



## **AGENDA**

### **FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON**

**12 FEBRUARY 2018 AT 6:30 PM**

**IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr J Woodman (Chairman)  
Mayor G Aldridge (ex officio)  
Cr D Balaza  
Cr B Brug  
Cr D Bryant  
Cr L Caruso  
Cr D Pilkington  
Cr D Proleta (Deputy Chairman)  
Cr R Zahra

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms P Webb  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

An apology has been received from Cr B Brug.

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 15 January 2018.

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**REPORTS**

*Administration*

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee ..... 7
- 7.0.2 Administrative Changes to Minor Capital Works Grants ..... 9

*Community Grants*

- 7.2.1 Youth Sponsorship - January Applications ..... 11
- 7.2.2 Community Grants Program Applications for February 2018 ..... 15
- 7.2.3 38/2017: Para Hills YMCA OSHC P-7 - Community Grants Program Application ..... 17

**OTHER BUSINESS**

**CLOSE**



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD  
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**15 JANUARY 2018**

**MEMBERS PRESENT**

Cr J Woodman (Chairman)  
Cr D Balaza  
Cr B Brug  
Cr L Caruso  
Cr D Pilkington  
Cr D Proleta (Deputy Chairman)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms P Webb  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:35 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge, Cr D Bryant and Cr R Zahra.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr L Caruso  
Seconded Cr D Pilkington

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 04 December 2017, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

Moved Cr L Caruso  
Seconded Cr B Brug

1. The information be received.

**CARRIED**

### *Community Grants*

#### **7.2.1 Youth Sponsorship - December Applications**

Moved Cr D Pilkington  
Seconded Cr L Caruso

1. The information be received.
2. That a 2017/18 Second Quarter Non-Discretionary Budget Review Bid for \$20,000 be approved to ensure that sufficient funding is available for the remainder of the year.

**CARRIED**

#### **7.2.2 Community Grants Program Applications for January 2018**

Moved Cr D Pilkington  
Seconded Cr D Proleta

1. The information be received and noted.

**CARRIED**

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**7.2.3 39/2017: Salisbury 8 Ball and Sports Association of SA Inc. - Community Grants Program Application**

*Cr L Caruso declared a conflict of interest on the basis of:*

1. *Being a referee on the application*
2. *The Salisbury 8 Ball and Sports Association of SA Inc. play at her golf course*
3. *A family member is the Vice President of the Salisbury 8 Ball and Sports Association of SA Inc.*

*Cr L Caruso left the meeting at 6:43 pm.*

Moved Cr D Proleta

Seconded Cr D Pilkington

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the January 2018 round of Community Grants as follows:
  - a. Grant No. 39/2017: Salisbury 8 Ball and Sports Association of SA Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of tables and chairs for ongoing use as outlined in the Community Grant Application and additional information.

**CARRIED**

*Cr L Caruso returned to the meeting at 6:45 pm.*

**7.2.4 23/2017: The Lions Club of Paralowie Inc. - Community Grants Program Application**

Moved Cr D Pilkington

Seconded Cr L Caruso

1. The information be received and noted.

**CARRIED**

**7.2.5 01/2018: The Pakeer Community Association of South Australia Inc. - Community Grants Program Application**

Moved Cr D Pilkington

Seconded Cr L Caruso

1. The information be received and noted.

**CARRIED**

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**OTHER BUSINESS**

**Community Grants – Cr B Brug**

Cr Brug raised the potential to review our Community Grants processes in order to make them more flexible and responsive to the needs of community organisations.

Members indicated a general willingness to progress such a discussion.

The Chief Executive Officer indicated that the strategic planning day scheduled for 24 February 2018 presents a good opportunity for Council to put forward their thoughts on possible changes for future years.

**CLOSE**

The meeting closed at 7:14 pm.

CHAIRMAN.....

DATE.....

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<b>ITEM</b>	7.0.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	12 February 2018
<b>HEADING</b>	Future Reports for the Sport, Recreation and Grants Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

**3. REPORT**

- 3.1 The following table outlines reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution:

<b>Meeting Item</b>	<b>- Heading and Resolution</b>	<b>Officer</b>
24/07/2017	<b>Review of Youth Sponsorship Funding and Allocation Cap and Youth Sponsorship Policy</b>	Mechelle Potter
7.2.2	1. That the changes to the Youth Sponsorship Policy and associated Guidelines endorsed by Council at its April 2017 meeting be monitored for a period of 12 months and a report be brought back for consideration at the end of this review period.	
<b>Due:</b>	October 2018	

**4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/02/2018



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<b>ITEM</b>	7.0.2
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	12 February 2018
<b>HEADING</b>	Administrative Changes to Minor Capital Works Grants
<b>AUTHORS</b>	Pippa Webb, General Manager Community Development, Community Development Mark van der Pennen, General Manager City Infrastructure, City Infrastructure
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making. 4.4 Embed long term thinking, planning and innovation across the organisation.
<b>SUMMARY</b>	The administration of Minor Capital Works Grants has undergone an internal review of process and this report provides the Committee with an update regarding changes which have been made to streamline the approval process.

## **RECOMMENDATION**

1. That the information be received and noted.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 The Minor Capital Works Grants Program has been administered between City Infrastructure and Community Development. Over time the work required to scope projects has been delivered from Community Development, involving detailed design and cost validation by City Infrastructure. As a result of this process there can be a significant timeframe from the time of application to approval.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 General Manager City Infrastructure
- 2.2 External
  - 2.2.1 Nil

### 3. REPORT

- 3.1 There is an opportunity to reduce Council approval and progress the grants more efficiently and effectively, by changing the administrative processes associated with the Minor Capital Works Grants Program.
- 3.2 Currently, on receipt of a grant application extensive work is undertaken to validate the scope and cost. This process can take up to four months due to consultation with stakeholders.
- 3.3 In order to provide greater certainty and improve timeliness to Clubs, making applications to the Minor Capital Works Grants will involve Community Development undertaking;
  - the initial indicative scoping in liaison with the Clubs,
  - internal liaison with key staff in Property and Buildings, Infrastructure Delivery and Landscape Design to ensure there are no other alternative solutions and/or impediments to the proposals and/or likely cost implications which have not been considered,
  - development of a broad scoped position with signoff from the internal stakeholders,
  - work with Clubs to seek 3 suitable quotes and,
  - preparation of a report for consideration by the Committee to fund the capital expenditure.
- 3.4 Clubs will be asked to commit as a condition of the Grant to any funds required in excess of the \$30,000 grants amount.
- 3.5 Once the Minor Capital Grant has been approved, staff in City Infrastructure will begin the detailed scoping process to allow the design work to proceed to delivery. Grant amounts sought will not include project management cost. A separate budget will be utilised to manage the detailed design phase (which will be delivered after Committee Consideration) and this will be capitalised in line with usual practice.
- 3.6 If during the detailed scoping process there are minor changes to the materials, it may be necessary to utilise further funds up to \$30,000 to ensure delivery, however significant changes in scope would not be considered.
- 3.7 As a result in approving any Minor Capital Works Grants, approval will also be sought to allow staff if necessary to utilise up to \$30,000 to deliver the approved grant. In most cases this would not be necessary as scope changes which don't deliver on the original intent of the approval would not be considered.

### 4. CONCLUSION / PROPOSAL

- 4.1 Streamlining the front end process of the Minor Capital works Grants process will ensure a more rapid response for Clubs and better lead times for delivery.

### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 06/02/2018

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<b>ITEM</b>	7.2.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	12 February 2018
<b>HEADING</b>	Youth Sponsorship - January Applications
<b>AUTHOR</b>	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate.

### **RECOMMENDATION**

1. The information be received.

### **ATTACHMENTS**

There are no attachments to this report.

### **1. BACKGROUND**

- 1.1 The Sports, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Elected Members
- 2.2 External
  - 2.2.1 Youth Sponsorship applicants

### **3. REPORT**

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in January 2018.

<b>Funding per application</b>	<b>Event</b>	<b>Total Funding</b>
1 @ \$250	One application has been received to represent South Australia at the Softball Australia Open Mens National Championship to be held in Canberra in January 2018.	\$250.00
1 @ \$1,000	One application has been received to represent Australia at the US Open Taekwondo Championships to be held in Las Vegas USA in January 2018.	\$1,000.00
1 @ \$250	One application has been received to represent South Australia at the 2018 Craig Foster International Futsal Cup to be held in the Gold Coast in January 2018.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the 2018 National Futsal Championship to be held in Sydney in January 2018.	\$250.00
1 @ \$1,000	One application has been received to represent Australia at the 2018 International Spirit Sports "Duel in the Desert" Cheerleading championships to be held in California, USA in February 2018.	\$1,000.00
<b>Total Funding for January 2018:</b>		<b>\$2,750.00</b>

3.2 The following applications were received, however, are deemed ineligible and listed below:

3.2.1 One application was received to represent South Australia at the Super 10s National Tennis Finals to be held in Melbourne in January 2018, however the application was not received within 14 days of the event and therefore considered ineligible.

3.2.2 Eight applications were received to attend the 2nd Bhutanese Cricket Tournament to be held in Albury, New South Wales in January 2018 however the applications were not supported by the peak sporting body and therefore considered ineligible.

3.3 Funding of \$1,000 which was received to represent Australia at the 7th International Martial Arts Games to be held in Minsk, Republic of Belaruse was returned as the applicant was unable to attend. The cheque was cancelled and is reflected in the budget balance below.

3.4 The non-discretionary budget review bid of \$20,000 will be reflected in next months report.

#### **4. CONCLUSION / PROPOSAL**

4.1 The 2017/18 Youth Sponsorship budget allocation is \$45,000 less expenditure to date of \$34,750 (including January applications) which leaves a balance remaining of \$10,250.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 06/02/2018



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<b>ITEM</b>	7.2.2
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	12 February 2018
<b>HEADING</b>	Community Grants Program Applications for February 2018
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report outlines the Community Grants Program Applications for the February 2018 round. One Application is submitted for review by the Sport, Recreation and Grants Committee in an individual report.

## **RECOMMENDATION**

1. The information be received and noted.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 Two (2) applications were received for the February 2018 round of Community Grants.
- 1.2 Two (2) applications received for the February 2018 round of Community Grants require further information and will be submitted for consideration once the information has been received.
- 1.3 One (1) application received for the December 2017 round of Community Grants required further information. The further information has not been received and the application is therefore deemed ineligible.

## **2. REPORT**

- 2.1 Two (2) applications received for the February 2018 round of Community Grants require further information and will be submitted for consideration once the information has been received:
  - 2.1.1 02/2018: Northern Districts Athletics Club Inc.
  - 2.1.2 03/2018: St Joseph Italian Community Centre Inc.

2.2 One (1) application is presented for the February 2018 round of Community Grants for information. The application is deemed ineligible and listed below:

2.2.1 38/2017: Para Hills YMCA OSHC P-7

2.3 The Community Grant Funding budget allocation for 2017/2018 is \$82,000. In 2017/2018 monies approved for grant funding is \$44,973.00 which leaves an unspent balance of \$37,027.00.

2.4 No monies are committed for the February 2018 round.

2.5 The remaining balance of the grant funding is \$37,027.00.

**3. CONCLUSION / PROPOSAL**

3.1 Two (2) Community Grants Program applications will be submitted for consideration once further information has been received.

3.2 One (1) Community Grants Program application is deemed ineligible and is submitted to the Sport, Recreation and Grants Committee in an individual report for information.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP

Date: 06/02/2018



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<b>ITEM</b>	7.2.3		
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>		
<b>DATE</b>	12 February 2018		
<b>PREV REFS</b>	Sport, Recreation and Grants Committee	7.2.2	04/12/2017
<b>HEADING</b>	38/2017: Para Hills YMCA OSHC P-7 - Community Grants Program Application		
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development		
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.		
<b>SUMMARY</b>	The Para Hills YMCA OSHC P-7 Community Grants Program Application is submitted to the Sport, Recreation and Grants Committee for information.		

#### **RECOMMENDATION**

1. The information be received and noted.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 38/2017: Para Hills YMCA OSHC P-7 - Application

#### **1. BACKGROUND**

- 1.1 The Para Hills YMCA OSHC P-7 Application was received for the October 2017 round of Community Grants Program funding.
- 1.2 The Application was incomplete and required further information.

#### **2. REPORT**

- 2.1 The original 38/2017: Para Hills YMCA OSHC P-7 Application was received for the December 2017 round of Community Grants Program funding however the application was incomplete and required further information as follows:
  - a supporting letter from the parent organisation that specifies Para Hills YMCA OSHC P-7 is auspiced by (the parent organisation) who will take legal and financial responsibility for any grant monies received by the City of Salisbury was not provided;
  - the address of Para Hills YMCA OSHC P-7 is incomplete,

- ‘How is your group/organisation managed’ is incomplete;
- ‘What resources will you and your group contribute to the project’ is incomplete;
- the expenses section is incomplete;
- the number of members under ‘Group/Organisation Information’ is incomplete;
- the Project/Event Summary is incomplete;
- a detailed, current quote was not provided with the application for all related costs; and
- the signatory check box for ‘S1’ has not been checked/ticked.

2.2 The additional information has not been received and therefore the Application is deemed ineligible as per clause 11.2 of the Community Grants Program Guidelines and Eligibility Criteria:

*Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.*

2.3 The Applicant has been notified that their Community Grants Program Application has lapsed.

### 3. CONCLUSION / PROPOSAL

3.1 The Para Hills YMCA OSHC P-7 Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

*Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.*

#### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 06/02/2018

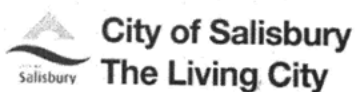


# Community Grants Program

## Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.**



*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
<b>1. GROUP / ORGANISATION DETAILS</b>			
Name:	Para Hills YMCA OSHC P-7		
Address:	2		
Suburb:	Postcode:		
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>			
Name:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Kylie Craig		
Title (your role with the group/organisation):	Service Director		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Kylie Craig		
Title (role with the group/organisation):	Service Director		
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>			
How is your group/organisation managed:			
<b>Is your organisation:</b>			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> <b>Yes</b>  <input checked="" type="checkbox"/>                      (go to question c)                 </td> <td style="width: 50%;"> <b>No</b>  <input type="checkbox"/>                      (go to question b)                 </td> </tr> </table>	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> <b>Yes</b>  <input type="checkbox"/>                      (go to question c)                 </td> <td style="width: 50%;"> <b>No</b>  <input type="checkbox"/>                      (go to question c)                 </td> </tr> </table>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)
<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)		
<b>Parent Organisation</b>			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	<b>Yes</b> <input checked="" type="checkbox"/>	<b>No</b> <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	<b>Yes</b> <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	<b>No</b> <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	<b>Yes</b> <input type="checkbox"/>  (go to question e & f)	<b>No</b> <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: YMCA Adelaide recreation centres <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Kamala champion	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

GST Declaration		
<p>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</p>		
<p>Does your group/organisation have an ABN</p> <p><small>(If Yes - Please Quote ABN:)</small></p> <p><b>4L 241 860 88H</b></p> <p><small>(If No, the ABN Declaration Form attached must be signed)</small></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Is your group/organisation registered for GST</p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> <span style="margin-left: 100px;">No <input checked="" type="checkbox"/></span>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$
Organisation's contribution:	\$
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$
<b>TOTAL (including GST):</b>	<b>\$</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$</b>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 6 of 13



Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	sports equipment to support physical development
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ongoing
Total cost of Project/Event	\$ 2400
Amount of Community Grant Funding Requested	\$ 2400
Is there any other information that you may feel is relevant to your application?          <input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached:  1. 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details		
<b>Previous Community Grants Program Funding</b>		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:	\$	
When was the previous Grant acquitted (month & year):		
<b>Group/Organisation Information</b>		
Group/Organisation Name	Para Hills P-7 YMCA OSHC	
Group/Organisation Description	outside school hours care	
Group/Organisation Registered Address	Number/Street: 2 Frances Ave Suburb: Para Hills Postcode: 5096	
Is the Club Incorporated?	Yes	
Number of Members		
% of Membership that reside in the City of Salisbury	100%	
<b>Project/Event Details</b>		
Project/Event Name	resources to support physical education at oshc	
Project/Event Summary		
Date(s) of Project/Event	ongoing	
Location of Project/Event:	Number/Street: 2 Frances Ave Suburb: Para Hills Postcode: 5096	
How will the Project/Event benefit the residents of the City of Salisbury?	we benefit children by offering them a broader range of physical development outcomes and helping children who may not be able to attend sports	
How many individuals will benefit from the Project/Event?	70	
% of project/event participants that reside in the City of Salisbury	100%	
If it is an Event, is it open to the public?	NA	
How will the Project/Event be promoted?	Through our program and social media	

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













Grant Money Requested	
<b>Amount Requested</b>	<b>\$ 2,400</b>
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Tennis Raquets x <del>5</del> 4	\$ 80
Raquet Bag	\$ 27
Dart Set velcroe	\$ 50
Soccer Goals	\$ 170
Twirling Ribbons	\$ 20
Hart Active school Ball Kit	\$ 329
Balancing Beam	\$ 85
Pig Bean bags	\$ 43
Soccer ball return	\$ 109
Hart active school Ball Kits	\$ 329
Hart activit after school kit	\$ 579
Hart active after school kit	\$ 579
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 2,400</b>
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <span style="margin-left: 100px;"><input type="checkbox"/> No</span> <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>





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## Shopping Cart

Please review your cart before checkout.

	<b>19-163</b> Code: 19-163 ✓ In Stock	 	\$ Per Item(inc GST):	\$19.90	Unit:	each	Discount:	0.00%	\$79.6
	<b>41-081</b> Code: 41-081 ✓ In Stock	 	\$ Per Item(inc GST):	\$26.50	Unit:	each	Discount:	0.00%	\$26.5
	<b>16-354</b> Code: 16-354 ✓ In Stock	 	\$ Per Item(inc GST):	\$49.50	Unit:	set	Discount:	0.00%	\$49.5
	<b>9-860</b> Code: 9-860 ✓ In Stock	 	\$ Per Item(inc GST):	\$85.00	Unit:	each	Discount:	0.00%	\$170.0
	<b>33-528</b> Code: 33-528 ✓ In Stock	 	\$ Per Item(inc GST):	\$19.90	Unit:	set	Discount:	0.00%	\$19.9

	<b>2-090</b> Code: 2-090 ✓ In Stock	- Decrease value + Increase value Qty: 1000 Value: \$85.00	\$ Per Item(inc GST): \$4.30	Unit: each	Discount: 0.00	\$85.00
	<b>33-179</b> Code: 33-179 ✓ In Stock	- Decrease value + Increase value Qty: 430 Value: \$430.00	\$ Per Item(inc GST): \$109.00	Unit: each	Discount: 0.00	\$430.00
	<b>9-839</b> Code: 9-839 ✓ In Stock	- Decrease value + Increase value Qty: 109 Value: \$109.00	\$ Per Item(inc GST): \$579.00	Unit: kit	Discount: 0.00	\$109.00
	<b>33-713</b> Code: 33-713 ✓ In Stock	- Decrease value + Increase value Qty: 1158 Value: \$1,158.00				\$1,158.00

**+** Fast Order Entry

**Product:**

**Qty:**

**Notes:**

Have A Promo Code?

Enter Code Here

Subtotal (inc GST)

\$1,740.50

**Total (inc GST)**

**\$1,740.50**

Including GST

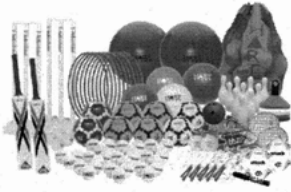
\$158.20

Item 7.2.3 - Attachment 1 - 38/2017: Para Hills YMCA OSHC P-7 - Application

### HART Active After School Kit

**\$579.00** (incl. GST)

In Stock  
Product Code: 33-713



Qty in cart: 0

[Standard Freight Charges Table](#) [Questions About This Product](#) [Print Details](#)

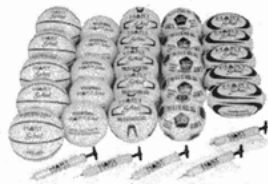
#### Kit Components

Code	Item	Qty
19-210	HART Coaching Tennis Balls	30
33-315	HART Swiss Ball 65cm	2
44-061	HART Field Marker Set of 50	1
33-070	HART Foam Bowling Set	1
33-216-Y	63cm Solid Hoop Yellow	5
33-216-R	63cm Solid Hoop Red	5
33-170	HART Alphabet Bean Bag Set	1
6-299	HART Skipping Rope 4.5m Yellow Handles	1
6-300-2.1	HART Skipping Rope 2.1m White Handles	5
6-300-2.7	HART Skipping Rope 2.7m Red Handles	5
33-356-G	HART Soft Ball Green	1

### HART Primary School Ball Kit

**\$329.00** (incl. GST)

Out of Stock  
Product Code: 33-799



Qty in cart: 0

[Standard Freight Charges Table](#) [Questions About This Product](#) [Print Details](#)

#### Kit Components

Code	Item	Qty
41-315	HART Carry Nets	5
13-116	HART School Netball Set	5
20-135	HART Mini School Soft Touch Volleyball	5
37-792	HART Hand Pump	5
4-181	HART School Rubber Basketball Set	5
9-291	HART School Soccer Ball Sz4	5
9-402	HART School Touch Ball Jnr	5

Great variety of balls for running different sport modules. These balls are made tough for school use. Includes a carry bag and pump for each sport.

[Warranty Information](#)

<b>Project or Event Scope</b>
<p><i>Provide a description of the proposed project or event:</i></p> <p><b>Provide a description of the proposed project or event</b></p> <p>Children at the service currently have limited access to sporting equipment and goal of the project is to allow the Children to access a wider range of Physical activity at the Service. The sports equipment would help us to continue our weekly sports clinics we provide at the Service by allowing to offer a wider range of opportunities.</p> <p>There is limited access to sporting equipment at the service that the children can use. The goal of the project is to allow the children to engage in various experiences using sporting equipment that is appropriate and can help the children learn new skills. With the help of the sporting equipment we can extend our weekly educator run sports clinics that we provide at the service.</p> <p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

<b>Benefits and Outcomes of the Project or Event</b>
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>At the service we have a large number of children who prefer physical activity rather than participate in arts or crafts and this grant allows us to be more inclusive of these children. Benefits of the grant would include an extensive range of physical activities to reach outcomes for all children. It will also extend on our program to be able to offer a different variety of sports at the service through our weekly sports clinics. This programed activity has a greater opportunity to build on the children's positive social interactions through team work and supporting each other in learning new skills. The grant can also help us in gaining resources for children with disabilities whether it is cognitive or limited movement this can help us be even more inclusive and be able to cater to their individual needs.</p>

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<b>Support for the Project or Event</b>
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i>  <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p>The Grant allows children who are unable to access sport outside of OSHC due to working families or single parent families who do not have the time to take the children to weekly sports.</p> <p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

<b>Project or Event Management</b>
<p><u><i>Ongoing Projects or Events</i></u>  <i>Describe how the proposed project or event will be managed into the future:</i>  <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u>  <i>Describe how the proposed project or event will be managed:</i>  <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p>In the future the grant will benefit many children and families at the service it will allow us the opportunity to support children to access sports programs within the OSHC which ties back to the YMCA's Guiding principles.</p> <p>We will allocate programming time to have extra weekly sporting session driven by children's interests. For example AFL clinics which we have already organised North Adelaide Football, to come and visit the service during 2018.</p> <p>We will use Facebook, social media and Newsletters to help so parents and other families throughout the school what we are offering to encourage the local community to get involved with our service.</p>

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### Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Ymca Para Hills OSHC (Group/Organisation)

Kylie Craig / Service Director Para Hills  
(Name/Position)

and

Emma Stacey, Para Hills west Service Director.  
(Name/Position)

Kwang  
(Signature 1)

[Signature]  
(Signature 2)

8/11/2017  
(Date)

8/11/2017  
(Date)

Contact (phone number):  
[Redacted]

Contact (phone number):  
[Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Ymca Para Hills P-7 OSHC  
(Group/Organisation)

Kylie Craig Service Director  
(Name/Position)

[Signature]  
(Signature)

8/11/2017  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*