



**MINUTES OF PROGRAM REVIEW SUB COMMITTEE MEETING HELD IN
COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

12 FEBRUARY 2018

MEMBERS PRESENT

Cr David Bryant (Chairman)
Mayor G Aldridge
Cr S Bedford
Cr G Caruso
Cr L Caruso (Deputy Chairman)
Cr E Gill
Cr D Proleta
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr M van der Pennen
Manager People and Culture, Ms G Page
Manager Property and Buildings, Ms K Pepe
Manager Field Services, Mr M Purdie
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:56 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr B Brug.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr G Caruso

The Minutes of the Program Review Sub Committee Meeting held on 13 November 2017, be taken and read as confirmed.

CARRIED

REPORTS

PRSC1 Changes to the Program Review Sub-Committee

Moved Cr R Zahra
Seconded Cr S Bedford

1. That subject to formal endorsement of the new sub-committee by Council the name of the new sub-committee will be Innovation and Business Development Sub-Committee.
2. The Terms of Reference (as attached to Item PRSC1, Program Review Sub Committee, 04/12/2017) for the Innovation and Business Development Sub-Committee together with the following amendments, be endorsed:
 - Addition of a dot point to the Purpose of the Sub-Committee - to review programs and services delivered by Council;
 - Membership of the Sub-Committee to reflect the current membership until the end of the current term of Council;
 - That the current Chair of the Sub-Committee remain until the end of the current term of Council.
3. That staff bring back a report to Council to formally close the Program Review Sub Committee and establish the Innovation and Business Development Sub-Committee.

CARRIED
UNANIMOUSLY

PRSC2 Program Review Update - Parks & Landscape and Civil Services (now Field Services)

Moved Cr R Zahra
Seconded Mayor G Aldridge

1. That the information be received.
2. Further updated information be included regarding streetscaping for noting by the Budget and Finance Committee.

CARRIED

OTHER BUSINESS

OB4 Update Report on the Libraries and Marketing Program Reviews

Moved Cr R Zahra
 Seconded Cr S Bedford

1. That a report be brought back to Council on the current service levels of the Library and Marketing and Communications functions which also considers external trends and initiatives since the program review that could impact on delivery of services into the future.

CARRIED
 UNANIMOUSLY

CONFIDENTIAL ITEMS

PRSC3 Program Review Findings for the Fleet & Workshop Section (Business Support Division)

Moved Cr L Caruso
 Seconded Cr D Proleta

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter would enable information that may have implications for resourcing/service levels to be considered in detail prior to a Council position in relation to the matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Program Review Findings for the Fleet & Workshop Section (Business Support Division)** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:47 pm

The meeting moved out of confidence at 7:55 pm

CLOSE

The meeting closed at 7:55 pm.

CHAIRMAN.....

DATE.....