



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

26 FEBRUARY 2018 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr L Caruso (Deputy Mayor)
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

LEAVE OF ABSENCE

LOA1 Leave of Absence 67

A request for Leave of Absence for the period 17 March 2018 to 20 April 2018 inclusive has been received from Councillor Steve White.

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 City Wide Events Strategy

Mr David Waylen, Executive Officer, Salisbury Business Association will be in attendance in relation to a city wide events strategy.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 29 January 2018.

Presentation of the Minutes of the Confidential Council Meeting held on 29 January 2018.

QUESTIONS ON NOTICE

QON1 Question on Notice - Parafield Airport Consultative Committee (PACC)

At the 29/01/2018 Council Meeting Cr Chad Buchanan asked the following questions, which were taken on notice:

1. I note that the Draft PACC Terms of Reference – Draft for Committee Review - May 2017 are still to be adopted by PACC. Is it fair to assume that PACC has, for whatever reason, not endorsed their own Terms of Reference?
2. Could the General Manager find out whether the Terms of Reference is actually a regulatory requirement? If so, what are the things they can and can't put in place?

General Manager City Development, Mr Terry Sutcliffe has provided the following responses:

1. The draft Parafield Airport Consultative Committee terms of reference were endorsed in August 2017. The delay in posting to the airport's website was an administrative issue which has now been rectified.
2. In the Commonwealth Department of Infrastructure and Regional Development Guidelines for Community Aviation Consultation Groups (CACGs) (revised November 2016), the issue of The Terms of Reference for CACGS is addressed:

“It is recommended each CACG establish terms of reference consistent with the role and purpose outlined above.

Terms of reference might include, but are not limited to, the following:

- impacts of existing development and operations;
- plans for future development and steps being taken to implement the airport's Master Plan or develop a new plan;
- proposals to increase or change aviation services;
- noise (including aircraft noise) and environmental issues;
- ground transport and access issues;
- access issues for passengers, including people with disabilities;
- planning, regulatory, and policy changes affecting the airport;
- improvements or changes to airport facilities;
- airport procedures for effective complaints-handling;
- reports from Airservices Australia and the Civil Aviation Safety Authority on issues affecting the community;
- the contribution of the airport to the local, regional and national economy; and
- strategies to ensure the broad community is informed of issues discussed in the CACG.”

QON2 Question on Notice - Division of Funding for Community Hub

After discussion on the Salisbury Community Hub, Cr Beau Brug asked the following question at the 29/01/2018 Council Meeting, which was taken on notice:

1. What amount of the \$1.8b is State funding, what percentage and amount is Federal funding, and what is City of Salisbury Council?

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

1. The \$1.8 billion figure consisted of projects of a value over \$5 million publicly announced, lodged for development assessment, development approved and underway at the end of November 2017.

Of that figure \$1.385 billion (76%) related to Federally funded projects; \$334.3 million (18%) private sector investment – 19 projects; \$50 million (3%; state funded and 48 million (3%) local government projects.

As of the start of February 2018, the total investment had risen to \$2.58 billion. Of that figure \$1.89 billion (73%) related to Federally funded projects; \$556.7 million (22%) private sector investment – 29 projects; \$85.5 million (3%) state funded; and 48 million (2%) local government projects.

Recently announced projects such as the electrification of the Gawler Rail Line, where the proportion of the project cost within Salisbury is unknown, are not included in the above figures.

QON3 Question on Notice - Overseas Travel

At the 29/01/2018 Council Meeting, Cr Beau Brug asked the following question, which was taken on notice:

As a result of past trips to China and Japan, what are the economic benefits that City of Salisbury has enjoyed?

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

The City of Salisbury has entered into civic relationships with the City of Mobara in Japan and the City of Linyi in China. The relationship with Mobara has focussed on education, culture and sporting exchange. As such there has been no specific focus on generating economic outcomes. The relationship with the City of Linyi, albeit much more recent, has included an economic aspect. As noted in earlier reports to Council, the early aim of the relationship has been on building capability of local firms and building engagement, rather than the achievement of specific sectoral or commercial outcomes (which by their nature have longer lead times). This has led to the formation of links with the China Council for the Promotion of International Trade to investigate ways that local firms could trade more readily with Linyi. To date one trade deal has been finalised with a value of \$250k (with discussion regarding further sales underway) and a memorandum of understanding between a Salisbury-based firm and the China Council for the Promotion of International Trade (Linyi) has been signed.

QON4 Question on Notice - Marilyn Court Catchment in Salisbury Heights

At the 29/01/2018 Council Meeting, Cr Chad Buchanan asked the following questions on behalf of Mr Adrian Rigby regarding his property on Stanford Road, Salisbury Heights:

1. Can Council confirm what engineering concept had been planned for the Marilyn Court Catchment in Salisbury Heights, and was it “already well underway” as advised to Mr Rigby by email on 6 January 2017, noting the flood to his home occurred on 28 December 2016.
2. If this was a known issue, why has Mr Rigby had no support from Council since then?
3. Why did Cr Joe Caruso not bring this up in Council meetings since he is the Councillor for Salisbury Heights?

General Manager City Infrastructure, Mr Mark van der Pennen has provided the following response:

1. The concept work that was well underway by 6 January 2017 was not related to Marilyn Court but Anzac Street which is located below. These proposed works to be undertaken in Anzac Street were only considered after the flooding. This concept work was in preparation for inclusion in a report to Council in February 2017. This report recommended increasing funding for flooding projects as part of New Initiative Bids in the 2017/18 financial year. Flood mitigation works are generally constructed in summer with works expected to commence on site in late February 2018.
2. This was not a known issue as there was no historical flood information about the site in Mr Rigby’s street, nor was there any record of a set of circumstances previously occurring as they did on the day to cause the flooding through Mr Rigby’s home. An insurance claim was made to Council and was dealt with by council’s insurer.
3. Councillor Joe Caruso has advised that his comments were related to the larger Salisbury Heights/Stanford Road/Coomurra Drive issues which were not specifically related to the flooding that occurred at Mr Rigby’s address.

QON5 Question on Notice - Council Assessment Panel – Community Hub

At the 29/01/2018 Council Meeting, Cr Chad Buchanan asked the following questions in relation to the Council Assessment Panel which occurred on Tuesday 23 January 2018, which were taken on notice:

Cr L Caruso advised that she had declared a conflict of interest in the Council Assessment Panel meeting when the Community Hub was considered.

1. Can the General Manager please explain that why it is only the 17 January that Councillors were formally advised that the Ministers representative believes that our Council Assessment Panel should do the approval of the Hub?
2. Was Council ever advised previously, via a formal report, that the Unit Manager of Development Assessment requested the Minister for Planning to appoint their Development Assessment Commission to be the Assessment Authority?

General Manager City Development, Mr Terry Sutcliffe has provided the following responses:

1. Members were advised in September 2017 as part of Agenda Item 1.3.4, Policy and Planning 18 September 2017 (section 7.2) of the decision of the Minister’s representative that Council’s Assessment Panel should act as the planning authority in relation to the Salisbury City Centre Community Hub development application, rather than the State Development Assessment Commission. An extract from the report is reproduced below:

7.2 A formal request was made to the Development Assessment Commission (DAC) seeking confirmation as to the State Government’s position on the relevant authority for the assessment of a future development application given Council’s role in the delivery of the project. Confirmation was received from DAC, dated 1 August 2017 that they did not consider the appointment of the Commission as relevant authority was warranted and that Council’s Development Assessment Panel would be best placed to consider the issues as independent to Council. Under the Planning Reforms the State Commission Assessment Panel (SCAP) assumed the functions, powers and duties of the Development Assessment Commission (DAC) on 1 August 2017. A follow-up request has been made to SCAP who have confirmed the initial advice and that Council’s Development Assessment Panel is considered the appropriate relevant authority. The approval authority has been updated in the project program table below, with an application for Development Plan Consent to be lodged post the design development hold point decision by Council as part of this report seeking to secure approval by the end of 2017.

-
2. Up until and including the July 2017 Policy and Planning Committee, reports on the Community Hub included in the Project Program and Milestone Decision Table the Development Assessment Commission as the decision authority. As part of the September report referenced above, the milestone program was also updated and identified Council's Assessment Panel as the relevant authority. This updated milestone table including reference that the Council's Assessment Panel would act as the statutory decision authority was subsequently included in both the October 2017 Update Report (Item 1.3.1, Policy and Planning 16 October 2017) and December 2017 Update Report (Item 1.3.2, Policy and Planning, 11 December 2017)

QON6 Question on Notice - City of Salisbury Emergency Plan

At the 29/01/2018 Council Meeting, Cr Julie Woodman asked a question in relation to how Salisbury would react to a serious threat of similar magnitude to the recent missile incident in Hawaii and who is our representative responsible for co-ordinating the response?

The Question was taken on Notice.

General Manager City Infrastructure, Mr Mark van der Pennen has provided the following response:

A serious threat or incident of state-wide magnitude would be activated and managed by State Agencies, who would fulfil the coordination and control emergency management functions.

Local Government would be notified through State and Local Emergency Management Frameworks, specifically the Local Government Functional Support Group. Once notified, Salisbury's Emergency Management Plan Protocols would be activated with the Incident Management Team, which includes the Executive and Manager Communications and Customer relations, coordinating Salisbury's involvement.

Under a state-wide magnitude incident, Local Government's role would primarily involve relaying consistent messages from the control agency to keep the community informed and up to date. It may also involve providing support to control and support agencies, depending on the nature of the incident.

QON7 Question on Notice - Street Cleaning - John Street and Surrounds

At the 29/01/2018 Council Meeting, Cr David Balaza asked the following questions:

1. How often are the streets pressure cleaned, and is there scope for this to be expanded to ensure John Street and surroundings are cleaned regularly?

The General Manager City Infrastructure answered the question.

2. What are the cost implications for monthly street cleaning in high traffic areas?

The Question was taken on Notice.

General Manager City Infrastructure, Mr Mark van der Pennen has provided the following response:

1. The pavements in John Street and Church Street Precinct are mechanically swept 3 times per week.

Pressure cleaning of the pavements has been undertaken on an adhoc as needs basis historically.

2. The cost to undertake a clean of the entire precinct is approximately \$20k and a six monthly regime has recently been put in place. The next pressure clean of the precinct is scheduled for early March.

The condition of the pavement will be monitored and a higher frequency could be applied to specific areas based on condition.

Monthly pressure cleaning is not considered necessary at this stage and could adversely impact the pavement surfaces.

QON8 Question on Notice - Hollywood Plaza Sign

Cr Beau Brug has submitted the following questions:

1. When did Council receive notification of the decision that Hollywood Plaza was going to pull down their iconic sign?
2. What are the development approval issues associated with a new sign?
3. What are the cost and safety issues associated with a new sign?

General Manager City Development, Mr Terry Sutcliffe has provided the following responses:

1. The demolition of the sign did not require planning approval from Council (exempt by regulations). The building application for demolition was approved by a private certifier and Council was provided the certification approval on 16 January 2018.
2. A replacement sign does not require planning approval, if erected within 3 years from the demolition of the old sign. A new sign will require building rules consent (i.e. assessment of structural elements).
3. Staff are unable to advise on replacement cost, however repair works in 2015 were suggested to be between \$60,000 to \$100,000 by an independent engineer that was engaged by the owner. Presumably these costs would have been higher today due to the further deterioration of the sign in the last 2 years

QUESTIONS WITHOUT NOTICE

NOTICES OF MOTION

NOM1 Compostable and Reusable Containers Incentive Scheme

Cr Beau Brug has submitted the following Notice of Motion:

1. That staff undertake a report on the viability of a pilot project and detailing opportunities for a Salisbury business incentive scheme supporting compostable and reusable containers. The scheme would offer businesses financial or other inducements to stock compostable and reusable takeaway coffee and food containers.

Context: <https://indaily.com.au/news/local/2016/04/11/councillor-calls-for-green-coffee-cup-incentive-scheme/>

NOM2 Preselected Candidates Serving on Council

Cr Beau Brug has submitted the following Notice of Motion:

1. That Council will lobby the Local Government Association, and the State Government post March to bring about legislative change that would require any preselected candidate serving on Council to stand down for the duration of the state campaign and member allowances to be suspended for the duration of the leave.

NOM3 Investigation into Development of an App to Report Illegal Dumping

Cr Graham Reynolds has submitted the following Notice of Motion:

That:

1. The City of Salisbury approach the Board of NAWMA to seek a report on the cost implications of developing an application that can be used on their trucks enabling quick and easy reporting to Councils of illegal dumping, shopping trolleys and graffiti, through synchronisation with the GPS location of the truck.
2. Subject to the response from NAWMA, a report be provided to Council advising the costs of implementing the application across the Council's fleet of vehicles.

NOM4 Rate Capping - City of Onkaparinga

Cr David Bryant has submitted the following Notice of Motion:

That:

1. The City of Salisbury write to the LGA expressing its concern about recent adverse public media commentary stemming from credit card use at the City of Onkaparinga.
2. The LGA consider the need for the President of the LGA taking a leave of absence (concluding 18 March 2018) during the State election period to prevent further embarrassment to the LGA while it conducts its campaign against rate capping.
3. In the event that the leave of absence is taken, in interim, the LGA appoint an alternative spokesperson to campaign on behalf of all councils against rate capping.

NOM5 Audio Recordings of Committee and Council Meetings

Cr Beau Brug has submitted the following Notice of Motion:

1. That a report be brought forward advising Council about uploading audio recordings of Committee and Council meetings to the City of Salisbury website and include information about any legal implications or risks with doing so.

NOM6 YMCA South Australia Youth Parliament

Cr Beau Brug has submitted the following Notice of Motion:

That:

1. The City of Salisbury register a team of six to eight young people to attend the 2018 YMCA SA Youth Parliament.
2. The participants be residents of the City of Salisbury, to potentially include but not limited to the City of Salisbury Youth Council.

NOM7 Recycling Opportunities for the Disposal of Coffee Pods

David Bryant has submitted the following Notice of Motion:

1. That a report be brought forward identifying recycling opportunities for the disposal of coffee pods, and advising of the estimated costing of establishing a program that diverts them from going into land fill.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr D Pilkington

Consideration of the minutes of the Policy and Planning Committee Meeting - 19 February 2018 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council that:

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 12 February 2018

1.0.2-TVSC2 Update on Discover Salisbury (Verbal)

1. That the report be received.

Community Development

1.1.1 Evaluation of the Twelve25 Advisory Committee & Youth Council

It is recommended to Council that:

1. That the information be received.
2. That Council note that Council administration via the Community Capacity and Learning Division will develop a strategic approach to the training and mentor support offered to Youth Council members in governance matters to improve civic participation and effectiveness of the Youth Council.
3. That Council endorse the following recommendations of the internal review of the Twelve25 (Informal) Youth Advisory Committee:

Youth Council

- a. Youth Council remain a Section 41 Committee in accordance with the *Local Government Act 1999*.
- b. Terms of Reference for the Youth Council are amended to include the provision of analysis and reporting of performance, regular activities, programs and events of Youth Programming across the Community Capacity and Learning Division.

Twelve25 Salisbury Youth Enterprise Centre Advisory Group

- c. The Twelve25 Salisbury Youth Enterprise Centre Advisory Group provide input into the strategic development of Youth Services across the Community Capacity and Learning Division, in line with Youth Council Strategy.
- d. The terms of reference for the Twelve25 Salisbury Youth Enterprise Centre Advisory Group be amended to reflect their work across all Youth Programs.

1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 13 February 2018

1.1.2-YC1 Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2018

It is recommended to Council that:

1. Rebecca Etienne be appointed to the position of Chairperson of the Youth Council Sub Committee for 2018.
2. Reem Daou be appointed to the position of Deputy Chairperson of the Youth Council Sub Committee for 2018.

1.1.2-YC2 Youth Council Project Teams 2018

It is recommended to Council that:

1. The following project teams be endorsed to be undertaken in 2018 by the Youth Council:
 - a. Disability Inclusion Project Team; and
 - b. Anti-Bullying Project Team.
2. Tyler Rutka-Hudson be appointed to the position of Team Leader, Disability Inclusion Project Team.
3. Thomas Wood be appointed to the position of Team leader, Anti-Bullying Project Team.

1.1.2-YC3 Information Updates for Youth Council Members

It is recommended to Council that:

1. That the information be received and noted.

1.1.2-YC4 Twelve25 Salisbury Youth Enterprise Centre - January Update

It is recommended to Council that:

1. That the information be received and noted with the amendment to item 3.1.2 in the Twelve25 Salisbury Youth Enterprise Centre – January Update report:

The second sentence “*This was well-attended and received by participants.*” be removed.

YC-OB2 Judd Street Laneway Status

It is recommended to Council:

1. That a report is provided to the Youth Council Sub Committee regarding the status of the Judd Street Laneway.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

1.10.1 Compensation for Council property acquired to facilitate construction of the Northern Connector

2 Works and Services Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Works and Services Committee Meeting - 19 February 2018 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Works and Services Committee

It is recommended to Council that:

1. The information be received.

Landscaping

2.4.1 Bike Racks in the City of Salisbury

It is recommended to Council that:

1. The information within this report be received and noted.
2. An additional budget figure of \$28,000 for the sites listed in 3.11 has been identified in the Outdoor Furniture budget for the installation of two bike racks per location, for consideration as part of the budget 2018/19 deliberation process.
3. That future installation of bike racks within the city will be considered as part of the roll out of the City Wide Trails project as well as other capital projects within reserves.

2.4.2 Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens

It is recommended to Council that:

1. Information within this report be received and noted.

2.4.3 Cleaning of Creeks and Waterways

It is recommended to Council that:

1. That the information be received.
2. A review of the service levels be conducted after 12 months in March 2019.

Property

2.5.1 Revocation of Community Land Classification for the whole of Neales Green, a portion of Salisbury Oval and the whole of St Jays Recreation Centre

It is recommended to Council that:

1. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999, and having complied with all the requirements thereof, the Council of the City of Salisbury hereby revokes the classification as community land of Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre.
2. Allotment 123 Deposited Plan 6430 known as Neales Green, Portion of Allotment 300 Deposited Plan 55257 known as Salisbury Oval and Allotment 303 Deposited Plan 55257 known as St Jays Recreation Centre is to be removed from Council's register of community land.

Public Works

2.6.1 Capital Progress Report - February 2018

It is recommended to Council that:

1. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 19th February 2018) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
2. Within the 2017/18 PR20864 Plant and Fleet Replacement Program and the associated available program funds, discontinue the use of three utility spray mounted units and in lieu install two larger units on the bodies of two utilities purchased this financial year to aid in weed control.
3. Within the 2017/18 Watercourse Management Works Program and available program budget, include the revegetation and desilting of Shoalhaven Wetlands, Mawson Lakes.
4. Council endorse a budget submission as part of the 2018 / 2019 Budget to consider demand and scope for indoor venues at other strategic locations for future recreation and wellness needs.

Waste Management

2.8.1 Hard Waste Services & Illegal Dumping

It is recommended to Council that:

be received.

2. Further discussion be held with NAWMA requesting an at-call booking service be implemented for the Hard Waste home collection service commencing 1st July 2018.
3. The Hard Waste period for free services move from a calendar year to the 1st July to 30th June each year.
4. Hard waste services for home collections move to an at call service from 1st July 2018 (Option 1 and increase services from one to two free services per year as Option 2) and a non-discretionary budget bid of \$220k be considered as part of the 2018/19 budget process to fund the projected increase in participation arising from the recent removal of the \$10 fee and the move to an at-call service.

3 Resources and Governance Committee Meeting

Chairman - Cr S Bedford

Consideration of the minutes of the Resources and Governance Committee Meeting - 19 February 2018 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Resources and Governance Committee

It is recommended to Council that:

1. The information be received.

Health, Animal Management and By-laws

3.3.1 Abandoned Shopping Trolleys

It is recommended to Council that:

1. The information be received.
2. Staff engage with collection agencies and/or relevant retailers to:
 - a. Investigate the development of an agreement whereby trolleys collected and impounded by Council and returned to collection companies and/or retailers can be subjected to a fee for service; and
 - b. Develop educational materials on abandoned trolleys to encourage their reporting via apps and phone numbers for collection agencies, and to inform of the litter laws relating to abandoned shopping trolleys.

Corporate Governance

3.6.1 Review of Representation of the City of Salisbury by Elected Members Policy

It is recommended to Council that:

1. The information be received.
2. The Representation of the City of Salisbury by Elected Members Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 19/02/2018), be endorsed.

3.6.2 Local Government Association Ordinary General Meeting 31/04/2018 - Call for Notices of Motion

It is recommended to Council that:

1. No Notices of Motion be submitted to the Local Government Association Ordinary General Meeting being held on 13 April 2018.

3.6.3 Mobile Food Vendors Policy

It is recommended to Council that:

1. This report be received.
2. The Draft Mobile Food Vendors Policy as set out in attachment 1 to this report (Resources and Governance 3.6.3, 19 February 2018) be endorsed.
3. Council endorse the following fees and charges for Mobile Food Vendor Permits as follows:
 - Annual Fee - \$2,000 plus GST (if applicable); or
 - Monthly Fee - \$200 plus GST (if applicable)
4. That Council's Fees and Charges Register be updated to reflect the Mobile Food Vendor Permit Fees as endorsed by Council.
5. The Draft Mobile Food Vendors Policy as set out in attachment 1 to this report (Resources and Governance 3.6.3, 19 February 2018) be monitored over the next 12 months seeking feedback from traders and the community.

3.6.4 Variations to Delegations

It is recommended to Council that:

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 5 March 2018 of those powers and functions under the following:
 - 1.1 *Development Act, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008*
 - Regulation 82(4) – Attachment 2
 - 1.2 *Food Act 2001*
 - Sections 51(1) and 52(4) – Attachment 3
 - 1.3 *Safe Drinking Water Act 2011*
 - Sections 10(1) and 14(4) – Attachment 4
 - 1.4 *Heavy Vehicle National Law (South Australia) Act 2013*
 - Entire Instrument of Delegation – Attachment 5

Delegations made under Development Act 1993

2. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993, the powers and functions under the *Development Act 1993* and the *Development Regulations 2008* contained in the proposed Instrument of Delegation forming attachment to this report (Attachment 2, Item No. 3.6.4, Resources and Governance Committee, 19/02/2018) are hereby delegated from 6 March 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Development Act 1993* and the *Development Regulations 2008* as follows:
 - Regulations 80(1a) 82(4) and 82(4a)
3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Development Act 1993* and the *Development Regulations 2008*.

Delegations Made under Food Act 2001

4. In exercise of the powers contained in Section 91 of the *Food Act 2001*, the powers and functions under the *Food Act 2001* contained in the proposed Instrument of Delegation forming attachment to this report (Attachment 3, Item No. 3.6.4, Resources and Governance Committee, 19/02/2018) are hereby delegated from 6 March 2018 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the *Food Act 2001*), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001* as follows:
 - Sections 51(1) and 52(4)
5. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.

Delegations under Safe Drinking Water Act 2011 (of enforcement agency)

6. In exercise of the power contained in Section 43 of the *Safe Drinking Water Act 2011* the powers and functions of the Council as a relevant authority under the *Safe Drinking Water Act 2011* contained in the proposed Instrument of Delegation forming attachment to this report (Attachment 4, Item No. 3.6.4, Resources and Governance Committee, 19/02/2018) are hereby delegated from 6 March 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Safe Drinking Water Act 2011*.
 - Sections 10(1) and 14(4)

7. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Safe Drinking Water Act 2011*.

Delegations under the Heavy Vehicle National Law (South Australia) Act 2013

8. In exercise of the power contained in Section 44 of the *Local Government Act 1999* and Section 22B of the (as relevant) the powers and functions under the *Heavy Vehicle Heavy Vehicle National Law (South Australia) Act 2013* contained the proposed Instrument of Delegation forming attachment to this report (Attachment 5, Item No. 3.6.4, Resources and Governance Committee, 19/02/2018) are hereby delegated from 6 March 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013* as follows:

- Entire Instrument of Delegation

9. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Heavy Vehicle National Law (South Australia) Act 2013*.

3.6.5 Facilitation of externally web-hosted video recordings of Council and committee meetings

It is recommended to Council that:

That the intention to facilitate externally web-hosted video recordings of Council and committee meetings and associated publishing by accommodating the requirement in the Salisbury Community Hub design and within the overall budget for the Hub, be noted.

4 Audit Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Audit Committee Meeting - 13 February 2018 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Future Reports for the Audit Committee of Council

It is recommended to Council that:

1. The information be received.

Reports

4.2.1 The Management of Public and Environmental Health Audit - Final Report

It is recommended to Council that:

1. That the information be received.
2. That, with regard to finding 2 and the subsequent recommendation in the Management of Public and Environmental Health Audit - Final Report, the Committee is satisfied that the City of Salisbury currently have frameworks in place for ensuring that new/inexperienced Environmental Health Officers are supervised adequately, including supervision and starting on lower risk assignments until they are sufficiently knowledgeable and experienced to undertake assessments independently.

4.2.2 Discussion regarding the Internal Audit Plan for 2019

It is recommended to Council that:

1. The information be received.
2. A Strategic Risk workshop be placed on the Agenda for the next Audit Committee meeting on 10 April 2018.

4.2.3 Business Systems and Solutions Audit - Update Report

It is recommended to Council that:

1. That the information be received.

4.2.4 Internal Audit Plan

It is recommended to Council that:

1. The information be received.
2. The Internal Audit Plan, as set out in Attachment 1 to this report (Audit Committee Item 4.2.4, 13/02/2018), be endorsed to Council for adoption.

4.2.5 Update on the Risk Management and Internal Controls Activities for the 2017-18 financial year and outstanding Internal Audit actions.

It is recommended to Council that:

1. The information be received.

4.2.6 Risk and Governance Program

It is recommended to Council that:

That the report be received and the Committee note that:

1. The Chief Executive will work with the Manager Governance to identify further opportunities to improve and strengthen Council's risk management and governance processes; and
2. The newly appointed Risk and Governance Program Manager will be responsible for:
 - Designing and implementing a whole-of-organisation program to systemically change/improve our internal decision making processes, promoting a proactive risk management approach, and developing a culture of awareness and encouraging ethical behaviours.
 - Leading the transformation and embedding process of the risk and governance functions of the Division, consistently throughout the organisation.
3. A further report will be provided to the next Audit Committee meeting updating on the progress of the development of the risk management and governance framework.

6 Budget and Finance Committee Meeting

Chairman - Cr R Zahra

Consideration of the minutes of the Budget and Finance Committee Meeting - 19 February 2018 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Budget and Finance Committee

It is recommended to Council that:

1. The information be received.

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 12 February 2018

6.0.2-PRSC1 Changes to the Program Review Sub-Committee

It is recommended to Council that:

1. That subject to formal endorsement of the new sub-committee by Council the name of the new sub-committee will be Innovation and Business Development Sub-Committee.
2. The Terms of Reference (as attached to Item PRSC1, Program Review Sub Committee, 04/12/2017) for the Innovation and Business Development Sub-Committee together with the following amendments, be endorsed:
 - Addition of a dot point to the Purpose of the Sub-Committee - to review programs and services delivered by Council;
 - Membership of the Sub-Committee to reflect the current membership until the end of the current term of Council;
 - That the current Chair and Deputy Chair of the Sub-Committee remain until the end of the current term of Council.
3. That staff bring back a report to Council to formally close the Program Review Sub Committee and establish the Innovation and Business Development Sub-Committee.

6.0.2-PRSC2 Program Review Update - Parks & Landscape and Civil Services (now Field Services)

It is recommended to Council that:

1. That the information be received.
2. Further updated information be included regarding streetscaping for noting by the Budget and Finance Committee.

6.0.2-PRSC-OB4 Update Report on the Libraries and Marketing Program Reviews

It is recommended to Council:

1. That a report be brought back to Council on the current service levels of the Library and Marketing and Communications functions which also considers external trends and initiatives since the program reviews that could impact on delivery of services into the future.

6.0.3 Further Information - Program Review Update - Parks & Landscape and Civil Services (now Field Services)

It is recommended to Council that:

1. The revised Street Sweeping Service Area Summary be received.

Finance

6.1.1 Council Finance Report - January 2018

It is recommended to Council that:

1. The information be received.

Budget Review

6.5.1 Asset Management Improvement Project Update

It is recommended to Council that:

1. Note and receive the report
2. Approve the Non-Discretionary Second Quarter Budget Review Bid of \$160,000 related to the original New Initiative Bid ITN23476 – Asset Management Work Order Mobilisation and Strategic Asset Management (SAM) Support Project
3. Note the additional funding required of \$380,000 (\$327,000 Capex and \$54,000 Opex) in 2018/19 to complete the project and endorse staff to approve the necessary commitments to finalise the project outcomes.
4. That the \$380,000 be reflected in the 2018/19 budget as a non-discretionary item.

6.5.2 Second Quarter Budget Review 2017/18

It is recommended to Council that:

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$995,600 be credited to the Sundry Project Fund. This will bring the balance to **\$995,600**.
2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

| | |
|-------------------------|-----------|
| ▪ Youth Sponsorship | \$ 20,000 |
| ▪ Polaris Office fitout | \$ 20,000 |

CAPITAL

| | |
|--|------------|
| ▪ Asset Management Improvement Project | \$ 160,000 |
|--|------------|

TOTAL **\$ 200,000**

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$795,600.)

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

| | |
|---|------------|
| ▪ Provision for WHS Improvement | \$ 135,000 |
| ▪ Provision for Risk Management Initiatives | \$ 79,000 |

CAPITAL

| | |
|----------------------------|------------|
| ▪ Minor Traffic Devices | \$ 45,000 |
| ▪ Salisbury Oval Clubrooms | \$ 461,000 |

TOTAL **\$ 720,000**

(NB: If parts 1,2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$75,600.)

4. Council approve the following transfers:
 1. Transfer \$27,700 from rental savings in the Polaris Centre to partly fund the office Fitout
 2. Transfer \$3,100 between contractual services and materials within Pest and Weed Control
 3. A Transfer \$8,000 postage budget from Record Management to Rates Collection due to change process associated with printing debtor statements with the print house.
 4. Transfer \$151,500 from Northern Economic Plan to Digital Growth Program which is consistent with the intent to have a focus on small business and delivery of programs to support the growth of that sector.
 5. Transfer \$60,000 Internal Labour from Field Services to Waste Transfer Station.

-
5. Council approve the following budget timing adjustments, that will result in a decrease in loan borrowings and increase in investments in the 2017/18 financial year and an increase in loan borrowings and decrease in investments in the 2018/19 financial year:
 - Salisbury Community Hub \$26,220,000
 6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

(NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2017/18 will decrease by \$26,295,600 to an overall investment of \$317,202.)

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

- 6.9.1 **Minutes of the Confidential Program Review Sub Committee meeting held on Monday 12 February 2018**

7 Sport, Recreation and Grants Committee Meeting

Chairman - Cr J Woodman

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 12 February 2018 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

It is recommended to Council that:

1. The information be received.

7.0.2 Administrative Changes to Minor Capital Works Grants

It is recommended to Council that:

1. That the information be received and noted.

Community Grants

7.2.1 Youth Sponsorship - January Applications

It is recommended to Council that:

1. The information be received.

7.2.2 Community Grants Program Applications for February 2018

It is recommended to Council that:

1. The information be received and noted.

7.2.3 38/2017: Para Hills YMCA OSHC P-7 - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

GENERAL BUSINESS

GB1 Tourism and Visitor Sub Committee - Member Resignation..... 69
GB2 Tourism and Visitor Sub Committee - Business Community Representative 73

OTHER BUSINESS

MAYOR'S DIARY

MD1 Mayor's Diary 75

REPORTS FROM COUNCIL REPRESENTATIVES

CONFIDENTIAL ITEMS

1.10.1 Compensation for Council property acquired to facilitate construction of the Northern Connector

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this item at this time would protect sensitive commercial information in relation to acquisition of and associated compensation for Council Land with the Commissioner of Highways

*On that basis the public's interest is best served by not disclosing the **Compensation for Council property acquired to facilitate construction of the Northern Connector** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

6.9.1-PRSC3 Minutes of the Confidential Program Review Sub Committee meeting held on Monday 12 February 2018

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this matter would enable information that may have implications for resourcing/service levels to be considered in detail prior to a Council position in relation to the matter being determined.

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Program Review Sub Committee meeting held on Monday 12 February 2018** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

29 JANUARY 2018

MEMBERS PRESENT

Cr L Caruso (Deputy Mayor)
Cr D Balaza
Cr B Brug
Cr D Bryant (*from 7:23 pm*)
Cr C Buchanan
Cr G Caruso (*from 6:33 pm*)
Cr E Gill
Cr D Pilkington
Cr D Proleta (*from 6:49 pm*)
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Acting Chief Executive Officer, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd
Legal Advisor, Mr M Kelledy

The meeting commenced at 6:30 pm.

OPENING PRAYER AND WELCOME

The Deputy Mayor welcomed the members, staff and the gallery to the meeting.

The Acting Chief Executive Officer read the Opening Prayer.

The Deputy Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr S Bedford and Cr R Cook.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Deputy Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

DEP1 Opposition to the Removal of Trees in Lobelia Drive, Parafield Gardens

Cr G Caruso entered the meeting at 6:33 pm.

Ms Linda Savage addressed the Council in relation to a petition she submitted to Council (copy issued to Elected Members 18/01/2018) which details opposition to the removal of street trees in Lobelia Drive, Parafield Gardens.

DEP2 Rural (Aircraft Noise) Direk Industry and Residential DPA

Deputy Mayor L Caruso declared an actual conflict of interest on the basis of residing in the area concerned an indicated that she would have to vacate the Chair and leave the room.

Moved Cr C Buchanan
Seconded Cr S Reardon

That Cr Damien Pilkington act as Deputy Presiding Member in the absence of Deputy Mayor Linda Caruso during consideration of this item, and should the situation arise during the meeting.

**CARRIED
2249/2018**

Deputy Mayor L Caruso left the meeting at 06:44 pm and Cr D Pilkington assumed the Chair

Cr G Caruso declared a conflict of interest on the basis of family members owning land in the DPA area. Cr G Caruso left the meeting at 06:45 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of his employer being a major stakeholder in the DPA. Cr Reynolds managed the conflict by remaining in the meeting as no decisions would be made in the Deputation.

Cr D Proleta entered the meeting at 6:49 pm.

Ms Karen Gavin addressed the Council to voice her concerns about the implications of the Rural (Aircraft Noise) Direk Industry and Residential DPA on her family property and would like to make Council aware of them prior to the DPA consultation process.

Ms Gavin asked Council to consider the following questions in its future considerations of this matter:

- 1 Will Council support staff to continue the campaign to the Minister and DPTI to better protect our existing residential land uses?
- 2 If there are new developments in decisions by the Minister to support residential rezoning, will Council agree to include it?
- 3 It is noted our land is the only land in this DPA that is land locked but adjoining properties have been given opportunities of new road accesses. Will Council adjoin a road to the rear of our land from the new proposed road, or alternatively, an already existing access from Wattlebird Drive, in line with the buffer zone to at least allow us some kind of development on our land?

Deputy Mayor L Caruso returned to the meeting at 06:52 pm and resumed the Chair.

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 18 December 2017, be taken and read as confirmed.

**CARRIED
2250/2018**

Moved Cr R Zahra
Seconded Cr E Gill

The Minutes of the Confidential Council Meeting held on 18 December 2017, be taken and read as confirmed.

**CARRIED
2251/2018**

Cr G Caruso returned to the meeting at 06:53 pm.

QUESTIONS ON NOTICE

QON1 Questions on Notice - Parafield Airport Consultative Committee (PACC)

Cr Chad Buchanan submitted the following questions:

1. What are the terms of reference or objectives of the Parafield Airport Consultative Committee (PACC)?
2. Can the Mayor advise if the PACC is incorporated under State Legislation or if it is a consultative body of the Parafield Airport Limited?
3. Can the Mayor advise what the role of the two Elected Member representatives on PACC is and what is their role as defined in the PACC constitution if it is incorporated or its terms of reference?
4. Is the Mayor aware of residents frustration and complaints about not being able to access minutes of PACC for up to 3 months until the minutes are approved at the quarterly meeting?
5. Can the Mayor speak with PACC about releasing draft minutes for the public soon after each meeting instead (noting that this is a public consultative committee)?
6. Does the Mayor agree with views of some local residents, about what is the point of having Council Representatives on the PACC if residents are not provided feedback or information in a timely fashion from PACC or our representatives (noting that Cr Steve White updates Council verbally after each PACC meeting or emails elected members)?

General Manager City Development, Mr Terry Sutcliffe, provided the following responses:

1. The Draft PACC Terms of Reference are attached. This is still to be adopted by PACC. The original version is on the PAL website. Please refer to <http://www.parafieldairport.com.au/community/consultative-committees>
2. PACC was established by PAL in 1998, but has been aligned with 2011 Federal Guidelines of the Department of Infrastructure and Transport. The Guideline is derived from the Federal review of National Aviation Policy and endorsed in its White Paper of December 2009. The PACC is established by Parafield Airport Ltd, and acts as an advisory committee. Parafield is identified in the Community Aviation Consultation Groups Guidelines as having a responsibility to maintain a permanent Group because it is a Federally leased airport.
3. The PACC is to be a mechanism to ensure community engagement on airport matters, and to exchange information on issues and to raise concerns on operations. The functions are listed in the draft Terms of Reference attached. The Ward Councillors were endorsed by Council on 27 June 2011 to be the representatives of Council, as follows:

“Council endorse the Director Strategic Planning or delegate, and Levels Ward Councillors Brian Goodall and Brad Vermeer to be the representatives on the Parafield Airport Consultative Committee.”
4. Noting that the PACC is not a group that is directed and controlled by Council, there is no specific reference in the Terms of Reference or Federal Guidelines to the timing of release of records of meetings. The minutes are published on the PAL website and it is assumed that the draft minutes are not released publically until they have been considered and approved by the PACC at their next meeting, which leads to a delay in their public release given that the PACC meets quarterly. Airservices Australia also reports quarterly on complaints made about the airport aviation on its website <http://aircraftnoiseinfo.bksv.com/parafield/complaints/>. In addition Webtrak (<http://www.airservicesaustralia.com/aircraftnoise/webtrak/>) is a real-time information service which shows plane movements. These may assist interested parties requiring particular information pending the public release of the PACC minutes but are not a replacement or substitute for the minutes.
5. This matter will be raised by CEO with the Chair of the PACC, and will also be raised by the Council staff representative at the next meeting of the PACC.

-
6. As noted in the responses above, Council endorses its representation on the PACC with the aim of ensuring our views on behalf of the community are expressed in an appropriate forum. The delay in issuing the minutes is being raised by the CEO on behalf of Council with the aim of improving communication to the community.

PARAFIELD AIRPORT CONSULTATIVE COMMITTEE

DRAFT TERMS OF REFERENCE (Draft for Committee Review - May 2017)

1 PURPOSE OF THE PACC

The Federal Government established Community Aviation Consultation Groups (CACGs) in 2011 at Australian Airports that were leased by the Commonwealth.

The intended role of CACGs for leased federal airports was:

- to enable airport operators, residents affected by airport operations, local authorities, airport users, and other interested parties to exchange information on issues relating to airport operations and their impacts;
- to allow matters to be raised and taken into account by the airport operator, with a genuine desire to resolve issues that may emerge;
- to complement and support the consultative requirements already established for Master Plans and Major Development Plans (MDPs); and
- to discuss and share information between the airport and the communities affected by its operations and plans.

Parafield Airport already had an operating Airport Consultative Committee in 2011 and this Committee was continued and enhanced to encompass the expectations of the Commonwealth.

These Terms of Reference have been prepared to provide a common understanding of the roles and responsibilities of the participants in the Parafield Airport Consultative Committee (PACC).

2 FUNCTIONS OF THE PACC

To address the intended role of the PACC, the Committee functions are described below and include, but are not limited to:

- Provide an advisory forum for the free exchange of views on airport matters between various sectors of the aviation industry and the community;
- Advise the Minister for Infrastructure and Regional Development and State and Local Government with respect to the abatement of aircraft noise and related environmental issues at the Airport;
- Monitor, discuss and recommend actions in regard to ground-based environmental issues and matters covered by the *Airports Act 1996*;
- Monitor air space management around the Airport, including adherence to noise abatement procedures;
- Monitor the operation of the noise abatement procedures currently in place;



- Review the results of flight path, aircraft noise and the adequacy of monitoring arrangements and make recommendations to the decision makers in Airservices Australia and CASA;
- Examine patterns of complaints about aircraft noise and if required, recommend to the Minister, action with respect to those complaints;
- Consider reports on the noise and health impacts arising from the Airport's operations;
- Provide airport management with information of developments from other sectors that could have effects on the future operations of the airport;
- Airport Management to provide and discuss with Committee Members details of proposed airport developments and changes to operations that could affect their respective sector of responsibility; and
- Take action to address any issues which fall within the area of responsibility of any of its members.

3 MEMBERSHIP

The committee shall comprise representatives from local elected Members of Federal, State and local governments, AAL, DIRD, relevant State Government Departments (Planning, Transport and Infrastructure, EPA), Noise Ombudsman's Office, representatives of local resident interest groups and associations, neighbouring Local Governments, Airservices Australia, Airline Operators, General Aviation Representatives, relevant industry bodies, Concessionaires, State Tourism and Local Interests Groups as endorsed by Local Government.

The Chair also reserves the right to invite specific representatives of organisations on an as needed basis to act as observers or to address current and developing issues for the Committee.

4 COMMITTEE STRUCTURE

The PACC acts as an advisory committee to Parafield Airport. A technical Advisory Sub-Committee (Parafield Airport Technical Working Group - PATWG) comprising AAL, Flight Training Schools, Airservices Australia and DIRD meets before each PACC meeting to address any technical issues referred to the PATWG by the PACC and also to monitor adherence to technical procedures, particularly in relation to noise abatement procedures.

The PACC also receives a report at each meeting from the Chair of the Airport Planning Coordination Forum concerning land use planning issues around the airport.

5 MEETINGS

The committee meets on a quarterly basis, currently scheduled for a Thursday in February, May, August and November. The meetings are held at venues on Airport grounds or in close proximity.

The Chair may also call an extraordinary meeting of the Committee if consideration of a particular issue warrants such a meeting outside of the established meeting schedule.

An agenda and background papers and reports will be distributed to members of the Committee prior to each meeting.

All members of the PACC can request additional agenda items for consideration at meetings or provide information to members of related and relevant issues.

6 CHAIRMAN & SECRETARIAT

The Chair of the Committee will be an independent professional person commissioned and remunerated by the airport operator (Parafield Airport Limited).

The airport operator will provide the secretariat.

These Terms of Reference for the Committee will be reviewed on an as needed basis.

QWON1 Question Without Notice - Parafield Airport Consultative Committee (PACC)

Cr C Buchanan asked the following questions:

1. I note that the Draft PACC Terms of Reference – Draft for Committee Review - May 2017 are still to be adopted by PACC; . is it fair to assume that PACC has, for whatever reason, not endorsed their own Terms of Reference?

The Question was taken on Notice.

2. Could the General Manager find out whether the Terms of Reference is actually a regulatory requirement? If so, what are the things they can and can't put in place?

The Question was taken on Notice.

3. Part 3 of the answer to the Question on Notice regarding this matter - and I refer to the resolution aspect in quotation marks – “Council endorse the Director of Strategic Planning or delegate or Levels Ward Councillors” that in June 2011 that it was the Ward Councillors to be representatives on PACC; why is Cr Gill the representative and did we replace Cr Vermeer with Cr Gill after Cr Vermeer resigned?

General Manager City Development responded as follows:

The Council in 2014, as part of its appointments to Committees, resolved that Cr White and Cr Gill be its nominated representatives to the PACC.

4. What is the process for having one of our Elected Members removed from the PACC?

General Manager City Development responded as follows:

The process would be by resolution of Council through a Notice of Motion or by resolution when the appointments come up again next Council term in November. If something was to happen before that it would need to be by resolution of Council.

Bringing Forward Item PET1 and Item 1.3.1 to this Point in the Agenda

Moved Cr R Zahra
Seconded Cr C Buchanan

That Items PET1 – Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens, and Item 1.3.1 – Update on Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment, be brought forward to this point in the Agenda.

CARRIED
2252/2018

PETITIONS

PET1 Petition Opposing the Removal of Trees in Lobelia Drive, Parafield Gardens

Moved Cr C Buchanan
Seconded Cr B Brug

1. The petition opposing the removal of trees in Lobelia Drive, Parafield Gardens be received.
2. Staff identify opportunities to retain as many trees as possible on Lobelia Drive.
3. Council note that staff propose to report back to Council addressing the petition in February 2018.

CARRIED
2253/2018

1 Policy and Planning Committee Meeting

Urban Development

1.3.1 Update on Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment

Deputy Mayor L Caruso declared a perceived conflict of interest on the basis of residing in the Diment Road Industrial Area. Deputy Mayor L Caruso left the meeting at 07:10 pm.

Cr D Pilkington assumed the Chair.

Cr G Caruso declared an actual conflict of interest on the basis of family members owning property within the DPA area and would be affected by its outcome. Cr G Caruso left the meeting at 07:11 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of being employed by the Department of Defence who are a major stakeholder in the DPA. Cr G Reynolds left the meeting at 07:11 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of having some knowledge of the matter through her employment. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the residents.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. That the letter forming Attachment 2 to the Policy and Planning Committee Agenda report 11 December 2017 Item no. 1.3.1 from the Minister for Planning on the Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment be noted.
2. That the Rural (Aircraft Noise) Direk Residential Interface DPA forming Attachment 2 to the Policy and Planning Committee Agenda of 22 January 2018 (Item 1.3.1) proceed to public consultation:
 - In accordance with the Minister for Planning direction to amend the proposed Residential Zone boundary to ensure that no land located in areas that exceed the 20 Australian Noise Exposure Forecast Contour is rezoned to Residential Zone or any other zone that would result in further intensification of noise sensitive land uses; and
 - Subject to the General Manager City Development being authorised to make any minor editorial changes required that do not change the policy intent of the Development Plan Amendment.

3. That the updated investigations and mapping as required by the Minister be undertaken, and the DPA then proceed to public consultation under the current DPA process.
4. The Minister for Planning be advised of Council's resolution in relation to the DPA.

CARRIED
UNANIMOUSLY
2254/2018

All members present voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Deputy Mayor L Caruso returned to the meeting at 07:18 pm and resumed the Chair.

Cr G Reynolds returned to the meeting at 07:18 pm.

Cr G Caruso returned to the meeting at 07:18 pm.

QUESTIONS ON NOTICE (cont'd)

QON2 Question on Notice - Cost Associated with Illegal Dumping

At the 18/12/2017 Council Meeting, Cr Beau Brug asked a question in relation to the cost associated with each individual and also average cost of collection of illegal refuse dumping in the community.

The Question was taken on Notice.

General Manager City Infrastructure, Mr Mark van der Pennen provided the following response:

The average cost of an individual dumped rubbish collection and disposal is \$155.

QON3 Question on Notice - Mosquito Control

Cr Beau Brug submitted the following question:

1. What are the current tactics and results of mosquito control in Parafield Gardens, Pooraka and Mawson Lakes?

General Manager City Development, Mr Terry Sutcliffe provided the following response:

At the Council meeting on Monday 18/12/2017, Cr Donna Proleta raised a query regarding mosquito control at St Kilda and as a consequence the following update was emailed to Elected Members on 20/12/2017, which addresses the above question:

With summer in full swing, it also highlights the start of the peak mosquito season with a change in the prevalent species and weather conditions conducive to mosquito activity.

Along our coast line there is high mosquito activity, and late December and onwards sees the emergence of Aedes vigilax. This species is a salt water mosquito that is described as dark, small and an aggressive biter.

As part of the control for this and other mosquito species, Council is continuing to undertake fortnightly mosquito treatment in our high risk areas of Globe Derby Park and St Kilda, which commenced in September and concludes in April. The last treatment in these areas was on 18/12/17 and scheduled for the next fortnight.

This is in conjunction with the aerial program being carried out by SA Health in the salt marsh areas adjacent to Globe Derby Park, which is also carried out fortnightly until the end of April. The days can vary dependent upon weather and wind conditions.

Other areas such as Parafield Gardens and Mawson Lakes also have regular surveillance and treatment of known areas, and the last treatment in these suburbs was on the 19th of December with follow up inspections due again in the next month on a fortnightly basis.

Adult mosquito trapping is conducted in Globe Derby Park and Mawson Lakes (adjacent to GDP) and this year's results to date have not had the significant peaks that have been observed over previous years with numbers below the 5 year average indicating activity is lower in this area and the treatment program is working.

As mosquitoes will always be present in and along our coastal environments and surrounding suburbs, it is important that residents and visitors remain vigilant and protect themselves and the "Fight the Bite" message is conveyed by Council and SA Health to assist in this.

This effectively aims to protect people from mosquitoes by following a few simple rules

- *COVER UP - Wear long, loose fitting, light coloured clothing.*
- *REPEL - Use insect repellent containing DEET (diethyl toluamide) or picaridin and always follow instructions on the label.*
- *ELIMINATE - Stop mosquitoes breeding in water pooling around your property.*

Many mosquitoes are at their biting best around dusk and dawn so it is important that people try and avoid areas with high mosquito activity at these times.

In open spaces mosquitoes will be seen around water bodies and anywhere there is foliage to provide them with rest and protection. Council staff monitor water ways and can treat these areas to eliminate mosquito breeding if it is detected.

If there are significant numbers of mossies coming out, or there is stagnant water suspected of breeding mosquitoes please report these concerns so that surveillance and control can be taken if required.

For more information please visit:

[http://www.salisbury.sa.gov.au/Live/Healthy Living/Health Services/Public Health For the public/Mosquito control](http://www.salisbury.sa.gov.au/Live/Healthy_Living/Health_Services/Public_Health_For_the_public/Mosquito_control)

Or

SA Health Fight the Bite www.sahealth.sa.gov.au/fightthebite

QON4 Question on Notice - Inflammable Undergrowth Notices

Cr Beau Brug submitted the following questions:

1. How many abandoned properties have been issued a clean-up notice?
2. How many abandoned properties have been issued a second warning clean-up notice?
3. How many abandoned properties have been cleaned up by Council?
4. How many abandoned properties have been cleaned up by owners?

General Manager City Development, Mr Terry Sutcliffe provided the following responses:

1. Under the Fire and Emergency Services Act 2005, all owners or occupiers of land have a duty to prevent and reduce the risk of fires and must take reasonable steps to do so.
 - property less than 1.5 hectares – must reduce and maintain all undergrowth at a height not exceeding 100mm for the duration of the fire danger season
 - property greater than 1.5 hectares – must around the entire perimeter of the property or as near as practicable to, establish and maintain until the end of the fire danger season a fuel break. The fuel break shall be at least a 20metre wide strip on which all undergrowth shall be reduced to a height not exceeding 100mm

The number of preliminary letters/notices sent out advising property owners to start preparing for the fire danger season and to get blocks cut was 3,649.

2. None at this stage as second notices are only issued if blocks regrow.
3. If property owners do not cut blocks, Council staff arrange for contractors to enter and cut the property to ensure compliance with the legislation and notice, and the charge is put onto the property. 79 properties did not comply with notices and these will be cut by Council if no action taken in time by owners.
4. 2,767 properties were cut by their owners in time, and only 882 required a notice.

Cr Gill left the meeting at 7:19 pm.

Cr Gill returned to the meeting at 7:21 pm.

QON5 Questions on Notice - Community Hub

Cr Beau Brug submitted the following questions:

A recent corporate tweet by the City of Salisbury stated that the Community Hub would create up to 150 new jobs and inject \$65.5 million into the local economy, and that it is just one project that is driving investment in our City with over \$1.8 billion of investment currently underway or proposed. I ask the following:

1. Where will the 150 jobs, and the injection of \$65.5 million dollars into the Salisbury economy, come from?
2. What other projects will be delivering the over \$1.8 billion dollars of investment?

General Manager City Development, Mr Terry Sutcliffe provided the following response:

1. This information is based upon independent economic modelling on the project undertaken as part of the Prudential Report required to be prepared by Council under Section 48 of the Local Government Act. The Prudential Report was considered and endorsed by Council at its meeting on 24 July 2017 (Item 1.10.1) and can be viewed at http://www.salisbury.sa.gov.au/files/sharedassets/public/website_digitalpublications/council_-_prudential_reports/salisbury_community_hub_prudential_report_july_2017.pdf
2. The \$1.8b is drawn from the September 2017 Economic Snapshot quarterly memorandum distributed to Elected Members on 13 October 2017, which in turn draws together information from a number of sources, and includes development projects that are under assessment, approved, or under construction (sourced from Council's Development Applications register which is publically available on-line: (<https://eservices.salisbury.sa.gov.au/ePathway/Production/Web/GeneralEnquiry/EnquirySearch.aspx>); and various government projects. The September Economic Snapshot listed the following as part of the \$1.8b of investment that is planned, approved or underway:
 - \$163 million of projects proposed, but not yet commenced, including Saab-UniSA Defence Institute, Northern Adelaide Food Park, DevWest District Outlet at Parafield Airport and the Salisbury Community Hub.
 - \$140 million of projects lodged for development assessment including Holco expansion, Saints Road Shopping Centre, aged care facilities at Pooraka and Parafield Gardens and a 19 storey development at Mawson Lakes.

- \$51 million of projects that have received development approval but are yet to commence including South Australian Produce Market, construction of facilities to accommodate Haulmark and United Steel relocations.
- \$1.4 billion underway including the Northern Connector, Edinburgh Defence Base upgrade, Parabanks, Mayne Pharma expansion and two significant mixed use developments in Mawson Lakes

QWON2 Question Without Notice - Division of Funding

Cr B Brug asked the following question:

What amount of the \$1.8b is State funding, what percentage and amount is Federal funding, and what is City of Salisbury Council?

The Question was taken on Notice.

QUESTIONS ON NOTICE (cont'd)

QON6 Question on Notice - Overseas Travel

Cr Beau Brug submitted the following questions:

1. What overseas official Council trips have Elected Members and the Mayor of the City of Salisbury undertaken for the last ten years?
2. What are the costs of these trips to the rate payer and what was their purpose?
3. Where are these published for easy access to the general public?

Acting Chief Executive Officer, Mr Charles Mansueto provided the following information:

1. In the last ten years the following overseas travel has occurred involving Elected Members:
 - 1.1 **21 to 26 July 2010** - Sister Cities delegation to Mobara, Japan;
 - Mayor Gillian Aldridge;
 - Councillor Betty Gill;
 - Councillor Julie Woodman
 - 1.2 **23 to 30 July 2014** - Sister Cities delegation to Mobara, Japan;
 - Mayor Gillian Aldridge;
 - Cr Betty Gill;
 - Cr Julie Woodman;
 - Cr Donna Proleta

- 1.3 **22 to 29 May 2015** - Mayor attended the Premier's Delegation to Shandong Province (Linyi), China (SA Government and Business Mission).
- 1.4 **4 to 10 April 2016** - Mayor attended State Government delegation to Shandong Province (Linyi), China.
2. The cost for each of the above trips was:
With regard to the Sister City delegations to Mobarra, the cost of travel was at the expense of the elected members attending.
The purpose of each trip was:
 - 2.1 An invitation was received inviting a delegation from the City of Salisbury to attend the 2010 Tanabata Festival (23 to 25 July).
 - 2.2 To commemorate the 60th anniversary of the City of Mobarra and the 10 year anniversary of the signing of the Sister City Agreement.With regard to the trips to Shandong Province, they were both undertaken for economic development purposes in the northern areas, at the invitation of the State Government.
 - 2.3 **22 to 29 May 2015** - \$4,761 (flights, train, accommodation, visa)
 - 2.4 **4 to 10 April 2016** - \$3,200 (flights and accommodation)
3. Costs were included in the Elected Member Allowances and Benefits Register, which is available at the Council Office.

QWON3 Question Without Notice - Overseas Travel

Cr B Brug asked the following question:

As a result of past trips to China and Japan, what are the economic benefits that City of Salisbury has enjoyed?

The Question was taken on Notice.

Cr D Bryant entered the meeting at 7:23 pm.

Cr B Brug left the meeting at 7:23 pm

Cr B Brug returned to the meeting at 7:24pm.

Cr D Bryant left the meeting at 07:30 pm.

Cr D Bryant returned to the meeting at 07:38 pm.

QUESTIONS WITHOUT NOTICE

QWON3 Marilyn Court Catchment in Salisbury Heights

Cr C Buchanan asked the following questions on behalf of Mr Adrian Rigby regarding his property on Stanford Road, Salisbury Heights:

1. Can Council confirm what engineering concept had been planned for the Marilyn Court Catchment in Salisbury Heights, and was it “already well underway” as advised to Mr Rigby by email on 6 January 2017, noting the flood to his home occurred on 28 December 2016.
2. If this was a known issue, why has Mr Rigby had no support from Council since then?
3. Why did Cr Joe Caruso not bring this up in Council meetings since he is the Councillor for Salisbury Heights?

QWON4 Council Assessment Panel – Community Hub

Cr C Buchanan asked the following questions in relation to the Council Assessment Panel which occurred on Tuesday 23 January 2018:

Cr L Caruso advised that she had declared a conflict of interest in the Council Assessment Panel meeting when the Community Hub was considered.

1. Can the General Manager please explain that why it is only the 17 January that Councillors were formally advised that the Ministers representative believes that our Council Assessment Panel should do the approval of the Hub?

The Question was taken on Notice.

2. Was Council ever advised previously, via a formal report, that the Unit Manager of Development Assessment requested the Minister for Planning to appoint their Development Assessment Commission to be the Assessment Authority?

The Question was taken on Notice.

QWON5 City of Salisbury Emergency Plan

Cr J Woodman asked a question in relation to how Salisbury would react to a serious threat of similar magnitude to the recent missile incident in Hawaii and who is our representative responsible for co-ordinating the response.

The Question was taken on Notice.

QWON6 Street Cleaning – John Street and Surrounds

Cr D Balaza asked the following questions:

1. How often are the streets pressure cleaned, and is there scope for this to be expanded to ensure John Street and surroundings are cleaned regularly?

The General Manager City Infrastructure answered the question.

2. What are the cost implications for monthly street cleaning in high traffic areas?

The Question was taken on Notice.

QWON7 Cost of Collating Responses to Questions on Notice

Cr D Pilkington asked the following question:

What time and costs are involved in obtaining the information requested in the Questions on Notice

The Acting Chief Executive Officer answered the question.

QWON8 Notices of Motion – Costs and time involved in preparation and actioning the Motions

Cr D Pilkington asked the following question:

What anticipated costs there might be in regards to answering the questions from the Notices of Motion that we are about to debate?

The Acting Chief Executive Officer answered the question.

NOTICES OF MOTION

NOM1 Consideration of Cities Power Partnership program

Cr G Caruso declared a perceived conflict due to his employment with SA Power Networks and may need to work with staff for the report. Cr G Caruso left the meeting at 07:42 pm.

Moved Cr B Brug

Seconded Cr C Buchanan

1. That staff report back on requirements and costs for the City of Salisbury to join the independent Climate Council's *Cities Power Partnership* program.

**CARRIED
2255/2018**

Cr G Caruso returned to the meeting at 07:46 pm.

NOM2 Smartphone Charging Stations

Cr G Caruso declared a perceived conflict of interest on the basis of his employer partnering with Adelaide City Council with charge stations and may do with Salisbury Council. Cr G Caruso left the meeting at 07:46 pm.

Cr C Buchanan left the meeting at 07:49 pm.

Cr C Buchanan returned to the meeting at 07:49 pm.

Moved Cr B Brug

Seconded Cr R Zahra

1. That staff report on Council installing charging stations in the Salisbury CBD and charging facilities in Council-owned community buildings. Smartphones and technology are an essential aspect of Australians lives and as such smartphone charging facilities are a necessary investment in the basic infrastructure that would help people stay connected and safer.

**CARRIED
2256/2018**

Cr G Caruso returned to the meeting at 08:02 pm.

NOM3 Statutes Amendment (Decriminalisation of Sex Work) Bill 2015

Cr D Bryant declared an actual conflict of interest on the basis of his employment with LCA SANT. Cr D Bryant left the meeting at 08:04 pm.

Cr C Buchanan left the meeting at 08:19 pm.

Cr C Buchanan returned to the meeting at 08:20 pm.

Moved Cr B Brug

Seconded Cr C Buchanan

1. That a report be brought forward advising Council on the likely implications for the City of Salisbury if the Statutes Amendment (Decriminalisation of Sex Work) Bill 2015, currently before the South Australian Parliament, is enacted.

TIED

The Deputy Mayor exercised her casting vote and voted IN FAVOUR of the MOTION and declared the MOTION was CARRIED.

**CARRIED
2257/2018**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Deputy Mayor's call as having voted in favour of the **MOTION**:*

Deputy Mayor Cr L Caruso, Crs D Proleta, D Balaza, B Brug, C Buchanan, S Reardon and G Reynolds

*The following members responded to the Deputy Mayor's call as having voted against the **MOTION**:*

Crs G Caruso, E Gill, D Pilkington, S White, J Woodman and R Zahra

*The Deputy Mayor declared the **MOTION** was **CARRIED***

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the Deputy Mayor provided a ten minute break to all present. The meeting was suspended at 8:30 pm.

The meeting reconvened at 8:41 pm.

Cr D Bryant returned to the meeting at 8:41 pm.

NOM4 Overseas Travel

Cr Balaza returned to the meeting at 8:44 pm.

Cr Reardon returned to the meeting at 8:47pm.

Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.

Cr S White left the meeting at 09:01 pm.

Cr S White returned to the meeting at 09:06 pm.

Moved Cr C Buchanan

Seconded Cr G Reynolds

That:

1. The itinerary, costs, reason for travel, and the date of the Council decision to approve any overseas trips undertaken by an Elected Member or member of staff representing the City of Salisbury during the previous and current term of Council be made publicly available on the City of Salisbury's website and social media platforms.
2. All overseas travel and associated expenditure undertaken during the financial year be reported in the Council's Annual Report for that year, commencing with 2017/18 onwards.

CARRIED
UNANIMOUSLY
2258/2018

NOM5 Credit Card Transactions for CEO and General Managers

Moved Cr B Brug

Seconded Cr C Buchanan

1. That the credit card transactions of the City of Salisbury Council Chief Executive Officer and General Managers each month be displayed online for a period of two years.

Amendment:

Moved Cr D Pilkington

Seconded Cr D Proleta

That the motion be amended to read as follows:

1. That the credit card transactions of the Chief Executive Officer and General Managers of the City of Salisbury Council be displayed on the Council website on a quarterly basis and for a period of two years from the date of the transaction.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

The AMENDMENT on BEING PUT was CARRIED

A DIVISION was requested by Cr C Buchanan and the following members responded to the Deputy Mayor's call as having voted in favour of the AMENDMENT:

Crs D Proleta, G Caruso, E Gill, D Pilkington, S Reardon, S White and J Woodman

The following members responded to the Deputy Mayor's call as having voted against the AMENDMENT:

Crs D Balaza, B Brug, D Bryant, C Buchanan, G Reynolds and R Zahra

Cr B Brug sought leave of the meeting to speak on the amended motion and leave was granted.

**The MOTION as AMENDED was CARRIED
2259/2018**

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 22 January 2018 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr R Zahra
Seconded Cr G Caruso

1. The information be received.

CARRIED
2260/2018

Community Development

1.1.1 Fund My Neighbourhood

Moved Cr D Pilkington
Seconded Cr C Buchanan

1. That the information be received.
2. That landowner consent be granted to Ingle Farm Sporting Club in order for the project to construct an additional playspace to proceed on Council owned land, noting that provision of a new playspace as proposed by Ingle Farm Sporting Club has an ongoing maintenance cost of approximately \$3,500.00 per annum.
3. That a further report be brought back for consideration once the project has been scoped in collaboration with the Ingle Farm Sporting Club.

CARRIED
2261/2018

1.1.2 Youth Council Membership

Moved Cr D Pilkington

Seconded Cr S White

1. That the information be received and noted.
2. That the resignation of the youth members Braden Thompson and Teagan Turner be received and noted.
3. That the re-appointment of Youth Council members Joel Winder, Taylor Sawtell, Mark Verdini and Rebecca Etienne be endorsed for a further two year maximum term.
4. That the appointment of new Youth Council members; Luke Hall, Jarred Van Der Zee, Nicollette Nedelcev, Debbie Cao, Peta Hyde, Stacey Williams and Akon Dhel be endorsed for a two year maximum term.
5. That Bianca Bilsborow be appointed as a Youth Council mentor for a maximum of a two year term.
6. That Youth Council Sub-Committee meetings be scheduled to formally commence at 5.30pm.

**CARRIED
2262/2018**

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 22 January 2018 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr S Reardon
Seconded Cr R Zahra

1. The information be received.

**CARRIED
2263/2018**

Property

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

2.5.1-SPDSC1 Tranche 1 Status Update Report

Moved Cr D Pilkington
Seconded Cr S White

1. That the report be received and the update on the status of the Tranche 1 program be noted.

**CARRIED
2264/2018**

2.5.1-SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update

Moved Cr D Pilkington
Seconded Cr S White

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**CARRIED
2265/2018**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 22 January 2018 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

**CARRIED
2266/2018**

Corporate Governance

3.6.1 Summary Report for Attendance at Training and Development Activity - Cr Graham Reynolds

Moved Cr D Proleta
Seconded Cr G Reynolds

1. The information be received.

**CARRIED
2267/2018**

5 Council Assessment Panel Meeting

A meeting of the Council Assessment Panel took place on 23 January 2018. The minutes were distributed to all members for information.

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 22 January 2018 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr J Woodman
Seconded Cr E Gill

1. The information be received.

**CARRIED
2268/2018**

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 15 January 2018 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr J Woodman
Seconded Cr D Proleta

1. The information be received.

**CARRIED
2269/2018**

Community Grants

7.2.1 Youth Sponsorship - December Applications

Moved Cr R Zahra
Seconded Cr D Proleta

1. The information be received.
2. That a 2017/18 Second Quarter Non-Discretionary Budget Review Bid for \$20,000 be approved to ensure that sufficient funding is available for the remainder of the year.

**CARRIED
2270/2018**

7.2.2 Community Grants Program Applications for January 2018

Moved Cr J Woodman
Seconded Cr R Zahra

1. The information be received and noted.

**CARRIED
2271/2018**

7.2.3 39/2017: Salisbury 8 Ball and Sports Association of SA Inc. - Community Grants Program Application

Cr L Caruso declared a perceived conflict of interest on the basis of (1) being a referee on the application, (2) The Salisbury 8 Ball and Sports Association of SA Inc. play at her premises, and (3) a family member is the Vice President of the Club. Cr L Caruso left the meeting at 09:56 pm and Cr D Pilkington assumed the Chair.

Moved Cr S White
Seconded Cr D Proleta

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the January 2018 round of Community Grants as follows:
 - a. Grant No. 39/2017: Salisbury 8 Ball and Sports Association of SA Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of tables and chairs for ongoing use as outlined in the Community Grant Application and additional information.

CARRIED
2272/2018

Cr L Caruso returned to the meeting at 09:57 pm and resumed the Chair.

7.2.4 23/2017: The Lions Club of Paralowie Inc. - Community Grants Program Application

Cr D Balaza left the meeting at 09:58 pm.

Moved Cr E Gill
Seconded Cr J Woodman

1. The information be received and noted.

CARRIED
2273/2018

7.2.5 01/2018: The Pakeer Community Association of South Australia Inc. - Community Grants Program Application

Moved Cr G Reynolds
Seconded Cr G Caruso

1. The information be received and noted.

CARRIED
2274/2018

Cr D Balaza returned to the meeting at 10:05 pm.

8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 16 January 2018 were considered by Council.

Reports

8.1.1 CEO Key Performance Indicators Update

Moved Cr G Reynolds
Seconded Cr J Woodman

1. Information be received.
2. Progress towards achievement of the endorsed 2017/2018 Key Performance Indicators be noted and endorsed.

CARRIED
2275/2018

GENERAL BUSINESS

Nil

OTHER BUSINESS

OB1 Status of SACNET

Cr C Buchanan declared a perceived conflict of interest on the basis of being President of a sporting club that could be a member of SACNET. Cr Buchanan managed the conflict by remaining in the meeting and voting on the item.

Moved Cr R Zahra
Seconded Cr G Reynolds

That

1. A report be provided informing Council on the status of SACNET and on similar community networks in the City of Salisbury.

CARRIED
2276/2018

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr D Proleta
Seconded Cr G Reynolds

1. That this information be noted.

CARRIED
2277/2018

REPORTS FROM COUNCIL REPRESENTATIVES

Cr E Gill:

04/01/2018 Rotary Op-Shop
08/01/2018 Rotary dinner
16/01/2018 Radio show for Australia Day with A Trottman
18/01/2018 ALGWA SA Branch Board meeting
24/01/2018 JP Signing at Nursing Home
26/01/2018 Australia Day Awards & Citizenship
29/01/2018 Meeting with Labor Women Network

Cr Reynolds:

24/01/2018 UniSA Southern Hemisphere Space Station

Cr Proleta:

- Received a letter from Temple Christian College to thank the Mayor and Council for the support and encouragement Council has offered the school over the last 12 months. Principal has resigned after 16 years at the College.

Cr L Caruso:

- Attended Australia Day Awards and Citizenship Ceremony. David Waylen won one of the awards for the Salisbury Business Association.

Cr Balaza:

- Fr Roderick O'Brien, head of the Catholic Parish in Salisbury, is being moved from Salisbury to Le Fevre Parish.

OB2 Father Roderick O'Brien

Moved Cr D Balaza
Seconded Cr E Gill

That a letter of thanks be sent to Father Roderick O'Brien for his work in the City of Salisbury both within the church and at a Council level.

CARRIED

CONFIDENTIAL ITEMS

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

Moved Cr R Zahra

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- To protect Council's commercial position retaining the confidentiality of report, attachments and resolutions will ensure that third parties do not receive an advantage that risks Council's commercial position and potential revenue return available from the project pipeline.

On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, and Legal Advisor Mr M Kelledy, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
2278/2018**

The meeting moved into confidence at 10:08 pm

The meeting moved out of confidence at 10:09 pm.

The meeting closed at 10:09 pm.

CHAIRMAN.....

DATE.....

ITEM LOA1
COUNCIL
HEADING Leave of Absence
AUTHOR Karen Boyd, Governance Support Officer, CEO and Governance

A request for Leave of Absence for the period 17 March 2018 to 20 April 2018 inclusive has been received from Councillor Steve White.

RECOMMENDATION

That Council approve the leave of absence request for Cr Steve White for the period 17 March 2018 to 20 April 2018 inclusive.

| | |
|----------------|---|
| ITEM | GB1 |
| | COUNCIL |
| DATE | 26 February 2018 |
| HEADING | Tourism and Visitor Sub Committee - Member Resignation |
| AUTHOR | Michael Bennington, Manager Communications & Customer Relations, Business Excellence |
| SUMMARY | To acknowledge Mr David Stockbridge's resignation as Deputy Chairperson of the Tourism and Visitor Sub-Committee and thank him for his contribution |

RECOMMENDATION

1. That Mr David Stockbridge's resignation as Deputy Chairperson of the Tourism and Visitor Sub-Committee be noted and accepted.
2. On behalf of Council, the Chair of the Tourism and Visitor Sub-Committee send a letter of appreciation to Mr David Stockbridge for his services as the Deputy Chairperson of the Tourism and Visitor Sub Committee.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Notification of Resignation - Mr David Stockbridge

1. BACKGROUND

- 1.1 Mr David Stockbridge has been the Deputy Chairperson of the Tourism and Visitor Sub Committee
- 1.2 Mr Stockbridge was appointed to this Sub Committee as the representative of the Salisbury Business Association.

2. REPORT

- 2.1 Advice has been received from Mr Stockbridge (email dated 12 February) advising that he has resigned from the Tourism and Visitor Sub Committee. A copy of this email is attached to this report.
- 2.2 Mr Stockbridge was appointed to this Sub Committee as the representative of the Salisbury Business Association.
- 2.3 It is noted that Mr Stockbridge has been the Deputy Chairperson of this Committee and his service should be acknowledged via a letter of appreciation from the Chair of the Committee.

3. CONCLUSION / PROPOSAL

- 3.1 That Mr Stockbridge's resignation as Deputy Chairperson of the Tourism and Visitor Sub-Committee is accepted.
- 3.2 That a letter of appreciation be sent to Mr Stockbridge for his services as the Deputy Chairperson of the Tourism and Visitor Sub Committee.

CO-ORDINATION

Officer:

Date:

From: Dave Stockbridge
To: [Shiralee Reardon](#)
Cc: [Gillian Aldridge](#); [John Harry](#); [Charles Mansueto](#); info@salisburyba.com.au; [Riccardo Zahra](#); [Julie Woodman](#); militaryvehiclemuseumsecretary@hotmail.com
Subject: (DWS Doc No 4726649) Resignation and thanks
Date: Monday, 12 February 2018 7:37:56 PM

Dear Madam Chair, (Shiralee)

Many thanks for the opportunity to serve on the tourism Sub Committee.

During this time I have learned much that will serve me well into the future.

Many thanks to the rest of the committee for its dedication to the cause of attracting more people to the City of Salisbury.

It appears that the agenda set out at the beginning of my involvement has now run its course and so feel it is a good time to step away and enable fresh thinking around how the City of Salisbury can attract a stronger tourism economy.

I acknowledge that I may not possess the appropriate disposition to be of value in a Sub Committee structure in, perhaps, a way I can in other capacities and so will dedicate my energies into those areas.

Finally, thanks to Shiralee for graciously accomodating me and for facilitating and encouraging very open and frank discussion at our meetings.

Many thanks again and wishing you all every success in making the City of Salisbury a great destination for all to enjoy.

Regards,

Dave Stockbridge

| | |
|----------------|--|
| ITEM | GB2 |
| | COUNCIL |
| DATE | 26 February 2018 |
| HEADING | Tourism and Visitor Sub Committee - Business Community Representative |
| AUTHOR | Michael Bennington, Manager Communications & Customer Relations, Business Excellence |
| SUMMARY | Due to the recent resignation of Mr David Stockbridge a vacancy exists to fill one of the Business Community representatives on the Tourism and Visitor Sub Committee. This report seeks endorsement of Mr David Waylen to fill the vacancy on behalf of the Salisbury Business Association. |

RECOMMENDATION

1. Council endorse the appointment of Mr David Waylen to the vacant business community representative position on the Tourism and Visitor Sub Committee on behalf of the Salisbury Business Association.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Terms of Reference for the Sub Committee notes that membership includes two positions that represent the business community connected with the City of Salisbury.
- 1.2 Mr Stockbridge was appointed to this Sub Committee as the representative of the Salisbury Business Association to one of the business community representative positions.
- 1.3 Mr David Stockbridge has been the Deputy Chairperson of the Tourism and Visitor Sub Committee and recently resigned from this position.
- 1.4 This report seeks consideration and endorsement of a replacement to fill the vacancy arising from the resignation.

2. REPORT

- 2.1 Due to the resignation as noted above, enquiries were made with the Salisbury Business Association as to whether they will be nominating a replacement to fill the vacancy.
- 2.2 Advice was received on the 21 February 2018 that the association has nominated its Executive Officer, Mr David Waylen to represent it on the Sub Committee.

- 2.3 Council is asked to consider this nomination and endorse the recommendation.
- 2.4 The next meeting of the Sub Committee is scheduled for the 14 March 2018.
- 2.5 Endorsement of this recommendation will allow Mr David Waylen to attend the meeting as a member of the Sub Committee.

3. CONCLUSION / PROPOSAL

- 3.1 That Mr David Waylen be appointed to the vacant business community representative position on the Tourism and Visitor Sub Committee on behalf of the Salisbury Business Association.

CO-ORDINATION

Officer:

Date:

| | |
|----------------|------------------|
| ITEM | MD1 |
| | COUNCIL |
| DATE | 26 February 2018 |
| HEADING | Mayor's Diary |

RECOMMENDATION

1. That this information be noted.

| Date | Time | Function |
|-------------|-------------|--|
| 25/01/2018 | 11:00 AM | Meet with PA - signing and speeches |
| 26/01/2018 | 09:00 AM | Australia Day - Awards and Citizenship Ceremony |
| 26/01/2018 | 03:00 PM | Conducting Citizenship Ceremony at Festival Theatre |
| 27/01/2018 | 09:00 AM | Street Corner Meeting with Mark Butler & Zoe Bettison |
| 30/01/2018 | 01:30 PM | Meet with PA - Signing and diary management |
| 2/02/2018 | 01:30 PM | My Aged Care Seniors Information Session |
| 4/02/2018 | 03:00 PM | Media Photo with Minister Zoe Bettison |
| 5/02/2018 | 09:30 AM | Endeavour College - Opening Service of the College |
| 5/02/2018 | 04:00 PM | Catch up with PA - speeches, signing & appointments |
| 5/02/2018 | 04:30 PM | Briefing for Mayor - Re Microsoft Launch |
| 5/02/2018 | 06:30 PM | Informal Strategy |
| 6/02/2018 | 10:00 AM | 5-PBA FM Radio – Spotlight on Salisbury |
| 6/02/2018 | 11:30 AM | Meeting with Father Chris |
| 6/02/2018 | 12 Noon | Media Issues - Regular Catch-up |
| 7/02/2018 | 09:45 AM | Launch of Microsoft Office Bootcamp |
| 7/02/2018 | 10:30 AM | Regular Catchup to Discuss Current/Upcoming Planning/Building Issues |
| 7/02/2018 | 11:00 AM | Mayor/CEO/EA |
| 11/02/2018 | 12 Noon | Salisbury Parish Multicultural Carnival |
| 12/02/2018 | 04:30 PM | Tourism & Visitor Sub Committee Meeting |
| 12/02/2018 | 06:00 PM | EM Briefing - Mobile Food Vendors |
| 12/02/2018 | 06:30 PM | Sport, Recreation & Grants Committee |
| 12/02/2018 | 06:30 PM | Program Review Sub Committee |
| 13/02/2018 | 03:00 PM | Media Issues - Regular Catch-up |
| 13/02/2018 | 04:00 PM | Filming for LINYI video message |
| 13/02/2018 | 05:30 PM | Youth Council |
| 13/02/2018 | 06:30 PM | Audit Committee of Council |
| 13/02/2018 | 06:30 PM | Strategic and International Partnerships Sub Committee |

ITEM MD1

Item MD1

| | | |
|------------|----------|--|
| 14/02/2018 | 01:00 PM | Meeting with local illustrator - Emily |
| 14/02/2018 | 01:30 PM | Mayor/CEO/EA |
| 14/02/2018 | 02:30 PM | Meeting with Rhiannon, (Commercial Manager of Messenger Newspapers) & Nadia, (New Editor in Chief, Messenger Newspapers) |
| 15/02/2018 | 02:00 PM | Meeting with Developer |
| 16/02/2018 | 11:00 AM | Parafield Gardens High School Merit Ceremony and Whole School Assembly |
| 17/02/2018 | 09:30 AM | Street Corner Meeting with Mark Butler & Zoe Bettison |
| 17/02/2018 | 05:00 PM | 70th Anniversary of ZOMI National Day - Zomi Nam Ni |
| 19/02/2018 | 09:45 AM | Bombing of Darwin' Commemorative Service |
| 19/02/2018 | 11:00 AM | MLGG Executive Committee Meeting |
| 19/02/2018 | 03:30 PM | Time with PA - Signing and Invitations |
| 19/02/2018 | 04:00 PM | Meeting with Pt Pirie Councillor |
| 19/02/2018 | 04:30 PM | Meeting between the Mayor and the Full Gospel Businessmen's Fellowship |
| 19/02/2018 | 06:30 PM | Standing Committee Meetings |
| 20/02/2018 | 10:00 AM | 5-PBA FM Radio - Spotlight on Salisbury |
| 20/02/2018 | 11:00 AM | Meeting with Candidate for Election |
| 20/02/2018 | 12 Noon | Media Issues - Regular Catch-up |
