



AGENDA

FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 22 JANUARY 2018 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr G Reynolds (Chairman)
Mayor G Aldridge (ex officio)
Cr C Buchanan
Cr G Caruso
Cr E Gill
Cr S Reardon (Deputy Chairman)
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Works and Services Committee Meeting held on 11 December 2017.

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee..... 9

Property

2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018 15

OTHER BUSINESS

CONFIDENTIAL ITEMS

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - To protect Council's commercial position retaining the confidentiality of report, attachments and resolutions will ensure that third parties do not receive an advantage that risks Council's commercial position and potential revenue return available from the project pipeline.

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

11 DECEMBER 2017

MEMBERS PRESENT

Cr G Reynolds (Chairman)
Mayor G Aldridge (ex officio)
Cr C Buchanan
Cr G Caruso
Cr E Gill
Cr S Reardon (Deputy Chairman)
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd
Manager Technical Services, Mr D Roy

The meeting commenced at 8:20 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr R Zahra

The Minutes of the Works and Services Committee Meeting held on 20 November 2017, be taken and read as confirmed.

CARRIED

Cr E Gill entered the meeting at 8:21 pm.

Moved Cr S White
Seconded Cr E Gill

The Minutes of the Confidential Works and Services Committee Meeting held on 20 November 2017, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr R Zahra
Seconded Cr S Reardon

1. The information be received.

CARRIED

Community Centres and Youth

2.1.1 Salisbury North Skate Park Upgrade

Moved Cr R Zahra
Seconded Cr S White

1. The information within this report be received and noted.
2. Further consultation be undertaken with stakeholders.
3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018.

**CARRIED
UNANIMOUSLY**

2.6.1 Capital Progress Report - November 2017

Moved Cr S Reardon

Seconded Cr J Woodman

1. Defer Creaser Park, Parafield Gardens, and Desmond Avenue, Pooraka, from the 2017/18 Carpark Renewal / Upgrade Program, retain these project funds within the program to complete the carpark and entrance driveway at the Little Para Golf Course, Salisbury.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No 2.6.1, Works and Services Committee, 11th December 2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
3. A non-discretionary 2017/18 Second Quarter Budget Review Bid be submitted to adjust the income budget for PR24415 Diment Road Upgrade from \$1.75M to \$0, and expenditure budget from \$3.5M to \$650k, transfer \$1.1M expenditure budget to PR12000 Road Reseal Program enabling completion of road renewals as set out in this report (Item No. 2.6.1, Works and Services Committee, 11th December 2017).
4. Within PR21558 Sportsfield Lighting Assistance Program, City of Salisbury contribute an additional \$68k (current contribution \$71k) towards the sportsfield lighting upgrade at Yalumba Drive Reserve, Paralowie, from funds available within the program.

CARRIED
UNANIMOUSLY

Cr C Buchanan left the meeting at 8:30 pm.

2.6.2 St Kilda Mangrove Trail Status Update

Cr J Woodman declared a material conflict of interest on the basis of her employment. Cr Woodman left the meeting at 08:39 pm.

Cr C Buchanan returned to the meeting at 8:40 pm.

Moved Cr C Buchanan

Seconded Cr R Zahra

1. The information within this report be received and noted.
2. Council officers continue to develop the proposal with DEWNR and submit a funding submission in early 2018 to the State Government for the upgrade.
3. That Council engage with candidates and local MPs to support project and funding application to DEWNR.

CARRIED
UNANIMOUSLY

Cr J Woodman returned to the meeting at 8:46 pm.

OTHER BUSINESS

Nil

The meeting closed at 8:47 pm.

CHAIRMAN.....

DATE.....

ITEM	2.0.1
	WORKS AND SERVICES COMMITTEE
DATE	22 January 2018
HEADING	Future Reports for the Works and Services Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
28/02/2011 2.1.3 Due:	Update of Council's Flood Management Strategy 4. On completion of the Flood Plain Mapping an amended Stormwater Management Plan be submitted to Council for endorsement. March 2018	Dameon Roy
14/12/2015 NOM3 Due:	Traffic monitoring, Kesters Road between Main North Road and Ceafield Road 1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of: a. The requirement for additional parking restrictions in the area b. Vehicle movements of heavy and long vehicles through the area c. Risks to public safety as a result of changed traffic patterns. June 2018	Dameon Roy
29/03/2016 2.2.2 Due:	Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings 3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years. March 2019	Adam Trottman
26/04/2016 6.4.3 Due:	Your Tutor Trial 2. Report on Outcomes of the Your Tutor Trial to be included on the futures report for Works and Services, and scheduled for March 2017. June 2018	Jo Cooper
22/05/2017 2.1.1 Due:	Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct 2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities. June 2018	Adam Trottman

26/06/2017	Solar Lighting and Basketball Hoop Wire Mesh Net, Community Gardens at Heyford Reserve (Catalina Avenue), Parafield Gardens	Adam Trotzman
2.1.1	4. Staff report back on a comprehensive review of community gardens in reserves.	
Due:	January 2018	
Deferred to:	February 2018	
Reason:	Staff are waiting on further information for the report.	
24/07/2017	Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2	Greg Ratsch
NOM1	3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council.	
Due:	February 2019	
28/08/2017	Reduction of damage caused by fish/animals - Mawson Lakes	Dameon Roy
NOM2	1. That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.	
Due:	February 2018	
28/08/2017	Dedicated Dog Park at St Kilda	John Darzanos / Craig Johansen
3.3.1 Further Motion	1. That staff report back on options for installation of a dedicated dog park at St Kilda.	
Due:	January 2018	
Deferred to:	April 2018	
Reason:	Staff are gathering community input via the dog and cat management plan survey on dog park locations.	
25/09/2017	Expressions of Interest - Facility (Southern End) and fenced playing field at Adams Oval, Salisbury North	Tim Starr
2.5.3	6. That a further report be brought back to Council outlining discussions with the Pooraka Football Club and the Metro United Football Club.	
Due:	February 2018	
25/09/2017	Flood Management	Dameon Roy
NOM3	1. That Staff report back with a comprehensive report providing details of areas within the City of Salisbury that are currently subject to flooding or inundation during periods of heavy rainfall and any planned and ongoing work undertaken to mitigate the impact of flooding across the City.	
Due:	March 2018	

23/10/2017 NOM1	Anti-Poverty Network 3. That Council staff bring back a report on what resources and services it currently provides to homeless, low income and unemployed. Due: January 2018 Deferred to: March 2018 Reason: Further research is required to comprehensively complete this report.	Julie Douglas
23/10/2017 NOM2	Illegal Dumping 1. That staff report on strategies undertaken by Council in addressing illegal dumping. 2. That staff report on any further opportunities to increase utilisation and accessibility to current waste disposal services offered by the City of Salisbury. Due: February 2018	Mark Purdie
23/10/2017 NOM8	Clean Up of Creeks/Trails 1. Staff report back on the current maintenance schedule over the last 5 years of our creeks, in particular the Little Para trail system. 2. Staff report back on the number of Council employees or contractors assigned to this task and how often this task is undertaken. 3. Staff provide costing of employing two full time Council employees, dedicated to maintaining and cleaning our trails, creeks and catchments (including ANZAC plantation, Salisbury Heights and required clean up in associated reserve/floodway). Due: February 2018	Mark Purdie
23/10/2017 2.6.4	Salisbury Wetlands - Management and Opportunities 3. That staff proceed with detail design and costings to facilitate kayaking at the Greenfield wetlands and report back to Council. Due: February 2018	Bruce Naumann
23/10/2017 Cnl-OB1	Salisbury United Football Club That a report be brought forward advising how Council can support the Salisbury United Football Club with advice/assistance regarding to the issues presented to Council by the Club Secretary in an email dated 22 October 2017. Due: February 2018	Karen Pepe

27/11/2017 NOM2	Bike Racks in the City of Salisbury 1. That a report be brought forward assessing the need for more bike racks in the City of Salisbury to encourage and support bicycle use. 2. The report include advice identifying suitable locations (such as cycling trails) and the cost implications of installing the bike racks, for consideration as part of the 2018/19 budget deliberation process. Due: February 2018	Craig Johansen
27/11/2017 NOM6	State Government Investment in Local Schools That staff report into the implications to Council of the recent State Government announcement of school investment in the Salisbury Council area, including any planned capacity increases and the effects on local traffic management and other Council provided infrastructure and services. Due: March 2018	Dameon Roy
27/11/2017 2.5.1	Revocation of Portion of Wright Road Reserve, Known as Allotment 282 in Deposited Plan 7897 6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval. Due: March 2018	Liz Lynch
18/12/2017 NOM1	Establishment of Tree Removal Sub Committee 1. That staff bring back a report and draft Terms of Reference for a Tree Removal Appeal Sub Committee to be established in the first quarter of 2018. Due: March 2018	Craig Johansen
18/12/2017 NOM2	Removal of Hard Waste Collection Fee 2. The forthcoming report on hard waste to provide costings to increase the Hard Waste Kerbside Collection service to 3 times per year and allowing residents to access the service at least 3 times per year instead of 1. Due: March 2018	Mark Purdie
18/12/2017 NOM4	Reserves and Public Areas – Provision of Facilities 1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use. 2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process. Due: March 2018	Craig Johansen

18/12/2017 1.0.2- TVSC1	Historical Way Finding Signage FURTHER RECOMMENDATION: A report on Local Heritage Signs be provided following the April 2018 workshop. Due: May 2018	Craig Johansen
18/12/2017 2.1.1	Salisbury North Skate Park Upgrade 3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018. Due: April 2018	Craig Johansen

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Executive Group
Date: 15/01/2018

ITEM	2.5.1
	WORKS AND SERVICES COMMITTEE
HEADING	Minutes of the Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018
AUTHOR	Chantal Milton, Manager Strategic Development Projects, City Development
CITY PLAN LINKS	1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice. 2.1 Capture economic opportunities arising from sustainable management of natural environmental resources, changing climate, emerging policy direction and consumer demands. 2.3 Have natural resources and landscapes that support biodiversity and community wellbeing.
SUMMARY	The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 16 January 2018 are presented for Works and Services Committee's consideration.

RECOMMENDATION

- The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 16 January 2018 be received and noted and that the following recommendations contained therein be adopted by Council:

SPDSC1 Tranche 1 Status Update Report

- That the report be received and the update on the status of the Tranche 1 program be noted.

SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update

- That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- Minutes Strategic Property Development Sub Committee - 16 January 2018

CO-ORDINATION

Officer: GMCID
Date: 17.01.18



**MINUTES OF STRATEGIC PROPERTY DEVELOPMENT SUB COMMITTEE
MEETING HELD IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

16 JANUARY 2018

MEMBERS PRESENT

Cr S White (Chairman)
Cr S Bedford (*proxy for Cr J Woodman*)
Cr G Caruso
Cr L Caruso (*proxy for Mayor G Aldridge*)
Cr E Gill
Cr D Proleta
Cr S Reardon
Cr G Reynolds (Deputy Chairman)

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Development, Mr T Sutcliffe
Manager Strategic Development Projects, Ms C Milton

The meeting commenced at 6:57 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr J Woodman and Cr R Zahra.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr G Caruso

The Minutes of the Strategic Property Development Sub Committee Meeting held on 12 September 2017, be taken and read as confirmed.

CARRIED

Moved Cr L Caruso
Seconded Cr D Proleta

The Minutes of the Confidential Strategic Property Development Sub Committee Meeting held on 12 September 2017, be taken and read as confirmed.

CARRIED

REPORTS

SPDSC1 Tranche 1 Status Update Report

Moved Cr G Caruso
Seconded Cr G Reynolds

1. That the report be received and the update on the status of the Tranche 1 program be noted.

CARRIED

SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update

Moved Cr G Caruso
Seconded Cr E Gill

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

SPDSC3 Strategic Land Review Implementation Plan Bi-annual Update

Moved Cr L Caruso

Seconded Cr G Caruso

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- To protect Council's commercial position retaining the confidentiality of report, attachments and resolutions will ensure that third parties do not receive an advantage that risks Council's commercial position and potential revenue return available from the project pipeline.

*On that basis the public's interest is best served by not disclosing the **Strategic Land Review Implementation Plan Bi-annual Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:04 pm.

The meeting moved out of confidence and closed at 7:18 pm.

CHAIRMAN.....

DATE.....