information be received.

CARRIED

Property

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

2.5.1-SPDSC1 Tranche 1 Status Update Report

Moved Cr S White
Seconded Cr E Gill

1. That the report be received and the update on the status of the Tranche 1 program be noted.

CARRIED

2.5.1-SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update

Moved Cr S White
Seconded Cr E Gill

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

Moved Cr R Zahra

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- To protect Council's commercial position retaining the confidentiality of report, attachments and resolutions will ensure that third parties do not receive an advantage that risks Council's commercial position and potential revenue return available from the project pipeline.

*On that basis the public's interest is best served by not disclosing the **Strategic land Review Implementation Plan Bi-annual Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6:59 pm.

The meeting moved out of confidence and closed at 7:00 pm.

CHAIRMAN.....

DATE.....

ITEM	2.0.1
	WORKS AND SERVICES COMMITTEE
DATE	19 February 2018
HEADING	Future Reports for the Works and Services Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
28/02/2011 2.1.3 Due:	Update of Council's Flood Management Strategy 4. On completion of the Flood Plain Mapping an amended Stormwater Management Plan be submitted to Council for endorsement. March 2018	Dameon Roy
14/12/2015 NOM3 Due:	Traffic monitoring, Kesters Road between Main North Road and Ceafield Road 1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of: a. The requirement for additional parking restrictions in the area b. Vehicle movements of heavy and long vehicles through the area c. Risks to public safety as a result of changed traffic patterns. June 2018	Dameon Roy
29/03/2016 2.2.2 Due:	Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings 3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years. March 2019	Adam Trottman
26/04/2016 6.4.3 Due:	Your Tutor Trial 2. Report on Outcomes of the Your Tutor Trial to be included on the futures report for Works and Services, and scheduled for March 2017. June 2018	Jo Cooper
22/05/2017 2.1.1 Due:	Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct 2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities. June 2018	Adam Trottman

26/06/2017	Solar Lighting and Basketball Hoop Wire Mesh Net, Community Gardens at Heyford Reserve (Catalina Avenue), Parafield Gardens	Adam Trottman
2.1.1	4. Staff report back on a comprehensive review of community gardens in reserves.	
Due:	February 2018	
Deferred to:	March 2018	
Reason:	Further information is required before finalising the recommendation.	
24/07/2017	Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2	Greg Ratsch
NOM1	3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council.	
Due:	February 2019	
28/08/2017	Reduction of damage caused by fish/animals - Mawson Lakes	Dameon Roy
NOM2	1. That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.	
Due:	February 2018	
Deferred to:	March 2018	
Reason:	Data and investigations are being finalised and will be reported in March.	
28/08/2017	Dedicated Dog Park at St Kilda	John Darzanos / Craig Johansen
3.3.1 Further Motion	1. That staff report back on options for installation of a dedicated dog park at St Kilda.	
Due:	April 2018	
25/09/2017	Expressions of Interest - Facility (Southern End) and fenced playing field at Adams Oval, Salisbury North	Tim Starr
2.5.3	6. That a further report be brought back to Council outlining discussions with the Pooraka Football Club and the Metro United Football Club.	
Due:	February 2018	
Deferred to:	March 2018	
Reason:	Discussions currently underway with the clubs.	
25/09/2017	Flood Management	Dameon Roy
NOM3	1. That Staff report back with a comprehensive report providing details of areas within the City of Salisbury that are currently subject to flooding or inundation during periods of heavy rainfall and any planned and ongoing work undertaken to mitigate the impact of flooding across the City.	
Due:	March 2018	

23/10/2017 NOM1	Anti-Poverty Network 3. That Council staff bring back a report on what resources and services it currently provides to homeless, low income and unemployed. Due: March 2018	Julie Douglas
23/10/2017 Cnl-OB1	Salisbury United Football Club That a report be brought forward advising how Council can support the Salisbury United Football Club with advice/assistance regarding to the issues presented to Council by the Club Secretary in an email dated 22 October 2017. Due: February 2018 Deferred to: May 2018 Reason: Staff are currently investigating.	Karen Pepe
27/11/2017 NOM6	State Government Investment in Local Schools That staff report into the implications to Council of the recent State Government announcement of school investment in the Salisbury Council area, including any planned capacity increases and the effects on local traffic management and other Council provided infrastructure and services. Due: March 2018	Dameon Roy
27/11/2017 2.5.1	Revocation of Portion of Wright Road Reserve, Known as Allotment 282 in Deposited Plan 7897 6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval. Due: March 2018	Liz Lynch
18/12/2017 NOM1	Establishment of Tree Removal Sub Committee 1. That staff bring back a report and draft Terms of Reference for a Tree Removal Appeal Sub Committee to be established in the first quarter of 2018. Due: March 2018	Craig Johansen
18/12/2017 NOM4	Reserves and Public Areas – Provision of Facilities 1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use. 2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process. Due: March 2018	Craig Johansen
18/12/2017 1.0.2- TVSC1	Historical Way Finding Signage FURTHER RECOMMENDATION: A report on Local Heritage Signs be provided following the April 2018 workshop. Due: May 2018	Craig Johansen

18/12/2017 2.1.1	Salisbury North Skate Park Upgrade 3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018.	Craig Johansen
Due:	April 2018	
29/01/2018 1.1.1	Fund My Neighbourhood 3. That a further report be brought back for consideration once the project has been scoped in collaboration with the Ingle Farm Sporting Club.	Craig Johansen
Due:	March 2018	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018

ITEM	2.4.1
	WORKS AND SERVICES COMMITTEE
DATE	19 February 2018
PREV REFS	Council NOM2 27 Nov 2017 6:30 pm
HEADING	Bike Racks in the City of Salisbury
AUTHOR	Craig Johansen, Team Leader Landscape Design, City Infrastructure
CITY PLAN LINKS	2.2 Have a community that is knowledgeable about our natural environment and embraces a sustainable lifestyle. 2.3 Have natural resources and landscapes that support biodiversity and community wellbeing. 3.1 Be an adaptive community that embraces change and opportunities.
SUMMARY	This report assesses the need for more bike racks in the City of Salisbury to encourage and support bicycle use. The report identifies suitable locations and the cost implications of installing bike racks for consideration as part of the 2018/19 budget deliberation process.

RECOMMENDATION

1. The information within this report be received and noted.
2. An additional budget figure of \$28,000 for the sites listed in 3.11 has been identified in the Outdoor Furniture budget for the installation of two bike racks per location, for consideration as part of the budget 2018/19 deliberation process.
3. That future installation of bike racks within the city will be considered as part of the roll out of the City Wide Trails project as well as other capital projects within reserves.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At the 27 November 2017 Council meeting the following notice of motion was received:
 - 1.1.1 *That a report be brought forward assessing the need for more bike racks in the City of Salisbury to encourage and support bicycle use.*
 - 1.1.2 *The report include advice identifying suitable locations (such as cycling trails) and the cost implications of installing the bike racks, for consideration as part of the 2018/19 budget deliberation process.*

Resolution No. 2145/2017

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Community Development staff
- 2.1.2 City Development staff

3. REPORT

- 3.1 To date, the installation of bike racks throughout the City has been undertaken using the Outdoor Furniture budget line, either on receipt of a request, or as part of other capital works programs such as the Reserve and Feature Landscape Upgrade programs.
- 3.2 The last project which delivered bike racks from the Outdoor Furniture budget line was the installation of bike racks in front of the Len Beadell Library in John Street, below the clock tower. The more recent bike racks installed within the Salisbury City Centre were funded and installed as part of the federally funded Healthy Communities Initiative, Cycle Salisbury Project to promote and encourage more cycling within the city.
- 3.3 These bike-shaped and car-shaped bike racks were installed to promote cycling and prompt conversation about the modes of transport utilised by members of the community. These racks were installed in locations that did not impact on car parking or pedestrian movements within the city centre. These racks are similar to those installed in other metropolitan local government areas to promote the use of bicycles, such as the Adelaide City Council area.
- 3.4 The City of Salisbury Development Plan for new developments identifies that off-street bicycle parking provisions for office buildings should be as follows:
 - 1 space per 200 square metres of leasable floor area for permanent occupants (employees) and
 - 2 spaces plus 1 per 1000 square metres of leasable floor area for visiting persons
- 3.5 The Australian Standard for bicycle parking facilities (AS2890.2:2015) identifies the spatial layout of bicycle parking facilities to provide ease of access for users, as well as ensuring that the installation does not impede on other activities within public spaces. Any future installations will be installed in accordance with this standard.
- 3.6 The priority locations for bike rack installation should be key community facilities such as community centres and libraries, with secondary locations being the large reserves along the Little Para River and Dry Creek corridors (such as Carisbrooke Park and Lindblom Park) in the first instance as these locations are or will be more easily accessible because of the City Wide Trail implementation.
- 3.7 In relation to bicycle provision within public open space, there is no outline as to how to determine the required number. As a guide, staff have identified that provision should be for a group of up to 4 cyclists (2 adults and 2 children) riding to a local district level reserve. To cater for a group of this size, a minimum of 2 bike racks will be required.

- 3.8 Reserve locations suitable for bike rack installation are where community members are known to visit regularly and are supported by facilities such as BBQ's and playspaces eg. Adams Oval, Salisbury North.
- 3.9 There are currently bike racks at the following City of Salisbury sites:
- The Gardens Recreation Centre
 - Para Hills Community Centre and Library
 - Len Beadell Library
 - James Street Municipal Office
 - Twelve 25/ Salisbury Institute
 - Ingle Farm Recreation Centre and Library
 - Salisbury West Library
 - The Mawson Centre
- 3.10 As the James Street Municipal Office transitions to the new Community Hub, the existing bike racks at this location will be salvaged and reinstated at a location to be determined at that point in time taking into consideration locations as previously mentioned without a rack.. This will be ongoing for any upgrades to other community facilities with existing bike racks, which may be removed as part of works.
- 3.11 Working on the above locations of existing bike racks within the city and prioritising key community facilities for installation, the following list of locations has been identified for the delivery of bike racks to encourage and support bicycle use within the City.
- Salisbury Recreation Precinct
 - Burton Community Centre
 - Morella Community Centre
 - Bagster Road Community Centre
 - Pooraka Farm Community Centre
 - Salisbury East Neighbourhood Centre
 - Pine Lakes House
 - Jack Young Centre
- 3.12 Open space/reserve locations are to be considered as part of other capital budgets such as the Reserve Upgrade Program or Outdoor Furniture Program, as need arises or is identified once all built facility installations are completed. These sites will be added into the Outdoor Furniture budget in future years.
- 3.13 A minimum number for bike racks at any location should be two. The price to supply and install two bike racks as pictured below is approximately \$3,300 plus project management costs. An estimated budget allocation of \$3,500 has been allowed for each site, to cover project management and site investigation for each installation.



4. CONCLUSION / PROPOSAL

- 4.1 Noting that the above mentioned centres are neighbourhood destinations surrounded by residential areas, the installation of bike racks at these locations would provide the opportunity for members of the community to utilise bicycles as a mode of travel to these locations.
- 4.2 A budget allocation of \$28,000 within the Outdoor Furniture program in 2018/19 financial year will deliver two bike racks at each location listed in paragraph 3.11 in the next financial year.
- 4.3 Priority for installation should be the above mentioned facilities located across the city, with open space areas being considered as part of other capital budget lines such as Reserve Upgrade or from the Outdoor Furniture program, once all built facilities have been addressed and funded from the future Outdoor Furniture budget allocations.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018

ITEM	2.4.2
	WORKS AND SERVICES COMMITTEE
DATE	19 February 2018
PREV REFS	Council PET1 29/01/2018
HEADING	Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens
AUTHOR	Craig Johansen, Team Leader Landscape Design, City Infrastructure
CITY PLAN LINKS	<p>2.2 Have a community that is knowledgeable about our natural environment and embraces a sustainable lifestyle.</p> <p>2.3 Have natural resources and landscapes that support biodiversity and community wellbeing.</p> <p>2.4 Have urban and natural spaces that are adaptive to future changes in climate.</p> <p>3.1 Be an adaptive community that embraces change and opportunities.</p>
SUMMARY	<p>This report follows a deputation to the January 2018 Council meeting and a petition received opposing the removal of trees in Lobelia Drive, Parafield Gardens. Staff were asked to consult further with the residents of Lobelia Drive to work towards the retention of more trees within the street. After further consultation, the original number (16) of retained trees has been increased to 29.</p>

RECOMMENDATION

1. Information within this report be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The 2017/18 Streetscape Renewal listing which included Lobelia Drive, Parafield Gardens, was presented and approved by Council as part of the budget process.
- 1.2 Staff completed consultation through direct mail-out to residents and property owners for all streets within the program.
- 1.3 Lobelia Drive, Parafield Gardens consultation information was distributed to 32 recipients, residents and property owners in late August 2017 with consultation closing on 20 September 2017. There are 26 properties which have a frontage to Lobelia Drive, Parafield Gardens.

- 1.4 Through the process of consultation staff received 12 responses from residents of the street. As well as being made aware of the social media presence and 'Please save our trees' email that the Elected Members received in early September 2017.
- 1.5 As part of the consultation, staff contacted the author of the petition as they wished to discuss the process that was in place for Lobelia Drive.
- 1.6 In late November 2017 staff again contacted the author of the petition to discuss their concerns further, in an effort to finalise the plans for construction to commence in early 2018.
- 1.7 This meeting focused on increasing the number of trees being retained within the street and achieved an increase from 7 to 16. Following the meeting the modified plans were provided to the author of the petition for review.
- 1.8 Staff received a reply to the modified plans early January 2018 that the author of the petition was disappointed with the outcome. About the same time a petition was received and presented to the January 2018 Council meeting.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Residents of Lobelia Drive, Parafield Gardens

3. REPORT

- 3.1 As per the resolution (2253/2018) of January 2018 Council meeting,
 - *Staff identify opportunities to retain as many trees as possible on Lobelia Drive.*
 - *Council note that staff propose to report back to Council addressing the petition in February 2018.*
- 3.2 Staff have door-knocked the properties of Lobelia Drive to inform the residents that the plans which were previously distributed were now being updated to reflect the resolution of Council and that staff were now working towards retaining at least one tree per property.
- 3.3 Staff were successful in contacting 16 from a total of 26 residents through either door knocking or via email. A mixed response was received, with some in support of the proposal and some not understanding the reason for the change.
- 3.4 Following this further consultation process staff have worked towards retaining at least one tree per property, which has resulted in 29 of the existing 47 street trees being retained.
- 3.5 Staff have been in contact with the author of the petition. Informing them of the outcome following the further consultation, which has seen an increase in the number of retained trees from 16 (late 2017 following consultation with the author of the petition) to 29. The author of the petition at Councils January 2018 meeting made reference to 12 trees that they believe could be removed. Through the further consultation, staff have identified 18 trees for removal.
- 3.6 The 18 trees to be removed from the street, is the result of taking into account the comments received as part of the further consultation where residents who were not part of the petition wished for trees to be removed. Especially where the plans

have changed from the original consultation plans which showed more trees being removed from the street.

- 3.7 Staff have provided this information back to the author of the petition, resulting from the further consultation. Noting that the amendment reflects both their concerns as well as the requirement of other residents of the street. Staff have received a response from the author of the petition and was supportive of the amended removal and retention numbers.

4. CONCLUSION / PROPOSAL

- 4.1 To meet the resolution of Council and the intent of the petition, it is proposed to proceed with the new proposal to retain at least one tree per property. This will allow for the retention of 29 of the existing 47 street trees and the planting of 6 new street trees. The author of the petition is supportive of the amended removal and retention numbers.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018

ITEM	2.4.3		
	WORKS AND SERVICES COMMITTEE		
DATE	19 February 2018		
PREV REFS	Council	NOM8	23 Oct 2017 6:30 pm
HEADING	Cleaning of Creeks and Waterways		
AUTHOR	Mark Purdie, Manager Field Services, City Infrastructure		
CITY PLAN LINKS	4.2 Develop strong capability and commitment to continually improve Council's performance.		

SUMMARY This report provides a summary of maintenance activity to waterways and highlights an increased focus and resourcing of drainage maintenance services from restructuring of Civil Services functions within the Field Services Division.

RECOMMENDATION

1. That the information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At the October 2017 meeting, Council resolved that:

- 1.1.1 *Staff report back on the current maintenance schedule over the last 5 years of our creeks, in particular the Little Para trail system.*
- 1.1.2 *Staff report back on the number of Council employees or contractors assigned to this task and how often this task is undertaken.*
- 1.1.3 *Staff provide costing of employing two full time Council employees, dedicated to maintaining and cleaning our trails, creeks and catchments (including ANZAC plantation, Salisbury Heights and required clean up in associated reserve/floodway).*

Resolution No. 2087/2017

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Manager Infrastructure Management
- 2.1.2 Business Excellence Division – Financial Services

2.2 External

2.2.1 N/A

3. REPORT

- 3.1 The Field Services Division has a number of work teams (at least eight (8) staff) that undertake maintenance of waterways as part of broader drainage maintenance and dumped rubbish removal services.
- 3.2 Tasks included in these services include:
- 3.2.1 Emptying / cleaning of trash racks and debris collection devices
 - 3.2.2 Removal of dumped rubbish from waterways
 - 3.2.3 Removal of debris and tree limbs blocking or significantly altering flow
 - 3.2.4 Minor de-silting of headwalls and inlet structures
 - 3.2.5 Maintenance of flap valves, weirs and instream structures
 - 3.2.6 Closure and cleaning of pathway underpasses along riverine reserves
- 3.3 The services above are not limited to creeks but include maintenance of detention basins, dams, wetlands, open channels and riverine creek environments.
- 3.4 Maintenance schedules comprise of regular cleaning regimes of trash racks after rain events. This is to ensure these structures are clean for the following rain event. Inspections of known hot spots with potential for local flooding are also undertaken in preparation for storm or predicated high rainfall events. In-situ centrifugal gross pollutant traps are usually cleaned twice per annum by contractors using specialist hydro-vac contractors.
- 3.5 Removal of rubbish from creeks is undertaken on an as needs basis, responding to customer requests and inspecting known dumping locations on a regular basis. A formal audit is undertaken of the larger waterways every two (2) years, with information collected on debris, erosion, exposed tree roots and other items requiring either maintenance or further investigation.
- 3.6 The removal of larger trees limbs and debris from waterways and minor desilting work is often scheduled for the drier, warmer months to enable safe access to sites. Many creek areas are inaccessible to large machinery during wetter months. The use of contractors for crane hire is often required to assist in removing heavy objects from the waterway.
- 3.7 Large scale desilting of waterways is undertaken as part of watercourse management and renewal projects and this is undertaken by contractors as part of the capital works program. Contractors are also engaged to provide specialist 'reach mowers' that cut grass banks of waterways in select areas.
- 3.8 A summary of waterway maintenance functions are provided Table 1 below.

Table 1 – Summary of Waterway Maintenance Schedules

Service	Service Provider	Comments
Cleaning of trash racks	Internal	Approximately 40 sites. After rain events – depending on debris.
Minor De-silting headwalls and inlet/outlet structures	Internal	As needs basis. Summer work.
Rubbish and Debris removal - creeks	Internal	Responsive to customer requests Annual clean of debris in summer Fortnightly inspection of ‘hot spots’
Audit of Waterways	Internal	Every 2 years. Informs Watercourse Management Plan.
Storm Preparation	Internal	Closure of underpasses, road closures, inspection of key drainage infrastructure (13 sites), pump station checks etc.
Weed Control	Internal	6 monthly. Generally woody weeds.
Large Scale Desilting, Erosion Control, Replanting	Contract	Informed by Watercourse Management Plan. Approx. \$750k per annum.
Repair of trash racks	Contract	As required
Emptying of Gross Pollutant Traps	Contract	6 monthly. Specialised equipment required.

- 3.9 There are a number of challenges that impact on service levels and priority of works in cleaning of waterways. The most notable being the increasing and ongoing demand for removal of illegally dumped rubbish within the City. Large storm events can also create a peak of significant rectification and maintenance works, with access to sites limited until conditions dry out. The other challenge is that areas can be inspected and clean or cleaned only to have trollies or rubbish dumped in the creek the next day.
- 3.10 Restructuring of the civil maintenance functions and teams within Field Services is currently being undertaken to align resourcing to program review outcomes and improve overall service delivery. A key proposal of the restructure is to configure

two drainage maintenance teams, each comprising two staff and two crane trucks, which will be dedicated to drainage maintenance functions. The teams will be split into two equal geographical areas (e.g. North/South) based on catchment areas to provide ownership and enable knowledge of local drainage issues to be further developed and enhanced. These teams will focus on the tasks listed in 3.2 above as their core duties and will be further supported by other Civil Maintenance teams for larger jobs when required (e.g removal of large items from creeks).

- 3.11 It is proposed that linear creek systems such as the Little Para, Dry Creek and Cobbler Creek would have an annual audit and maintenance cycle undertaken over the summer months to remove debris from the winter season and repair any erosion etc. A major blockage, such as a fallen tree or limb, would be removed on a reactive basis.
- 3.12 Regular illegal dumping locations are often within close proximity to shopping centres and these areas will be patrolled pro-actively on a fortnightly basis as well as responding to customer reports.
- 3.13 The approximate cost of a two person team with crane truck and allowance for dump fees is \$200,000 per annum.

4. CONCLUSION / PROPOSAL

- 4.1 The City has a large number of stormwater management structures within its jurisdiction which require regular service delivery to maintain amenity and functional capacity.
- 4.2 Restructuring of the Civil Services functions within the Field Services Division will provide additional resourcing and focus to drainage maintenance activities to ensure adequate service levels can be maintained.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018

ITEM	2.5.1		
	WORKS AND SERVICES COMMITTEE		
DATE	19 February 2018		
PREV REFS	Works and Services Committee	2.9.1	16/10/2017
	Works and Services Committee	2.5.2	18/09/2017
	Works and Services Committee	2.5.2	19/06/2017
HEADING	Revocation of Community Land Classification for the whole of Neales Green, a portion of Salisbury Oval and the whole of St Jays Recreation Centre		
AUTHOR	Tim Starr, Coordinator Property, City Infrastructure		
CITY PLAN LINKS	<p>1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice.</p> <p>3.2 Have interesting places where people want to be.</p> <p>3.3 Be a connected city where all people have opportunities to participate.</p>		
SUMMARY	<p>Having complied with all the legislative requirements consideration can now be given to the revocation of the community land classification of Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre.</p>		
RECOMMENDATION	<ol style="list-style-type: none"> Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999, and having complied with all the requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre. Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre is to be removed from Council's register of community land. 		

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Letter of Approval Under Delegation from Minister for Planning
2. Portions of Land Approved by Minister to be Revoked of Community Land Classification

1. BACKGROUND

- 1.1 At the Council meeting held on 26th June 2017 (item 2.5.2 resolution 1844/2017) council resolved that Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre be revoked of the community land classification and that a public consultation program be implemented.
- 1.2 A further report was presented to the council meeting held on 18th September 2017 (item 2.5.2) considering submissions received. As a result Council resolved vide resolution 2023/2017 that staff provide a further report to Council addressing issues raised in relation to Neales Green at the September Council meeting and implications for the Master Plan.
- 1.3 A further report was presented to Council on the 23rd October 2017 (Item 2.9.1 – Resolution 2140/2017) where Council considered the submissions raised and responses provided resolving to proceed to declare Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre surplus to Council's requirements and resolving to proceed with the revocation process authorising the Manager Property and Buildings to prepare and submit the necessary report and related documentation to the Minister for approval pursuant to Section 194 (3) of the Local Government Act 1999.

2. CITY PLAN CRITICAL ACTION

- 2.1 Develop Salisbury Oval to include an integrated recreation and residential precinct.

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Office of the Minister for Planning
 - 3.1.2 Office of the Minister for Local Government

4. REPORT

- 4.1 Council is advised that the application to the Minister for Planning in regards to the revocation of community land classification for Allotment 123 Deposited Plan 6430 known as Neales Green as described in Certificate of Title Volume 6001 Folio 623, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval as described in Certificate of Title Volume 5841 Folio 217 and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre as described in

Certificate of Title Volume 5827 Folio 379 was favorably received and subsequently approved on the 6th of February 2018.

- 4.2 Council is now entitled to make a formal resolution to give effect to the revocation.

5. CONCLUSION / PROPOSAL

- 5.1 It is recommended that Council make a formal resolution to give effect to the revocation of community land classification of Allotment 123 Deposited Plan 6430 known as Neales Green as described in Certificate of Title Volume 6001 Folio 623, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval as described in Certificate of Title Volume 5841 Folio 217 and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre as described in Certificate of Title Volume 5827 Folio 379.
- 5.2 Following the decision on the Salisbury Oval Land Revocation, next steps relating to the refinement of the Salisbury Oval Residential opportunities will commence in line with the Council endorsed Salisbury Oval Masterplan (Item 1.3.1, Policy and Planning, 20/03/2017). The Salisbury Oval Residential project opportunity will be released to market via an expression of interest (EOI) process to identify potential interested parties across a range of different development models that will best achieve the overall vision for residential at Salisbury Oval, mitigate risks to Council, secure fair return for Council land holdings in a timing that will best align to the broader Salisbury City Centre Renewal Agenda as set out in (Confidential Item 1.10.1, Policy and Planning, 19/09/2016). The expression of interest process and results will be managed through the Strategic Development Projects Division and the outcomes reported to Council through the Strategic Property Development Sub-Committee.

CO-ORDINATION

Officer: GMCI
Date: 14/02/2018



Government of South Australia

Department of Planning,
Transport and Infrastructure

In reply please quote 17PLN1045
Enquiries to David Whiterod
Telephone 7109 7142

Development Division

50 Flinders Street
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

Telephone: 08 8343 2222
Facsimile: 08 8343 2768

ABN 92 366 288 135

Mr John Harry
Chief Executive Officer
City of Salisbury
PO Box 8
SALISBURY SA 5108

Dear Mr Harry *John*

I write in response to your letter seeking approval for the City of Salisbury's (the Council's) proposal to revoke the classification of Allotment 123 in Deposited Plan 6430 contained in Certificate of Title Volume 6001 Folio 623 (known as Neales Green), Allotment 303 in Deposited Plan 55257 comprised in Certificate of Title Volume 5827 Folio 379 (known as St Jays Recreation Centre) and portion of Allotment 300 in Deposited Plan 55257 comprised in Certificate of Title Volume 5841 Folio 217 (known as Salisbury Oval).

I have considered the information provided to me by the Council and in making my decision (under delegation from the Minister for Planning) I have taken into account the nature of the public consultation undertaken by Council.

After carefully considering the effect of the revocation on the area and the local community, I am of the opinion that, on balance, the revocation will be more positive than not in its effect. I approve the Council's proposal to revoke the classification as community land of Allotment 123 in Deposited Plan 6430 contained in Certificate of Title Volume 6001 Folio 623, Allotment 303 in Deposited Plan 55257 comprised in Certificate of Title Volume 5827 Folio 379 and portion of Allotment 300 in Deposited Plan 55257 comprised in Certificate of Title Volume 5841 Folio 217, as highlighted on the attached plan.

In making this approval it is expected that the Council will dispose of the subject land in accordance with its Disposal of Council Land and Other Assets policy.

If the Council wishes to proceed with the revocation it will need to pass a motion to revoke the community land classification pursuant to section 194(3)(b) of the *Local Government Act 1999*.

Yours sincerely

Andrew McKeegan
Andrew McKeegan
Chief Development Officer
Development Division
DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE

6 February 2018

Encl: Plan highlighting portion of land to be revoked.

Annexure C - Section 194 Report Salisbury Recreation Precinct

Portions of Land Proposed to Be Revoked of Community Land Classification Showing Dimensions



ITEM	2.6.1
	WORKS AND SERVICES COMMITTEE
DATE	19 February 2018
HEADING	Capital Progress Report - February 2018
AUTHOR	Christy Martin, Senior Coordinator Project Administration, City Infrastructure
CITY PLAN LINKS	3.2 Have interesting places where people want to be.
SUMMARY	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATION

1. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 19th February 2018) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
2. Within the 2017/18 PR20864 Plant and Fleet Replacement Program and the associated available program funds, discontinue the use of three utility spray mounted units and in lieu install two larger units on the bodies of two utilities purchased this financial year to aid in weed control.
3. Within the 2017/18 Watercourse Management Works Program and available program budget, include the revegetation and desilting of Shoalhaven Wetlands, Mawson Lakes.
4. Council endorse a budget submission as part of the 2018 / 2019 Budget to consider demand and scope for indoor venues at other strategic locations for future recreation and wellness needs.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal service providers and external consultants/contractors. City Infrastructure provides periodical progress reports for these projects.

2. CONSULTATION / COMMUNICATION

- 2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publications of Salisbury Aware. Specifically, Salisbury Football Club, Northern Districts Cricket Club and Salisbury Croquet Club for works at Salisbury Oval.

3. REPORT

3.1 PROGRAM AMENDMENTS

As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

Amendment to Program

PR14498 Council Funded Footpath Program

PR21412 Kerb and Access Ramp Program

Via the Footpath Request Evaluation Team (FRET), requests for the new footpaths and/or associated kerb ramps were received for the following locations;

- Main North Rd to Jessica St, Salisbury East - DDA requirement
- Main North Rd (Service Rd link to Bus Stop 41), Para Hills West – Bus stop link
- Culver Ave (between Salcot St & Harcourt Tce), Salisbury North, - Footpath link
- Bush Park (Muriel Dve to Baru St), Pooraka – Link to playground
- Norbury Dve to Daubney Court, Salisbury Downs – Footpath link
- Carmelina Ct, Parafield Gardens – Accessible ramps to existing path
- Katrina St, Salisbury – New link
- Strowan Park (entrance to reserve), Salisbury – Reserve amenity

These requests have been reviewed in accordance with the key principles of the Footpath Policy and are recommended for construction. It is proposed to fund these works via the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.

Recommendation: Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 19th February 2018) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.

Impact: No impact

Amendment to Program

PR22843 Plant and Fleet Replacement Program

Council currently utilises three (3) trailer mounted spray units to control weeds on Council reserves as part of reserve maintenance functions.

To provide greater flexibility, improved access and improved efficiency, it is proposed to fit two (2) larger spray units and hoses onto utility bodies and discontinue the use of the three (3) spray trailers. This has been trialed as part of the Program Review in the Native Landscape team and has generated improved quality and efficiency of spray operations.

The utilities have just been purchased (17/18 budget) and it is timely to bring the renewal of the trailers forward to fit out the utilities with spray equipment before the peak spray/weed control season.

The cost to renew and fit the spray equipment is \$26,000 and is within existing budget provision for fleet replacement. The sale of the three (3) then redundant trailers will also contribute towards this initiative.

Recommendation: Within the 2017/18 PR20864 Plant and Fleet Replacement Program and the associated available program funds, discontinue the use of three utility spray mounted units and in lieu install two larger units on the bodies of two utilities purchased this financial year to aid in weed control.

Impact: Change in program priorities

PR17205 Watercourse Management Works

Due to the current condition of the wetlands at Shoalhaven, Mawson Lakes, it is proposed to include the revegetation and desilting of the wetlands within the 2017/18 Watercourse Management Works Program as a priority. This work can be incorporated within the current program budget and will be commencing promptly whilst optimum weather conditions enable this work to be undertaken.

Recommendation: Within the 2017/18 Watercourse Management Works Program and associated available program budget, include the revegetation and desilting of Shoalhaven Wetlands, Mawson Lakes.

Impact: No impact

Amendment to Budget

PR13600 Minor Traffic Improvements

As reported to the Works and Services Committee on 19 June 2017, Item 2.7.2, a petition was received in support of the construction of new indented parking bays at Springbank Waters. In the conclusion the report stated that “In addition, indented parking bays may be considered adjacent to open reserve. Should indented parking be recommended, approval and funding will be considered as part of either the Minor Traffic program or a quarterly budget bid through the 2017/18 financial year once detailed design has been completed”. This work has now been scoped, designed and recommended for funding. This work is estimated to cost \$70,000.

In addition within the Minor Traffic Improvements Program, the roundabout at the intersection of Southwark Avenue and Canterbury Drive, Salisbury Heights, was scheduled to be upgraded this financial year. It is now proposed to defer this work as the infrastructure solution is bound by the types of public transportation buses which drive along this route. The types of buses to accommodate for within the design solution is currently unknown and therefore this upgrade will be reconsidered in a future year for construction. It is proposed to retain this project’s budget within the program to enable continued design development, but also to assist to offset the Springbank Waters indented parking bay costs.

Within the 2017/18 Second Quarter Budget Review, a \$45,000 discretionary bid has been included to meet the current program shortfall by the inclusion of Springbank Waters Indented Parking Bays.

Recommendation: Due to timing of consideration of this report by Works and Services Committee (which follows the Budget and Finance Committee consideration of the Second Quarter Budget Review) no recommendation is required from the Works and Services Committee.

As detailed within the Second Quarter Budget Review, a discretionary budget bid to the value of \$45,000 is to be allocated, to aid in the delivery of the Minor Traffic Improvement Program enabling the construction of indented parking bays at Springbank Waters.

Impact: Additional program funding

Amendment to Budget

PR23921 Salisbury Oval

Building Renewal

In alignment with the Salisbury Oval Precinct Master Plan, work has commenced to renew the existing clubrooms including painting, flooring and a new compliant accessible toilet. This work was programmed to commence during the Christmas period to minimise disruption. The renewal of the grandstand seating area will follow the clubroom renewal work. These two scopes of work are scheduled to be completed April 2018.

Site Civil & Services Infrastructure

The revocation of land associated with the potential residential development in this precinct remains pending ministerial approval. This has impacted the delivery of the site infrastructure design development, as the residential development and sports precinct require an integrated design solution. This will continue to be monitored and if required, the associated budgets will be included within the third quarter budget review for consideration of retiming.

CCTV

The CCTV requirements are currently at concept stage. The scope and specification will be subject to the final design of the change room and amenities building. The commencement of this work will be developed in alignment with the construction of the new change rooms and amenity building. If required, consideration will be given to retime this budget as part of third quarter budget review to align with construction programs and grant funding outcomes.

Feasibility Study into Indoor facility

In relation to the Indoor Sports facility, unless there is significant alternative ongoing investment/revenue, the feasibility of an indoor facility is currently unviable due to the ongoing operating costs and a lack of adequate revenue. The study which was undertaken indicates that a facility which has an indoor cricket training area with an adjacent a separate court area for other recreation activities would be most used and most financially sustainable to operate. Site constraints do not allow for the provision of a second multi-sports court.

A preferred approach would be to preserve the land within the Salisbury Oval Precinct for the purpose of provisioning an indoor training facility at some time in the future. In any future work demand would need to be further explored. It would seem prudent to further look at possibilities across the city to determine demand and the best locations (s) of any indoor facility.

Recommendation: Council endorse a budget submission as part of the 2018 / 2019 Budget to consider demand and scope for indoor venues at other strategic locations for future recreation and wellness needs.

New Change Rooms & Amenities

The master plan identified the need to construct a new building to house change rooms and public toilets. This was initially budgeted at \$855k and then revised to \$923k. An application was made for \$461k of grant funding towards this new facility, via the State Government Female Facilities Program. This application was successful. This income gain has been included within the Second Quarter Budget Review being reported this month via the Budget and Finance Committee. With the success of the grant, tendering of detail design is now underway. The design solution must ensure it meets grant funding requirements of being a female friendly facility, whilst also being able to integrate with existing site facilities and services infrastructure. In addition, interface works for the new building will be required including landscaping.

With the completion of the detail design a comprehensive estimate will be prepared and enable budget requirements to be validated. The second quarter \$461k bid provides sufficient funds to deliver the scope and enable the commencement of the delivery of these new change rooms and amenities at Salisbury Oval this financial year, recognising that detail design and cost estimation is currently in progress. The results of this work will be reported to Council via the Capital Works Progress Report, Works and Services Committee, with surplus funds returned at Third Quarter Budget Review or at the end of financial year depending on timing.

Recommendation: Due to timing of consideration of this report by Works and Services Committee (which follows the Budget and Finance Committee consideration of the Second Quarter Budget Review) no recommendation is required from the Works and Services Committee.

As detailed within the Second Quarter Budget Review, a budget bid of \$461k has been included to reflect the income gain as a result of state government grant funding received towards the construction of a new female friendly change room and amenities building at Salisbury Oval. Upon completion of detail design and comprehensive cost estimate, a budget and program update is to be provided to Council via Works and Services Committee for consideration noting surplus funds for return as part of Third Quarter Budget Review or end of financial year.

Impact: Additional program funding and associated scope to meet requirements of successful grant funding and site conditions

3.2 PROGRAM HIGHLIGHTS

Item 2.6.1

Recent Completion
Garden Terrace Road Reseal, Mawson Lakes



In Construction
Para Hills Community Hub



Recent Completions

Walkleys Park Storage Shed



Vindana Road, Paralowie,
Bridge Renewal

Before



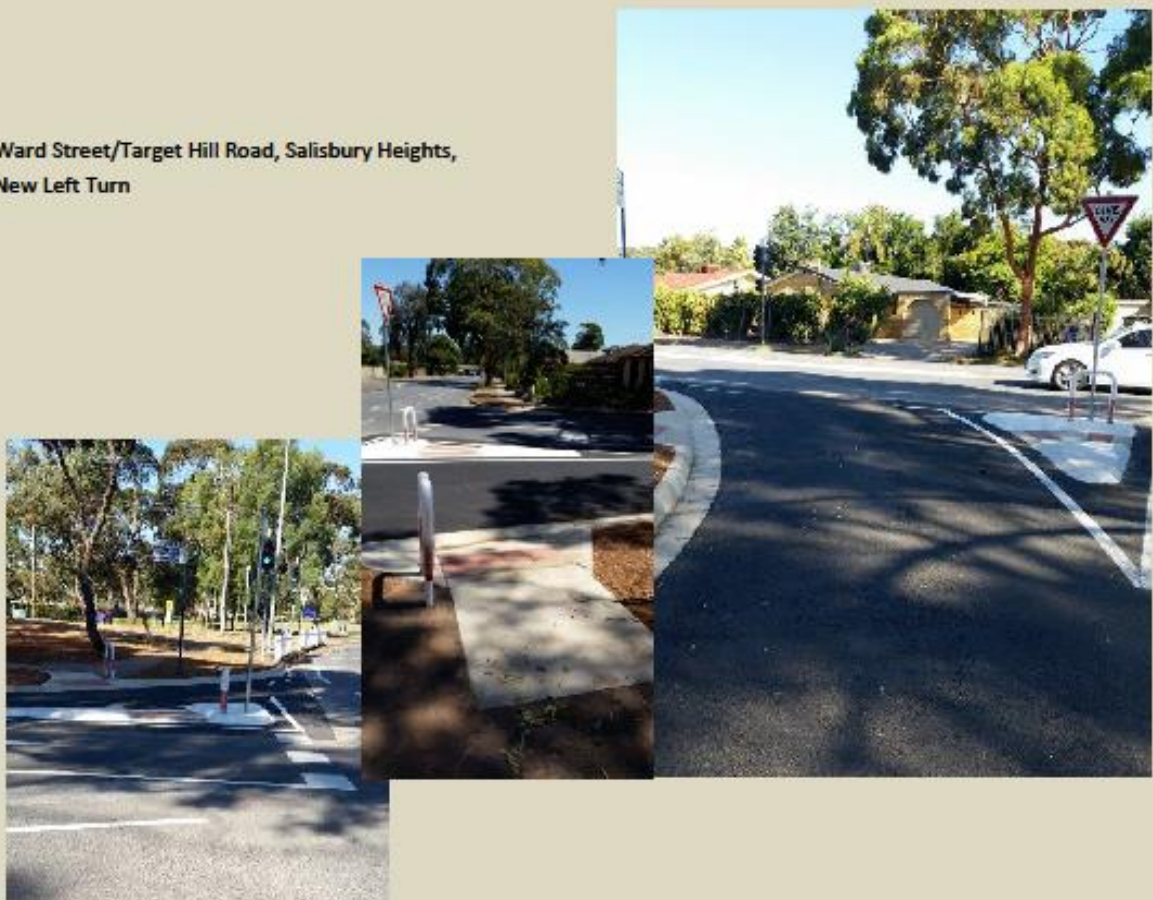
After

Recent Completions

Salisbury North Oval Court Renewal



Ward Street/Target Hill Road, Salisbury Heights, New Left Turn



4. CONCLUSION / PROPOSAL

- 4.1 This summary report regarding the City Infrastructure Capital Works Program be received.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018

ITEM	2.8.1
	WORKS AND SERVICES COMMITTEE
DATE	19 February 2018
PREV REFS	Council NOM2 23 Oct 2017 6:30 pm
HEADING	Hard Waste Services & Illegal Dumping
AUTHOR	Mark Purdie, Manager Field Services, City Infrastructure
CITY PLAN LINKS	4.2 Develop strong capability and commitment to continually improve Council's performance.
SUMMARY	This report summarises current hard waste services and provides options, estimated costs and recommendations to increase service levels. Illegal dumping is a continuing challenge for local government and incidents in Salisbury have steadily increased over time. Increasing hard waste service participation may help reduce incidents of illegal dumping when coupled with education and enforcement strategies.

RECOMMENDATION

1. That the information be received.
2. Further discussion be held with NAWMA requesting an at-call booking service be implemented for the Hard Waste home collection service commencing 1st July 2018.
3. The Hard Waste period for free services move from a calendar year to the 1st July to 30th June each year.
4. Hard waste services for home collections move to an at call service from 1st July 2018 (Option 1) and a non-discretionary budget bid of \$145k be considered as part of the 2018/19 budget process to fund the projected increase in participation arising from the recent removal of the \$10 fee and the move to an at-call service.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At the October 2017 Meeting, Council resolved that

- 1.1.1 *That staff report on strategies undertaken by Council in addressing illegal dumping.*
- 1.1.2 *That staff report on any further opportunities to increase utilisation and accessibility to current waste disposal services offered by the City of Salisbury.*

Resolution No. 2082/2017

- 1.2 At the December 2017 Meeting, Council resolved to remove the \$10 fee for Hard Waste Collection Services, effective from the date of meeting (18th December 2017). Council also resolved that the forthcoming report on hard waste provide costings to increase the hard waste kerbside collection from one (1) to three (3) collections per year.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Manager Environmental Health & Safety
- 2.1.2 Business Excellence – Finance Services

2.2 External

- 2.2.1 NAWMA (Northern Area Waste Management Authority)
- 2.2.2 City of Playford (staff)

3. REPORT

Hard Waste Service

- 3.1 The City of Salisbury offers a Hard Waste Service for residents and Non Profit Organisations (excluding Government agencies).
- 3.2 The service is available to both residents and bona fide Salisbury non-profit organisations (Church groups, sporting clubs, rotary clubs etc). The service is not extended to government agencies.
- 3.3 The Hard Waste Service is managed by the Northern Adelaide Waste Management Authority (NAWMA), which currently operates the residential three bin service.
- 3.4 Non Profit Organisations may access the Waste Transfer Station (not the home collection service) up to six times in any calendar year with no more than two vouchers per quarter with trailer sizes not exceeding 2.1 x 1.5 x 2.0 metres.
- 3.5 The City of Salisbury currently makes two services available for residents to dispose of hard waste. Residents may choose between: -
 - 3.5.1 The Voucher System, providing residents with access to the Council Waste Transfer Station free of charge, for one 2.1m x 1.5m x 2.0m metre trailer load per year. This can provide for up to 6 cubic metres of waste.
 - or;
 - 3.5.2 A suburb by suburb home collection service. Residents can book one (1) collection per year of up to two (2) cubic metres of waste. Each suburb has two (2) collection months available each year.
- 3.6 In 2016/17, there were 6,000 vouchers utilised at the Waste Transfer Station and 4,537 hard waste collection bookings. This is indicative of average utilisation rates over the past five (5) years. The total cost of these services in 2016/17 was

approximately \$520k. The participation rate for the services for the same period was 17.9% based on 58,998 properties.

- 3.7 Comparison with sixteen (16) other South Australian Local Government Hard Waste services has been undertaken and is summarised in Table 1 below.

Table 1 – Comparison of Local Government Hard Waste Collection Services

Council	No. of Free Collections per Household per annum	No. of Additional Collections Permitted	Fee for Additional Collection
Town of Gawler	None	None	N/A
City of Salisbury	1	None	N/A
City of Playford	1	None	N/A
Adelaide Hills	1	None	N/A
City of Burnside	1	1	\$50 (\$25 Concess)
City of Holdfast Bay	1	Unlimited	\$50 (\$25 Concess)
City of Mitcham	1	None	N/A
City of Unley	1	None	N/A
Town of Walkerville	1	1	\$100
City of Adelaide	2	Unlimited	\$60
City of Charles Sturt	2	None	N/A
City of Marion	2	None	N/A
City of Onkaparinga	2	None	N/A
City of Prospect	2	None	N/A
City of Tea Tree Gully	2	None	N/A
City of West Torrens	2	None	N/A
City of Port Adelaide Enfield	4*	None	N/A

Notes – City of Port Adelaide Enfield is currently writing its new waste strategy which includes a review of hard waste services. Two Council's in addition to Salisbury and Playford offer a dump voucher option as an alternative to a collection service.

- 3.8 All other metropolitan Council's other than Salisbury and Playford offer a booked at call hard waste collection service in place of a designated annual calendar service (set time/month for collection).
- 3.9 Further detailed comparisons have been undertaken with the City of Tea Tree Gully and City of Playford to assist in predicting increased levels of participation in the hard waste service given the recent removal of the \$10 fee and any potential service level increase. The comparisons are provided in Table 2 below.

Table 2 – Further Comparisons in Residential Hard Waste Services

Council	No. of Free Services per household per annum	Total No. of Services per year	Participation Rate (% of households)	Hard Waste Annual Budget (approx.)
City of Salisbury	1	10,500	17.9	\$520k
City of Playford	1	9,500	25	\$430k
City of Tea Tree Gully	2	15,000	35	\$650k

*Figures are approximate

**City of Salisbury hard waste collection incurred \$10 fee. Figures include voucher and home collection.

- 3.10 As evident in Table 2 above, participation rates in the hard waste service in Salisbury are considerably lower than Playford and Tea Tree Gully. It is highly likely that levels of participation will increase with the recent removal of the \$10 fee and this is shown in Table 3.
- 3.11 There are a number of further options available to further increase participation in hard waste collection services.

Option 1 – Move to an at call booking home collection service

- 3.12 An at-call booking service involves residents booking a collection and the service provider scheduling bookings, usually within a four (4) week period. The resident is notified of the collection date and the collections are programmed in zones to enable efficient service delivery.
- 3.13 Discussions with NAWMA and the contractor who provides the service have indicated that moving to an at-call service could be facilitated with no change to the current collection contract rate, and therefore no cost increase per collection/service.
- 3.14 It was also highlighted in these discussions that it would be beneficial to service provision if both Salisbury and Playford aligned to the same service methodology. Preliminary discussions with Playford indicate support to explore moving to an at-call service and aligning with Salisbury should a change to a booking service be made.
- 3.15 Administrative changes would be required to set up the booking system and time provided for the contractor to adjust scheduling and resourcing. Preliminary indications are that that this could be enacted in time for the new financial year (1st July 2018).
- 3.16 The main advantage is flexibility for residents to be able to dispose of waste at shorter notice (usually within one month) or a time convenient to them rather than waiting for set times within the year. It is anticipated that a change to an at-call service would increase participation rates and could reduce incidents of illegal dumping however this is anecdotal and would need to be monitored to verify.

- 3.17 Although difficult to predict, it is anticipated that this change would result in some reduction in the use of the vouchers for the waste transfer station in exchange of the home collection service. The cost impact is minimal given the cost differential in the services. There is also the potential for flow on impacts to the skip bin trade if hard waste services are increased. It should be noted that revenue to the Waste Transfer Station could be impacted and this could reduce income from the lease of the facility.

Option 2 – Increase the number of free hard waste home collections/services from one (1) to two (2) per annum

- 3.18 This is an increase from current service level and it's suggested this opportunity include the option of either two vouchers for the waste transfer station; or two home collections; or one voucher and one home collection.
- 3.19 The costs of the service for a voucher for the waste transfer voucher are approximately \$45 and the cost of a home collection is approximately \$55 per service.
- 3.20 Providing two (2) free hard waste services would align with minimum service provision of other G6 Council's and it's predicted this would substantially increase participation in the services and therefore increase the associated costs of the hard waste service.

Option 3 – Increase the number of free hard waste home collections/services from one (1) to three (3) per annum

- 3.21 This option would provide two further free services above existing service levels and would likely further increase participation and costs above option 2. There is currently only one other South Australian metropolitan Council providing more than two (2) free hard waste services. Providing three (3) free services could potentially be excessive to average residential waste disposal needs and may encourage exploitation of the service by non-Salisbury residents and commercial operators.

Further Options

- 3.22 In addition to the provision of additional free services, consideration could be given to provide an additional service at a fee, as four (4) other Councils have resolved. This effectively provides a baseline service by Council and then a user pays approach for additional services. This option could be considered in the following configurations:
- 3.22.1 Current service level (1 free service) and 2nd service at cost – currently \$55 per additional service
- 3.22.2 Increased service level (2 free services) and 3rd service at cost – currently \$55 per additional service
- 3.23 In order to try and predict the increased participation rates and costs of the options above, modelling has been undertaken as presented in Table 3 below.

Table 3 – Modelling of Hard Waste Options

Option	Vouchers	Home Collection	Total Services	Participation Rate (%)	Cost (\$,000)	Budget Impact (\$,000)
Pre \$10 removal	6,000	4,500	10,500	17.9	520	Nil
Post \$10 removal (current)	4,500	6,700	11,200	18.9	571	51 +35 = 88
Option 1	3,000	9,000	12,000	20.3	630	110 +35 = 145
Option 1 & 2	3,000	11,000	14,000	23.7	740	220 +35 = 255
Option 1 & 3	3,000	12,000	15,000	25.4	795	275 +35 = 310
**	3,000	13,500	16,500	28	877	357 +35 = 392

*Notes –Additional \$35k income loss applies to all budget impact figures given removal of the \$10 fee.

**Provided for consideration if participation is higher than estimated.

- 3.24 It should be noted that the increases in participation predicted with each option are estimates, and participation could increase much higher with increased awareness and marketing of the services, noting that Playford are currently at 25% participation with the current level of service with the only difference being there is no \$10 fee for hard waste collection. Indicative increase in collections of 15% for December and January support the projected increases provided in Option 1.
- 3.25 The State Government Waste Levy is set to continue to increase, moving from \$87/tonne in 2017/18 to \$100/tonne in 2018/19 and \$103/tonne in 2019/20. NAWMA has fixed rate contracts for the next three years and therefore impacts from the Levy on hard waste disposal costs are not expected to be realised in the short term. However it is highly likely that costs of the hard waste disposal service will increase in the medium term (3-5 years) as a result of the increase in the Waste Levy.

Illegally Dumped Rubbish

- 3.26 The illegal dumping of waste continues to be a challenge facing local government across the country as the costs of waste disposal continue to increase. Table 4 below provides a summary of illegal dumping activity over the past three (3) years.

Table 4 – Summary of Illegal Dumping

Year	No. of Public Enquiries	No. of Jobs	Total Cost
2015	1429	3,001	\$566k
2016	1710	3,256	\$692k
2017	2025	3,338	\$633k

- 3.27 The number of jobs generated to remove dumped rubbish from Council land has steadily been increasing from around 1,500 in 2008 to 3,338 in 2017.
- 3.28 Removing illegally dumped rubbish promptly from residential verges is believed to be a contributing factor to the escalating problem, whereby the behaviour is being rewarded and copied by others in the street.
- 3.29 This is compounded by the cost impact where the average cost of removing and disposing of illegally dumped rubbish is \$155 per job, compared with \$55 for a hard waste collection.
- 3.30 The relationship between illegal dumping and hard waste services is not typical. Increasing the hard waste service and changing to an at-call booking system coupled with a targeted education and marketing campaign is expected to reduce instances of illegal dumping, but not eliminate it. This is due to a variety of reasons, including building and other waste streams that are not suitable for hard waste collection, commercial operators/businesses needs to dispose of waste and the general increasing costs of waste disposal.
- 3.31 Success rates of reduction in illegal dumping vary according to the region, strategies applied and resources invested. The City of Playford have reported sustained reductions in illegal dumping of up to 25% with targeted education and enforcement campaigns. This has included a dedicated officer to door knock hot spot areas and engage with residents on the issue of illegal dumping.
- 3.32 Current strategies developed by staff at Salisbury have included trialing a sticker and notification system (letter drop) to adjacent residents where dumped rubbish is found to inform the immediate area of the illegal activity and the potential consequences under the Local Nuisance and Litter Control Act (the LNLC Act). This trial has resulted in a 15% success rate in the rubbish being removed without needing further action.
- 3.33 Investigations into the use of cameras for known hot spots, particular in semi-urban areas, is resulting in further trials being undertaken to verify the best equipment to meet the conditions. This includes consideration of both day and night clarity, vandal resistance, storage and power supply and transportability. Utilization of cameras is considered the best strategy for these areas where regular, deliberate dumping is occurring that is considered will not improve as a result of a change in hard waste service or education.
- 3.34 The use of cameras in the battle against dumping has become a viable option to achieving prosecution as the LNLC Act now allows the registration number of any vehicles used by the dumpers to be searched and the offences can be attributed to the registered owner.
- 3.35 A change in hard waste service levels and/or a change to an at-call service, provides an opportunity to introduce a greater focus on education in residential areas and a change in response procedures to dumping enquiries where material is left on the verge. The first response in these instances could be to inform residents of the hard waste service and request the material be removed and a booking made for collection. In which case Council services would only remove material from verges in residential areas as a last resort after education and enforcement options have been exhausted. Exclusions would need to be made where any materials pose a significant public safety risk.

- 3.36 The usage of signage in known hot spots continues to be part of an overall strategy however effectiveness on their own is considered limited unless it is coupled with covert cameras and active enforcement

4. CONCLUSION / PROPOSAL

- 4.1 The level of participation in hard waste services can be increased through a range of options which are presented in this report. Increased participation rates are estimates and any increase in participation will directly increase the costs of the service. It is therefore recommended that any change implemented be monitored over time and budgets adjusted accordingly.
- 4.2 Moving to an at-call booking service (Option 1) will not increase the unit cost of the service and is considered beneficial to meeting the needs of the community and assisting to reduce illegally dumped rubbish in residential areas. This option coupled with the already removed \$10 fee is estimated to increase participation by a further 1,500 services a year at a cost of around \$110k above existing budget provision (excluding loss of income from removal of \$10 fee).
- 4.3 Increasing the amount of free hard waste services from one (1) to two (2) services per year (Option 2) would align service provision with other G6 Council's and provide increased incentives to participate in the home collection service. It is estimated that this option when implemented in conjunction with Option 1, could result in an additional 3,500 services a year at a cost of around \$220k above existing budget provision (excluding loss of income from removal of \$10 fee).
- 4.4 The provision of three (3) free services is considered above the average needs of residential waste disposal and is therefore not recommended. However consideration could be given to provide a third service at cost (\$55 per service).
- 4.5 A multi-faceted approach of education, enforcement, proactively working with businesses and provision of hard waste services is required to manage illegal dumping activity. Increasing the hard waste service by implementing Option 1 and focusing on education of the waste services in residential areas as a primary response could expect a 25% reduction in illegal dumping incidents. It is proposed that this would be monitored and any savings in dumping fees be used to offset the additional costs of the increased hard waste collection service.
- 4.6 Consideration of future increases in the hard waste service over the medium term as a result of the increasing hard waste levy should be made in determining any change of service level.

CO-ORDINATION

Officer: Executive Group
Date: 12/02/2018